



**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 DON GASPAR AVE.**  
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
ARSENIO ROMERO, PH.D.  
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM  
GOVERNOR

February 23, 2024

**MEMORANDUM**

**TO:** Superintendents, Charter Leaders, and Business Managers

**FROM:** Dr. Candice Castillo Deputy Cabinet Secretary 

**RE:** **Elementary and Secondary Education Act (ESEA) Federal Sub-award Title I-A (24101) Planning Award and Carryover**

The New Mexico Public Education Department (PED) has granted its planning FY23-24 subawards and carryover for funding through the ESEA Title I-A Program (24101).

In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit B, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit B
Subrecipient's UEI number	See Exhibit B
Federal Award Identification Number (FAIN)	S010A220031
Federal award date	08/01/2023
Subaward period of performance start and end dates	07/01/2022 - 09/30/2023
Subaward budget period start and end date	07/01/2022 - 09/30/2023

Amount of federal funds obligated by this subaward to subrecipient	See Exhibit B
Total amount of federal funds obligated to subrecipient <b>including current financial obligation</b>	See Exhibit B
<b>Total amount of the federal award committed to subrecipient</b>	See Exhibit B
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	ESEA Title I-A Program
Federal awarding agency	United States Department of Education
Contact information for awarding official of the Pass-through entity	Adam Schott, Acting Assistant Secretary 400 Maryland Ave., SW Washington, D.C. 20202 (202) 401-0113
Assistance Listings Number (ALN) and name (formerly known as the CFDA number)	84.010A: TITLE I GRANTS TO LOCAL EDUCATION AGENCIES
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	<a href="https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/">https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/</a>

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards<sup>1</sup>
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

<sup>1</sup> The regulations at 2 C.F.R. Part 200 are located online at: [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

Reporting Requirements:

Please review Exhibit B, and submit a BAR through OBMS for the appropriate amount.

Fund Code	24101
Object Code	<b>44500</b>

Reporting Requirements (continued)

Please adhere to the following timelines required for obligation, liquidation and RfR submission:

## Obligation:

BAR Submission Due Date in OBMS	March 23, 2024
Documentation Needed for BAR in OBMS	<b>Copy of this letter (including Exhibit B)</b>

## Expenditure (liquidation):

Fiscal Year	FY 23-24
Expenditure Due Date (to include current fiscal year and prior year carryover amounts)	<b>September 30, 2024</b>

## Additional Requirements:

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers** or **purchase orders** or the engagement of **contracts**.
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Indirect Cost Rate:

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements:

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit B, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures:

Fiscal Year	FY 23-24
Final Day to Submit RfRs	<b>July 7, 2024</b>

Contact Information:

Program Name, Contact Name, Email and Phone Number	Student, School and Family Support Bureau, Kirsi Laine, <a href="mailto:Kirsi.laine@nm.ped.gov">Kirsi.laine@nm.ped.gov</a> (505) 467-9985
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To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla,  
[valerie.padilla@ped.nm.gov](mailto:valerie.padilla@ped.nm.gov), (505) 827-7353.

Enclosures (1):        Exhibit B