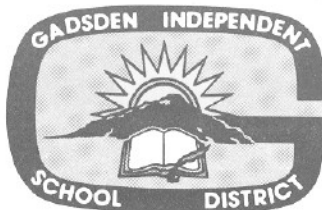


SUPERINTENDENT
RON HAUGEN



1325 W. WASHINGTON ST.
P.O. DRAWER 70
ANTHONY, N.M. 88021
PHONE (505) 882-6200

To: Mr. Ron Haugen, Superintendent
From: Mr. George Foster, Principal *GF*
Date: February 25, 2005
Subject: Early Dismissal

I am requesting that Gadsden High School be allowed early dismissal on Friday, May 13, 2005 at noon. The reason for this dismissal is due to the fact that the 2005 Graduation is being held at the Don Haskins Center in El Paso, Texas. This is new site for Gadsden High School's graduation. Early dismissal would allow plenty of time for 80% of our staff who live in Las Cruces, NM time to prepare. As you know, I require full support and attendance from the staff.

Gadsden High School and its students will have met the required minimum hours set by the State of New Mexico for instructional contact.