

PERSONNEL REPORT  
2023-2024 School Year  
**September 7, 2023**

**CERTIFIED STAFF ACTIONS**

**CERTIFIED STAFF- Recommendation**

Action Required	School Site	Name	Position/Assignment	L/W	Effective Date
Recommendation	GMS	Leyva, Manuel	Special Education Teacher	L	8/21/23
Recommendation	DT	Spencer, Ana Luisa	Kindergarten (B) Teacher	L*	9/5/23

- L-Licensed in NM
- L\*-Licensed in TX, reciprocity
- L\*\*-1 year license, pending testing requirements
- L\*\*\*-Licensed in Other State
- W\*\*-Alternative Program—NMSU
- W\*\*\*-Alternative Program—UTEP
- W\*\*\*\*-Tchr. Ed Program—Univ. Phoenix
- \*- License not required for this position

**CERTIFIED STAFF-Resignation**

Action Required	School Site	Name	Position/Assignment	Effective Date
Resignation	CHP On-Track	Segura, Otilia	Pre-K Teacher	9/15/23
Resignation	STE	Herrera, Candice	2 <sup>nd</sup> Grade Teacher	9/1/23

**CERTIFIED STAFF-Retirement**

Action Required	School Site	Name	Position/Assignment	Effective Date
Retirement	DT	Munoz, Maria	4 <sup>th</sup> (B) Teacher	9/1/23

**SUPPORT STAFF ACTIONS**

**SUPPORT STAFF- Recommendation**

Action Required	School Site	Name	Position/Assignment	Effective Date
Recommendation	Security	Banfill, Michael	Security Resource Person	8/28/23
Recommendation	GMS	Borjas, Omar	Instructional Assistant	9/5/23
Recommendation	GHS	Gomez, Laura	Data Entry Clerk	8/22/23
Recommendation	Security	Morales, Gabriel Alberto	Security Resource Person	8/28/23
Recommendation	NV	Rivera, Berenice	Instructional Assistant	8/24/23
Recommendation	GHS	Saavedra, Olivia	Attendance Clerk	8/30/23
Recommendation	Nursing Dept.	Sena, Juan	Health Assistant	8/28/23

### SUPPORT STAFF- Resignation

Action Required	School Site	Name	Position/Assignment	Effective Date
Resignation	VE	Carrillo, April	Instructional Assistant	9/1/23
Resignation	Federal Programs	Gandara, Nancy	Parent Out Reach Ambassador	8/24/23
Resignation	STH	Madrid, Ali Amada	Instructional Assistant	8/15/23
Resignation	CHS	Ornelas, Graciela	Instructional Assistant	8/11/23
Resignation	BE	Ortega, Carlos	Custodian	8/30/23
Resignation	RS	Perez, Brandi	Computer Lab Instructional Assistant	8/31/23
Resignation	DT-SNP	Ponce de Leon, Raquel	SNP Cook	8/24/23
Resignation	YHE	Rodriguez, Rocio	School Secretary	9/6/23

### SUPPORT STAFF- Retirement

Action Required	School Site	Name	Position/Assignment	Effective Date
Retirement	LL-SNP	Rios, Dolores	SNP Manager	10/31/23

Submitted By,

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Estrella Burciaga, Associate Superintendent for Human Resources

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Date

Accepted and Approved,

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Travis Dempsey, Superintendent

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Date

EB/lg