

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Alta Vista ECHS</b>									
185815					11/29/2017		54		\$0.00
Medium	Work In Progress				11/29/2017 2:20:32 PM				
Ambriz, Jose		Need to replace A/C united on portable 4 ECHS thank you							
Sebastian Diaz									
186429					12/10/2017	1/26/2018	43		\$0.00
Medium	Work In Progress				12/10/2017 12:51:43				
Carbajal, Jimmy		Monthly - QRTLTY BLDG INSP REPORT - Refer to PM schedule details.							
Jimmy Carbajal									
182235		Classroom			9/27/2017		117		\$0.00
Medium	Work In Progress	all portables			9/27/2017 9:27:33 AM				
Carbajal, Jimmy		we need floor mats in every portable. floors wet from rain.							
Rosa Quezada									
186459		Office			12/11/2017		42		\$0.00
Medium	Work In Progress	portable # 15			12/11/2017 11:07:01				
Enriquez, Nikkie		we need to move a fireproof file cabinet from portable 1 to portable 15							
Rosa Quezada									
187009		Library			12/19/2017		34		\$0.00
Medium	Work In Progress	portable # 8			12/19/2017 1:31:38 PM				
Diaz, Sebastian		ballasts in front of room, left side, in portable #8 need to be replaced, as per Sebastian (swaim)							
Rosa Quezada									
186627					12/13/2017		40		\$53.94
High	Work In Progress				12/13/2017 7:54:33 AM				
Diaz, Sebastian		INSPECT FUNCTION OF ALL EXTERIOR DOOR							
186236		Classroom			12/6/2017		47		\$0.00
Medium	Work In Progress	various doors			12/6/2017 2:06:21 PM				
Marquez, Gerardo		staff is having trouble opening doors with their keys. Please have Jerry check the locks for easier access.							
Rosa Quezada									

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Assigned To		Description				Action Taken				
Requester Name										
<b>Location: Alta Vista ECHS</b>										
186288		Office			12/7/2017		46		\$0.00	
Medium	Work In Progress	old main			12/7/2017 8:46:17 AM					
Marquez, Gerardo										
Please have the locksmith remove our key storage box from the old AVECHS main office and install in our new building. (De La Garza)										
Rosa Quezada										
187019		Computer Lab			12/19/2017		34		\$0.00	
Medium	Work In Progress	portable # 8			12/19/2017 3:24:16 PM					
Marquez, Gerardo										
please send Jerry out to check portable #8. It is very hard to open and lock both doors (De La Garza)										
Rosa Quezada										
182889					10/4/2017		110		\$877.95	
Medium	Work In Progress				10/4/2017 2:47:28 PM					
Ambriz, Jose										
Need to Re-Run return on portables 10,11,12,15,and 16 thank you										
Sebastian Diaz										
182891					10/4/2017		110		\$0.00	
Medium	Work In Progress				10/4/2017 2:51:48 PM					
Ambriz, Jose										
Need to replace A/C on portable 3 thank you										
Sebastian Diaz										
185983					12/1/2017		52		\$0.00	
Medium	Work In Progress				12/1/2017 2:51:32 PM					
Chavez, Santos										
Need to Re-Route electrical on portable 19 ECHS thank you										
Sebastian Diaz										
<b>Count: 12 Work Orders</b>		<b>Avg. Age of WO's</b>		<b>61</b>	<b>Total for Alta Vista ECHS</b>			<b>0</b>	<b>\$931.89</b>	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Anthony - On Track Pre-K (Village)</b>									
185785					11/29/2017		54		\$0.00
Medium	Work In Progress				11/29/2017 10:36:19				
Chavez, Santos		exterior light in pre k office portable is burned out							
David Vega									
180694					9/1/2017		143		\$0.00
Medium	Work In Progress				9/1/2017 7:51:38 AM				
Ontiveros, Guadalupe		drive in gate at rotary field needs back fill due to rain run off							
David Vega									
177540		Classroom			7/20/2017		186		\$0.00
Medium	Work In Progress	575-882-1904			7/20/2017 12:39:04 PM				
Marquez, Gerardo		Need re-keying in # 111,110,109,108,107.							
Sandy Silvas									
184022					10/24/2017		90		\$0.00
Medium	Work In Progress	575-882-1904			10/24/2017 12:32:40				
Nunez, Arturo		Emergency work order in out door shed. (Hole in shed)							
Sandy Silvas									
186366					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 4:50:50 PM				
Nunez, Arturo		Need table, Laminator & die cuts moved from lounge to #101.							
Sandy Silvas									
186633					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:03:52 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
186634					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:05:31 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL INTERIOR DOORS							
178040					7/31/2017		175		\$0.00
Medium	Work In Progress				7/31/2017 12:46:47 AM				
Vallejo, Albert		Yearly - Anthony On Track Pre-K (Yearly) Fire Ext - Refer to PM schedule details.							
Margret Villalobos									
<b>Count: 8 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>97</b>	<b>Total for Anthony - On Track Pre-K (Village)</b>			<b>0</b>	<b>\$0.00</b>

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Anthony ES</b>									
187190					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:15 AM				
Nunez, Arturo		Monthly - Anthony ES Monthly FE Inspection - Refer to PM schedule details.							
Margret Villalobos									
186628					12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 7:54:36 AM				
Nunez, Arturo		Need some unleaded fuel for vehicle #31 , and some to use with mixture for blower.							
Arturo Nunez									
187331					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:04 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
187335					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:07 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
182707					10/1/2017		113		\$0.00
Medium	Work In Progress				10/1/2017 1:31:37 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
181141					9/7/2017		137		\$0.00
Medium	Work In Progress	mowers-ae-400			9/7/2017 3:46:58 PM				
Flores, Pete		front deck wheels excessively worn and require replacement							
Pete Flores									
186393					12/8/2017		45		\$0.00
High	Work In Progress				12/8/2017 1:48:08 PM				
Carbajal, Jimmy		Replace carpet with VCT in the teacher's lounge at the SPED Alamo. thanks.							

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Anthony ES</b>									
185355					11/15/2017		68		\$0.00
Medium	Work In Progress				11/15/2017 12:32:00				
Flores, Pete		Yearly - Anthony ES M-0405 (Z-Track) Grounds - Refer to PM schedule details.							
Margret Villalobos									
183834		Kitchen			10/20/2017		94		\$0.00
High	Work In Progress				10/20/2017 8:55:02 AM				
Villalobos, David		Vegetable sink not holding water (leaks) SNP Mgr. Lorena B. (575) 882-3507							
Dino Facio									
186635					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:06:30 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
186636									
					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:20:31 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL INTERIOR DOORS							
187238									
					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:30 AM				
Nunez, Arturo		Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
184747					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:15 AM				
Facio, Dino		Monthly - Anthony ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
187327					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:02 AM				
Apodaca, Mario		Monthly - Anthony ES - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

**Location:** Anthony ES

185223					11/13/2017		70		\$0.00
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Medium	Work In Progress				11/13/2017 8:51:50 AM				
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Nunez, Arturo  
Mr. Nunez,  
As per Ms. Perez please clean area by the drainage  
apartments. See Ms. Perez for more information.  
Thank you

Jessica Lopez

187240					12/31/2017	1/8/2018	22		\$0.00
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Medium	Work In Progress				12/31/2017 1:06:32 AM				
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Nunez, Arturo  
Monthly - Anthony ES Emer. Light Test: Monthly - Refer  
to PM schedule details.

Margret Villalobos

183434					10/13/2017		101		\$583.46
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Medium	Work In Progress				10/13/2017 2:31:51 PM				
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Nunez, Arturo  
Need the following filters for F.C.U'S  
24 EA. 8x31x1  
24 EA. 9x34x1  
6 EA. 16x25x1  
6 EA. 14x25x1  
14 EA. 19x22x1  
14 EA. 12x36x1  
14 EA. 24x10x1  
4 EA. 16x20x1  
4 EA. 9x19x1

Arturo Nunez

187207					12/31/2017	1/8/2018	22		\$0.00
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Medium	Work In Progress				12/31/2017 1:05:36 AM				
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Nunez, Arturo  
Monthly - Anthony ES Roof Inspection - Refer to PM  
schedule details.

Margret Villalobos

180515					8/30/2017		145		\$0.00
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Medium	Work In Progress				8/30/2017 9:47:34 AM				
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Marquez, Gerardo  
Mr. Nunez,  
Please replace locks on girls bathroom stalls by 3rd  
grade and 6th grade hall.

Jessica Lopez

182873					10/4/2017		110		\$0.00
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Medium	Work In Progress	GSAC SPED			10/4/2017 9:55:45 AM				
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Nunez, Arturo  
In order to accomodate the use of a lounge/training  
room we need to have the area painted so that we can  
proceed to make the necessary changes that are  
needed. Thank you

Susie Ramos Lara

1/22/2018 11:45:10 AM

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Assigned To		Description				Action Taken				
Requester Name										
<b>Location: Anthony ES</b>										
182628					10/1/2017	11/1/2017	113		\$0.00	
Medium	Work In Progress				10/1/2017 1:30:45 AM					
Nunez, Arturo		Monthly - Anthony ES A16 (Fan Exhst.)(Semi. Ann.) - Refer to PM schedule details.								
Margret Villalobos										
179420					8/13/2017	9/13/2017	162		\$0.00	
Medium	Work In Progress				8/13/2017 12:35:07 AM					
Nunez, Arturo		Yearly - Anthony ES A9 (AC Condenser)(Yearly) - Refer to PM schedule details.								
Margret Villalobos										
187351					12/31/2017		22		\$0.00	
Medium	Work In Progress				12/31/2017 1:08:19 AM					
Villalobos, Margret		Monthly - Anthony ES - Enviro Controls Quarterly - Refer to PM schedule details.								
Margret Villalobos										
182876					10/4/2017		110		\$0.00	
Medium	Work In Progress	GSAC SPED			10/4/2017 9:59:40 AM					
Appelzoller, Fred		We have a kitchen sink in the lounge that needs a new faucet. Please send a technician to replace it. Thank you.								
Susie Ramos Lara										
<b>Count: 24 Work Orders</b>		<b>Avg. Age of WO's 68</b>		<b>Total for Anthony ES</b>				<b>0</b>	<b>\$583.46</b>	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Berino ES</b>									
186338					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 3:44:12 PM				
Solis, Lorenzo		Need to replace thermostat on portable 14 ECHS thank you							
Sebastian Diaz									
187350					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:18 AM				
Villalobos, Margret		Monthly - Berino ES - Enviro Controls Quarterly - Refer to PM schedule details.							
Margret Villalobos									
184519					11/1/2017		82		\$0.00
Medium	Work In Progress				11/1/2017 2:01:32 PM				
Chavez, Santos		Need to fix light parking lot pole thank you							
Sebastian Diaz									
186350					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 3:48:37 PM				
Chavez, Santos		Need to fix hand dryer on boy's and girls restroom 2nd grade thank you							
Sebastian Diaz									
187065					12/20/2017		33		\$0.00
Medium	Work In Progress				12/20/2017 10:33:14				
Chavez, Santos		Room 122A in server room electrical outlet not working. Technology equipment down.							
		Computer tech connected with a power strip in the mean time.							
Cora Ramirez									
186589					12/12/2017		41		\$0.00
Medium	Work In Progress				12/12/2017 3:42:19 PM				
Ambriz, Jose		Need to check heaters rooms 120,117 thank you							
Sebastian Diaz									
186345					12/7/2017		46		\$91.65
Medium	Work In Progress				12/7/2017 3:46:33 PM				
Ambriz, Jose		Need to replace thermostat on portable 5 ECHS thank you							
Sebastian Diaz									



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Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Berino ES</b>									
180460					8/29/2017		146		\$0.00
Medium	Work In Progress				8/29/2017 3:32:09 PM				
Ontiveros, Guadalupe      Need tractor to clean pawn north side thank you									
Sebastian Diaz									
186298					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 9:53:13 AM				
Marquez, Gerardo      need to check door locks in a few doors.									
Saul Chavez									
184408	Main Building	Office			10/31/2017		83		\$0.00
Medium	Work In Progress	112			10/31/2017 8:53:49 AM				
Marquez, Gerardo      counselor key not working									
Michelle Guerra									
187208					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:37 AM				
Diaz, Sebastian      Monthly - Berino ES Roof Inspection - Refer to PM schedule details.									
Margret Villalobos									
187328					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:02 AM				
Apodaca, Mario      Monthly - Berino ES - Monthly Meter Readings - Refer to PM schedule details.									
Margret Villalobos									
184748					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:16 AM				
Facio, Dino      Monthly - Berino ES Fire Suppression Insp. - Refer to PM schedule details.									
Margret Villalobos									
187242					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:34 AM				
Diaz, Sebastian      Monthly - Berino ES Emer. Light Test: Monthly - Refer to PM schedule details.									
Margret Villalobos									
187298					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:37 AM				
Diaz, Sebastian      Monthly - Berino ES - Clothes Dryer (Monthly) - Refer to PM schedule details.									
Margret Villalobos									

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Assigned To	Description								
Requester Name									
<b>Location: Berino ES</b>									
187239					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:31 AM					
Diaz, Sebastian	Monthly - Berino ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
182751		Kitchen			10/2/2017		112		\$0.00
High	Work In Progress			10/2/2017 8:33:01 AM					
Villalobos, David	Ice machine leaking water from the top area where the ice is made SNP Mgr. Sara G. (575) 882-2417								
Dino Facio									
183486		Kitchen			10/16/2017		98		\$0.00
High	Work In Progress			10/16/2017 8:30:06 AM					
Marquez, Gerardo	Kitchen bathroom door does not self closed as per Environmental Dept. Inspection. SNP Mgr. Sara G. (575) 882-2417								
Dino Facio									
180113					8/23/2017		48		\$0.00
Medium	Work In Progress			8/23/2017 2:50:39 PM	10/10/2017				
Martinez, Salvador	need to put an extension pipe and fittings for a flush out line connected to a sand filter to keep from flooding the meter with dirt when flushing. The one it has now is to short, and needs to extend outside away from meter box.								
Salvador Martinez									
184518					11/1/2017		82		\$0.00
Medium	Work In Progress			11/1/2017 1:59:58 PM					
Chavez, Santos	Need to fix light on restroom class room 100 thank you								
Sebastian Diaz									
185470					11/16/2017		67		\$2,803.72
Medium	Work In Progress			11/16/2017 10:17:52					
Ambriz, Jose	Need to check heater on consular room in front teacher lounge thank you								
Sebastian Diaz									
182708					10/1/2017		113		\$0.00
Medium	Work In Progress			10/1/2017 1:31:37 AM					
Vallejo, Albert	Monthly - Berino ES - Fire Pump Engine - Refer to PM schedule details.								
Margret Villalobos									

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Assigned To		Description				Action Taken				
Requester Name										
<b>Location: Berino ES</b>										
187332					12/31/2017		22		\$0.00	
Medium	Work In Progress				12/31/2017 1:08:05 AM					
Vallejo, Albert		Monthly - Berino ES - Fire Pump Engine - Refer to PM schedule details.								
Margret Villalobos										
187230					12/31/2017	1/21/2018	22		\$0.00	
Medium	Work In Progress				12/31/2017 1:06:19 AM					
Vallejo, Albert		Monthly - Berino ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos										
187191					12/31/2017	1/6/2018	22		\$0.00	
Medium	Work In Progress				12/31/2017 1:05:17 AM					
Diaz, Sebastian		Monthly - Berino ES Monthly FE Inpsection - Refer to PM schedule details.								
Margret Villalobos										
<b>Count: 25 Work Orders</b>		<b>Avg. Age of WO's 55</b>		<b>Total for Berino ES</b>				<b>0</b>	<b>\$2,895.37</b>	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Chaparral ES

187279 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:07:20 AM

Quinones, Paul Monthly - Chaparral ES Emer. Light Test: Monthly - Refer to PM schedule details.

Margret Villalobos

187192 12/31/2017 1/6/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:05:19 AM

Quinones, Paul Monthly - Chaparral ES Monthly FE Inpsection - Refer to PM schedule details.

Margret Villalobos

185314 Concession Custodial 11/14/2017 69 \$0.00

Medium Work In Progress 11/14/2017 1:52:56 PM

Villalobos, Jose need to replace Cover,Filter for Global auto floor scrubber 20" two amp batteries part number for cover ,filter #VF82168-4 just need the part I put on

District serial number #01655

Adrian Flores

183512 Main Building Custodial 10/16/2017 98 \$0.00

Medium Work In Progress 10/16/2017 12:14:06

Villalobos, Jose Need a Air Filter for ECHO power blower PB-200 #05236117

Adrian Flores

181165 9/8/2017 136 \$0.00

Medium Work In Progress che-0403 9/8/2017 7:59:05 AM

Flores, Pete front deck wheels excessively worn and require replacement

Pete Flores

179419 8/13/2017 9/13/2017 162 \$0.00

Medium Work In Progress 8/13/2017 12:35:06 AM

Quinones, Paul Yearly - Chaparral ES-A9 Air Cooled Cond (Yearly) - Refer to PM schedule details.

Margret Villalobos

183849 Kitchen 10/20/2017 94 \$0.00

High Work In Progress 10/20/2017 11:56:34

Medina, Eric Cold side on serving line not working SNP Mgr. Esther C. (575) 824-0048

Dino Facio

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Chaparral ES</b>									
187241					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:33 AM					
Quinones, Paul	Monthly - Chaparral ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
184749					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:17 AM					
Facio, Dino	Monthly - Chaparral ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
183326					10/12/2017		102		\$42.73
Medium	Work In Progress			10/12/2017 9:19:06 AM					
Quinones, Paul	requesting hog hair filter for this incoming winter season								
Paul Quinones									
186888					12/15/2017		38		\$0.00
Medium	Work In Progress			12/15/2017 12:13:02					
Quinones, Paul	needing blinds for portables 1 2 3 and 4. will order through e-mail work order								
Paul Quinones									
187209					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:38 AM					
Quinones, Paul	Monthly - Chapparral ES Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
185902	P.E. Building				11/30/2017		53		\$0.00
Medium	Work In Progress	computer lab		11/30/2017 11:25:18					
Ortiz, Alfredo	please add a work order to install blinds on the computer lab windows outside. See Admin								
Jennifer Corral									
179410	Main Building	Athletic Field			8/11/2017		164		\$0.00
Medium	Work In Progress	Field		8/11/2017 5:28:39 PM					
Ontiveros, Guadalupe	There are many deep holes out in the overall field grass area. Students and duty staff are tripping over them. Please fill with heavy dirt.								
Angelica Duque									
<b>Count: 14 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>77</b>	<b>Total for Chaparral ES</b>		<b>0</b>	<b>\$42.73</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Chaparral High - Pre-K</b>									
186938					12/18/2017		35		\$0.00
Medium	Work In Progress	882-6234			12/18/2017 9:08:44 AM				
Flores, Pete		please check vehicle 145 check engine light turn on.							
Laura Vazquez									
185538					11/17/2017		66		\$0.00
Medium	Work In Progress				11/17/2017 9:34:05 AM				
Ronquillo, Ruben		REPLACE DOUBLE INSULATED WINDOW MOISTURE IN BETWEEN							
182805					10/3/2017		111		\$79.90
Medium	Work In Progress	Entire building			10/3/2017 8:46:46 AM				
Vallejo, Albert		Please caulk all the windows at the Pre-k water is coming into the classrooms, office and all the areas.				11/17/17 - Asp Johnny route to Albert			
		Thank you!							
Micaela Paniagua									
179637					8/15/2017		160		\$0.00
Medium	Work In Progress	Pleayground			8/15/2017 4:24:35 PM				
Acuna, Johnny		Please paint the playground area with UV paint. A color that will suit our playground such as blue. Repair outside columns in front of school, they are chipping.				11/2/17 - Will work on soon, finishing up heating units			
		Thank you!							
Micaela Paniagua									
185250					11/13/2017		70		\$0.00
Medium	Work In Progress				11/13/2017 3:26:59 PM				
Vallejo, Albert		ATTN: Albert Vallejo Need To Move The Flag Pole In Front Of The Pre-K.							
Johnny Acuna									
186377					12/8/2017		45		\$0.00
Medium	Work In Progress	outside			12/8/2017 10:59:57 AM				
Marquez, Gerardo		We need 4 locks for the gates at the pre-k.							
		Thank you!							
		Micaela							
Micaela Paniagua									
<b>Count: 6 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>81</b>		<b>Total for Chaparral High - Pre-K</b>	<b>0</b>		<b>\$79.90</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Chaparral HS

185540 Q-Wing Classroom 11/17/2017 66 \$0.00

Medium Work In Progress Q4 11/17/2017 10:08:16

Tellez, Hector Need 3 drop of 220 power in shop for cutting machines.  
(Mr. Bennett, Q4)

Mireya Meza

185389 Q-Wing Classroom 11/15/2017 68 \$0.00

Medium Work In Progress Q2 11/15/2017 2:06:59 PM

Tellez, Hector Outlet install in Q2 for kiln needed for ceramics lesson.  
This is the second request. Our first request was done  
in March or April of 16-17SY. Please advice where my  
work order stands. (Mr. Soria, Q2)

Mireya Meza

182185 9/26/2017 118 \$0.00

Medium Work In Progress 9/26/2017 3:13:43 PM

Solis, Lorenzo Need to replace Refrigerated unit to Q3 Classroom.

Johnny Acuna

180208 Q-Wing Classroom 8/24/2017 151 \$0.00

Medium Work In Progress Q6 8/24/2017 2:02:47 PM

Tellez, Hector Will be needing outlets and wiring done onto new  
equipment. Please see Mr. Tarin so that he can better  
guide you as to what he will need. (Mr. Tarin, Q6) 11/7/17 Mr Tarin has not received any  
word on equipment that will be installed in  
his shop, not till the end of the year he  
says. I want to change it to Project

Mireya Meza

185599 11/27/2017 56 \$296.80

Medium Work In Progress 11/27/2017 8:43:08 AM

Acuna, Johnny Need 2 Boxes of Phillips 379008 (2-pin each end) U-  
shaped Florescent light bulbs (FB32 T8/TL835/6/Alto 20  
Pk.) for main hallway corridor, front office halls, and  
nurse's office areas.

Johnny Acuna

187069 A-Wing Office 12/20/2017 33 0.5 \$12.50

Medium Work In Progress Office area 12/20/2017 11:40:49

Acuna, Johnny Tile repair. Please add tile between the door area of the  
entrance doorway near the vault. (Shirley Hemphill,  
registrar) 1/9/18 - AS PER JIMMY, FORWARD TO  
BUILDING MECHANIC; DOORWAY JUST  
NEEDS A THRESHOLD.

Mireya Meza

185629 Kitchen 11/27/2017 56 \$0.00

High Work In Progress 11/27/2017 2:07:19 PM

Villalobos, David Sprayer on dishwasher leaking SNP Mgr. Juanita M.  
(575) 824-4461

Dino Facio

1/22/2018 11:45:10 AM

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Chaparral HS

186147 Q-Wing Classroom 12/5/2017 48 \$0.00

Medium Work In Progress Q4 12/5/2017 9:44:25 AM

Villalobos, Margret Have killed several black widows in the Q building. Please send pest control to spray Q building. Welding room especially. (Mr. Bennett, Q4) 12/5/17 - Approved and EM Waiver to Bennie

Mireya Meza

186284 12/7/2017 46 \$0.00

Medium Work In Progress 12/7/2017 6:45:15 AM

Villalobos, Jose Auto scrubber #2068 is not picking up water correctly hose on bottom is ripped has tape on it also squeegee is not going down even bracket looks like it is broken.

Jesus Urquidi

187059 12/20/2017 33 \$0.00

Medium Work In Progress 12/20/2017 8:32:32 AM

Marquez, Gerardo Garage Door to Fire Pump Diesel Engine Housing is hard to Open Door.

Johnny Acuna

180111 Field House Athletic Field 8/23/2017 152 \$0.00

Medium Work In Progress Athletic Fields 8/23/2017 2:11:51 PM

Ontiveros, Guadalupe Need to replace lawn sprinkler control ESP-24. Not giving time properly and some stations are not starting. Baseball field timing box. (Pedro Valdez, grounds)

Mireya Meza

187137 E-Wing Foyer 12/21/2017 32 \$0.00

Medium Work In Progress inside double 12/21/2017 12:10:52

Marquez, Gerardo Core in double inside double doors in E wing is not working. Keys are getting stuck. (Security)

Mireya Meza

186775 Q-Wing Classroom 12/13/2017 40 \$0.00

Medium Work In Progress Q4 12/13/2017 4:16:55 PM

Marquez, Gerardo Back door to Q4 still does not lock. (Security)

Mireya Meza

186679 12/13/2017 40 \$0.00

Medium Work In Progress 12/13/2017 9:41:18 AM

Romero, Joaquin Please install Door Vent on Inner mechanical room door inside the Football Storage Room in the Field House.

Johnny Acuna



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Chaparral HS</b>									
184834					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:49:34 AM				
Facio, Dino		Monthly - Chaparral HS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
187281					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:22 AM				
Acuna, Johnny		Monthly - Chaparral HS Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
182652					10/1/2017		113		\$0.00
Medium	Work In Progress				10/1/2017 1:31:02 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
187293					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:31 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
182267	H-Wing	Auditorium			9/27/2017		117		\$0.00
Medium	Work In Progress	gym			9/27/2017 12:53:22 PM				
Carbajal, Jimmy		Floorboards in south entrance from main hall way are popping up, creating a trip hazard. (Ms. Lopez)				Asp Johnny, not able to repair, floor boards are warped, redirect to Admin. 10/10/17 - faxed to stout for quote on repair			
Mireya Meza									
179129					8/9/2017		166		\$0.00
Medium	Work In Progress				8/9/2017 11:42:21 AM				
Vallejo, Albert		Make Repairs to Fire Sprinkler System							
Johnny Acuna									
182268	Field House	Athletic Field			9/27/2017		117		\$0.00
Medium	Work In Progress	north side gate			9/27/2017 12:55:00 PM				
Ontiveros, Guadalupe		Please widen entrance on north side of home bleachers, to allow ambulance access. (Ms. Vicki Lopez)							
Mireya Meza									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Chaparral HS</b>									
187339					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:10 AM					
Vallejo, Albert	Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.								
Margret Villalobos									
186868		Parking Lot			12/15/2017		38		\$0.00
Medium	Work In Progress			12/15/2017 8:22:18 AM					
Vallejo, Albert	Sidewalk near nurses entrance/SpEd pick up, and along the west sidewalk near the Pre-K is buckling up and needs to be repaired/replaced.								
Vicky Lopez									
187282					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:23 AM					
Acuna, Johnny	Monthly - Chaparral HS Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									
187336					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:08 AM					
Vallejo, Albert	Monthly - Chaparral HS - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
187286					12/31/2017	1/31/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:26 AM					
Acuna, Johnny	Monthly - Chaparral HS Bleacher Inspection - Refer to PM schedule details.								
Margret Villalobos									
186039					12/3/2017		50		\$0.00
Medium	Work In Progress			12/3/2017 12:46:07 AM					
Apodaca, Mario	Monthly - Chaparral HS - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
187136	A-Wing	Foyer			12/21/2017		32		\$0.00
Medium	Work In Progress	double doors by		12/21/2017 12:09:29					
Ronquillo, Ruben	Please repair broken double door window going towards the pre-k building. (Mrs. Payen, AP)								
Mireya Meza									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Chaparral HS</b>									
187345					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:15 AM				
Apodaca, Mario		Monthly - Chaparral HS - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
187283					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:23 AM				
Acuna, Johnny		Monthly - Chaparral HS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
185598					11/27/2017		56		\$10.60
Medium	Work In Progress				11/27/2017 8:39:57 AM				
Acuna, Johnny		Need 2 Boxes of 5 amp see through glass Buss Fuses to be used in Science Rooms control panels in the main building.							
Johnny Acuna									
186940					12/18/2017		35		\$0.00
Medium	Work In Progress				12/18/2017 9:42:40 AM				
Flores, Pete		Need Rooftop and Cab all-around, and windshield cover installed to Polaris Ranger 4x4 (400 H.O.) UV-CHS-0513 (Chaparral High School / Bldg. Mech)							
Johnny Acuna									
181917					9/20/2017		124		\$0.00
Medium	Work In Progress				9/20/2017 3:54:38 PM				
Ontiveros, Guadalupe		need retaining wall west side of foot ball field track getting full of dirt because some small arroyos I been cleaning that area cant fix problem please check on that grounds keeper Pedro Valdes chaparral high school.							
Pedro Valdez									
186583					12/12/2017		41		\$0.00
High	Work In Progress				12/12/2017 3:34:28 PM				
Ontiveros, Guadalupe		baseball in-field needs baseball turf screenings.							
Guadalupe Ontiveros									
179599	A-Wing	Storage			8/15/2017		160		\$0.00
Medium	Work In Progress	Book Room			8/15/2017 3:24:05 PM				
Marquez, Gerardo		Locking mechanism on bottom of book room inside door also needs to be repaired. (Ms. Lopez, book room)							
Mireya Meza									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Chaparral HS</b>									
186716					12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 1:10:01 PM				
Marquez, Gerardo		Back Main Door does not lock again to Welding shop going outdoors.							
Johnny Acuna									
186704					12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 10:43:07				
Marquez, Gerardo		Please replace missing key core on door to Communications Room in the field house.							
Johnny Acuna									
185144					11/8/2017		75		\$0.00
Medium	Work In Progress				11/8/2017 3:55:27 PM				
Marquez, Gerardo		Please fix (2) Door knob locks located inside the Football storage room in the field house. One door opens up the chase and the other opens up door where the furnaces are. Have to turn key several times until it catches the lock to open up door. Thanks.....							
Johnny Acuna									
185499					11/16/2017		67		\$0.00
Medium	Work In Progress				11/16/2017 3:23:02 PM				
Marquez, Gerardo		Need Door ADA Closure Parts for inside door to the R-Bldg.							
Johnny Acuna									
181619					9/15/2017		129		\$0.00
Medium	Work In Progress				9/15/2017 2:58:20 PM				
Ontiveros, Guadalupe		coach Hernandez ask to make work order for soccer nets at turf size 24' long x 8'x high 6' wide . and some rubber clips to Guadalupe Ontiveros and athletics. Pedro, Valdez C,H,S. Grounds.							
Pedro Valdez									
185967					12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 11:17:04 AM				
Ontiveros, Guadalupe		To grounds super visor Guadalupe , Ontiveros I need 4 falcon 6504 sprinklers 1" (26/34) bsp treated inlet. For infield base ball, and soft ball fields.							
Pedro Valdez									
<b>Count: 41 Work Orders</b>			<b>Avg. Age of WO's 65</b>			<b>Total for Chaparral HS</b>	<b>0.5</b>	<b>\$319.90</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Chaparral MS</b>									
183387					10/12/2017		102		\$0.00
Medium	Work In Progress				10/12/2017 3:50:25 PM				
Ontiveros, Guadalupe		The Administrators are requesting an herbicide to kill the weeds and not the grass on the football field.							
Ernesto Concha									
182658					10/1/2017	11/1/2017	113		\$42.73
Medium	Work In Progress				10/1/2017 1:31:06 AM				
Ortiz, Alfredo		Yearly - Chaparral MS I4 (Fan Coil)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									
186446	Main Building	Classroom			12/11/2017		42		\$0.00
Medium	Work In Progress	office			12/11/2017 9:34:41 AM				
Marquez, Gerardo		Need lock on cabinet fixed							
Maria Garcia									
187123		Kitchen			12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 7:20:16 AM				
Marquez, Gerardo		Could you please issue me a key for the Chaparral middle school kitchen has already been approved by Albert and Jessica as well as Ms. Guerra							
Jimmy Carbajal									
186590					12/12/2017		41		\$0.00
High	Work In Progress				12/12/2017 3:42:49 PM				
Ontiveros, Guadalupe		Softball and baseball in-field needs baseball turf screenings.							
Guadalupe Ontiveros									
187210					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:39 AM				
Ortiz, Alfredo		Monthly - Chapparral MS Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
184649	Main Building	Exterior			11/3/2017		80		\$0.00
Medium	Work In Progress	outside			11/3/2017 9:27:43 AM				
Ortiz, Alfredo		Please Paint trash cans outside school color Royal Blue							
Maria Garcia									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
<b>Location: Chaparral MS</b>									
186365	Main Building	Foyer			12/7/2017		46		\$175.92
Medium	Work In Progress	Lobby			12/7/2017 4:43:45 PM				
Ortiz, Alfredo		Replace stall doors in girls and boys restrooms in lobby they fell of hinges. Replace toilet seats in lobby restroom ~Mrs. Hernandez							
Maria Garcia									
186829	Main Building	Classroom			12/14/2017		39		\$0.00
Medium	Work In Progress	450			12/14/2017 3:14:47 PM				
Ortiz, Alfredo		Replace several light bulbs							
Maria Garcia									
186387	Main Building	Classroom			12/8/2017		45		\$0.00
Medium	Work In Progress	300			12/8/2017 12:03:37 PM				
Ortiz, Alfredo		Please remove chalk board and replace with long white board. Please remove white board next to smart board, it is stained red. ~Mrs. Hernandez							
Maria Garcia									
186388	Main Building	Classroom			12/8/2017		45		\$0.00
Medium	Work In Progress	402, 310			12/8/2017 12:04:54 PM				
Ortiz, Alfredo		Please Assemble 16 tables and 80 chairs ~Mrs. Hernandez							
Maria Garcia									
183739	Main Building	Classroom			10/19/2017		95		\$833.40
Medium	Work In Progress				10/19/2017 8:14:43 AM				
Ortiz, Alfredo		Need to install Corner bumpers in several corner walls.							
Alfredo Ortiz									
187243					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:35 AM				
Ortiz, Alfredo		Monthly - Chaparral MS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187245					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:36 AM				
Ortiz, Alfredo		Monthly - Chaparral MS Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Chaparral MS</b>							
186287	Main Building	Classroom			12/7/2017		46		\$0.00
Medium	Work In Progress	401			12/7/2017 7:57:22 AM				
Avila, Jesus		unable to control temp. thermastat not working							
Maria Garcia									
184750					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:18 AM				
Facio, Dino		Monthly - Chaparral MS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
187231					12/31/2017	1/21/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:20 AM				
Vallejo, Albert		Monthly - Chaparral MS Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
187193					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:20 AM				
Ortiz, Alfredo		Monthly - Chaparral MS Monthly FE Inpsection - Refer to PM schedule details.							
Margret Villalobos									
179409	Main Building	Hallway/Corridor			8/11/2017		164		\$0.00
Medium	Work In Progress				8/11/2017 4:45:13 PM				
Carbajal, Jimmy		Baseboards throughout the school need to be replaced.				9/13/17 Asp P. Quinones, reroute to Custodial - J. Carbajal			
Maria Orozco									
184426		Portables			10/31/2017		83		\$0.00
Medium	Work In Progress				10/31/2017 1:15:51 PM				
Carbajal, Jimmy		tha portable#6/ needs new floor preferably linoleum GRACIAS							
M. Carmen Perez									
186886	Main Building	Classroom			12/15/2017		38		\$0.00
Medium	Work In Progress	various locations			12/15/2017 11:48:57				
Briones, Enrique		Please Pick up Items to be take to surplus. List emailed to Enrique Briones~K. Owen							
Maria Garcia									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Chaparral MS

184154 10/26/2017 88 \$0.00

Medium Work In Progress 10/26/2017 8:17:56 AM

Marquez, Gerardo DOORS TO PORTABLES (WEIGHT R. & STORAGE RM.) ARE IN VERY BAD SHAPE AND NEED REPLACING.

Gerardo Marquez

181257 Portables 9/11/2017 133 \$0.00

Medium Work In Progress 9/11/2017 10:00:14 AM

Gonzalez, Salvador Need to see if we can put metal platforms on other ramps on portables. So we don't have to be replacing the wooden ramps every couple of years. 11/2/17 - Material on order

Alfredo Ortiz

185630 Kitchen 11/27/2017 56 \$0.00

High Work In Progress 11/27/2017 2:11:06 PM

Villalobos, David Do an assessment on dishwasher and see if repairs can be done or needs replacing SNP Mgr. Norma P. (575) 824-4376

Dino Facio

183343 Main Building Foyer 10/12/2017 102 \$0.00

Medium Work In Progress 10/12/2017 12:37:40

Ronquillo, Ruben The following signs are missing or have no Braille on them:  
All hallways no Braille signs (main, 100, 200, 300, 400) at all and we need them at both ends of hallways. The Main hall needs one Boys bathroom sign and 3 Exit signs, and a Media Center sign.  
Also, the Main office signs have no Braille on them (there are \_\_\_). The Foyer needs Snack Bar, and bathroom (Girls and Boys), and Gymnasium signs. The 100 hallway needs 1 Exit, and the 400 needs 2 Exit signs. The cafeteria needs 2 Exit, and one kitchen sign. The 200 hallway needs room number signs for 204, 205, 206, 2 counselor signs, and a computer lab sign. We also need the black mats that go beneath the water fountains (rubber mats)

Maria Hernandez

185159 Office 11/9/2017 74 \$416.28

Medium Work In Progress Nursing 11/9/2017 10:18:32 AM

Appelzoller, Fred Please replace the sinks in the Nurses Office at the Chaparral Middle School, the Nurses Office was moved into the main building.  
Thank you,  
Priscilla

Priscilla Martinez

1/22/2018 11:45:10 AM



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
<b>Location: Chaparral MS</b>										
186106	Main Building	Hallway/Corridor			12/4/2017		49		\$0.00	
Medium	Work In Progress				12/4/2017 3:42:15 PM					
Solis, Lorenzo		Having problem with refrigerated water fountain, need assistance.								
Alfredo Ortiz										
185746	Main Building	Office			11/28/2017		55		\$72.47	
Medium	Work In Progress				11/28/2017 3:43:44 PM					
Solis, Lorenzo		Need to Install ice machine in office lounge.								
Alfredo Ortiz										
184032					10/24/2017		90		\$0.00	
Medium	Work In Progress				10/24/2017 2:58:15 PM					
Tellez, Hector		Need 2X4 Led lights for staging area for CMS								
Hector Tellez										
184645					11/3/2017		80		\$0.00	
Medium	Work In Progress				11/3/2017 9:05:38 AM					
Tellez, Hector		Need 8 LED lay in 2X4 light fixtures								
Hector Tellez										
185643	Main Building	Gym			11/27/2017		56		\$0.00	
Medium	Work In Progress				11/27/2017 3:36:34 PM					
Tellez, Hector		Need to rewire power to emergency lights so I can install new emergence lights.								
Alfredo Ortiz										
<b>Count: 31 Work Orders</b>		<b>Avg. Age of WO's 64</b>		<b>Total for Chaparral MS</b>				<b>0</b>	<b>\$1,540.80</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
<b>Location: Desert Pride HS</b>									
186282		Classroom			12/6/2017		47		\$0.00
Medium	Work In Progress	all classrooms			12/6/2017 5:00:07 PM				
Ambriz, Jose		The classrooms and rooms were very cold temp. needs adjustment.							
Maria Carbajal									
185808		Kitchen			11/29/2017		54		\$0.00
High	Work In Progress				11/29/2017 1:38:18 PM				
Medina, Eric		Warmer not keeping temp correctly SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
186283		Exterior			12/6/2017		47		\$0.00
Medium	Work In Progress	front office			12/6/2017 5:01:52 PM				
Marquez, Gerardo		The exterior door in the front office through the administration does not close completely.							
Maria Carbajal									
186823		Exterior			12/14/2017		39		\$0.00
Medium	Work In Progress	Middle school			12/14/2017 2:42:59 PM				
Marquez, Gerardo		Panic bar for the middle school yard gets stuck.							
Maria Carbajal									
185010		Custodial			11/7/2017		76		\$0.00
Medium	Work In Progress				11/7/2017 1:37:58 PM				
Villalobos, Jose		slow leak on one of the dolly tire need to repair.							
David Acosta									
187366					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:30 AM				
Diaz, Sebastian		Monthly - Desert Pride HS - Emer Light Test (M) - Refer to PM schedule details.							
Margret Villalobos									
187232					12/31/2017	1/21/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:21 AM				
Vallejo, Albert		Monthly - Desert Pride Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
179437		Custodial			8/14/2017		161		\$0.00
Medium	Work In Progress	Janitor #1			8/14/2017 5:41:58 AM				
Gallegos, Rafael		Under Warranty- Wet ceiling panels in custodial office							
David Acosta									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Desert Pride HS</b>							
187365					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:29 AM					
Diaz, Sebastian	Monthly - Desert Pride HS Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
186822		Exterior			12/14/2017		39		\$0.00
Medium	Work In Progress	grounds		12/14/2017 2:40:49 PM					
Ontiveros, Guadalupe	Per Mr. Hill-Field Assessor level off the rocks by sprinkler drains where black cover is not visible.								
Maria Carbajal									
185694		Hallway/Corridor			11/28/2017		55		\$0.00
Medium	Work In Progress	Student		11/28/2017 7:55:31 AM					
Marquez, Gerardo	Can't unlock middle bar to door to take out gator (key just keeps turning).								
David Acosta									
184931		Classroom			11/6/2017		77		\$0.00
Medium	Work In Progress	*see description		11/6/2017 12:53:06 PM					
Marquez, Gerardo	Access for Mr. Stout: Middle School Room-100, Computer Lab Room-103, Mr. Stout's Room 112, Exterior door to Boxing Gym, Multi purpose and his office in multi purpose only.								
Maria Carbajal									
<b>Count: 12 Work Orders</b>		<b>Avg. Age of WO's 55</b>		<b>Total for Desert Pride HS</b>			<b>0</b>	<b>\$0.00</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Desert Trail ES</b>									
185895		Kitchen			11/30/2017		53		\$0.00
High	Work In Progress			11/30/2017 10:56:58					
Marquez, Gerardo	Key to freezer door not working properly having issues locking and unlocking SNP Mgr. Patricia C. (575) 824-3822								
Dino Facio									
185312	Main Building	Exterior			11/14/2017		69		\$0.00
Medium	Work In Progress	front exterior		11/14/2017 1:17:57 PM					
Ontiveros, Guadalupe	The screening not being utilized has already been spread in the front, however, we are requiring more screening.								
Elizabeth Hernandez									
180112	Main Building	Football Field			8/23/2017		152		\$0.00
Medium	Work In Progress	field		8/23/2017 2:50:15 PM					
Ontiveros, Guadalupe	We need the grass cut in the field because it's too long.								
Elizabeth Hernandez									
187212					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:41 AM					
Quinones, Paul	Monthly - Desert Trail ES - Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
177974					7/28/2017		178		\$0.00
Medium	Work In Progress			7/28/2017 8:29:45 AM					
Gallegos, Rafael	Warranty Work Order: Roof leaking from rain water inside cafeteria. Please see Custodial staff for location.								
Johnny Acuna									
186997					12/19/2017		34		\$0.00
Medium	Work In Progress			12/19/2017 11:31:56					
Marquez, Gerardo	broken key inside panic bar key cylinder southend double door exit								
Paul Quinones									
186891	Main Building	Restroom			12/15/2017		38		\$0.00
Medium	Work In Progress	Office		12/15/2017 12:54:34					
Vallejo, Albert	Restroom floor ATTENTION: Albert Vallejo								
Elizabeth Hernandez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Desert Trail ES

186892	Main Building	Portables			12/15/2017		38		\$0.00
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Medium	Work In Progress	#411			12/15/2017 12:56:16				
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Quinones, Paul  
Restroom floor (2) restrooms  
#1 floor  
#2 swap toilet  
ATTENTION: Albert Vallejo

Elizabeth Hernandez

184670	Main Building	Exterior			11/3/2017		80		\$0.00
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Medium	Work In Progress				11/3/2017 11:36:14 AM				
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Quinones, Paul  
Remove the wood in the front of the school and repair  
the sheet rock

Elizabeth Hernandez

187301					12/31/2017		22		\$0.00
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Medium	Work In Progress				12/31/2017 1:07:40 AM				
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Quinones, Paul  
Monthly - Desert Trail ES -Clothes Dryer (Monthly) -  
Refer to PM schedule details.

Margret Villalobos

187071					12/20/2017		33		\$45.48
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Medium	Work In Progress				12/20/2017 12:06:02				
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Quinones, Paul  
requesting anchor bolts to anchor new benches orderd  
by  
principle, and to be installed in front porch area

Paul Quinones

186208					12/5/2017		48		\$134.04
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Medium	Work In Progress				12/5/2017 4:05:13 PM				
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Quinones, Paul  
latches for partition doors in boys and girls rest  
rms. need to replace broken ones

Paul Quinones

185350					11/14/2017		69		\$0.00
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Medium	Work In Progress				11/14/2017 3:56:47 PM				
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Quinones, Paul  
requesting and needing light bulbs for outside portables

Paul Quinones

185091					11/8/2017		75		\$0.00
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Medium	Work In Progress				11/8/2017 12:38:44 PM				
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Quinones, Paul  
requesting kwik seal dap bright white type to seal  
bathroom floors

Paul Quinones

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Desert Trail ES</b>									
184751					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:18 AM					
Facio, Dino	Monthly - Desert Trail ES - Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
187248					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:39 AM					
Quinones, Paul	Monthly - Desert Trail ES- Emer Light Insp:Monthly - Refer to PM schedule details.								
Margret Villalobos									
187244					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:36 AM					
Quinones, Paul	Monthly - Desert Trail ES - Exit Sign Insp:Monthly - Refer to PM schedule details.								
Margret Villalobos									
186944	Main Building				12/18/2017		35		\$0.00
Medium	Work In Progress	208		12/18/2017 12:41:20					
Quinones, Paul	In room 208 roof is leaking.								
Elizabeth Hernandez									
183062					10/9/2017		105		\$0.00
Medium	Work In Progress			10/9/2017 9:41:50 AM					
Quinones, Paul	need and requesting l.e.d type lamp,emergency lighting								
Paul Quinones									
187233					12/31/2017	1/21/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:23 AM					
Vallejo, Albert	Monthly - Desert Trail ES - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
185725	Main Building	Portables			11/28/2017		55		\$0.00
Medium	Work In Progress			11/28/2017 1:45:09 PM					
Carbajal, Jimmy	Teacher requesting carpet replaced to lineolum carpet. Is in really bad shape. Portable #406.								
Laura Sandoval									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Desert Trail ES</b>									
177344					7/17/2017		189		\$0.00
Medium	Work In Progress				7/17/2017 4:18:19 PM				
Marquez, Gerardo		7-17-17							
		Need to replace door closures in front lobby (White Doors), and Bus Lobby (Green Doors)							
Johnny Acuna									
187194					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:21 AM				
Quinones, Paul		Monthly - Desert Trail ES - Monthly FE Inpsection - Refer to PM schedule details.							
Margret Villalobos									
181754					9/19/2017		125		\$0.00
Medium	Work In Progress				9/19/2017 7:54:24 AM				
Quinones, Paul		need hardware up grade at d.,t.,e rest rms requesting new hardware replacement.				11/2/17 - waiting on materials from warehouse			
Paul Quinones									
184578		Kitchen			11/2/2017		81		\$0.00
High	Work In Progress				11/2/2017 10:22:01 AM				
Villalobos, David		Pilot on stove is off SNP Mgr. Patricia C. (575) 824-3822							
Dino Facio									
185124					11/8/2017		75		\$0.00
Medium	Work In Progress				11/8/2017 3:45:30 PM				
Gonzalez, Salvador		Create metal plate for awning at front entrance. (See Albert)							
Albert Vallejo									
185968		Portables			12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 11:54:15 AM				
Carbajal, Jimmy		Buenos dias Jimmy la alfombra del portable 405 se necesita reparar por favor gracias							
Laura Sandoval									
179481		Restroom (Girls)			8/14/2017		161		\$179.00
Medium	Work In Progress				8/14/2017 11:56:28 AM				
Appelzoller, Fred		Hola .Fred el zink del bano 412 se nesecita ramplasar por favor de revisarlo gracias				11/8/17 - Parts have been ordered			
Laura Sandoval									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Desert Trail ES

181945 Main Building Classroom 9/21/2017 123 \$0.00

Medium Work In Progress LOUNGE 9/21/2017 1:55:48 PM

Quinones, Paul Paint the wall on the lounge behind microwave as it was only painted around a vending machine 11/2/17, recpaint on 10/31/17

Elizabeth Hernandez

185001 Main Building Office 11/7/2017 76 \$0.00

Medium Work In Progress AP office 11/7/2017 11:08:31 AM

Quinones, Paul Please paint Admin Offices with Day Lily or Vanilla Bean.

Elizabeth Hernandez

181686 Custodial 9/18/2017 126 \$0.00

Medium Work In Progress 9/18/2017 11:53:22 AM

Quinones, Paul Hola .Paulino se necesita pintar los banos de tercer grado ,los rayaron con palabras obsenas ,y no es marcador ni lapis por favor gracias 11/2/17, recpaint on 10/31/17

Laura Sandoval

184648 11/3/2017 80 \$1,171.20

Medium Work In Progress 11/3/2017 9:17:25 AM

Tellez, Hector need 12 surface mount LED fixtures

Hector Tellez

184673 Custodial 11/3/2017 80 \$0.00

Medium Work In Progress 11/3/2017 11:40:46 AM

Tellez, Hector Buenos dias Hector el portable num. 413 no tiene luz de seguridad afuera se necesita la luz por favor gracias

Laura Sandoval

185486 Main Building Classroom 11/16/2017 67 \$120.45

Medium Work In Progress 412 11/16/2017 1:05:53 PM

Appelzoller, Fred In portable #412 they need toilet replaced.

Elizabeth Hernandez

186725 Main Building Classroom 12/13/2017 40 \$0.00

Medium Work In Progress Early Childhood 12/13/2017 2:28:27 PM

Appelzoller, Fred Replace toilets in the Early Childhood Classroom restrooms (2). The toilets are too tall for the 3/4 year olds and they are having bathroom accidents. In addition the floors need to be replaced in these two restrooms due to them being lifted/raised possibly due to water damage

Elizabeth Hernandez



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Desert Trail ES</b>									
186063		Restroom			12/4/2017		49		\$0.00
Medium	Work In Progress				12/4/2017 10:59:08 AM				
Appelzoller, Fred		Buenos Dias Fred necesito 4 asientos para los toilet por favor gracias							
Laura Sandoval									
186764	Main Building	Classroom			12/13/2017		40		\$0.00
Medium	Work In Progress	Main Office			12/13/2017 3:51:44 PM				
Quinones, Paul		Please paint the main office to include the Principal, Assistant Principal, and Secretary offices							
Elizabeth Hernandez									
186765	Main Building	Classroom			12/13/2017		40		\$0.00
Medium	Work In Progress	Small Lounge			12/13/2017 3:52:39 PM				
Quinones, Paul		Please paint teacher lounge Room #113							
Elizabeth Hernandez									
186766	Main Building	Classroom			12/13/2017		40		\$0.00
Medium	Work In Progress	Teacher			12/13/2017 3:53:46 PM				
Quinones, Paul		Please paint teacher workroom located in the kinder hallway							
Elizabeth Hernandez									
186984	Main Building	Classroom			12/18/2017		35		\$0.00
Medium	Work In Progress	outdoor			12/18/2017 4:12:55 PM				
Quinones, Paul		Outdoor Planter/Pots need to be painted with the following color. Red theater SW 7584 (276-C3)							
Elizabeth Hernandez									
184666	Main Building	Exterior			11/3/2017		80		\$0.00
Medium	Work In Progress				11/3/2017 11:31:32 AM				
Quinones, Paul		Paint the rails in the front of the school by the parent/student drop off							
Elizabeth Hernandez									
185018	Main Building	Exterior			11/7/2017		76		\$0.00
Medium	Work In Progress				11/7/2017 3:16:12 PM				
Quinones, Paul		Paint the pots located at front of school							
Elizabeth Hernandez									
184664	Main Building	Cafeteria			11/3/2017		80		\$0.00
Medium	Work In Progress				11/3/2017 11:28:45 AM				
Quinones, Paul		Cafeteria/Lunch room needs to be painted							
Elizabeth Hernandez									
1/22/2018 11:45:10 AM									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Desert Trail ES</b>									
183855					10/20/2017		94		\$162.76
Medium	Work In Progress				10/20/2017 12:46:47				
Quinones, Paul		needing to paint letters in front of school as per principles request							
Paul Quinones									
186755	Main Building				12/13/2017		40		\$0.00
Medium	Work In Progress	MAIN Teacher			12/13/2017 3:50:07 PM				
Quinones, Paul		Please paint the teacher's lounge							
Elizabeth Hernandez									
<b>Count: 45 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>69</b>		<b>Total for Desert Trail ES</b>	<b>0</b>	<b>\$1,812.93</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Desert View ES</b>									
185805					11/29/2017		54		\$0.00
Medium	Work In Progress			11/29/2017 1:03:52 PM					
Castillo, Carlos	Install electrical lines for computers in the classroom.								
Guadalupe Gonzalez									
184582		Library			11/2/2017		81		\$0.00
Medium	Work In Progress	Library		11/2/2017 10:36:38 AM					
Briones, Enrique	Pick up computer equipment from the Library. (Segura)								
Guadalupe Gonzalez									
184317	Main Building	Custodial			10/30/2017		84		\$0.00
Medium	Work In Progress			10/30/2017 10:51:02					
Villalobos, Jose	On our Advance (roto) floor scrubber #1386987 the plastic cover that goes in between the two operating trigger levers is broken and needs to be replaced.								
Israel Ortega									
187195					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:23 AM					
Ortiz, Ruben	Monthly - Desert View ES Monthly FE Inpsection - Refer to PM schedule details.								
Margret Villalobos									
186441		Custodial			12/11/2017		42		\$0.00
Medium	Work In Progress			12/11/2017 9:01:46 AM					
Villalobos, Jose	Vacuum cleaner #20002017 is turning off while using it								
Israel Ortega									
187234					12/31/2017	1/21/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:24 AM					
Vallejo, Albert	Monthly - Desert View ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
187246					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:37 AM					
Ortiz, Ruben	Monthly - Desert View ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187249					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:41 AM					
Ortiz, Ruben	Monthly - Desert View ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
1/22/2018 11:45:10 AM									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
<b>Location: Desert View ES</b>										
186734		Cafeteria			12/13/2017		40		\$0.00	
Medium	Work In Progress				12/13/2017 3:33:04 PM					
Ortiz, Ruben		Paint the stage wall in the cafeteria/gym.								
Guadalupe Gonzalez										
187302					12/31/2017		22		\$0.00	
Medium	Work In Progress				12/31/2017 1:07:41 AM					
Ortiz, Ruben		Monthly - Desert View ES - Clothes Dryer (Monthly) - Refer to PM schedule details.								
Margret Villalobos										
<b>Count: 10 Work Orders</b>		<b>Avg. Age of WO's 41</b>		<b>Total for Desert View ES</b>				<b>0</b>	<b>\$0.00</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC

182710 10/1/2017 113 \$0.00

Medium Work In Progress 10/1/2017 1:31:38 AM

Vallejo, Albert Monthly - GAC (Admin) -Generator PM (Quarterly) - Refer to PM schedule details.

Margret Villalobos

185434 Office 11/15/2017 68 \$0.00

Medium Work In Progress Frances 11/15/2017 4:15:28 PM

Carbajal, Jimmy Install tile in France's office (carpet is worn and torn)

Abby Oliva

187334 12/31/2017 22 \$0.00

Medium Work In Progress 12/31/2017 1:08:06 AM

Vallejo, Albert Monthly - GAC (Admin) -Generator PM (Quarterly) - Refer to PM schedule details.

Margret Villalobos

180974 9/6/2017 138 \$0.00

Medium Work In Progress 9/6/2017 7:45:58 AM

Vallejo, Albert Repair corroded FDC

Albert Vallejo

187235 12/31/2017 1/21/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:06:27 AM

Vallejo, Albert Monthly - GAC Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

178039 7/31/2017 175 \$0.00

Medium Work In Progress 7/31/2017 12:46:47 AM

Vallejo, Albert Yearly - GAC Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

187187 12/31/2017 1/6/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:05:12 AM

Moncayo, Fernando Monthly - GAC Monthly FE Inpsection - Refer to PM schedule details.

Margret Villalobos

184405 10/31/2017 83 \$0.00

Medium Work In Progress 10/31/2017 8:33:16 AM

Vallejo, Albert Install partitioning door at Superintendents office.

Albert Vallejo

1/22/2018 11:45:10 AM

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC

184100 10/25/2017 51 8 \$200.00

Medium Work In Progress

10/25/2017 12:12:23 12/15/2017

Lara, Ralph need to replace the iron door with the wood in the server room. please see Calixto or Cora remove and install door

Cora Ramirez

186651 12/13/2017 40 \$0.00

High Work In Progress

12/13/2017 8:56:17 AM

Moncayo, Fernando INSPECT FUNTION OF ALL EXTERIOR DOORS

187247 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress

12/31/2017 1:06:38 AM

Moncayo, Fernando Monthly - GAC Exit Sign Insp: Monthly - Refer to PM schedule details.

Margret Villalobos

187250 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress

12/31/2017 1:06:43 AM

Moncayo, Fernando Monthly - GAC Emer. Light Test: Monthly - Refer to PM schedule details.

Margret Villalobos

186711 12/13/2017 40 \$0.00

High Work In Progress

12/13/2017 11:35:49

Moncayo, Fernando INSPECT FUNCTION OF ALL INTERIOR DOORS

177341 Storage 7/17/2017 189 \$0.00

Medium Work In Progress

7/17/2017 4:17:49 PM

Moncayo, Fernando storage shed outside needs to be cleaned out due to squirrel poop it is a health hazard and we need any and all holes repaired in order to prevent them from coming back. We need to coordinate this in order to ensure all can be done in one day if at all possible. Thanks!

Rosa Hidalgo

180993 Hallway/Corridor 9/6/2017 138 \$0.00

Medium Work In Progress

9/6/2017 11:47:31 AM

Moncayo, Fernando Picture Frame on Finance hallway between Rosa and Pricilla's door way, if please move to Linda's (same Department) wall/ doorway.

Abby Oliva

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>GAC</b>							
184753					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:20 AM					
Facio, Dino	Monthly - GAC Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
185009		Office			11/7/2017		76		\$0.00
Medium	Work In Progress	Wing		11/7/2017 1:25:43 PM					
Lara, Ralph	Re- Key Office 203 located in "C" Wing								
Abby Oliva									
185379		Office			11/15/2017		68		\$0.00
Medium	Work In Progress	BILINGUAL		11/15/2017 10:18:51					
Lara, Ralph	**2ND REQUEST** PLEASE RE-KEY FILE CABINETS AND PLACE LOCKS FOR DESK DRAWERS FOR FRANCES SANCHEZ EXT. 6722. THANK YOU!								
Karla Quesada									
185795					11/29/2017		54		\$0.00
Medium	Work In Progress			11/29/2017 11:30:18					
Castillo, Carlos	Relocate scissor lift to Gac shop.								
Carlos Castillo									
186122					12/4/2017		49		\$2.19
Medium	Work In Progress			12/4/2017 3:52:13 PM					
Castillo, Carlos	Need to replace conduit with short circuit on electrical supply for mini-split A/C for Melissa's office.								
Guillermo Hernandez									
187057					12/20/2017		33		\$0.00
Medium	Work In Progress			12/20/2017 8:31:11 AM					
Vallejo, Albert	Upgrade lighting in Boardroom.								
Jessica Herrera									
187225					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:13 AM					
Moncayo, Fernando	Monthly - GAC Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
183833		Hallway/Corridor			10/20/2017		94		\$0.00
Medium	Work In Progress			10/20/2017 8:51:05 AM					
Carbajal, Jimmy	Requesting to replace VCT in A-wing with same carpet tile that was installed in superintendents office								
Jimmy Carbajal									
1/22/2018 11:45:11 AM									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: GAC</b>									
183843					10/20/2017		94		\$0.00
Medium	Work In Progress				10/20/2017 10:09:44				
Lara, Ralph		Erica and Yolanda will be moving to Mr. Yturalde and Elisa's old offices. Ludym, Erica, and Yolanda's keys should be able to open these offices and all the finance department doors. Lucia will be moving to Margarita's current office, so her key should only have access to that area. Margarita will be moving to Erica's office, so her key should open both her new and current office. Anne's key should not have access to the Payroll file room. Thank you!							
Anne De Los Santos									
186544					12/12/2017		41		\$262.54
Medium	Work In Progress	A Wing			12/12/2017 11:05:04				
Hernandez, Guillermo		Please Check Heater on "A" Wing							
Abby Oliva									
185432					11/15/2017		68		\$0.00
Medium	Work In Progress				11/15/2017 4:10:14 PM				
Rodriguez, Arturo		Wash Windows from inside and outside of GAC Building							
Abby Oliva									
<b>Count: 26 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>70</b>			<b>Total for GAC</b>	<b>8</b>	<b>\$464.73</b>



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: GAC - Pre-K</b>									
182248					9/27/2017		117		\$0.00
Medium	Work In Progress				9/27/2017 11:13:27 AM				
Moncayo, Fernando		as per Mrs. Hood, please cover the holes that are in the wall of her office. thank you, LV							
Laura Vazquez									
186939		Classroom			12/18/2017		35		\$0.00
Medium	Work In Progress	Rm.101			12/18/2017 9:25:01 AM				
Lara, Ralph		Cabinet hinges broken, please fix/replace. Thank You!							
Patricia Burciaga									
186652					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:57:36 AM				
Moncayo, Fernando		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
186653					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:58:34 AM				
Moncayo, Fernando		INSPECT FUNCTION OF INTERIOR DOORS							
187139		Classroom			12/21/2017		32		\$0.00
Medium	Work In Progress	Rm.101			12/21/2017 12:30:18				
Moncayo, Fernando		Please install hook rack for jackets/coats in rm. 103. Thank You!							
Patricia Burciaga									
186869		Classroom			12/15/2017		38		\$0.00
Medium	Work In Progress	Rm. 201/closet			12/15/2017 9:05:45 AM				
Moncayo, Fernando		Please move cement bags from closet in rm. 201 to teacher's storage. Please see Ms. Vicki, Thank You!							
Patricia Burciaga									
186874		Classroom			12/15/2017		38		\$0.00
Medium	Work In Progress	rm. 103			12/15/2017 10:12:36				
Moncayo, Fernando		Replace lighting/light bulbs. Thank You							
Patricia Burciaga									
186890					12/15/2017		38		\$0.00
Medium	Work In Progress				12/15/2017 12:29:43				
Flores, Pete		please check vehicle 115 Maribel Baca Social Worker. the check engine light turn on.							
Laura Vazquez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC - Pre-K

Count: 8 Work Orders      Avg. Age of WO's 47      Total for GAC - Pre-K      0      \$0.00

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden ES</b>									
187348					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:17 AM				
Ambriz, Jose		Monthly - Gadsden ES - Enviro Controls Quarterly - Refer to PM schedule details.							
Margret Villalobos									
181689		Exterior			9/18/2017		126		\$0.00
Medium	Work In Progress	Playgrounds			9/18/2017 12:34:04 PM				
Ontiveros, Guadalupe		As per Albert we need to add more fiber/wood chips to playgrounds at Gadsden Elementary.							
Hector Pacheco									
187125					12/21/2017		32		\$0.00
Medium	Work In Progress	Outside Lights			12/21/2017 7:46:37 AM				
Pacheco, Hector		Need assistance....our outside lights are not working...the ones on the Highway 15mph Blinking lights...thank you....							
Loraine Gandara									
187317					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:54 AM				
Pacheco, Hector		Monthly - Gadsden ES - Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
187319					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:55 AM				
Pacheco, Hector		Monthly - Gadsden ES - Exit Sign Insp-Monthly - Refer to PM schedule details.							
Margret Villalobos									
184888					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:50:24 AM				
Facio, Dino		Monthly - Gadsden ES - Fire Suppression Insp - Refer to PM schedule details.							
Margret Villalobos									
187352					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:20 AM				
Apodaca, Mario		Monthly - Gadsden ES - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden ES</b>									
187092		Exterior			12/20/2017		33		\$0.00
Medium	Work In Progress	Inspect exterior			12/20/2017 3:32:36 PM				
Marquez, Gerardo		Need assistance to repair exterior door inside handle not working properly Rm #102.Washington wing.							
Hector Pacheco									
187094		Exterior			12/20/2017		33		\$0.00
Medium	Work In Progress	Inspect exterior			12/20/2017 3:38:21 PM				
Marquez, Gerardo		Teachers key does not work on exterior door. Rm #304 Lincoln Hallway							
Hector Pacheco									
187086		Exterior			12/20/2017		33		\$0.00
Medium	Work In Progress	Inspect exterior			12/20/2017 3:26:37 PM				
Marquez, Gerardo		Need assistance to repair Exterior Exit doors missing key locking cylinder for deadbolt 1 at Washington wing.Both sides of exterior exit doors at Jefferson wing and 2 at Lincoln wing missing.							
Hector Pacheco									
187318					12/31/2017	1/11/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:55 AM				
Pacheco, Hector		Monthly - Gadsden ES - FE Inspection - Monthly - Refer to PM schedule details.							
Margret Villalobos									
184302		Kitchen			10/30/2017		84		\$0.00
High	Work In Progress				10/30/2017 7:36:06 AM				
Medina, Eric		Freezer temp +9 SNP Mgr. Laura H. (575) 882-3410							
Dino Facio									
182350		Hallway/Corridor			9/28/2017		116		\$0.00
Medium	Work In Progress	Lincoln Wing			9/28/2017 1:58:33 PM				
Ambriz, Jose		Need to replace AC gaskets...which are causing ceiling leak inside the school....							
Loraine Gandara									
185986					12/1/2017		52		\$1,652.37
Medium	Work In Progress				12/1/2017 3:00:38 PM				
Ambriz, Jose		Need to ck unit in comm room, they have a fan running in there.							
Cora Ramirez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden ES</b>									
185107		Mechanical			11/8/2017		75		\$167.68
Medium	Work In Progress				11/8/2017 2:43:50 PM				
Appelzoller, Fred		the main waterline butterfly cut off to water filter housing not sealing good water getting by need to replace all cut off valves on the bypass waterline.							
Mario Apodaca									
186148		Classroom			12/5/2017		48		\$142.56
Medium	Work In Progress				12/5/2017 9:46:42 AM				
Appelzoller, Fred		101 classroom bathroom is not working							
Jose Pinon									
182512					9/30/2017		114		\$0.00
Medium	Work In Progress				9/30/2017 12:38:49 AM				
Nunez, Arturo		Monthly - Gadsden ES - A-16 Fan Exhaust Semiannual - Refer to PM schedule details.							
Margret Villalobos									
<b>Count: 17 Work Orders</b>		<b>Avg. Age of WO's 55</b>		<b>Total for Gadsden ES</b>		<b>0</b>		<b>\$1,962.61</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden HS

183050					10/9/2017		105		\$0.00
High	Work In Progress				10/9/2017 8:38:59 AM				
Chavez, Santos		need to install switch for air compressor to be hand and auto by water tanks.							
Guadalupe Ontiveros									
187349					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:18 AM				
Villalobos, Margret		Monthly - Gadsden HS - Enviro Controls Quarterly - Refer to PM schedule details.							
Margret Villalobos									
187314					12/31/2017	1/3/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:52 AM				
Escobar, David		Monthly - Gadsden HS - Emerg. Eyewash (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
185374					11/15/2017		68		\$84.54
Medium	Work In Progress				11/15/2017 9:51:33 AM				
Appelzoller, Fred		please replace 2way angle stop and faucet at portable 1.							
David Escobar									
183684					10/18/2017		96		\$951.00
Medium	Work In Progress				10/18/2017 3:19:59 PM				
Chavez, Santos		replace floor plug caps at CTE bldg. with Mr. Enriquez. elec shock hazard.							
David Escobar									
185889					11/30/2017		53		\$0.00
Medium	Work In Progress				11/30/2017 9:40:05 AM				
Chavez, Santos		Requested by Mr. Thomas Martin Rm. 803 Annex Building-Three wall sockets on the east side of the room, between the restroom and kitchen room have lost all power.							
Velia Alarcon									
183517					10/16/2017		98		\$0.00
Medium	Work In Progress				10/16/2017 1:45:42 PM				
Appelzoller, Fred		Requested by Mr. Anthony Sapien Rm. 515 CTE Building-There is four ovens that need to be re-calibrated because they are not heating correctly. They aren't reaching temperature of gauges.							
Velia Alarcon									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Gadsden HS</b>									
184012					10/24/2017		90		\$0.00
Medium	Work In Progress			10/24/2017 11:21:35					
Chavez, Santos	THERE IS NO POWER TO THE NEON PANTHER AT THE CAFETERIA. AS PER ALBERT PLEASE CHECK. THANK YOU								
Ruben Ronquillo									
178420					8/3/2017		172		\$0.00
Medium	Work In Progress			8/3/2017 1:29:14 PM					
Lara, Ralph	Requested by Ms. Velma Morales Rm. 315 Academic Building-The built in cabinet latch/lock was broken. When teacher returned from summer break. Needs to be repaired.		11/9/17 - Waiting on parts						
Velia Alarcon									
181166					9/8/2017		136		\$0.00
Medium	Work In Progress	ghs-0428		9/8/2017 8:00:31 AM					
Flores, Pete	front deck wheels excessively worn and require replacement								
Pete Flores									
185356					11/15/2017		68		\$0.00
Medium	Work In Progress			11/15/2017 12:32:03					
Villalobos, Jose	Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.								
Margret Villalobos									
183648		Kitchen			10/18/2017		96		\$0.00
High	Work In Progress			10/18/2017 9:46:01 AM					
Medina, Eric	Reach-In Refrigerators in Range area not cooling properly SNP Mgr. Frances B. (575) 882-5522								
Dino Facio									
185215					11/13/2017		70		\$0.00
High	Work In Progress			11/13/2017 8:11:59 AM					
Villalobos, Jose	pole saw needs to be service.								
Guadalupe Ontiveros									
184988					11/7/2017		76		\$0.00
Medium	Work In Progress			11/7/2017 9:45:43 AM					
Briones, Enrique	as per Mr. Martinez we have 100 chairs in the courtyard the needs to be remove to san Miguel								
Luis Saucedo									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden HS

185473 11/16/2017 67 \$0.00

Medium Work In Progress 11/16/2017 10:35:54

Briones, Enrique requesting removal of 50 student desks located at portable 10 at GHS as per Admin request.

David Escobar

187220 12/31/2017 1/6/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:06:01 AM

Escobar, David Monthly - Gadsden HS Monthly FE Inspection - Refer to PM schedule details.

Margret Villalobos

182177 9/26/2017 118 \$0.00

Medium Work In Progress 9/26/2017 2:51:54 PM

Ontiveros, Guadalupe Requested by Ms. Lilly Chavez for Football Field-Need to repair chain link fence, entrance from Athletic Training Room. SEE COACH LILLY CHAVEZ FOR MORE INFORMATION.

Velia Alarcon

187337 12/31/2017 22 \$0.00

Medium Work In Progress 12/31/2017 1:08:09 AM

Vallejo, Albert Monthly - Gadsden HS - Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

187333 12/31/2017 22 \$0.00

Medium Work In Progress 12/31/2017 1:08:06 AM

Vallejo, Albert Monthly - Gadsden HS - Fire Pump Engine - Refer to PM schedule details.

Margret Villalobos

182802 10/3/2017 111 \$0.00

Medium Work In Progress 10/3/2017 6:54:31 AM

Carbajal, Jimmy as per head coach Mr. Gonzalez, that the floor in the varsity gym on the East side of the bleachers, the wood floor is raising and one of the players fell down. The coach is wondering if someone can check it out

Luis Saucedo

182709 10/1/2017 113 \$0.00

Medium Work In Progress 10/1/2017 1:31:38 AM

Vallejo, Albert Monthly - Gadsden HS - Fire Pump Engine - Refer to PM schedule details.

Margret Villalobos



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Gadsden HS</b>							
180267					8/25/2017		150		\$0.00
Medium	Work In Progress			8/25/2017 11:21:23 AM					
Carbajal, Jimmy	can we have the carpet removed from the computer tech room. Smells nasty								
	please let me know if this will be possible. THANK YOU								
Cora Ramirez									
182650					10/1/2017		113		\$0.00
Medium	Work In Progress			10/1/2017 1:31:00 AM					
Vallejo, Albert	Monthly - Gadsden HS Generator PM (Quarterly) - Refer to PM schedule details.								
Margret Villalobos									
187292					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:30 AM					
Vallejo, Albert	Monthly - Gadsden HS Generator PM (Quarterly) - Refer to PM schedule details.								
Margret Villalobos									
186575					12/12/2017		41		\$0.00
High	Work In Progress			12/12/2017 3:21:33 PM					
Ontiveros, Guadalupe	command pull scraper #0704 blade needs to be replced.								
Guadalupe Ontiveros									
186473					12/11/2017		42		\$0.00
High	Work In Progress			12/11/2017 3:14:58 PM					
Ronquillo, Ruben	propane tank needs refill at grounds shop.								
Guadalupe Ontiveros									
185380					11/15/2017		68		\$0.00
Medium	Work In Progress			11/15/2017 11:08:28					
Villalobos, Margret	Requested by Mrs. Bea Parr for Academic Building Court Yard and Office #'s 319B, 319C, and 320-The entrance by court yard and offices needs to be sprayed for crickets, roaches, and spiders, etc. We have a problem with these insects on a daily basis. If possible to have these areas sprayed once a week for at least one month, then once every two weeks.					EM 11/29/17 Approved EM Waiver to Bennie.			
Velia Alarcon									
184864					11/5/2017		78		\$0.00
Medium	Work In Progress			11/5/2017 12:50:03 AM					
Facio, Dino	Yearly - Gadsden HS - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
1/22/2018 11:45:11 AM									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Gadsden HS</b>									
184773					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:38 AM					
Facio, Dino	Monthly - Gadsden HS Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184754					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:21 AM					
Facio, Dino	Monthly - Gadsden HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
187342					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:12 AM					
Martinez, Salvador	Monthly - Gadsden HS - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
181004	Football Stadium	Pump House			9/6/2017		138		\$0.00
Medium	Work In Progress			9/6/2017 2:57:36 PM					
Apodaca, Mario	the GHS irrigation water well (LRG 7592 ) need to be service								
Mario Apodaca									
179321					8/11/2017		164		\$18.04
Medium	Work In Progress			8/11/2017 8:09:17 AM					
Martinez, Salvador	need to order some more button batteries for a pen light that was ordered through blue book.								
Salvador Martinez									
183356					10/12/2017		102		\$0.00
Medium	Work In Progress			10/12/2017 2:48:20 PM					
Ronquillo, Ruben	replace 2 windows at academic bldg. 1 clear 1 bronze and the both measure 47.5"x29.5".								
David Escobar									
186171					12/5/2017		48		\$0.00
Medium	Work In Progress			12/5/2017 3:03:15 PM					
Ronquillo, Ruben	order 840 discovery jet pack dispensing system								

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden HS</b>									
186364					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 4:23:04 PM				
Saucedo, Luis		Requested by Mr. Anthony Sapien Rm. 515/517 CTE Building-Mount MSDS sheets for chemicals and mount glove dispensing racks around classroom.							
Velia Alarcon									
186440	Pool Pump	Pump House			12/11/2017		42		\$0.00
Medium	Work In Progress				12/11/2017 8:57:21 AM				
Apodaca, Mario		GHS the pool water maintenance equipment need to be replace							
Mario Apodaca									
187251					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:45 AM				
Escobar, David		Monthly - Gadsden HS Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187254					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:50 AM				
Escobar, David		Monthly - Gadsden HS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187303					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:43 AM				
Escobar, David		Monthly - Gadsden HS-Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
187287					12/31/2017	1/31/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:26 AM				
Escobar, David		Monthly - Gadsden HS Bleacher Inspection - Refer to PM schedule details.							
Margret Villalobos									
182072	Grounds Shop				9/25/2017		119		\$0.00
Medium	Work In Progress	STHS			9/25/2017 10:13:44 AM				
Ontiveros, Guadalupe		need baseball turf material							
Bobby Aldaz									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Gadsden HS</b>									
181861					9/20/2017		124		\$0.00
Medium	Work In Progress			9/20/2017 9:25:25 AM					
Ontiveros, Guadalupe	Requested by Ramon Quiroga Rm . 516 CTE Flower Shop-Installation of cedar raised flower beds similar to ones placed at Elementary Schools, for the Semilla program.								
Velia Alarcon									
184926					11/6/2017		77		\$420.00
Medium	Work In Progress			11/6/2017 11:05:19 AM					
Ambriz, Jose	clean evaporator coils to Units at band portables.								
David Escobar									
186579					12/12/2017		41		\$0.00
Medium	Work In Progress			12/12/2017 3:29:40 PM					
Lara, Ralph	Requested by Velia for Varsity Gym Display Cabinets- There are some display cabinets that need to be re-keyed and six extra keys are needed.								
Velia Alarcon									
187080					12/20/2017		33		\$0.00
Medium	Work In Progress			12/20/2017 2:55:48 PM					
Lara, Ralph	repair dead bolt lock at ladies restroom by sped dept. at academic bldg. lock does not entirely lock from inside								
David Escobar									
186449					12/11/2017		42		\$0.00
Medium	Work In Progress			12/11/2017 9:57:13 AM					
Ambriz, Jose	Requested by Mr. Chris Villa for Band Portable-The a/c on the south side of the Band Portable is still not working.								
Velia Alarcon									
178565					8/4/2017		171		\$0.00
Medium	Work In Progress			8/4/2017 11:20:49 AM					
Escobar, David	Requested by Ms. Rebecca Rodriguez for South Side of Campus and Gate-Paint red along all fire lane areas on curb.								
Velia Alarcon									
180525					8/30/2017		145		\$0.00
Medium	Work In Progress			8/30/2017 10:46:04 AM					
Escobar, David	as per ms, Rodriguez in the north building room# 222 the walls needs to be painted.								
Luis Saucedo									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden HS

181226 9/10/2017 134 \$0.00

Medium Work In Progress 9/10/2017 12:38:36 AM

Escobar, David Monthly - Gadsden HS A16 (Fan Exh.)(S.Annual) - Refer to PM schedule details.

Margret Villalobos

182663 10/1/2017 11/1/2017 113 \$0.00

Medium Work In Progress 10/1/2017 1:31:09 AM

Escobar, David Yearly - Gadsden HS H6 (Furnace)(Yearly) - Refer to PM schedule details.

Margret Villalobos

183347 10/12/2017 102 \$0.00

Medium Work In Progress 10/12/2017 1:23:48 PM

Lara, Ralph Requested by Velia-Two additional HE140 for room # 313 in the Academic Building, are needed for the 2nd Teacher who will need access to the CMC classroom.

Velia Alarcon

183501 10/16/2017 98 \$0.00

Medium Work In Progress 10/16/2017 11:16:40

Lara, Ralph Requested by Mr. Matt Grubaugh for Library-One of the lock mechanisms on the video shelves is jammed. Please fix at earliest convenience.

Velia Alarcon

182488 9/29/2017 115 \$0.00

Medium Work In Progress 9/29/2017 4:29:13 PM

Ontiveros, Guadalupe Requested Coach R. Yanez for Baseball Field/Batting Cages-Re-hang batting cage nets. So, they are tied form the top of the nets to the support cables of the cages. Also, re-hang the vinyl hitting backdrops within the batting cages.

Velia Alarcon

187213 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:05:44 AM

Escobar, David Monthly - Gadsden HS Roof Inspection - Refer to PM schedule details.

Margret Villalobos

185357 11/15/2017 68 \$0.00

Medium Work In Progress 11/15/2017 12:32:03

Villalobos, Jose Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.

Margret Villalobos

1/22/2018 11:45:11 AM

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden HS

184250 10/27/2017 87 \$0.00

Medium Work In Progress 10/27/2017 11:33:29

Lara, Ralph Requested by Mr. Chris Villa for Rm. 807 Annex Building  
-The key cylinder from the door to his office was taken out during the fall break, needs to have it put back into the handle of the door.

Velia Alarcon

182150 9/26/2017 118 \$0.00

Medium Work In Progress 9/26/2017 10:26:02 AM

Escobar, David requesting signage for GHS site as per Mr. Martinez request for emergency personal.

David Escobar

178575 8/4/2017 171 \$0.00

Medium Work In Progress 8/4/2017 12:44:07 PM

Escobar, David Requested by Ms. Rebecca Rodriguez for Cafeteria-Place banner "mission statement". Ms. Frances Black has banner and ask Ms. Black where to place banner.

Velia Alarcon

185396 11/15/2017 68 \$2,872.56

Medium Work In Progress 11/15/2017 2:58:29 PM

Escobar, David requesting filters for the following bldgs. at GHS site. Academic, Caff, Annex, North, old main, Theater, and Science bldg.

David Escobar

184646 11/3/2017 80 \$0.00

Medium Work In Progress 11/3/2017 9:06:56 AM

Escobar, David Requested by Chief Escudero for Flag Poles by the Bus Turn Around-The right pole rope is stuck (US Flag Pole) unable to slide up or down. There seems to be a huge knot at the top of the rope.

Velia Alarcon

179336 8/11/2017 164 \$0.00

Medium Work In Progress 8/11/2017 9:58:16 AM

Escobar, David Requested by Mr. David Martinez for Science Building-Request for GHS Building Mechanic to visit all Science classrooms on campus in order to review the status or items to be addressed regarding safety concerns discussed during the Science Department meeting on Friday, August 4, 2017.

Velia Alarcon

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden HS</b>									
178855					8/7/2017		168		\$0.00
Medium	Work In Progress				8/7/2017 9:16:09 AM				
Escobar, David		Requested by Ms. Rebecca Rodriguez for the CTE and North Buildings-Please place plastic wall holder by each teacher's classroom door. SEE MS. RODRIGUEZ FOR MORE INFORMATION.							
Velia Alarcon									
178868					8/7/2017		168		\$0.00
Medium	Work In Progress				8/7/2017 9:46:33 AM				
Escobar, David		Requested by Ms. Rebecca Rodriguez for North Building Hallwall with room number 209-Exit sign replaced in this hall.							
Velia Alarcon									
178553					8/4/2017		171		\$0.00
Medium	Work In Progress				8/4/2017 11:02:39 AM				
Escobar, David		Requested by Mr. David Martinez for Portable 10-Please remove old student desks from Portable 10 off campus to another G.I.S.D. location.							
Velia Alarcon									
181000					9/6/2017		138		\$0.00
Medium	Work In Progress				9/6/2017 2:08:48 PM				
Escobar, David		Requested by Mr. Hector Giron for Entrance Doors into the Annex Building-Install flip legs on entrance doors (both the East and West Entrances) into the building. The Teacher and I.A.'s cannot prop open the doors to push the students on wheel chairs into the building.							
Velia Alarcon									
180409					8/28/2017		147		\$0.00
Medium	Work In Progress				8/28/2017 3:59:26 PM				
Escobar, David		assist Tyco Systems with smoke detector test.							
David Escobar									
183655					10/18/2017		96		\$0.00
Medium	Work In Progress				10/18/2017 10:57:24				
Escobar, David		please needs to replace electrical outlet box has mildew is located in the boys gym by football locker room							
Luis Saucedo									
183681					10/18/2017		96		\$0.00
Medium	Work In Progress				10/18/2017 3:18:06 PM				
Escobar, David		filter swap at portables.							
David Escobar									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden HS</b>									
187130					12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 9:27:35 AM				
Escobar, David		Requested by Ms. Sabrina Lucero Rm. 104 Main Building-The COW power cord needs repair, accidentally ran over cord and it was pulled out.							
Velia Alarcon									
187121					12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 6:59:06 AM				
Escobar, David		please the urinal in the boys bathroom in the soccer locker room varsity gym is clogged I tried but no luck I shut off the water and covered the urinal with plastic bag							
Luis Saucedo									
187122					12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 7:01:49 AM				
Escobar, David		in the custodian storage in the weight room the light fixture is burn out please need another one							
Luis Saucedo									
187058					12/20/2017		33		\$0.00
Medium	Work In Progress				12/20/2017 8:31:41 AM				
Escobar, David		requesting 2 "red" exit signs replacement at north building.							
David Escobar									
<b>Count: 73 Work Orders</b>			<b>Avg. Age of WO's 85</b>		<b>Total for Gadsden HS</b>			<b>0 \$4,346.14</b>	



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Gadsden MS</b>							
186805	Annex	Classroom			12/14/2017		39		\$2.96
Medium	Work In Progress				12/14/2017 11:51:57				
Ambriz, Jose	Classrooms 404 and 405 not getting hot air. Need to replace combustion motors on unit. (old Annex area)								
Jesus Avila									
185347	Gym	Restroom			11/14/2017		69		\$277.30
Medium	Work In Progress				11/14/2017 3:55:04 PM				
Ambriz, Jose	heaters need repair in Gym locker rooms (Boys & girls)								
Jesus Avila									
187214					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:47 AM				
Avila, Jesus	Monthly - Gadsden MS Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
186234		Classroom			12/6/2017		47		\$0.00
Medium	Work In Progress	RM#112/L.Gonz			12/6/2017 1:51:55 PM				
Ambriz, Jose	Heater s not working.								
Hilda Adler									
187089	Gym	Exterior			12/20/2017		33		\$0.00
Medium	Work In Progress				12/20/2017 3:30:12 PM				
Marquez, Gerardo	Exterior entrance door facing the warehouse has the hydraulic arm pulled off door. Screws stripped out of door. Thank you.								
Jesus Avila									
177382	Main Building	Hallway/Corridor			7/18/2017		188		\$0.00
Medium	Work In Progress				7/18/2017 1:22:31 PM				
Marquez, Gerardo	door in the B wing is broken please take a look at it. thank you								
Martin Soria									
185313	Annex	Classroom			11/14/2017		69		\$0.00
Medium	Work In Progress				11/14/2017 1:41:48 PM				
Marquez, Gerardo	Door is not closing properly in the annex new side room 415. Thanks								
Martin Soria									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden MS</b>									
186450	Gym	Exterior			12/11/2017		42		\$357.29
Medium	Work In Progress				12/11/2017 9:58:08 AM				
Carrasco, Danny		Requesting five (5) AC covers for Gym. Size is 42"x32".							
Jesus Avila									
187356					12/31/2017	1/31/2018	22		\$10.35
Medium	Work In Progress				12/31/2017 1:08:23 AM				
Avila, Jesus		Monthly - Gadsden MS - Bleacher Inspection - Refer to PM schedule details.							
Margret Villalobos									
187304					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:44 AM				
Avila, Jesus		Monthly - Gadsden MS - Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
185955	Gym				11/30/2017		53		\$0.00
Medium	Work In Progress	GYM Lobby			11/30/2017 4:02:25 PM				
Avila, Jesus		Fix vent door in Gym lobby between girls/boys restroom							
Hilda Adler									
187252					12/31/2017	1/8/2018	22		\$277.06
Medium	Work In Progress				12/31/2017 1:06:46 AM				
Avila, Jesus		Monthly - Gadsden MS Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187257					12/31/2017	1/8/2018	22		\$100.64
Medium	Work In Progress				12/31/2017 1:06:54 AM				
Avila, Jesus		Monthly - Gadsden MS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
186719	Main Building	Restroom (Girls)			12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 1:36:49 PM				
Avila, Jesus		Please tighten toilet in girls restroom. Thank you							
Martin Soria									
186720	Annex	Restroom			12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 1:37:43 PM				
Avila, Jesus		clogged urinal in boys restroom new side of annex. Thank you							
Martin Soria									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden MS

184800 11/5/2017 11/13/2017 78 \$0.00

Medium Work In Progress 11/5/2017 12:49:02 AM

Avila, Jesus Monthly - Gadsden MS Emer. Light Test: Monthly - Refer to PM schedule details.

Margret Villalobos

184805 11/5/2017 11/13/2017 78 \$0.00

Medium Work In Progress 11/5/2017 12:49:07 AM

Avila, Jesus Monthly - Gadsden MS Exit Sign Insp: Monthly - Refer to PM schedule details.

Margret Villalobos

186770 Classroom 12/13/2017 40 \$0.00

Medium Work In Progress RM#412/I.Martin 12/13/2017 3:59:12 PM

Avila, Jesus Window opener/lock is broken.

Hilda Adler

186902 Office 12/15/2017 38 \$0.00

Medium Work In Progress Nurces Office 12/15/2017 2:48:38 PM

Avila, Jesus Sink faucet leaks when turned on.

Hilda Adler

186052 Classroom 12/4/2017 49 \$87.90

Medium Work In Progress RM#148/Valenz 12/4/2017 9:52:25 AM

Avila, Jesus There's water leak damage on ceiling.

Hilda Adler

186540 Annex Classroom 12/12/2017 41 \$0.00

Medium Work In Progress 12/12/2017 10:19:26

Ronquillo, Ruben Requesting Heater for classroom 413. Thank you.

Jesus Avila

186037 12/3/2017 50 \$0.00

Medium Work In Progress 12/3/2017 12:46:06 AM

Apodaca, Mario Monthly - Gadsden MS - Lift Station Inspection - Refer to PM schedule details.

Margret Villalobos

187326 12/31/2017 22 \$0.00

Medium Work In Progress 12/31/2017 1:08:01 AM

Apodaca, Mario Monthly - Gadsden MS - Monthly Meter Readings - Refer to PM schedule details.

Margret Villalobos

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden MS</b>									
187343					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:13 AM				
Apodaca, Mario		Monthly - Gadsden MS - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
186661					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:18:18 AM				
Avila, Jesus		INSPECT FUNCTION ON ALL INTERIOR DOORS							
184755									
Medium	Work In Progress				11/5/2017	11/26/2017	78		\$0.00
Facio, Dino		Monthly - Gadsden MS Fire Suppression Insp. - Refer to PM schedule details.			11/5/2017 12:48:22 AM				
Margret Villalobos									
185288	Main Building	Portables			11/14/2017		69		\$0.00
Medium	Work In Progress				11/14/2017 8:12:39 AM				
Gonzalez, Salvador		Wood boards on portable ramps need to be replaced with metal plating. Thank you.							
Jesus Avila									
187124					12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 7:35:18 AM				
Avila, Jesus		Requesting allen wrench set.							
Jesus Avila									
187067	C-Wing	Office			12/20/2017		33		\$0.00
Medium	Work In Progress	Nursing			12/20/2017 11:20:23				
Briones, Enrique		Please pick up and remove office dividers for disposal from the Nursing Department.							
Priscilla Martinez									
185549	Annex				11/17/2017		66		\$0.00
Medium	Work In Progress				11/17/2017 11:54:22				
Villalobos, Jose		S# AG1552489 M#UTO8934 Homelite Vac Attack 2 Blower/Vac On/Off switch is broken. Thank you.							
Jesus Avila									
177733					7/25/2017		181		\$0.00
Medium	Work In Progress	South door			7/25/2017 3:05:52 PM				
Marquez, Gerardo		Replace door completely, its damaged & broken. If questions contact Martin Soria. Thank you, Mr. Mora							
Hilda Adler									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Gadsden MS

186320					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 2:19:48 PM				
Marquez, Gerardo		Please install delayed exit panic bar on main hallway SPED room. (reference Grainger item # 28XW28)							
Albert Vallejo									
182003					9/22/2017		122		\$0.00
Medium	Work In Progress				9/22/2017 8:07:18 AM				
Vallejo, Albert		Requesting new partitions for student restrooms				Reroute to Albert			
Jesus Avila									
180716		Kitchen			9/1/2017		143		\$3.73
High	Work In Progress				9/1/2017 1:55:00 PM				
Medina, Eric		Disposal leaking water while in use SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
183751		Kitchen			10/19/2017		95		\$0.00
High	Work In Progress				10/19/2017 9:20:45 AM				
Villalobos, David		Tilt Skillet pilot not functioning SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
183154		Kitchen			10/10/2017		104		\$0.00
High	Work In Progress				10/10/2017 9:40:24 AM				
Medina, Eric		Ice machine not working properly (no ice) SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
177911					7/27/2017		179		\$0.00
Medium	Work In Progress				7/27/2017 12:16:47 PM				
Vasquez, Jose		Please drop mosquito dunks in ponding areas at GMS a/s/a/p.							
Margret Villalobos									
184163					10/26/2017		88		\$0.00
Medium	Work In Progress				10/26/2017 10:44:49				
Chavez, Santos		As per Assurance Fire Protection, need to install elect gas cut off in kitchen, they will supply.							
Albert Vallejo									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Gadsden MS</b>							
185738	Annex	Classroom			11/28/2017		55		\$4.29
Medium	Work In Progress				11/28/2017 3:30:17 PM				
Ontiveros, Joe	Emergency Eyewash Faucet not working properly. (bottom part) room 408. Thank you.								
Jesus Avila									
187315					12/31/2017	1/3/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:52 AM				
Avila, Jesus	Monthly - Gadsden MS - Emerg. Eyewash (Monthly) - Refer to PM schedule details.								
Margret Villalobos									
184025	Main Building	Restroom			10/24/2017		90		\$139.50
Medium	Work In Progress				10/24/2017 1:22:46 PM				
Ontiveros, Joe	Please replace the faucet in the men's restroom in the A wing. Thank you								
Martin Soria									
185821	Gym	Restroom (Girls)			11/29/2017		54		\$0.00
Medium	Work In Progress				11/29/2017 3:08:20 PM				
Ontiveros, Joe	Need for plumber to check on bad odor being emitted from girls locker room.								
Jesus Avila									
187145	Vocational	Kitchen			12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 1:30:49 PM				
Ontiveros, Joe	Sink faucet wont stop leaking. I was going to replace faucet but shut off valves do not work. (WO#186712 to replace faucet). Thank you.								
Jesus Avila									
183778		Classroom			10/19/2017		95		\$0.00
Medium	Work In Progress	RM#408/Long			10/19/2017 2:18:50 PM				
Ontiveros, Joe	Broken water handle (cold water) in Science room, please fix. Thank you								
Hilda Adler									
186382		Exterior			12/8/2017		45		\$22.15
Medium	Work In Progress				12/8/2017 11:20:20 AM				
Ontiveros, Joe	AC water supply lines ruptured and need repair. line broken in several places.								
Jesus Avila									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Gadsden MS</b>									
184489	Gym	Restroom (Girls)			11/1/2017		82		\$679.52
Medium	Work In Progress				11/1/2017 8:45:15 AM				
Ambriz, Jose		as per technician, need to replace water fountains. thank you.							
Jesus Avila									
187280					12/31/2017	1/16/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:21 AM				
Villalobos, Margret		Monthly - Gadsden MS Monthly Chiller Insp. - Refer to PM schedule details.							
Margret Villalobos									
186023					12/3/2017	12/19/2017	50		\$0.00
Medium	Work In Progress				12/3/2017 12:45:58 AM				
Villalobos, Margret		Monthly - Gadsden MS Monthly Chiller Insp. - Refer to PM schedule details.				12/4/17 Em PC Automated			
Margret Villalobos									
<b>Count: 48 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>62</b>		<b>Total for Gadsden MS</b>	<b>0</b>	<b>\$1,962.69</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: La Union ES</b>									
180600					8/31/2017		144		\$0.00
Medium	Work In Progress			8/31/2017 12:42:57 AM					
Prospero, Manuel	Monthly - La Union ES A-16 Fan Exhaust Semimonthly - Refer to PM schedule details.								
Margret Villalobos									
187146					12/21/2017		32		\$0.00
Medium	Work In Progress			12/21/2017 1:32:44 PM					
Ontiveros, Joe	12/21/17. SWERE ON KITCHEN IN CLOGG.								
Manuel Prospero									
179277	Main Building	Cafeteria			8/10/2017		165		\$0.00
Medium	Work In Progress			8/10/2017 3:35:01 PM					
Prospero, Manuel	8/10/17. A/C ON CAFETERIA NEED REPLACE BELT. AX - 96.				8/10/17				
Manuel Prospero									
184162					10/26/2017		88		\$0.00
Medium	Work In Progress			10/26/2017 10:42:57					
Ontiveros, Joe	As per Assurance Fire Protection, need to replace gas valve in kitchen. Please notify Albert when completed, for re-certification.								
Albert Vallejo									
186050					12/4/2017		49		\$0.00
Medium	Work In Progress			12/4/2017 9:11:00 AM					
Carbajal, Jimmy	I am respectfully requesting a flat cart to help me move furniture, chairs or anything else to make my job easier. Thanks								
Basilio Santillano									
185066	Main Building				11/8/2017		75		\$0.00
Medium	Work In Progress			11/8/2017 8:58:51 AM					
Prospero, Manuel	WE NEED THE LIFT TO CHANGED LIHGTS BULBS ON CAFETERIA.								
Manuel Prospero									
179648					8/16/2017		159		\$0.00
Medium	Work In Progress			8/16/2017 8:27:00 AM					
Prospero, Manuel	Manuel please put mosquito dunks in ponding areas at school site as per Ms. Herrera.								
Jessica Herrera									



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: La Union ES</b>									
181335					9/12/2017		132		\$0.00
Medium	Work In Progress	PSFA			9/12/2017 9:19:55 AM				
Prospero, Manuel		Asp PSFA Report, several door seals need to install door sweeps.							
Albert Vallejo									
181336					9/12/2017		132		\$0.00
Medium	Work In Progress	PSFA			9/12/2017 9:21:43 AM				
Prospero, Manuel		Asp PSFA Report, restrooms need to replace chipped or missing tiles below sinks.							
Albert Vallejo									
181605	Main Building	Custodial			9/15/2017		129		\$0.00
Medium	Work In Progress				9/15/2017 11:11:59 AM				
Prospero, Manuel		Respectfully requesting to patch up two holes on the wall. The holes are located in the custodial supply room, south to the doors that lead to the playground.							
Basilio Santillano									
186810		Kitchen			12/14/2017		39		\$0.00
High	Work In Progress				12/14/2017 12:59:06				
Villalobos, David		Three compartment sink lever that holds and releases water not working properly SNP Mgr. Linda Y. (575) 589-2040							
Dino Facio									
186536					12/12/2017		41		\$0.00
Medium	Work In Progress				12/12/2017 10:00:34				
Villalobos, Jose		Respectfully requesting a Flat Cart due to just having one dolly for the school. It would really help me move product and furniture around the school.							
Basilio Santillano									
187198					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:26 AM				
Prospero, Manuel		Monthly - La Union ES Monthly FE Inpsection - Refer to PM schedule details.							
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: La Union ES</b>									
186048					12/4/2017		49		\$0.00
Medium	Work In Progress				12/4/2017 8:42:54 AM				
Villalobos, Jose		Respectfully requesting to pick up one of my vacuum cleaners due to a distinct smell of electrical burning coming out of the motor, I think. Any questions contact the Head Custodian. Thank You							
Basilio Santillano									
184756					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:22 AM				
Facio, Dino		Monthly - La Union ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184775					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:40 AM				
Facio, Dino		Monthly - La Union ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
187305					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:45 AM				
Prospero, Manuel		Monthly - La Union ES - Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
187263					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:58 AM				
Prospero, Manuel		Monthly - La Union ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187255					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:52 AM				
Prospero, Manuel		Monthly - La Union ES Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
186662					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:19:34 AM				
Prospero, Manuel		ISNPECT FUNCTION ON ALL EXTERIOR DOORS							

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: La Union ES</b>									
186663					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:20:37 AM				
Prospero, Manuel		INSPECT FUNCTION ON ALL INTERIOR DOORS							
186893					12/15/2017		38		\$0.00
Medium	Work In Progress				12/15/2017 1:14:02 PM				
Prospero, Manuel		12/15/17. RESPECTFULLY REQUESTING TO CUT DOWN SOME BRANCHES FROM A TREE. THERE TOUCHING THE ALLUMINIM ROOF AT THE PLAYGROUND.							
Manuel Prospero									
187216					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:50 AM				
Prospero, Manuel		Monthly - La Union ES Roof Inpsection - Refer to PM schedule details.							
Margret Villalobos									
<b>Count: 23 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>70</b>		<b>Total for La Union ES</b>	<b>0</b>		<b>\$0.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Loma Linda ES</b>									
179646	Main Building	Classroom			8/16/2017		159		\$29.95
Medium	Work In Progress	Nurses Office			8/16/2017 8:22:32 AM				
Marquez, Gerardo		Need locks on all cabinets.							
Crystalee Heredia									
185230		Classroom			11/13/2017		70		\$0.00
Medium	Work In Progress	Office/Vault			11/13/2017 11:05:04				
Marquez, Gerardo		Mr. Cardona is requesting for the safe code to be reset with a new code.							
Crystalee Heredia									
187217					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:51 AM				
Pacheco, Hector		Monthly - Loma Linda ES Roof Inpsection - Refer to PM schedule details.							
Margret Villalobos									
180392	Main Building	Portables			8/28/2017		147		\$0.00
Medium	Work In Progress	Music Portable			8/28/2017 3:48:31 PM				
Marquez, Gerardo		Need assistance to repair door knobs at music portable.							
Hector Pacheco									
186664					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:21:39 AM				
Pacheco, Hector		INSPECT FUNCITON ON ALL INTERIOR DOORS							
186438		Exterior			12/11/2017		42		\$15.98
Medium	Work In Progress	stucco patching			12/11/2017 8:54:10 AM				
Pacheco, Hector		In need to patch up some damaged exterior walls and caulk them.							
Hector Pacheco									
186471	Main Building	Exterior			12/11/2017		42		\$33.00
Medium	Work In Progress	video			12/11/2017 1:39:10 PM				
Pacheco, Hector		In need of 2 (This site is under video surveillance) signs missing do to vandalism over the weekend.							
Hector Pacheco									
184757					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:23 AM				
Facio, Dino		Monthly - Loma Linda ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Loma Linda ES</b>									
187005		Classroom			12/19/2017		34		\$0.00
Medium	Work In Progress	Door closure			12/19/2017 12:10:05				
Marquez, Gerardo									
In need of hardware for door closures, 15 bolts and 8 covers and 1 door closure arm also 10 hinge screws to be installed.									
Hector Pacheco									
184504	Main Building	Cafeteria			11/1/2017		82		\$0.00
Medium	Work In Progress				11/1/2017 1:07:58 PM				
Carrasco, Danny									
In need of scissor left to replace heater filters at cafeteria.									
Hector Pacheco									
187199					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:29 AM				
Pacheco, Hector									
Monthly - Loma Linda ES Monthly FE Inpsection - Refer to PM schedule details.									
Margret Villalobos									
187134		Custodial			12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 10:56:58				
Villalobos, Jose									
Vacuum Cleaner # 006 is not working. Wheel is coming off!									
David Soriano									
187128		Custodial			12/21/2017		32		\$0.00
Medium	Work In Progress				12/21/2017 8:45:14 AM				
Villalobos, Jose									
Vacuumm Cleaner #432. Is not working. It does not start!									
David Soriano									
183564					10/17/2017		97		\$0.00
Medium	Work In Progress				10/17/2017 8:28:38 AM				
Marquez, Gerardo									
DOORS AND HARDWARE TO MUSIC PORTABLE NEED REPLACING.									
Gerardo Marquez									
187027		Hallway/Corridor			12/19/2017		34		\$0.00
Medium	Work In Progress	West side			12/19/2017 3:40:20 PM				
Marquez, Gerardo									
Need assistance to repair door closer. it's missing a ball bearing can't keep the door opened.									
Hector Pacheco									

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Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location: Loma Linda ES**

187032	Main Building	Hallway/Corridor			12/19/2017		34		\$0.00
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Medium	Work In Progress	North side			12/19/2017 3:46:08 PM				
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Marquez, Gerardo  
Need assistance to repair exterior door at north kinder hallway. Door hinge pivots and is not secured to metal door side.

Hector Pacheco

187039	Main Building	Portables			12/19/2017		34		\$0.00
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Medium	Work In Progress	Portable door			12/19/2017 3:51:21 PM				
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Marquez, Gerardo  
Need assistance to repair door closer at Art portable. Screws don't seem to tighten to door jam. i tried bigger screws but didn't work.

Hector Pacheco

177790	Main Building	Custodial			7/26/2017		180		\$0.00
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Medium	Work In Progress				7/26/2017 8:47:21 AM				
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Villalobos, Jose  
Burnisher Serial # 175003, is not working. It does not turn on. unit has bad rectifier. searching for parts as of 9/8/17

David Soriano

187236					12/31/2017	1/21/2018	22		\$0.00
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Medium	Work In Progress				12/31/2017 1:06:29 AM				
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Vallejo, Albert  
Monthly - Loma Linda ES Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

186367		Office			12/8/2017		45		\$0.00
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Medium	Work In Progress				12/8/2017 7:54:42 AM				
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Carrasco, Danny  
In need of 4 space heater ASAP.

Hector Pacheco

187011					12/19/2017		34		\$0.00
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Medium	Work In Progress				12/19/2017 1:56:25 PM				
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Vallejo, Albert  
Repair water damage to soffitt on west side of building.

Albert Vallejo

187012					12/19/2017		34		\$0.00
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Medium	Work In Progress				12/19/2017 1:57:51 PM				
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Vallejo, Albert  
Replace damaged skylight

Albert Vallejo

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Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Loma Linda ES</b>									
187013					12/19/2017		34		\$0.00
Medium	Work In Progress			12/19/2017 2:02:08 PM					
Chavez, Santos	Please repair outlet behind fan coil in walk-in freezer								
Albert Vallejo									
187010					12/19/2017		34		\$12.95
Medium	Work In Progress			12/19/2017 1:54:31 PM					
Chavez, Santos	Please review all exterior GFCI's and replace or repair covers. Possible to consider removal and blanking if it is a low use area.								
Albert Vallejo									
184447		Mechanical			10/31/2017		83		\$0.00
Medium	Work In Progress	recirculating		10/31/2017 3:44:56 PM					
Ambriz, Jose	Need assistance to trouble shoot recirculating pump #1 is not working at mechanical room.								
Hector Pacheco									
183047	Main Building	Classroom			10/9/2017		105		\$0.00
Medium	Work In Progress	#110		10/9/2017 8:09:33 AM					
Chavez, Santos	Need assistance to repair lights and switches. All Lighting work with one switch and not the other. Room #110								
Hector Pacheco									
183048	Main Building	Exterior			10/9/2017		105		\$0.00
Medium	Work In Progress	Main and east		10/9/2017 8:14:06 AM					
Chavez, Santos	Need assistance to repair porch lights at main and east side entrance.								
Hector Pacheco									
<b>Count: 27 Work Orders</b>			<b>Avg. Age of WO's 62</b>			<b>Total for Loma Linda ES</b>	<b>0</b>		<b>\$91.88</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Mesquite ES</b>									
184585					11/2/2017		81		\$0.00
Medium	Work In Progress			11/2/2017 11:40:30 AM					
Carbajal, Jimmy	Would like to request for an Auto-Scrubber machine. We are currently short staffed and it would be a big help to our daily cleaning routine.								
Adam Montoya									
184758					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:24 AM					
Facio, Dino	Monthly - Mesquite ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184777					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:42 AM					
Facio, Dino	Monthly - Mesquite ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184874					11/5/2017		78		\$0.00
Medium	Work In Progress			11/5/2017 12:50:12 AM					
Facio, Dino	Yearly - Mesquite ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
187268					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:06 AM					
Ramirez, Joe	Monthly - Mesquite ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187347					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:16 AM					
Apodaca, Mario	Monthly - Mesquite ES - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
187330					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:04 AM					
Apodaca, Mario	Monthly - Mesquite ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
<b>Count: 7 Work Orders</b>			<b>Avg. Age of WO's 54</b>			<b>Total for Mesquite ES</b>	<b>0</b>		<b>\$0.00</b>



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: North Valley ES</b>									
187261					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:57 AM					
Romero, Joaquin	Monthly - North Valley ES Emer Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
183985		Classroom			10/24/2017		90		\$0.00
Medium	Work In Progress	401		10/24/2017 7:50:44 AM					
Marquez, Gerardo	The inter lock of the medicine cabinet in the nurse's office does not lock. If nurse gets to lock it, it is very hard to open it. The outer lock works good.								
Gloria Reyes									
181068					9/7/2017		137		\$0.00
Medium	Work In Progress			9/7/2017 10:26:05 AM					
Ontiveros, Guadalupe	Please add more woodchips to Kindergarten Playground.								
Albert Vallejo									
183407					10/13/2017		101		\$0.00
Medium	Work In Progress			10/13/2017 9:42:35 AM					
Ontiveros, Guadalupe	need wood chips on pre-k playground Thank you								
Joaquin Romero									
186444		Custodial			12/11/2017		42		\$0.00
Medium	Work In Progress			12/11/2017 9:10:44 AM					
Briones, Enrique	I am requesting a chair dolly to move classroom chairs our school site does not have one.								
David Miranda									
187285					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:25 AM					
Romero, Joaquin	Monthly - North Valley ES Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
180429		Pump House			8/29/2017		146		\$0.00
Medium	Work In Progress			8/29/2017 1:06:13 PM					
Vallejo, Albert	Pump House needs maintenance because the alarm is going off in the middle of the night. This is happening weekly.								
Gloria Reyes									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: North Valley ES</b>									
184873					11/5/2017		78		\$0.00
Medium	Work In Progress				11/5/2017 12:50:11 AM				
Facio, Dino		Yearly - North Valley ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
184760					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:26 AM				
Facio, Dino		Monthly - North Valley ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
187338					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:09 AM				
Vallejo, Albert		Monthly - North Valley ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
187294					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:32 AM				
Vallejo, Albert		Monthly - North Valley ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
182653					10/1/2017		113		\$0.00
Medium	Work In Progress				10/1/2017 1:31:02 AM				
Vallejo, Albert		Monthly - North Valley ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
183771		Kitchen			10/19/2017		95		\$0.00
High	Work In Progress				10/19/2017 1:29:19 PM				
Medina, Eric		Check handle on tilt skillet (broken) SNP Mgr. Sandra H. (575) 233-3658							
Dino Facio									
186528		Kitchen			12/12/2017		41		\$0.00
High	Work In Progress				12/12/2017 8:38:50 AM				
Medina, Eric		Sliding door on dishwasher not working properly SNP Mgr. Sandra H. (575) 233-3658							
Dino Facio									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: North Valley ES</b>									
181064		Exterior			9/7/2017		137		\$0.00
Medium	Work In Progress				9/7/2017 8:59:56 AM				
Romero, Joaquin		Need 2 posts installed at the Monkey Bars with a sign reading: SAFETY FIRST You must be as tall as the bottom of this sign to use the equipment.							
Gloria Reyes									
185458					11/16/2017		67		\$1.11
Medium	Work In Progress				11/16/2017 9:22:10 AM				
Chavez, Santos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/3/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER SANDRA H. 233.3658							
Maritza Gonzalez									
185398					11/15/2017		68		\$0.00
Medium	Work In Progress				11/15/2017 3:07:54 PM				
Chavez, Santos		requesting a outlet for a ceiling projector Thank you							
Joaquin Romero									
185868					11/30/2017		53		\$0.00
Medium	Work In Progress				11/30/2017 12:42:02				
Romero, Joaquin		Monthly - North Valley ES A16 (Fan Exhst)(S.Ann.) - Refer to PM schedule details.							
Margret Villalobos									
185973					12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 1:02:02 PM				
Solis, Lorenzo		need Hvac to install new circulating pump in La Mesa boiler room Thank You							
Joaquin Romero									
186214					12/6/2017		47		\$0.00
Medium	Work In Progress				12/6/2017 7:57:53 AM				
Solis, Lorenzo		Two valves in the mechanical room are leaking in the kindergarten wing. Can someone come check it out. Thank You							
Joaquin Romero									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
<b>Location:</b>		<b>North Valley ES</b>							
184109					10/25/2017		89		\$481.74
Medium	Work In Progress				10/25/2017 3:05:06 PM				
Appelzoller, Fred	Need someone to come check out the pressure relief valve in the custodial closets the valve is staying open Thank you								
Joaquin Romero									
<b>Count: 21 Work Orders</b>		<b>Avg. Age of WO's</b>	<b>72</b>	<b>Total for North Valley ES</b>			<b>0</b>	<b>\$482.85</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Northern On-Track Pre-K (LM)

184016	Main Building	Exterior			10/24/2017		90		\$0.00
Medium	Work In Progress				10/24/2017 11:50:12				
Romero, Joaquin		Request Maintenance by Joaquin Romero @ NVE Repaint front entrance and trim blue. Paint is chipping away and faded.							

Viola Ramos

186451	Main Building	Exterior			12/11/2017		42		\$0.00
Medium	Work In Progress				12/11/2017 9:58:40 AM				
Chavez, Santos		Need front exterior entrance lights fixed. The front entrance of the school is too dark and our school secretary does not leave for the day until 5:30pm. Thank you!							

Viola Ramos

179765	Main Building	Office			8/17/2017		158		\$0.00
Medium	Work In Progress				8/17/2017 3:31:07 PM				
Ronquillo, Ruben		Re tint the windows in the front office. The old tint is peeling off in large sections				11/2/17 - Waiting on quote from Vendor			

Viola Ramos

185591					11/27/2017		56		\$0.00
Medium	Work In Progress				11/27/2017 7:29:29 AM				
Villalobos, Jose		leaf blower #7113 does not want to kick on							

Brian Pacheco

187215					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:49 AM				
Romero, Joaquin		Monthly - La Mesa ES Roof Inspection - Refer to PM schedule details.							

Margret Villalobos

182429	Main Building				9/29/2017		115		\$0.00
Medium	Work In Progress				9/29/2017 10:43:37 AM				
Ontiveros, Guadalupe		Attention Lupe Ontiveros 2nd request for 3 flower beds on the west side of the front of the school.							

Viola Ramos

187253					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:47 AM				
Romero, Joaquin		Monthly - La Mesa ES Emer. Light Test: Monthly - Refer to PM schedule details.							

Margret Villalobos

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Northern On-Track Pre-K (LM)</b>									
187329					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:03 AM				
Apodaca, Mario		Monthly - Northern Pre-K - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
187357					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:23 AM				
Apodaca, Mario		Monthly - Northern Pre-K -Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
<b>Count: 9 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>61</b>	<b>Total for Northern On-Track Pre-K (LM)</b>			<b>0</b>	<b>\$0.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Physical Plant Complex</b>									
186158					12/5/2017		48		\$0.00
Medium	Work In Progress			12/5/2017 11:23:03 AM					
Flores, Pete	Dump trailer 0784 needs wiring installed for battery to be able to charge when hooked up to vehicle								
Jaime Herrera									
186297					12/7/2017		46		\$20.37
Medium	Work In Progress			12/7/2017 9:49:24 AM					
Villalobos, Jose	Need materials for shop use. Batteries, gloves, etc.								
Jose Villalobos									
186437	Motor Vehicle				12/11/2017		42		\$0.00
Medium	Work In Progress			12/11/2017 8:35:14 AM					
Villalobos, Jose	Need to repair hot water pressure washer in auto shop. have two hot water pressure washers that need repair.								
Jose Villalobos									
183109					10/9/2017		0		\$0.00
Medium	Work In Progress	Vehicle #139 @		10/9/2017 3:44:45 PM		10/9/2017			
Flores, Pete	NEED GASOLINE FOR TRUCK								
Manuel Prospero									
183231					10/11/2017		103		\$0.00
High	Work In Progress			10/11/2017 8:16:44 AM					
Gallegos, Rafael	Both Freezers seams are leaking causing freeze up SNP WH Supervisor Antonio C. (575) 882-6927								
Dino Facio									
183228					10/11/2017		103		\$0.00
High	Work In Progress			10/11/2017 8:10:54 AM					
Gallegos, Rafael	Freezer# 2 needs to be resealed out of line SNP WHSE Supervisor Antonio C. (575) 882-6927								
Dino Facio									
187355					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:22 AM					
Apodaca, Mario	Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.								
Margret Villalobos									
183527					10/16/2017		98		\$2.70
Medium	Work In Progress			10/16/2017 3:11:14 PM					
Apodaca, Mario	lift pump control panel station need to update the emergency light/sound visual alarm signal.								
Mario Apodaca									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Physical Plant Complex</b>									
186675					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:36:23 AM				
Avila, Jesus		INSPECT FUNCTION ON ALL INTERIOR DOORS							
Requester Name									
187341					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:12 AM				
Flores, Pete		Monthly - PPD - Fueling Station Monthly Inspection - Refer to PM schedule details.							
Margret Villalobos									
187354					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:21 AM				
Flores, Pete		Monthly - PPD-MP-0143 DT PM Service - by SWP - Refer to PM schedule details.							
Margret Villalobos									
179217					8/10/2017		165		\$0.00
Medium	Work In Progress				8/10/2017 8:22:49 AM				
Gonzalez, Salvador		As per Albert, due to damage baseball canopy dough out needs to be modify and repaired				11/2/17 - Waiting on Contractor to finish walls, I have material already.			
Salvador Gonzalez									
182096					9/25/2017		119		\$0.00
Medium	Work In Progress				9/25/2017 2:42:45 PM				
Gonzalez, Salvador		Need front tension bow fabricated for #06 dump truck to hold tarp down when transporting material. Thank You				11/2/17 - Pending working on other projects			
Jaime Herrera									
185971	Purchasing	Office			12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 12:38:30 PM				
Briones, Enrique		MOVE MATERIALS FOR STORAGE FOR PENDING CONSTRUCTION AT THE STUDENT RECORDS OFFICE WITH TRACEY SWINFORD DECEMBER 14TH, 2017.				MOVER MATERIALS FOR STORAGE FOR PENDING CONSTRUCTION AT THE STUDENT RECORDS OFFICE WITH TRACEY SWINFORD DECEMBER 14TH, 2017.			
Tracey Swinford									
186785					12/14/2017		39		\$5.58
Medium	Work In Progress				12/14/2017 8:23:24 AM				
Ambriz, Jose		glasses, spider gloves							
Jose Ambriz									



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Physical Plant Complex</b>									
185156	Main Warehouse				11/9/2017		74		\$67.64
Medium	Work In Progress				11/9/2017 8:50:33 AM				
Gonzalez, Salvador		Need for Sal G.(welder) to build gas pipe rack outside of New Warehouse.							
Danny Carrasco									
183229					10/11/2017		103		\$0.00
High	Work In Progress				10/11/2017 8:14:00 AM				
Marquez, Gerardo		Dry Storage Bay Door (automatic roll up) not functioning SNP WH Supervisor Antonio C. (575) 882-6927							
Dino Facio									
187206					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:35 AM				
Avila, Jesus		Monthly - Physical Plant Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
187056					12/20/2017		33		\$0.00
Medium	Work In Progress				12/20/2017 8:22:37 AM				
Marquez, Gerardo		PLEASE ORDER LOCKSMITH SUPPLIES FOR DISTRICTWIDE USE.							
Gerardo Marquez									
183643					10/18/2017		96		\$0.00
Medium	Work In Progress				10/18/2017 8:02:25 AM				
Lara, Ralph		NEED TO ORDER SUPPLIES FOR DISTRICT WIDE USED.							
Ralph Lara									
185637					11/27/2017		56		\$0.00
Medium	Work In Progress	Vehicle #163			11/27/2017 3:12:30 PM				
Flores, Pete		vehicle pulls to left & air bag light turned on							
Maria Ruiz									
186354					12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 3:50:46 PM				
Flores, Pete		Veh.#152 is missing a break light							
Carlos Castillo									
179137					8/9/2017		166		\$0.00
Medium	Work In Progress				8/9/2017 1:02:07 PM				
Facio, Dino		SNP Vehicle# 52 having AC issues SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									

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Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Physical Plant Complex</b>									
185163					11/9/2017		74		\$26.44
Medium	Work In Progress				11/9/2017 12:41:27 PM				
Miranda, Danny		Student Records - Need to extend office area.							
Albert Vallejo									
187307					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:46 AM				
Duran, Fernanda		Monthly - Physical Plant - Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
182044	Motor Vehicle				9/22/2017		122		\$0.00
Medium	Work In Progress	Vehicle #130			9/22/2017 3:48:08 PM				
Flores, Pete		please check for any scheduled maintenance							
Pete Flores									
183669					10/18/2017		96		\$0.00
High	Work In Progress	Vehicle #176			10/18/2017 1:33:59 PM				
Flores, Pete		SNP Truck#176 AC not working, turning signal when applied turns wipers on, need windshield wipers replaced							
Dino Facio									
184155					10/26/2017		88		\$0.00
High	Work In Progress	Vehicle #176			10/26/2017 8:28:00 AM				
Flores, Pete		SNP Truck#176 needs assessment on all tires, check suspension, shakes when driving steering has play SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
182536					10/1/2017	10/9/2017	113		\$0.00
Medium	Work In Progress				10/1/2017 1:29:33 AM				
Avila, Jesus		Monthly - Physical Plant Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
186788	Motor Vehicle				12/14/2017		39		\$0.00
Medium	Work In Progress	Vehicle #36			12/14/2017 8:58:22 AM				
Flores, Pete		needs windshield (Mr. Dempsey)							
Maria Ruiz									

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Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Physical Plant Complex</b>									
186948					12/18/2017		35		\$0.00
High	Work In Progress			12/18/2017 1:55:12 PM					
Flores, Pete	SNP Van#167 needs new wipers								
Dino Facio									
186949	Main Warehouse				12/18/2017		35		\$0.00
Medium	Work In Progress			12/18/2017 2:10:19 PM					
Chavez, Santos	Requesting hourly timer for lights.Remove existing timer installed when warehouse was built								
Danny Carrasco									
183439		Lift Station			10/13/2017		101		\$0.00
Medium	Work In Progress			10/13/2017 3:18:31 PM					
Chavez, Santos	the outside Lights at the wastewater plant need to be serviced								
Mario Apodaca									
186534					12/12/2017		41		\$2.48
Low	Work In Progress			12/12/2017 9:47:56 AM					
Carrasco, Danny	Need four AA batteries for wireless mouse and clock								
180088	Main Warehouse				8/23/2017		152		\$0.00
High	Work In Progress			8/23/2017 9:08:22 AM					
Carrasco, Danny	Please load the electrical cable left by the barracks by Santos onto a trailer and transport to GHS over by pressbox/stadium thanks,								
Jessica Herrera									
183152					10/10/2017		104		\$384.00
High	Work In Progress			10/10/2017 9:33:41 AM					
Chavez, Santos	need door bell/buzzers installed on all doors at the SNP Food Warehouse as per USDA request. SNP WHSE Supervisor Antonio C. (575) 882-6927								
Dino Facio									
184584		Exterior			11/2/2017		81		\$128.00
Medium	Work In Progress			11/2/2017 11:12:07 AM					
Chavez, Santos	Exterior Doorbell on roll up door of Instructional Materials Warehouse needs to be fixed. I checked doorbell box and wiring and there is current and wires are in place. Mrs. Ramirez stated that upon installation of security cameras by Plan B the doorbell stopped functioning. Thank you.								
Jesus Avila									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
<b>Location:</b>		<b>Physical Plant Complex</b>							
183735					10/19/2017	11/19/2017	95		\$0.00
Medium	Work In Progress				10/19/2017 12:28:11				
Avila, Jesus	Yearly - PPD-Warehouse U-2 Unit Heater Gas (Yrly) - Refer to PM schedule details.								
Margret Villalobos									
<b>Count: 38 Work Orders</b>		<b>Avg. Age of WO's</b>	<b>71</b>	<b>Total for Physical Plant Complex</b>				<b>0</b>	<b>\$637.21</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Riverside ES</b>							
186145					12/5/2017		48		\$0.00
Medium	Work In Progress			12/5/2017 9:09:23 AM					
Castillo, Carlos	2nd request - Please relocate door bell to new main school door entrance. (Mrs. Martinez)								
Norma Martinez									
185316					11/14/2017		69		\$0.00
Medium	Work In Progress			11/14/2017 3:12:58 PM					
Medina, Eric	SEAL ON WALK IN IS MAKING IT HARD TO CLOSE/LOCK DOOR. SNP MANAGER SANTA N. 589-2550.								
Maritza Gonzalez									
185607					11/27/2017		56		\$0.00
Medium	Work In Progress			11/27/2017 9:48:04 AM					
Martinez, Mario	Relocate main school door bell to new main entrance to the office. (Mrs. Martinez)								
Norma Martinez									
185622		Kitchen			11/27/2017		56		\$0.00
High	Work In Progress			11/27/2017 1:25:30 PM					
Medina, Eric	Check Refrigerator temp at 25° SNP Mgr. Marina R. (575) 589-2550								
Dino Facio									
183520		Kitchen			10/16/2017		98		\$0.00
High	Work In Progress			10/16/2017 2:39:39 PM					
Villalobos, David	Dishwasher leaking water from the bottom SNP Mgr. Santa N. (575) 589-2550								
Dino Facio									
185219	Main Building	Custodial			11/13/2017		70		\$0.00
Medium	Work In Progress			11/13/2017 8:26:27 AM					
Villalobos, Jose	The handle of the vacuum is broken .#0103. TKU								
Miguel Sonora									
184759					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:25 AM					
Facio, Dino	Monthly - Riverside ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Riverside ES</b>									
186943					12/18/2017		35		\$0.00
Medium	Work In Progress	office			12/18/2017 11:57:14				
Lara, Ralph		Need a quote for the door buzzer for new entrance. (Ms. Martinez)							
Norma Martinez									
187219					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:05:58 AM				
Martinez, Mario		Monthly - Riverside ES Roof Inpsection - Refer to PM schedule details.							
Margret Villalobos									
186569					12/12/2017		41		\$0.00
Medium	Work In Progress				12/12/2017 2:48:03 PM				
Flores, Pete		Truck #76 will not start. (Electrical).							
Mario Martinez									
177067					7/11/2017		195		\$0.00
Medium	Work In Progress				7/11/2017 10:05:06 AM				
Ontiveros, Guadalupe		Requesting assistance with grounds clean up around entire school.							
Mario Martinez									
178982					8/8/2017		167		\$0.00
Medium	Work In Progress				8/8/2017 8:04:09 AM				
Ontiveros, Guadalupe		Need assistance with weed control.							
Mario Martinez									
186302	Main Building	Hallway/Corridor			12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 10:35:06 AM				
Martinez, Mario		El switch de las luces del pasillo en el area de en medio no esta trabajando.							
Miguel Sonora									
186304	Main Building	Restroom			12/7/2017		46		\$0.00
Medium	Work In Progress				12/7/2017 10:38:47 AM				
Martinez, Mario		Se necesitan las tapas de el lavamanos porque los niños le ponen papel y lo estan tapando.							
Miguel Sonora									
177280					7/17/2017		189		\$0.00
Medium	Work In Progress				7/17/2017 6:42:34 AM				
Martinez, Mario		Need to hang 72 inch fly blower in cafeteria. With assistance from David V. ERIC M, & Carlos C.							
Mario Martinez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Riverside ES</b>									
185551					11/17/2017		66		\$73.22
Medium	Work In Progress	Office			11/17/2017 12:35:54				
Castillo, Carlos		Relocate electrical outlets and internet drops in office for data entry clerk nd receptions due to door construction. (Mrs. Martinez)							
Norma Martinez									
185442					11/16/2017		67		\$1.11
Medium	Work In Progress				11/16/2017 8:41:01 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER SANTAN. 589-2550							
Maritza Gonzalez									
<b>Count: 17 Work Orders</b>		<b>Avg. Age of WO's 79</b>		<b>Total for Riverside ES</b>			<b>0</b>	<b>\$74.33</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: RTC - Alliance</b>									
184949					11/6/2017		77		\$273.35
Medium	Work In Progress				11/6/2017 3:40:21 PM				
Ontiveros, Joe		Ms Hirsch has leak under the sink							
Gloria Delgado									
186654					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 8:59:56 AM				
Moncayo, Fernando		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
186655					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:01:03 AM				
Moncayo, Fernando		INSPECT FUNCTION OF ALL INTERIOR DOORS							
<b>Count: 3 Work Orders</b>			<b>Avg. Age of WO's 52</b>		<b>Total for RTC - Alliance</b>			<b>0</b>	<b>\$273.35</b>



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: San Miguel ES</b>									
186680					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:41:53 AM				
Romero, Joaquin		INSPECT FUNCTION ON ALL INTERIOR DOORS							
187344					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:14 AM				
Apodaca, Mario		Monthly - San Miguel ES - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
186038					12/3/2017		50		\$0.00
Medium	Work In Progress				12/3/2017 12:46:07 AM				
Apodaca, Mario		Monthly - San Miguel ES - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
185730					11/28/2017		55		\$0.00
Medium	Work In Progress				11/28/2017 2:35:46 PM				
Chavez, Santos		Please check the lighting around the portable at San Miguel used by Alto De Las Flores Water Co. There is at least one light working off a photo cell that is not working and the occupants are concerned because it is dark when they leave after the meetings.							
Alfredo Holguin									
<b>Count: 4 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>42</b>		<b>Total for San Miguel ES</b>	<b>0</b>		<b>\$0.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Santa Teresa ES</b>							
185621		Kitchen			11/27/2017		56		\$0.00
High	Work In Progress			11/27/2017 1:22:26 PM					
Villalobos, David	faucet on sink leaking wont close right SNP Mgr. Marina R. (575) 589-2550								
Dino Facio									
184761					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:27 AM					
Facio, Dino	Monthly - Santa Teresa ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
187188					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:14 AM					
Ramos, Rudy	Monthly - Santa Teresa ES Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									
187273					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:13 AM					
Ramos, Rudy	Monthly - Santa Teresa ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187262					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:57 AM					
Ramos, Rudy	Monthly - Santa Teresa ES Emer Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187308					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:47 AM					
Ramos, Rudy	Monthly - Santa Teresa ES -Clothes Dryer (Monthly) - Refer to PM schedule details.								
Margret Villalobos									
184179		Classroom			10/26/2017		88		\$0.00
Medium	Work In Progress	room 208 Mrs.		10/26/2017 12:52:30					
Lara, Ralph	Please make 2 keys each of the following: TS114, 210E ,and 162E for Mrs. Herrera's classroom. Thank you.								
Rita Mendez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Santa Teresa ES</b>									
187223					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:06 AM				
Ramos, Rudy		Monthly - Santa Teresa ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
185818	Main Building	Exterior			11/29/2017		54		\$42.80
Medium	Work In Progress				11/29/2017 2:34:21 PM				
Ontiveros, Joe		WATER FOUNTAIN OUTSIDE OF 200 WING BUILDING- FOUNTAINS ARE CORRODED AND MISSING PARTS. PUSH LEVERS KEEP GETTING STUCK							
Rudy Ramos									
<b>Count: 9 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>43</b>		<b>Total for Santa Teresa ES</b>	<b>0</b>		<b>\$42.80</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Santa Teresa HS</b>									
186321	GYM (2009)				12/7/2017		46		\$0.00
Medium	Work In Progress			12/7/2017 2:25:41 PM					
Hernandez, Guillermo	Need to check heaters in gym								
Mario Herrera									
186301					12/7/2017		46		\$0.00
Medium	Work In Progress			12/7/2017 10:09:55 AM					
Lara, Ralph	Key core in weight room door came off completely								
Lorraine Dominguez									
185965					12/1/2017		52		\$0.00
Medium	Work In Progress	314		12/1/2017 10:30:07 AM					
Lara, Ralph	Keys needed for classroom use								
Lorraine Dominguez									
184641	Main Building				11/3/2017		80		\$0.00
Medium	Work In Progress	608		11/3/2017 8:14:35 AM					
Lara, Ralph	classroom door lock came out needs to be fixed								
Lorraine Dominguez									
187221					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:06:04 AM					
Herrera, Mario	Monthly - Santa Teresa HS Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
185237					11/13/2017		70		\$0.00
Medium	Work In Progress			11/13/2017 11:59:41					
Flores, Pete	Requesting a truck and trailer to throw away some furniture that is no longer needed here								
Juan Hernandez									
184419	Football Field				10/31/2017		83		\$0.00
Medium	Work In Progress	Track & Field		10/31/2017 11:53:25					
Ontiveros, Guadalupe	Add a 1 long-jump sand pit with cement boarders and cement runway. Measurements have been submitted to Lupe Ontiveros.								
	Thank you								
Terry Alvarado									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Santa Teresa HS</b>									
186784					12/14/2017		39		\$15.59
Medium	Work In Progress				12/14/2017 8:11:49 AM				
Hernandez, Guillermo		heater room 407 not working							
Carlos Hernandez									
183559	Main Building				10/16/2017		98		\$0.00
Medium	Work In Progress	Various			10/16/2017 8:41:57 PM				
Carbajal, Jimmy		STHS needs 8 building entrance mats. Current ones are worn out or missing.							
Nicholas Wohlgemuth									
186723					12/13/2017		40		\$0.00
Medium	Work In Progress				12/13/2017 2:12:51 PM				
Ontiveros, Guadalupe		need to replace fence slats in softball feild							
Carlos Hernandez									
186585					12/12/2017		41		\$0.00
High	Work In Progress				12/12/2017 3:37:36 PM				
Ontiveros, Guadalupe		Softball in-field needs red turf screenings.							
Guadalupe Ontiveros									
187290					12/31/2017	1/31/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:28 AM				
Herrera, Mario		Monthly - Santa Teresa HS Bleacher Inspection - Refer to PM schedule details.							
Margret Villalobos									
184075		Exterior			10/24/2017		90		\$108.88
Medium	Work In Progress	Front of School			10/24/2017 9:19:15 PM				
Herrera, Mario		Mount existing 72"x36" sign in front of school. See Albert for details.							
Nicholas Wohlgemuth									
186683					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 9:52:00 AM				
Hernandez, Carlos		INSPECT FUNCTION ON ALL EXTERIOR DOORS							
186855	Vocational	Classroom			12/14/2017		39		\$121.12
Medium	Work In Progress	805			12/14/2017 3:52:08 PM				
Hernandez, Carlos		please see mr Bautista he needs some ballvalves and air regulators replaced							
Lorraine Dominguez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Santa Teresa HS</b>									
184899					11/5/2017		78		\$0.00
Medium	Work In Progress				11/5/2017 12:50:34 AM				
Villalobos, Jose		Monthly - UV-STH-0518 PM Service - Refer to PM schedule details.							
Margret Villalobos									
183679					10/18/2017		96		\$0.00
Medium	Work In Progress				10/18/2017 3:05:57 PM				
Herrera, Mario		Requesting New Tools, Tool list has been sent to Ruben R							
Mario Herrera									
184030					10/24/2017		90		\$0.00
Medium	Work In Progress				10/24/2017 2:28:27 PM				
Herrera, Mario		Requesting batteries for exit signs ( will send battery to Danny C. to get prices							
Mario Herrera									
184696	Main Building	Gym			11/3/2017		80		\$0.00
Medium	Work In Progress	weight room			11/3/2017 3:33:23 PM				
Herrera, Mario		weight room is in the need of the following lights replaced, ceiling tiles as well as see how we can paint squares on floor for agility exercises							
Lorraine Dominguez									
187274					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:14 AM				
Herrera, Mario		Monthly - Santa Teresa HS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187264					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:01 AM				
Herrera, Mario		Monthly - Santa Teresa HS Emer Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
186452					12/11/2017		42		\$0.00
Medium	Work In Progress				12/11/2017 10:11:07				
Villalobos, Jose		AUT O SCROBBER # 4900 NO LEVANTA EL AGUA PUEDE SER EL SQUEEGEE.							
Juan Hernandez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Santa Teresa HS

186453 12/11/2017 42 \$0.00

Medium Work In Progress 12/11/2017 10:12:53

Villalobos, Jose Requesting a new auto scrubber. for the main building.

Juan Hernandez

184762 11/5/2017 11/26/2017 78 \$0.00

Medium Work In Progress 11/5/2017 12:48:28 AM

Facio, Dino Monthly - Santa Teresa HS Fire Suppression Insp. - Refer to PM schedule details.

Margret Villalobos

186076 12/4/2017 49 \$0.00

Medium Work In Progress 12/4/2017 12:26:06 PM

Gonzalez, Salvador bating cages softball field need reinforcement

Carlos Hernandez

185476 11/16/2017 67 \$0.00

Medium Work In Progress 11/16/2017 10:53:55

Lara, Ralph door room 403 needs replacing

Carlos Hernandez

187237 12/31/2017 1/21/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:06:30 AM

Vallejo, Albert Monthly - Santa Teresa HS Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

178614 Locker Room Restroom 8/4/2017 171 \$0.00

Medium Work In Progress locker room 8/4/2017 3:36:57 PM

Lara, Ralph Lockers are broken, coaches have marked with stickers 11/9/17 -Need to order parts

Lorraine Dominguez

185726 Kitchen 11/28/2017 55 \$0.00

High Work In Progress 11/28/2017 2:03:32 PM

Medina, Eric Refrigerator on Old Favorites serving line not working properly SNP Mgr. Hilda P. (575) 589-5332

Dino Facio

185359 11/15/2017 68 \$0.00

Medium Work In Progress 11/15/2017 12:32:04

Flores, Pete Yearly - Santa Teresa HS - Mower 0425 - Grounds - Refer to PM schedule details.

Margret Villalobos

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Santa Teresa HS</b>									
179921					8/21/2017		154	\$2,526.00	
Medium	Work In Progress				8/21/2017 12:08:35 PM				
Castillo, Carlos		need new light fixtures in bathrooms in vocational				11/6/17 - Submitted PO Request			
Carlos Hernandez									
182312	Locker Room	Exterior			9/27/2017		117	\$0.00	
Medium	Work In Progress	Ext Breezeway			9/27/2017 4:08:02 PM				
Castillo, Carlos		Install lights to illuminate high traffic exterior area for athletic events. Please see Albert Vallejo for details				11/2/17 - Have not gotten to it			
Nicholas Wohlgemuth									
<b>Count: 32 Work Orders</b>		<b>Avg. Age of WO's 64</b>		<b>Total for Santa Teresa HS</b>		<b>0</b>		<b>\$2,771.59</b>	



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Santa Teresa MS</b>									
179124	Gym (1997)	Gym			8/9/2017		166		\$0.00
Medium	Work In Progress			8/9/2017 11:02:32 AM					
Ontiveros, Joe	The hand sink in girls dressing room no water comes out teacher complain that she needs it for her students so they could wash there hands..		11/2/17 - Waiting on PO and material						
Ismael Rodriguez									
179492					8/14/2017		161		\$0.00
Medium	Work In Progress			8/14/2017 2:26:36 PM					
Mijarez, Jaime	Running out on pumps for heat pumps. Please order (8 ea. 1BL001/PL-36) Bell & Gossett Booster pump. Order (6 ea. Model-VCC-20ULS) Little Giant Low Rise condensate pump. Order (6 ea. Model-VCMA-20) Little Giant High Rise condensate pump.								
Jaime Mijarez									
185888		Kitchen			11/30/2017		53		\$0.00
High	Work In Progress			11/30/2017 9:37:08 AM					
Villalobos, David	Hand washing sink leaking from the bottom SNP Mgr. Gessica B. (575) 589-9836								
Dino Facio									
187204					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:33 AM					
Mijarez, Jaime	Monthly - Santa Teresa MS Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									
187064					12/20/2017		33		\$0.00
Medium	Work In Progress			12/20/2017 10:04:02					
Lara, Ralph	Special Ed classroom 3 and 4. I inspected the bathroom wooden door and it is in very bad and unsafe condition. I recommend for it to be replaced and for new door to have metal plate on the bottom to prevent damage from the wheel chair.								
Jaime Mijarez									
186871		Office			12/15/2017		38		\$0.00
Medium	Work In Progress			12/15/2017 9:32:56 AM					
Briones, Enrique	Deliver 1 cow. PO# 171803187.								
Theresa Ramirez									
186816		Office			12/14/2017		39		\$0.00
Medium	Work In Progress			12/14/2017 2:27:49 PM					
Briones, Enrique	Deliver 1 box. PO# 171803408.								
Theresa Ramirez									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Santa Teresa MS

184763 11/5/2017 11/26/2017 78 \$0.00

Medium Work In Progress 11/5/2017 12:48:29 AM

Facio, Dino Monthly - Santa Teresa MS Fire Suppression Insp. - Refer to PM schedule details.

Margret Villalobos

181362 9/12/2017 132 \$0.00

Medium Work In Progress 9/12/2017 1:21:40 PM

Facio, Dino We are having sewer smell coming out of one of the floor drains under the dishwasher machine. The smell spreads out into the kitchen and the cafeteria. The p-trap dries up and Jessica and the ladies have to constantly be pouring water with the hose. There are 2 drains that are around 3 feet apart under the dishwasher. Dishwasher drains into one of them. The other one that has nothing draining into it is the problem. Need join another PVC pipe to the exiting PVC drain pipe and extend it to the other floor drain. That way when dishwasher is used it will drain into both floor drains. I had to leave a trickle of water pouring into the drain to stop the sewer smell.

Jaime Mijarez

186992 North Building Custodial 12/19/2017 34 \$0.00

Medium Work In Progress 12/19/2017 9:04:00 AM

Villalobos, Jose Vacuum #072 needs service handle is loose and doesn't lift the dirt..

Ismael Rodriguez

182143 North Building Custodial 9/26/2017 118 \$0.00

Medium Work In Progress 9/26/2017 8:27:36 AM

Villalobos, Jose Pressure washer is not working when you started up water doesn't come out. Have not found parts for this pump as of 11/29/2017. Still searching.

Ismael Rodriguez

186686 12/13/2017 40 \$0.00

High Work In Progress 12/13/2017 9:54:37 AM

Mijarez, Jaime INSPECT FUNCTION ON ALL EXTERIOR DOORS

186687 12/13/2017 40 \$0.00

High Work In Progress 12/13/2017 9:55:34 AM

Mijarez, Jaime INSPECT FUNCTION ON ALL INTERIOR DOORS

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Santa Teresa MS

186762					12/13/2017		40	\$0.00	
Medium	Work In Progress				12/13/2017 3:51:21 PM				
Ronquillo, Ruben		Home EC kitchen classroom, and Special Ed classroom are having problems with mice going into groceries required to feed special ed students and use for student kitchen cooking.							
Jaime Mijarez									
185358					11/15/2017		68	\$0.00	
Medium	Work In Progress				11/15/2017 12:32:03				
Flores, Pete		Yearly - Santa Teresa MS - Mower 0416 - Grounds - Refer to PM schedule details.							
Margret Villalobos									
187289					12/31/2017	1/31/2018	22	\$0.00	
Medium	Work In Progress				12/31/2017 1:07:28 AM				
Mijarez, Jaime		Monthly - Santa Teresa MS Bleacher Inspection - Refer to PM schedule details.							
Margret Villalobos									
187310					12/31/2017		22	\$0.00	
Medium	Work In Progress				12/31/2017 1:07:48 AM				
Mijarez, Jaime		Monthly - Santa Teresa MS -Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
183756	North Building	Classroom			10/19/2017		95	\$0.00	
Medium	Work In Progress	1- RIVERA			10/19/2017 9:58:19 AM				
Mijarez, Jaime		NEED BACKPACK HOOKS FOR SCC CLASSROOM							
Laura Parra									
187266					12/31/2017	1/8/2018	22	\$0.00	
Medium	Work In Progress				12/31/2017 1:07:04 AM				
Mijarez, Jaime		Monthly - Santa Teresa MS Emer Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
187275					12/31/2017	1/8/2018	22	\$0.00	
Medium	Work In Progress				12/31/2017 1:07:15 AM				
Mijarez, Jaime		Monthly - Santa Teresa MS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Santa Teresa MS</b>									
186310	South Building	Office			12/7/2017		46		\$0.00
Medium	Work In Progress	SOUTH OFFICE			12/7/2017 11:31:08 AM				
Lara, Ralph		SOUTH OFFICE DOOR DOES NOT LOCK- SEE MS MURILLO							
Laura Parra									
184403					10/31/2017		83		\$0.00
Medium	Work In Progress				10/31/2017 7:57:34 AM				
Vallejo, Albert		Need to seal around curb of New RTU at GMS kitchen roof.							
Guillermo Hernandez									
187222					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:04 AM				
Mijarez, Jaime		Monthly - Santa Teresa MS Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
185147					11/8/2017		75		\$353.38
Medium	Work In Progress				11/8/2017 3:58:44 PM				
Hernandez, Guillermo		North bldg Admin geothermal pump station. Need to replace one of the pumps and replace the water pressure regulating valve.				Faxed PO, waiting for parts 12/15/17.			
Jaime Mijarez									
187291					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:07:29 AM				
Mijarez, Jaime		Yearly - Santa Teresa MS H6(Roof Furnace)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									
182340	South Building	Choral			9/28/2017		116		\$0.00
Medium	Work In Progress	CHOIR ROOM			9/28/2017 12:06:40 PM				
Mijarez, Jaime		PLEASE PAINT DOORS AND DOOR FRAMES BLACK -- INSIDE AND OUT.							
Laura Parra									
<b>Count: 26 Work Orders</b>			<b>Avg. Age of WO's 62</b>			<b>Total for Santa Teresa MS</b>	<b>0</b>		<b>\$353.38</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: SNP Complex</b>									
187211					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:40 AM					
Aguilar, Patricio	Monthly - SNP Complex - Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
185615					11/27/2017		56		\$0.00
High	Work In Progress			11/27/2017 1:07:19 PM					
Flores, Pete	SNP Van#117 has a flat tire on passenger side SNP WHSE Antonio C. (575) 882-6927								
Dino Facio									
186370					12/8/2017		45		\$0.00
High	Work In Progress			12/8/2017 8:30:49 AM					
Ronquillo, Ruben	Need pest control service in the entire complex including mice prevention (boxes) through out all the buildings								
Dino Facio									
187324					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:07:59 AM					
Martinez, Salvador	Monthly - Desert Pride - Monthly Water Samples - Refer to PM schedule details.								
Margret Villalobos									
176895					7/2/2017	7/8/2017	204		\$0.00
Medium	Work In Progress			7/2/2017 12:47:13 AM					
Ambriz, Alfredo	Monthly - Alta Vista ECHS Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									
184161					10/26/2017		88		\$0.00
Medium	Work In Progress			10/26/2017 10:39:27					
Vallejo, Albert	Make corrections to kitchen hood fire suppression systems as defined by annual inspections.								
Albert Vallejo									
186375		Kitchen			12/8/2017		45		\$0.00
High	Work In Progress			12/8/2017 10:07:49 AM					
Villalobos, David	Install Fire Blankets in all our kitchens (23 Sites) SNP Dir. Maria G. (575) 882-6773								
Dino Facio									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: SNP Complex</b>									
185158					11/9/2017		74		\$0.00
High	Work In Progress				11/9/2017 9:03:09 AM				
Diaz, David		Clean entire grounds for the new SNP Complex	SNP						
		Dir. Maria G. (575) 882-6773							
Dino Facio									
184679					11/3/2017		80		\$0.00
High	Work In Progress				11/3/2017 1:46:09 PM				
Flores, Pete		Number and label new SNP Truck							
Dino Facio									
178168					8/1/2017		174		\$0.00
Medium	Work In Progress				8/1/2017 11:41:26 AM				
Vallejo, Albert		Renovate and remodel old ADVEC for SNP Dept.							
Albert Vallejo									
<b>Count: 10 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>81</b>		<b>Total for SNP Complex</b>	<b>0</b>		<b>\$0.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Sunland Park ES</b>							
184328		Kitchen			10/30/2017		84		\$0.00
High	Work In Progress			10/30/2017 1:43:24 PM					
Lara, Ralph	Keys to doors not functioning properly key gets stuck wont open door SNP Mgr. Ignacia H. (575) 589-2545								
Dino Facio									
180917		Classroom			9/5/2017		139		\$0.00
Medium	Work In Progress	Room 28		9/5/2017 1:43:47 PM					
Lara, Ralph	4 Cabinets in the music room need to be rekeyed, please give the music teacher a key and give the office a spare key for cabinets, thank you!					11/9/17 - Waiting on material			
Angie Flores									
182376	Main Building	Classroom			9/28/2017		116		\$0.00
Medium	Work In Progress	Room #21		9/28/2017 3:46:48 PM					
Lara, Ralph	As per Ms. Barraza Need to Install rear classroom door safety for sped students					11/9/17 - Waiting on Quote from APCO			
Juan Ambriz									
186121	Main Building	Restroom (Girls)			12/4/2017		49		\$0.00
Medium	Work In Progress			12/4/2017 3:50:24 PM					
Ambriz, Juan	As per Ms. Barraza need to paint girls restroom								
Juan Ambriz									
177294					7/17/2017		189		\$0.00
Medium	Work In Progress			7/17/2017 10:29:58 AM					
Marquez, Gerardo	Cafe Back Door Entrance, need to replace door and hardware due to vandalism.								
Albert Vallejo									
181592					9/15/2017		129		\$0.00
Medium	Work In Progress			9/15/2017 7:42:04 AM					
Vallejo, Albert	Build cages to keep pigeons out of mechanical area								
Juan Ambriz									
187205					12/31/2017	1/6/2018	22		\$0.00
Medium	Work In Progress			12/31/2017 1:05:34 AM					
Ambriz, Juan	Monthly - Sunland Park ES Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Sunland Park ES</b>									
179486		Office			8/14/2017		161		\$0.00
Medium	Work In Progress	Nursing			8/14/2017 1:47:31 PM				
Carbajal, Jimmy		Need to have carpet pulled out and tile installed in the storage room for the Nurses office at Sunland Park Elementary, contact person is Angelina Sanchez-Health Assistant. Thank you,				e-mailed priscilla			
Priscilla Martinez									
185483					11/16/2017		67		\$0.00
Medium	Work In Progress	Gas Blower			11/16/2017 12:21:28				
Villalobos, Jose		need to repair gas blower							
Juan Ambriz									
184764					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:30 AM				
Facio, Dino		Monthly - Sunland Park ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
186571	Main Building				12/12/2017		41		\$0.00
Medium	Work In Progress	all building			12/12/2017 3:07:08 PM				
Ambriz, Juan		Need to replace filter in all heating units							
Juan Ambriz									
185790	Main Building	Classroom			11/29/2017		54		\$0.00
Medium	Work In Progress	Room #24			11/29/2017 10:54:58				
Ambriz, Juan		Need to check exhaust fan not working							
Juan Ambriz									
186586	Main Building	Classroom			12/12/2017		41		\$0.00
Medium	Work In Progress	Room #40/38			12/12/2017 3:38:38 PM				
Ambriz, Juan		Need to Install bulletin boards in Rooms							
Juan Ambriz									
185984	Main Building	Restroom			12/1/2017		52		\$1,151.70
Medium	Work In Progress				12/1/2017 2:57:41 PM				
Ambriz, Juan		As per Ms. Barraza need to paint boys restroom							
Juan Ambriz									



# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

**Location:** Sunland Park ES

187276 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:07:18 AM

Ambriz, Juan Monthly - Sunland Park ES Exit Sign Insp: Monthly -  
Refer to PM schedule details.

Margret Villalobos

187267 12/31/2017 1/8/2018 22 \$0.00

Medium Work In Progress 12/31/2017 1:07:04 AM

Ambriz, Juan Monthly - Sunland Park ES Emer Light Test: Monthly -  
Refer to PM schedule details.

Margret Villalobos

186689 12/13/2017 40 \$0.00

High Work In Progress 12/13/2017 9:56:53 AM

Ambriz, Juan INSPECT FUNCTION ON ALL EXTERIOR DOORS

186690 12/13/2017 40 \$0.00

High Work In Progress 12/13/2017 9:57:42 AM

Ambriz, Juan INSPECT FUNCTION ON ALL INTERIOR DOORS

186400 Main Building 12/8/2017 45 \$0.00

Medium Work In Progress whole building 12/8/2017 2:55:43 PM

Ambriz, Juan need to replace filters on all units

Juan Ambriz

177533 Main Building Classroom 7/20/2017 186 \$0.00

Medium Work In Progress 41 7/20/2017 9:39:26 AM

Prospero, Manuel Welcome Back! My first work order for the year  
already; My air conditioner has not turned on all  
this week. If you could please put in a work order for me.

Thank You,

Mrs. Castaneda

Angie Flores

184690 11/3/2017 80 \$0.00

Medium Work In Progress 11/3/2017 3:19:57 PM

Vallejo, Albert Need to repair broken rock wall

Juan Ambriz

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Sunland Park ES</b>									
187224					12/31/2017	1/8/2018	22		\$0.00
Medium	Work In Progress				12/31/2017 1:06:09 AM				
Ambriz, Juan		Monthly - Sunland Park ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
182820	Main Building				10/3/2017		111		\$0.00
Medium	Work In Progress	All Doors			10/3/2017 1:42:57 PM				
Lara, Ralph		As per Vandalism on Sunland Park Eelm. need to replace Hardware on all exterior doors.							
Juan Ambriz									
185993	Main Building	Restroom (Girls)			12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 3:40:39 PM				
Ambriz, Juan		As per Ms. Barraza need to paint girls restroom							
Juan Ambriz									
186118	Main Building	Restroom			12/4/2017		49		\$0.00
Medium	Work In Progress				12/4/2017 3:49:22 PM				
Ambriz, Juan		As per ms. Barraza need to paint boys restroom							
Juan Ambriz									
187006	Main Building	Roof			12/19/2017		34		\$0.00
Medium	Work In Progress	Roof tops			12/19/2017 12:13:07				
Hernandez, Guillermo		need to clean coils kitchen and gym's cooling units							
Juan Ambriz									
<b>Count: 26 Work Orders</b>			<b>Avg. Age of WO's 74</b>		<b>Total for Sunland Park ES</b>			<b>0 \$1,151.70</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location:</b>		<b>Sunrise ES</b>							
184654					11/3/2017		80		\$328.00
Medium	Work In Progress			11/3/2017 10:02:09 AM					
Appelzoller, Fred	Please repair/replace water faucet in "Parent Room". Hot side leaking from base.								
Felipe Gallegos									
183850					10/20/2017		94		\$112.60
Medium	Work In Progress			10/20/2017 12:13:05					
Tellez, Hector	Need F32T8 lamps for fixtures 2 boxes								
Hector Tellez									
187002					12/19/2017		34		\$90.50
Medium	Work In Progress			12/19/2017 11:55:02					
Tellez, Hector	I need 5 20 amp breakers Square D for irrigation pump at CMS								
Hector Tellez									
187346					12/31/2017		22		\$0.00
Medium	Work In Progress			12/31/2017 1:08:15 AM					
Apodaca, Mario	Monthly - Sunrise ES - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
185212					11/13/2017		70		\$90.24
Medium	Work In Progress			11/13/2017 7:56:23 AM					
Tellez, Hector	Need motor for computer lab at sunrise elementary. motor for exhaust fan on roof and belts								
Hector Tellez									
186040					12/3/2017		50		\$0.00
Medium	Work In Progress			12/3/2017 12:46:08 AM					
Apodaca, Mario	Monthly - Sunrise ES - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
184765					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress			11/5/2017 12:48:32 AM					
Facio, Dino	Monthly - Sunrise ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
<b>Location: Sunrise ES</b>									
184653					11/3/2017		80		\$0.00
Medium	Work In Progress			11/3/2017 10:00:18 AM					
Lara, Ralph	Please repair/replace broken door handle, door rail and metal door to Morgan Shed in field. We are unable to open or close due to entire metal door structure falling off rail. Someone is going to get hurt.								
Felipe Gallegos									
177601		Kitchen			7/20/2017		186		\$0.00
High	Work In Progress			7/20/2017 4:21:01 PM					
Tellez, Hector	Remove one electrical pole in front of serving line SNP Mgr. Glenda G. (575) 824-3194								
Dino Facio									
184001		Kitchen			10/24/2017		90		\$0.00
High	Work In Progress			10/24/2017 10:30:00					
Tellez, Hector	Install electrical drops by serving area and where appliances are located SNP Mgr. Glenda G. (575) 824-3194								
Dino Facio									
178830	Main Building	Classroom			8/7/2017		168		\$0.00
Medium	Work In Progress	P-6		8/7/2017 7:27:06 AM					
Tellez, Hector	KATHYADAMS, PRINCIPAL, P-6 DOOR NEEDS TO BE PAINTED INSIDE AND OUT					11/2/17 - not a priority work pending			
Joanne Munoz									
<b>Count: 11 Work Orders</b>		<b>Avg. Age of WO's 87</b>		<b>Total for Sunrise ES</b>			<b>0</b>	<b>\$621.34</b>	

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Support Services</b>									
185807					11/29/2017		54		\$0.00
Medium	Work In Progress				11/29/2017 1:36:21 PM				
Vallejo, Albert		Create Mail Truck Parking							
Albert Vallejo									
178038					7/31/2017		175		\$0.00
Medium	Work In Progress				7/31/2017 12:46:46 AM				
Vallejo, Albert		Yearly - Support Services Fire Ext Insp - Refer to PM schedule details.				PM not performed asp schedule			
Margret Villalobos									
185255					11/13/2017		70		\$0.00
Medium	Work In Progress	Mr. Holguin's			11/13/2017 3:32:43 PM				
Ronquillo, Ruben		Order vertical blinds for Mr. Holguin's office and Cynthia's office Off White, open-split in the middle; inside window mount. Windows need to be measured.							
Cynthia Maes									
186694					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 10:02:02				
Avila, Jesus		INSPECT FUNCTION ON ALL INTERIOR DOORS							
186530					12/12/2017		41		\$0.00
Medium	Work In Progress	Lounge			12/12/2017 9:03:33 AM				
Ambriz, Jose		Please check unit. Heater is not working.							
Cynthia Maes									
182245					9/27/2017		117		\$0.00
Medium	Work In Progress	Mail Room-			9/27/2017 10:55:06 AM				
Marquez, Gerardo		Install Outside Key Access to exit door. Limited Access provide Cynthia or Mr. Holguin with 3 keys. Anyone else will need to request a key from Mr. Holguin.							
Cynthia Maes									
<b>Count: 6 Work Orders</b>			<b>Avg. Age of WO's</b>	<b>83</b>		<b>Total for Support Services</b>	<b>0</b>		<b>\$0.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Vado ES</b>									
186799	Main Building	Kitchen			12/14/2017		39		\$0.00
Medium	Work In Progress	Kitchen Office			12/14/2017 11:36:17				
Diaz, Armando									
2 Desk chairs, 2 desks and 1 file cabinet. These items are no longer need in Cafeteria Office they are moved to storage place, eventually will be in classrooms.									
Sylvia Cary									
187061					12/20/2017		33		\$0.00
Medium	Work In Progress				12/20/2017 9:02:51 AM				
Vallejo, Albert									
principal is asking for a 12' x 12' portable for maintenance and custodial storage									
Danny Miranda									
184766					11/5/2017	11/26/2017	78		\$0.00
Medium	Work In Progress				11/5/2017 12:48:32 AM				
Facio, Dino									
Monthly - Vado ES Fire Suppression Insp. - Refer to PM schedule details.									
Margret Villalobos									
181530					9/14/2017		130		\$0.00
Medium	Work In Progress				9/14/2017 9:19:56 AM				
Vallejo, Albert									
Repair Hydronic System.									
Albert Vallejo									
185979					12/1/2017		52		\$0.00
Medium	Work In Progress				12/1/2017 2:25:10 PM				
Appelzoller, Fred									
need to replace faucet to sink in boys r.r. 300 hallway									
Danny Miranda									
184245					10/27/2017		87		\$164.00
Medium	Work In Progress				10/27/2017 9:45:53 AM				
Appelzoller, Fred									
need to replace faucet in room 301									
Danny Miranda									
186553					12/12/2017		41		\$0.00
Medium	Work In Progress				12/12/2017 12:06:13				
Solis, Lorenzo									
boiler room in 200-wing on tracer summit large pump has small water leak									
Danny Miranda									
<b>Count: 7 Work Orders</b>		<b>Avg. Age of WO's</b>		<b>66</b>	<b>Total for Vado ES</b>			<b>0</b>	<b>\$164.00</b>

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Yucca Heights ES</b>									
183170		Kitchen			10/10/2017		104		\$0.00
High	Work In Progress				10/10/2017 12:15:51				
Villalobos, David		Ovens not heating properly SNP Mgr. Arlene M. (575) 824-5148							
Dino Facio									
184907					11/5/2017		78		\$0.00
Medium	Work In Progress				11/5/2017 12:50:42 AM				
Facio, Dino		Monthly - Yucca Heights ES - Fire Suppression Insp - Refer to PM schedule details.							
Margret Villalobos									
187361					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:26 AM				
Vargas, Juan		Monthly - Yucca Heights ES - Emer. Light (M) - Refer to PM schedule details.							
Margret Villalobos									
187362					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:27 AM				
Vallejo, Albert		Monthly - Yucca Heights ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
187359					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:25 AM				
Vargas, Juan		Monthly - Yucca Heights ES - Exit Sign Insp Mly - Refer to PM schedule details.							
Margret Villalobos									
187363					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:28 AM				
Vargas, Juan		Monthly - Yucca Heights ES - FE Inspection (M) - Refer to PM schedule details.							
Margret Villalobos									
177065					7/11/2017		195		\$0.00
Medium	Work In Progress				7/11/2017 10:03:43 AM				
Gallegos, Rafael		WARRANTY need fix aluminum moldings in 116 media center							
Juan Vargas									

# 692 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
<b>Location: Yucca Heights ES</b>									
177364					7/18/2017		188		\$0.00
Medium	Work In Progress				7/18/2017 8:06:08 AM				
Gallegos, Rafael		BY WARRANTY . in 200 hallway boy rest room need fix floor drain unclog							
Juan Vargas									
177366					7/18/2017		188		\$0.00
Medium	Work In Progress				7/18/2017 8:22:56 AM				
Gallegos, Rafael		BY WARRANTY in rooms 201 202 203 and 204 need replace rest rooms lights switches							
Juan Vargas									
187364					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:29 AM				
Vargas, Juan		Monthly - Yucca Heights ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
187358					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:24 AM				
Vargas, Juan		Monthly - Yucca Heights ES - Clothes Dryer (M) - Refer to PM schedule details.							
Margret Villalobos									
185779		Classroom			11/29/2017		54		\$0.00
Medium	Work In Progress	203			11/29/2017 8:54:16 AM				
Vargas, Juan		Mr. Juan Carlos (maintenance) please see Mrs. Estrada in room 203 to fix anchor chart. Thank you!							
Monica Lopez									
187000					12/19/2017		34		\$0.00
Medium	Work In Progress				12/19/2017 11:52:27				
Vargas, Juan		need replace all a/c unites filters							
Juan Vargas									
186697					12/13/2017		40		\$0.00
High	Work In Progress				12/13/2017 10:04:55				
Vargas, Juan		INSPECT FUNCTION ON ALL EXTERIOR DOORS							
187008					12/19/2017		34		\$0.00
Medium	Work In Progress				12/19/2017 1:02:32 PM				
Apodaca, Mario		Yucca posting visual marker on the wastewater leach lines cleanouts							
Mario Apodaca									
1/22/2018 11:45:12 AM									



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Selected Date Range for Request Dates: 7/1/2017 - 12/31/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									

<b>Location:</b>	<b>Yucca Heights ES</b>								
187360					12/31/2017		22		\$0.00
Medium	Work In Progress				12/31/2017 1:08:26 AM				
Apodaca, Mario	Monthly - Yucca Heights ES- WW Recirculating Plant - Refer to PM schedule details.								
Margret Villalobos									

<b>Count: 16 Work Orders</b>	<b>Avg. Age of WO's</b>	<b>67</b>	<b>Total for Yucca Heights ES</b>	<b>0</b>	<b>\$0.00</b>
<b>Count: 692 Work Orders</b>	<b>Avg. Age of WO's</b>	<b>68</b>	<b>Grand Total</b>	<b>8.5</b>	<b>\$23,607.58</b>