

**PUBLIC EDUCATION DEPARTMENT
2019-2020 EDUCATIONAL PLAN & PROGRAM REVIEW
EXTENDED LEARNING TIME PROGRAM**

School District/Charter School: _____

Person Completing Questionnaire:_____

Date: _____

Job Title of Person Completing Questionnaire:_____

Please complete answers to the questionnaire below and submit to Deputy Secretary Katarina Sandoval by email at katarina.sandoval@state.nm.us at the Public Education Department (PED) by 5:00pm on April 15, 2019, if you plan on projecting Extended Learning Time Program Units. If you do not plan on participating in the Extended Learning Time Program, please fill out the top part of this form with a projection of 0 for membership in Question 5. The questionnaire will be used to guide the program/budget review. Answers will be retained in the district's/charter school's budget file as the district's/charter school's official response to the questions.

EXTENDED LEARNING TIME PROGRAM REVIEW QUESTIONS

A district may generate additional units in its 2019-20 operating budget for a PED-approved Extended Learning Time Program. A district must meet the following requirements in order to have a PED-approved Extended Learning Time Program:

- An additional 10 instructional days in SY 2019-20 as compared to SY 2018-19, and;
- A total of 80 hours of professional development in SY 2019-20, and;
- A total of at least 190/160 days in SY 2019-20 as calculated by adding total instructional days and 80 hours of professional development. Note that 190 days are required if you are on a 5-day week and 160 days if you are on a 4-day week.
- An after-school program for academic learning and/or an extracurricular enrichment program

Please note that priority will be given to schools serving high percentages of students who qualify for free or reduced lunch as well as schools designated as Targeted Support and Improvement (TSI) or Comprehensive Support and Improvement (CSI), and other criteria established by the PED based on the availability of funds.

Please provide specific written responses to the following questions. Attach extra pages as needed.

1. a. Did you add an additional 10 instructional days to last year's instructional calendar? Yes____ No____
b. Are these additional 10 instructional days at least 6 hours for grades 7-12 and/or 5.5 hours for grades K-6? Yes____ No____
c. Are the minimum 80 hours of professional development shown on the School Calendar? Yes____ No____

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d. Will schools with an Extended Learning Time Program in your district offer after-school program opportunities for academic learning and/or extracurricular enrichment? Yes_____ No_____

2. Are the additional 10 instructional days shown on the 2019-20 School Calendar? Yes_____ No_____

Please identify the 10 additional instructional days:

Please submit your SY 2018-19 calendar.

3. Remember that any after-school and/or academic enrichment programs you propose to fund through the Extended Learning Time Program **cannot** supplant any existing after-school and/or extracurricular enrichment programs paid for with federal funds; they can only supplement these programs. Please list all existing after-school and/or academic enrichment programs that are **currently paid for with federal funds** in the table below. Only include schools for which you propose to implement an Extended Learning Time Program.

School with Federally Funded After-School and/or Extracurricular Enrichment Program	Grade Served with Federally Funded After-School and/or Extracurricular Enrichment Program (one line per grade)	Name of Federal Fund (Title I, 21 st Century, etc)	Description of After-School and/or Extracurricular Enrichment Program currently funded by Federal Funds

4. Do you certify that all of your proposed Extended Learning Time Programs **do not supplant and only supplement** existing federally funded after-school and/or extracurricular enrichment programs? Yes_____ No_____

5. Please provide a brief description of your 10 additional days through the extended learning time program in the table below, to include membership by grade levels/schools served. Add lines as needed.

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School with Extended Learning Time Program	Grade Served with Extended Learning Time Program (one line per grade)	Projected Membership (MEM)	Description of Instructional Program of Additional 10 Days

6. Please describe in some detail each after-school program and/or extracurricular enrichment program for the schools identified in the table above. Remember that these programs **cannot** supplant any existing after-school programs and/or extracurricular enrichment programs paid for with federal funds; they can only supplement these programs.
- a.
 - b.
 - c.
7. Please describe how your after-school and/or extracurricular enrichment programs will improve the academic learning of students.
8. Please describe how your Extended Learning Time Program will be used to improve the professional development for instructional staff.

For K5+ Schools Only: You may qualify for Extended Learning Time Program units at your K5+ schools by extending your existing instructional hours at these schools **to at least 5.8 hours per instructional day**.

1. How many hours is each instructional day for Kindergarten through 6th grade at your K5+ schools? _____

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