



**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR AVE.  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)**

ARSENIO ROMERO, PH.D.  
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM  
GOVERNOR

January 29, 2024

**MEMORANDUM**

**TO:** Superintendents, Charter Leaders, and Business Managers

**FROM:** Amanda DeBell, Deputy Secretary, Teaching, Learning and Innovation

**RE:** **Strengthening Career Technical Education for the 21st Century Act  
Vocational Education –Basic Grants to States (24174 / 24177)**

DocuSigned by:

*Amanda DeBell*

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The New Mexico Public Education Department (PED) has granted its final FY23-24 subawards for funding through the Strengthening Career Technical Education for the 21st Century Act (Perkins V), Vocational Education-Basic Grants to States (24174/24177). In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit C, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit C
Subrecipient's UEI number	See Exhibit C
Federal Award Identification Number (FAIN)	V048A230031 - 23A
Federal award date	09/29/2023
Subaward period of performance start and end dates	07/01/2023 - 09/30/2024
Subaward budget period start and end date	07/01/2023 - 09/30/2024
Amount of federal funds obligated by this subaward to subrecipient	See Exhibit C

Total amount of federal funds obligated to subrecipient <b>including current financial obligation</b>	See Exhibit C
<b>Total amount of the federal award committed to subrecipient</b>	See Exhibit C
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Career and Technical Education–Basic Grants to States
Federal awarding agency	United States Department of Education
Contact information for awarding official	Frank T. Brogan, Assistant Secretary 400 Maryland Ave., SW Washington, DC 20202 (202) 401-0113
CFDA number and name	84.425D Elementary and Secondary School Emergency Relief Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	<a href="https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/">https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/</a>

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards<sup>1</sup>
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements:

Please review Exhibit C and submit a BAR through OBMS for the appropriate amount.

Fund Code(s)	24174 / 24177
Object Code	<b>44500</b>

Reporting Requirements (continued)

Please adhere to the following timelines required for obligation, liquidation and RfR submission:

<sup>1</sup> The regulations at 2 C.F.R. Part 200 are located online at: [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

## Obligation:

BAR Submission Due Date in OBMS	<b>February 25, 2024</b>
Documentation Needed for BAR in OBMS	<b>Copy of this letter (including Exhibit C)</b>

## Expenditure (liquidation):

Fiscal Year	FY 23-24
Expenditure Due Date (to include current fiscal year and prior year carryover amounts)	<b>September 30, 2024</b>

## Additional Requirements:

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers** or **purchase orders** or the engagement of **contracts**.
- The funding for this award must be used to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on its elementary and secondary schools.

Indirect Cost Rate:

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements:

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit C, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures:

Fiscal Year	FY 23-24
Final Day to Submit RfRs	<b>July 7, 2024</b>

Contact Information:

Program Name, Contact Name, Email and Phone Number	College & Career Readiness Bureau, Breezy Gutierrez, <a href="mailto:breezy.gutierrez@ped.nm.gov">breezy.gutierrez@ped.nm.gov</a> , (505) 231-5425
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To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla, [valerie.padilla@ped.nm.gov](mailto:valerie.padilla@ped.nm.gov), (505) 827-7353.

Enclosures (1): Exhibit C