

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 019-000-1819-0045-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2018-2019

Entity Name: Gadsden

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Erica Villarreal

Total Approved Budget (Flowthrough):

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<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

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Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24109 Preschool IDEA-B	1000 Instruction	56118 General Supplies and Materials	2000 Special Programs	0000 No Job Class	\$28,531	(\$2,500)	\$26,031	
24109 Preschool IDEA-B	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1211 Coordinator/Su bject Matter Specialist	\$28,174	\$1,500	\$29,674	
24109 Preschool IDEA-B	2200 Support Services-Instruction	51100 Salaries Expense	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants	\$7,908	\$1,000	\$8,908	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

**Justification:**

Transfer BAR is required to cover negative budget balances in 2100 and 2200. Since budget is developed in spring of 2018, salaries and benefits are estimated and do not always reflect actual salaries and benefits.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.