

Cover Page

Amount Requested: \$ 40,000

Grant Application Contact Information

School Food Authority (SFA) contact: <i>Maria Guerra</i>	
Phone number (including area code): <i>(575)882-6773</i>	
E-mail: <i>msguerra@gisd.k12.nm.us</i>	
SFA Name: <i>Gadsden Independent School District</i>	
SFA Address: <i>PO Drawer 70, Anthony NM 88021</i>	
Total number of sites in your SFA: <i>23</i>	
Number of sites in the SFA that are covered by this application: <i>23</i>	
If applicable, please list the names of the sites that <u>will not be</u> covered by this application:	
Total enrollment in the SFA submitting a response to this RfA: <i>13,532</i>	
Number of unduplicated students projected to be served through this funding: <i>6,000</i>	
% of students on Free and Reduced Lunch (FRL) as demonstrated in the SFA's October 2018 NSLP data. <i>CEP-95.71%</i> *Data will be validated by the state agency.	
How was your district participating in the NSLP for SY 2018-19? (Check all that apply)	Standard <input type="checkbox"/>
	Provision 2 <input type="checkbox"/>
	CEP X <input checked="" type="checkbox"/>

GRANT NARRATIVE

1. **What local produce do you want to purchase with this grant?**

- Please list all products of interest, and specify which months you will purchase each produce item.
- Please specify farmers, distributors, or cooperatives that you will work with to procure these items.
- Please specify weekly, bi-weekly or monthly projected use (clarify case size or poundage and frequency of ordering in your response).

All produce used will be used on our salad bars, so all items will be served on a weekly basis. We will be working with La Semilla, Anthony Youth Farms and Preferred Produce. Items will be purchased

Lettuce-

Tomato(cherry)-

Tomato, big-

Spinach-

Kale-

Cucumbers-

Carrots-

Bell peppers-

Zucchini-

Red cabbage-

Green cabbage-

Green beans-

2.	<p>Briefly explain how you will menu New Mexico-grown produce.</p> <ul style="list-style-type: none"> • Will the produce be used in a salad or vegetable bar, subbed in an entrée, used for a special promotional menu, etc.? • How will you promote the use of New Mexico-grown produce so that students, school staff, and parents are knowledgeable of, and engaged with, the importance of fresh, local fruits and vegetables? <p>Produce will be used on the salad bars at all school sites. To promote we do information sheets on the produce and post on the salad bars for the students to see and read. We also hold farmer markets throughout the year and invite the community to join us.</p>
3.	<p>We are prioritizing SFAs that can commit to investing a matching amount no less than 20% of the total funds awarded by this grant (i.e. if your SFA is requesting \$1,000 then an additional \$200 should be matched). Explain if – and how – your SFA will meet this benchmark.</p> <ul style="list-style-type: none"> • What budget sources these funds will be secured from? • What is the projected match amount in dollars? • Specify whether the match will be in additional product purchased, staff time allocated to developing your SFAs farm to school program, seed and soil for a school garden program on campus, etc. <p>Funds will be used from Program food funds. Projected match amount is \$4,000. Additional product will be purchased with the match dollar amount.</p>

4.	<p>Timely processing of RfRs is essential to the efficiency of the program. How will you ensure that reimbursement requests are submitted via OBMS on a monthly basis?</p> <ul style="list-style-type: none">• If your SFA had challenges with submitting RfRs regularly in SY 2019, please explain how you will troubleshoot this issue with your Business Manager. <p>We will be processing and submitting all invoices for the grant on a weekly basis to ensure payment is made and funds are used quickly.</p>

5.	<p>Will your SFA participate in the suggested promotional programs (Attachment B) for this grant? Please check all that apply and explain your ideas for implementation.</p> <p><input checked="" type="checkbox"/> New Mexico Grown Week (tentatively September 30, 2019 – October 4, 2019)</p> <p><input checked="" type="checkbox"/> New Mexico Thursdays (1 x month locally sourced item on the menu)</p> <p>NM Grown week: SFA will have activities at various sites like the following, farmer's market, school garden items featured on salad bars, kids recipe contest using fresh local items</p> <p>NM Thursday: Feature a special local fruit/vegetable of the month and provide educational information on the item at the salad bar.</p>
6.	<p>Does your SFA's Wellness Policy include the benefits of eating locally grown produce? If yes please copy and paste the language included in the policy, and if no please provide possible language to include in your 2019-2020 school year policy.</p> <p>Language proposed to use:</p> <p>GISD will support school gardens and work with local farmers to provide the district with locally fresh product for use in the schools.</p>

7.	<p>Explain how you will engage district or school leadership in the utilization of these funds to purchase, serve and promote New Mexico-grown produce in your school cafeterias.</p> <p>SFA will engage district and/or school leadership by offering various activities that encourage not only the students but all school staff to participate.</p> <p>Such activities as: School gardens, trips to local farms, recipe contests and games will be offered.</p>
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ASSURANCES

- The SFA assures the Public Education Department (PED) that it will not purchase any produce grown or harvested outside the State of New Mexico with funds provided under the New Mexico Grown Local Produce Grant, which is funded with a state appropriation.
- This SFA assures the Public Education Department (PED) that it will not seek reimbursement for purchase of New Mexico-grown vegetables or fresh fruit from the United States Department of Agriculture or any of its programs or agencies if it has already sought reimbursement under the New Mexico Grown Local Produce Grant.
- This SFA certifies that food purchased with state funds under the New Mexico Grown Local Produce Grant originated on farms with documented safety training and safety training credentials.
- This SFA certifies that food purchased with state funds under the New Mexico Grown Local Produce Grant is harvested recently and/or fresh. Minimally-processed products like dried pinto beans, posole and chile are allowable purchases.
- This SFA certifies that the New Mexico-grown vegetables and fresh fruits purchased with state funds under the New Mexico Grown Local Produce Grant will only be used in the NSLP, SBP, ASSP, or other Child Nutrition Programs.

I certify that, if awarded, Gadsden ISD (SFA name) will comply with the stated regulation, principles, and assurances.

Maria Guerra/Director of Student Nutrition Program

Name and title of authorized representative

(575) 882-6773

Phone:

msguerra@gisd.k12.nm.us

Email:

5/30/19

Date:



Signature and title of authorized representative