CHRISTOPHER N. RUSZKOWSKI
SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

April 30, 2018

Mr. Travis Dempsey, Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021
RE: June K–3 Plus 4 & 5 PILOT FY18 Award

Dear Superintendent Dempsey:

The Public Education Department (PED) has reviewed and approved the Gadsden Independent Schools FY18 June application for the K–3 Plus 4 & 5 PILOT extended school year program. The initial awarded amount is $181,908.15, which is based on allotted enrollment and available funding:

	Number of Students	Planning Day Amount	Amount (Including Planning Day)
District Total:	312	$9,890.07	$181,908.15

The final allocation noted above provides for the maximum number of students authorized for the June 2018 K-3 Plus 4 & 5 PILOT program.

The funding provided shall not be used by districts to add new sites in summer 2018 and shall not exceed the approved enrollment numbers indicated in the award letter. If a district or charter adds other schools sites or students, the district or charter is responsible for all additional costs. The PED will not reimburse districts or charters for additional students or programs.

The K–3 Plus 4 & 5 PILOT program provides funding for additional educational time for students in kindergarten through fifth grade with at least 25 instructional days, beginning up to two months earlier than the regular school year. K–3 Plus 4 & 5 PILOT programming for students with disabilities should be paid for by K–3 Plus 4 & 5 PILOT funds. If services, as required by the Individual Education Plan (IEP) exceed the available funding from the K–3 Plus 4 & 5 PILOT award, then the district's special education federal budget should be used as a funding source to meet the IEP's requirements. It is important to note that school districts must meet the Maintenance of Effort (MOE) requirements per 34 CFR § 300.203, of the Individuals with

Disabilities Education Act (IDEA) regulations. The expenditure levels for special education and related services must be maintained or must exceed the previous year, unless a district has allowable exceptions under 34 CFR § 300.204. School districts can only use IDEA funds for the excess cost of providing special education and related services for students with disabilities.
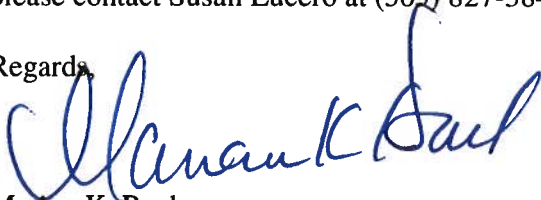
Funding under this award must be used as specified by legislation. All expenditures must be in accordance with fiscal regulations and the approved application through the Literacy and Early Childhood Bureau of the Public Education Department. Any budgetary items within the K–3 Plus 4 & 5 PILOT District/Charter application, considered unallowable, will not be funded or reimbursed. All expenses designed to encourage student attendance in the program must have an instructional focus in order to be eligible for reimbursement.

In order to budget these funds, please create a budget adjustment request (BAR) for FY18 through the Operating Business Management System (OBMS) for $181,908.15 no later than **May 25, 2018**. Use **Fund Code 27166 and Revenue Code 43202.**

These funds are provided on a reimbursement basis only using OBMS Requests for Reimbursement (RfR) and must be accompanied by an expenditure report with documentation supporting the claim. The FY18 K–3 Plus 4 & 5 PILOT award must be expended by **June 30, 2018**. Carryover is not allowed. **All RfRs must be submitted no later than July 7, 2018.**

If you have questions regarding your K–3 Plus 4 & 5 PILOT award, please contact Birgit Maurer, Literacy Bureau K-3 Plus Coordinator, at (505) 827-6534, Birgit.Maurer@state.nm.us, or Gina Timms, K-3 Plus Coordinator, at (505) 827-6578, Regina.Timms@state.nm.us. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero at (505) 827-3848 or Susan.Lucero@state.nm.us.

Regards,

Marian K. Rael
Acting Deputy Secretary, Finance and Operations

MR/AS/sgl