Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Fund Type: Flowthrough

Doc. ID: 019-000-1415-0057-T

Adjustment Type: Transfer

Fiscal Year: 2014-2015

Entity Name: Gadsden

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Julie Hernandez Phone: 505-882-6220

Total Approved Budget (Flowthrough): 65,044

Email: juhernandez@gisd.k12.nm.us

FLOWTHROUGH ONLY

Budget Period: 07/01/2014

To: 06/30/2015

A. Approved Carryover:

B. Total Current Year Allocation: 65,044

D. Total Funding Available: 65,044

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
	2200 Support Services-Instruction	51100 Salaries Expense	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants	\$7,222	(\$1,000)	\$6,222	
24109 Preschool IDEA-B	1000 Instruction	55817 Student Travel	2000 Special Programs	0000 No Job Class	\$3,000	\$1,000	\$4,000	
					Sub Total	\$0		
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:

24109 Preschool Idea B Budget function 1000 direct instruction requesting to add additional amount to cover expense for student travel using function 2200 support

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.