

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Alta Vista ECHS

201060		Classroom			8/27/2018		18		\$0.00
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Medium	Work In Progress	various			8/27/2018 2:29:58 PM				
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Marquez, Gerardo Please create teacher plaques

Plaques to be created:
 A. Adame Physical Education
 D. Bohannon Social Studies
 M. Franzak Mathematics/DACC Instructor
 C. Brinegar English Language Arts
 C. Jurus Mathematics
 L. Myers English Language Arts
 Dr. M. Sanogo Science/DACC Instructor
 A. Stevens Science/DACC Instructor
 L. Swaim Librarian
 D. Bickel Social Studies

Melanie Beegle

201315		Classroom			8/30/2018		15		\$0.00
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Medium	Work In Progress	various			8/30/2018 2:48:19 PM				
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Quinones, Paul Mount teacher plaques on their classroom doors. Melanie in the administration office can specify which classroom doors the plaques are to be mounted to, Locksmith will provide plaques.

Melanie Beegle

201316		Classroom			8/30/2018		15		\$0.00
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Medium	Work In Progress	various			8/30/2018 2:52:03 PM				
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Quinones, Paul Please mount signs to be mounted on various classrooms. Melanie in the Administration Office can specify where each sign will be mounted. (Ruben Ronquillo place order for signs)

Computer Lab (Qty of 2 please)
 Library/Computer Lab
 DACC
 Chemistry Lab
 Biology Lab
 Student Restrooms
 Girls
 Boys

Melanie Beegle

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Assigned To	Description								
Requester Name									
Location:		Alta Vista ECHS							
201061		Classroom			8/27/2018		18		\$0.00
Medium	Work In Progress	various		8/27/2018 2:33:36 PM					
Ronquillo, Ruben	Please order the following building signs for various classrooms and deliver to Paul to mount. Melanie in the Administration Office can specify where each sign will be mounted.								
	Computer Lab (Qty of 2 please) Library/Computer Lab DACC Chemistry Lab Biology Lab Student Restrooms Girls Boys								
Melanie Beegle									
199761					8/8/2018		37		\$0.00
Medium	Work In Progress			8/8/2018 1:28:32 PM					
Marquez, Gerardo	Portable 17 student restroom, please have them to close by them self. when a student or staff member leaves the restroom the door stays open								
Laura Vazquez									
200331					8/15/2018		30		\$0.00
Medium	Work In Progress			8/15/2018 1:10:15 PM					
Marquez, Gerardo	requesting 3 little windows in door entrance from portable 1, 2, and 17 please follow up with Mr. Jerry Marquez for any question please ask Ms. De La Garza. thank you, LV								
Laura Vazquez									
199836					8/9/2018		36		\$441.00
Medium	Work In Progress			8/9/2018 9:02:20 AM					
Quinones, Paul	please change blinds in portable 10. thank you, LV								
Laura Vazquez									
199502					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 10:44:08 AM					
Villalobos, Margret	ants in all classrooms please send Pest control ASAP.				8/6/18 Approved EM Waiver to Bennie				
	thank you, LV								
Laura Vazquez									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
200268					8/14/2018		31		\$16.50
Medium	Work In Progress				8/14/2018 3:10:51 PM				
Quinones, Paul		please install do not enter sign in door 2 Mrs. Ellis's office. thank you, LV if any question please ask Mrs. Ellis Assistant Principal							
Laura Vazquez									
200489					8/17/2018		28		\$0.00
Medium	Work In Progress				8/17/2018 10:48:46 AM				
Quinones, Paul		please change broken blind that is in portable 1 front office. any questions please ask Melanie							
Laura Vazquez									
198273					7/18/2018		58		\$0.00
Medium	Work In Progress				7/18/2018 11:02:04 AM				
Carbajal, Jimmy		please install new title in the restroom that is in portable 1. the one that is there right now is all broken. thank you. any question please ask Laura							
Laura Vazquez									
201035		Custodial			8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 10:22:59 AM				
Villalobos, Jose		Joey, tambien haber si me puede conseguir un taladro porque no tengo. Gracias							
Maria Davila									
199759					8/8/2018		37		\$0.00
Medium	Work In Progress				8/8/2018 1:23:31 PM				
Marquez, Gerardo		please re key bathroom door handles in between portable 15 and 16 to have the same key thank portable 15. any questions please ask Ms. De La Garza.							
Laura Vazquez									
201126					8/28/2018		17		\$0.00
Medium	Work In Progress	all portables			8/28/2018 9:59:06 AM				
Quinones, Paul		Please paint all ramps, stairs and rails to all portables. Principal requests work to be done during Fall Break, Oct. 1-5th.							
Melanie Beegle									
Count: 14 Work Orders			Avg. Age of WO's 28			Total for Alta Vista ECHS	0		\$457.50

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
198885					7/30/2018		46		\$0.00
Medium	Work In Progress	Parent			7/30/2018 2:25:58 PM				
Nunez, Arturo		Paint Exterior door and doorway (inside and out) to PRC a brown color. Paint and/or replace loose boards on the exterior ramp leading up to the PRC.							
Abby Oliva									
198887					7/30/2018		46		\$0.00
Medium	Work In Progress	Parent			7/30/2018 2:36:23 PM				
Chavez, Santos		Replace light fixture in hall leading to storage area (preferably LED)							
Abby Oliva									
197996					7/11/2018		65		\$0.00
Medium	Work In Progress				7/11/2018 3:28:53 PM				
Nunez, Arturo		trees located in grass area between building need to be pruned. Branches are starting to rub building roof.							
Alfredo Holguin									
198886					7/30/2018		46		\$0.00
Medium	Work In Progress	Parent			7/30/2018 2:31:31 PM				
Ambriz, Jose		Vent Cover for air filter on the doors facing the east parking lot is falling off.							
Abby Oliva									
198199					7/17/2018		59		\$0.00
Medium	Work In Progress				7/17/2018 10:35:18 AM				
Ontiveros, Guadalupe		Relocate Morgan shed closer to the pre-k classrooms.							
Michelle Soto									
199324					8/3/2018		42		\$0.00
Medium	Work In Progress				8/3/2018 5:00:24 PM				
Vega, David		Please move smaller black file cabinet in office to Speech Room in the Pre K							
Nancy Bellagamba									
200095		Classroom			8/13/2018		32		\$0.00
Medium	Work In Progress	102			8/13/2018 9:19:56 AM				
Vega, David		Please change soap dispenser. The dispenser in the classroom & Ms. Palma would like a new one.							
Michelle Soto									

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Assigned To		Description				Action Taken			
Requester Name									

Location: Anthony - On Track Pre-K (Village)

198844 7/30/2018 46 \$0.00

Medium Work In Progress Pat Center 7/30/2018 10:00:31 AM

Nunez, Arturo White board and monitor need to be unmounted.

Genevieve Descoteaux

198869 Office 7/30/2018 46 \$0.00

Medium Work In Progress Anthony Pre-k/ 7/30/2018 1:24:14 PM

Nunez, Arturo Replace broken doorstep to exterior door.

Abby Oliva

199063 7/31/2018 45 \$0.00

Medium Work In Progress outside area 7/31/2018 3:52:58 PM

Nunez, Arturo Please check & repair outside bulletin boards.

Michelle Soto

199059 Office 7/31/2018 45 \$0.00

Medium Work In Progress 101 & 110 7/31/2018 3:50:17 PM

Nunez, Arturo Please remove partitions from office & place them in room 101 & 110

Michelle Soto

199053 Office 7/31/2018 45 \$0.00

Medium Work In Progress 101 7/31/2018 3:48:33 PM

Nunez, Arturo Please remove coat hooks from pre-k office to room 101.

Michelle Soto

199123 Classroom 8/1/2018 44 \$0.00

Medium Work In Progress 101-111 8/1/2018 1:39:21 PM

Nunez, Arturo Please adjust A/C for classrooms 101-111.

Michelle Soto

198909 7/30/2018 46 \$0.00

Medium Work In Progress 7/30/2018 3:31:22 PM

Nunez, Arturo Wood underneath the eaves of the building facing the east parking lot is falling off. Ceiling tiles in hall area leading to storage area need to be replaced.

Abby Oliva

198498 Office 7/23/2018 53 \$0.00

Medium Work In Progress 101 & 102 7/23/2018 12:44:00 PM

Nunez, Arturo Please move white boards and bulletin boards from pre-k office & lounge to room 101 & 102.

Michelle Soto

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Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
198499		Classroom			7/23/2018		53		\$0.00
Medium	Work In Progress	102			7/23/2018 12:45:41 PM				
Nunez, Arturo		Please fix hole behind toilet in the bathroom of room 102.							
Michelle Soto									
198500		Classroom			7/23/2018		53		\$0.00
Medium	Work In Progress	102			7/23/2018 12:48:15 PM				
Nunez, Arturo		Please fix laminate which is loose & is coming off in the sink in room 102.							
Michelle Soto									
198501		Classroom			7/23/2018		53		\$0.00
Medium	Work In Progress	101 & 102			7/23/2018 12:49:33 PM				
Nunez, Arturo		Please install bulletin boards in room 101 & 102.							
Michelle Soto									
198652		Classroom			7/25/2018		51		\$0.00
Medium	Work In Progress				7/25/2018 11:04:23 AM				
Nunez, Arturo		Move two changing tables from portable storage behind head start. One to Ms. Kessler's room and and one to Ms. Myra's room.							
Nancy Bellagamba									
198653					7/25/2018		51		\$0.00
Medium	Work In Progress				7/25/2018 11:05:54 AM				
Nunez, Arturo		Install white boards and bulletin boards in room 101, 102 and 110 where indicated by teachers.							
Nancy Bellagamba									
198654					7/25/2018		51		\$0.00
Medium	Work In Progress				7/25/2018 11:09:12 AM				
Nunez, Arturo		Move desk located in room 112 (diag. testing and therapy room) to GSAC meeting room (old AE cafeteria).							
Nancy Bellagamba									
200953					8/24/2018		21		\$0.00
Medium	Work In Progress	Pat Center			8/24/2018 11:16:07 AM				
Briones, Enrique		Move furniture from the Pat Center to the GAC.							
Genevieve Descoteaux									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
198966					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:11 AM				
Vallejo, Albert		Yearly - Anthony On Track Pre-K (Yearly) Fire Ext - Refer to PM schedule details.							
Margret Villalobos									
Count: 23 Work Orders		Avg. Age of WO's	47	Total for Anthony - On Track Pre-K (Village)				0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
197449					7/3/2018	7/7/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:12 AM				
Nunez, Arturo		Monthly - Anthony ES Monthly FE Inspection - Refer to PM schedule details.							
Margret Villalobos									
199331					8/6/2018	8/11/2018	39		\$0.00
Medium	Work In Progress				8/6/2018 4:16:06 AM				
Nunez, Arturo		Monthly - Anthony ES Monthly FE Inspection - Refer to PM schedule details.							
Margret Villalobos									
197641					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:33 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199157					8/1/2018		44		\$0.00
Medium	Work In Progress				8/1/2018 3:46:26 PM				
Vallejo, Albert		Need to have fire storage tank auto fill system checked , system will not fill automatically.							
Arturo Nunez									
201114					8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 2:42:57 AM				
Nunez, Arturo		Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
200075					8/13/2018		32		\$0.00
Medium	Work In Progress				8/13/2018 2:57:44 AM				
Nunez, Arturo		Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
198111					7/16/2018		60		\$0.00
Medium	Work In Progress				7/16/2018 3:11:20 AM				
Nunez, Arturo		Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
197559					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:06:08 AM				
Nunez, Arturo		Yearly - Anthony ES Exit Sign Test: Annual - Refer to PM schedule details.							
Margret Villalobos									
197538					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:05:46 AM				
Nunez, Arturo		Yearly - Anthony ES Emer. Light Test: Annual - Refer to PM schedule details.							
Margret Villalobos									
198781					7/30/2018		46		\$0.00
Medium	Work In Progress				7/30/2018 2:33:18 AM				
Nunez, Arturo		Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
199402					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:12 AM				
Vallejo, Albert		Yearly - Anthony ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
199856					8/9/2018		36		\$0.00
Medium	Work In Progress	304			8/9/2018 11:16:24 AM				
Nunez, Arturo		Mr. Nunez, room # 304 is very hot please check							
Jessica Lopez									
199857					8/9/2018		36		\$0.00
Medium	Work In Progress	257			8/9/2018 11:17:15 AM				
Nunez, Arturo		Mr. Nunez, please check room #257 it is very hot. Mrs. Garza							
Jessica Lopez									
198956					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:03 AM				
Apodaca, Mario		Monthly - Anthony ES - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Anthony ES									
200043					8/13/2018	8/29/2018	32		\$0.00
Medium	Work In Progress			8/13/2018 2:57:20 AM					
Nunez, Arturo	Monthly - Anthony ES Monthly Playground Insp. - Refer to PM schedule details.								
Margret Villalobos									
197848					7/10/2018		31	5	\$7,147.69
Medium	Work In Progress			7/10/2018 6:43:47 AM	8/10/2018				
Vallejo, Albert	Create access for temporary parent drop off		Fences and concrete have been modified for a drop-off area.						
Albert Vallejo									
197758					7/9/2018	7/25/2018	67		\$0.00
Medium	Work In Progress			7/9/2018 1:22:41 AM					
Nunez, Arturo	Monthly - Anthony ES Monthly Playground Insp. - Refer to PM schedule details.								
Margret Villalobos									
199830		Kitchen			8/9/2018		36		\$0.00
High	Work In Progress			8/9/2018 8:37:12 AM					
Vallejo, Albert	Sliding window in dish machine room where trays are dropped off does not work falls down does stay up SNP Dir. Maria G. (575) 882-6773								
Dino Facio									
197496					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:04 AM					
Nunez, Arturo	Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
197498					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:06 AM					
Nunez, Arturo	Monthly - Anthony ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
198993					7/31/2018		45		\$0.00
Medium	Work In Progress	250		7/31/2018 9:35:33 AM					
Nunez, Arturo	Mr. Nunez Please lower computer table to be at level w/black cabinet see Mrs. Meza for more information room #250								
Jessica Lopez									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
199349					8/6/2018	8/13/2018	39		\$0.00
Medium	Work In Progress				8/6/2018 4:16:23 AM				
Nunez, Arturo		Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
199351					8/6/2018	8/13/2018	39		\$0.00
Medium	Work In Progress				8/6/2018 4:16:25 AM				
Nunez, Arturo		Monthly - Anthony ES Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
200677					8/21/2018		24		\$0.00
Medium	Work In Progress	104			8/21/2018 11:47:48 AM				
Nunez, Arturo		Mr. Nunez, Single computer table leg wobbling please fix (see Ms. Gibson for more information)							
Jessica Lopez									
200678					8/21/2018		24		\$0.00
Medium	Work In Progress	257			8/21/2018 11:49:26 AM				
Nunez, Arturo		Mr. Nunez Please install white board. See Mrs. Garza for exact location.							
Jessica Lopez									
197866					7/10/2018		66		\$0.00
Medium	Work In Progress	257			7/10/2018 8:55:02 AM				
Nunez, Arturo		Mr. Nunez please check the restroom in Mrs. Garza's room it is making a noise. (please see Mrs. Garza for more information) thank you							
Jessica Lopez									
198473					7/23/2018		53		\$0.00
Medium	Work In Progress				7/23/2018 8:59:54 AM				
Nunez, Arturo		Mr. Nunez As per Mr. Carmona please cut weeds located by the track thank you							
Jessica Lopez									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
197466					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:31 AM				
Nunez, Arturo		Monthly - Anthony ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
199215	Main Building				8/2/2018		43		\$0.00
Medium	Work In Progress				8/2/2018 1:58:46 PM				
Marquez, Gerardo		having problems with postal box lock please check out							
David Vega									
197921					7/10/2018		66		\$0.00
Medium	Work In Progress				7/10/2018 4:01:47 PM				
Ambriz, Jose		Need some assistance on checking V.A.V box in room # 258, damper is not opening.							
Arturo Nunez									
197656					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:49 AM				
Villalobos, Margret		Monthly - Anthony ES - Enviro Controls Quarterly - Refer to PM schedule details.				7/23/18 -EM ESC			
Margret Villalobos									
199486					8/6/2018		39		\$0.00
Medium	Work In Progress	400			8/6/2018 8:58:57 AM				
Nunez, Arturo		Mr. Nunez Please adjust temperature in room # 400. (too hot) thank you							
Jessica Lopez									
200059					8/13/2018	9/12/2018	32		\$0.00
Medium	Work In Progress				8/13/2018 2:57:32 AM				
Nunez, Arturo		Yearly - Anthony ES A9 (AC Condenser)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 33 Work Orders		Avg. Age of WO's 49		Total for Anthony ES			5	\$7,147.69	

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Assigned To		Description				Action Taken			
Requester Name									

Location: Berino ES

200150	Main Building	Classroom			8/13/2018		32		\$0.00
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Medium	Work In Progress	700			8/13/2018 3:12:32 PM				
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Ambriz, Jose replace battery in ac thermostat

Michelle Guerra

197655					7/3/2018		73		\$0.00
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Medium	Work In Progress				7/3/2018 4:07:48 AM				
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Villalobos, Margret Monthly - Berino ES - Enviro Controls Quarterly - Refer to PM schedule details. 7/23/18 -EM ESC

Margret Villalobos

201282					8/30/2018		15		\$0.00
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Medium	Work In Progress				8/30/2018 8:19:48 AM				
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Miranda, Danny need 4 sprinklers T-10

Danny Miranda

200426	Main Building	Classroom			8/16/2018		29		\$0.00
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Medium	Work In Progress	136			8/16/2018 2:50:48 PM				
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Miranda, Danny Mrs. Lopez kinder classroom ceiling has water stains

Michelle Guerra

197488					7/3/2018	7/22/2018	73		\$0.00
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Medium	Work In Progress				7/3/2018 4:04:55 AM				
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Vallejo, Albert Monthly - Berino ES Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

198649					7/25/2018		51		\$0.00
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Medium	Work In Progress				7/25/2018 9:59:52 AM				
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Ontiveros, Guadalupe Need to remove dead pine trees before school starts, please ck with Ms. Arnold.

Vicki Arnold

199906					8/9/2018		36		\$0.00
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Medium	Work In Progress				8/9/2018 3:43:12 PM				
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Ontiveros, Guadalupe need to spread weed and feed on grass area playground

Danny Miranda

198957					7/31/2018		45		\$0.00
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Medium	Work In Progress				7/31/2018 1:51:04 AM				
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Apodaca, Mario Monthly - Berino ES - Monthly Meter Readings - Refer to PM schedule details.

Margret Villalobos

9/14/2018 5:27:50 PM

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
197974	Main Building	Pump House			7/11/2018		65		\$0.00
Medium	Work In Progress				7/11/2018 8:53:19 AM				
Apodaca, Mario		Berino elementary NFPA25 water tank inspection 60,000 gal tank							
Mario Apodaca									
199403					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:13 AM				
Vallejo, Albert		Yearly - Berino ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 10 Work Orders			Avg. Age of WO's	46		Total for Berino ES	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral ES									
199404					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:14 AM					
Vallejo, Albert	Yearly - Chaparral ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
201296	Main Building	Classroom			8/30/2018		15		\$0.00
Medium	Work In Progress	328		8/30/2018 10:27:00 AM					
Saucedo, Luis	cabinet is broken. See Ms. Munoz or Mr. Perez.								
Jennifer Corral									
201371	Main Building	Football Field			8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 9:02:16 AM					
Saucedo, Luis	Coach Morgan has a ant hill east field next to Desert Trail if possible put poison								
Adrian Flores									
200936	Main Building	Classroom			8/24/2018		21		\$0.00
Medium	Work In Progress			8/24/2018 8:54:40 AM					
Villalobos, Margret	early childhood classroom 315 and assistant principal office Ms.Davis has ant				8/30/18	Approved EM Bennie			
Adrian Flores									
201369	Main Building	Classroom			8/31/2018		14		\$0.00
High	Work In Progress	school/204		8/31/2018 8:28:22 AM					
Saucedo, Luis	air conditioner not working in the office, lounge, and room 204								
Jennifer Corral									
198058	Main Building	Classroom			7/12/2018		64		\$0.00
High	Work In Progress	202, 105, 207		7/12/2018 10:32:00 AM					
Ambriz, Jose	These classrooms are very warm. Does not feel as though air is circulating in the classrooms. See Admin								
Jennifer Corral									
200234	Main Building	Classroom			8/14/2018		31		\$0.00
Medium	Work In Progress			8/14/2018 10:38:51 AM					
Marquez, Gerardo	classroom 331 need institutional lock student running to next doo classroom								
Adrian Flores									
Count: 7 Work Orders			Avg. Age of WO's	28	Total for Chaparral ES		0	\$0.00	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral High - Pre-K									
199896		Office			8/9/2018		36		\$0.00
Medium	Work In Progress	Entry area in			8/9/2018 3:36:28 PM				
Ontiveros, Guadalupe		Hello! There are many weeds and grass popping up in the gravel landscaping. Can someone please come to spray Round-Up on them so they don't get any bigger. Thank you!							
Angelic Ramos									
200585					8/20/2018		25		\$0.00
Medium	Work In Progress				8/20/2018 11:30:52 AM				
Urquidi, Jesus		please change soap dispenser in room 102 is broken any question please ask Ms. Isela or front office.							
		thank you,							
Laura Vazquez									
Count: 2 Work Orders		Avg. Age of WO's			31	Total for Chaparral High - Pre-K		0	\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

200731 Kitchen 8/22/2018 23 \$0.00

High Work In Progress 8/22/2018 7:27:35 AM

Medina, Eric Check slicer motor runs but wont slice SNP Mgr. Juanita M. (575) 882-6761

Dino Facio

198373 Athletic Field 7/20/2018 56 \$0.00

Medium Work In Progress Baseball 7/20/2018 9:26:23 AM

Gonzalez, Salvador Mini baseball batting cages
Quantity: 3
Size: 12H X 14W X 35L
Nets: to be purchased by athletics
Location: Per school request

Needed By January 1, 2019
See Mr. Mata

Terry Alvarado

200702 Q-Wing Classroom 8/21/2018 24 \$0.00

Medium Work In Progress Q & R buildings 8/21/2018 3:29:56 PM

Villalobos, Margret Please send pest control. The Q & R buildings are being plagued by scorpions, black widows and centipedes inside classrooms and outside surrounding areas. (Ms. Lopez, principal)

Mireya Meza

200313 A-Wing Classroom 8/15/2018 30 \$107.52

Medium Work In Progress A-111 8/15/2018 9:03:46 AM

Acuna, Johnny Can you please see about my AC. It is very cold in my office. (Mrs. Paz, A-111)

Mireya Meza

201219 Q-Wing Classroom 8/29/2018 16 \$0.00

Medium Work In Progress Q4 8/29/2018 11:34:20 AM

Acuna, Johnny Please install white board in Q4. Please see Mr. Bennett as to where he would like it placed. (Mireya Meza)

Mireya Meza

201220 A-Wing Cafeteria 8/29/2018 16 \$0.00

Medium Work In Progress concession 8/29/2018 11:39:33 AM

Acuna, Johnny Please install cork board inside concession stand by the old gym. Please see Mireya for instructions as where to intall. (Mireya Meza)

Mireya Meza

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
201221	H-Wing	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress	Weight room			8/29/2018 11:40:58 AM				
Acuna, Johnny Please install cork board in the weight room. Please see coach Y for instructions as where to install. (Mireya Meza)									
Mireya Meza									
200885	H-Wing	Auditorium			8/23/2018		22		\$0.00
Medium	Work In Progress	main gym girls			8/23/2018 2:26:21 PM				
Acuna, Johnny Please remove the middle section lockers in the girls basketball dressing room in the main gym. (Ms. Lopez, principal)									
Mireya Meza									
200800	H-Wing	Auditorium			8/22/2018		23		\$0.00
Medium	Work In Progress	new gym			8/22/2018 3:23:34 PM				
Acuna, Johnny We need the American flag and NM flag put up at the new auxiliary gym. Please see Janet for where we want them. (Mireya Meza)									
Mireya Meza									
201379	Q-Wing	Classroom			8/31/2018		14		\$0.00
Medium	Work In Progress	Q4			8/31/2018 11:01:15 AM				
Acuna, Johnny Need air compressor working. (Mr. Bennett, Q4)									
Mireya Meza									
201373	D-Wing	Classroom			8/31/2018		14		\$0.00
Medium	Work In Progress	D7			8/31/2018 9:50:40 AM				
Acuna, Johnny Faucets on the sinks are very loose and need to be tightened. (Mr. King, D7)									
Mireya Meza									
199816	A-Wing	Library			8/8/2018		37		\$0.00
Medium	Work In Progress	library			8/8/2018 4:40:05 PM				
Acuna, Johnny Please install TV in Deputy Urbina's office. (Ms. Lopez, principal)									
Mireya Meza									
199075	A-Wing	Foyer			7/31/2018		45		\$0.00
Medium	Work In Progress	Foyer next to			7/31/2018 7:23:36 PM				
Acuna, Johnny Please replace ceiling tile by main gym on west side door. It is about ready to fall. (Mireya Meza)									
Mireya Meza									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
199416					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:24 AM				
Vallejo, Albert		Yearly - Chaparral HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
197645					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:37 AM				
Vallejo, Albert		Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.							
Margret Villalobos									
197642					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:34 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
200131	Q-Wing	Classroom			8/13/2018		32		\$0.00
Medium	Work In Progress	outside back			8/13/2018 1:04:39 PM				
Acuna, Johnny		Air compressor pressure relief valve stuck open, leaking oil and air from air line. Compressor needs to be serviced. Has not been serviced in over 3 years. (Mr. Tarin, back outside are of Q6)							
Mireya Meza									
198950	Field House	Athletic Field			7/30/2018		46		\$0.00
Medium	Work In Progress	Soccer field			7/30/2018 5:28:47 PM				
Ontiveros, Guadalupe		Please maintain soccer fields from Aug - Nov by keeping grass cut and following water schedule. Please stripe the soccer fields by Aug 13 and touch up thru out the season. (coach A. Hernandez, Sazo)							
Mireya Meza									
201211	I-Wing	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress	Band room			8/29/2018 9:47:19 AM				
Flores, Pete		Please make 2 copies of band truck key. Please bring keys to Mireya Meza. (Mireya Meza)							
Mireya Meza									
200244	Q-Wing	Classroom			8/14/2018		31		\$0.00
Medium	Work In Progress	Q6			8/14/2018 12:13:40 PM				
Marquez, Gerardo		I need 2 pad locks for the shop bay doors. (Mr. Tarin, Q6)							
Mireya Meza									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
200245	Q-Wing	Classroom			8/14/2018		31		\$0.00
Medium	Work In Progress	Q building			8/14/2018 12:15:11 PM				
Ambriz, Jose		The air compressor in Q building does not work. (Mr. Bennett, Q building)							
Mireya Meza									
201366	Field House	Restroom (Girls)			8/31/2018		14		\$0.00
Medium	Work In Progress				8/31/2018 6:00:40 AM				
Ontiveros, Joe		Girls restroom by concession stand 6th stall is throwing water. Field house							
Jesus Urquidi									
200802	H-Wing	Auditorium			8/22/2018		23		\$0.00
Medium	Work In Progress	new auxilary			8/22/2018 3:31:18 PM				
Tellez, Hector		We need a cover on the south side light switches in new auxiliary gym. When people lean on them or players hit that side of the wall the light come off. (Please see Mireya Meza)							
Mireya Meza									
200230	Q-Wing	Classroom			8/14/2018		31		\$0.00
Medium	Work In Progress	Q4			8/14/2018 10:14:15 AM				
Tellez, Hector		Need 230V power for 3 machines. (Mr. Bennett, Q4)							
Mireya Meza									
200241					8/14/2018		31		\$0.00
Medium	Work In Progress				8/14/2018 11:19:22 AM				
Tellez, Hector		Please wire up Air-Compressor outside of Art Room in back of the Q-Bldg.							
Johnny Acuna									
Count: 25 Work Orders			Avg. Age of WO's	31		Total for Chaparral HS	0	\$107.52	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

199851	Main Building	Classroom			8/9/2018		36		\$0.00
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Medium	Work In Progress	Baseball Field			8/9/2018 9:59:41 AM				
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Tellez, Hector
Need Electricity at Baseball Field for use of pitching machine. We are having to use three 50' extension cords to power up machine. This could lead to a very dangerous situation for our student athletes and coaching staff. See Mr. Owen

Maria Garcia

199004	Main Building	Classroom			7/31/2018		45		\$0.00
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Medium	Work In Progress	103			7/31/2018 11:47:53 AM				
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Ambriz, Jose
No air

Maria Garcia

200571	Main Building	Hallway/Corridor			8/20/2018		25		\$0.00
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Medium	Work In Progress				8/20/2018 9:51:26 AM				
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Ambriz, Jose
The Refrigerated water Fountain won't stop running. Water coming out all the time.

Alfredo Ortiz

197993	Main Building	Office			7/11/2018		65		\$0.00
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Medium	Work In Progress	office			7/11/2018 3:03:49 PM				
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Marquez, Gerardo
Need 3copies of keys A206

Maria Garcia

198555	Main Building	Exterior			7/24/2018		52		\$0.00
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Medium	Work In Progress	Courtyard			7/24/2018 8:52:05 AM				
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Ontiveros, Guadalupe
Please clean up courtyard in middle of 200 & 300 hall.

Maria Garcia

199505	Main Building	Exterior			8/6/2018		39		\$0.00
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Medium	Work In Progress	Courtyard			8/6/2018 11:12:23 AM				
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Perez, M. Carmen
Powerwash sidewalks around building next to gym and leading out to fields

Maria Garcia

199850	Main Building	Football Field			8/9/2018		36		\$0.00
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Medium	Work In Progress	field			8/9/2018 9:54:20 AM				
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Ontiveros, Guadalupe
Long jump pit needs to be reset with a wooden frame 6'x15' and new sand. We would like to move location of long jump area see Mr. Owen.

Maria Garcia

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

199513	Main Building	Exterior			8/6/2018		39		\$0.00
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Medium	Work In Progress	Courtyard			8/6/2018 11:23:31 AM				
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Ontiveros, Guadalupe
2nd request courtyard between 200 and 300 hall need to be cleaned.

1st request submitted on 7/24/2018 #198555

Maria Garcia

199508	Main Building	Exterior			8/6/2018		39		\$0.00
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Medium	Work In Progress	Courtyard			8/6/2018 11:16:36 AM				
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Ortiz, Alfredo
Powerwash blue canopy out by gym

Maria Garcia

199849	Main Building	Classroom			8/9/2018		36		\$0.00
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Medium	Work In Progress	206			8/9/2018 9:50:29 AM				
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Ortiz, Alfredo
light in closet not working

Maria Garcia

201213	Main Building	Classroom			8/29/2018		16		\$0.00
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Medium	Work In Progress	307			8/29/2018 10:08:37 AM				
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Ortiz, Alfredo
Need 2 metal door stops

Maria Garcia

201292	Main Building	Classroom			8/30/2018		15		\$0.00
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Medium	Work In Progress	P-13			8/30/2018 9:10:00 AM				
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Ortiz, Alfredo
AC is not working will blow hot air at times

Maria Garcia

197918	Main Building	Hallway/Corridor			7/10/2018		66		\$0.00
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Medium	Work In Progress	100 Hall			7/10/2018 3:53:08 PM				
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Ramirez, Cora
Panel reading error in corridor see Mr. Owen

Maria Garcia

199415					8/6/2018		39		\$0.00
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Medium	Work In Progress				8/6/2018 4:17:23 AM				
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Vallejo, Albert
Yearly - Chaparral MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
200165	Main Building	Office			8/13/2018		32		\$0.00
Medium	Work In Progress	front office			8/13/2018 3:46:37 PM				
Marquez, Gerardo									
Requesting secretaries door to be a concession door (door that the top is open and the bottom can be closed) ~Mrs. Maria Hernandez									
Maria Garcia									
200326					8/15/2018		30		\$0.00
Medium	Work In Progress				8/15/2018 12:46:36 PM				
Ronquillo, Ruben									
push button for access 12x18 sign-1ea.									
Albert Vallejo									
201112					8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 2:42:53 AM				
Flores, Pete									
Monthly - Chaparral MS - M-0404 - Refer to PM schedule details.									
Margret Villalobos									
199760		Kitchen			8/8/2018		37		\$0.00
High	Work In Progress				8/8/2018 1:25:01 PM				
Medina, Eric									
Check milk cooler temp fluctuating SNP Mgr. Norma P. (575) 882-6708									
Dino Facio									
197489					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:56 AM				
Vallejo, Albert									
Monthly - Chaparral MS Fire Sprinkler Insp. - Refer to PM schedule details.									
Margret Villalobos									
200310	Main Building	Office			8/15/2018		30		\$0.00
Medium	Work In Progress	front office			8/15/2018 7:51:04 AM				
Briones, Enrique									
Emailed a list of items that need to be picked up Thank you!									
Maria Garcia									
200589	Main Building	Exterior			8/20/2018		25		\$0.00
Medium	Work In Progress	various locations			8/20/2018 12:08:13 PM				
Ontiveros, Guadalupe									
Spray fields, along fence, between 100 and 400 hall for sticker patches									
Maria Garcia									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral MS							
198325	Main Building	Portables			7/19/2018		57		\$419.00
Medium	Work In Progress	portables			7/19/2018 10:58:57 AM				
Ortiz, Alfredo		Please Paint ramps for portables							
Maria Garcia									
Count: 22 Work Orders		Avg. Age of WO's		39	Total for Chaparral MS			0	\$419.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Pride HS							
201281					8/30/2018		15		\$0.00
Medium	Work In Progress			8/30/2018 8:18:29 AM					
Ambriz, Jose	Please check unit in Multi-Purpose Room asp email from Dominique.								
Dominique Esparza									
198401		Dressing Room			7/20/2018		56		\$0.00
Medium	Work In Progress	Gym		7/20/2018 1:28:46 PM					
Pacheco, Hector	Drains in are clogged in boys dressing room in the Gym.								
Maria Carbajal									
197490					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:04:57 AM					
Vallejo, Albert	Monthly - Desert Pride Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
198489					7/23/2018		53		\$0.00
Medium	Work In Progress			7/23/2018 11:24:44 AM					
Vallejo, Albert	Open new serving window in cafeteria area.								
Albert Vallejo									
200248					8/14/2018		31		\$0.00
Medium	Work In Progress			8/14/2018 12:42:58 PM					
Quinones, Paul	need to replace filters to roof top units at desert pride HS								
Paul Quinones									
200243					8/14/2018		31		\$0.00
Medium	Work In Progress			8/14/2018 11:56:57 AM					
Marquez, Gerardo	doors to portables #7, and 8 need replacing both doors from the bottom are rusted out from threshold.								
Paul Quinones									
201354					8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 1:31:26 AM					
Miranda, Danny	Monthly - Desert Pride HS - Fire Ext. Insp (M) - Refer to PM schedule details.								
Margret Villalobos									
199471					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:18:11 AM					
Vallejo, Albert	Yearly - Desert Pride HS -Fire Ext. Insp (Yearly) - Refer to PM schedule details.								
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
200317		Exterior			8/15/2018		30		\$0.00
Medium	Work In Progress	Security golf cart			8/15/2018 10:26:05 AM				
Flores, Pete		Golf cart for Security Dept. is having problems with left back tire. Tire feels on even.							
Maria Carbajal									
198402		Exterior			7/20/2018		56		\$0.00
Medium	Work In Progress	landscape			7/20/2018 1:32:49 PM				
Ontiveros, Guadalupe		Weeds need to be sprayed on rock landscape and around grounds.							
Maria Carbajal									
200862		Office			8/23/2018		22		\$0.00
Medium	Work In Progress	Confemœ			8/23/2018 10:06:08 AM				
Ambriz, Jose		Ice machine switch has to be switched off and on to make ice.							
Maria Carbajal									
Count: 11 Work Orders			Avg. Age of WO's		38	Total for Desert Pride HS		0	\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
197696	Main Building	Classroom			7/3/2018		73		\$0.00
Medium	Work In Progress	portable are			7/3/2018 11:00:48 AM				
Saucedo, Luis The rails and ramps on from portables need to be painted. Elizabeth Hernandez									
198902	Main Building	Portables			7/30/2018		46		\$30.97
Medium	Work In Progress	412 Ms.			7/30/2018 3:18:39 PM				
Saucedo, Luis Please paint the area where the white board was removed. Elizabeth Hernandez									
200946	Main Building	Classroom			8/24/2018		21		\$0.00
Medium	Work In Progress	por			8/24/2018 10:17:14 AM				
Ontiveros, Guadalupe Portables need the bottom one the outside filled with dirt so snakes don't go underneath. Elizabeth Hernandez									
198152					7/16/2018		60		\$0.00
Medium	Work In Progress				7/16/2018 3:29:33 PM				
Ontiveros, Guadalupe need to replace 2 dead tree in the front office Luis Saucedo									
199962					8/10/2018		35		\$0.00
Medium	Work In Progress				8/10/2018 11:24:44 AM				
Marquez, Gerardo el candado del gate se esta atorando por favor de revisarlo gracias Laura Sandoval									
200656	Main Building				8/21/2018		24		\$0.00
Medium	Work In Progress	Nurse office			8/21/2018 8:42:18 AM				
Marquez, Gerardo Bathroom door in nurse's office keeps getting stuck, very hard to open. Elizabeth Hernandez									
199405					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:15 AM				
Vallejo, Albert Yearly - Desert Trail ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details. Margret Villalobos									
200239					8/14/2018		31		\$0.00
Medium	Work In Progress				8/14/2018 11:01:06 AM				
Ronquillo, Ruben tint windows, please see Ms. Barajas Albert Vallejo									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
201136					8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 10:56:06 AM				
Saucedo, Luis		please I need 2 extension cord of 100ft each as we having (buffy basketball show)							
Luis Saucedo									
199195					8/2/2018		43		\$0.00
Medium	Work In Progress	410			8/2/2018 10:54:04 AM				
Saucedo, Luis		In portable 410 ceiling tiles need to be replaced and insulation due to bird nest in there. Bird nest is still there.							
Elizabeth Hernandez									
198052	Main Building	Portables			7/12/2018		64		\$0.00
Medium	Work In Progress	ALL Portables			7/12/2018 9:48:20 AM				
Saucedo, Luis		the window blinds are broken, twisted, broken and damaged from daily sun exposure and are very old please order new ones, remove old and replace							
Elizabeth Hernandez									
200697	Main Building	Classroom			8/21/2018		24		\$0.00
Medium	Work In Progress	420-421			8/21/2018 2:07:26 PM				
Gonzalez, Salvador		For portables 420-421 wooden ramps need to be replaces with metal ones.							
Elizabeth Hernandez									
197491					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:58 AM				
Vallejo, Albert		Monthly - Desert Trail ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199197					8/2/2018		43		\$0.00
Medium	Work In Progress				8/2/2018 11:04:47 AM				
Carbajal, Jimmy		Portables 420,421 need carpet removed and replaced with tile/linoleum.							
Elizabeth Hernandez									
198892	Main Building	Portables			7/30/2018		46		\$0.00
Medium	Work In Progress	412 Ms.			7/30/2018 2:58:35 PM				
Carbajal, Jimmy		Please remove the carpet in the Early Childhood classroom and replace with tile							
Elizabeth Hernandez									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Desert Trail ES										
198480	Main Building				7/23/2018		53		\$0.00	
Medium	Work In Progress	412/411		7/23/2018 10:26:31 AM						
Carbajal, Jimmy	the linoleum immediately located around the toilet has lifted and will allow the urine to flow in and under the tiles									
Elizabeth Hernandez										
200641		Kitchen			8/21/2018		24		\$0.00	
High	Work In Progress			8/21/2018 7:21:57 AM						
Medina, Eric	Check Walk In at 50° SNP Mgr. Patricia C. (575) 882-6717									
Dino Facio										
199980		Kitchen			8/10/2018		35		\$0.00	
High	Work In Progress			8/10/2018 2:06:25 PM						
Villalobos, David	Check disposal making loud noise when in use SNP Mgr. Patricia C. (575) 882-6717									
Dino Facio										
199093					8/1/2018		44		\$0.00	
Medium	Work In Progress			8/1/2018 9:20:25 AM						
Gonzalez, Salvador	please I need a truck rack for ladder , truck # 110									
Luis Saucedo										
198567	Main Building	Exterior			7/24/2018		22		\$0.00	
Medium	Work In Progress			7/24/2018 9:33:10 AM	8/15/2018					
Saucedo, Luis	remove and replace all exterior window screens as they are all torn and worn out (holes)									
Elizabeth Hernandez										
Count: 20 Work Orders	Avg. Age of WO's 41		Total for Desert Trail ES				0	\$30.97		

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
200134		Kitchen			8/13/2018		32		\$0.00
High	Work In Progress				8/13/2018 1:18:55 PM				
Villalobos, David		Assessment on dish machine not moving trays through SNP Mgr. Elizabeth D. (575) 882-6719							
Dino Facio									
197492					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:59 AM				
Vallejo, Albert		Monthly - Desert View ES Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199519		Gym			8/6/2018		39		\$0.00
Medium	Work In Progress	Gym			8/6/2018 11:39:53 AM				
Ortiz, Ruben		Paint soccer lines on field using white paint. DV in blue paint. (Reade)							
Guadalupe Gonzalez									
197703					7/3/2018		73		\$49.08
Medium	Work In Progress				7/3/2018 12:23:39 PM				
Ortiz, Ruben		Need to paint the safety crossing lines in white							
Ruben Ortiz									
197704					7/3/2018		73		\$118.48
Medium	Work In Progress				7/3/2018 12:24:29 PM				
Ortiz, Ruben		Need to paint the speed bumps in yellow							
Ruben Ortiz									
197731					7/5/2018		71		\$0.00
Medium	Work In Progress				7/5/2018 8:39:18 AM				
Ortiz, Ruben		There is a sprinkler leaking on the soccer field by the soccer goal that needs to be fixed. Thank you, Ruben							
Ruben Ortiz									
199455					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:58 AM				
Vallejo, Albert		Yearly - Desert View ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
200422		Office			8/16/2018		29		\$0.00
Medium	Work In Progress	Office			8/16/2018 2:16:15 PM				
Lara, Ralph		Need keys made. See Lupe in the office. (Gonzalez)							
Guadalupe Gonzalez									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
200875					8/23/2018		22		\$0.00
Medium	Work In Progress				8/23/2018 12:02:23 PM				
Ontiveros, Guadalupe		Due to heavy rain, on the northwest side of the school the flood drain needs to be uncovered before it clogs completely. A backhoe is needed. Thank you, Ruben							
Ruben Ortiz									
201348					8/31/2018		14		\$0.00
Medium	Work In Progress				8/31/2018 1:31:20 AM				
Ortiz, Ruben		Monthly - Desert View ES A-16 Fan Exhaust (Semi) - Refer to PM schedule details.							
Margret Villalobos									
199571		Classroom			8/6/2018		39		\$1.09
Medium	Work In Progress	312			8/6/2018 3:44:57 PM				
Hernandez, Guillermo		Install fan in the kiln room to complete kiln installation. (Cordero)							
Guadalupe Gonzalez									
197689	Main Building	Restroom			7/3/2018		73		\$6.49
Medium	Work In Progress				7/3/2018 8:08:39 AM				
Ontiveros, Joe		In the Zuni hallway boys restroom on one of the stalls the water pressure is very low.							
Israel Ortega									
200775		Restroom (Girls)			8/22/2018		23		\$0.00
Medium	Work In Progress	Kinder wing			8/22/2018 1:02:30 PM				
Castillo, Carlos		The blow dryer for hands is broken in the restroom.							
Guadalupe Gonzalez									
200942					8/24/2018		21		\$0.00
Medium	Work In Progress				8/24/2018 9:20:38 AM				
Castillo, Carlos		The Emer. Light system alarm system is going on. Needed checked Room 129. Thank you Ruben							
Ruben Ortiz									
Count: 14 Work Orders		Avg. Age of WO's 44		Total for Desert View ES			0	\$175.14	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		GAC							
201206					8/29/2018		16		\$0.00
Medium	Work In Progress			8/29/2018 8:24:14 AM					
Ontiveros, Guadalupe	ATTENTION GROUNDS DEP. RECUESTIN CLIANING BACK YARD TO MOVED TRAILER ON GAC BACK AREA.								
Manuel Prospero									
197493					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:00 AM					
Vallejo, Albert	Monthly - GAC Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
197545					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:54 AM					
Solis, Rodolfo	Yearly - GAC Emer. Light Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
197566					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:06:16 AM					
Solis, Rodolfo	Yearly - GAC Exit Sign Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
197445					7/3/2018	7/7/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:04:08 AM					
Solis, Rodolfo	Monthly - GAC Monthly FE Inpsection - Refer to PM schedule details.								
Margret Villalobos									
199451					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:55 AM					
Vallejo, Albert	Yearly - GAC Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
198964					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:09 AM					
Vallejo, Albert	Yearly - GAC Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: GAC									
197869		Kitchen			7/10/2018		66		\$0.00
High	Work In Progress			7/10/2018 9:42:18 AM					
Villalobos, David		Oven not working properly (circuit board) SNP Mgr. Irma V. (575) 882-6784							
Dino Facio									
201024		Office			8/27/2018		18		\$0.00
Medium	Work In Progress	C-WING		8/27/2018 8:18:01 AM					
Ortiz, Ruben		PLEASE REPLACE LIGHT BULBS IN OFFICE #207 ROBBIE LARRIVA. ANY QUESTIONS PLEASE CALL HER AT EXT. 6793. THANK YOU!!!							
Karla Quesada									
198490		Office			7/23/2018		53		\$0.00
Medium	Work In Progress	Superintendents		7/23/2018 11:25:58 AM					
Ortiz, Ruben		Remove bracket from ceiling from old blinds that were mounted from Ray Lara's Office							
Abby Oliva									
198486		Office			7/23/2018		53		\$0.00
Medium	Work In Progress	Superintendents		7/23/2018 11:08:28 AM					
Ortiz, Ruben		Dry erase calendar needs to be mounted over window that was covered up in Ray Lara's Office.							
Abby Oliva									
201064					8/27/2018		18		\$0.00
Medium	Work In Progress			8/27/2018 3:06:45 PM					
Solis, Rodolfo		snake venom							
Rodolfo Solis									
197505					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:13 AM					
Solis, Rodolfo		Monthly - GAC Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
197508					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:16 AM					
Solis, Rodolfo		Monthly - GAC Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
197483					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:04:50 AM				
Solis, Rodolfo		Monthly - GAC Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
197956		Office			7/10/2018		66		\$434.76
Medium	Work In Progress	ROOM #102			7/10/2018 4:37:41 PM				
Castillo, Carlos		FISH BOWL AREA NEEDS NEW LIGHTING AS IT WILL BE USED AS A WORKROOM CENTER.							
Marylou Delgado									
200765		Office			8/22/2018		23		\$0.00
Medium	Work In Progress	C-WING			8/22/2018 11:30:27 AM				
Ortiz, Ruben		PLEASE PAINT OFFICE #216 IN C-WING. IT HAS TWO TONES AND NOT PAINTED CORRECTLY. QUESTIONS CALL VERONICA LUGO @ EXT. 6709. THANK YOU!!!							
Karla Quesada									
198487		Office			7/23/2018		53		\$0.00
Medium	Work In Progress	Superintendents			7/23/2018 11:12:56 AM				
Ortiz, Ruben		Ray Lara's Office needs holes on wall to be patched up and office to be painted							
Abby Oliva									
200943					8/24/2018		21		\$0.00
Medium	Work In Progress	Federal			8/24/2018 10:08:26 AM				
Lara, Ralph		We need a key made for Mr. Snoddy.							
Genevieve Descoteaux									
Count: 19 Work Orders			Avg. Age of WO's	52			Total for GAC	0	\$434.76

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: GAC - Pre-K									
200770		Classroom			8/22/2018		23		\$0.00
High	Work In Progress	102		8/22/2018 12:12:15 PM					
Ortiz, Ruben		The roof in room 102 has been leaking and damaging the ceiling tiles.							
		This is the 3 or 4th time this has happened. Still under warranty!							
Micaela Paniagua									
198996					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 10:37:32 AM					
Lara, Ralph		we need metal door stops in all classrooms. Room 101 needs 1, room 102 needs 2, room 103 needs 1, room 201 needs 1, room 202 needs 1 and 203 needs 1.							
		Thank you!							
Micaela Paniagua									
200827					8/22/2018		23		\$0.00
Medium	Work In Progress	office		8/22/2018 3:59:45 PM					
Ortiz, Ruben		Please move 2 filing cabinets to the left of the office when the copier is moved. Also, move teachers mailboxes from the lounge to the office.							
		Thank you!							
Micaela Paniagua									
198563		Storage			7/24/2018		52		\$0.00
Medium	Work In Progress	Behind prek		7/24/2018 9:25:09 AM					
Ontiveros, Guadalupe		Please mount new Morgan building in back of pre-k							
Micaela Paniagua									
200584					8/20/2018		25		\$0.00
Medium	Work In Progress	Front doors		8/20/2018 11:09:57 AM					
Lara, Ralph		Front doors do not unlock with the key. We have to go in through a classroom. Help!							
		Micaela							
Micaela Paniagua									
200260		Exterior			8/14/2018		31		\$0.00
Medium	Work In Progress	Front doors		8/14/2018 2:29:23 PM					
Lara, Ralph		Front door isn't easy to unlock and when doors are opened from the outside they sometimes don't close.							
Micaela Paniagua									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
198562		Classroom			7/24/2018		52		\$0.00
Medium	Work In Progress	101 and 102			7/24/2018 9:20:00 AM				
Ortiz, Ruben		Rooms 101 and 102 have water damage on tiles and wall from water leaking in.							
Micaela Paniagua									
201014					8/24/2018		21		\$0.00
Medium	Work In Progress	Inside of Pre-k			8/24/2018 4:51:55 PM				
Ortiz, Ruben		Please paint the inside of the On Track pre-k during the week of fall break 10/1-10-5/18.							
		Thank you!							
Micaela Paniagua									
Count: 8 Work Orders			Avg. Age of WO's	34		Total for GAC - Pre-K	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden ES

198134 7/16/2018 0 8 \$596.76

Medium Work In Progress 7/16/2018 1:43:19 PM 7/16/2018

Quinones, Paul needing and requesting 4 pin lamps class rm . entrance and hallways 7-16-18

Paul Quinones

199276 8/3/2018 42 \$0.00

Medium Work In Progress 8/3/2018 11:46:31 AM

Flores, Pete requesting bob cat front loader to level dirt at alta vista eec

Paul Quinones

197653 7/3/2018 73 \$0.00

Medium Work In Progress 7/3/2018 4:07:45 AM

Villalobos, Margret Monthly - Gadsden ES - Enviro Controls Quarterly - Refer to PM schedule details. 7/23/18 -EM ESC

Margret Villalobos

201029 Football Field 8/27/2018 18 \$0.00

Medium Work In Progress 8/27/2018 9:20:25 AM

Ontiveros, Guadalupe Good afternoon Mr. Holguin,
We have a goffer problem in the field. Is there anything you can do to assist us with this.
Thank you,

Grace Marquez

Loraine Gandara

198961 7/31/2018 45 \$0.00

Medium Work In Progress 7/31/2018 1:51:07 AM

Apodaca, Mario Monthly - Gadsden ES - Monthly Meter Readings - Refer to PM schedule details.

Margret Villalobos

199446 8/6/2018 8/13/2018 39 \$0.00

Medium Work In Progress 8/6/2018 4:17:50 AM

Quinones, Paul Monthly - Gadsden ES - Emer Light Test - Monthly - Refer to PM schedule details.

Margret Villalobos

199448 8/6/2018 39 \$0.00

Medium Work In Progress 8/6/2018 4:17:52 AM

Vallejo, Albert Yearly - Gadsden ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

9/14/2018 5:27:51 PM

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden ES

Count: 7 Work Orders Avg. Age of WO's 37 Total for Gadsden ES 8 \$596.76

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
199452					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:56 AM					
Vallejo, Albert	Yearly - Gadsden HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
197643					7/3/2018		73		\$0.00
Medium	Work In Progress			7/3/2018 4:07:35 AM					
Vallejo, Albert	Monthly - Gadsden HS - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
201238	New Admin Bldg	Custodial			8/29/2018		16		\$0.00
Medium	Work In Progress			8/29/2018 3:22:41 PM					
Lara, Ralph	Custodial closet door top hinge is damaged. door hangs upon opening and drags on floor.								
Miguel Chavez									
199852					8/9/2018		36		\$0.00
Medium	Work In Progress			8/9/2018 10:21:33 AM					
Escobar, David	requesting filters list for GHS site.								
David Escobar									
201352					8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 1:31:24 AM					
Apodaca, Mario	Monthly - Gadsden HS- Filters (Pump Rm) Quarterly - Refer to PM schedule details.								
Margret Villalobos									
201256	Pool Pump	Pump House			8/29/2018		16		\$0.00
Medium	Work In Progress			8/29/2018 3:47:38 PM					
Apodaca, Mario	GHS pool brushes vacuum brush nylon 6 ea								
Mario Apodaca									
198267					7/18/2018		58		\$0.00
Medium	Work In Progress			7/18/2018 9:39:49 AM					
Prospero, Manuel	Requested by Ms. Rebecca Rodriguez for All Buildings- Entrance doors to all buildings need to be repainted inside and out.								
Velia Alarcon									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
199132					8/1/2018		0	1	\$146.70
Medium	Work In Progress			8/1/2018 3:14:32 PM		8/1/2018			
Prospero, Manuel		NEED REPLACE LIGHT BULLBS ON CAFETERIA.			8/1/18				
		OSRAM DU LUX L 55W/830 CE V Z4N5 C							
Manuel Prospero									
199955					8/10/2018		35		\$0.00
Medium	Work In Progress			8/10/2018 10:49:56 AM					
Villalobos, Margret		Requested by Ms. Sylvia Madrid Rm. 208 North Building				EM Bennie 8/10/18			
		-Need exterminator to spray and place mouse traps in the classroom and kitchen lab.							
Velia Alarcon									
199956					8/10/2018		35		\$0.00
Medium	Work In Progress			8/10/2018 10:52:49 AM					
Villalobos, Margret		Requested by Mrs. Elizabeth Cuevas-Need exterminator to spray and place mouse traps in classroom and kitchen lab.				EM Bennie 8/10/18			
Velia Alarcon									
198962					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:08 AM					
Apodaca, Mario		Monthly - Gadsden HS- Filters (Pump Rm) Quarterly - Refer to PM schedule details.							
Margret Villalobos									
201045	Football Stadium	Pump House			8/27/2018		18		\$50.12
Medium	Work In Progress			8/27/2018 12:42:45 PM					
Apodaca, Mario		GHS irrigation water tank electrodes and control water sensors (LRG-7592)							
Mario Apodaca									
198953					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:01 AM					
Apodaca, Mario		Monthly - Gadsden HS - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
199490					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 9:09:43 AM					
Villalobos, Margret	Requested by Ms. Sabrina Lucero Rm. 104 and Rm. 116 of the Main Building-There were mice dropping on the bookcase in her classroom. She has cleaned them up, but would like to have traps set up in her classroom. She also saw mice droppings on the counter by the Shoretel phone in the Teacher's Lounge, rm. 116 of the Main Building.		8/6/18 Approved EM Waiver to Bennie						
Velia Alarcon									
200402					8/16/2018		29		\$0.00
Medium	Work In Progress			8/16/2018 11:28:28 AM					
Escobar, David	Requested by Mr. Joe Mora Rm. 227 North Building-Need an installation of a drying rack on the wall in the Athletic Training Room in the North Building.								
Velia Alarcon									
200597					8/20/2018		25		\$0.00
Medium	Work In Progress			8/20/2018 1:31:08 PM					
Escobar, David	Requested by Ms. Lisa Aguilar Rm. 326 Academic Building-Ants are invading the classroom.								
Velia Alarcon									
200859					8/23/2018		22		\$0.00
Medium	Work In Progress			8/23/2018 9:58:46 AM					
Chavez, Miguel	Requested by Mr. Anthony Sapien Rm. 515/517 CTE Building-Install paper towel and soap dispenser in the dish washing room and classroom hand washing sink.								
Velia Alarcon									
197842					7/10/2018		66		\$0.00
Medium	Work In Progress			7/10/2018 6:29:56 AM					
Vallejo, Albert	Repair scoreboards in Varsity Gym								
Albert Vallejo									
200468		Kitchen			8/17/2018		28		\$43.04
High	Work In Progress			8/17/2018 7:20:35 AM					
Medina, Eric	Installing warmer need to replace GFI plugs on wall SNP Mgr. Frances B. (575) 882-6721								
Dino Facio									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
199022		Kitchen			7/31/2018		45		\$0.00
High	Work In Progress			7/31/2018 2:21:32 PM					
Medina, Eric	Replace disposer on dish machine SNP Mgr. Frances B. (575) 882-6721								
Dino Facio									
201047	Pool Pump	Pump House			8/27/2018		18		\$0.00
Medium	Work In Progress			8/27/2018 12:51:06 PM					
Apodaca, Mario	GHS tiger flow domestic water booster pump rebuilt all 3 of the pump in the system								
Mario Apodaca									
200074					8/13/2018		32		\$0.00
Medium	Work In Progress			8/13/2018 2:57:43 AM					
Prospero, Manuel	Daily - Gadsden HS - Fire Pump (Biweekly) - Refer to PM schedule details.								
Margret Villalobos									
200207					8/14/2018		31		\$0.00
Medium	Work In Progress			8/14/2018 9:11:03 AM					
Lara, Ralph	Requested by Mrs. Virginia Lerma Rm. 210 North Building-Teacher desk does not lock and drawer does not stay closed.								
Velia Alarcon									
201214					8/29/2018		16		\$0.00
Medium	Work In Progress			8/29/2018 10:09:46 AM					
Lara, Ralph	Requested by Mr. Hector Giron-Need 12 additional keys made for the bollards that were installed by the entrance Flag Poles. PLEASE SEE VELIA FOR THE KEYS THAT NEED TO BE MADE.								
Velia Alarcon									
201053					8/27/2018		18		\$0.00
Medium	Work In Progress			8/27/2018 1:27:14 PM					
Lara, Ralph	Requested by Ms. Elizabeth Leal for Mrs. L. Melendrez Rm. 221 North Building-Please cut the back lock on Mrs. Melendrez' Chromebook Cart								
Velia Alarcon									
198571					7/24/2018		52		\$0.00
Medium	Work In Progress			7/24/2018 11:10:04 AM					
Ontiveros, Guadalupe	Requested by Ms. Rebecca Rodriguez for Trash Cans Located on Campus-Spray paint all outside trash cans maroon.								
Velia Alarcon									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
198372		Athletic Field			7/20/2018		56		\$0.00
Medium	Work In Progress	Track Area			7/20/2018 9:23:29 AM				
Ontiveros, Guadalupe		Slats for fencing around track. Color: Green Size to be determined by Grounds.							
Terry Alvarado									
197654					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:46 AM				
Villalobos, Margret		Monthly - Gadsden HS - Enviro Controls Quarterly - Refer to PM schedule details.				7/23/18 -EM ESC			
Margret Villalobos									
201345					8/30/2018		15		\$0.00
Medium	Work In Progress				8/30/2018 3:58:35 PM				
Lara, Ralph		Requested by Velia-Two additional keys are needed of J32 for Portable #'s 13 and 14.							
Velia Alarcon									
200560					8/20/2018		25		\$0.00
Medium	Work In Progress				8/20/2018 8:21:58 AM				
Lara, Ralph		Requested by Mrs. Linda King Rm. 124 Main Building- Needs to have a file cabinet re-keyed and three keys are needed. PLEASE MAKE YOU CHECK WITH MRS. KING OR TEACHER IN CLASSROOM (MS. TABDI) ON WHICH FILE CABINET NEEDS TO BE RE-KEYED. MRS. KING IS AN I.A. AND SHARED CLASSROOM WITH TEACHER.							
Velia Alarcon									
199869					8/9/2018		36		\$0.00
Medium	Work In Progress				8/9/2018 1:21:30 PM				
Lara, Ralph		Requested by Velia for Rm. 1003 Old English Building- The door for room # 1003 in the Old English Building, needs to be changed to allow Teachers in this building to have access with classroom key.							
Velia Alarcon									
200595					8/20/2018		10	2	\$131.00
Medium	Work In Progress				8/20/2018 1:00:54 PM	8/30/2018			
Lara, Ralph		Requested by Ms. Susana Arredondo Rm. 306 Academic Building-Staff member had her vehicle broken into on Friday morning. Everything was taken from her vehicle. Which includes her set of classroom keys. Keys are HE138 (classroom Key), 109, 110, 112 (all to built in cabinets), and mailbox # 6. COST OF RE-KEYING OR REPLACING KEYS NEED TO BE MADE TO MS. SUSANAARREDONDO.				re keyed classroom			
Velia Alarcon									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
200396					8/16/2018		29		\$0.00
Medium	Work In Progress			8/16/2018 11:13:55 AM					
Lara, Ralph	Requested by Mr. Ramon Quiroga Rm. 516 CTE Building-Storage key has broken and 3 keys are needed to be made of D141NR. PLEASE SEE VELIA FOR KEY THAT NEEDS TO BE MADE.								
Velia Alarcon									
198505					7/23/2018		53		\$21.50
Medium	Work In Progress			7/23/2018 2:10:51 PM					
Lara, Ralph	Requested by Head of Campus Security-Requesting to have campus Security Guard House re-keyed off master and seven (7) keys will be needed.								
Velia Alarcon									
199178					8/2/2018		43		\$0.00
Medium	Work In Progress			8/2/2018 8:03:03 AM					
Lara, Ralph	Requested by Mr. David Martinez for Varsity Gym & Boys Gym-Please re-key the Varsity Gym and the Boys Gym, 25 keys will be needed. FOR MORE INFORMATION PLEASE SEE MR. DAVID MARTINEZ.								
Velia Alarcon									
199108					8/1/2018		44		\$0.00
Medium	Work In Progress			8/1/2018 11:04:49 AM					
Lara, Ralph	Requested by Mr. Anthony Sapien Rm. 515 CTE Buidling-Key needs replacing for the front refrigeration unit of the dining room. The key was broken inside the cylinder by a student.								
Velia Alarcon									
201313					8/30/2018		15		\$0.00
Medium	Work In Progress			8/30/2018 2:38:13 PM					
Prospero, Manuel	Requested by Chief Jesus Escudero Rm. 200ANorth Building-ROTC Uniform storage room rood is leaking. Water maybe leaking to ROTC Uniforms.								
Velia Alarcon									
200187	Cafeteria (1998)	Cafeteria			8/13/2018		32		\$0.00
Medium	Work In Progress			8/13/2018 4:35:07 PM					
Escobar, David	Tile and baseboard unglued from wall between single entrance/exit door and end/beginning walkway of stage.								
Miguel Chavez									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

200210 8/14/2018 31 \$0.00

Medium Work In Progress 8/14/2018 9:12:36 AM

Escobar, David Requested by Mrs. Virginia Lerma Rm. 210 North Building-New sewing machine needs to be installed.

Velia Alarcon

199491 8/6/2018 39 \$0.00

Medium Work In Progress 8/6/2018 9:23:15 AM

Escobar, David Requested by Mr. Eduardo Soriano Rm. 801 Annex Building-Blinds are needed for a window size 4'3" by 4'3".

Velia Alarcon

200832 Vocational Restroom 8/22/2018 23 \$0.00

Medium Work In Progress 8/22/2018 5:06:30 PM

Escobar, David Boys restroom in the Tech/vocational building exhaust fan is not working

Miguel Chavez

199532 Athletic Field 8/6/2018 39 \$0.00

Medium Work In Progress 8/6/2018 12:59:46 PM

Chavez, Santos Requested by Coach Adrian Llanez for Football Stadium Lights-Stadium lights need to be checked and replaced on different light towers.

Velia Alarcon

199626 8/7/2018 38 \$0.00

Medium Work In Progress 8/7/2018 10:18:22 AM

Chavez, Santos Requested by Mr. Ramon Quiroga Rm. 516 CTE Building-Instaalation of new electrical outlet in flower shop area.

Velia Alarcon

200864 8/23/2018 22 \$0.00

Medium Work In Progress 8/23/2018 10:26:42 AM

Prospero, Manuel Requested by Mr. David Martinez for Restroom in Weight Room-Please paint the floor in both restrooms during the two day Professional Development days on September 20th and 21st.

Velia Alarcon

199266 8/3/2018 42 \$0.00

Medium Work In Progress 8/3/2018 9:31:08 AM

Chavez, Santos need to install lights and switch at GHS varsity stage closets on the west side of stage.

David Escobar

9/14/2018 5:27:51 PM

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden HS										
198568					7/24/2018		52	\$20.98		
Medium	Work In Progress				7/24/2018 9:48:30 AM					
Chavez, Santos		Requested by Velia for Light Outside of CTE Building Southside-Light fixture is broken, broken glass is all over the entry way. The light itself is NOT broken, but the light fixture cover is broken and needs to be replaced.								
Velia Alarcon										
201198	Business	Restroom			8/28/2018		17	\$0.00		
Medium	Work In Progress				8/28/2018 8:13:21 PM					
Appelzoller, Fred		Boys restroom downstairs in the science building the custodian brought to my attention that there is a sink with damaged piping.								
Miguel Chavez										
Count: 47 Work Orders		Avg. Age of WO's		34	Total for Gadsden HS			3	\$413.34	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

201051	Gymnasium	Restroom			8/27/2018		18		\$0.00
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Medium	Work In Progress				8/27/2018 1:24:52 PM				
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Appelzoller, Fred need to replace faucets in the boys rest room

Fred Appelzoller

200938	East Mechanical				8/24/2018		21		\$336.00
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Medium	Work In Progress	West Mchanical			8/24/2018 8:56:38 AM				
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Chavez, Santos Need to replace contactors for recirculation pumps in both mechanical rooms.

Santos Chavez

201317	C-Wing	Office			8/30/2018		15		\$0.00
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Medium	Work In Progress	Nursing			8/30/2018 2:55:43 PM				
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Ontiveros, Joe The Nurses Office at Loma Linda Elementary was recently moved, however, there is no hot water, would you be able to get hot water to this new location. Please advise, Priscilla

Priscilla Martinez

201041	Main Building	Classroom			8/27/2018		18		\$0.00
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Medium	Work In Progress				8/27/2018 11:38:35 AM				
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Chavez, Santos Outlet box needs to be rewired to new location. Room 181 (nurses office), thank you.

Jesus Avila

200789	Annex	Classroom			8/22/2018		23		\$24.98
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Medium	Work In Progress	Annex			8/22/2018 2:36:31 PM				
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Ambriz, Jose The following classrooms have no AC, 401, 402, 403, 415 & 416. Please fix. Than you, H.Adler

Hilda Adler

200900	C-Wing	Portables			8/23/2018		22		\$0.00
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Medium	Work In Progress				8/23/2018 3:38:16 PM				
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Ambriz, Jose south end AC unit to C-wing portables not working. reset breakers and checked internal wiring and everything was in place. returned later and unit had turned off again. Please check thank you.

Jesus Avila

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

200092	Main Building	Office			8/13/2018		32		\$0.00
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Medium	Work In Progress				8/13/2018 9:12:03 AM				
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Ambriz, Jose
Water supply valves do not shut off water thus preventing the strainer from being cleaned. Need to be replaced, thank you.

Jesus Avila

201243		Office			8/29/2018		16		\$80.60
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Medium	Work In Progress	Nurses office -			8/29/2018 3:29:31 PM				
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Ambriz, Jose
AC does not work, hat not since school started. We have sick students in here. Please fox asap. Thank you Nurse Hernandez

Hilda Adler

201071		Classroom			8/27/2018		18		\$48.15
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Medium	Work In Progress	RM#111/Mcfaula			8/27/2018 3:31:08 PM				
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Ambriz, Jose
AC is not working at all. Needs to be checked. Please check asap. Thank you

Hilda Adler

199286	Main Building	Classroom			8/3/2018		42		\$1,376.79
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Medium	Work In Progress				8/3/2018 2:49:08 PM				
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Ambriz, Jose
AC units in classrooms 150 and 152 are not receiving any water and units are not cooling at all. Removed plugs in all (4) units and there is no water pressure. thank you.

Jesus Avila

199294	Main Building	Classroom			8/3/2018		42		\$0.00
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Medium	Work In Progress				8/3/2018 3:29:56 PM				
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Ambriz, Jose
AC unit in classroom 111 not working. When switched on motors do not turn on. Thank you.

Jesus Avila

199298	Main Building	Office			8/3/2018		42		\$0.00
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Medium	Work In Progress				8/3/2018 3:32:41 PM				
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Ambriz, Jose
Water valves in AC Unit in Mrs. Adlers office do not shutoff water supply. Preventing from having strainer cleaned. Need to be replaced. Thank you

Jesus Avila

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

199299	Main Building	Classroom			8/3/2018		42		\$0.00
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Medium	Work In Progress				8/3/2018 3:34:53 PM				
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Ambriz, Jose
Water valve to AC unit in room 178 does not shut off water supply, preventing strainer from being cleaned. Need to be replaced , thank you.

Jesus Avila

199622	Annex	Classroom			8/7/2018		38		\$0.00
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Medium	Work In Progress	RM#403/Clawso			8/7/2018 10:13:27 AM				
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Ambriz, Jose
AC is hardly blowing air and the bit of air is not cold. This is for the whole wing. Please fix asap. thank you.

Hilda Adler

199501		Classroom			8/6/2018		39		\$0.00
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Medium	Work In Progress				8/6/2018 10:39:03 AM				
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Avila, Jesus
Requesting (100) 8x39x1 ac filters. Thank you.

Jesus Avila

201377	C-Wing	Office			8/31/2018		14		\$0.00
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Medium	Work In Progress	Nursing			8/31/2018 10:48:02 AM				
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Marquez, Gerardo
Please send locksmith to the Nurses Office located at the Loma Linda Elementary campus to put locks on the cabinets. The nurses office was re-located and the cabinets need locks.

Thank you,
Priscilla

Priscilla Martinez

197580					7/3/2018	7/17/2018	73		\$0.00
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Medium	Work In Progress				7/3/2018 4:06:31 AM				
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Villalobos, Margret
Monthly - Gadsden MS Monthly Chiller Insp. - Refer to 7/23/18 - EM Latrice PM schedule details.

Margret Villalobos

200950		Football Field			8/24/2018		21		\$0.00
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Medium	Work In Progress	Football			8/24/2018 10:45:17 AM				
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Ontiveros, Guadalupe
Goal post needs to be re-painted.

Hilda Adler

201141		Athletic Field			8/28/2018		17		\$0.00
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Medium	Work In Progress	Baseball field			8/28/2018 12:01:26 PM				
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Ontiveros, Guadalupe
Please fill and cover all holes in the baseball field. See coach Aldaz as per Mr. Mora.

Hilda Adler

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

200124	C-Wing	Portables			8/13/2018		32		\$0.00
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Medium	Work In Progress	Athletic Portable			8/13/2018 11:47:19 AM				
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Carbajal, Jimmy
Carpet needs to be removed and replaced with linoleum in the entrance/foyer area.

Thank you

Terry Alvarado

200739					8/22/2018		23		\$0.00
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Medium	Work In Progress				8/22/2018 8:03:36 AM				
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Carbajal, Jimmy
Carpet in nurses portable needs to be removed and replaced with linoleum

Jimmy Carbajal

199733	Gym	Dressing Room			8/8/2018		37		\$0.00
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Medium	Work In Progress	Boys lockerroom			8/8/2018 11:06:48 AM				
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Gonzalez, Salvador
We would like to request that the shower stalls in the boys showers be caged w/ a secure lock so we can store football equipment. The shower stalls are not used. Thank you, Mr. J.Mora

Hilda Adler

200891					8/23/2018		22		\$0.00
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Medium	Work In Progress				8/23/2018 3:00:10 PM				
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Vallejo, Albert
Clean, Flush and treat GMS HVAC water system for one year.

Albert Vallejo

198515					7/23/2018		14	1	\$25.00
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Medium	Work In Progress	Main doors to			7/23/2018 3:31:23 PM	8/6/2018			
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Marquez, Gerardo
Change setting on locking mechanism from 7 sec to 5 sec. (for new security camera & doorbell on main door) met w/ Plan B Tech Adrian to change setting

Hilda Adler

199927		Classroom			8/9/2018		36		\$0.00
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Medium	Work In Progress	A-Wing By RM			8/9/2018 4:46:05 PM				
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Villalobos, Margret
Requesting pest control treatment for black spiders on Awing (RM#169 - Sped Class). Emergency waiver will be emailed shortly 8/10/18 Approved EM Waiver to Bennie

Hilda Adler

200327					8/15/2018		30		\$0.00
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Medium	Work In Progress				8/15/2018 12:47:45 PM				
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Ronquillo, Ruben
push button for access 12x18-1ea.

Albert Vallejo

9/14/2018 5:27:51 PM

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
198955					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:02 AM				
Apodaca, Mario		Monthly - Gadsden MS - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
197547					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress				7/3/2018 4:05:56 AM				
Avila, Jesus		Yearly - Gadsden MS Emer. Light Test: Annual - Refer to PM schedule details.							
Margret Villalobos									
199453					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:56 AM				
Vallejo, Albert		Yearly - Gadsden MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
198695		Custodial			7/26/2018		50		\$0.00
Medium	Work In Progress				7/26/2018 6:39:42 AM				
Villalobos, Jose		Requesting a new auto scrubber. The one I have can't be fixed as per Joey.				As per Jimmy Carbajal, he is ordering a new Auto scrubber for this site.9/5/2018.			
Martin Soria									
198965					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:10 AM				
Vallejo, Albert		Yearly - Support Services - Fire Ext Insp - Refer to PM schedule details.							
Margret Villalobos									
Count: 31 Work Orders			Avg. Age of WO's 32			Total for Gadsden MS	1	\$1,891.52	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: GSAC - Alamo

201135					8/28/2018		17		\$0.00
Medium	Work In Progress			8/28/2018 10:50:26 AM					
Briones, Enrique	There is some equipment in the storage room that needs to be disposed of as they are not safe for student use. They are in the far room of the storage room (the room closest to the side parking lot) it includes two large standees and one small stander. Also a drawer cabinet that does not open . Please dispose of these items. Thank you								
Susie Ramos Lara									
198915					7/30/2018		46		\$0.00
Medium	Work In Progress			7/30/2018 3:35:44 PM					
Nunez, Arturo	Please bring the 2 metal brackets from the old desk hutches that were in the cafeteria for the OT desk hutch that needs to be repaired. thank you								
Susie Ramos Lara									
200037					8/10/2018		35		\$0.00
Medium	Work In Progress			8/10/2018 4:00:58 PM					
Nunez, Arturo	Please send someone to replace the light bulbs in room 101. Thank you.								
Susie Ramos Lara									
200446					8/16/2018		29		\$0.00
Medium	Work In Progress			8/16/2018 3:43:43 PM					
Nunez, Arturo	Please send someone to secure 2 mirrors here in the main lobby. These are needed for safety reasons. Thank you.								
Susie Ramos Lara									
200432					8/16/2018		29		\$0.00
Medium	Work In Progress			8/16/2018 3:24:29 PM					
Vega, David	There is a shredder in room 405 at Anthony Elementary that needs to be returned to the special education department. Please have someone bring it to the GSAC. Thank you.								
Susie Ramos Lara									
200654					8/21/2018		24		\$0.00
Medium	Work In Progress			8/21/2018 8:19:56 AM					
Nunez, Arturo	Please send someone to rearrange the data clerk's work station in room 112. The floor has a slope to it and we need to move copy machines, desk work stations as soon as possible. Thank you.								
Susie Ramos Lara									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GSAC - Alamo									
200681					8/21/2018		24		\$0.00
Medium	Work In Progress			8/21/2018 11:56:08 AM					
Nunez, Arturo	Please send someone to remove two smartboards in room 109 and the main office. Thank you.								
Susie Ramos Lara									
200947					8/24/2018		21		\$0.00
Medium	Work In Progress			8/24/2018 10:25:38 AM					
Nunez, Arturo	Please send a technician to assembl work stations from room 109 to room 119. Thank you.								
Susie Ramos Lara									
201049					8/27/2018		18		\$0.00
Medium	Work In Progress			8/27/2018 1:11:03 PM					
Nunez, Arturo	Please provide us with 4 power strips for the electrical in room 119. Thank you,								
Susie Ramos Lara									
201394					8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 2:24:59 PM					
Nunez, Arturo	Please check lighting in the data clerks office. Thank you.								
Susie Ramos Lara									
Count: 10 Work Orders			Avg. Age of WO's	26			Total for GSAC - Alamo	0	\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: La Union ES									
199201		Classroom			8/2/2018		43		\$0.00
Medium	Work In Progress			8/2/2018 11:45:05 AM					
Escobar, David	There is a strip of plastic that is normally attached or glued to the carpet sticking out. It became a trip hazard. If you have any questions contact the head custodian.								
Basilio Santillano									
200040					8/13/2018	9/12/2018	32		\$0.00
Medium	Work In Progress			8/13/2018 2:57:17 AM					
Escobar, David	Yearly - La Union ES A-9 Air Cooled Yearly - Refer to PM schedule details.								
Margret Villalobos									
201363					8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 1:31:33 AM					
Escobar, David	Monthly - La Union ES A-16 Fan Exhaust Semimonthly - Refer to PM schedule details.								
Margret Villalobos									
199203					8/2/2018		43		\$33.29
Medium	Work In Progress			8/2/2018 11:57:03 AM					
Pacheco, Hector	There is a spigot outside the building in the courtyard, next to the main office that leaks when you turn it on. If you have any questions contact the head custodian.								
Basilio Santillano									
199650		Classroom			8/7/2018		3		\$0.00
Medium	Work In Progress			8/7/2018 12:55:08 PM	8/10/2018				
Santillano, Basilio	There is mildew build up in the bottom of the sink in room 206. It is the art room.				I sprayed clorox on the mildew and cleaned it as much as possible.				
Basilio Santillano									
198045					7/12/2018		64		\$0.00
Medium	Work In Progress			7/12/2018 8:03:06 AM					
Escobar, David	requesting lift for La Union site. Caff area for Emergency light battery replacement								
David Escobar									
198952					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:00 AM					
Apodaca, Mario	Monthly - La Union ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: La Union ES									
199406					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:16 AM					
Vallejo, Albert	Yearly - La Union ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
197549					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:58 AM					
Escobar, David	Yearly - La Union ES Emer. Light Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
197570					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:06:20 AM					
Escobar, David	Yearly - La Union ES Exit Sign Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
199953		Classroom			8/10/2018		35		\$0.00
Medium	Work In Progress			8/10/2018 10:45:49 AM					
Escobar, David	Work order number 199650 was worked as best as possible. The wood under the sink has warped and needs to be replaced. If you have any questions contact the head custodian.								
Basilio Santillano									
Count: 11 Work Orders			Avg. Age of WO's	42	Total for La Union ES			0	\$33.29

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
199128		Classroom			8/1/2018		44		\$0.00
Medium	Work In Progress			8/1/2018 3:06:26 PM					
Carbajal, Jimmy	8/1/2018. As Per Albert Vallejo Requesting Tile For Room #209 ASAP								
Jesus Rincon									
197737					7/5/2018		71		\$0.00
Medium	Work In Progress			7/5/2018 12:40:34 PM					
Ramirez, Cora	7/5/2018. Fire System Keeps Going Off With A Code (TROUBLE CONTROL WEST ELECTRICAL ROOM OPEN 070518 1M002)								
Jesus Rincon									
199407					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:17 AM					
Vallejo, Albert	Yearly - Loma Linda ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
200149					8/13/2018		32		\$0.00
Medium	Work In Progress			8/13/2018 3:04:21 PM					
Carrasco, Danny	8/13/2018. On The Climbing Structure Two Safety Bolts Are Missing. Measurement Of Safety Bolt Is 1" In The Half								
Jesus Rincon									
197947	Main Building	Custodial			7/10/2018		66		\$0.00
Medium	Work In Progress			7/10/2018 4:25:10 PM					
Villalobos, Jose	Auto scrubber is leaking all the water through broken filter. Please replace.					Parts on order as of 9/5/2018. Global Industrial.			
David Soriano									
197494					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:01 AM					
Vallejo, Albert	Monthly - Loma Linda ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
198913	Main Building	Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	218/Arvizo		7/30/2018 3:35:29 PM					
Briones, Enrique	Need 25 student chairs.								
Crystalee Heredia									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
200147					8/13/2018		32		\$0.00
Medium	Work In Progress			8/13/2018 2:59:21 PM					
Rincon, Jesus	On Play Ground Climbing Equipment, Where The Safety Bolts Go Into The Holes On The Plastic Sing. They Are Cracking Creating A Sharp Point Around The Safety Bolt.		Route to J. Rincon asp Albert						
Jesus Rincon									
199763		Kitchen			8/8/2018		37		\$0.00
High	Work In Progress			8/8/2018 1:37:40 PM					
Soriano, David	Update all soap dispensers in the kitchen area SNP Mgr. Dolores R. (575) 882-6725								
Dino Facio									
201150		Kitchen			8/28/2018		17		\$0.00
High	Work In Progress			8/28/2018 1:13:06 PM					
Ambriz, Jose	Check AC Unit missing knobs to turn off and on Unit to function properly SNP Mgr. Dolores R. (575) 882-6725								
Dino Facio									
200691	Main Building	Hallway/Corridor			8/21/2018		24		\$0.00
Medium	Work In Progress			8/21/2018 1:01:56 PM					
Ambriz, Jose	8/21/2018. Water Fountain By Main Office Won't Stop Running.								
Jesus Rincon									
200689	Main Building	Classroom			8/21/2018		24		\$0.00
Medium	Work In Progress			8/21/2018 12:55:53 PM					
Ambriz, Jose	8/21/2018. Air Flow Feel Real Lite In Room 201, Making Room Feel Hot.								
Jesus Rincon									
200559	Main Building	Classroom			8/20/2018		25		\$0.00
Medium	Work In Progress			8/20/2018 8:17:08 AM					
Chavez, Santos	Need E-lights to be installed in restroom (room 109).								
David Soriano									
199879		Kitchen			8/9/2018		36		\$0.00
High	Work In Progress			8/9/2018 2:36:44 PM					
Chavez, Santos	Check door bell to back door not working SNP Mgr. Dolores R. (575) 882-6725								
Dino Facio									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
200780					8/22/2018		23		\$0.00
Medium	Work In Progress				8/22/2018 1:21:44 PM				
Rincon, Jesus		8/22/2018.							
		Requesting 4- 2 Pin Lamp 26w (EL-00162)							
Jesus Rincon									
201043	Main Building	Classroom			8/27/2018		18		\$0.00
Medium	Work In Progress	108/Torres			8/27/2018 12:29:07 PM				
Nunez, Arturo		Air conditioner no working.							
Crystalee Heredia									
201235	Main Building	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress	Speech Office			8/29/2018 3:06:38 PM				
Marquez, Gerardo		Other filing cabinet needs key. There's no key on file.							
Crystalee Heredia									
Count: 17 Work Orders			Avg. Age of WO's	37		Total for Loma Linda ES	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

200660	Main Building				8/21/2018		24		\$0.00
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Medium	Work In Progress	Room # 405			8/21/2018 9:15:24 AM				
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Marquez, Gerardo We are needing keys made for Room # 405 our Communication room, we need 1 for teacher and another for box. please, thank you.

Sandra Mora

199216	Main Building				8/2/2018		43		\$0.00
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Medium	Work In Progress	Room #302			8/2/2018 2:09:55 PM				
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Marquez, Gerardo The following teachers need door plaques on classroom doors please

(BSC)
S. Bustillos

V. Lopez

L. Pulido

Thank you.

Sandra Mora

199217	Main Building	Office			8/2/2018		43		\$0.00
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Medium	Work In Progress	Nurses Office			8/2/2018 2:17:03 PM				
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Marquez, Gerardo The following plaque is needed for nurse's office

Lisa Skaf
Nurse

Debbie Friedt
Nurse Assistant

Thank you.

Sandra Mora

199218	Main Building	Office			8/2/2018		43		\$0.00
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Medium	Work In Progress	Main Office			8/2/2018 2:20:06 PM				
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Marquez, Gerardo Lorena Irigoyen/Counselor needs a plaque on her door that reads:

Lorena Irigoyen
Counselor

Sandra Mora

199219		Office			8/2/2018		43		\$0.00
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Medium	Work In Progress	Main Bulding			8/2/2018 2:23:29 PM				
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Marquez, Gerardo Denisse Medrano needs a plaque on her door to read:

Denisse Medrano
(SCC)

Sandra Mora

9/14/2018 5:27:51 PM

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Mesquite ES									
199269					8/3/2018		42		\$0.00
Medium	Work In Progress			8/3/2018 10:34:11 AM					
Marquez, Gerardo	need 2 locking door handles replaced with non locking mechanism								
Joe Ramirez									
201027					8/27/2018		18		\$0.00
Medium	Work In Progress			8/27/2018 9:12:19 AM					
Chavez, Santos	need 2 emerg light ballasts replaced								
Joe Ramirez									
200002		Kitchen			8/10/2018		35		\$0.00
High	Work In Progress			8/10/2018 2:39:55 PM					
Villalobos, David	Assessment on dish machine (leak on cooper line) SNP Mgr. Elizabeth M. (575) 882-6729								
Dino Facio									
197551					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:06:00 AM					
Ramirez, Joe	Yearly - Mesquite ES Emer. Light Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
197572					7/3/2018	8/1/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:06:23 AM					
Ramirez, Joe	Yearly - Mesquite ES Exit Sign Test: Annual - Refer to PM schedule details.								
Margret Villalobos									
198967					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:12 AM					
Apodaca, Mario	Monthly - Mesquite ES - Domestic Water Filter - Refer to PM schedule details.								
Margret Villalobos									
199408					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:17 AM					
Vallejo, Albert	Yearly - Mesquite ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
200491					8/17/2018		28		\$0.00
Medium	Work In Progress				8/17/2018 11:00:30 AM				
Villalobos, Jose		Vacuum #0041100001178, Does not power on, and back wheels are a bit stiff.				Have not received equipment as of 9/7/2018.			
Adam Montoya									
199379					8/6/2018	8/13/2018	39		\$0.00
Medium	Work In Progress				8/6/2018 4:16:53 AM				
Ramirez, Joe		Monthly - Mesquite ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
197975					7/11/2018		65		\$0.00
Medium	Work In Progress				7/11/2018 9:10:07 AM				
Ramirez, Joe		need to replace filters on hvac units							
Joe Ramirez									
201026					8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 9:11:12 AM				
Ramirez, Joe		need to install reserved parking signs							
Joe Ramirez									
198959					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:05 AM				
Apodaca, Mario		Monthly - Mesquite ES - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
Count: 17 Work Orders			Avg. Age of WO's	42		Total for Mesquite ES	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
197644					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:07:36 AM				
Vallejo, Albert		Monthly - North Valley ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199409					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:18 AM				
Vallejo, Albert		Yearly - North Valley ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
201277		Kitchen			8/30/2018		15		\$0.00
High	Work In Progress				8/30/2018 7:57:36 AM				
Chavez, Santos		Check electrical breaker keeps popping off shutting of equip SNP Mgr. Sandra H. (575) 882-6730							
Dino Facio									
200835					8/23/2018		22		\$0.00
High	Work In Progress	Library			8/23/2018 7:07:24 AM				
Marquez, Gerardo		Need key to replace, it is broken; the piece is left inside the keyhole of the door							
Ruth Gomez									
200984					8/24/2018		21		\$0.00
Medium	Work In Progress	Nurse Office			8/24/2018 3:16:31 PM				
Chavez, Santos		Outlet above the back cabinet keeps tripping or going out							
Ruth Gomez									
201298					8/30/2018		15		\$0.00
Medium	Work In Progress	Soccer Field			8/30/2018 11:00:48 AM				
Ontiveros, Guadalupe		We are requesting the soccer goal posts from La Mesa be brought to our grounds							
Ruth Gomez									
198080					7/12/2018		64		\$0.00
Medium	Work In Progress				7/12/2018 3:50:30 PM				
Ontiveros, Guadalupe		need Arsenal & round-up sprayed in pond areas . Weeds are out of control!!! Thank you							
Joaquin Romero									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
199131					8/1/2018		44		\$0.00
Medium	Work In Progress				8/1/2018 3:12:54 PM				
Marquez, Gerardo		Having trouble opening and closing exterior door in room 105. Can someone please check . Thank you							
Joaquin Romero									
200135					8/13/2018		32		\$22.74
Medium	Work In Progress				8/13/2018 1:31:58 PM				
Romero, Joaquin		Need to relocate mail boxes to hall way . Need parts							
Joaquin Romero									
198888					7/30/2018		46		\$0.00
Medium	Work In Progress				7/30/2018 2:43:34 PM				
Romero, Joaquin		need to change filters on all units .							
Joaquin Romero									
Count: 10 Work Orders		Avg. Age of WO's 37		Total for North Valley ES			0		\$22.74

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Northern On-Track Pre-K (LM)									
200138					8/13/2018		32		\$410.22
Medium	Work In Progress			8/13/2018 1:57:07 PM					
Appelzoller, Fred	requesting for room 102,104 to get a water fountain connected to the sink now that they eat snack in the rooms								
Brian Pacheco									
198798					7/30/2018		46		\$0.00
Medium	Work In Progress			7/30/2018 7:38:47 AM					
Ambriz, Jose	The coil in front of room 104 is frozen . Unit has been off . Can someone go check it . Thank you								
Joaquin Romero									
198801					7/30/2018		46		\$0.00
Medium	Work In Progress			7/30/2018 7:41:20 AM					
Ambriz, Jose	The hydronic water line is leaking in room 102 . Can someone go check it out Thank you								
Joaquin Romero									
199520					8/6/2018		39		\$20.34
Medium	Work In Progress			8/6/2018 11:41:40 AM					
Carrasco, Danny	requesting for 3 signs. FIRST TWO 8x8inch adhesive signs saying (restroom with a boy and girl and a handicap symbol with braille). LAST ONE a 8x8inch adhesive sign saying (LOUNGE)								
Brian Pacheco									
199420					8/6/2018	8/16/2018	39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:28 AM					
Vallejo, Albert	Yearly - Northern Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
198958					7/31/2018		45		\$0.00
Medium	Work In Progress			7/31/2018 1:51:04 AM					
Apodaca, Mario	Monthly - Northern Pre-K - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
Count: 6 Work Orders			Avg. Age of WO's	41	Total for Northern On-Track Pre-K (LM)			0	\$430.56

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
201283					8/30/2018		15		\$0.00
Medium	Work In Progress			8/30/2018 8:27:24 AM					
Marquez, Gerardo	NEED TO ORDER LOCKSMITH SUPPLIES FOR USE THROUGHOUT DISTRICT.								
Gerardo Marquez									
197409					7/2/2018		74		\$0.00
Medium	Work In Progress			7/2/2018 11:41:09 AM					
Soria, Martin	soap dispenser in auto shop restroom needs to be replaced								
Martha Piedra									
197694					7/3/2018		73		\$0.00
Medium	Work In Progress			7/3/2018 10:44:25 AM					
Chavez, Santos	Need to replace worn, damaged or missing hand tools								
Santos Chavez									
199596	Maintenance				8/7/2018		38		\$0.00
Medium	Work In Progress			8/7/2018 7:27:20 AM					
Castillo, Carlos	Order replacement tools and equipment								
Carlos Castillo									
201397					8/31/2018		14		\$0.00
Medium	Work In Progress			8/31/2018 3:04:04 PM					
Pacheco, Hector	In need of work tools. Thank You								
Hector Pacheco									
198446					7/23/2018		53		\$85.49
High	Work In Progress			7/23/2018 7:17:22 AM					
Avila, Jesus	SNP Food WH roof leaking water coming through the insulation SNP Super. Antonio C. (575) 882-6927								
Dino Facio									
198064	Main Warehouse	Roof			7/12/2018		64		\$0.00
Medium	Work In Progress			7/12/2018 1:30:20 PM					
Gallegos, Rafael	(2) 3" pvc pipes on south end of roof have cracks in sealant coating.								
Jesus Avila									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
198065		Roof			7/12/2018		64		\$0.00
Medium	Work In Progress				7/12/2018 1:37:36 PM				
Gallegos, Rafael		Roof on OLD SNP office has rips that went thru all layers allowing for water penetration and dirt accumulation under surface.							
Jesus Avila									
200856					8/23/2018		22		\$48.88
Medium	Work In Progress				8/23/2018 9:28:35 AM				
Villalobos, Jose		Need to wrap water lines behind welding/custodial shop for winter. lines are exposed to the elements.							
Jose Villalobos									
201272					8/29/2018		16		\$0.00
Medium	Work In Progress				8/29/2018 4:17:46 PM				
Flores, Pete		air bag light is on							
Maria Ruiz									
201032					8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 9:43:29 AM				
Ruiz, Maria		vehicle was damaged by hail				9/5/18 we have 2 price quotes waiting on 3 rd quote. accident report has been submitted to CCMSI.			
Maria Ruiz						9/14 appointment was made at Bravo Chevrolet for 9/20 truck should be ready on 28th.			
201426					8/31/2018		14		\$0.00
Medium	Work In Progress				8/31/2018 3:59:49 PM				
Ruiz, Maria		needs touch up on paint							
Maria Ruiz									
200271	Main Warehouse				8/14/2018		31		\$0.00
Medium	Work In Progress				8/14/2018 3:17:35 PM				
Carrasco, Danny		REQUESTING TORX 40 TAMPERPROOF AND E-4 TORX SOCKET TO COMPLETE SET (MISSING).							
Danny Carrasco									
201025					8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 9:07:38 AM				
Flores, Pete		Need to install trailer brake on truck #51. Truck is used to pick-up & deliver equipment district-wide.							
Jose Villalobos									

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
200087					8/13/2018		32		\$0.00
Medium	Work In Progress	Vehicle #172			8/13/2018 8:33:13 AM				
Flores, Pete		tire going low							
Maria Ruiz									
201271					8/29/2018		16		\$0.00
Medium	Work In Progress				8/29/2018 4:04:33 PM				
Ronquillo, Ruben		order motor for go 50 qorlitz sewer machine							
Ruben Ronquillo									
200308					8/15/2018		30		\$0.00
Medium	Work In Progress				8/15/2018 7:43:38 AM				
Carrasco, Danny		Requesting fuel for the work truck and blower/weedeater. Thank you.							
Jesus Avila									
199079					8/1/2018		44		\$0.00
Medium	Work In Progress				8/1/2018 7:42:23 AM				
Ramirez, Cora		Technology W/O.							
		HVAC-Tech station, computer used to monitor school sites is not working.							
Guillermo Hernandez									
199419					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:27 AM				
Vallejo, Albert		Yearly - Physical Plant Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
198547					7/24/2018		52		\$0.00
Medium	Work In Progress				7/24/2018 7:42:55 AM				
Carbajal, Jimmy		REQUESTING TILE TO BE INSTALLED IN LOCKSMITH AND WASTEWATER TECH. OFFICES. THANKS.							
Gerardo Marquez									
201031					8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 9:41:09 AM				
Villalobos, Jose		Need electrical terminals for custodial equipment repair.							
Jose Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
201184					8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 3:49:55 PM				
Villalobos, Jose		Need electrical power cord to repair custodial equipment							
Jose Villalobos									
200003					8/10/2018		35		\$0.00
Medium	Work In Progress				8/10/2018 2:44:40 PM				
Gonzalez, Salvador		PPD/GMS wastewater effluent water weir need to be rebuilt out of stainless steel							
Mario Apodaca									
198865	Main Warehouse	Storage			7/30/2018		46		\$0.00
Medium	Work In Progress				7/30/2018 12:19:37 PM				
Gonzalez, Salvador		remove wood planks on HVAC barrack steps and replace with metal plate, thank you.							
Jesus Avila									
200673	Main Warehouse				8/21/2018		24		\$0.00
Medium	Work In Progress				8/21/2018 10:59:31 AM				
Carrasco, Danny		Requesting electric pallet jack for warehouse.							
Danny Carrasco									
200405					8/16/2018		29		\$71.84
Medium	Work In Progress				8/16/2018 11:40:32 AM				
Apodaca, Mario		button batteries for water booster pump control box district-wide use.							
Mario Apodaca									
200431		Lift Station			8/16/2018		29		\$0.00
Medium	Work In Progress				8/16/2018 3:12:54 PM				
Apodaca, Mario		wastewater sludge sampling mixed liquor suspended solids analytical for GHS and PPD wastewater plants							
Mario Apodaca									
198963					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:08 AM				
Apodaca, Mario		Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.							
Margret Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location:		Physical Plant Complex							
201353					8/31/2018		14		\$16.99
Medium	Work In Progress				8/31/2018 1:31:25 AM				
Apodaca, Mario	Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.								
Margret Villalobos									
Count: 29 Work Orders		Avg. Age of WO's	34	Total for Physical Plant Complex				0	\$223.20

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
200882		Kitchen			8/23/2018		22		\$0.00
High	Work In Progress			8/23/2018 1:52:10 PM					
Villalobos, David	Check washer shakes none stop and now its not washing SNP Mgr. Santa N. (575) 882-6733								
Dino Facio									
200488		Kitchen			8/17/2018		28		\$0.00
High	Work In Progress			8/17/2018 9:58:01 AM					
Villalobos, David	Check the noise coming from behind the oven SNP Mgr. Santa N. (575) 882-6733								
Dino Facio									
200425		Kitchen			8/16/2018		29		\$0.00
High	Work In Progress			8/16/2018 2:50:40 PM					
Vallejo, Albert	Roll up door in tray room still not functioning properly Ref. work order# 194117 same issues. SNP Mgr. Santa N. (575) 882-6733								
Dino Facio									
197460					7/3/2018	7/7/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:04:25 AM					
Solis, Rodolfo	Monthly - Riverside ES Monthly FE Inpsection - Refer to PM schedule details.								
Margret Villalobos									
197518					7/3/2018	7/9/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:27 AM					
Solis, Rodolfo	Monthly - Riverside ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
198640					7/25/2018		51		\$409.00
Medium	Work In Progress			7/25/2018 8:17:18 AM					
Solis, Rodolfo	Meeting on Monday-7/20/18, involve changing HVAC filters, painting, inspecting and rectifying playground issues and any other tasks that we may find.								
Albert Vallejo									
199371					8/6/2018	8/13/2018	39		\$0.00
Medium	Work In Progress			8/6/2018 4:16:46 AM					
Solis, Rodolfo	Monthly - Riverside ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Riverside ES									
199028					7/31/2018		45		\$215.64
High	Work In Progress	Library		7/31/2018 2:45:20 PM					
Hernandez, Guillemo	AC unit not working. Due to construction of new library desk thermostat needs to be replaced. (Mrs. Martinez)								
Norma Martinez									
199492		Kitchen			8/6/2018		39		\$0.00
High	Work In Progress			8/6/2018 9:24:54 AM					
Solis, Rodolfo	Frame around window in dish machine room loose coming apart from wall SNP Mgr. Santa N. (575) 882-2526								
Dino Facio									
199719					8/8/2018		37		\$0.00
Medium	Work In Progress	Room 15		8/8/2018 9:11:23 AM					
Lara, Ralph	Back door of room #15 is not closing correctly left side door. (Mrs. Gardea)								
Norma Martinez									
199410					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:19 AM					
Vallejo, Albert	Yearly - Riverside ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
200939	Main Building	Hallway/Corridor			8/24/2018		21		\$0.00
Medium	Work In Progress			8/24/2018 9:00:07 AM					
Lara, Ralph	the weather guard on the bottom of the doors are damaged and when it rains water comes in thru the bottom and also when its windy a lot of dirt comes in along with insects.								
David Miranda									
198880	Main Building	Restroom			7/30/2018		46		\$186.72
Medium	Work In Progress	Rm #117		7/30/2018 1:57:43 PM					
Pacheco, Hector	Need to replace Lavatory Faucet in Class restroom #117.								
Hector Pacheco									
198881		Restroom			7/30/2018		46		\$186.72
Medium	Work In Progress	Rm 121		7/30/2018 2:04:04 PM					
Pacheco, Hector	Need to replace faucet in class restroom #121.								
Hector Pacheco									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
198882		Restroom			7/30/2018		46		\$186.72
Medium	Work In Progress	Rm #123			7/30/2018 2:06:31 PM				
Pacheco, Hector Need to replace faucet in class restroom #123.									
Hector Pacheco									
198895		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	Rm 137			7/30/2018 3:08:27 PM				
Pacheco, Hector Need to replace 4 inch delta faucet Rm #137.									
Hector Pacheco									
198897		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	Rm #141			7/30/2018 3:11:57 PM				
Pacheco, Hector Need to replace faucet Rm #141									
Hector Pacheco									
198898		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	Rm #144			7/30/2018 3:14:23 PM				
Pacheco, Hector Need to replace faucet Rm #144									
Hector Pacheco									
198900		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	Rm #105			7/30/2018 3:16:43 PM				
Pacheco, Hector Need to replace 8 Inch center faucet at Rm #105									
Hector Pacheco									
198901		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	Rm #104			7/30/2018 3:18:35 PM				
Pacheco, Hector Need to replace faucet Rm #104.									
Hector Pacheco									
198891		Classroom			7/30/2018		46		\$81.71
Medium	Work In Progress	Book Room			7/30/2018 2:53:09 PM				
Pacheco, Hector Need to replace 4 inch delta faucet at book room portable.									
Hector Pacheco									
198971		Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	Rm #101			7/31/2018 7:31:09 AM				
Pacheco, Hector Need to replace 8 inch faucet in room #101.									
Hector Pacheco									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
198973		Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	SPED Rm #101			7/31/2018 7:35:46 AM				
Pacheco, Hector Need to replace Delta 4 inch center faucet at Rm #101.									
Hector Pacheco									
198974		Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	Rm #148			7/31/2018 7:39:26 AM				
Pacheco, Hector Need to replace Delta 4 inch center faucet Rm #148.									
Hector Pacheco									
198975		Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	Rm #148			7/31/2018 7:41:33 AM				
Pacheco, Hector Need to replace 8 inch center faucet Rm #148.									
Hector Pacheco									
198976		Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	Rm #145			7/31/2018 7:43:46 AM				
Pacheco, Hector Need to replace Delta 4 inch center faucet Rm #145.									
Hector Pacheco									
198987	Main Building	Office			7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 8:56:18 AM				
Ambriz, Juan the exit doors need to be painted due to repairs.									
David Miranda									
201314					8/30/2018		15		\$0.00
Medium	Work In Progress	Portable 3 Music			8/30/2018 2:44:51 PM				
Hernandez, Guillermo AC unit shakes during the afternoons. I am afraid its going to go out. (Mr. Hill)									
Norma Martinez									
198475					7/23/2018		53		\$0.00
High	Work In Progress	6th Grade			7/23/2018 9:46:37 AM				
Hernandez, Guillermo AC water line burst and water pouring from ceiling. Need immediate assistance. Please!!(Mrs. Martinez) Called Trane and Hydronic coil is on delay from manufacturing 9/6/18.									
Norma Martinez									
199737	Main Building	Classroom			8/8/2018		37		\$0.00
Medium	Work In Progress				8/8/2018 11:39:00 AM				
Lara, Ralph back exit door handle in room 15 is broken it gets stuck and does not shut or it opens by itself with the pressure of the a/c									
David Miranda									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Riverside ES										
200937	Main Building	Hallway/Corridor			8/24/2018		21		\$0.00	
Medium	Work In Progress				8/24/2018 8:55:32 AM					
Vallejo, Albert		there is a bunch of major leaks in the hallways and some class rooms when it rains we had a good down poor the other day and all the main hallway and some rooms flooded due to the leaks.								
David Miranda										
201362					8/31/2018		14		\$0.00	
Medium	Work In Progress				8/31/2018 1:31:32 AM					
Hernandez, Javier		Monthly - Riverside ES A-16 Fan Exhaust Semiannual - Refer to PM schedule details.								
Margret Villalobos										
200690	Main Building	Classroom			8/21/2018		24		\$0.00	
Medium	Work In Progress				8/21/2018 12:57:08 PM					
Lara, Ralph		back emergency door to room 24 does not shut and falls off hinges.								
David Miranda										
Count: 33 Work Orders		Avg. Age of WO's 41		Total for Riverside ES				0	\$1,266.51	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: RTC - Alliance									
200752					8/22/2018		23		\$0.00
Medium	Work In Progress				8/22/2018 9:39:58 AM				
Gonzalez, Salvador		The decomposed wooden staircase and ramp is corroded and needs to be replaced with a metal staircase and ramp in portable A							
Ruben Ortiz									
201381					8/31/2018		14		\$0.00
Medium	Work In Progress				8/31/2018 11:42:26 AM				
Gonzalez, Salvador		We have placed several work orders on our ramps. Mr. Ortiz replaced the ones that were broken in front of the office. Unfortunately you have patched and patched our ramps. I believe we need aluminum. Mr. Rapanut and Superintendent Demsey visited our campus and noted we do need them. Thank you for attending to this concern,							
Gloria Delgado									
Count: 2 Work Orders			Avg. Age of WO's	19		Total for RTC - Alliance	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: San Miguel ES									
197726					7/5/2018		71		\$0.00
Medium	Work In Progress				7/5/2018 5:39:11 AM				
Ontiveros, Guadalupe		Monthly - San Miguel ES -Grounds Service (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
199076					8/1/2018		44		\$0.00
Medium	Work In Progress				8/1/2018 1:29:44 AM				
Ontiveros, Guadalupe		Monthly - San Miguel ES -Grounds Service (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 2 Work Orders			Avg. Age of WO's	58	Total for San Miguel ES			0	\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
199074	Main Building	Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	Teacher's			7/31/2018 5:25:16 PM				
Lara, Ralph		Keys/locks are needed for some cabinets in the teacher's Lounge. Please see Maria, Head Custodian, as to which cabinets need the locks. Thank you.							
Rita Mendez									
198943		Classroom			7/30/2018		46		\$0.00
Medium	Work In Progress	room 208 Mrs.			7/30/2018 3:57:51 PM				
Lara, Ralph		Please make the following keys for classroom cabinets: 2 of each, 107E, 103E, 210E, 162E and TS114							
Rita Mendez									
199765		Kitchen			8/8/2018		37		\$0.00
High	Work In Progress				8/8/2018 1:50:37 PM				
Medina, Eric		Check serving line hot wont heat and cold side wont cool SNP Mgr. Martha V. (575) 882-6741							
Dino Facio									
199541		Kitchen			8/6/2018		39		\$0.00
High	Work In Progress				8/6/2018 1:50:19 PM				
Villalobos, David		Check the serving stand make sure running properly SNP Mgr. Martha V. (575) 882-6741							
Dino Facio									
199764		Kitchen			8/8/2018		37		\$0.00
High	Work In Progress				8/8/2018 1:48:34 PM				
Villalobos, David		Check ovens not heating properly hard to turn on SNP Mgr. Martha V. (575) 882-6741							
Dino Facio									
199454					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:57 AM				
Vallejo, Albert		Yearly - Santa Teresa ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
198277		Hallway/Corridor			7/18/2018		58		\$0.00
Medium	Work In Progress	Area 300			7/18/2018 1:52:29 PM				
Ramirez, Cora		Our panel is showing that wing 300 has dirty sensors and keeps beeping. We have to manually shut it down. Also, dispatch called on this. Let them know the situation. Please check. Thank you.							
Rita Mendez									
Count: 7 Work Orders			Avg. Age of WO's 43			Total for Santa Teresa ES	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
199418					8/6/2018		39		\$0.00
Medium	Work In Progress			8/6/2018 4:17:26 AM					
Vallejo, Albert	Yearly - Santa Teresa HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
200968	Gymnasium	Athletic Field			8/24/2018		21		\$0.00
Medium	Work In Progress	athletic fields		8/24/2018 1:31:19 PM					
Villalobos, Margret	Mosquitos are really bad if we can get fields sprayed as Vector control is not sufficient especially for football game on friday				8/29/18	Approved EM Waiver to Bennie			
Lorraine Dominguez									
201226					8/29/2018		16		\$0.00
Medium	Work In Progress			8/29/2018 12:30:38 PM					
Villalobos, Margret	need fumigation for ants in vocational area				8/29/18	Approved EM Waiver to Bennie			
Carlos Hernandez									
199173					8/2/2018		43		\$0.00
Medium	Work In Progress			8/2/2018 12:51:30 AM					
Flores, Pete	Monthly - UV-STHS-0518 PM Service - Refer to PM schedule details.								
Margret Villalobos									
197853					7/10/2018		66		\$0.00
Medium	Work In Progress			7/10/2018 6:50:44 AM					
Vallejo, Albert	Install rip-rap to stop erosion of east bleachers at football field								
Albert Vallejo									
197495					7/3/2018	7/22/2018	73		\$0.00
Medium	Work In Progress			7/3/2018 4:05:02 AM					
Vallejo, Albert	Monthly - Santa Teresa HS Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
200880		Kitchen			8/23/2018		4	4	\$100.00
High	Work In Progress			8/23/2018 1:06:17 PM		8/27/2018			
Vallejo, Albert	Key to open roll up chain link door broke in cylinder door is stuck half ways up SNP Mgr. Hilda P. (575) 882-6744					adj. rolling door			
Dino Facio									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
197835					7/9/2018		67		\$0.00
Medium	Work In Progress				7/9/2018 4:23:51 PM				
Vallejo, Albert		Repair broken vault door.							
Albert Vallejo									
201177		Gym			8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 3:45:16 PM				
Castillo, Carlos		S.South side basket ball backboard is not going up.							
Carlos Castillo									
200115		Portables			8/13/2018		32		\$0.00
Medium	Work In Progress	Old SNMHD			8/13/2018 11:00:34 AM				
Hernandez, Juan		HVAC, window sealing, electrical, cleaning and other work needed to allow for occupancy/office space for SPED related service providers and others							
Nicholas Wohlgemuth									
200969	Main Building	Office			8/24/2018		21		\$0.00
Medium	Work In Progress	nurses office			8/24/2018 1:35:30 PM				
Hernandez, Juan		student's restroom needs paper towel dispenser not working							
Lorraine Dominguez									
199280					8/3/2018		42		\$0.00
Medium	Work In Progress				8/3/2018 12:17:25 PM				
Lara, Ralph		Re-key all Mechanical Areas to Off Master (Please see Albert on this first).							
Albert Vallejo									
199485					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 8:57:37 AM				
Lara, Ralph		need new lock to cages in gym							
Carlos Hernandez									
199882					8/9/2018		36		\$0.00
Medium	Work In Progress				8/9/2018 2:47:04 PM				
Lara, Ralph		need to replace core room 210							
Carlos Hernandez									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
200215					8/14/2018		31		\$0.00
Medium	Work In Progress				8/14/2018 9:35:11 AM				
Lara, Ralph		We are in need of Mr. Lara to come in and assess our doors due to change of doors we need to match keys as well as we have several work orders that were never attended to. Several cabinets and filing cabinets that need to be rekeyed							
Lorraine Dominguez									
199684	Main Building	Athletic Field			8/7/2018		38		\$0.00
Medium	Work In Progress	outside area			8/7/2018 3:43:16 PM				
Alvarado, Julio		Need outside area of school cleaned up dirt needs to be cleared as well as debris around all areas please see Mr. W or Ms. Soriano for further direction							
Lorraine Dominguez									
199689	Main Building				8/7/2018		38		\$0.00
Medium	Work In Progress	312			8/7/2018 3:45:18 PM				
Hernandez, Juan		Remove glue from door wall from sign outside the door							
Lorraine Dominguez									
197981					7/11/2018		65		\$0.00
Medium	Work In Progress				7/11/2018 12:39:32 PM				
Gallegos, Rafael		roof work order warranty room 508							
Carlos Hernandez									
200335					8/15/2018		30		\$0.00
Medium	Work In Progress				8/15/2018 2:17:44 PM				
Hernandez, Carlos		need circuit breaker finder							
Carlos Hernandez									
198576					7/24/2018		52		\$254.00
Medium	Work In Progress				7/24/2018 2:18:26 PM				
Hernandez, Guillermo		need to check ice machine trainers office							
Carlos Hernandez									
198789					7/30/2018		46		\$647.47
Medium	Work In Progress				7/30/2018 7:20:42 AM				
Hernandez, Guillermo		a/c unit 212 not working need squirrel cage							
Carlos Hernandez									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
201416	Cafeteria (2005)	Electrical Room			8/31/2018		14		\$0.00
Medium	Work In Progress				8/31/2018 3:50:41 PM				
Hernandez, Guillermo		AC in cafeteria main electrical room is not working. Getting very hot.							
Carlos Castillo									
199547					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 3:23:34 PM				
Hernandez, Guillermo		a/c to electrical room café not working							
Carlos Hernandez									
199753					8/8/2018		37		\$0.00
Medium	Work In Progress				8/8/2018 1:11:21 PM				
Castillo, Carlos		8-9-18 recess lights in main hallway not working							
Carlos Hernandez									
200967	Main Building	Classroom			8/24/2018		21		\$0.00
Medium	Work In Progress	401			8/24/2018 1:27:13 PM				
Pacheco, Hector		sink needs to be installed properly							
Lorraine Dominguez									
Count: 25 Work Orders			Avg. Age of WO's	37		Total for Santa Teresa HS	4	\$1,001.47	

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

200847	Gym (1997)	Gym			8/23/2018		22		\$0.00
Medium	Work In Progress	GIRLS LOCKER			8/23/2018 8:14:03 AM				
Pacheco, Hector		GIRL'S LOCKER ROOM WATER FOUNTAIN SHOOTS OUT WATER WHEN ON. AS PER PLUMBER IT NEEDS TO BE REPLACED							

Laura Parra

198720	South Building	Classroom			7/26/2018		50		\$0.00
Medium	Work In Progress	35-COMPUTER			7/26/2018 9:39:57 AM				
Castillo, Carlos		NEED ELECTRICAL OUTLETS FOR COMPUTERS. SAFETY ISSUE							

Laura Parra

201164	North Building	Cafeteria			8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 3:29:49 PM				
Castillo, Carlos		need to barrow scissor lift							

Rodolfo Solis

198717	North Building	Parking Lot			7/26/2018		50		\$0.00
Medium	Work In Progress	BUS AREA-			7/26/2018 9:35:48 AM				
Solis, Rodolfo		1- PAINT CURB FOR BUSES-- REMOVE HANDICAP BLUE 2- DESIGNATE 4 PARKING SPACES FOR HANDICAP 3- PAINT DIRECTIONAL ARROWS ON ASPHALT FOR ENTRY AND EXIT							

Laura Parra

198634	North Building	Classroom			7/25/2018		51		\$19.26
Medium	Work In Progress				7/25/2018 7:54:23 AM				
Hernandez, Guillermo		Band room a/c is leaking water need to be checked..							

Ismael Rodriguez

201311					8/30/2018		15		\$0.00
Medium	Work In Progress				8/30/2018 2:09:35 PM				
Alvarado, Julio		Please remove dirt that has accumulated against the fence closest to the road. For questions please seem Ms. Lovelace at STMS or talk Mr. Gallegos in the construction office. Thank You							

Dominique Esparza

199964	South Building	Classroom			8/10/2018		35		\$0.00
Medium	Work In Progress	49 CASAS			8/10/2018 11:46:37 AM				
Lara, Ralph		REMOVE UNIVERSAL CYLINDER.							

Laura Parra

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
199967	North Building	Office			8/10/2018		35		\$0.00
Medium	Work In Progress	IEP ROOM			8/10/2018 11:48:38 AM				
Lara, Ralph		NEED KEY FOR IEP ROOM -DC17							
Laura Parra									
199940	North Building	Classroom			8/10/2018		35		\$0.00
Medium	Work In Progress	22-STOUT			8/10/2018 9:02:58 AM				
Lara, Ralph		NEED KEYS FOR CABINETS, FILE CABINETS AND DESK.							
Laura Parra									
200889	North Building	Office			8/23/2018		22		\$0.00
Medium	Work In Progress				8/23/2018 2:53:17 PM				
Lara, Ralph		NEED COPIES OF 2 KEYS FOR COWS. SEE MS PARRA FOR KEYS							
Laura Parra									
201223	South Building	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress	54-SANTILLAN			8/29/2018 12:20:53 PM				
Lara, Ralph		1- WALL LOCKER- NEED KEY 2- NEED KEY FOR FILING CABINET 3- CLASSROOM DOORS HAVE DIFFERENT LOCKS. PLEASE KEY CLASSROOM DOORS TO SAME KEY							
Laura Parra									
201224	North Building	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress	18- SANTILLAN			8/29/2018 12:23:02 PM				
Lara, Ralph		NEED KEY FOR FILING CABINET							
Laura Parra									
200665	South Building	Classroom			8/21/2018		24		\$0.00
Medium	Work In Progress	36A DIANE			8/21/2018 10:34:09 AM				
Marquez, Gerardo		NEED KEY FOR FILING CABINET (MARKED WITH A SIGN)							
Laura Parra									
198374		Athletic Field			7/20/2018		56		\$0.00
Medium	Work In Progress	Softball Field			7/20/2018 9:28:30 AM				
Ontiveros, Guadalupe		New Softball Field including fencing, dug outs, field work							
		Needed By January 1, 2019							
		Please see Ms. Nougues for location.							
Terry Alvarado									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa MS							
198375		Athletic Field			7/20/2018		56		\$0.00
Medium	Work In Progress	Baseball		7/20/2018 9:30:24 AM					
Ontiveros, Guadalupe	Practice field Till field, level, add red dirt Please make practice field standard baseball dimension								
	Needed by January 1, 2019								
	See Ms. Nougues for Location								
Terry Alvarado									
200392	North Building	Classroom			8/16/2018		29		\$0.00
Medium	Work In Progress	18-COMPUTER		8/16/2018 10:33:53 AM					
Lara, Ralph	NEED KEY FOR FILING CABINET--PLEASE TURN IN KEY TO MS PARRA								
Laura Parra									
199654	South Building	Classroom			8/7/2018		38		\$0.00
Medium	Work In Progress	49-CASAS		8/7/2018 1:15:00 PM					
Lara, Ralph	FIRST DOOR DOES NOT LOCK								
Laura Parra									
199008	North Building	Classroom			7/31/2018		45		\$0.00
Medium	Work In Progress	17- NORMA		7/31/2018 12:54:10 PM					
Lara, Ralph	NEED KEY FOR FILING CABINET								
Laura Parra									
199285	North Building				8/3/2018		42		\$153.95
Medium	Work In Progress			8/3/2018 2:34:03 PM					
Pacheco, Hector	N. Bldg Kitchen - Asp Joe Ontiveros need to install 2 - 2" ck valve in Boiler Room and relief to drain in.					Asp work order 189790			
Joe Ontiveros									
200194	Gym (1997)	Gym			8/14/2018		31		\$0.00
Medium	Work In Progress	BASKETBALL		8/14/2018 7:48:38 AM					
Castillo, Carlos	LIGHT IS BURNED OUT OVER THE MIDDLE OF THE BASKETBALL COURT.								
Laura Parra									
199758		Kitchen			8/8/2018		37		\$0.00
High	Work In Progress			8/8/2018 1:19:38 PM					
Hernandez, Guillermo	Check exhaust fan inside walk in wont turn on SNP Mgr. Gessica B. (575) 882-6746					Rerouted work order to HVAC Tech 8/31/18 dvf			
Dino Facio									

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa MS									
200849					8/23/2018		22		\$0.00
Medium	Work In Progress			8/23/2018 8:22:23 AM					
Vallejo, Albert	BLEACHERS NEED TO BE SERVICED. BLEACHERS BUCKLE WHEN RETRACTED AND HAVE TO BE PUSHED IN.								
Laura Parra									
198392	South Building	Office			7/20/2018		56		\$0.00
Medium	Work In Progress	OFFICE		7/20/2018 10:09:32 AM					
Rodriguez, Ismael	STRIP AND WAX HALLWAY IN OFFICE								
Laura Parra									
200193	Gym (1997)	Gym			8/14/2018		31		\$0.00
Medium	Work In Progress	BOYS LOCKER		8/14/2018 7:47:26 AM					
Lara, Ralph	BOYS STALL DOOR DOES NOT CLOSE- SAFETY HAZARD								
Laura Parra									
200658	Gym (1997)	Football Field			8/21/2018		24		\$0.00
Medium	Work In Progress	FOOTBALL		8/21/2018 9:12:14 AM					
Villalobos, Margret	SPRAY FOOTBALL FIELD FOR MOSQUITOES. CITY OF SUNLAND PARK DID SPRAY LAST WEEK BUT FIELD IS STILL INFESTED.				8/21/18	Approved EM Waiver to Bennie			
Laura Parra									
200329					8/15/2018		30		\$0.00
Medium	Work In Progress			8/15/2018 12:48:53 PM					
Ronquillo, Ruben	push button for access 12x18-2ea.								
Albert Vallejo									
200667	North Building	Classroom			8/21/2018		24		\$0.00
Medium	Work In Progress	22-STOUT		8/21/2018 10:42:29 AM					
Solis, Rodolfo	4 CEILING TILES MISSING A THE EDGE OF THE DROP CEILING								
Laura Parra									
199776	North Building				8/8/2018		37		\$0.00
Medium	Work In Progress			8/8/2018 2:31:34 PM					
Solis, Rodolfo	change AC filters in north building								
Rodolfo Solis									

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
198396	South Building	Office			7/20/2018		56		\$0.00
Medium	Work In Progress	DOORS			7/20/2018 10:12:40 AM				
Lara, Ralph		DOORS DO NOT SECURE PROPERLY: 1-BOTTOM EAST EXIT DOORS							
Laura Parra									
200657		Office			8/21/2018		24		\$0.00
Medium	Work In Progress				8/21/2018 8:59:15 AM				
Briones, Enrique		Deliver 2 boxes of Instructional Materials; 8th Grade Math Common Core III.							
Theresa Ramirez									
199414					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:22 AM				
Vallejo, Albert		Yearly - Santa Teresa MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 31 Work Orders			Avg. Age of WO's	34		Total for Santa Teresa MS	0	\$173.21	

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Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
199417					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:25 AM				
Vallejo, Albert		Yearly - Alta Vista EC Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
198954					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:01 AM				
Apodaca, Mario		Monthly - SNP Complex - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
198960					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 1:51:06 AM				
Apodaca, Mario		Monthly - SNP Complex - Water Filters - Refer to PM schedule details.							
Margret Villalobos									
201376					8/31/2018		14		\$0.00
High	Work In Progress				8/31/2018 10:26:18 AM				
Ontiveros, Guadalupe		Need ground leveled and graveled behind main training room for installation of storage shed SNP Dir. Maria G. (575) 882-6773							
Dino Facio									
Count: 4 Work Orders			Avg. Age of WO's	36		Total for SNP Complex	0		\$0.00

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunland Park ES

198982 Classroom 7/31/2018 45 \$0.00

Medium Work In Progress Room 41 7/31/2018 8:12:24 AM

Lara, Ralph Need a TA 37 key to open Room 41. Thank you!

Angie Flores

198890 Classroom 7/30/2018 46 \$0.00

Medium Work In Progress Room 16 7/30/2018 2:49:22 PM

Lara, Ralph Urgent! Please can I have a key done for room cabinet, thank you!

Angie Flores

199706 Hallway/Corridor 8/8/2018 37 \$505.89

Medium Work In Progress 8/8/2018 7:26:47 AM

Hernandez, Guillermo Need to check cooling unit not working

Juan Ambriz

200596 Main Building Gym 8/20/2018 25 \$135.97

Medium Work In Progress Gym RTUD C / 8/20/2018 1:11:09 PM

Ambriz, Jose Need to check cooling units not working properly

Juan Ambriz

201361 8/31/2018 14 \$0.00

Medium Work In Progress 8/31/2018 1:31:31 AM

Ambriz, Juan Monthly - Sunland Park ES A-16 Fan Exh Semiannual - Refer to PM schedule details.

Margret Villalobos

200042 8/13/2018 9/12/2018 32 \$0.00

Medium Work In Progress 8/13/2018 2:57:19 AM

Ambriz, Juan Yearly - Sunland Park ES A-9 Air Cooled Yearly - Refer to PM schedule details.

Margret Villalobos

200896 Main Building Classroom 8/23/2018 22 \$0.00

Medium Work In Progress Room #21 8/23/2018 3:27:35 PM

Ambriz, Juan As per Ms. Rodriguez need to anchor shelves to wall and relocate smart board

Juan Ambriz

197534 7/3/2018 7/9/2018 73 \$0.00

Medium Work In Progress 7/3/2018 4:05:42 AM

Ambriz, Juan Monthly - Sunland Park ES Exit Sign Insp: Monthly - Refer to PM schedule details.

Margret Villalobos

9/14/2018 5:27:52 PM

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Assigned To		Description				Action Taken			
Requester Name									

Location: Sunland Park ES

197992 7/11/2018 65 \$0.00

Medium Work In Progress 7/11/2018 2:45:20 PM

Ambriz, Juan Need to replace leaf rake

Juan Ambriz

200288 Main Building 8/14/2018 31 \$0.00

Medium Work In Progress 8/14/2018 3:45:58 PM

Ambriz, Juan As per Ms. Barraza need to go to San Miguel Elem. to pick up furniture for Sunland Park Elem.

Juan Ambriz

200524 Main Building Restroom 8/17/2018 28 \$0.00

Medium Work In Progress Main office 8/17/2018 3:37:34 PM

Ambriz, Juan Need to repair flush valve leaking water

Juan Ambriz

200526 Main Building Classroom 8/17/2018 28 \$0.00

Medium Work In Progress Room #38 8/17/2018 3:39:08 PM

Ambriz, Juan As per Ms. Rubio need to Install bulletin board

Juan Ambriz

200532 Main Building 8/17/2018 28 \$0.00

Medium Work In Progress 8/17/2018 3:45:15 PM

Ambriz, Juan As per Ms. Villa need to relocate bulletin board on hallway

Juan Ambriz

200537 8/17/2018 28 \$0.00

Medium Work In Progress 8/17/2018 3:48:57 PM

Ambriz, Juan As per Ms. Alexander need to relocate and install bulletin boards in room #27

Juan Ambriz

200564 8/20/2018 25 \$65.00

Medium Work In Progress 8/20/2018 9:14:58 AM

Ambriz, Juan Need to replace lost 18 volt charger and battery

Juan Ambriz

200345 Main Building Portables 8/15/2018 30 \$191.43

Medium Work In Progress Portable D 8/15/2018 3:32:46 PM

Ambriz, Juan Need to repair ramp boards

Juan Ambriz

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunland Park ES							
200438	Main Building	Library			8/16/2018		29		\$1,352.50
Medium	Work In Progress				8/16/2018 3:37:38 PM				
Ambriz, Juan	As per Ms. Barraza Need to Install blinds in Front office and Library								
Juan Ambriz									
200450	Main Building	Classroom			8/16/2018		29		\$0.00
Medium	Work In Progress	Room #23			8/16/2018 3:46:43 PM				
Ambriz, Juan	Need to Install Handicap bars in restroom								
Juan Ambriz									
200403		Office			8/16/2018		29		\$0.00
Medium	Work In Progress				8/16/2018 11:28:38 AM				
Briones, Enrique	Pick up obsolete Navigator I.M. from Elena Mendoza; 7 boxes and deliver to the Instructional Materials Warehouse.								
Theresa Ramirez									
199411					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:20 AM				
Vallejo, Albert	Yearly - Sunland Park ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
201145		Custodial			8/28/2018		17		\$0.00
Medium	Work In Progress				8/28/2018 12:16:44 PM				
Herrera, Marin	6 dustmops of 36"								
Carlos Montes									
199835					8/9/2018		36		\$0.00
Safety	Work In Progress				8/9/2018 9:01:33 AM				
Ambriz, Juan	Juan remove the slide and contact me for further instruction - A. Vallejo								
Albert Vallejo									
200198					8/14/2018		31		\$0.00
Medium	Work In Progress				8/14/2018 8:02:29 AM				
Vallejo, Albert	Epoxy coat restroom floors								
Albert Vallejo									
Count: 23 Work Orders			Avg. Age of WO's	33	Total for Sunland Park ES			0	\$2,250.79

555 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
198071					7/12/2018		64		\$0.00
Medium	Work In Progress				7/12/2018 3:23:22 PM				
Ramirez, Cora		A longer pole needs to be made to accommodate the smart board projector.				Smart Board was moved however the projector could not be installed until we get a longer pole.			
Kathy Adams									
200779		Kitchen			8/22/2018		23		\$2.38
High	Work In Progress				8/22/2018 1:21:21 PM				
Villalobos, David		Check dish washer leaking from pipe above SNP Mgr. Esther C. (575) 882-6735							
Dino Facio									
198130					7/16/2018		60		\$0.00
Medium	Work In Progress				7/16/2018 12:03:29 PM				
Gonzalez, Salvador		need to weld another rack for ladder and a 12 X 7 inches steel plate for pipe rack 3, 2 inch pieces if pipe for bender hangers and a metal hook for cords							
Hector Tellez									
199412					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:21 AM				
Vallejo, Albert		Yearly - Sunrise ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
201325					8/30/2018		15		\$0.00
Medium	Work In Progress	Room 101			8/30/2018 3:32:07 PM				
Briones, Enrique		A work order to have 3 pieces of equipment moved from Sunrise Elementary room 101 to the OT/PT storage room located in the GSAC cafeteria. Please speak to Susie about the exact location of equipment room if needed. Equipment includes: 1- medium blue Rifton chair with tray 1- medium green/brown gait trainer, 1- medium stander. Thank you for always helping us out with the movement of the different equipment that is needed for our students.							
Susie Ramos Lara									
201212	Main Building	Classroom			8/29/2018		16		\$0.00
Medium	Work In Progress				8/29/2018 9:49:36 AM				
Villalobos, Margret		Student was bitten by a scorpion. Please treat rooms and hallways as we have killed them in a variety of locations. Student was taken to the Doctor due to bite.				We have been killing scorpions in a variety of locations.			
Kathy Adams									

555 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 8/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Sunrise ES									
199234					8/2/2018		43		\$0.00
Medium	Work In Progress			8/2/2018 3:40:22 PM					
Ambriz, Jose	Need assistance with a unit in room 207. unit making loud noise???								
Hector Tellez									
200341					8/15/2018		30		\$0.00
Medium	Work In Progress			8/15/2018 3:19:19 PM					
Marquez, Gerardo	need locking knob on portable #1-2, teacher would like a key to joining classrooms in portable.								
Hector Tellez									
198129					7/16/2018		60		\$0.00
Medium	Work In Progress			7/16/2018 12:00:13 PM					
Ontiveros, Guadalupe	need ponding areas sprayed with arsenal. 3 ponding areas in front of school								
Hector Tellez									
198168	Main Building	Classroom			7/16/2018		60		\$0.00
Medium	Work In Progress			7/16/2018 3:47:19 PM					
Ramirez, Cora	Technology need. Michelle Martinez our former Tech left a projector to one of our Smart Boards at the High School. It is labeled Mora. We need it to place in our Portable 3.		Michelle removed it to repair. It is labeled Mora.						
Kathy Adams									
Count: 10 Work Orders			Avg. Age of WO's 41		Total for Sunrise ES			0	\$2.38

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Support Services									
199566					8/6/2018		39		\$73.46
Medium	Work In Progress				8/6/2018 3:43:57 PM				
Avila, Jesus		Please install the ice maker inside the existing freezer in the lunchroom. Danny at Warehouse has ice maker already. See Cynthia Maes for location. thanks.							
198038					7/12/2018		64		\$0.00
High	Work In Progress				7/12/2018 6:42:02 AM				
Avila, Jesus		As per Alfredo Holguin, at Nurses office check to see if roof is under warranty. Identify leaks and change out wet ceiling tiles ASAP.							
197991		Exterior			7/11/2018		65		\$0.00
Medium	Work In Progress				7/11/2018 2:04:14 PM				
Avila, Jesus		Broken mirror needs to be replaced.							
Jesus Avila									
198833					7/30/2018		46		\$3,356.68
Medium	Work In Progress	support service			7/30/2018 8:50:08 AM				
Ambriz, Jose		Cooler in our lounge is not cooling at all.							
		Also if the can check units in training room.							
Lisa Sanchez									
199732					8/8/2018		37		\$455.49
Medium	Work In Progress				8/8/2018 10:58:59 AM				
Chavez, Santos		replace lights on west corridor (they make noise)							
Cynthia Maes									
200469					8/17/2018		28		\$0.00
Medium	Work In Progress				8/17/2018 7:31:11 AM				
Piedra, Martha		NEED TRASH CAN FOR TRAINING							
Lisa Sanchez									
Count: 6 Work Orders			Avg. Age of WO's	47		Total for Support Services	0	\$3,885.63	

555 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Vado ES									
199413					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:17:22 AM				
Vallejo, Albert		Yearly - Vado ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
200935		Computer Lab			8/24/2018		21		\$105.00
Medium	Work In Progress	Library			8/24/2018 8:52:05 AM				
Chavez, Santos		Need to install power pole and eliminate extension cord running through plenum.							
Santos Chavez									
199968					8/10/2018		35		\$0.00
Medium	Work In Progress				8/10/2018 11:52:29 AM				
Chavez, Santos		need new outlet for projector in comp. room #2							
Danny Miranda									
198859					7/30/2018		46		\$0.00
Medium	Work In Progress				7/30/2018 11:15:55 AM				
Chavez, Santos		need to ck. emer. lights in front lobby							
Danny Miranda									
198283					7/18/2018		58		\$0.00
Medium	Work In Progress				7/18/2018 2:53:06 PM				
Ambriz, Jose		need to ck. and repair disconnect box to unit in room 309 that is making a noise							
Danny Miranda									
199136					8/1/2018		44		\$0.00
Medium	Work In Progress				8/1/2018 3:24:02 PM				
Ambriz, Jose		need to ck heat pump in parent center							
Danny Miranda									
200486	Main Building	Classroom			8/17/2018		28		\$0.00
Medium	Work In Progress				8/17/2018 9:42:37 AM				
Ambriz, Jose		A C WATER LEAK ROOM 311 !							
Armando Diaz									
Count: 7 Work Orders			Avg. Age of WO's	39			Total for Vado ES	0	\$105.00

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
200676					8/21/2018		24		\$161.00
Medium	Work In Progress				8/21/2018 11:39:37 AM				
Ontiveros, Joe		not have hot water in the kitchen need fix							
Juan Vargas									
198403		Lift Station			7/20/2018		56		\$0.00
Medium	Work In Progress				7/20/2018 1:39:17 PM				
Tellez, Hector		the new effluent sewer pump need to be rewire with a longer extension cord .							
Mario Apodaca									
201030					8/27/2018		18		\$0.00
Medium	Work In Progress				8/27/2018 9:29:48 AM				
Tellez, Hector		in front area outside need fix two wall lights is blinking							
Juan Vargas									
199020					7/31/2018		45		\$0.00
Medium	Work In Progress				7/31/2018 2:06:16 PM				
Marquez, Gerardo		need fix cabinets are missing locks							
Juan Vargas									
197677					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:08:09 AM				
Vargas, Juan		Monthly - Yucca Heights ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
197675					7/3/2018		73		\$0.00
Medium	Work In Progress				7/3/2018 4:08:06 AM				
Vallejo, Albert		Monthly - Yucca Heights ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199470					8/6/2018		39		\$0.00
Medium	Work In Progress				8/6/2018 4:18:10 AM				
Vallejo, Albert		Yearly - Yucca Heights ES-Fire Ext. Insp (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
198692		Custodial			7/26/2018		50		\$0.00
Medium	Work In Progress				7/26/2018 6:29:50 AM				
Villalobos, Jose		Good morning, can we please have a power washer							
Ernesto Diaz						As per Jimmy Carbajal, he is ordering new pressure washers. We currently have none in stock.9/6/2018.			

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
199778					8/8/2018		37		\$167.80
Medium	Work In Progress				8/8/2018 2:58:22 PM				
Vargas, Juan		need replace rest room partitions latches							
Juan Vargas									
201217					8/29/2018		16		\$0.00
Medium	Work In Progress				8/29/2018 11:10:21 AM				
Vargas, Juan		need replace a/c filters							
Juan Vargas									
200652					8/21/2018		24		\$39.25
Medium	Work In Progress				8/21/2018 8:08:09 AM				
Vargas, Juan		need replace door sweeper in play ground area doors							
Juan Vargas									
200883		Kitchen			8/23/2018		22		\$0.00
High	Work In Progress				8/23/2018 1:56:01 PM				
Medina, Eric		Check disposal not working SNP Mgr. Arlene M. (575) 882-6748							
Dino Facio									
Count: 12 Work Orders			Avg. Age of WO's 40			Total for Yucca Heights ES	0		\$368.05
Count: 555 Work Orders			Avg. Age of WO's 38			Grand Total	21		\$21,437.03