

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) between the New Mexico Workforce Solutions hereinafter referred to as (NMDWS) and Gadsden Independent School District hereinafter referred to as (GISD) agree to support and participate in a “Partners for Learning Partnership Agreement”.

This Partnership Agreement will:

- Support the development of career education services by partnering together to provide a location for career education for Gadsden High School and Desert Pride Academy.
- Ensure equal access by all students and community members to quality services regarding career and work/job planning.
- Provide resources to all students enrolled at Gadsden High School and Desert Pride Academy regarding career search, job search and college planning.
- Create a system that provides access for students to other youth service provider agencies.

### **SUMMARY:**

The New Mexico Workforce Solutions and Gadsden Independent School District have formed a partnership with Gadsden High School. Through this partnership, all organizations will work together to provide quality career education services to members of Gadsden Independent School District. This will be accomplished by establishing a One-Stop Youth Career Center within the Career Center at Gadsden High School and Desert Pride Academy.

### **PARTNERS FOR LEARNING PARTNERSHIP AGREEMENT:**

In order to assure that the goals of the partnership are met, each organization will assume certain responsibilities.

**NEW MEXICO WORKFORCE SOLUTIONS WILL:**

- Provide human resources to assist in staffing the One-Stop Youth Career Center (as funding is available).
- Provide other resources necessary for the operation of the One-Stop Youth Career Center.
- Provide resources and accessibility to Virtual One Stop System (VOSS) for registration, Labor Market Information, Career Exploration, Financial Aid information, and provide referrals to the WIA Provider for training.
- Provide access to the availability of employability assessment/testing tools such as WorkKeys, Keytrain, ProveIt assessments.
- Provide resources for job placement in possible career pathways.
- Provide classroom presentations (orientation of services).
- Provide resources for staff development.
- Assist with Job Placement through Job Screening, Child Labor Law Compliance and referrals to supportive agencies.
- Coordination of special school events (Career Days, Job Fairs, guest speakers).
- Continue to establish partnerships with other youth providers for referral processes.

**GADSDEN HIGH SCHOOL AND DESERT PRIDE ACADEMY WILL:**

- Provide space within the existing Career Center to accommodate the One-Stop Youth Career Center services with access to computer labs and school career counselors for collaboration and presentations.
- Include High School Career Staff in counselor trainings.
- Provide physical infrastructure items to support the operation of the center (phones, phone lines, long distance access, internet, computer lines, etc.).
- Ensure teacher and staff participation in activities necessary to ensure students have access to services.
- Establish communication protocols to keep High School Career Staff informed about school activities, policies, etc.
- Establish procedures for community access to the facility.
- Continue to establish partnerships with other youth providers for referral processes.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2013

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New Mexico Workforce Solutions

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Gadsden Independent School District

