# PSCOC Security Projects Funding Program
# Third Party Checklist

**District:** Gadsden Independent School District

**School:** Anthony Pre-K located at 609 Church St., Anthony, NM 88021

Instructions for third-party assessors:

## Site and Grounds

### Property Boundary and Perimeter

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 1. School property boundaries are delineated from adjacent properties. | ☒ | ☐ | ☐ | ☐ |
| 2. Physical or symbolic barriers along the property boundary present an attractive appearance. | ☐ | ☒ | ☐ | ☐ |
| 3. Perimeter fencing allows for natural surveillance of school grounds. | ☒ | ☐ | ☐ | ☐ |
| 4. The perimeter is secured in areas not easily monitored. | ☒ | ☐ | ☐ | ☐ |
| 5. Perimeter fencing is not continuous around the whole site. | ☐ | ☒ | ☐ | ☐ |
| 6. Continuous fencing at the site perimeter is not relevant or feasible for this school site. | ☐ | ☒ | ☐ | ☐ |
| 7. Signs direct approaching vehicles and pedestrians to appropriate entries to the school property. | ☒ | ☐ | ☐ | ☐ |
| 8. Posted rules are located at key points around the school grounds. | ☐ | ☒ | ☐ | ☐ |

### Perimeter Access Points

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 9. Entries to the school property are attractive and welcoming. | ☐ | ☒ | ☐ | ☐ |
| 10. There is an attractive and visible sign indicating the school's name near the primary entry. | ☒ | ☐ | ☐ | ☐ |
| 11. Signs, at each primary entry to the school property, direct student, staff, visitors, and delivery traffic to appropriate locations. | ☐ | ☒ | ☐ | ☐ |
| 12. Vehicular entries onto the school property can be monitored by staff or cameras. | ☐ | ☒ | ☐ | ☐ |
| 13. Vehicular entries onto the school property can be controlled with gates. | ☒ | ☐ | ☐ | ☐ |
| 14. Due to unique campus size or configuration, automatic vehicle gates are needed on this campus. | ☐ | ☒ | ☐ | ☐ |
| 15. It is not relevant or feasible to control vehicular entry points onto this school campus. | ☐ | ☒ | ☐ | ☐ |
| 16. Vehicular access onto the site is monitored or controlled by a site access control building (guard shack). | ☐ | ☒ | ☐ | ☐ |
| 17. If present, the site access control building is located at the most effective location. | ☐ | ☒ | ☐ | ☐ |

## Perimeter Access Points*(continued)*

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 18. If present, the site access control building is used by staff and in good condition. | ☐ | ☒ | ☐ | ☐ |
| 19. It is not relevant or feasible to provide a site access control building on this school site. | ☒ | ☐ | ☐ | ☐ |
| 20. Pedestrian entries onto the school property can be monitored by staff or cameras. | ☐ | ☒ | ☐ | ☐ |
| 21. Pedestrian entries onto the school property can be controlled with gates. | ☒ | ☐ | ☐ | ☐ |
| 22. It is not feasible to control pedestrian entry points onto this school campus. | ☐ | ☒ | ☐ | ☐ |
| 23. Secondary pedestrian entries are secured during school hours. | ☒ | ☐ | ☐ | ☐ |
| 24. Secondary vehicular entries are secured during school hours. | ☐ | ☒ | ☐ | ☐ |

## Pickup/Drop-off Areas

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 25. Parent drop-off/pickup locations are clearly marked by signage, pavement and curb treatments. | ☒ | ☐ | ☐ | ☐ |
| 26. Students are dropped-off and picked-up at authorized location(s). | ☒ | ☐ | ☐ | ☐ |
| 27. Parent drop-off/pickup areas are well lit. | ☐ | ☒ | ☐ | ☐ |
| 28. Parent drop-off/pickup areas are easily monitored. | ☐ | ☒ | ☐ | ☐ |
| 29. There are authorized adults visible and available for assistance in proximity of parent drop-off areas during arrivals and departures. | ☒ | ☐ | ☐ | ☐ |
| 30. There is sufficient capacity in parent drop-off/pickup areas for the orderly movement of vehicles. | ☒ | ☐ | ☐ | ☐ |
| 31. Parent pickups/drop-offs proceed in an orderly manner. | ☒ | ☐ | ☐ | ☐ |

## Bus Loading/Unloading

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 32. Bus unloading/loading areas are clearly marked by signage, pavement and/or curb treatments. | ☐ | ☒ | ☐ | ☐ |
| 33. Bus unloading/loading areas are well lit. | ☐ | ☐ | ☐ | ☒ |
| 34. Bus unloading/loading areas are easily monitored. | ☐ | ☒ | ☐ | ☐ |
| 35. There are authorized adults visible and available for assistance in proximity of the bus loading area during arrivals and departures. | ☒ | ☐ | ☐ | ☐ |
| 36. There is sufficient capacity in bus unloading/loading areas for the orderly movement of vehicles. | ☐ | ☒ | ☐ | ☐ |
| 37. Bus loading/unloading proceeds in an orderly manner. | ☐ | ☒ | ☐ | ☐ |

## Vehicle Access and Parking

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 38. Vehicular travel routes within the site are clearly marked. | ☒ | ☐ | ☐ | ☐ |
| 39. There are traffic-calming measures on adjacent public streets that limit vehicular speeds where students cross. | ☒ | ☐ | ☐ | ☐ |
| 40. Delivery activities are orderly and do not interfere with normal school functions. | ☒ | ☐ | ☐ | ☐ |
| 41. Parking lot entrances and exits are clearly marked. | ☒ | ☐ | ☐ | ☐ |
| 42. Parking areas are delineated for staff and visitors. | ☐ | ☒ | ☐ | ☐ |
| 43. Vehicular barriers such as bollards, curbs, fencing, or landscaping provide effective separation between vehicular driveways and pedestrian areas. | ☒ | ☐ | ☐ | ☐ |
| 44. Vehicular barriers effectively keep vehicles a safe distance from school buildings. | ☒ | ☐ | ☐ | ☐ |
| 45. All parking spaces are clearly marked. | ☒ | ☐ | ☐ | ☐ |
| 46. Parking lots are easily monitored. | ☐ | ☒ | ☐ | ☐ |
| 47. Light fixtures are present in all parking lots. | ☐ | ☒ | ☐ | ☐ |
| 48. Building-mounted or pole-mounted light fixtures illuminate the pedestrian pathways from building exits to all parking lots. | ☐ | ☒ | ☐ | ☐ |
| 49. Building-mounted or pole-mounted light fixtures illuminate the pedestrian pathways from building exits to staff parking lots. | ☐ | ☒ | ☐ | ☐ |
| 50. It is not relevant or feasible to provide lighting for the pathways from building exits to parking lots on this school site. | ☐ | ☒ | ☐ | ☐ |
| 51. There are no signs of vandalism in parking lots and other site areas. | ☐ | ☒ | ☐ | ☐ |
| 52. Vehicular traffic moves in an orderly manner in and out of parking lots. | ☐ | ☒ | ☐ | ☐ |
| 53. Visitor parking is located directly adjacent to the main entry of the administrative offices. | ☒ | ☐ | ☐ | ☐ |
| 54. Visitor parking areas are visible from adjacent buildings. | ☐ | ☒ | ☐ | ☐ |

## Pedestrian Access

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 55. There are signs directing visitors to the main office. | ☐ | ☒ | ☐ | ☐ |
| 56. There is a wayfinding system, which includes signs; plant materials; and artwork, monuments or other landmarks. | ☐ | ☒ | ☐ | ☐ |
| 57. There is direct visual control of the pedestrian approach to the main entry from the admin area. | ☒ | ☐ | ☐ | ☐ |
| 58. Pedestrian approaches to the main entry are monitored by cameras. | ☐ | ☒ | ☐ | ☐ |
| 59. It is not relevant or feasible to monitor pedestrian access to the main entry on this school campus. | ☐ | ☒ | ☐ | ☐ |
| 60. Pedestrian crossings of adjacent public streets are clearly marked by signage, pavement treatment and/or curb treatment. | ☒ | ☐ | ☐ | ☐ |

## Perimeter Access Points*(continued)*

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 61. Pedestrian pathways on school property are separated from vehicular routes by curbing, color markings, landscaping and/or other real or symbolic barriers. | ☒ | ☐ | ☐ | ☐ |
| 62. Pedestrian pathways on school property are easily monitored. | ☐ | ☒ | ☐ | ☐ |
| 63. Pedestrian pathways on school property are well lit. | ☐ | ☒ | ☐ | ☐ |
| 64. It is not feasible or relevant to monitor all pedestrian access within the site on this school campus. | ☐ | ☒ | ☐ | ☐ |
| 65. Pedestrian flows on school property are orderly. | ☒ | ☐ | ☐ | ☐ |
| 66. Pedestrian pathways and gathering areas are easily monitored. | ☒ | ☐ | ☐ | ☐ |
| 67. Landscaping elements do not allow easy access to roofs, windows, or other upper level areas. | ☒ | ☐ | ☐ | ☐ |

## Other Site Issues

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 68. Bike racks are easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 69. Exterior athletic areas are easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 70. Posted rules are located near exterior athletic area entries and exits. | ☐ | ☐ | ☐ | ☒ |
| 71. There are well-defined and easily monitored areas for storing backpacks, jackets and other personal items. | ☒ | ☐ | ☐ | ☐ |
| 72. Access to dumpsters is controlled. | ☒ | ☐ | ☐ | ☐ |
| 73. There are no hiding places in or around dumpster areas. | ☒ | ☐ | ☐ | ☐ |
| 74. Site utilities (gas and electrical equipment) are secured. | ☒ | ☐ | ☐ | ☐ |
| 75. The school grounds are attractive and in good condition. | ☐ | ☒ | ☐ | ☐ |
| 76. The school grounds are enhanced with landscaping, student artwork, monuments and/or other physical means. | ☐ | ☒ | ☐ | ☐ |
| 77. Remote site areas are visible from occupied buildings, pedestrian pathways, or vehicular travel routes. | ☐ | ☒ | ☐ | ☐ |
| 78. Seldom-used areas or buildings are secured to prevent access. | ☒ | ☐ | ☐ | ☐ |
| 79. There are no hiding places created by landscaping or fencing. | ☒ | ☐ | ☐ | ☐ |
| 80. The grounds are easily viewed from school buildings. | ☐ | ☒ | ☐ | ☐ |
| 81. There are no unattractive barriers such as barbed or razor wire on the school grounds. | ☒ | ☐ | ☐ | ☐ |
| 82. There are no signs of vandalism (such as graffiti on exterior surfaces). | ☐ | ☒ | ☐ | ☐ |
| 83. Portables are visible from adjacent permanent school buildings. | ☒ | ☐ | ☐ | ☐ |
| 84. All portables and permanent buildings are marked with highly visible building identification signs. | ☐ | ☒ | ☐ | ☐ |
| 85. Crawlspaces under portables are screened to limit access. | ☐ | ☒ | ☐ | ☐ |
| 86. All portables have exterior doors that can be easily closed and locked. | ☒ | ☐ | ☐ | ☐ |

## Buildings

### Main Entry

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 1. The public entry is located adjacent to the administration area and visitor parking. | ☒ | ☐ | ☐ | ☐ |
| 2. The public entry is well defined with architectural features, signs, lighting, artwork, landscaping and/or landmarks such as flags. | ☐ | ☒ | ☐ | ☐ |
| 3. Extensive windows and glazed doors enhance natural surveillance of the public entry. | ☐ | ☒ | ☐ | ☐ |
| 4. The exterior doors at the main entry are locked during school hours. | ☒ | ☐ | ☐ | ☐ |
| 5. The main entry is monitored by cameras. | ☐ | ☒ | ☐ | ☐ |
| 6. The main entry has a secure vestibule, with unlocked exterior doors and locked interior doors that prevent uncontrolled access into the school. | ☐ | ☒ | ☐ | ☐ |
| 7. The main entry controls visitor access by restricting access into the administration/check-in area only. | ☒ | ☐ | ☐ | ☐ |
| 8. There is a visitor check-in procedure at the main entry requiring visitors to sign-in and get a visitor badge. | ☒ | ☐ | ☐ | ☐ |
| 9. Visitors are required to present a driver license or other ID. | ☒ | ☐ | ☐ | ☐ |
| 10. The main entry is equipped with an ID scanner for all visitors. | ☐ | ☒ | ☐ | ☐ |
| 11. The school is equipped with a 2-way communication system that is fully functional. | ☒ | ☐ | ☐ | ☐ |
| 12. The intercom is audible in all occupied interior spaces. | ☒ | ☐ | ☐ | ☐ |
| 13. The intercom is audible in all exterior areas regularly used during school hours. | ☐ | ☒ | ☐ | ☐ |
| 14. Handheld radios are provided to all on-site school staff. | ☐ | ☒ | ☐ | ☐ |
| 15. Handheld radios are only available for a limited number of on-site school staff. | ☒ | ☐ | ☐ | ☐ |
| 16. If present, handheld radios can communicate to all areas of the school site. | ☒ | ☐ | ☐ | ☐ |
| 17. Due to the unique size or configuration of the school campus, additional infrastructure is needed to improve transmission to all site areas. | ☐ | ☒ | ☐ | ☐ |
| 18. If present, the handheld radios are functional. | ☒ | ☐ | ☐ | ☐ |
| 19. Handheld radios are not relevant or feasible on this school site. | ☐ | ☒ | ☐ | ☐ |
| 20. Visitors have distinctive and highly visible nametags. | ☒ | ☐ | ☐ | ☐ |
| 21. Pedestrian flows through entry security devices are orderly. | ☐ | ☒ | ☐ | ☐ |
| 22. The lobby is well lit. | ☐ | ☐ | ☐ | ☒ |
| 23. The lobby is easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 24. Signs direct visitors to the office. | ☐ | ☒ | ☐ | ☐ |
| 25. Signs provide directions to major school areas, i.e. administrative offices, cafeteria, media room, auditorium, gymnasium, etc. | ☐ | ☒ | ☐ | ☐ |
| 26. The lobby area is visible from adjacent administrative offices. | ☐ | ☐ | ☐ | ☒ |

## Main Entry *(continued)*

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 27. The lobby is enhanced with plants, artwork, posters and/or other physical means. | ☐ | ☐ | ☐ | ☒ |
| 28. Extensive use of windows in the lobby area provides natural surveillance opportunities. | ☐ | ☐ | ☐ | ☒ |

## Exterior Doors and Windows

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 29. Exterior entrances and exits are easily monitored. | ☐ | ☒ | ☐ | ☐ |
| 30. Functioning cameras monitor all exterior doors. | ☐ | ☒ | ☐ | ☐ |
| 31. Secondary entrance and exit doors are secured and locked in the closed position during school hours. | ☒ | ☐ | ☐ | ☐ |
| 32. All exterior doors can be easily closed and locked. | ☒ | ☐ | ☐ | ☐ |
| 33. All exterior doors are in good condition and operate normally. | ☒ | ☐ | ☐ | ☐ |
| 34. If present, electromagnetic door locks on exterior doors are functional. | ☐ | ☐ | ☐ | ☒ |
| 35. Due to the unique size or configuration of the school campus, electromagnetic door locks would improve security within the facility. | ☐ | ☐ | ☐ | ☒ |
| 36. Electromagnetic door locks on exterior doors are not relevant or feasible on this school site. | ☐ | ☐ | ☐ | ☒ |
| 37. A rapid entry key box is provided on the campus for use by first responders. | ☐ | ☒ | ☐ | ☐ |
| 38. Due to the unique size or configuration of the school campus, additional rapid entry key boxes would improve security on the campus. | ☐ | ☒ | ☐ | ☐ |
| 39. Rapid entry key boxes are not relevant or feasible on this school site. | ☒ | ☐ | ☐ | ☐ |
| 40. The design of emergency exits, such as the use of alarms or exit-only hardware, deters access from the outside. | ☒ | ☐ | ☐ | ☐ |
| 41. The exterior walls and areas around exterior doors do not create hard-to-see locations or hiding spots. | ☒ | ☐ | ☐ | ☐ |
| 42. Classrooms have windows that allow for natural surveillance of exterior spaces. | ☐ | ☒ | ☐ | ☐ |
| 43. All operable exterior windows can be easily closed and locked. | ☐ | ☒ | ☐ | ☐ |
| 44. All exterior windows are equipped with operable blinds, tinting, decals, or shades to control visual access into the building. | ☐ | ☒ | ☐ | ☐ |

## Interior Doors and Windows

| | Agree | Disagree | I do not know | Not applicable |
|---|---|---|---|---|
| 45. Classrooms can be secured and locked down from the inside. | ☐ | ☒ | ☐ | ☐ |
| 46. Secured classroom doors can be exited in an emergency. | ☒ | ☐ | ☐ | ☐ |
| 47. Classroom door(s) are secured when the classroom is not in use. | ☒ | ☐ | ☐ | ☐ |
| 48. All interior doors into occupied spaces such as classrooms and offices can be easily closed and locked from inside and outside the space. | ☐ | ☒ | ☐ | ☐ |

## Interior Doors and Windows *(continued)*

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 49. Interior doors into classrooms are not equipped with locking door hardware. | ☐ | ☒ | ☐ | ☐ |
| 50. Interior glazing around classroom doors and other occupied areas is equipped with operable blinds or shades or otherwise tinted to control visual access. | ☐ | ☒ | ☐ | ☐ |
| 51. Tinting or decaling interior glazing between corridors and group assembly areas such as cafeteria, library and gym would improve security in the facility. | ☐ | ☒ | ☐ | ☐ |
| 52. Due to unique circumstances at this school site, bullet-resistant glazing in designated areas would improve security within the facility. | ☒ | ☐ | ☐ | ☐ |
| 53. Bullet-resistant glazing is not relevant or feasible at this school site. | ☐ | ☒ | ☐ | ☐ |

## Other Interior Issues

| | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 54. Interior corridors are well lit. | ☐ | ☐ | ☐ | ☒ |
| 55. Interior corridors are easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 56. Due to the unique layout of the corridors in the buildings, ceiling-mounted convex mirrors would reduce hiding spots and improve security within the facility. | ☐ | ☐ | ☐ | ☒ |
| 57. There are no hiding places in interior corridors. | ☐ | ☐ | ☐ | ☒ |
| 58. Pedestrian flows are orderly. | ☐ | ☐ | ☐ | ☒ |
| 59. Interior corridors are free of obstacles that impede orderly pedestrian flow. | ☐ | ☐ | ☐ | ☒ |
| 60. Interior corridor light controls are secured to prevent unauthorized access. | ☐ | ☐ | ☐ | ☒ |
| 61. There are authorized adults visible in interior corridors during arrivals, departures and class changes. | ☐ | ☐ | ☐ | ☒ |
| 62. There are no signs of vandalism such as graffiti on interior surfaces. | ☒ | ☐ | ☐ | ☐ |
| 63. Cafeterias, gyms, libraries and other group assembly areas have well-defined entries that can easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 64. Activity within the group assembly areas can be easily monitored. | ☐ | ☐ | ☐ | ☒ |
| 65. Entrances to group assembly areas are closed and locked when not in use. | ☐ | ☐ | ☐ | ☒ |
| 66. Pedestrian flow within the assembly group areas is orderly. | ☐ | ☐ | ☐ | ☒ |
| 67. Access to the underside of bleachers is limited. | ☐ | ☐ | ☐ | ☒ |
| 68. The group assembly areas are well lit. | ☐ | ☐ | ☐ | ☒ |
| 69. There is full-time security personnel at the school site. | ☐ | ☒ | ☐ | ☐ |
| 70. Security personnel are present on the school site on a part-time basis. | ☒ | ☐ | ☐ | ☐ |
| 71. Security personnel have a functional and adequate office area. | ☐ | ☒ | ☐ | ☐ |
| 72. If present, the office area for security personnel is in the proper location on the campus. | ☐ | ☐ | ☐ | ☒ |
| 73. On-site security personnel is not relevant or feasible for this school campus. | ☐ | ☒ | ☐ | ☐ |
| 74. A central camera monitor screen is present, allowing school staff to monitor video from on-site cameras. | ☐ | ☒ | ☐ | ☐ |
| 75. Due to the unique size or configuration of the school campus, additional cameras would improve security on the campus. | ☒ | ☐ | ☐ | ☐ |

## Other Interior Issues *(continued)*

|  | Agree | Disagree | I do not know | Not applicable |
|---|:---:|:---:|:---:|:---:|
| 76. Security cameras are not relevant or feasible for this school campus. | ☐ | ☒ | ☐ | ☐ |
| 77. Security personnel wear distinctive clothing and have distinct, visible identification badges. | ☒ | ☐ | ☐ | ☐ |
| 78. Interior security equipment is unimposing. | ☐ | ☐ | ☐ | ☒ |
| 79. Electrical panels are secured. | ☒ | ☐ | ☐ | ☐ |
| 80. Obsolete or underutilized spaces are secured to prevent access by unauthorized persons. | ☒ | ☐ | ☐ | ☐ |
| 81. Access to chemicals, tools, and similar items is controlled. | ☒ | ☐ | ☐ | ☐ |

## Statement of Opinion:

What is the most urgent security concern on this school site?

1. Replacement of the old window in the classrooms with new windows and tinting.
2. A monitor to view all current and future cameras from the office area.
3. Two new cameras, one to monitor the parking lot area and entrance are to the office and one to monitor the parent drop off area.

## Other Comments:

This evaluation was conducted by me the Chief of Police for the city of Anthony, NM and district and school staff involved in the safety of the students, staff and community of the Anthony Pre-K.

**Name of Assessor (Print):**     Chief Vanessa Lara

**Title and Agency:**     Chief of Police for the City of Anthony, New Mexico

**Date of Assessment:**     Wednesday, February 27, 2019

**Signature of Assessor:**     *Vanessa L Lara*     3/4/2019