



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

HANNA SKANDERA
SECRETARY-DESIGNATE OF EDUCATION

SUSANA MARTINEZ
Governor

March 28, 2012

Mr. Efern Yturralde
Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

Gadsden Independent Schools is eligible to receive reimbursements for approved Dual Credit Instructional Materials (DCIM) for students attending the following institution(s):

New Mexico State University & New Mexico State University Doña Ana Community College

A valid, electronically submitted Dual Credit Master Agreement and Appendix is on file with New Mexico Public Education Department (NMPED) with the above Institution(s). The DCIM Allocation II for Gadsden Independent Schools is **\$308.00**. This brings the total DCIM Allocation for Gadsden Independent Schools for the 2011-2012 school year to **\$7,960.00**.

As noted in 6.30.7.8 NMAC, LEA's must pay the cost of the required textbooks for dual credit students. As in past years, the New Mexico Legislature has allocated funds to PED to assist LEA's with this requirement. Please note that the total statewide allocation for DCIM for 2011-2012 is \$812,300, which is a significant reduction from prior appropriations. NMPED will monitor expenditures closely, and work to ensure timely reimbursements to your district.

You may immediately begin to increase your budget authority by submitting an increase BAR in the amount of **\$308.00** upon receipt of this letter. Please follow this schedule for accessing DCIM reimbursement funds for Allocation II.

April 25, 2012
June 30, 2012

Deadline to submit your Budget Adjustment Request (BAR)
Deadline to submit your final Request for Reimbursement (RFR)

To remain compliant and eligible for the DCIM fund, please abide by the set schedule and ensure you have submitted your STARS enrollment data. If these requirements are not met, PED reserves the right to rescind your award amount in its entirety.

The funding for this award expires June 30, 2012 and the final FY11-12 RfR deadline of July 6th; no extensions are permitted. When requesting reimbursement, please use fund code number 27103 and include the following information on your invoice:

2011-2012 Dual Credit Allocation II for Gadsden Independent Schools
March 28, 2012

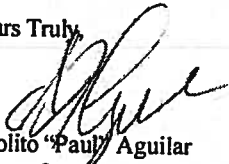
1. STARS Course Code and STARS Course Title
2. Name of textbook
3. Classification of Instructional Programs (CIP) code
4. Receipts for total cost

Please follow these guidelines. Request reimbursement only for instructional materials for:

1. Dual credit courses offered through a Post Secondary Institution for which your LEA has a valid, electronically submitted Master Agreement and Appendix on file with NMPED
2. Dual Credit Courses that do not have the following CIP codes: 32.0101, 32.0104, 32.0107, 36.0108 or 32.0199
3. Dual credit instructional materials purchased between July 1, 2011 and June 30, 2012

If you have any questions regarding DCIM, please refer to our Frequently Asked Questions on the website <http://www.ped.state.nm.us/DualCredit/>, or you may contact David Padilla at (505) 827-6578. If you have questions regarding your reimbursement, please contact Susan Lucero, Bureau Chief, Flowthrough Bureau (505) 827-3848.

Yours Truly,


Hipolito "Paul" Aguilar
Deputy Secretary of Finance and Operations

HA/MWL/dp

cc: Ms. Maria Fidalgo, Accounting and Audit Manager
Ms. Marian Rael, Director, Administrative Services Division, Chief Financial Officer
Ms. Susan Lucero, Fiscal Grants Management Bureau Chief
Dual Credit Council