

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
283615					7/24/2023		23		\$0.00
Medium	Work In Progress	P13			7/24/2023 4:55:17 PM				
Lara, Ralph		The door accessing the teacher's bathroom does not lock.							
Melanie Beegle									
283616					7/24/2023		23		\$0.00
Medium	Work In Progress	P20			7/24/2023 4:57:38 PM				
Ambriz, Jose		P20 is not cooling. Can we please have a portable AC unit until the AC is fixed.							
Melanie Beegle									
Count: 2 Work Orders			Avg. Age of WO's	23		Total for Alta Vista ECHS	0		\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony - On Track Pre-K (Village)										
284063		Restroom			7/31/2023		16		\$0.00	
Medium	Work In Progress	outside restroom			7/31/2023 9:19:48 AM					
Ambriz, Jose		Please install A/C unit in the student's outside restroom. Any questions please contact David Soriano								
Michelle Soto										
283216		Classroom			7/14/2023		33		\$0.00	
Medium	Work In Progress	rm 101 and 102			7/14/2023 11:37:01 AM					
Lara, Ralph		Hello! To unlock the doors are very difficult and it takes time fidgiting with the keys to finally open. Can the core be replaced?								
Angelic Ramos										
Count: 2 Work Orders			Avg. Age of WO's	25	Total for Anthony - On Track Pre-K (Village)			0	\$0.00	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Anthony ES

283268		Athletic Field			7/17/2023		30		\$573.12
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Medium	Work In Progress				7/17/2023 4:06:01 PM				
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Vasquez, Jose Need to replace sprinkers 1 25s

Jose Vasquez

283441					7/20/2023		27		\$0.00
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Medium	Work In Progress				7/20/2023 7:20:27 AM				
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Lara, Ralph As per Ms. Lopez please rekey room# 301. We were using this room as our store testing materials and now we need to replace cylinder so that the master key opens please.
thank you

Jessica Lopez

283588					7/24/2023		23		\$0.00
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Medium	Work In Progress	400			7/24/2023 3:04:29 PM				
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Ambriz, Jose Please adjust temperature in room 400, room is very hot
thank you

Jessica Lopez

283589					7/24/2023		23		\$0.00
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Medium	Work In Progress	401			7/24/2023 3:04:57 PM				
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Ambriz, Jose Please adjust temperature in room 401, room is very hot
thank you

Jessica Lopez

283590					7/24/2023		23		\$0.00
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Medium	Work In Progress	411			7/24/2023 3:05:24 PM				
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Ambriz, Jose Please adjust temperature in room 411, room is very hot
thank you

Jessica Lopez

Count: 5 Work Orders				Avg. Age of WO's 25			Total for Anthony ES	0	\$573.12
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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
283573	Main Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	114			7/24/2023 1:46:35 PM				
Villalobos, Margret		classroom has ants							
Michelle Guerra									
283476	Main Building	Classroom			7/20/2023		27		\$0.00
Medium	Work In Progress	134			7/20/2023 1:18:45 PM				
Lara, Ralph		Requesting a classroom key							
Michelle Guerra									
283141					7/12/2023		35		\$382.82
Medium	Work In Progress				7/12/2023 12:23:28 PM				
Pacheco, Hector		Need to check all leaking water spigots around bldg.							
Guillermo Hernandez									
Count: 3 Work Orders		Avg. Age of WO's		28	Total for Berino ES			0	\$382.82

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
283048	Main Building	Classroom			7/10/2023		37		\$0.00
Medium	Work In Progress	107			7/10/2023 2:57:36 PM				
Lara, Ralph		Need key for the classroom for instructional assistant.							
Angelica Duque									
283564	Main Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	Office			7/24/2023 1:16:12 PM				
Lara, Ralph		The key for room 114 doesn't work. Its in the office							
Micaela Paniagua									
283577	Main Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	331			7/24/2023 2:17:12 PM				
Lara, Ralph		The fire proof cabinet is locked, we don't have a key for it. The teacher needs to remove her files.							
Micaela Paniagua									
283578	Main Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	324			7/24/2023 2:19:23 PM				
Lara, Ralph		We need a key made for the cabinet in room 324. We've never had a key							
Micaela Paniagua									
283686	Main Building	Restroom (Girls)			7/25/2023		22		\$0.00
Medium	Work In Progress	bathroom 122			7/25/2023 11:21:52 AM				
Lara, Ralph		Could you please put a latch on the ladies bathroom 122, it sometimes opens when locked Thank you!							
Micaela									
Micaela Paniagua									
283783					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 10:15:56 AM				
Lara, Ralph		Need two locks for new gates in CE							
Juan Vargas									
Count: 6 Work Orders			Avg. Age of WO's	25			Total for Chaparral ES	0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

283709 7/25/2023 22 \$0.00

Medium Work In Progress 7/25/2023 1:30:44 PM

Vasquez, Jose Need fix irrigation sprinkler in front area amphitheater

Juan Vargas

283819 C-Wing Classroom 7/26/2023 6 \$0.00

Medium Work In Progress C-7 7/26/2023 2:27:54 PM 8/1/2023

Vargas, Juan Rekey filing cabinet due to missing key. (Emily Williams, Forward. To lock Smith C-7)

Eli Barrios

283835 R-Wing Classroom 7/26/2023 21 \$0.00

Medium Work In Progress R-1 7/26/2023 3:25:43 PM

Vargas, Juan We need to make sure the portable power panel is connected in the Gym by Sept. 11, 2023 (Stephen Gabaldon, R-1)

Eli Barrios

284078 Q-Wing Classroom 7/31/2023 16 \$0.00

Medium Work In Progress Q-4 7/31/2023 9:39:43 AM

, Can we replace the lights in the welding booths to LED'S? (Jose Soria, Q-4)

Eli Barrios

283462 Lift Station 7/20/2023 27 \$0.00

Medium Work In Progress 7/20/2023 11:44:09 AM

Ontiveros, Joe Install water spigot at the concession stand lift station

Clarissa De Leon

283481 R-Wing Classroom 7/20/2023 27 \$0.00

Medium Work In Progress Q & R buildings 7/20/2023 2:49:13 PM

Villalobos, Margret Please fumigate for scorpions and tarantulas both Q and R buildings, all classrooms and outside perimeters if possible. (Victoria Lopez) Waiting for approval-mkv

Mireya Meza

283391 7/19/2023 5 2 \$50.00

Medium Work In Progress 7/19/2023 2:26:21 PM 7/24/2023

Ontiveros, Joe G SANDOVAL CONSTRUCTION done
Michael Hernandez
(575) 524-6878

Installing community portable. See area marked in white paint NW area on W side of large existing structure behind school facility.

Guillermo Hernandez

8/16/2023 3:05:04 PM

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral HS							
282863					7/3/2023		44		\$0.00
Medium	Work In Progress				7/3/2023 10:42:17 AM				
Lara, Ralph		Weight Room - door is not locking properly. Asp Norma Badillo, Custodian she will install a chain/padlock to secure until Rafa gets back.							
Margret Villalobos									
Count: 8 Work Orders		Avg. Age of WO's	21			Total for Chaparral HS	2		\$50.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
283322					7/18/2023		29		\$0.00
Medium	Work In Progress				7/18/2023 3:38:54 PM				
Vasquez, Jose		in front the building	grass need replaces two irrigatio						
		bobblers							
Juan Vargas									
283839					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 3:38:44 PM				
Flores, Antonio		Room 205 need check outlets							
Juan Vargas									
Count: 2 Work Orders				Avg. Age of WO's	25			Total for Chaparral MS	0
									\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
283728		Restroom			7/25/2023		22		\$0.00
Medium	Work In Progress	Staff Restroom			7/25/2023 2:55:52 PM				
Lara, Ralph		Having problems opening the door with the master.							
Maria Carbajal									
Count: 1 Work Orders		Avg. Age of WO's		22	Total for Desert Pride HS			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Trail ES							
283354					7/19/2023		28		\$0.00
Medium	Work In Progress				7/19/2023 9:07:21 AM				
Lara, Ralph		Key gets stuck when trying to open or lock door.							
Elizabeth Hernandez									
Count: 1 Work Orders		Avg. Age of WO's		28	Total for Desert Trail ES			0	\$0.00

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert View ES							
283307	Main Building	Hallway/Corridor			7/18/2023		29		\$0.00
Medium	Work In Progress			7/18/2023 9:08:46 AM					
Lara, Ralph	The entrance by the boiler room going into the multi-purpose room one of the doors will not open with my key. The cylinder won't turn.								
Israel Ortega									
283389	Main Building	Restroom			7/19/2023		28		\$132.10
Medium	Work In Progress			7/19/2023 1:39:39 PM					
Pacheco, Hector	Staff restroom 127 in front of the library has low pressure when you flush it								
Israel Ortega									
283763	Main Building	Classroom			7/26/2023		21		\$0.00
Medium	Work In Progress			7/26/2023 7:35:08 AM					
Lara, Ralph	We need the new portable to open with our master key								
Israel Ortega									
283671	Main Building	Exterior			7/25/2023		22		\$0.00
Medium	Work In Progress			7/25/2023 10:22:16 AM					
Lara, Ralph	We need 2 small chains and two locks to secure the lower level playground. The principal ordered some exterior furniture for the students and it needs to be secured with locks in the chain link fence area that's around the lower level playground.								
Israel Ortega									
284134					7/31/2023		16		\$0.00
Medium	Work In Progress	Front Office		7/31/2023 3:49:25 PM					
Lara, Ralph	We need keys for the following classrooms: AL 43 (2); AL 41 (1); AL 23 (1); AL 45 (2); AL 35 (1); AL 4 (1); AL 6 (2); AL 7 (1); AL 55 (2); AL 54 (2); AL 2 (3); AL 46 (2). If you have any questions, stop by and speak to Lupe Gonzalez.								
Guadalupe Gonzalez									
283988					7/28/2023		19		\$0.00
Medium	Work In Progress	chiller		7/28/2023 12:42:13 PM					
Ambriz, Jose	Need to replace a burn out display for the chiller.								
Jose Ambriz									
Count: 6 Work Orders		Avg. Age of WO's 23			Total for Desert View ES			0	\$132.10

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
284006					7/28/2023		19		\$0.00
Medium	Work In Progress				7/28/2023 3:57:38 PM				
Lara, Ralph		Technology door locked was broken.							
		Rafel came to fix it this morning (done)							
Cora Ramirez									
283617	The Pointe	Office			7/24/2023		23		\$0.00
Medium	Work In Progress				7/24/2023 7:52:36 PM				
Lara, Ralph		the connectors switches dont work for refrigerator or for TV on the lobby. Needs to check brakers and coonectors.							
Martha Ortega									
283492					7/20/2023		27		\$0.00
Medium	Work In Progress				7/20/2023 3:58:11 PM				
Lara, Ralph		Need to make copy of key for the cabinet in the board room.							
		See Cora							
Cora Ramirez									
283243					7/17/2023		30		\$0.00
Medium	Work In Progress				7/17/2023 11:26:07 AM				
Lara, Ralph		There are two locks that need to be cut so we can open the file cabinet drawers. Please see Anne to show the location of the file cabinet. Thank you.							
Anne De Los Santos									
283080	The Pointe	Office			7/11/2023		36		\$0.00
Medium	Work In Progress				7/11/2023 11:12:49 AM				
Chavez, Santos		The lights for two offices at Cruua need to be changed because they are not the ones they can see correctly.							
Martha Ortega									
283081	The Pointe	Office			7/11/2023		36		\$0.00
Medium	Work In Progress				7/11/2023 11:15:01 AM				
Chavez, Santos		Cruua has two sections with no covers and the wires are sticking out from the wall. The office that has the glass is the one that has two sections with no covers on the wire.							
Martha Ortega									
Count: 6 Work Orders		Avg. Age of WO's 29			Total for GAC			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
283623		Classroom			7/25/2023		22		\$0.00
Medium	Work In Progress	103			7/25/2023 7:37:14 AM				
Lara, Ralph		Requesting a D29 key for the SCC unit							
Patty Madrid									
283703		Athletic Field			7/25/2023		22		\$0.00
Medium	Work In Progress				7/25/2023 12:45:42 PM				
Villalobos, Margret		Requesting for the entire school campus to be sprayed for mosquitos.				7/31/23 EM asp Ms. Jessica			
Patty Madrid									
283879		Classroom			7/27/2023		20		\$0.00
Medium	Work In Progress				7/27/2023 8:09:32 AM				
Ontiveros, Joe		buen dia como estan? por favor necesito que lo mas pronto posible revisen el bano de la enfermeria #401 no tiene la fuerza para descargar y la directora lo quiere listo antes del dia lunes gracias, bonito dia							
Maria Davila									
Count: 3 Work Orders			Avg. Age of WO's	21		Total for Gadsden ES	0		\$0.00

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Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
283901					7/27/2023		20		\$0.00
Medium	Work In Progress				7/27/2023 10:44:48 AM				
Lara, Ralph		Requested by Ms. Sandra Ramirez Rm. 343 Academic Building-Teacher would like to have the door handle to one of the storage closets in her classroom fixed, one handle is missing. Also need to have the storage closet re-keyed since there is no key to closet. As a teacher she will need to secure items as needed.							
Velia Alarcon									
283820					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 2:29:02 PM				
Hernandez, Carlos		Requested by Ms. Teresa Ortega Rm. 314 Academic Building-Need white board that is located on west wall near the floor, moved up by at least two feet.							
Velia Alarcon									
283824					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 2:35:51 PM				
Pacheco, Hector		Requested by Coach Fransisco Velez for P.E./Wrestling Building-Water coming out of the toilet, sinks, and drinking fountain is foul, smells very, very bad.							
Velia Alarcon									
283826					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 2:46:27 PM				
Lara, Ralph		Requested by Ms. Karen Escobedo for East Wing of the Cafeteria (Caf. Computer Lab A)-Needs to have two file cabinets re-keyed or a 131E and a 180E extra keys made for Ms. Escobedo.							
Velia Alarcon									
283128					7/12/2023		35		\$0.00
Medium	Work In Progress				7/12/2023 9:05:29 AM				
Tellez, Hector		Requested by Frank Marin for Boys Locker Room in the Girl's Gym in the Old English Building-Second hand dryer on the bottom floor in the Boys Locker Room in the Girl's Gym in the Old English Building does not turn off. The Old English Building is being used for a GISD Administrator's Academy for the next two days and this hand dryer needs to be repair as soon as possible.							
Velia Alarcon									

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Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

283131 7/12/2023 35 \$0.00

Medium Work In Progress 7/12/2023 9:09:25 AM

Tellez, Hector Requested by Frank Marin-A light fixture fell off between the Varsity Gym and the Wrestling Room. Light fixture needs to be reattached and light working properly.

Velia Alarcon

283137 7/12/2023 35 \$313.97

Medium Work In Progress 7/12/2023 11:37:41 AM

Ambriz, Jose Requested by Mr. Joe Mora for Football Concession Stand-Ice machine in the Concession Stand needs cleaning, to include filters, ice tray, and a full descaling.

Velia Alarcon

283138 7/12/2023 35 \$0.00

Medium Work In Progress 7/12/2023 11:39:17 AM

Ambriz, Jose Requested by Mr. Joe Mora Rm. 227 in the North Building-Ice machine in the Athletic Training Room needs cleaning, to include filters, ice tray, and a full descaling.

Velia Alarcon

283139 7/12/2023 35 \$0.00

Medium Work In Progress 7/12/2023 11:40:33 AM

Ambriz, Jose Requested by Mr. Joe Mora Panther Gym-Ice machine in the Athletic Training Room in the Panther Gym needs cleaning, to include filters, ice tray, and a full descaling.

Velia Alarcon

283240 7/17/2023 30 \$0.00

Medium Work In Progress 7/17/2023 10:22:19 AM

Vasquez, Jose Requested by Coach Patrick Baca for Grass Soccer Field-Requesting to paint lines on grass Soccer Field.

Velia Alarcon

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Requester Name									

Location: Gadsden HS

283369 7/19/2023 28 \$0.00

Medium Work In Progress 7/19/2023 11:10:36 AM

Lara, Ralph Requested by Mrs. Maria Legarreta-Need to have the 1st and 2nd floor Staff Restrooms (both the Men's and Women's Restrooms) re-keyed the same and four (4) keys will be needed. As well as the current classroom keys in the building to work in accessing the Staff Restrooms. Extra keys will be issued to Sp.Ed. Teachers who will be co-teaching with the Science Teachers in the building.

Velia Alarcon

283372 7/19/2023 28 \$0.00

Medium Work In Progress 7/19/2023 11:18:25 AM

Lara, Ralph Requested by Ms. Vicky Aranda Rm. 326 in the Academic Building-The locking mechanism in the built-in cabinets need to be repaired to lock/secure teachers items.

Velia Alarcon

283375 7/19/2023 28 \$0.00

Medium Work In Progress 7/19/2023 11:42:34 AM

Lara, Ralph Requested by Mrs. Maria Legarreta-Need three (3) additional HE167 keys for classroom # 331 in the Academic Building. This classroom is the new BSC Unit Classroom and two I.A.'s are assigned to this unit along with the classroom teacher and we need to issue the I.A.'s a classroom key.

Velia Alarcon

283376 7/19/2023 28 \$0.00

Medium Work In Progress 7/19/2023 11:55:26 AM

Lara, Ralph Requested by Mrs. Maria Legarreta-Four (4) 8025 to lower or raise Varsity Gym Basketball Rims are need to issued to Basketball Coaches. PLEASE SEE VELIA FOR KEY THAT NEEDS TO BE COPIED.

Velia Alarcon

283377 7/19/2023 28 \$0.00

Medium Work In Progress 7/19/2023 12:01:29 PM

Lara, Ralph Requested by Mrs. Maria Legarreta-Three (3) additional HE29 keys for Weight Room are need to be issued to Coaches.

Velia Alarcon

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden HS										
283378					7/19/2023		28		\$0.00	
Medium	Work In Progress				7/19/2023 12:03:10 PM					
Lara, Ralph		Requested by Mrs. Maria Legarreta-Twelve (12) additional HK15 keys for Weight Room Office are need to be issued to Coaches.								
Velia Alarcon										
283520		Athletic Field			7/24/2023		23		\$0.00	
Medium	Work In Progress				7/24/2023 8:56:02 AM					
Vasquez, Jose		There are 3 alfalfa valves missing from the 8 acres (Practice soccer fied) that need to be replace								
Jose Vasquez										
283458					7/20/2023		27		\$0.00	
Medium	Work In Progress				7/20/2023 10:26:31 AM					
Lara, Ralph		nee new key for rudy ramos								
Carlos Hernandez										
283581					7/24/2023		23		\$0.00	
Medium	Work In Progress				7/24/2023 2:32:02 PM					
Tellez, Hector		Requested by Frank Marin for Downstairs Girls Restroom in the Old English Building-The hand dryer needs to be replaced.								reroute to electrician
Velia Alarcon										
Count: 19 Work Orders		Avg. Age of WO's 28			Total for Gadsden HS			0	\$313.97	

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden MS									
283444	C-Wing	Portables			7/20/2023		27		\$0.00
Medium	Work In Progress	ATHLETICS			7/20/2023 7:34:49 AM				
Lara, Ralph	FRONT DOOR FROM ATHLETIC OFFICE IS NOT WORKING PROPERLY. HAVING TROUBLE WITH THE LOCKING MECHANISM.								
	THANK YOU, TERRY								
Terry Alvarado									
283379	Main Building	Hallway/Corridor			7/19/2023		28		\$0.00
Medium	Work In Progress				7/19/2023 12:15:02 PM				
Ambriz, Jose	water fountain across from cafeteria keeps throwing out water from spout								
David Hinojosa									
283382	Main Building	Custodial			7/19/2023		28		\$0.00
Medium	Work In Progress				7/19/2023 12:22:45 PM				
Pacheco, Hector	water is coming through drainage of both boys and girls restrooms when dumping water down the custodial drainage sink								
David Hinojosa									
283233	Annex				7/17/2023		30		\$0.00
Medium	Work In Progress	Annex Entrance			7/17/2023 9:29:05 AM				
Lara, Ralph	Door handle on Annex entrance door is loose. Please reinforce before school starts. Thank you					reroute to locksmith needs new handle			
Hilda Adler									
283130					7/12/2023		35		\$0.00
Medium	Work In Progress				7/12/2023 9:09:17 AM				
Lara, Ralph	bathroom door in portable 209. The key core is missing, and we cannot open the door.								
	Computer tech - Juan Garcia								
Cora Ramirez									
283684		Athletic Field			7/25/2023		22		\$53.13
Medium	Work In Progress	Football Field -			7/25/2023 11:10:56 AM				
Vasquez, Jose	Need field lining for football					Carlos, I think this would be done by the Groundkeepers.			
Hilda Adler									
Count: 6 Work Orders			Avg. Age of WO's	28			Total for Gadsden MS	0	\$53.13

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
283731		Kitchen			7/25/2023		22		\$0.00
High	Work In Progress				7/25/2023 3:03:51 PM				
Pacheco, Hector		Three compartment sink leaking from the bottom of sink							
Dino Facio									
283945	Main Building	Classroom			7/28/2023		19		\$0.00
Medium	Work In Progress	101			7/28/2023 7:14:29 AM				
Lara, Ralph		ASHLEY VALVERDE, 101, DOOR IS NOT LATCHING TO LOCK. CAN HAVE DOOR LOCKED BUT CAN PULL OPEN							
Joanne Munoz									
282851		Exterior			7/3/2023		44		\$0.00
Medium	Work In Progress				7/3/2023 6:33:20 AM				
Vasquez, Jose		Need to troubleshoot panel at LUE							
Jose Vasquez									
Count: 3 Work Orders			Avg. Age of WO's	28		Total for La Union ES	0		\$0.00

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
282919					7/6/2023		41		\$0.00
Medium	Work In Progress				7/6/2023 10:34:28 AM				
Hernandez, Carlos		There is tile lifting from the boys restrooms by the bus lobby it might just need some levelar to be even with floor drain.							
283293		Athletic Field			7/18/2023		29		\$0.00
Medium	Work In Progress				7/18/2023 6:37:47 AM				
Vasquez, Jose		Need to replace 1 25s sprinklers							
Jose Vasquez									
283474	Main Building	Classroom			7/20/2023		27		\$0.00
Medium	Work In Progress	215/Pulido			7/20/2023 1:05:49 PM				
Lara, Ralph		Reference to work order# 281170, teacher states that lock has been fixed but secretary does not have the key.							
Crystalee Heredia									
283964	Main Building	Classroom			7/28/2023		19		\$0.00
Medium	Work In Progress	110/A. Sanchez			7/28/2023 9:19:57 AM				
Ruiz, Danny		Some blinds to the classroom windows were taken off during the summer and are now missing. Need blinds due to security reasons.							
Crystalee Heredia									
Count: 4 Work Orders			Avg. Age of WO's	29		Total for Loma Linda ES	0		\$0.00

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
283267		Athletic Field			7/17/2023		30		\$626.07
Medium	Work In Progress				7/17/2023 3:56:24 PM				
Vasquez, Jose		Need to replace 1 25s (sprinklers)							
Jose Vasquez									
283180					7/13/2023		34		\$203.70
Medium	Work In Progress				7/13/2023 10:30:11 AM				
Ambriz, Jose		COMMUNCATION ROOM IS HOT! A/C NOT WORKING PLEASE SEND SOMEONE ASAP.....THANK YOU							
Cora Ramirez									
Count: 2 Work Orders			Avg. Age of WO's	32		Total for North Valley ES	0		\$829.77

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Northern On-Track Pre-K (LM)									
282933					7/6/2023		41		\$0.00
Medium	Work In Progress				7/6/2023 1:24:35 PM				
Lara, Ralph		Needs extra keys for rooms 101, 102, 103, 104, 108 and 2 gate keys.							
Sandy Silvas									
Count: 1 Work Orders		Avg. Age of WO's	41	Total for Northern On-Track Pre-K (LM)				0	\$0.00

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
283427					7/20/2023		27		\$0.00
High	Work In Progress			7/20/2023 6:24:08 AM					
Villalobos, Margret	Please come and spray for mosquitos at PPD and GMS on Monday, if possible.		Approved EM Gloria 7/20/23						
Shane Smythe									
283428	Motor Vehicle				7/20/2023		27		\$0.00
Medium	Work In Progress			7/20/2023 6:25:50 AM					
Flores, Pete	need to service chainsaw #6 (Pete F.)								
Danny Carrasco									
283438		Athletic Field			7/20/2023		27		\$0.00
Medium	Work In Progress			7/20/2023 6:53:25 AM					
Vasquez, Jose	We need paint for STM, STH, GH, GM, CM, CH								
Jose Vasquez									
283548					7/24/2023		23		\$0.00
Medium	Work In Progress			7/24/2023 12:18:55 PM					
Ambriz, Jose	PPD Lounge - Please check Ref unit it's 80 degrees in there and we will be having a meeting this Wednesday - Thank you								
Margret Villalobos									
283744					7/25/2023		22		\$0.00
Medium	Work In Progress	SUPPORT		7/25/2023 4:41:04 PM					
Lara, Ralph	I AM HAVIING ISSUES WITH MY KEY TO OPEN THE FRNT DOOR TO THIS OFFICE. I AM REQUESTING A NEW KEY FOR MYSELF. CHTR BLG KEY.								
Lisa Sanchez									
Count: 5 Work Orders		Avg. Age of WO's 25		Total for Physical Plant Complex				0	\$0.00

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
283724					7/25/2023		22		\$0.00
Medium	Work In Progress	Portable 4 (Ms.			7/25/2023 2:43:37 PM				
Lara, Ralph		Please change Ms. Taylor office door bell to one with a lock portable 4. (Mrs. Mata)							
Norma Martinez									
283634	Main Building	Classroom			7/25/2023		22		\$0.00
Medium	Work In Progress				7/25/2023 8:34:29 AM				
Lara, Ralph		checar las chapas del salon # 28, 39 y puerta del pasillo 6TH. tenemos problemas para abrirlas.							
Norma Onate									
284111	Main Building				7/31/2023		16		\$0.00
Medium	Work In Progress				7/31/2023 1:23:14 PM				
Lara, Ralph		la puerta de salida emergencia esta caída se atora para abrirla necesito se repare lo antes posible por la seguridad de los niños.							
Norma Onate									
283575					7/24/2023		23		\$0.00
Medium	Work In Progress	Room 15			7/24/2023 1:55:49 PM				
Lara, Ralph		Need 3 duplicated keys for room 15 SA-5. (Mrs. Martinez)							
Norma Martinez									
283600	Main Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	Portable 4			7/24/2023 3:31:18 PM				
Lara, Ralph		Change door bell handle to a handle doorbell with lock. (Aracely Mata)				Can you please re-route to Rafa Lara, Thank you			
Norma Martinez									
283145	New Wing 1/02				7/12/2023		35		\$218.25
Medium	Work In Progress				7/12/2023 1:19:43 PM				
Pacheco, Hector		checar llaves del baño salon 104 tira mucha agua.							
Norma Onate									
283156	Main Building	Classroom			7/12/2023		35		\$0.00
Medium	Work In Progress				7/12/2023 4:15:44 PM				
Herrera, Marin		reemplazar ceiling tile pasillos y salones							
Norma Onate									
283159	Main Building	Hallway/Corridor			7/12/2023		35		\$0.00
Medium	Work In Progress				7/12/2023 4:18:54 PM				
Chavez, Santos		instalar outlet en el pasillo de 3th.entre salon 23 y 25.							
Norma Onate									

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Riverside ES							
283172					7/13/2023		34		\$0.00
Medium	Work In Progress				7/13/2023 6:53:29 AM				
Villalobos, Jose		The tractor #0532 has a fuel leak, also needs the trailing am							
Jose Vasquez									
Count: 9 Work Orders		Avg. Age of WO's	27			Total for Riverside ES	0		\$218.25

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

282939	Vocational	Classroom			7/6/2023		41		\$0.00
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Medium	Work In Progress	Room 805 and			7/6/2023 2:51:24 PM				
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Lara, Ralph
Adjust the back exit door between the 805 and 807. The door does not close appropriately, as per the Fire Marshal

Raul Villagrana

282945					7/6/2023		41		\$0.00
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Medium	Work In Progress	Football field			7/6/2023 3:24:10 PM				
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Vasquez, Jose
Need track mats stored under shelters. Currently, the mats are out and there is a shelter resting on one of the mats.

Aida Gentzler

283586	Main Building	Exterior			7/24/2023		23		\$0.00
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High	Work In Progress	Portable Areas			7/24/2023 2:46:47 PM				
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Chavez, Santos
Exposure of Electrical wires/cables

Raul Villagrana

283320	Main Building	Classroom			7/18/2023		29		\$0.00
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Medium	Work In Progress	Room 801			7/18/2023 2:16:39 PM				
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Lara, Ralph
Replace/Fix the door knobs

Raul Villagrana

283502	Concession	Restroom			7/21/2023		26		\$147.64
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Medium	Work In Progress	Men Restroom			7/21/2023 8:04:57 AM				
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Pacheco, Hector
Running water in one of the toilets

Raul Villagrana

283509	Main Building	Classroom			7/21/2023		26		\$0.00
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Medium	Work In Progress	Athletic Training			7/21/2023 3:34:48 PM				
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Ambriz, Jose
Ice Machine located next to the sink is not producing ice.

Raul Villagrana

283515					7/24/2023		23		\$0.00
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Medium	Work In Progress	nurses office			7/24/2023 7:37:02 AM				
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Herrera, Marin
As per demo to replace drain pipe under sink in need to replace sheetrock please.

Hector Pacheco

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

284011 Portables 7/30/2023 17 \$0.00

Medium Work In Progress Portable by 7/30/2023 9:19:04 PM

Lara, Ralph This portable will be used for new SRO officer. The portable has two doors, only one door can be secured. The second door needs a bolt installed to match the key that is assigned to the first door. Please see Ms. Suggs or Mr. Villagrana

Gema Suggs

284068 Kitchen 7/31/2023 16 \$0.00

High Work In Progress 7/31/2023 9:26:41 AM

Herrera, Marin Need all ceiling vents and registers clean as per Health Insp.

Dino Facio

283695 Main Building Classroom 7/25/2023 22 \$0.00

Medium Work In Progress Room 505 7/25/2023 12:30:45 PM

Lara, Ralph Room Door does NOT latch correctly

Raul Villagrana

283702 Main Building Classroom 7/25/2023 22 \$0.00

Medium Work In Progress Room 202 7/25/2023 12:41:10 PM

Herrera, Marin A section of the classroom needs to be painted to match the rest of the classroom. Can you please re-route to Marin Herrera, Thank you

Raul Villagrana

283786 Main Building Classroom 7/26/2023 21 \$0.00

Medium Work In Progress Rooms 803, 7/26/2023 10:32:56 AM

Ambriz, Jose Rooms are warm

Raul Villagrana

283976 Main Building Classroom 7/28/2023 19 \$0.00

Medium Work In Progress 510 7/28/2023 10:39:45 AM

Pacheco, Hector The lab sinks are to be fitted with a filtration apparatus. We have the fittings here but need a plumber to put them on. The fittings are HUMBOLDT MFG H-12020 10

Raul Villagrana

283979 Main Building 7/28/2023 19 \$86.49

Medium Work In Progress Room 707 7/28/2023 11:07:08 AM

Ambriz, Jose Check AC in Cafe Area

Raul Villagrana

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa HS							
283981	Main Building	Classroom			7/28/2023		19		\$0.00
Medium	Work In Progress	Room 707			7/28/2023 11:15:56 AM				
Chavez, Santos		Labeled 240 volt drop down cord outlets converted to 120 volt so that we don't have to run extension cords through out the room and create a fire code violation.							
Raul Villagrana									
283925					7/27/2023		20		\$0.00
Medium	Work In Progress				7/27/2023 3:23:19 PM				
Chavez, Santos		Requesting to replace light switch in hallway across the athletic training room please. It feels like it is sunken in and the key doesn't reach to turn on or off.				Re-route to Santos C. thank you			
283940	Main Building	Classroom			7/27/2023		20		\$0.00
Medium	Work In Progress	Room 707			7/27/2023 4:02:57 PM				
Pacheco, Hector		"3 Faucet Spouts need to be changed out. The water coming out of the faucet is not streaming properly. 2 handsinks (1 next to the dish washing machine) (1 next to the left of a freezer in the corner) 1 (3 compartment sink next to the dish washing machine)"				Re-route to Plumber Hector P.			
Raul Villagrana									
283848	Main Building	Classroom			7/26/2023		21		\$0.00
Medium	Work In Progress	Room 204			7/26/2023 5:04:52 PM				
Herrera, Marin		Paint approximately 1-meter square							
Raul Villagrana									
283849	Main Building	Classroom			7/26/2023		21		\$0.00
Medium	Work In Progress	Room 311			7/26/2023 5:08:16 PM				
Herrera, Marin		Replace ceiling tiles							
Raul Villagrana									
Count: 19 Work Orders			Avg. Age of WO's	23	Total for Santa Teresa HS			0	\$234.13

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
283830	South Building	Classroom			7/26/2023		21		\$0.00
Medium	Work In Progress	37 SPEECH			7/26/2023 3:01:00 PM				
Lara, Ralph		NEED ADDITIONAL KEY FOR ROOM 37							
Laura Parra									
283834	North Building	Office			7/26/2023		21		\$0.00
Medium	Work In Progress	TERRIE			7/26/2023 3:04:15 PM				
Herrera, Marin		EXHAUST FAN IN REGISTRAR'S OFFICE DOES NOT TURN ON							
Laura Parra									
283614	North Building	Classroom			7/24/2023		23		\$0.00
Medium	Work In Progress	2			7/24/2023 4:39:46 PM				
Lara, Ralph		Classroom 2 in the North Building needs the two classroom exit doors to have the delay mechanism				Re-route to Rafa L			
Shannon Davis									
283251	South Building	Exterior			7/17/2023		30		\$0.00
Medium	Work In Progress				7/17/2023 12:56:11 PM				
Pacheco, Hector		porfavor revisar y reparar las conecciones de l manguera de afuera del edificio sur no estan funcionando							
Matilde Gonzalez									
Count: 4 Work Orders			Avg. Age of WO's	24		Total for Santa Teresa MS	0		\$0.00

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
283555	Main Building	Foyer			7/24/2023		23		\$0.00
Medium	Work In Progress				7/24/2023 12:50:12 PM				
Herrera, Marin		Rooms 16 & 17 please remove backpack hooks from foyer & place in the hallway underneath bulletin boards. Room 17 needs 3 bulletin boards inside classroom.							
Alma Morales									
284076	Main Building	Parking Lot			7/31/2023		16		\$134.13
Medium	Work In Progress				7/31/2023 9:36:07 AM				
Herrera, Marin		Mesquite on the staff parking lot needs to be cut and shorten branches and please remove debris.				reroute to marin			
Alma Morales									
284080	Main Building	Classroom			7/31/2023		16		\$0.00
Medium	Work In Progress				7/31/2023 10:02:02 AM				
Pacheco, Hector		Room 16 pump sink seals are sealed properly. Thank you							
Alma Morales									
Count: 3 Work Orders			Avg. Age of WO's 18		Total for Sunland Park ES			0	\$134.13

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description				Action Taken				
Requester Name									

Location:		Support Services							
282859					7/3/2023		44		\$39.33
Medium	Work In Progress				7/3/2023 8:37:19 AM				
Vasquez, Jose	Please have North Crew remove these dead trees from behind Ms. Cadena's office								
Shane Smythe									
Count: 1 Work Orders		Avg. Age of WO's	44	Total for Support Services			0	\$39.33	

123 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 7/31/2023 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
283237					7/17/2023		30		\$0.00
Medium	Work In Progress				7/17/2023 9:58:54 AM				
Vasquez, Jose		Need scrapping. Weeds in back school							
Juan Vargas									
283817					7/26/2023		21		\$0.00
Medium	Work In Progress				7/26/2023 2:19:44 PM				
Hernandez, Guillermo		We need a scanner on the outside upper grade door. SPed will be using portable and they will be seeing kids, they need access to come in through those door.							
Rocio Rodriguez									
Count: 2 Work Orders			Avg. Age of WO's	26		Total for Yucca Heights ES	0		\$0.00
Count: 123 Work Orders			Avg. Age of WO's	26		Grand Total	2		\$2,960.75