

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 019-000-2324-0011-M  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2023-2024

**Entity Name:** Gadsden Independent Schools

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ludym Martinez, CFO

**Total Approved Budget (Flowthrough):**

**Phone:** 575-882-6241

**Email:** lumartinez@gisd.k12.nm.us

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b>		
<b>D. Total Funding Available:</b>		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	019000 GADSDEN DIST OFFICE	1313 Occupational Therapists	\$463,937	(\$220,000)	\$243,937	
11000 Operational	2100 Support Services-Students	53213 Occupational Therapists - Contracted	2000 Special Programs	019000 GADSDEN DIST OFFICE	0000 No Job Class		\$220,000	\$220,000	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

**Justification:**

Maintenance BAR is necessary to reallocate the budget from salary expenses to occupational therapist contracted services.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.