

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Alta Vista ECHS

201035		Custodial			8/27/2018		64		\$0.00
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Medium	Work In Progress				8/27/2018 10:22:59 AM				
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Villalobos, Jose
Joey,tambien haber si me puede conseguir un taladro porque no tengo.Gracias

Maria Davila

201315		Classroom			8/30/2018		61		\$0.00
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Medium	Work In Progress	various			8/30/2018 2:48:19 PM				
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Quinones, Paul
Mount teacher plaques on their classroom doors. Melanie in the administration office can specify which classroom doors the plaques are to be mounted to, Locksmith will provide plaques.

Melanie Beegle

201316		Classroom			8/30/2018		61		\$0.00
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Medium	Work In Progress	various			8/30/2018 2:52:03 PM				
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Quinones, Paul
Please mount signs to be mounted on various classrooms. Melanie in the Administration Office can specify where each sign will be mounted. (Ruben Ronquillo place order for signs)

Computer Lab (Qty of 2 please)
Library/Computer Lab
DACC
Chemistry Lab
Biology Lab
Student Restrooms
Girls
Boys

Melanie Beegle

198273					7/18/2018		104		\$0.00
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Medium	Work In Progress				7/18/2018 11:02:04 AM				
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Carbajal, Jimmy
please install new title in the restroom that is in portable
1. the one that is there right now is all broken.

thank you. any question please ask Laura

Laura Vazquez

199761					8/8/2018		83		\$0.00
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Medium	Work In Progress				8/8/2018 1:28:32 PM				
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Marquez, Gerardo
Portable 17 student restroom, please have them to close by them self. when a student or staff member leaves the restroom the door stays open

Laura Vazquez

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Assigned To		Description				Action Taken			
Requester Name									

Location: Alta Vista ECHS

204324 Stairway 10/18/2018 12 \$0.00

Medium Work In Progress various 10/18/2018 11:48:57

Herrera, Marin Please place textured strips to the stairs and ramp walkways to make them non slippery.

Melanie Beegle

200331 8/15/2018 76 \$0.00

Medium Work In Progress 8/15/2018 1:10:15 PM

Marquez, Gerardo requesting 3 little windows in door entrance from portable 1, 2, and 17 please follow up with Mr. Jerry Marquez for any question please ask Ms. De La Garza. thank you, LV

Laura Vazquez

204656 10/24/2018 6 \$0.00

Medium Work In Progress 10/24/2018 11:19:12

Briones, Enrique Please pick up drums from: GMS - Rm 100 (Mr. Sanchez) on Friday, Oct. 26th between 10:30 - 11:00. Drums will be marked "Alta Vista Early College High School" and be placed by the classroom front door. Please deliver to Mrs. Alicia Stevens at AVECHS Room 12.

Melanie Beegle

200489 8/17/2018 74 \$89.30

Medium Work In Progress 8/17/2018 10:48:46 AM

Quinones, Paul please change broken blind that is in portable 1 front office. any questions please ask Melanie

Laura Vazquez

204868 Classroom 10/26/2018 4 \$0.00

Medium Work In Progress 3 10/26/2018 3:12:29 PM

Herrera, Marin At least 2 fluorescent light bulbs are not working and need to be changed out. Teacher states that there is a humming noise from the lights.

Melanie Beegle

203802 10/9/2018 21 \$0.00

Medium Work In Progress 10/9/2018 4:15:13 PM

Marquez, Gerardo Please affix teacher name plaques Paul Adame Physical Education to Portable 10, Lisette Swaim Librarian to Portable 7 & D. Bickel to Portable 4.

Melanie Beegle

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Alta Vista ECHS							
203861		Parking Lot			10/10/2018		20		\$0.00
Medium	Work In Progress				10/10/2018 3:40:26 PM				
Herrera, Marin	Please repaint the parking lot lane lines on Nov. 6, 2018. The 6th is Election Day so AVECHS will only have DACC students.								
Melanie Beegle									
Count: 12 Work Orders		Avg. Age of WO's	49	Total for Alta Vista ECHS			0	\$89.30	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
198886					7/30/2018		92		\$0.00
Medium	Work In Progress	Parent			7/30/2018 2:31:31 PM				
Ambriz, Jose		Vent Cover for air filter on the doors facing the east parking lot is falling off.							
Abby Oliva									
202660		Office			9/20/2018		40		\$0.00
Medium	Work In Progress	Receptionist			9/20/2018 12:38:42 PM				
Chavez, Santos		Need a power pole to eliminate cord. Cord is a trip hazard.							
Michelle Soto									
198199					7/17/2018		105		\$0.00
Medium	Work In Progress				7/17/2018 10:35:18 AM				
Ontiveros, Guadalupe		Relocate Morgan shed closer to the pre-k classrooms.							
Michelle Soto									
202582					9/19/2018		41		\$0.00
Medium	Work In Progress				9/19/2018 10:02:24 AM				
Ronquillo, Ruben		Need to have broken window replaced at pre custodial storage portable. 4 EA. 32 3/4 x 28 single pane glass.							
Arturo Nunez									
198966					7/31/2018		91		\$0.00
Medium	Work In Progress				7/31/2018 1:51:11 AM				
Vallejo, Albert		Yearly - Anthony On Track Pre-K (Yearly) Fire Ext - Refer to PM schedule details.							
Margret Villalobos									
204653					10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 10:10:51				
Ambriz, Jose		At Anthony Pre-K room 105 as an alarm. Alarm says maintenance required. After discussion with Alfredo can you please have HVAC look at this room please.							
Dominique Esparza									
Count: 6 Work Orders			Avg. Age of WO's	63	Total for Anthony - On Track Pre-K (Village)		0		\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
204864					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 2:26:14 PM				
Appelzoller, Fred		Please transfer the ice machine from the kitchen to the lounge. Thank you.							
Jessica Herrera									
203238					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:10:58 AM				
Rincon, Jesus		Monthly - Anthony ES Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
203364					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:13:19 AM				
Rincon, Jesus		Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
199402					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:12 AM				
Vallejo, Albert		Yearly - Anthony ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203276					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:37 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
204909					10/27/2018		3		\$0.00
Medium	Work In Progress				10/27/2018 12:34:07				
Rincon, Jesus		Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
203272					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:33 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Anthony ES

203039 9/27/2018 33 \$0.00

Medium Work In Progress 9/27/2018 10:20:23 AM

Villalobos, Jose check out shower scrubber to see if its repairable

David Vega

204153 10/15/2018 15 \$0.00

High Work In Progress 10/16/2018 11:11:41

Carrasco, Danny Vandalism to Gator and Work Truck on 10/13/18 - Stolen Dewalt Drill, Saw Saw and Batteries, Gas Stihl Weed eater and Gas Blower.

Jesus Rincon

204221 10/17/2018 13 \$0.00

Medium Work In Progress 10/17/2018 8:11:15 AM

Vallejo, Albert Replace damaged fences on northwest and southwest areas

Albert Vallejo

197848 7/10/2018 31 5 \$7,147.69

Medium Work In Progress 7/10/2018 6:43:47 AM 8/10/2018

Vallejo, Albert Create access for temporary parent drop off Fences and concrete have been modified for a drop-off area.

Albert Vallejo

203660 10/8/2018 22 \$0.00

Medium Work In Progress lower grade 10/8/2018 10:36:42 AM

Rincon, Jesus Mr. Rincon As per Mr. Carmona please cut weeds in lower playground and mow the grass. thank you

Jessica Lopez

204823 Office 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 8:20:29 AM

Briones, Enrique Deliver 9 boxes of Science Adoption Instructional Materials.

Theresa Ramirez

204382 10/19/2018 11 \$0.00

Medium Work In Progress 10/19/2018 7:43:47 AM

Villalobos, Jose 10/19/2018. John Deere Lawn Mower #0405, Is In Need Of Motor Oil And Antifreeze

Jesus Rincon

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Anthony ES										
204740					10/25/2018		5		\$10.47	
Medium	Work In Progress			10/25/2018 9:45:08 AM						
Marquez, Gerardo	We are having difficulty opening/closing the main door it seems it dropped again. It is scraping the floor. Please check than you									
Jessica Lopez										
203486					10/2/2018		28		\$0.00	
Medium	Work In Progress			10/2/2018 3:11:56 PM						
Carrasco, Danny	10/2/2018. Requesting Traffic Yellow Paint									
Jesus Rincon										
204730					10/25/2018		5		\$0.00	
Medium	Work In Progress			10/25/2018 8:27:08 AM						
Flores, Pete	gater serial#uvae0903 doesn't have good power									
David Vega										
204393					10/19/2018		11		\$0.00	
Medium	Work In Progress			10/19/2018 10:11:59						
Flores, Pete	10/19/2018. Gator Left Tire Doesn't Hold Air Any More.									
Jesus Rincon										
204294					10/18/2018		12		\$0.00	
Medium	Work In Progress			10/18/2018 7:41:05 AM						
Flores, Pete	10/18/2018. Right Wheel Was Damaged On Gator, That Day With The Accident Of The Vandalism.									
Jesus Rincon										
199215	Main Building				8/2/2018		89		\$0.00	
Medium	Work In Progress			8/2/2018 1:58:46 PM						
Marquez, Gerardo	having problems with postal box lock please check out									
David Vega										
Count: 20 Work Orders			Avg. Age of WO's	25				Total for Anthony ES	5	\$7,158.16

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Berino ES

204496 10/22/2018 8 \$0.00

Medium Work In Progress 10/22/2018 2:43:31 PM

Chavez, Santos Need some assistance to install 2 new Emergency lights.

Thank you

Marin Herrera

203166 9/30/2018 10/31/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:09:24 AM

Miranda, Danny Yearly - Berino ES R9 (Radiator Hot)(Yearly) - Refer to PM schedule details.

Margret Villalobos

203648 10/8/2018 22 \$0.00

Medium Work In Progress 10/8/2018 8:52:12 AM

Appelzoller, Fred checked boiler room and it looks like a pump is making a loud noise needs attention.

Marin Herrera

204927 Main Building Classroom 10/29/2018 1 \$0.00

Medium Work In Progress all classrooms 10/29/2018 9:28:51 AM

Herrera, Marin Install cubbies outside of classrooms

Michelle Guerra

197974 Main Building Pump House 7/11/2018 111 \$0.00

Medium Work In Progress 7/11/2018 8:53:19 AM

Apodaca, Mario Berino elementary NFPA25 water tank inspection 60,000 gal tank

Mario Apodaca

204912 10/29/2018 1 \$0.00

Medium Work In Progress 10/29/2018 7:38:26 AM

Herrera, Marin Need 12 large orange cones to put at teachers parking lot to stop parents from entering to pick up their kids after school.

Marin Herrera

204854 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 11:57:28

Herrera, Marin 2 water fountain faucet are leaking in playground area.

Marin Herrera

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Assigned To	Description								
Requester Name									
Location: Berino ES									
204090					10/15/2018		15		\$0.00
Medium	Work In Progress			10/15/2018 1:36:46 PM					
Herrera, Marin	Need 2 boxes of 16x20x1 filters								
Marin Herrera									
204824		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:20:55 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
203984					10/12/2018		18		\$0.00
Medium	Work In Progress			10/12/2018 8:08:25 AM					
Herrera, Marin	Would like to order a Leaf Vacuum STIHL item# SH 86 C-E Edger STIHL item# FC 56 C-E. Also 1 gal of round up to pretreat the ground as I'm cutting weeds.								
Marin Herrera									
204922		Kitchen			10/29/2018		1		\$0.00
High	Work In Progress			10/29/2018 8:36:41 AM					
Medina, Eric	Freezer keeps defrosting and temp rises								
Dino Facio									
203273					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:34 AM					
Vallejo, Albert	Monthly - Berino ES - Fire Pump Engine - Refer to PM schedule details.								
Margret Villalobos									
203258					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:19 AM					
Vallejo, Albert	Monthly - Berino ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
199403					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:13 AM					
Vallejo, Albert	Yearly - Berino ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
203608					10/8/2018	10/23/2018	22		\$0.00
Medium	Work In Progress				10/8/2018 2:38:22 AM				
Chavez, Saul		Monthly - QRTLY BLDG INSP REPORTS (BE) - Refer to PM schedule details.							
Jimmy Carbajal									
204844					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 10:11:14				
Appelzoller, Fred		Relocate ice machine from kitchen to teacher's lounge.							
Jessica Herrera									
Count: 16 Work Orders			Avg. Age of WO's	24		Total for Berino ES	0	0	\$0.00

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

204746					10/25/2018		5		\$0.00
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Medium	Work In Progress				10/25/2018 10:50:20				
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Ontiveros, Joe
Please install the ice machine from the kitchen in the lounge if possible. If cannot be installed in lounge, please ask Principal Duque for alternate locations. Thank you.

Jessica Herrera

204208					10/17/2018	11/2/2018	13		\$0.00
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Medium	Work In Progress				10/17/2018 12:53:28				
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Villalobos, Margret
Monthly - Chaparral ES Qtrly Chiller Inspection - Refer to PM schedule details. EM Latrice 10/17/18

Margret Villalobos

204918	Main Building	Office			10/29/2018		1		\$0.00
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High	Work In Progress	office			10/29/2018 8:15:39 AM				
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Marquez, Gerardo
button to open doors does not work. see front office. needs to be fixed asap

Jennifer Corral

204424					10/19/2018		11		\$0.00
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Medium	Work In Progress				10/19/2018 3:09:18 PM				
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Marquez, Gerardo
Minor adjustments have been noted as being needed by Lock Smith on doors. Please make list of things that need to be addressed. Dominique will check to see when 1 year warranty expires.

Dominique Esparza

203090	Main Building	Restroom			9/28/2018		32		\$0.00
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Medium	Work In Progress				9/28/2018 7:25:11 AM				
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Ortiz, Alfredo
six grade restroom hand blower is broke part the part is in closet next to restroom

Adrian Flores

199404					8/6/2018		85		\$0.00
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Medium	Work In Progress				8/6/2018 4:17:14 AM				
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Vallejo, Albert
Yearly - Chaparral ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

204825		Office			10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 8:21:22 AM				
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Briones, Enrique
Deliver 9 boxes of Science Adoption Instructional Materials.

Theresa Ramirez

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
202495	Main Building	Parking Lot			9/18/2018		42		\$0.00
Medium	Work In Progress				9/18/2018 9:02:01 AM				
Saucedo, Luis		handicap sidewalk need to repaint blue							
Adrian Flores									
203037	Main Building	Custodial			9/27/2018		33		\$0.00
Medium	Work In Progress				9/27/2018 10:16:41 AM				
Villalobos, Jose		Need wood handle steel manure fork and true temper fiberglass handle steel garden rake for put up weeds and pineneedles around campus							
Adrian Flores									
203653	Main Building	Classroom			10/8/2018		22		\$0.00
Medium	Work In Progress	123			10/8/2018 9:12:34 AM				
Tellez, Hector		lights on one section of the library do not work. See Library							
Jennifer Corral									
204958	Main Building	Office			10/29/2018		1		\$0.00
Medium	Work In Progress	storage room			10/29/2018 3:03:15 PM				
Marquez, Gerardo		Please change core to match the room located in the hallway. Need key changed. See Office							
Jennifer Corral									
201574	Main Building	Office			9/4/2018		56		\$0.00
Medium	Work In Progress				9/4/2018 9:30:05 AM				
Ambriz, Jose		Custodian and maintenance office room 401 need a heater for upcoming winter							
Adrian Flores									
203168					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:09:27 AM				
Vargas, Juan		Yearly - Chaparral ES H-6 Furnance Gas (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
200234	Main Building	Classroom			8/14/2018		77		\$0.00
Medium	Work In Progress				8/14/2018 10:38:51 AM				
Marquez, Gerardo		classroom 331 need institutional lock student running to next doo classroom							
Adrian Flores									
Count: 14 Work Orders			Avg. Age of WO's	29			Total for Chaparral ES	0	\$0.00

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Assigned To		Description							
Requester Name									

Location: Chaparral HS

204813 Q-Wing Classroom 10/25/2018 5 5:06:07 PM \$0.00

Medium Work In Progress Q4, Q6, Q2 10/25/2018 5:06:07 PM

Marquez, Gerardo Per Fire Marshall locks on cages cannot be locks or chains. We need to have the locks done and have 1 key for each set of cages. A key for Q2, a key for Q4 and a key for Q6. (Ms. Lopez)

Mireya Meza

203219 9/30/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:10:39 AM

Acuna, Johnny Monthly - Chaparral HS A16 (Fan Exhst.)(S. Annual) - Refer to PM schedule details.

Margret Villalobos

203584 10/8/2018 22 \$0.00

Medium Work In Progress 10/8/2018 2:37:58 AM

Acuna, Johnny Monthly - Chaparral HS-New Gym Rooftop Units (10) - Refer to PM schedule details.

Margret Villalobos

204311 H-Wing Auditorium 10/18/2018 12 \$0.00

Medium Work In Progress new gym 10/18/2018 10:57:00

Marquez, Gerardo Jerry please make 10 copies of new keys made for the cage to the light switches in the new gym. I have the keys. Please stop by my office. (Mireya Meza)

Mireya Meza

200245 Q-Wing Classroom 8/14/2018 77 \$0.00

Medium Work In Progress Q building 8/14/2018 12:15:11 PM

Ambriz, Jose The air compressor in Q building does not work. (Mr. Bennett, Q building)

Mireya Meza

204767 10/25/2018 5 \$6.96

Medium Work In Progress 10/25/2018 3:05:11 PM

Acuna, Johnny Need (2) 4L-380 Fan Belts for Welding shop Rooftop Exhaust Fans.

Johnny Acuna

204768 10/25/2018 5 \$0.00

Medium Work In Progress 10/25/2018 3:06:37 PM

Acuna, Johnny Need (2) AP81 Fan Belts for Auto Shop rooftop Exhausts Fans.

Johnny Acuna

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

200241 8/14/2018 77 \$0.00

Medium Work In Progress 8/14/2018 11:19:22 AM

Tellez, Hector Please wire up Air-Compressor outside of Art Room in back of the Q-Bldg.

Johnny Acuna

200230 Q-Wing Classroom 8/14/2018 77 \$0.00

Medium Work In Progress Q4 8/14/2018 10:14:15 AM

Tellez, Hector Need 230V power for 3 machines. (Mr. Bennett, Q4)

Mireya Meza

202576 Q-Wing Classroom 9/19/2018 41 \$0.00

Medium Work In Progress Q6 9/19/2018 8:53:17 AM

Tellez, Hector When turning on the breaker for lifts in the automotive class only one runs continuously and the other two popped the breaker. Don't know if there is a short or they weren't connected correctly. (Mr. Tarin, Q6)

Mireya Meza

201366 Field House Restroom (Girls) 8/31/2018 60 \$0.00

Medium Work In Progress 8/31/2018 6:00:40 AM

Ontiveros, Joe Girls restroom by concession stand 6th stall is throwing water. Field house

Jesus Urquidi

203266 9/30/2018 10/8/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:11:27 AM

Acuna, Johnny Monthly - Chaparral HS Roof Inspection - Refer to PM schedule details.

Margret Villalobos

201211 I-Wing Classroom 8/29/2018 62 \$0.00

Medium Work In Progress Band room 8/29/2018 9:47:19 AM

Flores, Pete Please make 2 copies of band truck key. Please bring keys to Mireya Meza. (Mireya Meza)

Mireya Meza

204717 10/25/2018 5 \$0.00

Medium Work In Progress 10/25/2018 7:21:07 AM

Flores, Pete Requesting a truck for the 6th of November to move heavy and long tables from one building to another they will not fit on gator.

Jesus Urquidi

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
204652	A-Wing	Cafeteria			10/24/2018		6		\$0.00
Medium	Work In Progress	Main cafeteria			10/24/2018 9:31:48 AM				
Acuna, Johnny We have 2 leaks from the roof in the main cafeteria. (Mrs. Juana Montelongo, cafeteria manager)									
Mireya Meza									
198950	Field House	Athletic Field			7/30/2018		92		\$0.00
Medium	Work In Progress	Soccer field			7/30/2018 5:28:47 PM				
Ontiveros, Guadalupe Please maintain soccer fields from Aug - Nov by keeping grass cut and following water schedule. Please stripe the soccer fields by Aug 13 and touch up thru out the season. (coach A. Hernandez, Sazo)									
Mireya Meza									
204739					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 9:23:46 AM				
Acuna, Johnny Need 5 ELKAY Front Plastic push bars for Water fountains.									
Johnny Acuna									
204944	A-Wing	Office			10/29/2018		1		\$0.00
Medium	Work In Progress	front office			10/29/2018 1:37:18 PM				
Acuna, Johnny The frig in the front office is not making ice. Johnny will you please check for problem. (Mireya Meza)									
Mireya Meza									
201379	Q-Wing	Classroom			8/31/2018		60		\$0.00
Medium	Work In Progress	Q4			8/31/2018 11:01:15 AM				
Acuna, Johnny Need air compressor working. (Mr. Bennett, Q4)									
Mireya Meza									
202742	R-Wing	Classroom			9/21/2018		39		\$0.00
Medium	Work In Progress	R1			9/21/2018 3:04:50 PM				
Acuna, Johnny Please replace lights in classroom. (Mr. Gabaldon, R1)									
Mireya Meza									
204476	E-Wing	Classroom			10/22/2018		8		\$0.00
Medium	Work In Progress	E1			10/22/2018 10:51:33				
Acuna, Johnny May I please have a strip placed outside my door to display students work. (Mrs. Meador, E1)									
Mireya Meza									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
200885	H-Wing	Auditorium			8/23/2018		68		\$0.00
Medium	Work In Progress	main gym girls			8/23/2018 2:26:21 PM				
Acuna, Johnny		Please remove the middle section lockers in the girls basketball dressing room in the main gym. (Ms. Lopez, principal)							
Mireya Meza									
204245	H-Wing	Auditorium			10/17/2018		13		\$0.00
Medium	Work In Progress	old gym			10/17/2018 12:13:44				
Acuna, Johnny		Lights need to be replaced in the girls P.E. locker room in the old gym. (Ms. Ulibarri, girls locker room)							
Mireya Meza									
204246	A-Wing	Library			10/17/2018		13		\$0.00
Medium	Work In Progress	Library			10/17/2018 12:15:05				
Acuna, Johnny		Multiple lights need bulbs replaced in the library. (Ms. DeVine, libarian)							
Mireya Meza									
199816	A-Wing	Library			8/8/2018		83		\$0.00
Medium	Work In Progress	library			8/8/2018 4:40:05 PM				
Acuna, Johnny		Please install TV in Deputy Urbina's office. (Ms. Lopez, principal)							
Mireya Meza									
204147	Q-Wing	Classroom			10/16/2018		14		\$0.00
Medium	Work In Progress	Q3			10/16/2018 10:12:40				
Acuna, Johnny		Must make hole in wall for exhaust fan for Epilog Laser in Q1. Used for computer graphics curriculum to train students. (Mrs. Campbell, Q3)							
Mireya Meza									
204291	R-Wing	Classroom			10/17/2018		13		\$8.26
Medium	Work In Progress	R5			10/17/2018 4:31:51 PM				
Acuna, Johnny		Please install grease trap chemical dispenser. (Mrs. Garcia, R5)							
Mireya Meza									
203016	R-Wing	Classroom			9/26/2018		34		\$0.00
Medium	Work In Progress	R5			9/26/2018 4:42:23 PM				
Acuna, Johnny		1st cooler is leaking water from inside: top condensation hose is cracked / broken. (Mrs. Garcia, R5)							
Mireya Meza									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

204840 A-Wing Storage 10/26/2018 4 \$0.00

Medium Work In Progress Storage 10/26/2018 8:41:42 AM

Acuna, Johnny Can you please install the hooks in the storage room to relocate my gold storage area. I have talked to Johnny about what we are doing already. He knows which storage rooms I am talking about. (coach Y)

Mireya Meza

202417 9/17/2018 43 \$134.90

Medium Work In Progress 9/17/2018 8:49:38 AM

Acuna, Johnny Need a Complete Box of 2-Lamp Ballasts 277v to replace burned out ballasts in the hallway restrooms and Locker Rooms. All remaining ballasts will be put into shed stock and be used when needed.

Johnny Acuna

204822 Office 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 8:19:39 AM

Briones, Enrique Deliver 8 boxes of Science Adoption Instructional Materials to the A.P.

Theresa Ramirez

201556 9/3/2018 57 \$0.00

Medium Work In Progress 9/3/2018 5:18:19 AM

Apodaca, Mario Monthly - Chaparral HS - Grease Trap (Cul/Auto) - Refer to PM schedule details.

Margret Villalobos

204957 Office 10/29/2018 1 \$0.00

Medium Work In Progress 10/29/2018 3:00:12 PM

Briones, Enrique Deliver 1 box (RUCKUS ZF R500 WIRELESS ACCESS POINT). PO# 181902431.

Theresa Ramirez

204905 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 4:23:41 PM

Briones, Enrique Please deliver the white panel truck to Chap High so the custodians can move the art room tables to a different location, need to deliver truck on or before Monday Nov 5th. Thank you in advance

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

204931	R-Wing	Classroom			10/29/2018		1		\$0.00
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Medium	Work In Progress	R5			10/29/2018 10:40:17				
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Marquez, Gerardo
Need door handle with lock and key for culinary arts classroom. Please stop by and see Mr. Martinez AP.

Mireya Meza

204855	H-Wing	Classroom			10/26/2018		4		\$0.00
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Medium	Work In Progress	Band room			10/26/2018 12:28:23				
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Marquez, Gerardo
Instrument door lock is out of order. It will not open even when unlocked. It is the door with the "STOP" sign on it. (Mr. Rios, band room)

Mireya Meza

204812	F-Wing	Foyer			10/25/2018		5		\$0.00
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Medium	Work In Progress	Foyer			10/25/2018 5:03:48 PM				
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Marquez, Gerardo
Please adjust door in back of F wing south side. (Security)

Mireya Meza

203826	A-Wing	Office			10/10/2018		20		\$0.00
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Medium	Work In Progress	ROBERT MATA			10/10/2018 11:15:56				
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Briones, Enrique
PLEASE DELIVER THE FOLLOWING ITEMS TO: R. MATA

PO #181901708 - 1BOX (MEDICAL SUPPLIES) - CHS TRAINER

Terry Alvarado

203732					10/9/2018		21		\$0.00
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Medium	Work In Progress				10/9/2018 9:26:08 AM				
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Villalobos, Jose
Please pick up and repair Stihl Blower. Pull Starting Rope broke.

Johnny Acuna

204395	Q-Wing	Hallway/Corridor			10/19/2018		11		\$0.00
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Medium	Work In Progress	sidewalk going			10/19/2018 10:59:30				
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Vallejo, Albert
Sidewalk leading up to the Q building has a large broken section that needs to be repaired. (Victoria Lopez, principal)

Mireya Meza

203280					9/30/2018		30		\$0.00
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Medium	Work In Progress				9/30/2018 2:11:41 AM				
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Vallejo, Albert
Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.

Margret Villalobos

10/30/2018 11:02:18 AM

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
204182					10/16/2018		14		\$0.00
Medium	Work In Progress				10/16/2018 3:40:11 PM				
Acuna, Johnny		Need to make concrete curb outdoors next to door in Boy's locker room to old Gym. Also, need to caulk around all corners and joints.							
Johnny Acuna									
197645					7/3/2018		119		\$0.00
Medium	Work In Progress				7/3/2018 4:07:37 AM				
Vallejo, Albert		Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.							
Margret Villalobos									
199416					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:24 AM				
Vallejo, Albert		Yearly - Chaparral HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203277					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:38 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
203269					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:30 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
204908					10/27/2018		3		\$0.00
Medium	Work In Progress				10/27/2018 12:34:06				
Acuna, Johnny		Daily - Chaparral HS - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
198373		Athletic Field			7/20/2018		102		\$18.80
Medium	Work In Progress	Baseball			7/20/2018 9:26:23 AM				
Gonzalez, Salvador		Mini baseball batting cages Quantity: 3 Size: 12H X 14W X 35L Nets: to be purchased by athletics Location: Per school request							
		Needed By January 1, 2019 See Mr. Mata							
Terry Alvarado									
202652					9/20/2018		40		\$0.00
Medium	Work In Progress				9/20/2018 9:46:38 AM				
Vallejo, Albert		Install fence around practice pitching area							
Albert Vallejo									
203764					10/9/2018		21		\$0.00
High	Work In Progress				10/9/2018 3:19:19 PM				
Acuna, Johnny		Install door sweeps as needed on all exterior doors.							
Albert Vallejo									
204932		Kitchen			10/29/2018		1		\$0.00
High	Work In Progress				10/29/2018 10:44:19				
Villalobos, David		Disposal stuck motor shut off							
Dino Facio									
201964		Kitchen			9/10/2018		50		\$0.00
High	Work In Progress				9/10/2018 9:09:27 AM				
Villalobos, David		Ice machine not making ice (defrost) SNP Mgr. Juanita M. (575) 882-6717							
Dino Facio									
204737					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 9:19:04 AM				
Ontiveros, Guadalupe		On November 6th we are going to be moving the Art equipment back into the original art Classroom at CHS. We have a few tables and a kiln that we are going to need to move and are wondering if you can have someone bring a fork lift or tractor to help move some of the heavier tables and kiln to the new locations?							
Vicky Lopez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Chaparral HS										
204941					10/29/2018		1		\$0.00	
Medium	Work In Progress				10/29/2018 1:28:11 PM					
Ontiveros, Joe		Need to replace corroded pipe to the fire sprinkler system inside the Electric fire pump room located within the main building. Pipe is located on the left bottom side going into the Electric fire pump room.								
Johnny Acuna										
201658	R-Wing	Classroom			9/5/2018		55		\$67.41	
Medium	Work In Progress	R5			9/5/2018 8:33:05 AM					
Ontiveros, Joe		Need electrician and plumber for installing new stove and char broiler. Please set up a time & date to meet with Assurance fire employee to discuss fire Ansel system.								
Mireya Meza										
Count: 55 Work Orders		Avg. Age of WO's 31			Total for Chaparral HS			0	\$236.33	

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
200589	Main Building	Exterior			8/20/2018		71		\$0.00
Medium	Work In Progress	various locations			8/20/2018 12:08:13 PM				
Ontiveros, Guadalupe									
Spray fields, along fence, between 100 and 400 hall for sticker patches									
Maria Garcia									
202945					9/26/2018		34		\$0.00
Medium	Work In Progress	various locations			9/26/2018 8:09:42 AM				
Perez, M. Carmen									
Please replace all soap dispensers									
Maria Garcia									
202947	Main Building	Restroom			9/26/2018		34		\$0.00
Medium	Work In Progress	various locations			9/26/2018 8:12:58 AM				
Perez, M. Carmen									
replace toilet paper dispensers									
Maria Garcia									
204862					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 1:55:00 PM				
Marquez, Gerardo									
Please inventory and reissue keys from Alfredo Ortiz to Jimmie J. on Monday 10/29/18.									
Margret Villalobos									
204933		Mechanical			10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 10:52:14				
Ambriz, Jose									
Need assistance to repair water leak on heating hot water lines.									
Alfredo Ortiz									
204861					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 1:50:07 PM				
Carrasco, Danny									
Danny please conduct tool inventory on Monday 10/29/18 for Alfredo Ortiz he will be moving to WW Tech and new BM Jimmie will be placed at CMS.									
Margret Villalobos									
201897		Classroom			9/7/2018		53		\$0.00
Medium	Work In Progress				9/7/2018 3:27:11 PM				
Vallejo, Albert									
Attention to Ruben Warehouse, Need 3 windows and several screens replaced.									
Alfredo Ortiz									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral MS									
204069		Kitchen			10/15/2018		15		\$0.00
High	Work In Progress			10/15/2018 9:23:47 AM					
Carbajal, Jimmy	Floor tiles and wall molding underneath three compartment sink are coming apart need to be repaired as per State Insp. SNP Mgr. (575) 882-6708		Asp A. Ortiz, spoke to Jimmy - Warranty Issue						
Dino Facio									
204306		Custodial			10/18/2018		12		\$0.00
Medium	Work In Progress			10/18/2018 10:12:16					
Briones, Enrique	buenos dias nesecito gas para la maquina delos pisos GRACIAS								
M. Carmen Perez									
199760		Kitchen			8/8/2018		83		\$0.00
High	Work In Progress			8/8/2018 1:25:01 PM					
Medina, Eric	Check milk cooler temp fluctuating SNP Mgr. Norma P. (575) 882-6708								
Dino Facio									
203259					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:20 AM					
Vallejo, Albert	Monthly - Chaparral MS Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
199415					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:23 AM					
Vallejo, Albert	Yearly - Chaparral MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
197918	Main Building	Hallway/Corridor			7/10/2018		112		\$0.00
Medium	Work In Progress	100 Hall		7/10/2018 3:53:08 PM					
Ramirez, Cora	Panel reading error in corridor see Mr. Owen								
Maria Garcia									
200165	Main Building	Office			8/13/2018		78		\$0.00
Medium	Work In Progress	front office		8/13/2018 3:46:37 PM					
Marquez, Gerardo	Requesting secretaries door to be a concession door (door that the top is open and the bottom can be closed) ~Mrs. Maria Hernandez								
Maria Garcia									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
204867					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 3:02:02 PM				
Ortiz, Alfredo		Need to clean all Electrical and Mechanical rooms.							
Alfredo Ortiz									
204672	Main Building	Classroom			10/24/2018		6		\$0.00
Medium	Work In Progress	handicap ramp			10/24/2018 2:00:06 PM				
Ortiz, Alfredo		please lay some slip strips when handicap ramp is wet it becomes very slippery. See Maria Secretary							
Maria Garcia									
204678		Roof			10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 3:19:42 PM				
Ortiz, Alfredo		Need to drain the water from all the master cools, so they won't freeze.							
Alfredo Ortiz									
204819		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:18:00 AM				
Briones, Enrique		Deliver 4 boxes of Science Adoption Instructional Materials to the A.P.							
Theresa Ramirez									
204723	Main Building	Restroom (Girls)			10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 7:55:49 AM				
Ortiz, Alfredo		Need to replace Hand Dryer in girls restroom.							
Alfredo Ortiz									
201757	Main Building	Restroom			9/6/2018		54		\$0.00
Medium	Work In Progress	various locations			9/6/2018 10:25:03 AM				
Perez, M. Carmen		Please install paper dispensers and soap dispensers in all restrooms							
Maria Garcia									
201554					9/3/2018		57		\$0.00
Medium	Work In Progress				9/3/2018 5:18:17 AM				
Flores, Pete		Monthly - CHM-UV-0514 PM Service - Refer to PM schedule details.							
Margret Villalobos									
199505	Main Building	Exterior			8/6/2018		85		\$0.00
Medium	Work In Progress	Courtyard			8/6/2018 11:12:23 AM				
Perez, M. Carmen		Powerwash sidewalks around building next to gym and leading out to fields							
Maria Garcia									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
203853		Restroom			10/10/2018		20		\$0.00
Medium	Work In Progress				10/10/2018 3:16:53 PM				
Tellez, Hector		Need assistance to re-wire and install two light fixtures. in the 300 restroom entrance.							
Alfredo Ortiz									
203532		Classroom			10/3/2018		27		\$0.00
Medium	Work In Progress				10/3/2018 9:10:05 AM				
Ontiveros, Joe		Having problem with water valve in Science room need assistance.							
Alfredo Ortiz									
199851	Main Building	Classroom			8/9/2018		82		\$0.00
Medium	Work In Progress	Baseball Field			8/9/2018 9:59:41 AM				
Tellez, Hector		Need Electricity at Baseball Field for use of pitching machine. We are having to use three 50' extension cords to power up machine. This could lead to a very dangerous situation for our student athletes and coaching staff. See Mr. Owen							
Maria Garcia									
202889		Parking Lot			9/25/2018		35		\$0.00
Medium	Work In Progress				9/25/2018 2:26:42 PM				
Tellez, Hector		Having problem with the main breaker for outside poles lights keeps tripping.							
Alfredo Ortiz									
200571	Main Building	Hallway/Corridor			8/20/2018		71		\$795.00
Medium	Work In Progress				8/20/2018 9:51:26 AM				
Ambriz, Jose		The Refrigerated water Fountain won't stop running. Water coming out all the time.							
Alfredo Ortiz									
204671	Main Building	Classroom			10/24/2018		6		\$0.00
Medium	Work In Progress	various locations			10/24/2018 1:56:47 PM				
Marquez, Gerardo		Please change locks on all doors as per fire Marshall inspection see Alfredo Ortiz for better explanation							
Maria Garcia									
197993	Main Building	Office			7/11/2018		111		\$0.00
Medium	Work In Progress	office			7/11/2018 3:03:49 PM				
Marquez, Gerardo		Need 3copies of keys A206							
Maria Garcia									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Chaparral MS							
201992					9/10/2018		50		\$0.00
Medium	Work In Progress				9/10/2018 1:28:09 PM				
Marquez, Gerardo		Need locksmith in room 301, can't open filing cabinet, key just turns.							
Alfredo Ortiz									
Count: 30 Work Orders		Avg. Age of WO's	41			Total for Chaparral MS	0		\$795.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Pride HS

202044 9/11/2018 49 \$0.00

Medium Work In Progress 9/11/2018 8:07:34 AM

Marquez, Gerardo LATCH WAS PULLED OFF MAIN ENTRY DOOR.
PLEASE CHECK IT OUT.

Gerardo Marquez

200862 Office 8/23/2018 68 \$0.00

Medium Work In Progress Confemce 8/23/2018 10:06:08 AM

Ambriz, Jose Ice machine switch has to be switched off and on to
make ice.

Maria Carbajal

203078 9/27/2018 33 \$0.00

Medium Work In Progress 9/27/2018 3:52:11 PM

Chavez, Santos need an electrical outlet above new door in front of
kitchen

Paul Quinones

202687 Exterior 9/20/2018 40 \$0.00

Medium Work In Progress 9/20/2018 3:42:54 PM

Ontiveros, Guadalupe Move the Security Guard Shack next to the Tuff shed by
the trash can's where it was originally going to be. It is
getting damaged in the spot its at. Already replaced pexi
glass once.

Maria Carbajal

202449 9/17/2018 43 \$0.00

Medium Work In Progress 9/17/2018 2:40:51 PM

Saucedo, Luis need to replace few chrome plated hinge kit for restroom
partitions

Luis Saucedo

198402 Exterior 7/20/2018 102 \$0.00

Medium Work In Progress landscape 7/20/2018 1:32:49 PM

Ontiveros, Guadalupe Weeds need to be sprayed on rock landscape and
around grounds.

Maria Carbajal

200317 Exterior 8/15/2018 76 \$0.00

Medium Work In Progress Security golf cart 8/15/2018 10:26:05 AM

Flores, Pete Golf cart for Security Dept. is having problems with left
back tire. Tire feels on even.

Maria Carbajal

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Pride HS							
204841					10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:46:32 AM					
Gonzalez, Salvador		Please weld trash can back to bracket next to cafeteria							
Marin Herrera									
200243					8/14/2018		77		\$0.00
Medium	Work In Progress			8/14/2018 11:56:57 AM					
Marquez, Gerardo		doors to portables #7, and 8 need replacing both doors from the bottom are rusted out from threshold.							
Paul Quinones									
199471					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:18:11 AM					
Vallejo, Albert		Yearly - Desert Pride HS -Fire Ext. Insp (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203260					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:21 AM					
Vallejo, Albert		Monthly - Desert Pride Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
198489					7/23/2018		99		\$0.00
Medium	Work In Progress			7/23/2018 11:24:44 AM					
Vallejo, Albert		Open new serving window in cafeteria area.							
Albert Vallejo									
204390		Kitchen			10/19/2018		11		\$0.00
High	Work In Progress			10/19/2018 10:00:15					
Medina, Eric		Steam line cold unit not turning on not working							
Dino Facio									
198401		Dressing Room			7/20/2018		102		\$0.00
Medium	Work In Progress	Gym		7/20/2018 1:28:46 PM					
Appelzoller, Fred		Drains in are clogged in boys dressing room in the Gym.							
Maria Carbajal									
Count: 14 Work Orders			Avg. Age of WO's 59		Total for Desert Pride HS			0	\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
204845					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 10:12:16				
Ortiz, Alfredo		relocate ice machine from kitchen to teacher's lounge.							
Jessica Herrera									
199980		Kitchen			8/10/2018		81		\$0.00
High	Work In Progress				8/10/2018 2:06:25 PM				
Villalobos, David		Check disposal making loud noise when in use SNP Mgr. Patricia C. (575) 882-6717							
Dino Facio									
204079		Custodial			10/15/2018		15		\$0.00
Medium	Work In Progress				10/15/2018 11:56:05				
Briones, Enrique		Buenos dias por favor nesecito gas propaen para la buffer gracias							
Laura Sandoval									
199093					8/1/2018		90		\$0.00
Medium	Work In Progress				8/1/2018 9:20:25 AM				
Gonzalez, Salvador		please I need a truck rack for ladder , truck # 110							
Luis Saucedo									
202942		Kitchen			9/26/2018		34		\$0.00
High	Work In Progress				9/26/2018 8:01:04 AM				
Villalobos, David		Check sprayer on skillet manager claims not long enough SNP Mgr. Patricia C. (575) 882-6717							
Dino Facio									
200641		Kitchen			8/21/2018		70		\$0.00
High	Work In Progress				8/21/2018 7:21:57 AM				
Medina, Eric		Check Walk In at 50° SNP Mgr. Patricia C. (575) 882- 6717							
Dino Facio									
198480	Main Building				7/23/2018		99		\$0.00
Medium	Work In Progress	412/411			7/23/2018 10:26:31 AM				
Carbajal, Jimmy		the linoleum immediately located around the toilet has lifted and will allow the urine to flow in and under the tiles							
Elizabeth Hernandez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
198892	Main Building	Portables			7/30/2018		92		\$0.00
Medium	Work In Progress	412 Ms.			7/30/2018 2:58:35 PM				
Carbajal, Jimmy Please remove the carpet in the Early Childhood classroom and replace with tile									
Elizabeth Hernandez									
199197					8/2/2018		89		\$0.00
Medium	Work In Progress				8/2/2018 11:04:47 AM				
Carbajal, Jimmy Portables 420,421 need carpet removed and replaced with tile/linoleum.									
Elizabeth Hernandez									
203261					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:23 AM				
Vallejo, Albert Monthly - Desert Trail ES - Fire Sprinkler Insp. - Refer to PM schedule details.									
Margret Villalobos									
200697	Main Building	Classroom			8/21/2018		70		\$0.00
Medium	Work In Progress	420-421			8/21/2018 2:07:26 PM				
Gonzalez, Salvador For portables 420-421 wooden ramps need to be replaces with metal ones.									
Elizabeth Hernandez									
199405					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:15 AM				
Vallejo, Albert Yearly - Desert Trail ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.									
Margret Villalobos									
200656	Main Building				8/21/2018		70		\$0.00
Medium	Work In Progress	Nurse office			8/21/2018 8:42:18 AM				
Marquez, Gerardo Bathroom door in nurse's office keeps getting stuck, very hard to open.									
Elizabeth Hernandez									
204826		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:21:47 AM				
Briones, Enrique Deliver 9 boxes of Science Adoption Instructional Materials.									
Theresa Ramirez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
200239					8/14/2018		77		\$0.00
Medium	Work In Progress				8/14/2018 11:01:06 AM				
Ronquillo, Ruben		tint windows, please see Ms. Barajas							
Albert Vallejo									
204632	Main Building	Classroom			10/23/2018		7		\$0.00
Medium	Work In Progress	400,401,402,41			10/23/2018 4:08:19 PM				
Ronquillo, Ruben		Need Plexiglas replaced in the windows in doors with glass so they can put tint on them.							
Elizabeth Hernandez									
204480	Main Building	Hallway/Corridor			10/22/2018		8		\$0.00
Medium	Work In Progress	Kinder hallway			10/22/2018 11:06:19				
Vargas, Juan		The panel in kinder hallway near room 206 of coming off.							
Elizabeth Hernandez									
204236					10/17/2018		0		\$0.00
Medium	Work In Progress	419			10/17/2018 10:51:10	10/17/2018			
Vargas, Juan		We need whiteboards moved from 419 to portable 420.							
		dry erase boards will be moved by maintenance.							
Hernandez, Elizabeth									
204478					10/22/2018		8		\$0.00
Medium	Work In Progress	204			10/22/2018 11:02:36				
Vargas, Juan		In room 204 with Mrs. Brown the exhaust fan is not working.							
Elizabeth Hernandez									
203379					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:13:33 AM				
Vargas, Juan		Monthly - Desert Trail ES -Clothes Dryer (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
202778					9/24/2018		36		\$0.00
Medium	Work In Progress				9/24/2018 7:31:15 AM				
Ontiveros, Guadalupe		need tractor with operator to blade weeds a long side thank you							
Luis Saucedo									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

198152 7/16/2018 106 \$0.00

Medium Work In Progress 7/16/2018 3:29:33 PM

Ontiveros, Guadalupe need to replace 2 dead tree in the front office

Luis Saucedo

200946 Main Building Classroom 8/24/2018 67 \$0.00

Medium Work In Progress por 8/24/2018 10:17:14 AM

Ontiveros, Guadalupe Portables need the bottom one the outside filled with dirt so snakes don't go underneath.

Elizabeth Hernandez

204633 Main Building Classroom 10/23/2018 7 \$0.00

Medium Work In Progress 203 10/23/2018 4:42:23 PM

Vargas, Juan Need cable removed from ceiling so Ariel can reconnect to PC.

Elizabeth Hernandez

204586 10/23/2018 7 \$0.00

Medium Work In Progress 10/23/2018 2:42:14 PM

Tellez, Hector Demo raceway and J boxes, Remove coax cable feeding classrooms in 3rd and 4th Grade Hallway

Hector Tellez

204552 10/23/2018 7 \$0.00

Medium Work In Progress 10/23/2018 9:29:08 AM

Tellez, Hector
 Company: LYNCO ELECTRIC
 Main Contact Phone: (575) 644-0907
 Address: 1620 W AMADOR
 City, St, Zip: LAS CRUCES, NM 88005
 Main Contact Email: lyncoelecmark@comcastne
 t
 Company Phone: (575) 523-9066
 Main Contact: MARK GILL
 Alternate

Spotting Instructions
 AREA AROUND EXISTING EL PASO TRANSFORMER
 (APPR 30FT X 30FT AREA) E SIDE OF THE BLDG,
 Area Marked in White
 Remarks
 TYPE OF WORK: ELECTRICAL EXCAVATION FOR
 NEW SVC No Hazards - Open Access

Dominique Esparza

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
201689					9/5/2018		55		\$0.00
Medium	Work In Progress				9/5/2018 1:15:45 PM				
Tellez, Hector		need to hook up serving line in kitchen							
Hector Tellez									
204256					10/17/2018		13		\$85.00
Medium	Work In Progress				10/17/2018 3:28:42 PM				
Ambriz, Jose		in portable 404 need replaced transformer in heat unite							
Juan Vargas									
204943		Kitchen			10/29/2018		1		\$0.00
High	Work In Progress				10/29/2018 1:31:55 PM				
Tellez, Hector		Need to extend electrical service from breaker box to new dish machine (service to short)							
Dino Facio									
202943		Kitchen			9/26/2018		34		\$0.00
High	Work In Progress				9/26/2018 8:04:48 AM				
Tellez, Hector		Need new electrical outlet where slicer is located SNP Mgr. Patricia C. (575) 882-6717							
Dino Facio									
204553					10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 9:29:30 AM				
Tellez, Hector		Company: LYNCO ELECTRIC Main Contact Phone: (575) 644-0907 Address: 1620 W AMADOR City, St, Zip: LAS CRUCES, NM 88005 Main Contact Email: lyncoelecmark@comcastne t Company Phone: (575) 523-9066 Main Contact: MARK GILL Alternate							
		Spotting Instructions AREA AROUND EXISTING EL PASO TRANSFORMER (APPR 30FT X 30FT AREA) E SIDE OF THE BLDG, Area Marked in White Remarks TYPE OF WORK: ELECTRICAL EXCAVATION FOR NEW SVC No Hazards - Open Access							
Dominique Esparza									
Count: 31 Work Orders			Avg. Age of WO's 42			Total for Desert Trail ES		0	\$85.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
197689	Main Building	Restroom			7/3/2018		119		\$6.49
Medium	Work In Progress				7/3/2018 8:08:39 AM				
Ontiveros, Joe		In the Zuni hallway boys restroom on one of the stalls the water pressure is very low.							
Israel Ortega									
200422		Office			8/16/2018		75		\$0.00
Medium	Work In Progress	Office			8/16/2018 2:16:15 PM				
Lara, Ralph		Need keys made. See Lupe in the office. (Gonzalez)							
Guadalupe Gonzalez									
204916					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 8:14:37 AM				
Ontiveros, Guadalupe		Need to drag weeds and cover up the arroyos from the recent rains. Thank you, Ruben							
Ruben Ortiz									
201693		Restroom			9/5/2018		55		\$0.00
Medium	Work In Progress	Zuni Hall			9/5/2018 1:53:17 PM				
Lara, Ralph		There are two stalls that have a broken locks. Need to have them fixed. Check both girls and boys restrooms.							
Guadalupe Gonzalez									
203957		Restroom			10/11/2018		19		\$0.00
Medium	Work In Progress	Front Office			10/11/2018 3:46:53 PM				
Ortiz, Ruben		Install bathroom sign for the men's bathroom; it keeps falling.							
Guadalupe Gonzalez									
204770		Classroom			10/25/2018		5		\$0.00
Medium	Work In Progress	204			10/25/2018 3:27:08 PM				
Ortiz, Ruben		The chairs in the room need maintenance. (Raymond)							
Guadalupe Gonzalez									
197703					7/3/2018		119		\$49.08
Medium	Work In Progress				7/3/2018 12:23:39 PM				
Ortiz, Ruben		Need to paint the safety crossing lines in white							
Ruben Ortiz									
197704					7/3/2018		119		\$118.48
Medium	Work In Progress				7/3/2018 12:24:29 PM				
Ortiz, Ruben		Need to paint the speed bumps in yellow							
Ruben Ortiz									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert View ES

197731					7/5/2018		117		\$0.00
Medium	Work In Progress				7/5/2018 8:39:18 AM				
Ortiz, Ruben		There is a sprinkler leaking on the soccer field by the soccer goal that needs to be fixed. Thank you, Ruben							
Ruben Ortiz									
203658		Cafeteria			10/8/2018		22		\$0.00
Medium	Work In Progress	Cafeteria			10/8/2018 10:29:20 AM				
Ortiz, Ruben		Install a banner in the cafeteria.							
Guadalupe Gonzalez									
199519		Gym			8/6/2018		85		\$83.88
Medium	Work In Progress	Gym			8/6/2018 11:39:53 AM				
Ortiz, Ruben		Paint soccer lines on field using white paint. DV in blue paint. (Reade)							
Guadalupe Gonzalez									
204651					10/24/2018		6		\$0.00
Medium	Work In Progress	Back of the			10/24/2018 9:10:42 AM				
Ortiz, Ruben		There is a lot of weeds in the back of the school campus.							
Guadalupe Gonzalez									
202271					9/13/2018		47		\$0.00
Medium	Work In Progress	Back of the			9/13/2018 12:13:17 PM				
Ortiz, Ruben		There is a lot of weeds that need to be pulled out on the back of the school campus.							
Guadalupe Gonzalez									
204827		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:22:14 AM				
Briones, Enrique		Deliver 9 boxes of Science Adoption Instructional Materials.							
Theresa Ramirez									
204659					10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 11:44:15				
Villalobos, Jose		Tiller is not working correctly, need it repaired. Thank you, Ruben							
Ruben Ortiz									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
202708		Restroom			9/20/2018		40		\$0.00
Medium	Work In Progress	Navajo Hall (6th			9/20/2018 5:49:53 PM				
Lara, Ralph		The middle door to the boys bathroom in the 6th Grade Wing isn't locking properly.							
Guadalupe Gonzalez									
202522		Restroom			9/18/2018		42		\$0.00
Medium	Work In Progress	Zuni Hall			9/18/2018 2:10:36 PM				
Lara, Ralph		The door to one of the stalls in the Zuni Hallway Boys bathroom fell off. Needs to be replaced properly.							
Guadalupe Gonzalez									
204013		Restroom			10/12/2018		18		\$0.00
Medium	Work In Progress	Zuni Hall			10/12/2018 2:42:20 PM				
Lara, Ralph		2nd Request: The door to one of the stalls in the Zuni Hallway Boys bathroom fell off. Needs to be replaced properly.							
Guadalupe Gonzalez									
204919					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 8:17:50 AM				
Carrasco, Danny		Requesting a line sprayer to spray lines on the soccer field. Thank you, Ruben							
Ruben Ortiz									
199455					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:58 AM				
Vallejo, Albert		Yearly - Desert View ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203262					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:24 AM				
Vallejo, Albert		Monthly - Desert View ES Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
203236					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:10:55 AM				
Vallejo, Albert		Monthly - DesertView ES - Storm Sewer Drain Inlets - Refer to PM schedule details.							
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
204764					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 2:30:15 PM				
Pacheco, Hector		Please install the ice machine from the kitchen in the lounge. If it's not feasible, please ask Principal Araujo for alternate location. thank you.							
Jessica Herrera									
204209					10/17/2018	11/2/2018	13		\$0.00
Medium	Work In Progress				10/17/2018 12:53:29				
Villalobos, Margret		Monthly - Desert View ES Qtrly Chiller Inspection - Refer to PM schedule details.				EM Latrice 10/17/18			
Margret Villalobos									
Count: 24 Work Orders		Avg. Age of WO's 44		Total for Desert View ES				0	\$257.93

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC

203545					10/3/2018		27		\$0.00
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Medium	Work In Progress				10/3/2018 1:01:26 PM				
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Ortiz, Ruben		Need to have room 107 to be painted							
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Cora Ramirez									
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198487		Office			7/23/2018		99		\$0.00
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Medium	Work In Progress	Superintendents			7/23/2018 11:12:56 AM				
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Ortiz, Ruben		Ray Lara's Office needs holes on wall to be patched up and office to be painted							
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Abby Oliva									
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204635					10/24/2018		6		\$0.00
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Medium	Work In Progress				10/24/2018 7:39:15 AM				
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Castillo, Carlos		New H/C unit needs power supply in Office #114.							
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Guillermo Hernandez									
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204849		Storage			10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 11:05:23				
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Pacheco, Hector		Reconnect water to Morgan storage							
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Carlos Castillo									
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203202					9/30/2018	10/31/2018	30		\$0.00
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Medium	Work In Progress				9/30/2018 2:10:16 AM				
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Soriano, David		Yearly - GAC U-2 Unit Heater Gas Yearly - Refer to PM schedule details.							
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Margret Villalobos									
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203218					9/30/2018		30		\$0.00
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Medium	Work In Progress				9/30/2018 2:10:38 AM				
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Soriano, David		Monthly - GAC A-16 Fan Exh Roof Semimonthly - Refer to PM schedule details.							
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Margret Villalobos									
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203232					9/30/2018	10/16/2018	30		\$0.00
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Medium	Work In Progress				9/30/2018 2:10:51 AM				
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Soriano, David		Monthly - GAC A-1 Wall Ref. Elec Heat Semimonthly - Refer to PM schedule details.							
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Margret Villalobos									
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203233					9/30/2018	10/21/2018	30		\$0.00
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Medium	Work In Progress				9/30/2018 2:10:52 AM				
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Soriano, David		Monthly - GAC F-39 Kitch Exh Makeup Ut Semimonthly - Refer to PM schedule details.							
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Margret Villalobos									
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10/30/2018 11:02:19 AM

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GAC									
204528					10/22/2018		8		\$0.00
Medium	Work In Progress			10/22/2018 3:46:43 PM					
Hernandez, Guillermo	Need heating/Cooling unit for HR office.								
Guillermo Hernandez									
204842					10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:49:15 AM					
Lara, Ralph	Need a key to room 110								
Genevieve Descoteaux									
203255					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:16 AM					
Ortiz, Ruben	Monthly - GAC Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
204148		Office			10/16/2018		14		\$0.00
Medium	Work In Progress			10/16/2018 10:25:22					
Castillo, Carlos	Check electrical service for new a.c.-heater to be installed in c- wing								
Carlos Castillo									
197869		Kitchen			7/10/2018		112		\$0.00
High	Work In Progress			7/10/2018 9:42:18 AM					
Villalobos, David	Oven not working properly (circuit board) SNP Mgr. Irma V. (575) 882-6784								
Dino Facio									
203624					10/8/2018	10/24/2018	22		\$0.00
Medium	Work In Progress			10/8/2018 2:38:37 AM					
Ortiz, Ruben	Monthly - GAC Playground Insp - Refer to PM schedule details.								
Margret Villalobos									
204549		Office			10/23/2018		7		\$0.00
Medium	Work In Progress	C-WING		10/23/2018 8:57:52 AM					
Soriano, David	PLEASE REPLACE LIGHT BULB IN OFFICE #215 C-WING FOR MARGARITA BARRAZA EXT. 6778. THANK YOU!!!								
Karla Quesada									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
198486		Office			7/23/2018		99		\$0.00
Medium	Work In Progress	Superintendents			7/23/2018 11:08:28 AM				
Ortiz, Ruben		Dry erase calendar needs to be mounted over window that was covered up in Ray Lara's Office.							
Abby Oliva									
198490		Office			7/23/2018		99		\$0.00
Medium	Work In Progress	Superintendents			7/23/2018 11:25:58 AM				
Ortiz, Ruben		Remove bracket from ceiling from old blinds that were mounted from Ray Lara's Office							
Abby Oliva									
201024		Office			8/27/2018		64		\$0.00
Medium	Work In Progress	C-WING			8/27/2018 8:18:01 AM				
Ortiz, Ruben		PLEASE REPLACE LIGHT BULBS IN OFFICE #207 ROBBIE LARRIVA. ANY QUESTIONS PLEASE CALL HER AT EXT. 6793. THANK YOU!!!							
Karla Quesada									
203275					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:36 AM				
Vallejo, Albert		Monthly - GAC (Admin) -Generator PM (Quarterly) - Refer to PM schedule details.							
Margret Villalobos									
203768		Office			10/9/2018		21		\$0.00
Medium	Work In Progress	ROOM #212			10/9/2018 3:28:06 PM				
Carbajal, Jimmy		INSTALL TILE IN OFFICE ROOM #212. CARPET IS TORN AND WORN OUT.							
Marylou Delgado									
203263					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:25 AM				
Vallejo, Albert		Monthly - GAC Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199451					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:55 AM				
Vallejo, Albert		Yearly - GAC Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
198964					7/31/2018		91		\$0.00
Medium	Work In Progress				7/31/2018 1:51:09 AM				
Vallejo, Albert		Yearly - GAC Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203822					10/10/2018		20		\$0.00
Medium	Work In Progress				10/10/2018 10:07:05				
Carrasco, Danny		scissors lift that Silver has battery not keeping its charge. Needs to be replaced							
Cora Ramirez									
Count: 24 Work Orders			Avg. Age of WO's	41	Total for GAC			0	\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
203990					10/12/2018		18		\$0.00
High	Work In Progress	Main entrance			10/12/2018 9:22:50 AM				
Lara, Ralph		The front left door won't open.							
		Thank you!							
		Micaela							
Micaela Paniagua									
204643		Classroom			10/24/2018		6		\$0.00
High	Work In Progress	201 & 202			10/24/2018 8:30:44 AM				
Ortiz, Ruben		Water is coming into classroom 201 and 202 through the ceiling/roof.							
		Thanks!							
		Micaela							
Micaela Paniagua									
203991		Classroom			10/12/2018		18		\$0.00
Medium	Work In Progress	201			10/12/2018 9:25:08 AM				
Lara, Ralph		The door in room 201 shuts quickly, the children could get hit with it.							
		Thank you!							
Micaela Paniagua									
202934		Classroom			9/25/2018		35		\$0.00
Medium	Work In Progress	201			9/25/2018 3:58:17 PM				
Lara, Ralph		The door needs adjusting because it shuts too fast.							
		Thank you!							
Micaela Paniagua									
198996					7/31/2018		91		\$0.00
Medium	Work In Progress				7/31/2018 10:37:32 AM				
Lara, Ralph		we need metal door stops in all classrooms. Room 101 needs 1, room 102 needs 2, room 103 needs 1, room 201 needs 1, room 202 needs 1 and 203 needs 1.							
		Thank you!							
Micaela Paniagua									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC - Pre-K

201926 Classroom 9/7/2018 53 \$0.00

Medium Work In Progress 201 9/7/2018 3:58:53 PM

Lara, Ralph The entrance door shuts too quickly.

Thank you!

Micaela Paniagua

204484 Classroom 10/22/2018 8 \$0.00

Medium Work In Progress 101, 102, 103, 10/22/2018 12:46:33

Ortiz, Ruben All 6 classrooms need light bulbs replaced. There's a total of 30.

Thank you!

Micaela Paniagua

204757 10/25/2018 5 \$0.00

Medium Work In Progress Main hallway 10/25/2018 12:25:38

Soriano, David The toilet seat in the main bathroom is not screwed in.

Thanks!

Micaela

Micaela Paniagua

203894 10/10/2018 20 \$0.00

Medium Work In Progress Main hallway 10/10/2018 4:52:10 PM

Ortiz, Ruben Please install a Safe Gard advantage toilet seat cover dispenser in our main bathroom.

Micaela Paniagua

203813 10/10/2018 20 \$0.00

Medium Work In Progress playground 10/10/2018 8:48:34 AM

Ontiveros, Guadalupe We need more sand in the playground area. Some areas are too low

Micaela Paniagua

204785 Classroom 10/25/2018 5 \$0.00

Medium Work In Progress 201 10/25/2018 3:45:04 PM

Lara, Ralph Room 201's door doesn't unlock with the key. Also, the doors shuts too quickly for the students.

Thank you!

Micaela

Micaela Paniagua

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: GAC - Pre-K

204853		Classroom			10/26/2018		4		\$0.00
Medium	Work In Progress	classrooms			10/26/2018 11:53:06				
Lara, Ralph		We cannot unlock classrooms 201 and 203 with master key.							
		Thank you!							
		Micaela							

Micaela Paniagua

204453					10/19/2018		11		\$0.00
Medium	Work In Progress	Outside			10/19/2018 4:27:58 PM				
Lara, Ralph		We need a lock for the new shed in the back of the school.							
		Thanks!							

Micaela Paniagua

204797					10/25/2018		5		\$0.00
Medium	Work In Progress	The new shed in			10/25/2018 3:48:49 PM				
Lara, Ralph		The latch needs to be remounted.							
		Thank you!							

Micaela Paniagua

200584					8/20/2018		71		\$0.00
Medium	Work In Progress	Front doors			8/20/2018 11:09:57 AM				
Lara, Ralph		Front doors do not unlock with the key. We have to go in through a classroom. Help!							
		Micaela							

Micaela Paniagua

204336		Hallway/Corridor			10/18/2018		12		\$0.00
Medium	Work In Progress	In front of office			10/18/2018 2:51:10 PM				
Castillo, Carlos		The balance needs to be replaced on a light fixture. The bulbs were replaced but it didn't turn on.							
		Thank you!							

Micaela Paniagua

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
204492					10/22/2018		8		\$0.00
Medium	Work In Progress	Lounge			10/22/2018 2:03:31 PM				
Pacheco, Hector		The garbage disposal isn't working.							
		Thank you!							
		Micaela							
Micaela Paniagua									
204091		Classroom			10/15/2018		15		\$0.00
High	Work In Progress	203			10/15/2018 2:09:26 PM				
Pacheco, Hector		Faucet fell off and water went on counter and floor.							
Micaela Paniagua									
Count: 18 Work Orders		Avg. Age of WO's 23		Total for GAC - Pre-K				0	\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden ES

204479					10/22/2018		8		\$0.00
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Medium	Work In Progress	Teacher Lounge			10/22/2018 11:03:10				
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Appelzoller, Fred
 Need immediate assistance...our mens bathroom by teachers lounge has not been working for the past 2 months...we would greatly appreciate your assistance in this matter...reason Thurs is our career day...thank you once again....

Loraine Gandara

202411					9/17/2018		43		\$168.61
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Medium	Work In Progress				9/17/2018 8:16:45 AM				
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Ontiveros, Joe
 tank to bowl gasket is leaking in staffs rest room hydro type toilet next to the staffs lounge

Paul Quinones

203220					9/30/2018		30		\$0.00
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Medium	Work In Progress				9/30/2018 2:10:40 AM				
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Quinones, Paul
 Monthly - Gadsden ES - A-16 Fan Exhaust Semiannual - Refer to PM schedule details.

Margret Villalobos

202963		Classroom			9/26/2018		34		\$0.00
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Medium	Work In Progress	204			9/26/2018 11:43:09 AM				
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Quinones, Paul
 some of the lights in my classroom have gone out. Can someone come to fix.

Loraine Gandara

204239		Classroom			10/17/2018		13		\$0.00
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Medium	Work In Progress	201			10/17/2018 11:30:06				
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Quinones, Paul
 Good Morning! The vent in my bathroom is not working, and now it smells of urine. Could someone come work on it PLEASE!

Camilia Martin
 SPED Teacher
 Gadsden Elementary

Loraine Gandara

204572					10/23/2018		7		\$10.74
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Medium	Work In Progress				10/23/2018 1:06:50 PM				
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Quinones, Paul
 requesting 8 flag clips to anchor cables in front of school

Paul Quinones

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
204228		Classroom			10/17/2018		13		\$0.00
Medium	Work In Progress				10/17/2018 9:39:03 AM				
Villalobos, Jose		vacuum cleaner not working C0800000103							
Jose Pinon									
204828		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:22:39 AM				
Briones, Enrique		Deliver 9 boxes of Science Adoption Instructional Materials.							
Theresa Ramirez									
204161					10/16/2018		14		\$0.00
Medium	Work In Progress				10/16/2018 1:47:44 PM				
Apodaca, Mario		2 water gauges connecting to water filter tank are not marking the water gauge pressures. please replace thanks location outside mechanical rm .next to cafeteria							
Paul Quinones									
203599					10/8/2018	10/23/2018	22		\$0.00
Medium	Work In Progress				10/8/2018 2:38:13 AM				
Pinon, Jose		Monthly - QRTLY BLDG INSP REPORT (GES) - Refer to PM schedule details.							
Jimmy Carbajal									
204247		Kitchen			10/17/2018		13		\$0.00
High	Work In Progress				10/17/2018 1:22:51 PM				
Villalobos, David		Ice forming inside freezer (condenser) SNP Mgr. Laura H. (575) 882-6720							
Dino Facio									
199448					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:52 AM				
Vallejo, Albert		Yearly - Gadsden ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 12 Work Orders			Avg. Age of WO's	24		Total for Gadsden ES	0	\$179.35	

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
199452					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:56 AM				
Vallejo, Albert		Yearly - Gadsden HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203976					10/12/2018		18		\$0.00
Medium	Work In Progress				10/12/2018 2:44:21 AM				
Prospero, Manuel		Daily - Gadsden HS - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
204910					10/27/2018		3		\$0.00
Medium	Work In Progress				10/27/2018 12:34:08				
Prospero, Manuel		Daily - Gadsden HS - Fire Pump (Biweekly) - Refer to PM schedule details.							
Margret Villalobos									
203268					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:29 AM				
Vallejo, Albert		Monthly - Gadsden HS Generator PM (Quarterly) - Refer to PM schedule details.							
Margret Villalobos									
203274					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:35 AM				
Vallejo, Albert		Monthly - Gadsden HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
203278					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:39 AM				
Vallejo, Albert		Monthly - Gadsden HS - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
199022		Kitchen			7/31/2018		91		\$0.00
High	Work In Progress				7/31/2018 2:21:32 PM				
Medina, Eric		Replace disposer on dish machine SNP Mgr. Frances B. (575) 882-6721							
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
203601					10/8/2018	10/23/2018	22		\$0.00
Medium	Work In Progress			10/8/2018 2:38:16 AM					
Chavez, Miguel	Monthly - QRTLY BLDG INSP REPORT (GH) - Refer to PM schedule details.								
Jimmy Carbajal									
200859					8/23/2018		68		\$0.00
Medium	Work In Progress			8/23/2018 9:58:46 AM					
Chavez, Miguel	Requested by Mr. Anthony Sapien Rm. 515/517 CTE Building-Install paper towel and soap dispenser in the dish washing room and classroom hand washing sink.								
Velia Alarcon									
204318					10/18/2018		-3		\$0.00
Medium	Work In Progress			10/18/2018 11:26:15	10/15/2018				
Appelzoller, Fred	Girls shower in the weight room is backed up ever since there the boys shower was unclogged with the snake tool. If more information is needed please ask Joey Munoz								
197842									
Medium	Work In Progress			7/10/2018 6:29:56 AM			112		\$0.00
Vallejo, Albert	Repair scoreboards in Varsity Gym								
Albert Vallejo									
203906	Varsity Gym				10/11/2018		19		\$0.00
Medium	Work In Progress			10/11/2018 8:58:23 AM					
Chavez, Santos	Please review all light fixtures, one burnt out last night.								
Albert Vallejo									
204210					10/17/2018	11/2/2018	13		\$0.00
Medium	Work In Progress			10/17/2018 12:53:29					
Villalobos, Margret	Monthly - Gadsden HS Qtrly Chiller Inspection - Refer to PM schedule details.				EM Latrice 10/17/18				
Margret Villalobos									
201550					9/3/2018		57		\$0.00
Medium	Work In Progress			9/3/2018 5:18:13 AM					
Apodaca, Mario	Monthly - Gadsden HS - Grease Trap (Culinary/Auto) - Refer to PM schedule details.								
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

204820		Office			10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 8:18:40 AM				
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Briones, Enrique
Deliver 8 boxes of Science Adoption Instructional Materials to the A.P.

Theresa Ramirez

204955		Office			10/29/2018		1		\$0.00
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Medium	Work In Progress				10/29/2018 2:59:29 PM				
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Briones, Enrique
Deliver 1 box (RUCKUS ZF R500 WIRELESS ACCESS POINT). PO# 181902432.

Theresa Ramirez

204471					10/22/2018		8		\$0.00
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Medium	Work In Progress				10/22/2018 10:07:11				
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Gonzalez, Salvador
requesting frame be built for valve box by football field area.

Fred Appelzoller

200832	Vocational	Restroom			8/22/2018		69		\$285.00
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Medium	Work In Progress				8/22/2018 5:06:30 PM				
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Escobar, David
Boys restroom in the Tech/vocational building exhaust fan is not working

Miguel Chavez

199491					8/6/2018		85		\$0.00
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Medium	Work In Progress				8/6/2018 9:23:15 AM				
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Escobar, David
Requested by Mr. Eduardo Soriano Rm. 801 Annex Building-Blinds are needed for a window size 4'3" by 4'3".

Velia Alarcon

201691					9/5/2018		55		\$0.00
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Medium	Work In Progress				9/5/2018 1:28:00 PM				
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Escobar, David
Requested by Velia for the Bus Turn Around Gate-The wheels on the entrance gate on the left had side facing the campus are bent in and the gate is very difficult to push open or close.

Velia Alarcon

202283					9/13/2018		47		\$0.00
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Medium	Work In Progress				9/13/2018 1:56:19 PM				
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Escobar, David
Requested by Coach Andrew Moralez for Tennis Courts- Assemble and stain three picnic tables for Tennis Courts. Tables located on Tennis Courts.

Velia Alarcon

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
203856					10/10/2018		20		\$0.00
Medium	Work In Progress				10/10/2018 3:33:40 PM				
Escobar, David		install of 2 canister water filters at varsity gym concession stand.							
David Escobar									
203929					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 2:38:21 PM				
Escobar, David		Requested by Mr. Efren Villalobos Rm. 320 Academic Building-Hang up artwork/painting.							
Velia Alarcon									
203994					10/12/2018		18		\$0.00
Medium	Work In Progress				10/12/2018 10:27:30				
Escobar, David		Requested by Chief Jesus Escudero for Flag Poles-One of the US Flag ropes broke, and the NM Flag pole is missing a screw to secure rope.							
Velia Alarcon									
204145					10/16/2018		14		\$0.00
Medium	Work In Progress				10/16/2018 9:47:53 AM				
Escobar, David		Requested by Mr. Ken Bailey for Weight Room-The Weight Room heater needs to be serviced as soon as possible and the a/c needs to be broken down for the winter months.							
Velia Alarcon									
204315					10/18/2018		12		\$0.00
Medium	Work In Progress				10/18/2018 11:17:30				
Escobar, David		Requested by Ms. Lisa Roth for Student's Restroom on the South East Corner of the Academic Building-There is a broken soap dispenser that needs to be replaced.							
Velia Alarcon									
204426					10/19/2018		11		\$0.00
Medium	Work In Progress				10/19/2018 3:27:00 PM				
Escobar, David		unclog urinal at library							
David Escobar									
204427					10/19/2018		11		\$0.00
Medium	Work In Progress				10/19/2018 3:27:39 PM				
Escobar, David		unclog urinal at admin mens restroom.							
David Escobar									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

204665 10/24/2018 6 \$0.00

Medium Work In Progress 10/24/2018 12:24:34

Escobar, David Requested by Mr. James Rewis for Mr. Nathan Paz Rm.
215 North Building-Rain leak in classroom # 215.

Velia Alarcon

202503 9/18/2018 42 \$0.00

Medium Work In Progress 9/18/2018 10:49:45 AM

Escobar, David requesting tools for GHS site.

David Escobar

199852 8/9/2018 82 \$0.00

Medium Work In Progress 8/9/2018 10:21:33 AM

Escobar, David requesting filters list for GHS site.

David Escobar

204945 10/29/2018 1 \$0.00

Medium Work In Progress 10/29/2018 1:39:51 PM

Prospero, Manuel Requested by Coach Ana Valtierra Rm. 220 North
Building-Her desk drawers keep popping open every
time she closes them. She has to put a piece of paper
between the drawers to keep them close.

Velia Alarcon

202521 Main Building Restroom 9/18/2018 42 \$0.00

Medium Work In Progress 9/18/2018 2:02:49 PM

Prospero, Manuel Boys restroom in Old Main building urinal clogged and
spilling water. Custodian shut water off and bagged
urinal.

Miguel Chavez

201849 9/7/2018 53 \$0.00

Medium Work In Progress 9/7/2018 9:21:18 AM

Prospero, Manuel Requested by Ms. Miller for Girl's Restroom in the
Annex Building-The 3rd stall toilet does not flush.

Velia Alarcon

202428 9/17/2018 43 \$0.00

Medium Work In Progress 9/17/2018 11:01:51 AM

Prospero, Manuel Requested by Mrs. Elizabeth Cuevas Rm. 206 North
Building-Book shelf had a shelf fall. The shelf is now
missing brackets.

Velia Alarcon

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
204388					10/19/2018		11		\$0.00
Medium	Work In Progress			10/19/2018 9:53:43 AM					
Prospero, Manuel	Requested by Velia for Double Doors Leading into the Main Reception Area of the Admin. Building.-The door hinges need to be sprayed. They squeak when doors and pulled open.								
Velia Alarcon									
199132					8/1/2018		0	1	\$146.70
Medium	Work In Progress			8/1/2018 3:14:32 PM		8/1/2018			
Prospero, Manuel	NEED REPLACE LIGHT BULLBS ON CAFETERIA. OSRAM DU LUX L 55W/830 CE V Z4N5 C								
Manuel Prospero									
198267					7/18/2018		104		\$0.00
Medium	Work In Progress			7/18/2018 9:39:49 AM					
Prospero, Manuel	Requested by Ms. Rebecca Rodriguez for All Buildings- Entrance doors to all buildings need to be repainted inside and out.								
Velia Alarcon									
203325					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:12:35 AM					
Prospero, Manuel	Monthly - Gadsden HS Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
201959					9/10/2018		50		\$0.00
High	Work In Progress			9/10/2018 8:56:05 AM					
Flores, Pete	JD Gator #0505 needs battery.								
Guadalupe Ontiveros									
203235					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:54 AM					
Flores, Pete	Monthly - GHS-UV-0515 PM Service - Refer to PM schedule details.								
Margret Villalobos									
202574					9/19/2018		41		\$0.00
Medium	Work In Progress			9/19/2018 8:35:57 AM					
Vasquez, Jose	JD 997 Mower #0436 blades need to be replaced								
Guadalupe Ontiveros									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

198505 7/23/2018 99 \$21.50

Medium Work In Progress 7/23/2018 2:10:51 PM

Lara, Ralph Requested by Head of Campus Security-Requesting to have campus Security Guard House re-keyed off master and seven (7) keys will be needed.

Velia Alarcon

204314 10/18/2018 12 \$0.00

Medium Work In Progress 10/18/2018 11:15:18

Ontiveros, Guadalupe Requested by Coach Andrew Moralez for Tennis Courts- Please re-attach screen guards.

Velia Alarcon

204581 10/23/2018 7 \$0.00

Medium Work In Progress 10/23/2018 2:09:31 PM

Ontiveros, Guadalupe remove windscreen and install privacy slats.

Guadalupe Ontiveros

204870 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 3:16:59 PM

Lara, Ralph replace door closer at N. bldg. as it has leaked out all oil and is slamming door shut.

David Escobar

204873 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 3:21:54 PM

Lara, Ralph Requested by Cathy Cano for Rm. 116 Main Building- Teacher's work room will need to be changed to a universal cylinder. This will allow the teachers in the Old English Building access into the lounge, where the Xerox Copier will be moved to.

Velia Alarcon

204847 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 10:46:06

Lara, Ralph please look at bollards at GHS site for new lock mechanism and rekey and lock system.

David Escobar

201848 9/7/2018 53 \$0.00

Medium Work In Progress 9/7/2018 9:20:28 AM

Lara, Ralph Requested by Ms. Miller for Girl's Restroom in the Annex Building-The 3rd stall lock is broken.

Velia Alarcon

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
200207					8/14/2018		77		\$0.00
Medium	Work In Progress			8/14/2018 9:11:03 AM					
Lara, Ralph	Requested by Mrs. Virginia Lerma Rm. 210 North Building-Teacher desk does not lock and drawer does not stay closed.								
Velia Alarcon									
200560					8/20/2018		71		\$0.00
Medium	Work In Progress			8/20/2018 8:21:58 AM					
Lara, Ralph	Requested by Mrs. Linda King Rm. 124 Main Building-Needs to have a file cabinet re-keyed and three keys are needed. PLEASE MAKE YOU CHECK WITH MRS. KING OR TEACHER IN CLASSROOM (MS. TABDI) ON WHICH FILE CABINET NEEDS TO BE RE-KEYED. MRS. KING IS AN I.A. AND SHARED CLASSROOM WITH TEACHER.								
Velia Alarcon									
203121					9/28/2018		32		\$0.00
Medium	Work In Progress			9/28/2018 2:11:19 PM					
Ontiveros, Guadalupe	Requested by Mr. David Martinez-The weeds in the retention pond between the Annex and CTE Building need to be removed over the Fall Break.								
Velia Alarcon									
204557					10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 9:59:52 AM					
Ontiveros, Guadalupe	need to remove wind screen and install privacy slats on baseball field. G.H.S								
Guadalupe Ontiveros									
198372		Athletic Field			7/20/2018		102		\$0.00
Medium	Work In Progress	Track Area		7/20/2018 9:23:29 AM					
Ontiveros, Guadalupe	Slats for fencing around track. Color: Green Size to be determined by Grounds.								
Terry Alvarado									
202282					9/13/2018		47		\$0.00
Medium	Work In Progress			9/13/2018 1:54:14 PM					
Ontiveros, Guadalupe	Requested by Coach Andrew Morales for Tennis Courts-Replace and attach Tennis Bleachers to Tennis Courts from Football Field.								
Velia Alarcon									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
204940					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 1:06:18 PM				
Ontiveros, Guadalupe		requesting bottle jacks and lug wrench for grounds fleet trucks. to be able to change out flat tires As per Ms. Herrera.							
Guadalupe Ontiveros									
204674		Kitchen			10/24/2018		6		\$0.00
High	Work In Progress				10/24/2018 2:38:05 PM				
Escobar, David		Roof leaking water dropping in hood area							
Dino Facio									
201313					8/30/2018		61		\$0.00
Medium	Work In Progress				8/30/2018 2:38:13 PM				
Prospero, Manuel		Requested by Chief Jesus Escudero Rm. 200A North Building-ROTC Uniform storage room rood is leaking. Water maybe leaking to ROTC Uniforms.							
Velia Alarcon									
203244					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:05 AM				
Prospero, Manuel		Monthly - Gadsden HS Roof Inspection - Refer to PM schedule details.							
Margret Villalobos									
198571					7/24/2018		98		\$0.00
Medium	Work In Progress				7/24/2018 11:10:04 AM				
Ontiveros, Guadalupe		Requested by Ms. Rebecca Rodriguez for Trash Cans Located on Campus-Spray paint all outside trash cans maroon.							
Velia Alarcon									
199626					8/7/2018		84		\$0.00
Medium	Work In Progress				8/7/2018 10:18:22 AM				
Chavez, Santos		Requested by Mr. Ramon Quiroga Rm. 516 CTE Building-Instaalation of new electrical outlet in flower shop area.							
Velia Alarcon									
198568					7/24/2018		98		\$20.98
Medium	Work In Progress				7/24/2018 9:48:30 AM				
Chavez, Santos		Requested by Velia for Light Outside of CTE Building Southside-Light fixture is broken, broken glass is all over the entry way. The light itself is NOT broken, but the light fixture cover is broken and needs to be replaced.							
Velia Alarcon									
10/30/2018 11:02:19 AM									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
201850					9/7/2018		53		\$0.00
Medium	Work In Progress			9/7/2018 9:24:17 AM					
Chavez, Santos	Requested by Ms. Miller for Theater Building-Outlet in workshop (near the sink) does not work.								
Velia Alarcon									
203196					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:09 AM					
Prospero, Manuel	Yearly - Gadsden HS H6 (Furnace)(Yearly) - Refer to PM schedule details.								
Margret Villalobos									
203197					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:10 AM					
Prospero, Manuel	Yearly - Gadsden HS I4 (Fan Coil)(Yearly) - Refer to PM schedule details.								
Margret Villalobos									
203198					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:11 AM					
Prospero, Manuel	Yearly - Gadsden HS U2 (Heater)(Yearly) - Refer to PM schedule details.								
Margret Villalobos									
203231					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:50 AM					
Prospero, Manuel	Monthly - Gadsden HSH11 (E.Heater)(S.Annual) - Refer to PM schedule details.								
Margret Villalobos									
203835					10/10/2018		20		\$0.00
Medium	Work In Progress			10/10/2018 1:03:57 PM					
Ambriz, Jose	replace broken wall censor at room 325.								
David Escobar									
202338					9/14/2018		46		\$0.00
Medium	Work In Progress			9/14/2018 9:06:42 AM					
Ambriz, Jose	RTU at band portable south end is not cooling due to low refrigerant .								
David Escobar									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden HS

200595 8/20/2018 10 2 \$131.00

Medium Work In Progress 8/20/2018 1:00:54 PM 8/30/2018

Lara, Ralph Requested by Ms. Susana Arredondo Rm. 306 re keyed classroom

Academic Building-Staff member had her vehicle broken into on Friday morning. Everything was taken from her vehicle. Which includes her set of classroom keys. Keys are HE138 (classroom Key), 109, 110, 112 (all to built in cabinets), and mailbox # 6. COST OF RE-KEYING OR REPLACING KEYS NEED TO BE MADE TO MS. SUSANAARREDONDO.

Velia Alarcon

201214 8/29/2018 62 \$0.00

Medium Work In Progress 8/29/2018 10:09:46 AM

Lara, Ralph Requested by Mr. Hector Giron-Need 12 additional keys made for the bollards that were installed by the entrance Flag Poles. PLEASE SEE VELIA FOR THE KEYS THAT NEED TO BE MADE.

Velia Alarcon

199178 8/2/2018 89 \$0.00

Medium Work In Progress 8/2/2018 8:03:03 AM

Lara, Ralph Requested by Mr. David Martinez for Varsity Gym & Boys Gym-Please re-key the Varsity Gym and the Boys Gym, 25 keys will be needed. FOR MORE INFORMATION PLEASE SEE MR. DAVID MARTINEZ.

Velia Alarcon

203116 9/28/2018 32 \$0.00

Medium Work In Progress 9/28/2018 1:12:59 PM

Lara, Ralph Requested by Mrs. Virginia Lerma Rm. 210 North Building-Lock on desk does not work and needs to be repaired.

Velia Alarcon

203120 9/28/2018 32 \$0.00

Medium Work In Progress 9/28/2018 1:32:58 PM

Lara, Ralph Requested by Velia-WORK ORDER # 200423 WAS COMPLETED, BUT ALL FOUR KEYS DO NOT OPEN THE BOYS BASKETBALL LOCKER ROOM. PLEASE PICK UP THE KEYS FROM VELIA'S OFFICE AND RE-KEY AS SOON AS POSSIBLE.

Velia Alarcon

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
204748					10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 11:00:53					
Lara, Ralph	Requested by Ms. Keeley Muncrief Rm. 616 Science Building-Desk key (# 272) broke off and is in the desk cylinder and needs to be removed.								
Velia Alarcon									
204565					10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 11:18:57					
Lara, Ralph	Requested by Velia-Three additional J31 keys are needed for Portable #'s 7 & 8.								
Velia Alarcon									
204735					10/25/2018		5		\$0.00
High	Work In Progress			10/25/2018 9:04:10 AM					
Lara, Ralph	grounds shop needs entry locks changed to dead bolts on entry doors as per fire marshal.								
Guadalupe Ontiveros									
203430					10/1/2018		29		\$0.00
Medium	Work In Progress			10/1/2018 2:56:02 PM					
Hernandez, Guillermo	Need to check units noted on the list of the Intelligent Service Building Performance Report done by Trane.								
Guillermo Hernandez									
204956					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 2:59:45 PM					
Hernandez, Guillermo	walk in cooler at flower shop keeps freezing over. temp will not stabilize								
David Escobar									
203663					10/8/2018		22		\$35.97
Medium	Work In Progress			10/8/2018 10:59:43 AM					
Appelzoller, Fred	10/8/18. SHOWER AY WAIT ROOM IS CLOGG.NEED ASSISTIN								
Manuel Prospero									
204924					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 9:20:06 AM					
Appelzoller, Fred	Requested by Mr. Ken Bailey for Weight Room-The Weight Room must have a shower Drain as soon as possible in the girl's dressing room. This is a health hazard.								
Velia Alarcon									
Count: 81 Work Orders			Avg. Age of WO's	36	Total for Gadsden HS			3	\$641.15

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
204589	Vocational	Classroom			10/23/2018		7		\$0.00
Medium	Work In Progress	RM#306			10/23/2018 2:46:22 PM				
Marquez, Gerardo		Key both doors with same key V-1							
Hilda Adler									
204590		Office			10/23/2018		7		\$0.00
Medium	Work In Progress	Sped			10/23/2018 2:48:02 PM				
Marquez, Gerardo		Requesting a key made to my teachers desk.							
Hilda Adler									
202894		Classroom			9/25/2018		35		\$0.00
Medium	Work In Progress	RM#415/Kuehn			9/25/2018 2:57:46 PM				
Marquez, Gerardo		My classroom door is acting up again, like last year. You need to push/pull on it in order for it to lock. Please fix, thank you.							
Hilda Adler									
203212					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:10:32 AM				
Avila, Jesus		Monthly - Gadsden MS A-16 Fan Exhaust Semiannual - Refer to PM schedule details.							
Margret Villalobos									
203186					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:09:51 AM				
Avila, Jesus		Yearly - Gadsden MS I-4 Fan Coil Unit Yearly - Refer to PM schedule details.							
Margret Villalobos									
203187					9/30/2018	10/31/2018	30		\$38.70
Medium	Work In Progress				9/30/2018 2:09:53 AM				
Avila, Jesus		Yearly - Gadsden MS U-2 Unit HT Gas/Water Yearly - Refer to PM schedule details.							
Margret Villalobos									
200900	C-Wing	Portables			8/23/2018		68		\$0.00
Medium	Work In Progress				8/23/2018 3:38:16 PM				
Ambriz, Jose		south end AC unit to C-wing portables not working. reset breakers and checked internal wiring and everything was in place. returned later and unit had turned off again. Please check thank you.							
Jesus Avila									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

202663 Parking Lot 9/20/2018 40 \$14.57

Medium Work In Progress Staff Parking 9/20/2018 2:11:04 PM

Avila, Jesus Paint Fire Zone Lane & label "No Parking" "Fire Lane"
As Per Mrs. Quiñonez

Hilda Adler

200938 East Mechanical 8/24/2018 67 \$336.00

Medium Work In Progress West Mchanical 8/24/2018 8:56:38 AM

Chavez, Santos Need to replace contactors for recirculation pumps in
both mechanical rooms.

Santos Chavez

204773 Gym 10/25/2018 5 \$0.00

Medium Work In Progress 10/25/2018 3:35:14 PM

Chavez, Santos Need (5) keys to basketball courts for coaches, thank
you.

Jesus Avila

201041 Main Building Classroom 8/27/2018 64 \$0.00

Medium Work In Progress 8/27/2018 11:38:35 AM

Chavez, Santos Outlet box needs to be rewired to new location. Room
181 (nurses office), thank you.

Jesus Avila

204638 Main Building Library 10/24/2018 6 \$0.00

Medium Work In Progress 10/24/2018 7:54:41 AM

Vallejo, Albert Theres several rips by the walking mats on the roof that
might be the cause of recurring leaks in the library. Need
to be repaired. Thank you.

Jesus Avila

202432 9/17/2018 43 \$0.00

Medium Work In Progress Exterior 9/17/2018 11:25:52 AM

Ontiveros, Guadalupe Install 2 polls at 8' high on outdoor volleyball cement
slab.

Thank you

Terry Alvarado

202662 Parking Lot 9/20/2018 40 \$0.00

Medium Work In Progress Front Parking 9/20/2018 1:52:31 PM

Ontiveros, Guadalupe Please remove old speed bump by the north fence in the
staff parking lot. See Connie for any questions. Per
Mrs. Quiñonez

Hilda Adler

10/30/2018 11:02:19 AM

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

199501		Classroom			8/6/2018		85		\$0.00
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Medium	Work In Progress				8/6/2018 10:39:03 AM				
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Avila, Jesus Requesting (100) 8x39x1 ac filters. Thank you.

Jesus Avila

202261		Custodial			9/13/2018		47		\$6.99
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Medium	Work In Progress				9/13/2018 9:35:35 AM				
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Soria, Martin Requesting a can of OFF.
Thank you

Martin Soria

204817		Office			10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 8:17:02 AM				
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Briones, Enrique Deliver 4 boxes of Science Adoption Instructional Materials to the A.P.

Theresa Ramirez

203918	Gym	Gym			10/11/2018		19		\$0.00
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Medium	Work In Progress				10/11/2018 11:59:52				
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Carrasco, Danny Requesting the scissor lift for Monday (10/15/2018) if possible for use in gym, thank you.

Jesus Avila

204936	Annex	Restroom			10/29/2018		1		\$0.00
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Medium	Work In Progress				10/29/2018 10:56:50				
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Avila, Jesus clogged toilet in the new side of the annex.

Martin Soria

202959	Annex	Mechanical			9/26/2018		34		\$0.00
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Medium	Work In Progress				9/26/2018 10:41:45 AM				
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Avila, Jesus Requesting Anchors for school use. thank you

Jesus Avila

202978	Annex	Mechanical			9/26/2018		34		\$0.00
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Medium	Work In Progress				9/26/2018 3:30:22 PM				
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Avila, Jesus Requesting 2.0 gl Air Compressor. Thank you

Jesus Avila

204168	Cafeteria	Cafeteria			10/16/2018		14		\$0.00
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Medium	Work In Progress	Cafeteria			10/16/2018 3:21:05 PM				
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Avila, Jesus Wall tile in cafeteria on the left lane wall is broken.
Please fix or replace. Thank you, Mrs. Quinonez

Hilda Adler

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

204906	Annex	Classroom			10/26/2018		4		\$0.00
Medium	Work In Progress	RM#415/Kuehn			10/26/2018 5:44:26 PM				
Avila, Jesus		Holes on wall need to be patched up & re painted. Holes next to door in classroom plus outside in hallway close to entry way.							
Hilda Adler									
204576	Annex	Office			10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 1:33:47 PM				
Avila, Jesus		Requesting locking Tool box, thank you.							
Jesus Avila									
202451	Gymnasium	Gym			9/17/2018		43		\$0.00
Medium	Work In Progress				9/17/2018 3:07:02 PM				
Apodaca, Mario		water sampling for the GMS gym bulging and send to nm department of health water lab							
Mario Apodaca									
201999	C-Wing	Portables			9/10/2018		50		\$0.00
Medium	Work In Progress				9/10/2018 3:20:11 PM				
Gonzalez, Salvador		Wood planks on Computer portable ramp damaged and need to be replaced with metal plating. Thank you.							
Jesus Avila									
204211					10/17/2018	11/2/2018	13		\$0.00
Medium	Work In Progress				10/17/2018 12:53:30				
Villalobos, Margret		Monthly - Gadsden MS Qtrly Chiller Inspection - Refer to PM schedule details.				EM Latrice 10/17/18			
Margret Villalobos									
204594					10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 3:28:59 PM				
Vallejo, Albert		Install piping for supplemental pumps on hydronic system							
Albert Vallejo									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
202869					9/25/2018		35		\$0.00
Medium	Work In Progress				9/25/2018 8:41:30 AM				
Ontiveros, Joe		G. Sandoval Construction, Inc. (575) 524-6878							
Jessica Herrera		Please mark 100 feet on the East side of the Crosswalk (In front of Gadsden Middle School) and 100 feet on the west side of the crosswalk (in front of Gadsden Middle School) on both sides of Washington Street. Area marked in white. If you have any questions please call Joey at 575-649-8963,							
203587					10/8/2018	10/23/2018	0		\$0.00
Medium	Work In Progress				10/8/2018 2:38:01 AM	10/8/2018			
Soria, Martin		Monthly - QRTLY BLDG INSP REPORT (GM) - Refer to PM schedule details.							
Jimmy Carbajal									
198515					7/23/2018		14	1	\$25.00
Medium	Work In Progress	Main doors to			7/23/2018 3:31:23 PM	8/6/2018			
Marquez, Gerardo		Change setting on locking mechanism from 7 sec to 5 sec. (for new security camera & doorbell on main door)				met w/ Plan B Tech Adrian to change setting			
Hilda Adler									
204251		Kitchen			10/17/2018		13		\$0.00
High	Work In Progress				10/17/2018 2:35:45 PM				
Villalobos, David		Check dryer making loud noise when in use SNP Mgr. Susana H. (575) 882-6724							
Dino Facio									
203052	C-Wing				9/27/2018		33		\$0.00
Medium	Work In Progress				9/27/2018 1:43:12 PM				
Vallejo, Albert		Nurses Portable - redo east wall							
Albert Vallejo									
202508	Gym				9/18/2018		42		\$0.00
Medium	Work In Progress				9/18/2018 11:28:43 AM				
Vallejo, Albert		Locker-room - enclose old showers to be used for storage.							
Albert Vallejo									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

204658 Library 10/24/2018 6 \$0.00

Medium Work In Progress Library 10/24/2018 11:28:20

Villalobos, Margret There's worms in the library again, same as before. 10/26/18 Approved EM Waiver to Bennie
They look like an earth worm. this time they are 6 in total
in different areas on the floor.
There mostly dead or barley alive.

Hilda Adler

204657 Office 10/24/2018 6 \$131.85

Medium Work In Progress Mr. Mora's 10/24/2018 11:23:19

Avila, Jesus Please check for water leaks, there's several wet ceiling tiles. Used 1pk on wo 204650

Hilda Adler

201662 Kitchen 9/5/2018 55 \$0.00

High Work In Progress 9/5/2018 8:56:59 AM

Villalobos, David Replace burnt bulb in freezer SNP Mgr. Susana H. (575)
882-6724

Dino Facio

199733 Gym Dressing Room 8/8/2018 83 \$0.00

Medium Work In Progress Boys lockerroom 8/8/2018 11:06:48 AM

Gonzalez, Salvador We would like to request that the shower stalls in the boys showers be caged w/ a secure lock so we can store football equipment. The shower stalls are not used. Thank you, Mr. J.Mora

Hilda Adler

204775 Main Building Portables 10/25/2018 5 \$0.00

Medium Work In Progress 10/25/2018 3:37:11 PM

Briones, Enrique Per Mr. Mora, items in custodial storage portable need to be taken to storage, thank you.

Jesus Avila

200739 8/22/2018 69 \$0.00

Medium Work In Progress 8/22/2018 8:03:36 AM

Carbajal, Jimmy Carpet in nurses portable needs to be removed and replaced with linoluem

Jimmy Carbajal

199453 8/6/2018 85 \$0.00

Medium Work In Progress 8/6/2018 4:17:56 AM

Vallejo, Albert Yearly - Gadsden MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
198965					7/31/2018		91		\$0.00
Medium	Work In Progress				7/31/2018 1:51:10 AM				
Vallejo, Albert		Yearly - Support Services - Fire Ext Insp - Refer to PM schedule details.							
Margret Villalobos									
Count: 42 Work Orders		Avg. Age of WO's	33			Total for Gadsden MS	1	\$553.11	

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: GSAC - Alamo									
204400					10/19/2018		11		\$0.00
Medium	Work In Progress				10/19/2018 11:23:39				
Vega, David	Please send someone to fix the toilet paper dispenser that broke and has fallen off of the wall.								
Susie Ramos Lara									
204754					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 11:52:18				
Rincon, Jesus	Please send us help to move the furniture in the data clerks office room 112. This move is necessary to be completed by tomorrow as we will have a new data entry clerk begin on Monday, October 29, 2018. Thank you								
Susie Ramos Lara									
204930					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 10:31:05				
Chavez, Santos	We need electrical outlets are needed in workstations in room 112. Please send a technician to help us out. Thank you.								
Susie Ramos Lara									
Count: 3 Work Orders		Avg. Age of WO's 6			Total for GSAC - Alamo			0	\$0.00

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: La Union ES

203162 9/30/2018 10/31/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:09:19 AM

Escobar, David Yearly - La Union ES R-9 Radiator Ht Water Yearly - Refer to PM schedule details.

Margret Villalobos

203173 9/30/2018 10/31/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:09:34 AM

Escobar, David Yearly - La Union ES I-4 Fan Coil Unit Yearly - Refer to PM schedule details.

Margret Villalobos

203174 9/30/2018 10/31/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:09:35 AM

Escobar, David Yearly - La Union ES U-2 Unit Heater Gas Yearly - Refer to PM schedule details.

Margret Villalobos

203224 9/30/2018 10/21/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:10:44 AM

Escobar, David Monthly - La Union ES H-11 Unit Elec Ht Semiannual - Refer to PM schedule details.

Margret Villalobos

201363 8/31/2018 60 \$0.00

Medium Work In Progress 8/31/2018 1:31:33 AM

Escobar, David Monthly - La Union ES A-16 Fan Exhaust Semimonthly - Refer to PM schedule details.

Margret Villalobos

204305 Classroom 10/18/2018 12 \$0.00

Medium Work In Progress 10/18/2018 9:56:45 AM

Pacheco, Hector Respectfully requesting to have a deep sink in room 104 removed. If you have any questions contact Mr. Sanchez or the head custodian.

Basilio Santillano

204929 10/29/2018 1 \$112.24

Medium Work In Progress 10/29/2018 10:28:29

Pacheco, Hector Respectfully requesting a drain cleaner called "Cherry Mat". I would use it on our restrooms drains every once in a while to flush out the sewer smell that comes out of it. If you have any questions contact the Head Custodian.

Basilio Santillano

786 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: La Union ES

202334 9/14/2018 46 \$260.27

Medium Work In Progress 9/14/2018 8:31:06 AM

Pacheco, Hector requesting to remove and replace sink and cabinet at room 206 .

David Escobar

203992 Restroom 10/12/2018 18 \$22.54

Medium Work In Progress 10/12/2018 10:20:51

Ambriz, Juan There are two leaks in the upper grade boys restroom . If you have any questions contact the head custodian.

Basilio Santillano

202786 9/24/2018 36 \$0.00

Medium Work In Progress 9/24/2018 9:03:32 AM

Lara, Ralph In the female restroom of the upper grade hallway, one of the latches came off the door to lock. The bolts to secure the latch are not to be found. If you have any questions contact the head custodian.

Basilio Santillano

204829 Office 10/26/2018 4 \$0.00

Medium Work In Progress 10/26/2018 8:23:10 AM

Briones, Enrique Deliver 9 boxes of Science Adoption Instructional Materials.

Theresa Ramirez

199650 Classroom 8/7/2018 70 \$0.00

Medium Work In Progress 8/7/2018 12:55:08 PM 10/16/2018

Santillano, Basilio There is mildew build up in the bottom of the sink in room 206. It is the art room. I sprayed clorox on the mildew and cleaned it as much as possible.

Basilio Santillano

204743 10/25/2018 5 \$0.00

Medium Work In Progress 10/25/2018 10:09:43

Pacheco, Hector Please install the ice machine from the kitchen in the 100 hallway lounge (if possible). Please check with Principal Mr. Sanchez if needs to be installed elsewhere. thank you.

Jessica Herrera

199406 8/6/2018 85 \$0.00

Medium Work In Progress 8/6/2018 4:17:16 AM

Vallejo, Albert Yearly - La Union ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.

Margret Villalobos

786 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
198045					7/12/2018		110		\$0.00
Medium	Work In Progress				7/12/2018 8:03:06 AM				
Escobar, David		requesting lift for La Union site. Caff area for Emergency light battery replacement							
David Escobar									
201795					9/6/2018		54		\$0.00
Medium	Work In Progress				9/6/2018 3:04:37 PM				
Vallejo, Albert		Replace Restroom partitions in north hallway girls restroom.							
Albert Vallejo									
204310					10/18/2018		12		\$0.00
Medium	Work In Progress				10/18/2018 10:43:59				
Villalobos, Jose		Respectfully requesting to have one of my vacuum cleaners checked out due to a burning smell. If you have any questions contact the head custodian.							
Basilio Santillano									
Count: 17 Work Orders			Avg. Age of WO's 37		Total for La Union ES			0	\$395.05

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
204761	Main Building	Classroom			10/25/2018		5		\$0.00
Medium	Work In Progress	Front Office			10/25/2018 1:54:37 PM				
Briones, Enrique	2 boxes need to be picked up and taken to Minerva Menchaca at Records.								
Crystalee Heredia									
199407					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:17 AM				
Vallejo, Albert	Yearly - Loma Linda ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
204155					10/16/2018		14		\$0.00
Medium	Work In Progress				10/16/2018 11:15:24				
Nunez, Arturo	Need some poles installed in parking to separate, student drop off area, and parking lot area.								
Arturo Nunez									
203922					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 1:22:05 PM				
Vallejo, Albert	Need to have south west parking lot gate operational, will need to remove fence and install swing gate, to be used as a vehicle exit.								
Arturo Nunez									
203264					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:25 AM				
Vallejo, Albert	Monthly - Loma Linda ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
197737					7/5/2018		117		\$0.00
Medium	Work In Progress				7/5/2018 12:40:34 PM				
Ramirez, Cora	7/5/2018. Fire System Keeps Going Off With A Code (TROUBLE CONTROL WEST ELECTRICAL ROOM OPEN 070518 1M002)								
Jesus Rincon									
200147					8/13/2018		78		\$0.00
Medium	Work In Progress				8/13/2018 2:59:21 PM				
Nunez, Arturo	On Play Ground Climbing Equipment, Where The Safety Bolts Go Into The Holes On The Plastic Sing. They Are Cracking Creating A Sharp Point Around The Safety Bolt.				Route to Art Nunez as per new assignment on 9/24/18				
Jesus Rincon									

786 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
203339					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:12:52 AM					
Nunez, Arturo	Monthly - Loma Linda ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
203248					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:09 AM					
Nunez, Arturo	Monthly - Loma Linda ES Roof Inpsection - Refer to PM schedule details.								
Margret Villalobos									
204830		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:23:40 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
203772					10/9/2018		21		\$0.00
Medium	Work In Progress			10/9/2018 3:31:14 PM					
Carrasco, Danny	Need to borrow scissor lift to service F,C,U'S in cafeteria.								
Arturo Nunez									
202403	Main Building	Exterior			9/17/2018		43		\$0.00
Medium	Work In Progress			9/17/2018 7:33:46 AM					
Carrasco, Danny	New rope is needed for flag pole								
David Soriano									
203460					10/1/2018		29		\$0.00
Medium	Work In Progress			10/1/2018 3:52:31 PM					
Villalobos, Jose	Need to borrow a grass sweeper to pick up clippings. Thank you.								
Arturo Nunez									
202157		Kitchen			9/12/2018		48		\$0.00
High	Work In Progress			9/12/2018 8:20:29 AM					
Medina, Eric	Check disposal not working properly SNP Mgr. Dolores R. (575) 882-6725								
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
203769					10/9/2018		21		\$0.00
Medium	Work In Progress				10/9/2018 3:28:44 PM				
Nunez, Arturo		Need the following filters. 20x36x2 3 EA. 24x36x2 3 EA. 16x25x1 8 EA. 10 1/2x27x1 9 EA. 10x27x1 2 EA. 15x20x1 4 EA. 16x30x1 4 EA.							
Arturo Nunez									
199128		Classroom			8/1/2018		90		\$0.00
Medium	Work In Progress				8/1/2018 3:06:26 PM				
Carbajal, Jimmy		8/1/2018. As Per Albert Vallejo Requesting Tile For Room #209 ASAP							
Jesus Rincon									
202973	Main Building				9/26/2018		34		\$0.00
Medium	Work In Progress				9/26/2018 2:26:59 PM				
Ambriz, Jose		Need assistance on checking A.C. units, and heater in portable #7. Will be used as a classroom.							
Arturo Nunez									
199879		Kitchen			8/9/2018		82		\$308.46
High	Work In Progress				8/9/2018 2:36:44 PM				
Chavez, Santos		Check door bell to back door not working SNP Mgr. Dolores R. (575) 882-6725							
Dino Facio									
201773	Main Building	Classroom			9/6/2018		54		\$0.00
Medium	Work In Progress				9/6/2018 1:21:38 PM				
Chavez, Santos		9/5/2018. Need A Power Outlet Install To Plug In Water Heater In New Nurse's Office							
Jesus Rincon									
204582					10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 2:15:26 PM				
Chavez, Santos		Need to replace circuit breakers in portable #7							
Santos Chavez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
202972					9/26/2018		34		\$0.00
Medium	Work In Progress				9/26/2018 2:24:26 PM				
Ontiveros, Joe		Need a 6 in. floor drain cover for girls restroom upper grades.							
Arturo Nunez									
202164	Main Building	Office			9/12/2018		48		\$0.00
Medium	Work In Progress	Nurse Office			9/12/2018 10:07:23 AM				
Marquez, Gerardo		Need an entire set of keys for nurse assistant.							
Crystalee Heredia									
Count: 22 Work Orders		Avg. Age of WO's 42		Total for Loma Linda ES			0		\$308.46

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

199217	Main Building	Office			8/2/2018		89		\$0.00
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Medium	Work In Progress	Nurses Office			8/2/2018 2:17:03 PM				
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Marquez, Gerardo The following plaque is needed for nurse's office

Lisa Skaf Nurse
Debbie Friedt Nurse Assistant

Thank you.

Sandra Mora

199218	Main Building	Office			8/2/2018		89		\$0.00
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Medium	Work In Progress	Main Office			8/2/2018 2:20:06 PM				
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Marquez, Gerardo Lorena Irigoyen/Counselor needs a plaque on her door that reads:

Lorena Irigoyen
Counselor

Sandra Mora

199219	Main Building	Office			8/2/2018		89		\$0.00
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Medium	Work In Progress	Main Bulding			8/2/2018 2:23:29 PM				
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Marquez, Gerardo Denisse Medrano needs a plaque on her door to read:

Denisse Medrano
(SCC)

Sandra Mora

199216	Main Building	Room #302			8/2/2018		89		\$0.00
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Medium	Work In Progress	Room #302			8/2/2018 2:09:55 PM				
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Marquez, Gerardo The following teachers need door plaques on classroom doors please

(BSC)
S. Bustillos

V. Lopez

L. Pulido

Thank you.

Sandra Mora

199269	Main Building				8/3/2018		88		\$0.00
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Medium	Work In Progress				8/3/2018 10:34:11 AM				
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Marquez, Gerardo need 2 locking door handles replaced with non locking mechanism

Joe Ramirez

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

204559 10/23/2018 7 \$61.35

Medium Work In Progress 10/23/2018 10:20:43

Chavez, Santos need to replace electrical outlet in rm. 405 it shorted out

Joe Ramirez

202711 9/21/2018 39 \$3,241.07

Medium Work In Progress 9/21/2018 7:35:49 AM

Ambriz, Jose need to install new re-frig unit in elect. rm.

Joe Ramirez

204068 10/15/2018 15 \$0.00

Medium Work In Progress 10/15/2018 9:23:26 AM

Ambriz, Jose motor in communication rm cooling unit needs to be replaced.

Joe Ramirez

204938 10/29/2018 1 \$0.00

Medium Work In Progress 10/29/2018 10:59:07

Ambriz, Jose need to replace re-frig unit in elect. rm. not working.

Joe Ramirez

203735 Main Building Cafeteria 10/9/2018 21 \$119.60

Medium Work In Progress South Lounge 10/9/2018 10:18:37 AM

Appelzoller, Fred As per Ms. Angela Silvaggio/Principal she is requesting that ice maker be relocated to south lounge for use of school purpose, plumber may be needed. Thank you.

Sandra Mora

197975 7/11/2018 111 \$0.00

Medium Work In Progress 7/11/2018 9:10:07 AM

Ramirez, Joe need to replace filters on hvac units

Joe Ramirez

201775 9/6/2018 54 \$123.99

Medium Work In Progress 9/6/2018 1:36:24 PM

Ramirez, Joe need to replace submersible drainage pump

Joe Ramirez

198967 7/31/2018 91 \$0.00

Medium Work In Progress 7/31/2018 1:51:12 AM

Apodaca, Mario Monthly - Mesquite ES - Domestic Water Filter - Refer to PM schedule details.

Margret Villalobos

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Mesquite ES									
204157					10/16/2018		14		\$0.00
Medium	Work In Progress			10/16/2018 12:04:42					
Apodaca, Mario	as per Mario need to replace storm water pump with a bigger pump								
Joe Ramirez									
200491					8/17/2018		74		\$0.00
Medium	Work In Progress			8/17/2018 11:00:30 AM					
Villalobos, Jose	Vacuum #0041100001178, Does not power on, and back wheels are a bit stiff.		Have not received equipment as of 9/7/2018.						
Adam Montoya									
204831		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:24:06 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
203983		Kitchen			10/12/2018		18		\$49.55
High	Work In Progress			10/12/2018 8:07:22 AM					
Villalobos, David	Install T and Valve on water line to access water for skillet SNP Mgr. Santa N. (575) 882-6729								
Dino Facio									
200002		Kitchen			8/10/2018		81		\$0.00
High	Work In Progress			8/10/2018 2:39:55 PM					
Villalobos, David	Assessment on dish machine (leak on cooper line) SNP Mgr. Elizabeth M. (575) 882-6729								
Dino Facio									
203755		Kitchen			10/9/2018		21		\$0.00
High	Work In Progress			10/9/2018 2:35:54 PM					
Villalobos, David	Check disposal leaking water when in use SNP Mgr. Santa N. (575) 882-6729								
Dino Facio									
203756		Kitchen			10/9/2018		21		\$0.00
High	Work In Progress			10/9/2018 2:38:28 PM					
Villalobos, David	Assessment on dish machine leaking water cant pin point location of leak SNP Mgr. Santa N. (575) 882-6729								
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location:		Mesquite ES								
203904		Kitchen			10/11/2018		19		\$0.00	
High	Work In Progress			10/11/2018 8:28:39 AM						
Villalobos, David	Assessment on ice machine molding coming off SNP Mgr. Santa N. (575) 882-6729									
Dino Facio										
204846	Main Building	Cafeteria			10/26/2018		4		\$0.00	
Medium	Work In Progress			10/26/2018 10:13:50						
Chavez, Santos	Cafeteria dining area-Noticed a couple of fixtures not working. Try to upgrade to LED lighting (retrofit). Please get with Albert about this. thanks.									
Jessica Herrera										
199408					8/6/2018		85		\$0.00	
Medium	Work In Progress			8/6/2018 4:17:17 AM						
Vallejo, Albert	Yearly - Mesquite ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.									
Margret Villalobos										
204935	Main Building	Custodial			10/29/2018		1		\$0.00	
Medium	Work In Progress			10/29/2018 10:54:13						
Briones, Enrique	PROPANE TANK NEEDS REFILLING									
Marco Fattorini										
203903		Kitchen			10/11/2018		19		\$0.00	
High	Work In Progress			10/11/2018 8:25:40 AM						
Medina, Eric	Check freezer bulbs they turn off for no reason SNP Mgr. Santa N. (575) 882-6729									
Dino Facio										
203758		Kitchen			10/9/2018		21		\$0.00	
High	Work In Progress			10/9/2018 2:44:37 PM						
Medina, Eric	Check slicer missing bolt hard to maneuver SNP Mgr. Santa N. (575) 882-6729									
Dino Facio										
202651					9/20/2018		40		\$0.00	
Medium	Work In Progress			9/20/2018 9:44:46 AM						
Vallejo, Albert	Repair fence that borders ball park									
Albert Vallejo										
Count: 27 Work Orders			Avg. Age of WO's	45				Total for Mesquite ES	0	\$3,595.56

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: North Valley ES									
204751					10/25/2018		5		\$0.00
Medium	Work In Progress	Playground		10/25/2018 11:17:54					
Gonzalez, Salvador	Canopy needs to be removed, has a hole asp PM 203622								
Joaquin Romero									
199409					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:18 AM					
Vallejo, Albert	Yearly - North Valley ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
202059					9/11/2018		49		\$0.00
Medium	Work In Progress			9/11/2018 10:01:10 AM					
Vallejo, Albert	Requesting two gates and 10 feet of fence for security purposes on the east side of campus. an 8 foot gate between the parent drop off area and the bus drop off . The other about 10 feet of fence and a 8 foot gate by the double doors on the east side of campus. Thank you								
Joaquin Romero									
203270					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:31 AM					
Vallejo, Albert	Monthly - North Valley ES - Fire Pump Engine - Refer to PM schedule details.								
Margret Villalobos									
204907					10/27/2018		3		\$0.00
Medium	Work In Progress			10/27/2018 12:34:04					
Romero, Joaquin	Daily - North Valley ES - Fire Pump (Biweekly) - Refer to PM schedule details.								
Margret Villalobos									
203279					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:40 AM					
Vallejo, Albert	Monthly - North Valley ES - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
202279		Kitchen			9/13/2018		47		\$0.00
High	Work In Progress			9/13/2018 1:17:07 PM					
Villalobos, David	The reach refrigerator needs a new light bulb SNP gr. Sandra H. (575) 882-6730								
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: North Valley ES									
204832		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:24:30 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
204732					10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 8:29:01 AM					
Carrasco, Danny	Need a fluke voltage tester and a pen tester for North valley Elementary. Don't have one issued to this school . Thank you								
Joaquin Romero									
198888					7/30/2018		92		\$0.00
Medium	Work In Progress			7/30/2018 2:43:34 PM					
Romero, Joaquin	need to change filters on all units .								
Joaquin Romero									
201298					8/30/2018		61		\$0.00
Medium	Work In Progress	Soccer Field		8/30/2018 11:00:48 AM					
Ontiveros, Guadalupe	We are requesting the soccer goal posts from La Mesa be brought to our grounds								
Ruth Gomez									
201581					9/4/2018		56		\$0.00
Medium	Work In Progress			9/4/2018 10:42:33 AM					
Ontiveros, Guadalupe	Need assistance in removing the soccer goals from La Mesa field and installing them in North Valley Campus . Might need a trailer & a backhoe to remove the polls. Thank you								
Joaquin Romero									
203931					10/11/2018		19		\$0.00
Medium	Work In Progress			10/11/2018 3:01:31 PM					
Chavez, Santos	Need emergency ballast replaced in rooms 106,105,104,208 Thank you								
Joaquin Romero									
Count: 13 Work Orders			Avg. Age of WO's	37		Total for North Valley ES	0		\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Northern On-Track Pre-K (LM)									
203205					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:24 AM					
Romero, Joaquin	Yearly - Northern Prek I4 (Fan Coil)(Yearly) - Refer to PM schedule details.								
Margret Villalobos									
204950					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 2:49:35 PM					
Vallejo, Albert	The roof where the clothing bank is located needs to be replaced. Shingles are all old & dry rotted. leaking all over the place. Thank You								
Joaquin Romero									
203246					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:11:07 AM					
Romero, Joaquin	Monthly - La Mesa ES Roof Inpsection - Refer to PM schedule details.								
Margret Villalobos									
204762	Main Building	Lift Station			10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 2:04:22 PM					
Apodaca, Mario	need to replace a sewer lift pump on a E-ONE LIFT STATION								
Mario Apodaca									
198801					7/30/2018		92		\$0.00
Medium	Work In Progress			7/30/2018 7:41:20 AM					
Ambriz, Jose	The hydronic water line is leaking in room 102 . Can someone go check it out Thank you								
Joaquin Romero									
199420					8/6/2018	8/16/2018	85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:28 AM					
Vallejo, Albert	Yearly - Northern Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
Count: 6 Work Orders			Avg. Age of WO's 41	Total for Northern On-Track Pre-K (LM)			0		\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
204939					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 11:59:53					
Gonzales, Camilo	need gas for truck 156 and two blowers								
Juan Vargas									
200308					8/15/2018		76		\$0.00
Medium	Work In Progress			8/15/2018 7:43:38 AM					
Carrasco, Danny	Requesting fuel for the work truck and blower/weedeater. Thank you.								
Jesus Avila									
200003					8/10/2018		81		\$0.00
Medium	Work In Progress			8/10/2018 2:44:40 PM					
Gonzalez, Salvador	PPD/GMS wastewater effluent water weir need to be rebuilt out of stainless steel								
Mario Apodaca									
200673	Main Warehouse				8/21/2018		70		\$0.00
Medium	Work In Progress			8/21/2018 10:59:31 AM					
Carrasco, Danny	Requesting electric pallet jack for warehouse.								
Danny Carrasco									
202072		Office			9/11/2018		49		\$0.00
Medium	Work In Progress			9/11/2018 12:51:06 PM					
Briones, Enrique	We need 8 pallets of obsolete equipment moved from the Instructional Materials Warehouse to the graveyard.								
Theresa Ramirez									
200405					8/16/2018		75		\$71.84
Medium	Work In Progress			8/16/2018 11:40:32 AM					
Apodaca, Mario	button batteries for water booster pump control box district-wide use.								
Mario Apodaca									
198865	Main Warehouse	Storage			7/30/2018		92		\$0.00
Medium	Work In Progress			7/30/2018 12:19:37 PM					
Gonzalez, Salvador	remove wood planks on HVAC barrack steps and replace with metal plate, thank you.								
Jesus Avila									
204458					10/21/2018	11/6/2018	9		\$0.00
Medium	Work In Progress			10/21/2018 12:47:52					
Facio, Dino	Monthly - PPD-FS Walk-In Freezer K-109A (Semi) - Refer to PM schedule details.								
Margret Villalobos									
10/30/2018 11:02:20 AM									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
204459					10/21/2018	11/6/2018	9		\$0.00
Medium	Work In Progress			10/21/2018 12:47:55					
Facio, Dino	Monthly - PPD-FS Walk-In Refrigerator K-109 (Semi) - Refer to PM schedule details.								
Margret Villalobos									
199419					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:27 AM					
Vallejo, Albert	Yearly - Physical Plant Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
201660					9/5/2018		55		\$0.00
Medium	Work In Progress			9/5/2018 8:37:36 AM					
Vallejo, Albert	Attend BOC course through Associated General Contractors of NM								
Albert Vallejo									
204464					10/22/2018		8		\$12.57
Medium	Work In Progress			10/22/2018 8:51:33 AM					
Villalobos, Jose	Need safety glasses and gloves please.								
Jose Villalobos									
204583	Main Warehouse				10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 2:29:02 PM					
Carrasco, Danny	NEED COMPRESSION CONNECTOR AND FITTINGS FOR VAPOR PRESSURE WASHER (GRAFFITI REMOVAL).								
Danny Carrasco									
199079					8/1/2018		90		\$0.00
Medium	Work In Progress			8/1/2018 7:42:23 AM					
Ramirez, Cora	Technology W/O.								
	HVAC-Tech station, computer used to monitor school sites is not working.								
Guillermo Hernandez									
204722	Motor Vehicle				10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 7:50:37 AM					
Marquez, Gerardo	please check middle bay door. difficult to open								
Pete Flores									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
204460					10/21/2018	11/21/2018	9		\$0.00
Medium	Work In Progress			10/21/2018 12:47:56					
Avila, Jesus	Monthly - PPD-Warehouse A-2 A/C Pkg Unit (Semi) - Refer to PM schedule details.								
Margret Villalobos									
204292					10/18/2018	11/18/2018	12		\$9.16
Medium	Work In Progress			10/18/2018 12:55:47					
Avila, Jesus	Yearly - PPD-Warehouse U-2 Unit Heater Gas (Yrly) - Refer to PM schedule details.								
Margret Villalobos									
197694					7/3/2018		119		\$0.00
Medium	Work In Progress			7/3/2018 10:44:25 AM					
Chavez, Santos	Need to replace worn, damaged or missing hand tools								
Santos Chavez									
202254	Maintenance				9/13/2018		47		\$0.00
Medium	Work In Progress			9/13/2018 8:40:55 AM					
Castillo, Carlos	Order replacement dewalt hammer drill set								
Carlos Castillo									
201397					8/31/2018		60		\$0.00
Medium	Work In Progress			8/31/2018 3:04:04 PM					
Pacheco, Hector	In need of work tools. Thank You								
Hector Pacheco									
202781					9/24/2018		36		\$6.99
Medium	Work In Progress			9/24/2018 7:54:09 AM					
Pacheco, Hector	In need of grease for grease gun to lubricate sewer machines.								
Hector Pacheco									
204550					10/23/2018		7		\$0.00
High	Work In Progress			10/23/2018 9:07:10 AM					
Ontiveros, Guadalupe	SNP Food Warehouse needs weeds cleaned up along the side and behind the warehouse (can attract small animals/rodents that can enter warehouse where food is stored)								
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
201283					8/30/2018		61		\$0.00
Medium	Work In Progress			8/30/2018 8:27:24 AM					
Marquez, Gerardo	NEED TO ORDER LOCKSMITH SUPPLIES FOR USE THROUGHOUT DISTRICT.								
Gerardo Marquez									
204724					10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 7:57:44 AM					
Marquez, Gerardo	PLEASE ORDER PINNING CAPS FOR USE DISTRICT WIDE.								
Gerardo Marquez									
204863					10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 1:56:46 PM					
Marquez, Gerardo	Please issue new keys to Alfredo Ortiz will be transferred to WW Tech. (ck w/Mario to see what keys are needed on Monday 10/29/18.								
Margret Villalobos									
202103					9/11/2018		49		\$0.00
Medium	Work In Progress			9/11/2018 3:37:39 PM					
Hernandez, Guillermo	need a new a/c window unit install in the water / wastewater office .								
Mario Apodaca									
201552					9/3/2018		57		\$0.00
Medium	Work In Progress			9/3/2018 5:18:15 AM					
Apodaca, Mario	Monthly - Physical Plant - Grease Trap (Custodial) - Refer to PM schedule details.								
Margret Villalobos									
204304					10/18/2018		12		\$0.00
Medium	Work In Progress	veh.#188		10/18/2018 9:29:15 AM					
Flores, Pete	needs body work (involved in accident 10/12/18)								
Maria Ruiz									
203407					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:13:58 AM					
Flores, Pete	Monthly - PPD-MP-0143 DT PM Service - by SWP - Refer to PM schedule details.								
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
198064	Main Warehouse	Roof			7/12/2018		110		\$0.00
Medium	Work In Progress				7/12/2018 1:30:20 PM				
Gallegos, Rafael		(2) 3" pvc pipes on south end of roof have cracks in sealant coating.							
Jesus Avila									
198065		Roof			7/12/2018		110		\$0.00
Medium	Work In Progress				7/12/2018 1:37:36 PM				
Gallegos, Rafael		Roof on OLD SNP office has rips that went thru all layers allowing for water penetration and dirt accumulation under surface.							
Jesus Avila									
203018					9/27/2018		33		\$0.00
Medium	Work In Progress				9/27/2018 3:59:17 AM				
Herrera, Jessica		Yearly - Physical Plant - Maintenance Plan - Refer to PM schedule details.							
Margret Villalobos									
204233					10/17/2018		13		\$33.00
Medium	Work In Progress				10/17/2018 10:31:46				
Villalobos, Jose		Need NO PARKING signs for front of welding/custodial shop garage door entrance.							
Jose Villalobos									
200856					8/23/2018		68		\$48.88
Medium	Work In Progress				8/23/2018 9:28:35 AM				
Villalobos, Jose		Need to wrap water lines behind welding/custodial shop for winter. lines are exposed to the elements.							
Jose Villalobos									
202802					9/24/2018		36		\$4.99
Medium	Work In Progress	Support			9/24/2018 12:57:34 PM				
Avila, Jesus		Please install two flatscreens. One in Room 203 and the other in Mr. Holguin's office. Please call with any questions if i am unavailable contact Lisa R. Sanchez at 882-6940							
Cynthia Maes									
202876					9/25/2018		35		\$15.98
Medium	Work In Progress				9/25/2018 10:32:33 AM				
Carrasco, Danny		requesting spray nozzles for shop use							
Pete Flores									

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Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Physical Plant Complex

204953 10/29/2018 1 \$0.00

Medium Work In Progress 10/29/2018 2:57:29 PM

Flores, Pete PLEASE CHECK BATTERY ON VEHICLE 195 DOES NOT WANT TO START. SIGNAL LIGHTS ARE NOT WORKING PROPLY.

Enrique Briones

204934 10/29/2018 1 \$0.00

High Work In Progress 10/29/2018 10:53:28

Flores, Pete SNP Van#80 needs to deflate hydro air and re-air tires with regular air on all four tires

Dino Facio

204385 10/19/2018 11 \$0.00

High Work In Progress 10/19/2018 9:37:51 AM

Flores, Pete Need DEF Fluid for SNP Freightliner#78

Dino Facio

200087 8/13/2018 78 \$0.00

Medium Work In Progress Vehicle #172 8/13/2018 8:33:13 AM

Flores, Pete tire going low

Maria Ruiz

203475 10/2/2018 28 \$0.00

Medium Work In Progress 10/2/2018 8:09:25 AM

Flores, Pete Please chick turn signals on vehicle # 195 notworking

Enrique Briones

203645 10/8/2018 22 \$0.00

Medium Work In Progress 10/8/2018 8:43:14 AM

Flores, Pete Need tire repaired truck #151

Santos Chavez

203657 Main Warehouse 10/8/2018 22 \$0.00

Medium Work In Progress 10/8/2018 10:22:18 AM

Flores, Pete PLEASE CHECK FRONT TIRES ON MAIL VEHICLE # 81

Enrique Briones

203730 10/9/2018 21 \$0.00

Medium Work In Progress Vehicle #15 10/9/2018 9:19:53 AM

Flores, Pete shaking of the steering wheel

Maria Ruiz

10/30/2018 11:02:20 AM

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
204084					10/15/2018		15		\$0.00
Medium	Work In Progress	veh.#40			10/15/2018 12:55:21				
Flores, Pete		steering wheel shook constantly							
Maria Ruiz									
202887					9/25/2018		35		\$0.00
Medium	Work In Progress				9/25/2018 1:14:53 PM				
Flores, Pete		battery is in need of replacement, has exceeded life expectancy							
Pete Flores									
202074					9/11/2018		49		\$0.00
High	Work In Progress				9/11/2018 1:01:10 PM				
Flores, Pete		SNP Freightliner #53 needs DEF fluid and reverse lightbulb replacements SNP WH Spvr. Antonio C. (575) 882-6927							
Dino Facio									
203988					10/12/2018		18		\$0.00
Medium	Work In Progress				10/12/2018 8:51:59 AM				
Tobias, Victor		please check condition of batteries							
Pete Flores									
204483					10/22/2018		8		\$0.00
High	Work In Progress				10/22/2018 11:19:32				
Tobias, Victor		please replace worn front brake pads & rotors							
Pete Flores									
203505					10/2/2018		28		\$0.00
High	Work In Progress				10/2/2018 3:42:10 PM				
Tobias, Victor		need to replace batteries							
Pete Flores									
204904					10/26/2018		4		\$0.00
Medium	Work In Progress	at STHS			10/26/2018 4:05:28 PM				
Flores, Pete		Silver would like the bucket truck at Santa Teresa High next week (any day after Tuesday 10/30/2018)							
Cora Ramirez									
Count: 51 Work Orders			Avg. Age of WO's	39		Total for Physical Plant Complex	0	\$203.41	

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Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

202895 Main Building Athletic Field 9/25/2018 35 \$0.00

Medium Work In Progress 9/25/2018 2:59:37 PM

Ontiveros, Guadalupe area in sand box needs wood chips black cloth tearing apart tripping hazard

Javier Hernandez

202897 Main Building Athletic Field 9/25/2018 35 \$0.00

Medium Work In Progress 9/25/2018 3:03:16 PM

Ontiveros, Guadalupe benches requested by principal Navarro to be relocated from playground area to grass area next to north side building

Javier Hernandez

203250 9/30/2018 10/8/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:11:11 AM

Hernandez, Javier Monthly - Riverside ES Roof Inspection - Refer to PM schedule details.

Margret Villalobos

203814 10/10/2018 20 \$0.00

Medium Work In Progress 10/10/2018 8:53:15 AM

Hernandez, Javier remove and clean up all weeds behind the school. (Mrs. Martinez)

Norma Martinez

203815 10/10/2018 20 \$0.00

Medium Work In Progress 10/10/2018 8:53:59 AM

Hernandez, Javier Remove and clean up all weeds in front of the school. (Mrs. Martinez)

Norma Martinez

203816 10/10/2018 20 \$0.00

Medium Work In Progress 10/10/2018 8:55:57 AM

Hernandez, Javier Relocated all benches located under the canopy in the upper grades playground to the upper grades patio area by the trees. (Mrs. Martinez)

Norma Martinez

203334 9/30/2018 10/8/2018 30 \$0.00

Medium Work In Progress 9/30/2018 2:12:47 AM

Hernandez, Javier Monthly - Riverside ES Emer. Light Test: Monthly - Refer to PM schedule details.

Margret Villalobos

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
203345					9/30/2018	10/8/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:12:58 AM					
Hernandez, Javier	Monthly - Riverside ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
203752		Classroom			10/9/2018		21		\$0.00
Medium	Work In Progress			10/9/2018 1:31:48 PM					
Hernandez, Javier	need a few desks from san Miguel storage								
Javier Hernandez									
201468					9/3/2018	9/10/2018	57		\$0.00
Medium	Work In Progress			9/3/2018 5:16:42 AM					
Hernandez, Javier	Monthly - Riverside ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
201479					9/3/2018	9/10/2018	57		\$0.00
Medium	Work In Progress			9/3/2018 5:16:53 AM					
Hernandez, Javier	Monthly - Riverside ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
202197					9/12/2018		48		\$0.00
Medium	Work In Progress			9/12/2018 2:28:06 PM					
Hernandez, Javier	need Leatherman, 11 in 1 screw driver and air compressor								
Javier Hernandez									
202504	Main Building				9/18/2018		42		\$0.00
Medium	Work In Progress			9/18/2018 10:51:42 AM					
Hernandez, Javier	16x25x1=4pcs 14x25x1 item #hc-00370=4pcs 20x20x1-hc-00400=8pcs 20x22x1-hc-00403=32 16x20x1-hc-00377=4 16x25x2-hc-00382=112 20x20x2-hc-00408=24 20x25x2-hc-00406=32 20x30x2-=12								
Javier Hernandez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Riverside ES									
204547	Main Building				10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 7:52:40 AM					
Ronquillo, Ruben	There are five broken windows on the upper level wall of gym								
Javier Hernandez									
203934					10/11/2018		19		\$0.00
Medium	Work In Progress			10/11/2018 3:26:17 PM					
Hernandez, Javier	need silicone gun to seal some leaks we have in window sills								
Javier Hernandez									
204928					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 9:59:49 AM					
Hernandez, Javier	100 ft utilititech extension cord item #59610 model# utp511735, fluke digital 600 volt voltage detector item#806177 model# 15-600								
Javier Hernandez									
204302					10/18/2018		12		\$0.00
Medium	Work In Progress			10/18/2018 9:18:49 AM					
Hernandez, Javier	in need of a channel locks set, to utilize on repairing sprinkler system								
Javier Hernandez									
204375	Main Building	Office			10/18/2018		12		\$0.00
Medium	Work In Progress			10/18/2018 3:58:54 PM					
Hernandez, Javier	flexible silicone weatherstrip part #DW34								
Javier Hernandez									
204833		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:25:02 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
203970					10/11/2018		19		\$0.00
Medium	Work In Progress			10/11/2018 3:58:07 PM					
Villalobos, Jose	Propane Burnisher fails to start as per Lily (acting Head Custodian) sounds like the battery lily has no access to internet.								

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Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
204584					10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 2:37:12 PM					
Flores, Pete	borrowed john deere tractor #T-RS 0532 from sunland park elementary not working properly need checked please		Unit was just checked by Victor on 10/17/18 see wo 203913						
Javier Hernandez									
201686		Kitchen			9/5/2018		55		\$0.00
High	Work In Progress			9/5/2018 1:06:17 PM					
Lara, Ralph	Side Door to kitchen is falling off (one bolt left on hinges) SNP Mgr. Santa N. (575) 882-6733								
Dino Facio									
202677					9/20/2018		40		\$0.00
Medium	Work In Progress			9/20/2018 3:33:30 PM					
Carrasco, Danny	requesting a saw saw and a grease gun								
Javier Hernandez									
204152					10/16/2018		14		\$0.00
Medium	Work In Progress			10/16/2018 11:08:27					
Carrasco, Danny	needing a drill bit set from 1/4 on up and crescent wrench set								
Javier Hernandez									
203744					10/9/2018		21		\$449.83
Medium	Work In Progress			10/9/2018 11:44:20 AM					
Carbajal, Jimmy	Need 3 boxes of toilet paper, 3 boxes of paper towels, 3 boxes of hand soap, 13 toilet paper dispensers, (Lily)		issued supplies thru system (see details)						
Norma Martinez									
204765					10/25/2018		5		\$0.00
Medium	Work In Progress			10/25/2018 2:31:12 PM					
Pacheco, Hector	Please install the ice machine from the kitchen in the lounge. If not feasible, please ask Principal Navarro for alternate location. thank you.								
Jessica Herrera									
199719					8/8/2018		83		\$0.00
Medium	Work In Progress	Room 15		8/8/2018 9:11:23 AM					
Lara, Ralph	Back door of room #15 is not closing correctly left side door. (Mrs. Gardea)								
Norma Martinez									

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Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
204317					10/18/2018		12		\$0.00
Medium	Work In Progress	Tractor is at			10/18/2018 11:25:37				
Flores, Pete		The tractor T-RS-0532 needs to replace thee Tractor Seat Upholstery and Repair							
Luis Saucedo									
203745					10/9/2018		21		\$0.00
Medium	Work In Progress				10/9/2018 11:46:19 AM				
Villalobos, Jose		Buffing machine (maquina de quemar piso) for floors not working. (lily)							
Norma Martinez									
203722					10/9/2018		21		\$0.00
Medium	Work In Progress				10/9/2018 8:14:19 AM				
Vallejo, Albert		Create Benches for canopy area and relocate picnic tables to area inside rock wall.							
Albert Vallejo									
204911					10/27/2018		3		\$0.00
Medium	Work In Progress				10/27/2018 9:18:24 AM				
Gonzales, Camilo		The tractor T-RS-0503 need fuel							
Luis Saucedo									
203315					9/30/2018	10/6/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:12:22 AM				
Hernandez, Javier		Monthly - Riverside ES Monthly FE Inpsection - Refer to PM schedule details.							
Margret Villalobos									
199410					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:19 AM				
Vallejo, Albert		Yearly - Riverside ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
204839	Main Building	Hallway/Corridor			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:29:23 AM				
Castillo, Carlos		exit sign located in the main hallway leading to patio needs to be removed as per fire marshal.							
Javier Hernandez									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
201588					9/4/2018		56		\$0.00
Medium	Work In Progress	1st grade			9/4/2018 11:46:56 AM				
Hernandez, Javier		Please paint to remove all the student hands and painting in the 1st grade hallway. (Mrs. Navarro)							
Norma Martinez									
204457					10/21/2018		9		\$0.00
Medium	Work In Progress				10/21/2018 12:47:51				
Hernandez, Javier		Monthly - Riverside ES - Split System Filters - Refer to PM schedule details.							
Margret Villalobos									
204675					10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 2:46:56 PM				
Hernandez, Guillermo		Hallway A/C units blowing hot air.							
Guillermo Hernandez									
204976		Portables			10/29/2018		1		\$22.75
Medium	Work In Progress				10/29/2018 3:42:10 PM				
Hernandez, Guillermo		music portable a.c unit not shutting off							
Javier Hernandez									
204677	New Wing 1/02	Classroom			10/24/2018		6		\$107.52
Medium	Work In Progress				10/24/2018 3:16:34 PM				
Hernandez, Guillermo		classroom 114 is getting too hot in the mornings and too cold in the afternoons							
Javier Hernandez									
204742					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 10:00:10				
Lara, Ralph		NEED (2) 'MS' KEYS REPLACED FOR LILIA MONDRAGON & BAUDELIO DE SANTIAGON; THEYS THAT THEY CURRENTLY HAVE ARE BENT AND NOT WORKING.							
Jimmy Carbajal									
204571					10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 12:43:35				
Lara, Ralph		HAVING A HARD TIME LOCKING AND UNLOCKING THE EXIT DOORS ON THE 6TH GRADE HALLWAY ON MAIN HALL. (MRS. MARTINEZ)							
Norma Martinez									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
198974		Classroom			7/31/2018		70	2	\$132.07
Medium	Work In Progress	Rm #148			7/31/2018 7:39:26 AM	10/9/2018			
Pacheco, Hector		Need to replace Delta 4 inch center faucet Rm #148.				replace faucet and water supplies			
Hector Pacheco									
198975		Classroom			7/31/2018		91		\$194.71
Medium	Work In Progress	Rm #148			7/31/2018 7:41:33 AM				
Pacheco, Hector		Need to replace 8 inch center faucet Rm #148.							
Hector Pacheco									
204490	New Wing 1/02	Classroom			10/22/2018		8		\$0.00
Medium	Work In Progress				10/22/2018 1:42:27 PM				
Pacheco, Hector		classroom 117 restroom toilet has low pressure and getting clogged							
Javier Hernandez									
Count: 44 Work Orders		Avg. Age of WO's 27			Total for Riverside ES			2	\$906.88

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		RTC - Alliance							
201381					8/31/2018		60		\$0.00
Medium	Work In Progress			8/31/2018 11:42:26 AM					
Gonzalez, Salvador	We have placed several work orders on our ramps. Mr. Ortiz replaced the ones that were broken in front of the office. Unfortunately you have patched and patched our ramps. I believe we need aluminum. Mr. Rapanut and Superintendent Demsey visited our campus and noted we do need them. Thank you for attending to this concern,								
Gloria Delgado									
200752					8/22/2018		69		\$0.00
Medium	Work In Progress			8/22/2018 9:39:58 AM					
Gonzalez, Salvador	The decomposed wooden staircase and ramp is corroded and needs to be replaced with a metal staircase and ramp in portable A								
Ruben Ortiz									
Count: 2 Work Orders		Avg. Age of WO's		65	Total for RTC - Alliance			0	\$0.00

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		San Miguel ES							
204397					10/19/2018		11		\$0.00
Medium	Work In Progress				10/19/2018 11:19:23				
Briones, Enrique		Please send a technician to pick up a wood book shelf that is in room 5 (that are labeled for special education department). Also there are 5 wooden tables in the cafeteria that are labeled for special education department. In room 21 there are about 15 biege file cabinets that are labeled special education department. Please bring them to the special education office here in Anthony. There are some shelves in room 21 that are also labeled and a wooden desk in room 21. if you have any questions or concerns, please call Susie at 575-882-6221. Thank you.							
Susie Ramos Lara									
203403					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:13:54 AM				
Apodaca, Mario		Monthly - San Miguel ES - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
203583					10/4/2018		26		\$0.00
Medium	Work In Progress				10/4/2018 3:49:04 AM				
Ontiveros, Guadalupe		Monthly - San Miguel ES -Grounds Service (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
Count: 3 Work Orders		Avg. Age of WO's		22	Total for San Miguel ES			0	\$0.00

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
203483		Kitchen			10/2/2018		28		\$115.00
High	Work In Progress				10/2/2018 11:16:04 AM				
Castillo, Carlos		change ceiling lights that are burnt out and some don't turn on SNP Mgr. Martha V. (575) 882-6741							
Dino Facio									
204949					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 2:46:15 PM				
Ambriz, Juan		Need to order filters to stablish stock							
Juan Ambriz									
204640					10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 8:05:14 AM				
Ambriz, Juan		need to order filters for establishing stock							
Juan Ambriz									
204330	Main Building				10/18/2018		12		\$0.00
Medium	Work In Progress	all around			10/18/2018 1:37:18 PM				
Ambriz, Juan		Need to replace all soap and toilet dispenser in all restrooms and classrooms							
Juan Ambriz									
203759	Main Building				10/9/2018		21		\$0.00
Medium	Work In Progress	Nurse			10/9/2018 2:45:41 PM				
Ambriz, Juan		Need to relocate shelves							
Juan Ambriz									
204035	Main Building	Classroom			10/12/2018		18		\$0.00
Medium	Work In Progress	Room #309			10/12/2018 3:40:59 PM				
Ambriz, Juan		As per Ms. Rogers need to replace stained ceiling tiles							
Juan Ambriz									
203757	Main Building	Classroom			10/9/2018		21		\$15.93
Medium	Work In Progress				10/9/2018 2:43:51 PM				
Ambriz, Juan		Need to replace toilet flush handle(broken) in room #101							
Juan Ambriz									
204331	Main Building	Classroom			10/18/2018		12		\$168.96
Medium	Work In Progress	Room #302			10/18/2018 1:38:07 PM				
Ambriz, Juan		Need to replace lights in classroom							
Juan Ambriz									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
204332	Main Building	Restroom			10/18/2018		12		\$115.00
Medium	Work In Progress	100 hallway			10/18/2018 1:38:55 PM				
Ambriz, Juan Need to replace lights in restroom									
Juan Ambriz									
201977	Main Building	Classroom			9/10/2018		50		\$0.00
Medium	Work In Progress				9/10/2018 10:51:34 AM				
Vallejo, Albert WE HAD A WATER LEAK IN A CLASSROOM. SOME OF THE CABINETS AND DRAWERS GOT SOAKED WITH WATER. NEED TO EVALUATE TO SEE IF IT NEEDS REPLACING. THANKS									
Rudy Ramos									
204514					10/22/2018		8		\$0.00
Medium	Work In Progress				10/22/2018 3:42:45 PM				
Villalobos, Jose Need to repair gas blower #523 (Pull starting string broke)									
Juan Ambriz									
204834		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:25:33 AM				
Briones, Enrique Deliver 9 boxes of Science Adoption Instructional Materials.									
Theresa Ramirez									
204954		Office			10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 2:58:33 PM				
Briones, Enrique Deliver 1 box (RUCKUS ZF R500 WIRLESS ACCESS POINT). PO# 181901952.									
Theresa Ramirez									
198277		Hallway/Corridor			7/18/2018		104		\$0.00
Medium	Work In Progress	Area 300			7/18/2018 1:52:29 PM				
Ramirez, Cora Our panel is showing that wing 300 has dirty sensors and keeps beeping. We have to manually shut it down. Also, dispatch called on this. Let them know the situation. Please check. Thank you.									
Rita Mendez									
199454					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:57 AM				
Vallejo, Albert Yearly - Santa Teresa ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.									
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Santa Teresa ES

204566		Custodial			10/23/2018		7		\$0.00
Medium	Work In Progress			10/23/2018 11:21:40					
Villalobos, Jose	I'm sending vacuum cleaner # 16242m0006 needs the switch to be fixed,,and vacuum #16214m0022 needs to be fix the wheels....,,								
	thank you...								
Maria Gabaldon									
203754		Kitchen			10/9/2018		21		\$0.00
High	Work In Progress			10/9/2018 2:33:20 PM					
Villalobos, David	Check function on sprayer at three compartment sink SNP Mgr. Martha V. (575) 882-6741								
Dino Facio									
199765		Kitchen			8/8/2018		83		\$0.00
High	Work In Progress			8/8/2018 1:50:37 PM					
Medina, Eric	Check serving line hot wont heat and cold side wont cool SNP Mgr. Martha V. (575) 882-6741								
Dino Facio									
204646		Office			10/24/2018		6		\$0.00
Medium	Work In Progress	Office		10/24/2018 8:50:02 AM					
Briones, Enrique	We have 2 boxes of cum folders that need to be transfered to Student Records. Thank you.								
Rita Mendez									
203592					10/8/2018	10/23/2018	22		\$0.00
Medium	Work In Progress			10/8/2018 2:38:06 AM					
Gabaldon, Maria	Monthly - QRTLY BLDG INSP REPORT (STE) - Refer to PM schedule details.								
Jimmy Carbajal									
204488		Kitchen			10/22/2018		8		\$0.00
High	Work In Progress			10/22/2018 1:10:54 PM					
Villalobos, David	Need to replace bulbs in walk in refrigerator								
Dino Facio									
199541		Kitchen			8/6/2018		85		\$0.00
High	Work In Progress			8/6/2018 1:50:19 PM					
Villalobos, David	Check the serving stand make sure running properly SNP Mgr. Martha V. (575) 882-6741								
Dino Facio									

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

204637	Main Building				10/24/2018		6		\$0.00
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Medium	Work In Progress	lounge			10/24/2018 7:51:44 AM				
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Pacheco, Hector
In need to replace filter system in icemaker that was installed at teachers lounge.

Hector Pacheco

204539	Main Building				10/22/2018		8		\$0.00
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Medium	Work In Progress	Teachers			10/22/2018 3:54:31 PM				
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Castillo, Carlos
In need to extend electrical cord to ice maker it's 2ft short I put an extension cord for temporarily use.

Hector Pacheco

198943		Classroom			7/30/2018		92		\$0.00
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Medium	Work In Progress	room 208 Mrs.			7/30/2018 3:57:51 PM				
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Lara, Ralph
Please make the following keys for classroom cabinets:
2 of each, 107E, 103E, 210E, 162E and TS114

Rita Mendez

199074	Main Building	Classroom			7/31/2018		91		\$0.00
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Medium	Work In Progress	Teacher's			7/31/2018 5:25:16 PM				
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Lara, Ralph
Keys/locks are needed for some cabinets in the teacher's Lounge. Please see Maria, Head Custodian, as to which cabinets need the locks. Thank you.

Rita Mendez

202843	Main Building	Classroom			9/24/2018		36		\$0.00
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Medium	Work In Progress	room 309 Mrs.			9/24/2018 3:49:36 PM				
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Lara, Ralph
Please check both tall cabinets in the classroom-one had a broken lock and the other doesn't close all the way. If possible, please install locks on both of them and make at least 3 keys for each one. Thank you.

Rita Mendez

203109	Main Building	Office			9/28/2018		32		\$0.00
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Medium	Work In Progress	Mrs. Gomez's			9/28/2018 11:29:51 AM				
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Lara, Ralph
Please make a key for Mrs. Gomez's other desk. Unable to read #. Thank you.

Rita Mendez

202570	Main Building	Office			9/19/2018		41		\$172.05
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Medium	Work In Progress				9/19/2018 7:36:34 AM				
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Hernandez, Guillermo
MOTOR IN HEATER PUMP UNIT, MAIN OFFICE, IS MAKING RATTLING NOICES.

Rudy Ramos

786 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa ES							
204917	Main Building	Classroom			10/29/2018		1		\$112.34
Medium	Work In Progress	Room #102			10/29/2018 8:15:29 AM				
Hernandez, Guillermo		Need to repair water leak							
Juan Ambriz									
Count: 30 Work Orders		Avg. Age of WO's		31	Total for Santa Teresa ES			0	\$699.28

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa HS							
203200					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:13 AM					
Hernandez, Carlos	Yearly - Santa Teresa HS I-4 Fan Coil Unit Yearly - Refer to PM schedule details.								
Margret Villalobos									
203217					9/30/2018		30		\$0.00
Medium	Work In Progress			9/30/2018 2:10:37 AM					
Hernandez, Carlos	Monthly - Santa Teresa HS A-16 Roof/Exh Semiannual - Refer to PM schedule details.								
Margret Villalobos									
204212					10/17/2018	11/2/2018	13		\$0.00
Medium	Work In Progress			10/17/2018 12:53:31					
Villalobos, Margret	Monthly - Santa Teresa HS Qtrly Chiller Inspection - Refer to PM schedule details.		EM Latrice 10/17/18						
Margret Villalobos									
202803					9/24/2018		36		\$0.00
Medium	Work In Progress	Entrance		9/24/2018 1:03:57 PM					
Hernandez, Carlos	Stain the wooden planters along main entrance walkway. Need adequate amount of stain and rollers/brushes to complete project.								
Nicholas Wohlgemuth									
204071	Main Building	Athletic Field			10/15/2018		15		\$0.00
Medium	Work In Progress	Football		10/15/2018 9:25:32 AM					
Castillo, Carlos	Some of the stadium lights are not functioning								
Lorraine Dominguez									
203766					10/9/2018		21		\$0.00
Medium	Work In Progress			10/9/2018 3:24:23 PM					
Castillo, Carlos	need new light fixtures in state building								
Carlos Hernandez									
200967	Main Building	Classroom			8/24/2018		67		\$115.09
Medium	Work In Progress	401		8/24/2018 1:27:13 PM					
Pacheco, Hector	sink needs to be installed properly								
Lorraine Dominguez									
202413		Kitchen			9/17/2018		43		\$0.00
High	Work In Progress			9/17/2018 8:20:13 AM					
Villalobos, David	Check dish machine operations running slow SNP Mgr. Hilda P. (575) 882-6744								
Dino Facio									
10/30/2018 11:02:20 AM									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

200115 Portables 8/13/2018 78 \$0.00

Medium Work In Progress Old SNMHD 8/13/2018 11:00:34 AM

Hernandez, Juan HVAC, window sealing, electrical, cleaning and other work needed to allow for occupancy/office space for SPED related service providers and others

Nicholas Wohlgemuth

200969 Main Building Office 8/24/2018 67 \$0.00

Medium Work In Progress nurses office 8/24/2018 1:35:30 PM

Hernandez, Juan student's restroom needs paper towel dispenser not working

Lorraine Dominguez

203850 Main Building Athletic Field 10/10/2018 20 \$0.00

Medium Work In Progress football field 10/10/2018 2:51:02 PM

Ontiveros, Guadalupe Please have field be groomed

Lorraine Dominguez

199280 8/3/2018 88 \$0.00

Medium Work In Progress 8/3/2018 12:17:25 PM

Lara, Ralph Re-key all Mechanical Areas to Off Master (Please see Albert on this first).

Albert Vallejo

202248 Vocational Classroom 9/13/2018 47 \$0.00

Medium Work In Progress 9/13/2018 8:10:42 AM

Castillo, Carlos As per welding instructor :need six 10 ft.50 amp welding extension cords.

Carlos Castillo

203919 10/11/2018 19 \$0.00

Medium Work In Progress 10/11/2018 12:51:02

Briones, Enrique Need to remove 75 student desks and 4 teacher desks and 6 storage shelves and 20 computer desks to San Miguel these are approximate numbers. Also need to remove 30 chalk boards for trash at the roll off at the PPD.

Thank you in advance

Juan Hernandez

203719 10/9/2018 21 \$0.00

Medium Work In Progress 10/9/2018 8:09:45 AM

Vallejo, Albert Make Concrete IMPROVEMENTS to STHS Grounds.

Albert Vallejo

10/30/2018 11:02:20 AM

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
203720					10/9/2018		21		\$0.00
Medium	Work In Progress				10/9/2018 8:11:58 AM				
Vallejo, Albert		Make Concrete REPAIRS to STHS Grounds							
Albert Vallejo									
197835					7/9/2018		113		\$0.00
Medium	Work In Progress				7/9/2018 4:23:51 PM				
Vallejo, Albert		Repair broken vault door.							
Albert Vallejo									
199418					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:26 AM				
Vallejo, Albert		Yearly - Santa Teresa HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
197853					7/10/2018		112		\$0.00
Medium	Work In Progress				7/10/2018 6:50:44 AM				
Vallejo, Albert		Install rip-rap to stop erosion of east bleachers at football field							
Albert Vallejo									
203265					9/30/2018	10/21/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:26 AM				
Vallejo, Albert		Monthly - Santa Teresa HS Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
204132		Exterior			10/15/2018		15		\$0.00
Medium	Work In Progress	Main Entrance			10/15/2018 6:51:28 PM				
Lara, Ralph		Please ensure correct operation of automatic door opener on main doors by Library. Also requesting PPD evaluate an opener is needed on the second set of doors in the same area. (exiting vestibule and entering hallway)							
Nicholas Wohlgemuth									
203920					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 12:52:41				
Villalobos, Jose		Burnisher # 0052 has a short							
Juan Hernandez									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
203921					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 12:53:44				
Villalobos, Jose		Shower scrubber #13577 has a short does not turn on							
Juan Hernandez									
204312					10/18/2018		12		\$0.00
Medium	Work In Progress				10/18/2018 11:01:02				
Lara, Ralph		need new doors to rotc storage due to previously break in							
Carlos Hernandez									
202795					9/24/2018		36		\$0.00
Medium	Work In Progress				9/24/2018 10:54:12 AM				
Lara, Ralph		door to theater need to be replaced							
Carlos Hernandez									
203843					10/10/2018		20		\$0.00
Medium	Work In Progress				10/10/2018 2:11:21 PM				
Lara, Ralph		Please fix ADA button coming in from North side of Band Room into Hallway. Picture has been sent to Margret via e-mail of button. Should you have any questions please see Mr. Gallegos in the Construction Office. Thank You							
201796					9/6/2018		54		\$0.00
Medium	Work In Progress				9/6/2018 3:06:42 PM				
Hernandez, Carlos		need metal drill bit set and masonry drill set, 11in 1 screw driver and socket set							
Carlos Hernandez									
202794					9/24/2018		36		\$0.00
Medium	Work In Progress				9/24/2018 10:53:21 AM				
Hernandez, Carlos		urinal's in concession stand leaking							
Carlos Hernandez									
204327	Cafeteria (2005)				10/18/2018		12		\$0.00
Medium	Work In Progress	Cafeteria Stage			10/18/2018 1:12:16 PM				
Hernandez, Carlos		Rehang and clean if needed curtain (leg) on stage that has come off track and fallen off. Please see Mr. Wohlgemuth or other admin for details.							
Nicholas Wohlgemuth									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
204725					10/25/2018		5		\$94.17
Medium	Work In Progress			10/25/2018 8:08:47 AM					
Hernandez, Carlos	need to install door stopper to doors in maint shop for gator								
Carlos Hernandez									
199173					8/2/2018		89		\$0.00
Medium	Work In Progress			8/2/2018 12:51:30 AM					
Flores, Pete	Monthly - UV-STHS-0518 PM Service - Refer to PM schedule details.								
Margret Villalobos									
204821		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:19:04 AM					
Briones, Enrique	Deliver 8 boxes of Science Adoption Instructional Materials to the A.P.								
Theresa Ramirez									
202822	GYM (2009)	Athletic Field			9/24/2018		4	20.5	\$512.50
Medium	Work In Progress	softball field		9/24/2018 3:28:08 PM		9/28/2018			
Ontiveros, Guadalupe	Softball field needs to be leveled, weeds all over field. Fence is falling on one side see Coach Chavez. Sprinkler behind third base broken					cut weeds			
Lorraine Dominguez									
197981					7/11/2018		111		\$0.00
Medium	Work In Progress			7/11/2018 12:39:32 PM					
Gallegos, Rafael	roof work order warranty room 508								
Carlos Hernandez									
204070	Main Building	Gym			10/15/2018		15		\$0.00
Medium	Work In Progress	baseball area		10/15/2018 9:24:47 AM					
Flores, Pete	John Deere Gator will not start								
Lorraine Dominguez									
199689	Main Building				8/7/2018		84		\$0.00
Medium	Work In Progress	312		8/7/2018 3:45:18 PM					
Hernandez, Juan	Remove glue from door wall from sign outside the door								
Lorraine Dominguez									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
199684	Main Building	Athletic Field			8/7/2018		84		\$0.00
Medium	Work In Progress	outside area			8/7/2018 3:43:16 PM				
Alvarado, Julio Need outside area of school cleaned up dirt needs to be cleared as well as debris around all areas please see Mr. W or Ms. Soriano for further direction									
Lorraine Dominguez									
202267					9/13/2018		47		\$0.00
Medium	Work In Progress				9/13/2018 11:26:07 AM				
Flores, Pete Gator needs seats replaced they are down to bare metal									
203033					9/27/2018		33		\$230.00
Medium	Work In Progress				9/27/2018 9:20:29 AM				
Herrera, Marin Need 2 boxes of T-8 bulbs to be replaced in rooms C-3 and choir room									
Marin Herrera									
202823	Vocational	Classroom			9/24/2018		36		\$0.00
Medium	Work In Progress	choir room			9/24/2018 3:29:45 PM				
Herrera, Marin lights need replacing in choir room									
Lorraine Dominguez									
Count: 40 Work Orders			Avg. Age of WO's 42		Total for Santa Teresa HS			20.5	\$951.76

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

204858					10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 1:12:59 PM				
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Soriano, David		10/26/2018	Change ballasts in classrooms and hallways						
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David Soriano

204252		Storage			10/17/2018		13		\$0.00
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Medium	Work In Progress				10/17/2018 2:37:08 PM				
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Flores, Pete		Polaris Ranger will not start. It does not crank over.							
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David Soriano

204562	North Building	Classroom			10/23/2018		7		\$0.00
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Medium	Work In Progress	17-CASAS			10/23/2018 10:43:42				
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Lara, Ralph		1-RE-KEY FILING CABINET 2- RE-KEY STORAGE CABINET ** SECOND REQUEST**							
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Laura Parra

204563	North Building	Classroom			10/23/2018		7		\$0.00
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Medium	Work In Progress	1-A-SAENZ			10/23/2018 10:45:10				
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Lara, Ralph		TEACHER KEY TO UNLOCK SIDE BUILDING DOORS.							
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Laura Parra

204564	South Building	Classroom			10/23/2018		7		\$0.00
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Medium	Work In Progress	49-CASAS			10/23/2018 10:46:42				
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Lara, Ralph		RE-KEY FILING CABINET							
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Laura Parra

203112	South Building	Classroom			9/28/2018		32		\$0.00
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Medium	Work In Progress	43-LOPEZ			9/28/2018 12:21:51 PM				
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Lara, Ralph		NEED KEY FOR CLOSET							
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Laura Parra

198375		Athletic Field			7/20/2018		102		\$0.00
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Medium	Work In Progress	Baseball			7/20/2018 9:30:24 AM				
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Ontiveros, Guadalupe		Practice field Till field, level, add red dirt Please make practice field standard baseball dimension							
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		Needed by January 1, 2019							
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		See Ms. Nougues for Location							
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Terry Alvarado

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
204744		Kitchen			10/25/2018		5		\$0.00
High	Work In Progress				10/25/2018 10:10:03				
Castillo, Carlos		Need to extend electrical service from breaker box to new dish machine (service to short)							
Dino Facio									
200657		Office			8/21/2018		70		\$0.00
Medium	Work In Progress				8/21/2018 8:59:15 AM				
Briones, Enrique		Deliver 2 boxes of Instructional Materials; 8th Grade Math Common Core III.							
Theresa Ramirez									
204655	North Building	Classroom			10/24/2018		6		\$0.00
Medium	Work In Progress	P3-B			10/24/2018 11:09:59				
Soriano, David		REPLACE BURNT OUT LIGHTBULBS							
Laura Parra									
204959	South Building	Hallway/Corridor			10/29/2018		1		\$69.39
Medium	Work In Progress				10/29/2018 3:05:18 PM				
Soriano, David		Replace 3 exit signs that are no longer working							
David Soriano									
204937	North Building	Classroom			10/29/2018		1		\$0.00
Medium	Work In Progress	22-STOUT			10/29/2018 10:57:23				
Lara, Ralph		LEFT ENTRY DOOR HANDLE IS LOOSE AND COMING UNDONE							
Laura Parra									
204818		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:17:35 AM				
Briones, Enrique		Deliver 4 boxes of Science Adoption Instructional Materials to the A.P.							
Theresa Ramirez									
199414					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:22 AM				
Vallejo, Albert		Yearly - Santa Teresa MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
204963	North Building	Office			10/29/2018		1		\$0.00
Medium	Work In Progress	REGISTAR-			10/29/2018 3:22:59 PM				
Briones, Enrique		PICK UP 3 STUDENT RECORDS BOXES FROM MS GRIEGO							
Laura Parra									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa MS							
200194	Gym (1997)	Gym			8/14/2018		77		\$0.00
Medium	Work In Progress	BASKETBALL			8/14/2018 7:48:38 AM				
Castillo, Carlos	LIGHT IS BURNED OUT OVER THE MIDDLE OF THE BASKETBALL COURT.								
Laura Parra									
204666					10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 12:25:11				
Vallejo, Albert	Repair geothermal line in north area								
Albert Vallejo									
203222					9/30/2018	10/16/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:10:42 AM				
Soriano, David	Monthly - Santa Teresa MS A1 (Wall Refr.E/H)(Semi) - Refer to PM schedule details.								
Margret Villalobos									
203171					9/30/2018	10/31/2018	30		\$0.00
Medium	Work In Progress				9/30/2018 2:09:31 AM				
Soriano, David	Yearly - Santa Teresa MS U2 (Heat Gas)(Yearly) - Refer to PM schedule details.								
Margret Villalobos									
203208					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:10:27 AM				
Soriano, David	Monthly - Santa Teresa MS A16 (Fan Exh.)(Monthly) - Refer to PM schedule details.								
Margret Villalobos									
201311					8/30/2018		61		\$0.00
Medium	Work In Progress				8/30/2018 2:09:35 PM				
Ontiveros, Guadalupe	Please remove dirt that has accumulated against the fence closest to the road. For questions please seem Ms. Lovelace at STMS or talk Mr. Gallegos in the construction office. Thank You								
Dominique Esparza									
203340					9/30/2018	10/8/2018	25	3	\$75.00
Medium	Work In Progress				9/30/2018 2:12:53 AM	10/25/2018			
Soriano, David	Monthly - Santa Teresa MS Emer Light Test: Monthly - Refer to PM schedule details.					done			
Margret Villalobos						10/29/18 Sent work order back, until batteries are received			

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

204064		Kitchen			10/15/2018		15		\$0.00
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High	Work In Progress				10/15/2018 8:13:26 AM				
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Villalobos, David
Assessment on warmer (electrical issues) SNP Mgr.
Gessica B. (575) 882-6746

Dino Facio

203252					9/30/2018	10/8/2018	30		\$0.00
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Medium	Work In Progress				9/30/2018 2:11:13 AM				
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Soriano, David
Monthly - Santa Teresa MS Roof Inspection - Refer to
PM schedule details.

Margret Villalobos

204700	North Building	Restroom			10/24/2018		6		\$0.00
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Medium	Work In Progress				10/24/2018 3:47:55 PM				
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Castillo, Carlos
10/24/2018
Emergency lights broken in Boys restroom (Bottom
Floor, North Building)

David Soriano

204185					10/16/2018		14		\$0.00
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Medium	Work In Progress				10/16/2018 3:42:11 PM				
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Hernandez, Guillermo
Leaking motor shaft circulating pump #2.

Guillermo Hernandez

204472	South Building	Classroom			10/22/2018		8		\$0.00
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Medium	Work In Progress	53-DE LA ROSA			10/22/2018 10:10:09				
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Hernandez, Guillermo
AC MAKING LOUD NOISES. AFFECTING STUDENTS
LEARNING PROCESS.

Laura Parra

202516	North Building	Classroom			9/18/2018		42		\$0.00
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Medium	Work In Progress	7-MEDINA			9/18/2018 11:59:19 AM				
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Lara, Ralph
DOOR DOES NOT LOCK-- SAFETY ISSUE (DOOR
MARKED WITH FLOWERS ON GLASS)

Laura Parra

201223	South Building	Classroom			8/29/2018		62		\$0.00
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Medium	Work In Progress	54-SANTILLAN			8/29/2018 12:20:53 PM				
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Lara, Ralph
1- WALL LOCKER- NEED KEY
2- NEED KEY FOR FILING CABINET
3- CLASSROOM DOORS HAVE DIFFERENT LOCKS.
PLEASE KEY CLASSROOM DOORS TO SAME KEY

Laura Parra

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

201224	North Building	Classroom			8/29/2018		62		\$0.00
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Medium	Work In Progress	18- SANTILLAN			8/29/2018 12:23:02 PM				
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Lara, Ralph NEED KEY FOR FILING CABINET

Laura Parra

202067	North Building	Classroom			9/11/2018		49		\$0.00
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Medium	Work In Progress	3-PORTILLO			9/11/2018 11:52:16 AM				
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Lara, Ralph
 1- INSTALL CYLINDER ON DESK (SEE MR. PORTILLO)
 2- REPAIR LOCK ON WOODEN CABINET- STUDENT BROKE IT OFF
 3- NEED KEYS FOR IA'S DESKS
 4- NEED KEY FOR CABINET (SEE MR. PORTILLO)
 ITEMS NEED TO BE LOCKED FOR STUDENT SAFETY

Laura Parra

201648	North Building	Classroom			9/5/2018		55		\$0.00
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Medium	Work In Progress				9/5/2018 7:48:16 AM				
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Lara, Ralph
 Teacher in Computer Lab #17 north building 2 floor needs a latch to put a personal lock to secure her personal things..

Ismael Rodriguez

199940	North Building	Classroom			8/10/2018		81		\$0.00
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Medium	Work In Progress	22-STOUT			8/10/2018 9:02:58 AM				
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Lara, Ralph
 NEED KEYS FOR CABINETS, FILE CABINETS AND DESK.

Laura Parra

199964	South Building	Classroom			8/10/2018		81		\$0.00
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Medium	Work In Progress	49 CASAS			8/10/2018 11:46:37 AM				
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Lara, Ralph
 REMOVE UNIVERSAL CYLINDER.

Laura Parra

200392	North Building	Classroom			8/16/2018		75		\$0.00
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Medium	Work In Progress	18-COMPUTER			8/16/2018 10:33:53 AM				
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Lara, Ralph
 NEED KEY FOR FILING CABINET--PLEASE TURN IN KEY TO MS PARRA

Laura Parra

199008	North Building	Classroom			7/31/2018		91		\$0.00
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Medium	Work In Progress	17- NORMA			7/31/2018 12:54:10 PM				
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Lara, Ralph
 NEED KEY FOR FILING CABINET

Laura Parra

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Santa Teresa MS										
204636	North Building				10/24/2018		6		\$0.00	
Medium	Work In Progress			10/24/2018 7:47:47 AM						
Lara, Ralph	Door closer, (main entrance to office) is not working properly. Please replace.									
David Soriano										
199654	South Building	Classroom			8/7/2018		84		\$0.00	
Medium	Work In Progress	49-CASAS		8/7/2018 1:15:00 PM						
Lara, Ralph	FIRST DOOR DOES NOT LOCK									
Laura Parra										
200665	South Building	Classroom			8/21/2018		70		\$0.00	
Medium	Work In Progress	36A DIANE		8/21/2018 10:34:09 AM						
Marquez, Gerardo	NEED KEY FOR FILING CABINET (MARKED WITH A SIGN)									
Laura Parra										
Count: 39 Work Orders		Avg. Age of WO's 37		Total for Santa Teresa MS				3	\$144.39	

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
204947		Office			10/29/2018		1		\$0.00
High	Work In Progress				10/29/2018 2:40:03 PM				
Castillo, Carlos		need to replace main light switch in POS Manager's office (portable) its arks when you turn it on and off							
Dino Facio									
204578					10/23/2018		7		\$0.00
High	Work In Progress				10/23/2018 2:01:25 PM				
Diaz, David		Checking and replacing filters for all units (heating/cooling)							
Dino Facio									
204649		Parking Lot			10/24/2018		6		\$95.22
High	Work In Progress				10/24/2018 9:02:30 AM				
Diaz, David		Need pump to pump water out from parking lot and sidewalks							
Dino Facio									
204759		Portables			10/25/2018		5		\$15.48
High	Work In Progress				10/25/2018 1:19:42 PM				
Diaz, David		Re-routing cabling for all smart boards in all portables at SNP Complex							
Dino Facio									
202280		Storage			9/13/2018		47		\$0.00
High	Work In Progress				9/13/2018 1:22:21 PM				
Gonzalez, Salvador		Need ramp to storage redone with metal plating SNP Dir. Maria G. (575) 882-6773							
Dino Facio									
203910		Parking Lot			10/11/2018		19		\$0.00
High	Work In Progress				10/11/2018 9:48:27 AM				
Villalobos, David		Need 6 traffic cones to block off certain areas in SNP Complex parking lot SNP Dir. Maria G. (575) 882-6773							
Dino Facio									
199417					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:17:25 AM				
Vallejo, Albert		Yearly - Alta Vista EC Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
201857					9/7/2018		53		\$0.00
High	Work In Progress				9/7/2018 10:02:22 AM				
Lara, Ralph		Need Keyless Door Locks installed to main building back door and door to lounge in main training room SNP Dir. Maria G. (575) 882-6773							
Dino Facio									
204340		Parking Lot			10/18/2018		12		\$0.00
High	Work In Progress				10/18/2018 3:10:25 PM				
Ontiveros, Guadalupe		Need a load of primary screening in front of storage shed							
Dino Facio									
Count: 9 Work Orders			Avg. Age of WO's	26		Total for SNP Complex	0	\$110.70	

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunland Park ES

204555					10/23/2018		7		\$0.00
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Medium	Work In Progress				10/23/2018 9:44:38 AM				
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Ontiveros, Guadalupe need tractor with operator to blade weeds a long side
thank you (water hole)

Luis Saucedo

204814					10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 7:12:27 AM				
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Saucedo, Luis need to removed all broken Brick

Luis Saucedo

204568					10/23/2018		7		\$0.00
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Medium	Work In Progress				10/23/2018 11:26:26				
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Saucedo, Luis need a 50ft water hose

Luis Saucedo

203638					10/8/2018		22		\$0.00
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Medium	Work In Progress				10/8/2018 8:24:13 AM				
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Saucedo, Luis need a wheelbarrow thank you

Luis Saucedo

204053					10/15/2018		15		\$0.00
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Medium	Work In Progress				10/15/2018 7:21:12 AM				
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Saucedo, Luis need to replace all air filters for the heating system start
-up

Luis Saucedo

202953		Kitchen			9/26/2018		34		\$0.00
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High	Work In Progress				9/26/2018 8:56:45 AM				
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Lara, Ralph Back door to kitchen still not closing properly SNP Mgr.
Ignacia C. (575) 882-6734

Dino Facio

204835		Office			10/26/2018		4		\$0.00
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Medium	Work In Progress				10/26/2018 8:26:06 AM				
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Briones, Enrique Deliver 9 boxes of Science Adoption Instructional
Materials.

Theresa Ramirez

204948					10/29/2018		1		\$0.00
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Medium	Work In Progress				10/29/2018 2:40:41 PM				
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Ronquillo, Ruben please I need to barrow a leaf vacuum shredder blower
(to pick up leaves)

Luis Saucedo

10/30/2018 11:02:21 AM

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunland Park ES							
204965					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 3:29:39 PM					
Ronquillo, Ruben	need to replace weed eater to old and having problems thank you								
Luis Saucedo									
203050		Custodial			9/27/2018		33		\$0.00
Medium	Work In Progress			9/27/2018 1:35:31 PM					
Villalobos, Jose	Joe i will send you the trigger.thank you.								
Carlos Montes									
199411					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:20 AM					
Vallejo, Albert	Yearly - Sunland Park ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
204946		Classroom			10/29/2018		1		\$0.00
Medium	Work In Progress	Room		10/29/2018 2:23:42 PM					
Briones, Enrique	Please pick up and dispose of computers in Room 12, 13, 41 & 36 thank you!								
Angie Flores									
204745		Kitchen			10/25/2018		5		\$0.00
High	Work In Progress			10/25/2018 10:20:45					
Villalobos, David	release valve on serving line broken (leaking)								
Dino Facio									
202246	Main Building				9/13/2018		32	1	\$202.00
Medium	Work In Progress			9/13/2018 8:01:04 AM	10/15/2018				
Saucedo, Luis	As per Ms. Romero need to Install no smoking signs					10/12/18 - Reroute to Luis done			
Juan Ambriz									
204843					10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 10:09:52					
Pacheco, Hector	Please relocate the ice machine from the kitchen to the lounge. If not feasible, please speak to Principal Barraza about alternate location. Thank you								
Jessica Herrera									
204486					10/22/2018		8		\$0.00
Medium	Work In Progress			10/22/2018 1:08:37 PM					
Castillo, Carlos	I would like to barrow the slab scissor as I need to out bird spikes								
Luis Saucedo									
10/30/2018 11:02:21 AM									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunland Park ES							
198982		Classroom			7/31/2018		91		\$0.00
Medium	Work In Progress	Room 41			7/31/2018 8:12:24 AM				
Lara, Ralph	Need a TA 37 key to open Room 41. Thank you!								
Angie Flores									
204136					10/16/2018		14		\$85.05
Medium	Work In Progress				10/16/2018 8:15:01 AM				
Hernandez, Guillermo	white portable # 54 the compressor is not working I need to barrow 4 portable heaters								
Luis Saucedo									
204456					10/21/2018		9		\$0.00
Medium	Work In Progress				10/21/2018 12:47:49				
Saucedo, Luis	Monthly - Sunland Park ES - Split System Filters - Refer to PM schedule details.								
Margret Villalobos									
Count: 19 Work Orders		Avg. Age of WO's		20	Total for Sunland Park ES			1	\$287.05

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
202578					9/19/2018		41		\$0.00
Medium	Work In Progress			9/19/2018 9:04:28 AM					
Tellez, Hector	Need blanks for deadfront on electrical panel in 100 wing 4 blanks (GE)								
Hector Tellez									
204923					10/29/2018		1		\$0.00
Medium	Work In Progress			10/29/2018 8:40:38 AM					
Tellez, Hector	5 fixtures out in SRE hallways. Need 5 two lamp ballast								
Hector Tellez									
198071					7/12/2018		110		\$0.00
Medium	Work In Progress			7/12/2018 3:23:22 PM					
Ramirez, Cora	A longer pole needs to be made to accommodate the smart board projector.				Smart Board was moved however the projector could not be installed until we get a longer pole.				
Kathy Adams									
204668					10/24/2018		6		\$0.00
Medium	Work In Progress			10/24/2018 12:32:18					
Vallejo, Albert	Procure new Marquee								
Albert Vallejo									
204082					10/15/2018		15		\$0.00
Medium	Work In Progress			10/15/2018 12:39:43					
Briones, Enrique	Please re-fill propane tank to Burnisher (SER# 122550). Thank you.								
Felipe Gallegos									
203677		Kitchen			10/8/2018		22		\$0.00
High	Work In Progress			10/8/2018 2:46:49 PM					
Medina, Eric	Assessment on washer not functioning properly SNP Mgr. Sandra H. (575) 882-6735								
Dino Facio									
204836		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:26:38 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
198130					7/16/2018		106		\$0.00
Medium	Work In Progress			7/16/2018 12:03:29 PM					
Gonzalez, Salvador	need to weld another rack for ladder and a 12 X 7 inches steel plate for pipe rack 3, 2 inch pieces if pipe for bender hangers and a metal hook for cords								
Hector Tellez									
204054					10/15/2018		15		\$0.00
Medium	Work In Progress			10/15/2018 7:44:35 AM					
Villalobos, Jose	I would like to request a new Cordless Electric drill. The HITACHI Cordless I have (SER# J7902244) is not charging anymore. Thank you.								
Felipe Gallegos									
201753					9/6/2018		54		\$0.00
Medium	Work In Progress			9/6/2018 9:49:31 AM					
Lara, Ralph	Wooden door to staff restroom next to workroom in LUNA hallway drags on floor. Please repair. Thank you.								
Felipe Gallegos									
204498					10/22/2018		8		\$0.00
Medium	Work In Progress			10/22/2018 3:05:13 PM					
Briones, Enrique	Please pick up a maroon massage table from Sunrise Elementary room 204 and deliver to the cafeteria OT/PT storage room. Please place the massage table in the small side back room with the other massage tables that are already in the OT/PT storage room. Please see Susie for any location questions. The table is already labeled. Thank you.								
Susie Ramos Lara									
198168	Main Building	Classroom			7/16/2018		106		\$0.00
Medium	Work In Progress			7/16/2018 3:47:19 PM					
Ramirez, Cora	Technology need. Michelle Martinez our former Tech left a projector to one of our Smart Boards at the High School. It is labeled Mora. We need it to place in our Portable 3.					Michelle removed it to repair. It is labeled Mora.			
Kathy Adams									
202294					9/13/2018		47		\$0.00
Medium	Work In Progress			9/13/2018 3:10:40 PM					
Tellez, Hector	need paint for library								
Hector Tellez									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunrise ES							
198129					7/16/2018		106		\$0.00
Medium	Work In Progress				7/16/2018 12:00:13 PM				
Ontiveros, Guadalupe		need ponding areas sprayed with arsenal. 3 ponding areas in front of school							
Hector Tellez									
Count: 14 Work Orders		Avg. Age of WO's	46			Total for Sunrise ES	0		\$0.00

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Support Services

204903					10/26/2018		4		\$0.00
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Medium	Work In Progress	Vehicle #214			10/26/2018 4:00:09 PM				
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Flores, Pete
TAGS HAVE ARRIVED FOR # 214 (3399 LAST 4 VIN NUMBERS)

PLATE IS HERE IN MY OFFICE.

Lisa Sanchez

204661					10/24/2018		6		\$1.99
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Medium	Work In Progress				10/24/2018 11:49:36				
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Avila, Jesus
After last night rain, the following rooms had puddles of water

203
205

Also where the extra bathroom is located, in the hallway according to Martha there was water in that area.

Lisa Sanchez

204755					10/25/2018		5		\$0.00
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Medium	Work In Progress				10/25/2018 12:22:54				
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Gonzalez, Salvador
Need to raise unit higher. Please make a stand for it any questions, please see Albert.

Albert Vallejo

204149					10/16/2018		14		\$0.00
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Medium	Work In Progress	Lobby			10/16/2018 10:32:45				
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Ronquillo, Ruben
Please order and install Vista System Frame Sign and 6 inserts. I will email information to Ruben Ronquillo. Any questions please call Mr. Holguin or Cynthia Maes

Cynthia Maes

204150					10/16/2018		14		\$0.00
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Medium	Work In Progress	Cynthia's Office			10/16/2018 10:50:06				
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Chavez, Santos
Move Electric socket.

Cynthia Maes

204756					10/25/2018		5		\$0.00
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Medium	Work In Progress				10/25/2018 12:25:33				
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Ambriz, Jose
Need to raise unit higher. Please make a stand for it any questions, please see Albert.

Albert Vallejo

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Support Services										
200469					8/17/2018		74		\$0.00	
Medium	Work In Progress				8/17/2018 7:31:11 AM					
Piedra, Martha		NEED TRASH CAN FOR TRAINING								
Lisa Sanchez										
204220					10/17/2018		13		\$0.00	
Medium	Work In Progress				10/17/2018 8:07:50 AM					
Marquez, Gerardo		Need name plate made, please see me first.								
Maria Ruiz										
198833					7/30/2018		92		\$4,363.32	
Medium	Work In Progress	support service			7/30/2018 8:50:08 AM					
Ambriz, Jose		Cooler in our lounge is not cooling at all.								
		Also if the can check units in training room.								
Lisa Sanchez										
Count: 9 Work Orders			Avg. Age of WO's	25	Total for Support Services			0	\$4,365.31	

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Vado ES

200486	Main Building	Classroom			8/17/2018		74		\$0.00
Medium	Work In Progress				8/17/2018 9:42:37 AM				
Ambriz, Jose		A C WATER LEAK ROOM 311 !							
Armando Diaz									

203938					10/11/2018		19		\$5.37
Medium	Work In Progress				10/11/2018 3:35:28 PM				
Chavez, Santos		need power outlet for projector in computer room #2							
Danny Miranda									

203940					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 3:37:15 PM				
Chavez, Santos		need power poles for new computers in computer room #1							
Danny Miranda									

200935		Computer Lab			8/24/2018		67		\$270.77
Medium	Work In Progress	Library			8/24/2018 8:52:05 AM				
Chavez, Santos		Need to install power pole and eliminate extension cord running through plenum.							
Santos Chavez									

198859					7/30/2018		92		\$0.00
Medium	Work In Progress				7/30/2018 11:15:55 AM				
Chavez, Santos		need to ck. emer. lights in front lobby							
Danny Miranda									

199968					8/10/2018		81		\$8.93
Medium	Work In Progress				8/10/2018 11:52:29 AM				
Chavez, Santos		need new outlet for projector in comp. room #2							
Danny Miranda									

204569					10/23/2018		7		\$0.00
Medium	Work In Progress				10/23/2018 11:56:14				
Marquez, Gerardo		need to ck. door knob in room 212 key will turn but will not unlock door							
Danny Miranda									

204614					10/23/2018		7		\$7.08
Medium	Work In Progress				10/23/2018 3:41:53 PM				
Appelzoller, Fred		need to repair or repair toilet in room 202 it has a water leak we have replaced wax ring but it still leaks							
Danny Miranda									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Vado ES							
204921		Kitchen			10/29/2018		1		\$0.00
High	Work In Progress			10/29/2018 8:34:55 AM					
Villalobos, David	Ice machine has crack on pvc pipe where condensation drains from								
Dino Facio									
204495		Kitchen			10/22/2018		8		\$1.30
High	Work In Progress			10/22/2018 2:40:40 PM					
Villalobos, David	Check PVC pipe on Ice Machine (leaking)								
Dino Facio									
199413					8/6/2018		85		\$0.00
Medium	Work In Progress			8/6/2018 4:17:22 AM					
Vallejo, Albert	Yearly - Vado ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
203484					10/2/2018		28		\$0.00
Medium	Work In Progress			10/2/2018 1:36:25 PM					
Miranda, Danny	need to replace light bulbs in 100-wing back entrance								
Danny Miranda									
203748					10/9/2018		21		\$0.00
Medium	Work In Progress			10/9/2018 12:55:30 PM					
Miranda, Danny	need to replace motor to exhaust fan on roof top								
Danny Miranda									
203533					10/3/2018		0	4	\$196.00
Medium	Work In Progress			10/3/2018 9:22:17 AM		10/3/2018			
Miranda, Danny	need to replace ceiling tiles with stain or water damage				10/3/18				
Danny Miranda									
204837		Office			10/26/2018		4		\$0.00
Medium	Work In Progress			10/26/2018 8:27:08 AM					
Briones, Enrique	Deliver 9 boxes of Science Adoption Instructional Materials.								
Theresa Ramirez									
Count: 15 Work Orders		Avg. Age of WO's		34	Total for Vado ES			4	\$489.45

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
204838		Office			10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 8:27:33 AM				
Briones, Enrique		Deliver 9 boxes of Science Adoption Instructional Materials.							
Theresa Ramirez									
204738					10/25/2018		5		\$0.00
Medium	Work In Progress	Front Office			10/25/2018 9:23:21 AM				
Marquez, Gerardo		Entrance doors aren't working with card key							
Rocio Rodriguez									
202573					9/19/2018		41		\$0.00
Medium	Work In Progress				9/19/2018 8:05:19 AM				
Villalobos, Jose		need repair tiller machine not work							
Juan Vargas									
204223					10/17/2018		13		\$0.00
Medium	Work In Progress				10/17/2018 8:50:27 AM				
Carrasco, Danny		need two tip ceramic drill							
Juan Vargas									
204989					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 3:48:09 PM				
Gonzalez, Salvador		needed a metal basket to wash the bid water filter unit in the sewer holding tank .							
Mario Apodaca									
203412					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:14:03 AM				
Apodaca, Mario		Monthly - Yucca Heights ES- WW Recirculating Plant - Refer to PM schedule details.							
Margret Villalobos									
204158		Parking Lot			10/16/2018		14		\$0.00
Medium	Work In Progress				10/16/2018 12:24:54				
Vargas, Juan		Parking Lot and Playground clean daily							
Rocio Rodriguez									
201217					8/29/2018		62		\$150.00
Medium	Work In Progress				8/29/2018 11:10:21 AM				
Vargas, Juan		need replace a/c filters							
Juan Vargas									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
204556		Classroom			10/23/2018		7		\$0.00
Medium	Work In Progress	301			10/23/2018 9:53:01 AM				
Vargas, Juan		Room# 301- Install a first aid kit							
Rocio Rodriguez									
199470					8/6/2018		85		\$0.00
Medium	Work In Progress				8/6/2018 4:18:10 AM				
Vallejo, Albert		Yearly - Yucca Heights ES-Fire Ext. Insp (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
203285					9/30/2018		30		\$0.00
Medium	Work In Progress				9/30/2018 2:11:45 AM				
Vallejo, Albert		Monthly - Yucca Heights ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
200883		Kitchen			8/23/2018		68		\$0.00
High	Work In Progress				8/23/2018 1:56:01 PM				
Medina, Eric		Check disposal not working SNP Mgr. Arlene M. (575) 882-6748							
Dino Facio									
202375					9/14/2018		46		\$0.00
Medium	Work In Progress				9/14/2018 3:24:27 PM				
Vargas, Juan		I need palms trees treming							
Juan Vargas									
201577					9/4/2018		56		\$0.00
Medium	Work In Progress				9/4/2018 9:51:08 AM				
Tellez, Hector		two lights at the front of the building of Y.H.E. are not working properly							
Rafael Gallegos									
204747					10/25/2018		5		\$0.00
Medium	Work In Progress				10/25/2018 10:55:47				
Ontiveros, Joe		Please install the ice machine from the kitchen into the lounge/lunchroom. If cannot be installed there, please ask Principal Pargas for an alternate location. thank you.							
Jessica Herrera									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Yucca Heights ES							
202788		Kitchen			9/24/2018		36		\$0.00
High	Work In Progress				9/24/2018 9:39:09 AM				
Ontiveros, Joe		Water is coming out green/yellow in the kitchen area sinks SNP Mgr. Arlene M. (575) 882-6748							
Dino Facio									
200676					8/21/2018		70		\$2,116.00
Medium	Work In Progress				8/21/2018 11:39:37 AM				
Ontiveros, Joe		not have hot water in the kitchen need fix							
Juan Vargas									
204920					10/29/2018		1		\$0.00
Medium	Work In Progress				10/29/2018 8:30:55 AM				
Marquez, Gerardo		need fix door in cafeteria key stock the panic bar							
Juan Vargas									
203911					10/11/2018		19		\$0.00
Medium	Work In Progress				10/11/2018 9:49:19 AM				
Marquez, Gerardo		in front doors the handi cap button not working							
Juan Vargas									
201783		Office			9/6/2018		54		\$0.00
Medium	Work In Progress				9/6/2018 2:21:45 PM				
Marquez, Gerardo		Office- Door handle by receptionist is loose							
Rocio Rodriguez									
204654		Custodial			10/24/2018		6		\$0.00
Medium	Work In Progress				10/24/2018 11:04:49				
Marquez, Gerardo		Need to lubricate 4 locks total, 2 at the East Gate and 2 at the Center Gate.							
Ernesto Diaz									
198403		Lift Station			7/20/2018		102		\$0.00
Medium	Work In Progress				7/20/2018 1:39:17 PM				
Tellez, Hector		the new effluent sewer pump need to be rewire with a longer extension cord .							
Mario Apodaca									
201030					8/27/2018		64		\$0.00
Medium	Work In Progress				8/27/2018 9:29:48 AM				
Tellez, Hector		in front area outside need fix two wall lights is blinking							
Juan Vargas									

786 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2018 - 10/29/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: Yucca Heights ES									
204850					10/26/2018		4		\$0.00
Medium	Work In Progress				10/26/2018 11:09:13				
Ambriz, Jose	need check ERV UNITE IN B PENHOUSE NOT ON								
Juan Vargas									
Count: 24 Work Orders		Avg. Age of WO's 34		Total for Yucca Heights ES				0	\$2,266.00
Count: 786 Work Orders		Avg. Age of WO's 36		Grand Total				39.5	\$24,718.63