



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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HANNA SKANDERA
SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

April 16, 2015

Mr. Efred Yturralde, Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

Gadsden Independent Schools has been awarded an additional **\$85,611.00** to fund the Elementary Breakfast Program in accordance with 6.12.9 of the New Mexico Administrative Code (NMAC). The following elementary school(s) has/have been awarded funding:

Elementary School(s)	Allocation I	Allocation II	Total Award
Anthony Elementary	\$1,778.00	\$901.00	\$2,679.00
Bernino Elementary	\$3,156.00	\$3,766.00	\$6,922.00
Chaparral Elementary	\$8,334.00	\$4,790.00	\$13,124.00
Desert Trails Elementary	\$21,152.00	\$6,143.00	\$27,295.00
Desert View Elementary	\$554.00	\$6,307.00	\$6,861.00
Gadsden Elementary	\$872.00	\$1,637.00	\$2,509.00
La Union Elementary	\$2,992.00	\$11,465.00	\$14,457.00
Mesquite Elementary	\$719.00	\$4,753.00	\$5,472.00
North Valley Elementary	\$5,750.00	\$2,443.00	\$8,193.00
Riverside Elementary	\$776.00	\$7,462.00	\$8,238.00
Santa Teresa Elementary	\$7,428.00	\$23,374.00	\$30,802.00
Sunland Park Elementary	\$4,295.00	\$1,016.00	\$5,311.00
Sunrise Elementary	\$8,555.00	\$2,709.00	\$11,264.00
Vado Elementary	\$2,038.00	\$8,845.00	\$10,883.00

The award funding must be used as specified by the NMAC rules and approved through the Public Education Department's (PED) Coordinated School Health and Wellness Bureau.

The Elementary Breakfast Program funds are paid on a request-for-reimbursement (RFR) basis. In order to participate in the program, financial transactions requiring budget approval and RFR's must be entered into the PED Operating Budget Management Systems (OBMS). Reimbursement totals are based on a per-meal United States Department of Agriculture (USDA) reimbursement rate defrayment. RFR totals

are calculated with the Breakfast after the Bell (BAB) Invoice Spreadsheet. This spreadsheet along with the system-generated expenditure report must be submitted through OBMS by the 10th of each month for the previous month's activity.

To budget and request reimbursement, please complete the following steps:

1. Visit the PED OBMS website to submit an electronic Budget Adjustment Request (BAR). The flowthrough BAR process is located on the PED website at <http://ped.state.nm.us/ped/fiscalgrantsmgmntindex.html>.
2. Please submit an adjustment increase BAR in the amount **\$85,611.00** utilizing **27155** (Fund Code) and **43202** (Revenue Code).
3. Requests for reimbursement must be submitted through OBMS with the complete BAB invoice and system-generated expenditure report. The Breakfast after the Bell – RFR process is located at <http://ped.state.nm.us/ped/fiscal/grantsmgmntindex.html>.

The funding for this state allocation expires June 30, 2015. The submission deadline for final requests for reimbursement is July 7, 2015. No extensions are permitted.

The state reserves the right to rescind the LEA's allocation amount and redistribute the allocated funds to LEA's that do not meet BAR, monthly RFR deadlines, or intended use of the funding.

6.12.9 of the NMAC, under the National School Lunch Act of 1946, states when 85% or more of an elementary school's enrolled students are eligible for free or reduced-price lunches during the prior school year, the school must do the following:

1. provide breakfast after the instructional day has begun unless a waiver is granted by the PED (6.12.99 NMAC); and
2. ensure that instruction is occurring simultaneously while breakfast is being served or consumed.

If you have questions, please feel free to contact David Padilla, Business Operations Specialist, at davidv.padilla@state.nm.us or (505) 827-3705. For questions about the BAR process or financial procedures contact Ms. Susan Lucero, Fiscal Grants Management, at susan.lucero@state.nm.us or (505) 827-3848.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance & Operations

HA/DH/dvp