



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
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CHRISTOPHER N. RUSZKOWSKI  
SECRETARY OF EDUCATION

SUSANA MARTINEZ  
GOVERNOR

May 15, 2018

Mr. Travis Dempsey, Superintendent  
Gadsden Independent Schools  
P.O. Drawer 70  
Anthony, NM 88021

Dear Superintendent Dempsey:

As noted in the district's Dual Credit Instructional Material (DCIM) allocation award letter dated September 5, 2017, there will be an adjustment to the DCIM award in April 2018. The initial allocation provided for 85 percent of the eligible allocation for the district.

We are able to qualify the district for an adjustment providing the remaining 15 percent of the award which brings the district's allocation to 100 percent of the eligibility amount.

To have achieved this eligibility, the district has claimed the full amount of the allocation provided in the September 2017 award letter.

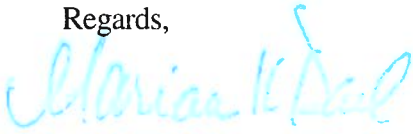
The final FY18 DCIM award is provided below:

Dual Credit Allocation I (85%)	\$33,102.00
April Adjustment (15%)/Increase BAR	\$5,841.00
Final FY18 Allocation	\$38,943.00

As noted in 6.30.7.8 of the New Mexico Administrative Code, LEAs must pay the cost of required textbooks for dual credit students. Please submit a Budget Adjustment Request (BAR) increase in the Operating Budget Management System (OBMS) to reflect the additional funds using **fund code 27103** and **revenue code 43202**. The required BAR must be submitted no later than **June 15, 2018**. The total DCIM budget shall not exceed the Final FY18 DCIM allocation amount. Our goal is to ensure the DCIM funds are expended in a timely manner to support the dual credit program. The **final** date for submission of a **Request for Reimbursement (RfR)** is **July 7, 2018**.

If you have questions about the DCIM fund, please contact Marc Duske, Education Administrator at (505) 827-6729 or [Marc.Duske@state.nm.us](mailto:Marc.Duske@state.nm.us)

Regards,



Marian K. Rael  
Acting Deputy Secretary, Finance and Operations

MR/AS/sgl

cc: Elaine Perea, Director, College and Career Readiness  
Ludym Martinez, Associate Superintendent of Finance, Gadsden Independent Schools