

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Alta Vista ECHS							
291248					12/6/2023		68		\$332.80
Medium	Work In Progress	P1 & P10			12/6/2023 9:27:45 AM				
Ontiveros, Joe		There is no hot water in portables P1 & P10.							
Melanie Beegle									
Count: 1 Work Orders		Avg. Age of WO's	68			Total for Alta Vista ECHS	0		\$332.80

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
291124		Classroom			12/4/2023		70		\$0.00
Medium	Work In Progress	109			12/4/2023 2:26:31 PM				
Tellez, Hector		classroom needs more outlets. Please see teacher Ms. Daisy for more information							
Michelle Soto									
Count: 1 Work Orders		Avg. Age of WO's	70	Total for Anthony - On Track Pre-K (Village)				0	\$0.00

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony ES										
290146					11/9/2023		95		\$0.00	
Medium	Work In Progress				11/9/2023 12:34:11 AM					
Flores, Pete		Monthly - Anthony ES - Mower M-AE-0405 - Refer to PM schedule details.								
Margret Villalobos										
289219					10/24/2023		111		\$6,944.93	
Medium	Work In Progress				10/24/2023 3:34:58 PM					
Tellez, Hector		Need to order solar lights for door entrances to building								
Hector Tellez										
292293					1/8/2024		35		\$0.00	
Medium	Work In Progress				1/8/2024 2:43:12 PM					
Tellez, Hector		Please replace fluorescent linear bulb in data clerk's office thank you								
Jessica Lopez										
293322					1/29/2024		14		\$0.00	
Medium	Work In Progress				1/29/2024 2:39:29 PM					
Duenas, Jose		Need to remove one foot of dirt from altitude valve vault. Then bed vault with 6-10 inches of clean uniformed gravel to prevent condensation.								
Edward Schneider										
Count: 4 Work Orders		Avg. Age of WO's 64		Total for Anthony ES				0	\$6,944.93	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
289909					11/5/2023		99		\$0.00
Medium	Work In Progress				11/5/2023 12:49:03 AM				
Flores, Pete		Monthly - Berino ES - Mower M-0401 - Refer to PM schedule details.							
Margret Villalobos									
288937					10/18/2023		117		\$8,588.84
Medium	Work In Progress				10/18/2023 3:40:56 PM				
Tellez, Hector		need to order 10 solar kimberly lights							
Hector Tellez									
Count: 2 Work Orders			Avg. Age of WO's	108		Total for Berino ES	0	\$8,588.84	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
289310					10/26/2023		109		\$6.90
Medium	Work In Progress				10/26/2023 8:19:26 AM				
Vela, Nancy		CE need fix roof for warranty. TPO on 321 room area							
Juan Vargas									
291412	Main Building	Classroom			12/11/2023		63		\$0.00
Medium	Work In Progress	125			12/11/2023 7:08:49 AM				
Pacheco, Hector		The water or pipes in the sink sound like they are bubbling.							
Micaela Paniagua									
Count: 2 Work Orders		Avg. Age of WO's		86	Total for Chaparral ES			0	\$6.90

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
292482	A-Wing	Office			1/10/2024		33		\$0.00
Medium	Work In Progress	Main Office			1/10/2024 1:04:13 PM				
Pacheco, Hector Main office's kitchenette faucet, water is running cloudy/whiter. (Attendance Office)									
Eli Barrios									
292724					1/16/2024		27		\$0.00
Medium	Work In Progress				1/16/2024 2:54:54 PM				
Duenas, Jose Flowerbeds to be cleaned and resurface. Re-route to Jose. Heavy equipment team will do the work.									
Guillermo Hernandez									
292864	A-Wing				1/18/2024		25		\$0.00
Medium	Work In Progress	Main Entry			1/18/2024 11:31:15 AM				
Ruiz, Danny Please install window tint on all the front windows form the main entry.(Ms. Lopez, Main Entrance)									
Eli Barrios									
292871	Q-Wing	Classroom			1/18/2024		25		\$0.00
Medium	Work In Progress	Q-4			1/18/2024 2:05:14 PM				
Pacheco, Hector Need air compressor airlines hooked up from compressor to the welding shop and some shutoff valves installed to cancel out automotive shop and engineering shop. (Jose Soria, Q-4) Forward. To plumer									
Eli Barrios									
293026	Q-Wing	Restroom			1/23/2024		20		\$0.00
Medium	Work In Progress				1/23/2024 10:01:25 AM				
Vargas, Juan Q boys restroom is still clogged the water comes up and takes time to go down (to Flush). there was another work order # 290899 but the toilet is clogged again. Forward. To plumbing. Used compressor gun and snake several times were not able to unclog it									
Christina Nares									
289304					10/26/2023		109		\$0.00
Medium	Work In Progress				10/26/2023 7:55:28 AM				
Avila, Jesus Need extended. Metal canopy nex to Morgan storage									
Juan Vargas									
284788	Field House	Athletic Field			8/7/2023		189		\$0.00
Medium	Work In Progress	Baseball field			8/7/2023 9:52:49 AM				
Duenas, Jose Baseball Field needs a flag pole and pitching mound needs dirt. (coach Soria) Asp report 10/16/23 -Waiting on pole to arrive									
Mireya Meza									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

286047 Office 8/25/2023 171 \$0.00

Medium Work In Progress Nursing Adm 8/25/2023 2:04:18 PM

Pacheco, Hector Please remove sink from the CHS Nurses Office that is located in the RN-desk area. Contact person is RN-Lisa Crawford or Vivica Carlos.
Thank you,

Priscilla Martinez

289680 Q-Wing Classroom 11/2/2023 102 \$0.00

Medium Work In Progress Q-4 11/2/2023 11:51:08 AM

Pacheco, Hector I need my compressor connected to the electrical panel since it's a 3 phase 320v and also the compressor needs to be plumb into the building and have some air lines that are connected to Ornelas and Acosta's shops. (Q-4)

Eli Barrios

291449 H-Wing Gym 12/11/2023 63 \$0.00

Medium Work In Progress showers 12/11/2023 12:28:42

Vargas, Juan Shower in the Main Gym between Coach Y and Coach Rojas, the shower is spilling water threw the top of the shower rod. on the wall. Forward. To plumbing capper shower head

Christina Nares

293275 Q-Wing 1/26/2024 17 \$90.54

Medium Work In Progress 1/26/2024 3:56:03 PM

Ambriz, Jose Remove old VFDs and install new ones in pump room.

Aaron Solis

293169 Pre-K Gym 1/25/2024 18 \$0.00

Medium Work In Progress auxillary gym 1/25/2024 9:59:09 AM

Flores, Antonio Girls upstairs restroom/Cheerleading. The light don't turn on.(er) (Ely, Auxillary Gym).

Eli Barrios

293385 1/30/2024 13 \$0.00

Medium Work In Progress 1/30/2024 3:45:24 PM

Flores, Antonio Light out in the girl's locker room (AUX) Gym)

Antonio Flores

293438 1/31/2024 12 \$0.00

Medium Work In Progress 1/31/2024 3:07:52 PM

Pacheco, Hector Need fix circulated water pump and motor on kitchen boiler

Juan Vargas

2/12/2024 12:28:29 PM

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral HS							
Count: 14 Work Orders		Avg. Age of WO's		59	Total for Chaparral HS			0	\$90.54

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral MS									
293381					1/30/2024		13		\$366.25
Medium	Work In Progress			1/30/2024 3:42:49 PM					
Flores, Antonio	Need 4-lamps and 1-cover in girls' restroom in the 300 wing.								
Antonio Flores									
291491					12/12/2023		62		\$0.00
Medium	Work In Progress			12/12/2023 8:25:59 AM					
Pacheco, Hector	200 wing need Flx 3 in valve water leak on ciling roof front boys rest room								
Juan Vargas									
288530		Classroom			10/10/2023		125		\$1,642.22
Medium	Work In Progress	100		10/10/2023 4:10:05 PM					
Ambriz, Jose	Need to installed a 2 ton ductless.		projects installation 2 ton ductless						
Jose Ambriz									
288535		Classroom			10/11/2023		124		\$1,593.51
Medium	Work In Progress	102		10/11/2023 7:35:35 AM					
Ambriz, Jose	Need to installed a 2 ton ductless.		projects installation 2 ton ductless						
Jose Ambriz									
292841		Kitchen			1/18/2024		25		\$471.66
High	Work In Progress			1/18/2024 7:41:07 AM					
Pacheco, Hector	Faucet on three compartment sink leaking								
Dino Facio									
292952		Classroom			1/22/2024		21		\$19,502.65
Medium	Work In Progress	classrooms		1/22/2024 8:18:04 AM					
Ambriz, Jose	Need to installed 2 ton ductless in each room 104,208,207,206,205,204,401,402,201,202,203,403,404								
Jose Ambriz									
292954		Classroom			1/22/2024		21		\$20,982.50
Medium	Work In Progress	classrooms		1/22/2024 8:27:10 AM					
Ambriz, Jose	Need to installed 2 ton heat pumps units in rooms 540,406,407,408,409,404,405A,405B,306,310,307,308,309,311		Project installing 2 ton ductless in classrooms						
Jose Ambriz									
Count: 7 Work Orders			Avg. Age of WO's 56			Total for Chaparral MS	0		\$44,558.7

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
288381					10/9/2023		126		\$0.00
Medium	Work In Progress				10/9/2023 12:48:23 AM				
Flores, Pete		Monthly - Desert Pride HS - DP-UV-0912, 0919 - Refer to PM schedule details.							
Margret Villalobos									
Count: 1 Work Orders		Avg. Age of WO's	126			Total for Desert Pride HS	0		\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
288616		Kitchen			10/12/2023		123		\$0.00
High	Work In Progress				10/12/2023 8:41:58 AM				
Pacheco, Hector		Hand peddle sink is leaking water (corroded water lines)							
Dino Facio									
293366	Main Building	Classroom			1/30/2024		13		\$22.89
Medium	Work In Progress	310			1/30/2024 1:39:11 PM				
Vargas, Juan		the coat rack on the wall fell off and teacher would like it fixed.							
Elizabeth Hernandez									
Count: 2 Work Orders			Avg. Age of WO's	68		Total for Desert Trail ES	0		\$22.89

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert View ES									
293164	Main Building	Restroom			1/25/2024		18		\$0.00
Medium	Work In Progress			1/25/2024 9:09:34 AM					
Pacheco, Hector	Boys restrooms next to room 210 there is hot water coming out of the faucets. I was going to closet the hot water valve but it only has one hose and one valve.								
Israel Ortega									
289584					11/1/2023		0	0.5	\$12.50
Medium	Work In Progress			11/1/2023 1:05:05 AM	11/1/2023				
Flores, Pete	Monthly - Desert View ES - Mower M-DV-0522 - Refer to PM schedule details.					mower 0522 is d-130 and is not the same mower identified in the description that mower is a z-950.			
Margret Villalobos									
290098	Main Building	Classroom			11/8/2023		96		\$0.00
Medium	Work In Progress			11/8/2023 8:52:54 AM					
Chavez, Santos	Room 325 it smells like burned wire					Re-route to Santos Chavez he already took care of this work order.			
Israel Ortega									
292997					1/22/2024		21		\$0.00
Medium	Work In Progress			1/22/2024 3:54:33 PM					
Chavez, Santos	Need to replace irrigation relay								
Santos Chavez									
292726					1/16/2024		27		\$0.00
Medium	Work In Progress			1/16/2024 2:57:51 PM					
Vasquez, Jose	Leveling the grass area					Re route to Jose Vasquez, Jose and Heavy will coordinate for material and equipment			
Guillermo Hernandez									
292830					1/17/2024		26		\$0.00
Medium	Work In Progress			1/17/2024 3:57:54 PM					
Chavez, Santos	Need to replace batteries in the inverter.								
Santos Chavez									
291951					1/2/2024		41		\$0.00
Medium	Work In Progress	Upper		1/2/2024 2:49:44 PM					
Duenas, Jose	1. Cover the potholes with dirt throughout the fields. Students are tripping with the holes. 2. Align the soccer goals so that they face each other.					Re-route to Heavy Equipment thank you			
Guadalupe Gonzalez									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert View ES							
291914					1/1/2024		42		\$0.00
Medium	Work In Progress				1/1/2024 1:59:19 AM				
Flores, Pete		Monthly - Desert View - UV-DV-0516 PM Service - Refer to PM schedule details.							
Margret Villalobos									
Count: 8 Work Orders		Avg. Age of WO's	34			Total for Desert View ES	0.5		\$12.50

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
293178					1/25/2024		18		\$0.00
Medium	Work In Progress				1/25/2024 12:15:20 PM				
Chavez, Santos		Please replace a fluorescent light blub in Room #317. Thank you.							
Anne De Los Santos									
Count: 1 Work Orders		Avg. Age of WO's	18			Total for GAC	0		\$0.00

168 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Gadsden ES							
291528		Classroom			12/13/2023		61		\$0.00
Medium	Work In Progress	207			12/13/2023 7:36:48 AM				
		Classroom 207 insects (roaches) in the classroom.							
Patty Madrid									
Count: 1 Work Orders		Avg. Age of WO's		61	Total for Gadsden ES			0	\$0.00

168 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

291435		Restroom (Girls)			12/11/2023		63	\$146.78	
Medium	Work In Progress	Annex			12/11/2023 9:30:00 AM				
Ontiveros, Joe		Requested per Frank Marin, there are two (2) sinks in the GIRLS RESTROOM located in the ANNEX that are missing knobs. It looks like the knobs were taken off by students. The sinks are not able to be used, sink knobs need to be repaired, thank you.							

Laura Gomez

291603	North Building	Kitchen			12/14/2023		60	\$0.00	
Medium	Work In Progress	207 and 208			12/14/2023 10:03:30				
Villalobos, Margret		Requested per Ms. Holguin and Ms. Aragon, we need pest (mice) traps replaced and any possible precautionary measures to be taken to prevent and to eliminate rodents and pests in STORAGE and KITCHEN CLASSROOM #207 and STORAGE and KITCHEN CLASSROOM #208 which both are located in the NORTH BLDG., an "Emergency Waiver for Schools" as already been approved by Admin. and attached to email to Margret Villalobos. Waiver attached to WO.							
						EM Bugout 12/14/23			

Laura Gomez

291696					12/26/2023		48	\$0.00	
Medium	Work In Progress				12/26/2023 12:47:03				
Flores, Pete		Monthly - Gadsden HS - Mower M-GHS-0436 - Refer to PM schedule details.							

Margret Villalobos

291904					12/31/2023		43	\$0.00	
Medium	Work In Progress				12/31/2023 1:33:51 AM				
Flores, Pete		Yearly - Gadsden HS - Mower M-GHS-0412 - Refer to PM schedule details.							

Margret Villalobos

291954	New Admin Bldg				1/2/2024		41	\$9.84	
Medium	Work In Progress	Work Room			1/2/2024 3:11:25 PM				
Ontiveros, Joe		Requested per Maria Grubaugh, the SINK in the WORKROOM located in the ADMIN BLDG., is leaking and the hot water does not work. Can this please be looked at asap and repaired.							

Laura Gomez

292395	New Lib/Admin				1/9/2024		34	\$0.00	
Medium	Work In Progress				1/9/2024 2:44:03 PM				
Ontiveros, Joe		water heater needs to be replaced in custodial closet main office.							

Carlos Hernandez

168 - Work Orders In Progress (Fiscal Year)

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Assigned To	Description								
Requester Name									

Location: Gadsden HS

292450	Vocational	Hallway/Corridor			1/10/2024		33		\$37.90
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Medium	Work In Progress	Light Switches			1/10/2024 9:38:13 AM				
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Tellez, Hector Requested per Frank Marin, the light switches in the CTE/VOCATIONAL BLDG HALLWAY, which are turned on using a "key" need to be switched out to regular light switches that can be flipped on and off. The current ones produce a spark when using the "key" to turn on/off. There are about 4 light switches to be swapped out, thank you.

Laura Gomez

292155	Vocational	Kitchen			1/5/2024		38		\$0.00
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Medium	Work In Progress	517			1/5/2024 2:59:29 PM				
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Tellez, Hector Requested per Ms. Perry, there are issues with the BREAKERS to the FREEZERS located in KITCHEN #517/CTE BLDG., need to be checked asap. The currently contain food and they do not want it to spoil, can we please get this issue looked asap, thank you.

Laura Gomez

292164	Business	Classroom			1/5/2024		38		\$0.00
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Medium	Work In Progress	619			1/5/2024 3:30:21 PM				
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Hernandez, Carlos Requested per Ms. Perry/Ms. Hernandez, the blinds in CLASSROOM #619 located in the SCIENCE BLDG., are broken and need to be replaced, thank you. ordered blind on 1/8/24

Laura Gomez

291941	Cafeteria (1998)	Storage			1/2/2024		41		\$0.00
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Medium	Work In Progress	Custodial Closet			1/2/2024 11:44:58 AM				
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Ontiveros, Joe Requested per Frank Marin, the drain located in the CAFETERIA CUSTODIAL CLOSET next to the GIRLS RESTROOM is clogged and full, not draining. Can we please have this looked at the issue resolved, thank you.

Laura Gomez

292822					1/17/2024		26		\$0.00
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Medium	Work In Progress				1/17/2024 3:34:29 PM				
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Tellez, Hector need t5 lamps for 2x2 fixtures in GHS varsity gym atrium

Hector Tellez

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Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

292699	North Building	Restroom (Girls)			1/16/2024		27		\$807.81
Medium	Work In Progress	216-G			1/16/2024 11:40:20 AM				
Tellez, Hector		Requested per Frank Marin, the HAND DRYER in the GIRLS RESTROOM (216-G) located in the NORTH BLDG., smelled like smoke/burnt, as a precaution the restroom was completely closed off. Can this please be looked at as soon possible, thank you.							

Laura Gomez

292899	New Admin Bldg	Restroom (Girls)			1/19/2024		24		\$0.00
Medium	Work In Progress				1/19/2024 8:25:33 AM				
Tellez, Hector		The LIGHT on the LEFT HAND side above the sink seems to going out in the GIRLS RESTROOM in the NEW ADMIN BLDG., will flicker and go out, come back on and off, can it please be replaced, thank you.				reroute to electrician.			

Laura Gomez

293010	New Admin Bldg	Office			1/23/2024		20		\$0.00
Medium	Work In Progress	Attendance			1/23/2024 8:56:21 AM				
Villalobos, Margret		Requested per Hilda Hernandez, there was a rodent spotted but was not able to be caught, we need traps set and any other precautionary measures that can be taken to prevent any more pests/rodents, LOCATED in the ADMIN BLDG.,/ATTENDANCE OFFICE, COPY of SIGNED WAIVER is ATTACHED, thank you.				Approved EM Lorraine 1/24/24			

Laura Gomez

292855	Old English Bldg	Restroom (Girls)			1/18/2024		25		\$0.00
Medium	Work In Progress	Bottom Floor			1/18/2024 9:42:33 AM				
Tellez, Hector		Requested per Frank Marin, the HAND DRYER located in the GIRLS RESTROOM/OLD ENGLISH BLDG/BOTTOM FLOOR, was not turning off at all, the custodians had to turn it off through the breaker. Can it please be looked and to see if it can be repaired or what the issue maybe, thank you.							

Laura Gomez

289920					11/6/2023		98		\$0.00
Medium	Work In Progress				11/6/2023 12:57:12 AM				
Flores, Pete		Monthly - Gadsden HS - GHS-UV-0927 - Refer to PM schedule details.							

Margret Villalobos

290238					11/13/2023		91		\$0.00
Medium	Work In Progress				11/13/2023 7:35:37 AM				
Tellez, Hector		pole was hit check for integrity							

Hector Tellez

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

290331 11/14/2023 90 \$0.00

Medium Work In Progress Weight Room 11/14/2023 8:59:02 AM

Ontiveros, Joe Requested per Coach O'Neil, the water fountain located in the WEIGHT ROOM FACILITY had been leaking all weekend and created a minor flood. The water fountain continues to leak. If this can be looked at asap and repaired, thank you.

Laura Gomez

290340 11/14/2023 90 \$0.00

Medium Work In Progress 11/14/2023 9:53:37 AM

Flores, Pete tiller for grounds needs repair

Carlos Hernandez

291496 Exterior 12/12/2023 62 \$0.00

Medium Work In Progress Various Areas 12/12/2023 9:36:19 AM

Tellez, Hector Outside building lights need to be replaced in-between CTE and Admin building. Currently none of them are working. Large outdoor light just in front of the entrance to cafeteria is out, needs to be replaced. Lights on shed of the entrance to CTE building, some of the lights need to be replaced, thank you.

Laura Gomez

290689 Library 11/28/2023 76 \$0.00

Medium Work In Progress LIGHTS 11/28/2023 10:32:11

Tellez, Hector Requested per Mr. Quiroga, he was observant in noticing that the lights in the LIBRARY near the SKY LIGHT are not working and need to be replaced. Can this please be looked at and repaired, thank you.

Laura Gomez

289255 Community Restroom (Girls) 10/25/2023 110 \$0.00

Medium Work In Progress Weight Room 10/25/2023 10:14:29

Ontiveros, Joe Requested per Frank/Custodian, one of the sinks located in the GIRLS RESTROOM in the WEIGHT ROOM is leaking water, the custodians went ahead and turned off the water to that sink to avoid any further damage, thank you.

Laura Gomez

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden HS

289274 Business Classroom 10/25/2023 110 \$0.00

Medium Work In Progress 600 10/25/2023 1:27:41 PM

Ontiveros, Joe Requested per Ms. Favela, she has stated that there are several of the sinks in her classroom leaking along with some faucets. She is located in the SCIENCE BLDG (BUSINESS BLDG) ROOM #600. Can this please get repaired as soon as possible, thank you.

Laura Gomez

289167 10/24/2023 111 \$0.00

Medium Work In Progress 10/24/2023 12:38:50

Flores, Pete Monthly - Gadsden HS - Mower M-GHS-0413 - Refer to PM schedule details.

Margret Villalobos

288558 10/11/2023 124 \$0.00

Medium Work In Progress 10/11/2023 11:28:14

Hernandez, Guillermo Roof repair kit for GHS, STH and CHHS.

Guillermo Hernandez

288165 10/1/2023 134 \$0.00

Medium Work In Progress 10/1/2023 1:50:54 AM

Flores, Pete Monthly - Gadsden HS - GHS-UV-0515 PM Service - Refer to PM schedule details.

Margret Villalobos

288271 Football Field 10/3/2023 132 1 \$128.53

Medium Work In Progress Guest 10/3/2023 3:45:33 PM

Ontiveros, Joe Requested per Mr. Lugo, the water fountains near the FOOTBALL FIELD BATHROOM AREA are NOT working and need to be repaired. Please look into this, thank you. Photo attached. Reroute to plumbing. ASP Jose A. Hvac Supervisor

Laura Gomez

284811 8/7/2023 189 \$0.00

Medium Work In Progress 8/7/2023 12:45:48 PM

Flores, Pete need tillers repaired

Carlos Hernandez

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden HS

285790 8/22/2023 174 \$528.84

Medium Work In Progress 8/22/2023 9:35:27 AM

Tellez, Hector Requested by Mr. Matt Grubaugh for Library-There are several lights in the library that come on only for a few seconds and then flicker out. He believes it is a wiring problem. This is the second request for help with this issue. Asp report 10/16/23 - material on order

Velia Alarcon

293101 Kitchen 1/24/2024 19 \$0.00

High Work In Progress 1/24/2024 8:42:58 AM

Ontiveros, Joe 3-compartment sink drain leaking

Dino Facio

293287 Exterior 1/29/2024 14 \$0.00

Medium Work In Progress 1/29/2024 8:12:25 AM

Flores, Pete The tractor 5510 T-GHS-#0507 needs a new blade and bolts

Jose Vasquez

293288 1/29/2024 14 \$0.00

Medium Work In Progress 1/29/2024 8:34:52 AM

Avila, Jesus The pull behind scrapper GHS #0704 needs a bracket

Jose Vasquez

293376 Old English Bldg 1/30/2024 13 \$0.00

Medium Work In Progress Girls Gym 1/30/2024 3:27:09 PM

Tellez, Hector Per Frank Marin, the conduit coming out of out of the wall that is connected to the camera needs to be repaired, this is located in the OLD ENGLISH GIRLS GYM.

Also, the BREAKER BOX needs to be repaired. It looks as if someone pried open the door, if this can please be looked at and repaired, thank you.

Laura Gomez

293254 Vocational Kitchen 1/26/2024 17 \$0.00

Medium Work In Progress 517 1/26/2024 2:08:41 PM

Ontiveros, Joe Requested per Mr. Sapien, he needs SINK BARRIERS placed in his sinks asap in his KITCHEN located in ROOM 517 in the CTE/VOCATIONAL BLDG., also there is NO HOT WATER, if this can please be looked at ASAP, thank you.

Laura Gomez

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									

Location: Gadsden HS

293424 1/31/2024 12 1 \$38.04

Medium Work In Progress 1/31/2024 12:48:13 PM

Avila, Jesus
 As per Shane, please install 3" pipe bollards 3 feet min. apart starting front north west corner to fence line and rear south east corner to fence line at grounds shop. Paint Yellow. Ask Clarissa or ED for more details if needed.

Edward Schneider

Count: 35 Work Orders Avg. Age of WO's 64 Total for Gadsden HS 1 \$1,697.74

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden MS									
293289					1/29/2024		14		\$953.48
High	Work In Progress			1/29/2024 8:35:53 AM					
Ontiveros, Joe	SPED Rm 169 water heater is not working water all over the floor. (informed Joe O-mkv)								
Margret Villalobos									
293343		Cafeteria			1/30/2024		13		\$0.00
Medium	Work In Progress	Cafeteria		1/30/2024 8:05:38 AM					
Tellez, Hector	flickering light in the cafeteria, makes your eyes hurt.								
Hilda Adler									
292965		Classroom			1/22/2024		21		\$0.00
Medium	Work In Progress	RM 169 Sped		1/22/2024 9:56:52 AM					
Ontiveros, Joe	Small water heater or the classroom kitchen area is leaking water on to the floor. Safety concern for sped students, please fix asap. Reported by Ms. Lucero on 1/22/24.				reroute to plumber				
Hilda Adler									
292585		Athletic Field			1/11/2024		32		\$0.00
Medium	Work In Progress			1/11/2024 3:46:17 PM					
Lucero, Michael	There is a practice softball field in the baseball field by the warehouse that needs red dirt and the surface needs to be even								
Jose Vasquez									
292360	Gym	Gym			1/9/2024		34		\$0.00
Medium	Work In Progress			1/9/2024 9:53:31 AM					
Hernandez, Carlos	Heaters not working in the gym, very cold inside gym, need to replace filkters from coils.				Need to replace filter from coils - J. Ambriz				
David Hinojosa									
292091		Kitchen			1/4/2024		39		\$0.00
High	Work In Progress			1/4/2024 2:47:52 PM					
Tellez, Hector	Ceiling light out going into storage room area								
Dino Facio									
Count: 6 Work Orders		Avg. Age of WO's 26		Total for Gadsden MS		0		\$953.48	

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: La Union ES

284921	Main Building	Classroom			8/8/2023		83	2	\$112.17
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Medium	Work In Progress	111			8/8/2023 12:43:03 PM	10/30/2023			
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Chavez, Santos		JOANNE MUNOZ, RECPT., NEED TO HAVE AN OUTLET PLACED HIGH ON THE WALL FOR THE ANTENA FOR THE MARQUEE.				Installed outlet for marquee antena			
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Joanne Munoz

290769	Main Building	Classroom			11/29/2023		75		\$0.00
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Medium	Work In Progress	MS.			11/29/2023 11:47:26				
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Ontiveros, Joe		REINSTALL TOILET & SINK THAT WE WERE REMOVED FROM RESTROOM IN CLASSROOM.							
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Virginia Galindo

289995	Main Building				11/6/2023		98		\$0.00
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Medium	Work In Progress	MS.			11/6/2023 3:08:11 PM				
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Ontiveros, Joe		PLEASE ASSESS ROOM FOR INSTALLING A SINK AREA FOR STUDENTS TO WASH THEIR HANDS AND ASSESS TO ENSURE THAT SINK INCLUDES A PAINT TRAP.							
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Virginia Galindo

290121		Kitchen			11/8/2023		96		\$0.00
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High	Work In Progress				11/8/2023 1:36:21 PM				
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Pacheco, Hector		In three compartment sink and sink at the front both faucets are leaking							
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Dino Facio

Count: 4 Work Orders			Avg. Age of WO's	88		Total for La Union ES	2	\$112.17	
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168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Mesquite ES							
293346					1/30/2024		13		\$0.00
High	Work In Progress				1/30/2024 9:43:59 AM				
Hernandez, Guillermo		Break-in - January 26, 27, 28 - Vandalism							
Guillermo Hernandez									
Count: 1 Work Orders		Avg. Age of WO's		13	Total for Mesquite ES			0	\$0.00

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		North Valley ES							
290909		Classroom			12/1/2023		73		\$2.25
Medium	Work In Progress	103			12/1/2023 11:35:16 AM				
Tellez, Hector		Need to replace lights in room 103							
Gloria Reyes									
Count: 1 Work Orders		Avg. Age of WO's		73	Total for North Valley ES			0	\$2.25

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Northern On-Track Pre-K (LM)										
286821					9/8/2023		157		\$0.00	
Medium	Work In Progress				9/8/2023 9:24:40 AM					
Ontiveros, Joe		Please check drainage in girls bathroom. Water not going down stay clogged up. Ask Ms. Lourdes.				Asp report 10/16/23 - Memo is going to talk to Russel - J. Ontiveros				
Sandy Silvas										
292803					1/17/2024		26		\$0.00	
Medium	Work In Progress				1/17/2024 1:56:43 PM					
Ontiveros, Joe		water is coming out cold in the sink of the daycare # 114.								
Sandy Silvas										
Count: 2 Work Orders			Avg. Age of WO's	92	Total for Northern On-Track Pre-K (LM)			0	\$0.00	

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Physical Plant Complex							
292816					1/17/2024		26		\$0.00
Medium	Work In Progress				1/17/2024 3:09:31 PM				
Avila, Jesus		NEED A WORKING BENCH FOR VAN 213 THANK YOU.							
Ralph Lara									
292583		Athletic Field			1/11/2024		32		\$0.00
Medium	Work In Progress				1/11/2024 3:39:25 PM				
Vasquez, Jose		We need fertilizer for STM, STH, GH,GM,VM,CH							
Jose Vasquez									
292569					1/11/2024		32		\$9.99
Medium	Work In Progress	hvac tech			1/11/2024 12:59:16 PM				
Ambriz, Jose		Need to order new ladders for Danny Valdez.							
Jose Ambriz									
292896	Main Warehouse	Athletic Field			1/19/2024		24		\$0.00
Medium	Work In Progress				1/19/2024 8:06:42 AM				
Vasquez, Jose		We need chalk for all the Middle schools, STM, GM and CM							
Jose Vasquez									
293047	Motor Vehicle				1/23/2024		20		\$0.00
Medium	Work In Progress				1/23/2024 2:23:05 PM				
Villalobos, Jose		Need to up grade old air compressor system and rusted air lines for auto shop. Too much water/condensation in air lines and air compressor.							
Jose Villalobos									
293083					1/24/2024		19		\$535.00
Medium	Work In Progress				1/24/2024 7:38:51 AM				
Chavez, Santos		Need 12/3 MC cable for replacing emergency lights.							
Santos Chavez									
291905					12/31/2023		43		\$0.00
Medium	Work In Progress				12/31/2023 1:33:52 AM				
Flores, Pete		Monthly - PPD - Mower M-PPDL 0417,0435 - Refer to PM schedule details.							
Margret Villalobos									
291623					12/14/2023		60		\$264.97
Medium	Work In Progress				12/14/2023 2:34:52 PM				
Avila, Jesus		Requesting to order welding gear for J. Velasco for shop use.							
Jesus Avila									
2/12/2024 12:28:30 PM									

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Physical Plant Complex

291586 12/14/2023 60 \$0.00

Medium Work In Progress 12/14/2023 7:52:16 AM

Ontiveros, Joe Need Cable Snake Cutting Tips for big Cable Services Sanke.

Joe Ontiveros

287523 Purchasing Athletic Field 9/21/2023 11 0.1 \$222.50

Medium Work In Progress 9/21/2023 12:48:45 PM 10/2/2023

Vasquez, Jose Need black and dark garnet paint for STM, STH, GH, GM, CM, CH Black paint was delivered to the warehouse Pioneer - 2,825.32 - PO 232401899

Jose Vasquez

288972 Motor Vehicle 10/19/2023 116 \$0.00

Medium Work In Progress 10/19/2023 9:43:35 AM

Flores, Pete requesting service on Stihl chainsaw #4 (Pete Flores)

Danny Carrasco

289421 10/30/2023 105 \$981.59

Medium Work In Progress 10/30/2023 7:35:44 AM

Tellez, Hector Need two solar lights for PPD office and for new sign

Hector Tellez

290588 11/27/2023 77 \$0.00

Medium Work In Progress 11/27/2023 8:30:35 AM

Ontiveros, Joe There is a water leak on the Northside of the Auto Shop bldg (outside). Informed J. Ontiveros 8:30am - mkv 11/28/23 Pending - Water is off to A/C and some how when valve is opened it comes out of the relief drain pipe, need to break wall to follow pipe

Jose Villalobos

293249 Maintenance 1/26/2024 17 \$0.00

Medium Work In Progress 1/26/2024 1:14:25 PM

Carrasco, Danny requesting pallet jack for maint. whs. use

Danny Carrasco

293308 1/29/2024 14 \$0.00

Medium Work In Progress hvac shop 1/29/2024 11:43:47 AM

Ambriz, Jose Need to request 6 manometer for all hvac techs Aroon Solis, Alfredo Ortiz, Danny Valdez, Federico Flores, David Escobar, Jaime Alvarez.

Jose Ambriz

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Physical Plant Complex							
293134					1/24/2024		19		\$0.00
Medium	Work In Progress	hvac shop			1/24/2024 2:37:25 PM				
Avila, Jesus		NEED TO MAKE A DISPLAY FRAME STAND FOR A MINI DUCTLESS. THANK YOU							
Jose Ambriz									
Count: 16 Work Orders		Avg. Age of WO's	42	Total for Physical Plant Complex			0.10000	\$2,014.05	

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
290539	Main Building	Classroom			11/17/2023		87		\$317.68
Medium	Work In Progress				11/17/2023 1:18:34 PM				
Chavez, Santos		En el salon #76 checar 3 balastras.							
Norma Onate									
289458	Main Building	Restroom			10/30/2023		105		\$0.00
Medium	Work In Progress				10/30/2023 1:03:16 PM				
Pacheco, Hector		de el bano de 6th. tengo unos tubos de un urinal flojos. y despegado de la pared.							
Norma Onate									
289131	Main Building				10/23/2023		112		\$0.00
Medium	Work In Progress				10/23/2023 1:39:10 PM				
Chavez, Santos		Checar los postes de luces 3 no prenden entrada de camiones y entrada principal X seguridad del staff.							
Norma Onate									
291921					1/2/2024		41		\$0.00
Medium	Work In Progress				1/2/2024 12:34:24 AM				
Flores, Pete		Monthly - Riverside ES - Mower 0434 - Refer to PM schedule details.							
Margret Villalobos									
292259	Main Building	Classroom			1/8/2024		35		\$0.00
Medium	Work In Progress	CLASSROOM			1/8/2024 10:46:47 AM				
Chavez, Santos		LIGHT BULBS NEED TO BE REPLACED IN ROOM 105 WITH MS. HALL THANK YOU							
Claudia Mendez									
292614					1/12/2024		31		\$0.00
Medium	Work In Progress				1/12/2024 10:33:02 AM				
Herrera, Marin		The fire truck in lower grade playground the boards are cracked and need to be replaced thank you				Re-route to Marin GH 1/18/24 ON ORDER			
Marin Herrera									
Count: 6 Work Orders		Avg. Age of WO's 69		Total for Riverside ES			0		\$317.68

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: San Miguel Special Services									
293006	Classrooms	Exterior			1/23/2024		20		\$0.00
Medium	Work In Progress				1/23/2024 8:40:58 AM				
Pacheco, Hector	As per Memeo to disconnect water gas and sewer at portable that's going to be moved out.								
Hector Pacheco									
291968					1/3/2024		40		\$0.00
Medium	Work In Progress				1/3/2024 12:41:23 AM				
Duenas, Jose	Monthly - San Miguel ES -Grounds Service (Monthly) - Refer to PM schedule details.								
Margret Villalobos									
Count: 2 Work Orders			Avg. Age of WO's	30	Total for San Miguel Special Services			0	\$0.00

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa ES							
292237					1/8/2024		35		\$0.00
Medium	Work In Progress				1/8/2024 12:32:43 AM				
Flores, Pete		Monthly - Santa Teresa ES - Mower M-STE-0424 - Refer to PM schedule details.							
Margret Villalobos									
292574					1/11/2024		32		\$0.00
Medium	Work In Progress	storage room by			1/11/2024 1:42:13 PM				
Chavez, Santos		The light fixture in the storage room on the stage needs to be repaired. Marin tried replacing the light bulbs and it did not work. (Mrs. Martinez)							
Norma Martinez									
288655					10/12/2023		123		\$0.00
Medium	Work In Progress				10/12/2023 2:26:04 PM				
Herrera, Marin		As per Suncity Analytical Report, replace ceiling tiles and check for roof leaks - Main Bldg. & 800 Classroom Bldg.				Will finish during spring break when teachers and students aren't here			
		Map Provided and placed in your Maintenance Mailbox							
Guillermo Hernandez									
286920					9/11/2023		154		\$0.00
Medium	Work In Progress	Potable E (Ms.			9/11/2023 11:17:08 AM				
Herrera, Marin		Please install a fiber optic corner shower in portable E with Ms. Diaz. Ms. Diaz has the optic just needs assistance to install it. (Ms. Diaz)				Still waiting on approval spoke with Memo 9/12/23, 10/31/23			
Norma Martinez									
290780					11/29/2023		75		\$0.00
Medium	Work In Progress				11/29/2023 3:15:13 PM				
Lara, Ralph		As per Mr. S. Smythe approval, please install an additional door to the nurse's office for safety purposes. The door will be installed next to the conference room. (Mrs. Word)							
Norma Martinez									
Count: 5 Work Orders		Avg. Age of WO's 84			Total for Santa Teresa ES			0	\$0.00

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa HS							
291349	Main Building	Classroom			12/8/2023		66		\$0.00
Medium	Work In Progress	501		12/8/2023 9:38:34 AM					
Chavez, Santos		4 lights are out, and some lights have some stains on them, please see Mr. Villagrana							
Ashley Villalobos-Trujillo									
290866					11/30/2023		74		\$0.00
Medium	Work In Progress			11/30/2023 2:03:34 PM					
Duenas, Jose		Need clay mount for softball field thank you (2 bags)				re-route to grounds (Joe Duenas)			
Marin Herrera									
291198	Main Building	Classroom			12/5/2023		69		\$0.00
Medium	Work In Progress	501		12/5/2023 3:04:14 PM					
Ruiz, Danny		Please install blinds in classroom				Re-route to Danny Ruiz thank you			
Ashley Villalobos-Trujillo									
290683	Main Building	Classroom			11/28/2023		76		\$0.00
Medium	Work In Progress	513		11/28/2023 9:58:10 AM					
Pacheco, Hector		SINK IN FAR RIGHT SIDE OF CLASSROOM LEAKING							
Ashley Villalobos-Trujillo									
290389					11/15/2023		89		\$0.00
Medium	Work In Progress			11/15/2023 12:27:20					
Flores, Pete		Yearly - Santa Teresa HS - Mower M-STHS-0425 - Refer to PM schedule details.							
Margret Villalobos									
290415					11/15/2023		89		\$12.76
Medium	Work In Progress	G.Soccer		11/15/2023 9:57:04 AM					
Chavez, Santos		Need an electrical light switch fixed in the girls soccer storage room. Please see Ms. Gentzler or Coach Sanchez							
Ashley Villalobos-Trujillo									
287343		Mechanical			9/19/2023		146		\$5,560.02
Medium	Work In Progress	chiller		9/19/2023 7:43:01 AM					
Ambriz, Jose		Need to check condenser inverter.				Order 2 condenser inverters for chiller as per parts trane will take 6 to 8 weeks for delivery			
Jose Ambriz									
288692		Classroom			10/13/2023		122		\$12.17
Medium	Work In Progress	Choir Room		10/13/2023 9:49:01 AM					
Chavez, Santos		Lights need to be replaced, on high ceiling in choir room and light switch does not work.-Mr. Soria							
Ashley Villalobos-Trujillo									

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
289209					10/24/2023		111		\$0.00
Medium	Work In Progress				10/24/2023 1:21:09 PM				
Pacheco, Hector		Need water supply outside maintenance shop to wash maintenance trucks							
Marin Herrera									
289087					10/23/2023		112		\$0.00
Medium	Work In Progress				10/23/2023 12:40:42				
Flores, Pete		Monthly - Santa Teresa HS - STHS-UV-0916 - Refer to PM schedule details.							
Margret Villalobos									
289127					10/23/2023		112		\$0.00
Medium	Work In Progress	Band Room			10/23/2023 1:19:25 PM				
Chavez, Santos		Change light switches in front entrance of band room (by outside doors).							
Ashley Villalobos-Trujillo									
292679					1/16/2024		27		\$0.00
Medium	Work In Progress	Nurses Office			1/16/2024 9:08:04 AM				
Villalobos, Margret		exterminator service as soon as possible (found spiders) Please contact Nurse Rivera if needed.				EM Lorraine 1/24/24			
Ashley Villalobos-Trujillo									
292694	Vocational				1/16/2024		2		\$0.00
Medium	Work In Progress	805 Storage			1/16/2024 10:59:29 AM	1/18/2024			
Herrera, Marin		Leak in ceiling in storage rm 805. please see Mr. Villagrana with any questions or concerns.							
Ashley Villalobos-Trujillo									
292843	Main Building				1/18/2024		25		\$0.00
Medium	Work In Progress	511			1/18/2024 8:15:53 AM				
Chavez, Santos		Lights are constantly flashing, please check bulbs or light switches.							
Ashley Villalobos-Trujillo									
292880					1/18/2024		25		\$0.00
Medium	Work In Progress				1/18/2024 3:23:55 PM				
Ruiz, Danny		Need 1 pair of blinds for room 704 Danny Ruiz has the measurements thank you							
Marin Herrera									

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
292479					1/10/2024		33		\$1,839.20
Medium	Work In Progress				1/10/2024 11:31:50 AM				
Chavez, Santos		Students are vandalizing the emergency shut down switches in the 500 wing. Need switched with cover and alarm.							
Santos Chavez									
293225					1/26/2024		17		\$0.00
Medium	Work In Progress				1/26/2024 8:12:41 AM				
Duenas, Jose		Need some top soil for Softball field to fill out some uneven spots. Also if possible to over seed the outfield area to get the grass growing again. Thank you							
Marin Herrera									
293229					1/26/2024		17		\$0.00
Medium	Work In Progress				1/26/2024 8:22:58 AM				
Duenas, Jose		Need top soil for baseball field to fill in some uneven spots and if possible to over seed grass areas to get grass growing again thank you							
Marin Herrera									
293199	Main Building	Library			1/25/2024		18		\$0.00
Medium	Work In Progress				1/25/2024 3:35:26 PM				
Ambriz, Jose		Check lost communication issues for several rooms in Library area.							
Aaron Solis									
Count: 19 Work Orders			Avg. Age of WO's	65		Total for Santa Teresa HS	0	\$7,424.15	

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

292368	South Building	Library			1/9/2024		34		\$0.00
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Medium	Work In Progress				1/9/2024 11:07:12 AM				
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Chavez, Santos Please repair or replace exit sign at back exit of library south building

Marin Herrera

292264	North Building	Office			1/8/2024		35		\$100.03
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Medium	Work In Progress				1/8/2024 10:54:49 AM				
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Pacheco, Hector En el custodian closet de las oficinas del norte la llave del agua al abrirla tira mucha agua favor de revisarla gracias Re-route to Plumber

Matilde Gonzalez

291928	South Building	Classroom			1/2/2024		41		\$40.08
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Medium	Work In Progress	ENTIRE SOUTH			1/2/2024 8:22:55 AM				
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Ambriz, Jose HEATERS ARE NOT ON IN THE SOUTH BUILDING.

Laura Parra

293028	North Building	Classroom			1/23/2024		20		\$0.00
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Medium	Work In Progress	22 STOUT			1/23/2024 10:15:45 AM				
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Chavez, Santos 2 LIGHT FIXTURES INOPERABLE

Laura Parra

287245					9/18/2023		147		\$0.00
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Medium	Work In Progress				9/18/2023 12:45:41 AM				
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Flores, Pete Monthly - Santa Teresa MS - STMS-UV-0907 - Refer to PM schedule details.

Margret Villalobos

288656					10/12/2023		123		\$0.00
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Medium	Work In Progress				10/12/2023 2:27:09 PM				
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Herrera, Marin As per Suncity Analytical Report, replace ceiling tiles and check for roof leaks - North & South Lower/Upper Levels and Cafeteria Will finish during spring break when teacher and students aren't here

Map Provided and placed in your Maintenance Mailbox

Guillermo Hernandez

290388					11/15/2023		89		\$0.00
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Medium	Work In Progress				11/15/2023 12:27:19				
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Flores, Pete Yearly - Santa Teresa MS - Mower M-STM-0416 - Refer to PM schedule details.

Margret Villalobos

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

290572					11/20/2023		84	\$4,857.50
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Medium	Work In Progress				11/20/2023 12:37:35			
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Carrasco, Danny Monthly - Santa Teresa MS -Quarterly Filter Change -
Refer to PM schedule details.

Margret Villalobos

291504	North Building				12/12/2023		62	\$0.00
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Medium	Work In Progress				12/12/2023 12:06:08			
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Chavez, Santos En el edificio Norte parte trasera del edificio por fuera
una de las lamparas grandes en la puera no tiene foco

Matilde Gonzalez

290844					11/30/2023		74	\$0.00
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Medium	Work In Progress				11/30/2023 11:02:45			
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Herrera, Marin asiendo peticion para la reparacion de las paredes de
los banos abajo de los
lavamanos donde an abierto para reparar alginos de
ellos y hay hoyos o faltante de tile gracias

Matilde Gonzalez

Count: 10 Work Orders		Avg. Age of WO's 71			Total for Santa Teresa MS		0	\$4,997.61
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168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		SNP Complex							
292548					1/11/2024		32		\$0.00
High	Work In Progress				1/11/2024 9:31:02 AM				
Chavez, Santos		Electrical power source to refrigeration unit at Main training building arched (sparks)				1/11/24 - Informed Santos 9:39am			
Dino Facio									
Count: 1 Work Orders		Avg. Age of WO's	32			Total for SNP Complex	0		\$0.00

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunland Park ES							
292138	Main Building	Restroom			1/5/2024		38		\$0.00
Medium	Work In Progress			1/5/2024 11:09:12 AM					
Herrera, Marin	Please paint the boy's bathroom the floor paint is peeling between the 1st stall and the 2nd stall. Thank you.					ON ORDER			
Alma Morales									
292209					1/7/2024		36		\$0.00
Medium	Work In Progress			1/7/2024 12:36:13 AM					
Flores, Pete	Monthly - Sunland Park ES - Mower 0437, 0523 - Refer to PM schedule details.								
Margret Villalobos									
292210					1/7/2024		36		\$0.00
Medium	Work In Progress			1/7/2024 12:36:14 AM					
Flores, Pete	Monthly - Sunland Park ES - Mower 0437, 0523 - Refer to PM schedule details.								
Margret Villalobos									
291178		Kitchen			12/5/2023		69		\$15.94
High	Work In Progress			12/5/2023 12:25:26 PM					
Chavez, Santos	Hood lights are burnt out possible electrical issue								
Dino Facio									
286166					8/29/2023		167		\$7.92
Medium	Work In Progress			8/29/2023 7:43:46 AM					
Duenas, Jose	SP need unclog the storm drainpipe by the marquee and clean the passage. While you are at SP level the front area and cover the exposed gas line by the Morgan building.					Asp report 10/16/23 - Equipment at location will be starting later this week - M. Lucero			
Guillermo Hernandez									
286168					8/29/2023		167		\$77.47
Medium	Work In Progress			8/29/2023 7:46:07 AM					
Pacheco, Hector	Please generate a work order to close the gas line that was feeding the tenant at SP. Hector if you walk by the marquee and keep going north to the Morgan building you will see the gas line. Please close it from the main. Check to see if we need to remove it.					Asp report 10/16/23 - Pending			
Guillermo Hernandez									
Count: 6 Work Orders		Avg. Age of WO's 86		Total for Sunland Park ES		0	\$101.33		

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunrise ES							
291970					1/3/2024		40		\$0.00
Medium	Work In Progress				1/3/2024 12:41:25 AM				
Flores, Pete		Monthly - Sunrise ES - Mower M-SE-0430 - Refer to PM schedule details.							
Margret Villalobos									
Count: 1 Work Orders		Avg. Age of WO's	40			Total for Sunrise ES	0		\$0.00

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Vado ES									
292324					1/9/2024		34		\$0.00
Medium	Work In Progress				1/9/2024 12:34:08 AM				
Flores, Pete		Monthly - Vado ES - Mower M-VE-0431 - Refer to PM schedule details.							
Margret Villalobos									
292438					1/10/2024		33		\$0.00
Medium	Work In Progress				1/10/2024 9:06:41 AM				
Tellez, Hector		One of the lights in front of the office is out.							
Guadalupe Parada									
292621					1/12/2024		31		\$0.00
Medium	Work In Progress				1/12/2024 11:28:34 AM				
Tellez, Hector		In room 211 one of the emergency lights is out.				reroute to electrician.			
Guadalupe Parada									
291079		Kitchen			12/4/2023		70		\$121.54
High	Work In Progress				12/4/2023 7:47:06 AM				
Ontiveros, Joe		Need pressure regulator installed for dish machine							
Dino Facio									
293220					1/26/2024		17		\$0.00
Medium	Work In Progress				1/26/2024 8:05:26 AM				
Tellez, Hector		One of the lights by the cafeteria is out.				reroute to electrician			
Guadalupe Parada									
Count: 5 Work Orders			Avg. Age of WO's	37			Total for Vado ES	0	\$121.54

168 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2023 - 1/31/2024 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Yucca Heights ES										
293321					1/29/2024		14		\$127.77	
Medium	Work In Progress				1/29/2024 2:09:11 PM					
Hernandez, Guillermo		Accident a truck hit the fence and need to be fix.								
Rocio Rodriguez										
290349					11/14/2023		90		\$0.00	
Medium	Work In Progress				11/14/2023 11:02:11					
Pacheco, Hector		Need fix outside water valve on Eastside building closed to portables								
Juan Vargas										
290359					11/14/2023		90		\$0.00	
Medium	Work In Progress				11/14/2023 1:04:29 PM					
Pacheco, Hector		Leak on the water valve outside the building.				Forward to plumbing				
Rocio Rodriguez										
289918					11/6/2023		98		\$1,980.30	
Medium	Work In Progress				11/6/2023 12:57:10 AM					
Carrasco, Danny		Monthly - Yucca Heights ES-Quarterly Filter Change - Refer to PM schedule details.								
Margret Villalobos										
Count: 4 Work Orders		Avg. Age of WO's 73		Total for Yucca Heights ES				0	\$2,108.07	
Count: 168 Work Orders		Avg. Age of WO's 61		Grand Total				3.60000000	\$80,408.26	