



STATE OF NEW MEXICO
 PUBLIC EDUCATION DEPARTMENT
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KAREN TRUJILLO PH.D.
 SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
 GOVERNOR

May 17, 2019

Mr. Travis Dempsey, Superintendent
 Gadsden Independent Schools
 P.O. Drawer 70
 Anthony, NM 88021

Dear Superintendent Dempsey:

As noted in the district's Dual Credit Instructional Material (DCIM) allocation award letter dated August 15, 2018, there will be an adjustment to the DCIM award in April 2019. The initial allocation provided for 85% of the eligible allocation for the district.

In order to be eligible for an allocation adjustment providing the remaining 15% of the eligibility amount, the LEA must have expended and claimed at least 100% of the initial allocation by March 8, 2019, in accordance with the DCIM guidelines. The district claimed 100% of the initial allocation and requested a supplement; therefore, your final DCIM award is:

Dual Credit Allocation I (85%)/Approved Budget		\$28,103.00
April Adjustment (15%)	\$4,959.00	
Supplement	\$2,328.00	
Total Increase (Increase BAR)	\$7,287.00	\$7,287.00
Final FY19 DCIM Allocation		\$35,390.00

DCIM Final Allocation
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As noted in 6.30.7.8 of the New Mexico Administrative Code, LEAs must pay the cost of required textbooks for dual credit students. Please ensure your institution's budget for DCIM reflects this action. Submit a Budget Adjustment Request (BAR) in the Operating Budget Management System (OBMS) to reflect the total increase, using **fund code 27103** and **revenue code 43202** no later than **June 14, 2019**.

The total DCIM budget shall not exceed the Final FY18 DCIM allocation amount. Our goal is to ensure the DCIM funds are expended in a timely manner to support the dual credit program. The **final date for submission of a Request for Reimbursement (RfR) is July 8, 2019**.

If you have questions about the DCIM fund, please contact Jaime Cherry, Education Administrator at (505) 827-6712 or Jaime.Cherry@state.nm.us.

Respectfully,



Adan Delgado
Deputy Secretary, Finance and Operations

AD/mr/sgl/ep/as

cc: Elaine Perea, Director, College and Career Readiness
Ms. Ludym Martinez, Associate Superintendent of Finance, Gadsden Independent Schools