

PERSONNEL REPORT
2005-2006 School Year
February 8, 2006
CERTIFIED STAFF ACTIONS

CERTIFIED STAFF- Recommendation

Action Required	School Site	Name	Position/ Assignment	L/W	Effective Date
Recommendation	LU	Barton, Judy	1 st Grade Teacher	L	1/27/06
Recommendation	RS	Camps, Claudia	5 th Grade Teacher	L*	1/30/06
Recommendation	SP	Deapen, Richard	SPED Teacher	L	1/17/06
Recommendation	AE	Giovine, Jose A.	2 nd (B) Grade Teacher	L*	2/13/06
Recommendation	GMS	Juarez, Ramon Jr.	Social Studies Teacher	L*	1/30/06
Recommendation	STM	Mansfield, Michael	Math Teacher	T	1/24/06

L*-Licensed in TX, reciprocity
L**-1 year license, pending testing requirements
W**-Alternative Program—NMSU
W***-Alternative Program—UTEP
W****-Tchr. Ed Program—Univ. Phoenix
*- License not required for this position
T-Transition to Teacher Program

ADMINISTRATIVE STAFF-Recommendation

Action Required	School Site	Name	Position/Assignment	Effective Date
Recommendation	Finance	Aguilar, Maribel	Director of Financial Operations	1/23/06

CERTIFIED STAFF-Resignation

Action Required	School Site	Name	Position/Assignment	Effective Date
Resignation	AE	Zubia, Joana	SPED Early Childhood Teacher	1/25/06

CERTIFIED STAFF- Retirement

Action Required	School Site	Name	Position/Assignment	Effective Date
Retirement	GMS	Calabro, Susan	English Teacher	5/24/06

CERTIFIED STAFF- Transfer

Action Required	School Site	Name	Position/Assignment	Effective Date
Transfer	RS	Poissant, Elvia	5 th Grade Teacher	1/30/06
	RS		Intervention Teacher	

CERTIFIED STAFF- Leave of Absence

Action Required	School Site	Name	Position/Assignment	Effective Date
Leave of Absence	STM	Medford, James	English Teacher	1/1/06---5/24/06
Leave of Absence	GMS	Nieto, Luz Elena	Assistant Principal	1/06---6/06

CLASSIFIED STAFF ACTIONS**CLASSIFIED STAFF-Recommendation**

Action Required	School Site	Name	Position/Assignment	Effective Date
Recommendation	MQ	Antunez, Nereida	Computer Lab. Instructional Assistant	1/23/06
Recommendation	STM	Farrior, Terrence	In School Suspension Attendant	1/30/06
Recommendation	SM,MQ,VA	Reyes, Gloria	SPED Roving Instructional Assistant	1/30/06
Recommendation	DV	Salazar, Virginia	Secretary	1/30/06
Recommendation	BE	Valle, Cortney	American Sign Lang. Interpreter	1/23/06

CLASSIFIED STAFF-Rescind Resignation

Action Required	School Site	Name	Position/Assignment	Effective Date
Rescind Resignation	CHE	Garcia, Raquel	Community Liaison	1/24/06

CLASSIFIED STAFF-Resignation

Action Required	School Site	Name	Position/Assignment	Effective Date
Resignation	GHS	Diaz, Juan Carlos	Security Guard	1/26/06
Resignation	SR	Mora, Roumaldo	Custodian	1/23/06
Resignation	Finance	Renteria, Becky	Payroll Bookkeeper	2/10/06

CLASSIFIED STAFF-Resignation—on Leave of Absence

Action Required	School Site	Name	Position/Assignment	Effective Date
Resignation	LL	Jimenez, Graciela	Clerk	1/31/06

Submitted By,

Barbara A. Browder, Associate Superintendent for Human Resources

Date

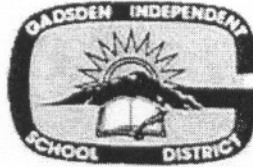
Accepted and Approved,

Ron Haugen, Superintendent

Date

RH/BAB:lg

Superintendent
RON HAUGEN



4950 McNutt Rd.
 Santa Teresa, NM 88063

P.O. Drawer 70
 Anthony, NM 88021
 Phone: (505)882-6200
 Fax: (505) 882-6250

Certified Vacancies

Friday, February 03, 2006.

Gadsden Administration Complex

NO	Position	Site	FTE Base Days	Closing Date
197	Director of Program Evaluation and Accountability	Gadsden Administration Complex/Testing & Evaluation Dept.	1.00 FTE (8 Hrs./Day) 260 Days	Open Until Filled
1	Fund Accountant (2 positions available)	Gadsden Administration Complex--Finance Department	260 Day Contract	February 17, 2006 at 4:00 p.m.

Elementary Schools

NO	Position	Site	FTE Base Days	Closing Date
8	Teacher--2nd Grade (Standard Curriculum)	Sunrise Elementary School	182 Day Contract (Year Round Calendar)	Open Until Filled
5	Teacher--Special Ed.	Santa Teresa Elementary School	182 Day Contract (Traditional Calendar)	Open Until Filled
15	Teacher--Special Ed. (position available 2/6/06)	Desert View Elementary School	182 Day Contract	Open Until Filled
17	Teacher--Early Childhood Special Ed. (Must Be Fully Certified)	Anthony Elementary School (Traditional Calendar)	182 Day Contract	Open Until Filled
2	Teacher--1st Grade (Standard Curriculum)	San Miguel Elementary School (Traditional Calendar)	182 Day Contract	Open Until Filled

Other Vacancies

NO	Position	Site	FTE Base Days	Closing Date
28	Teacher--Special Ed. (Deaf Ed.)	Special Ed. Department	182 Day Contract	(Open Until Filled)
3	Physical Therapist Assistant (Bilingual Skills Preferred)	Special Education Department	200 Day Contract	Open Until Filled
10	Speech/Language Pathologist (Bilingual Preferred)	Special Ed. Department	182 Day Contract	Open Until Filled

Unless Specified--

<p>APPLICATION PROCEDURE</p>	<p>1. Applicants who are not current district employees should submit:</p> <ul style="list-style-type: none"> • Complete application packet. • A letter of interest. • Proof of eligibility of New Mexico certification in subject area through New Mexico State Department of Education at time of employment.
	<p>Unless Specified--</p> <p>2. Current district employees must submit the following:</p> <ul style="list-style-type: none"> • A letter of interest • A current resume • Proof of eligibility of New Mexico certification in subject area through New Mexico State Department of Education at time of employment.
<p>APPLICATION PROCEDURE- - ADMINISTRATION:</p>	<p>1. Complete application including transcripts 2. Letter of Interest 3. Completed Resume 4. Proof of License 5. Three Letters of Reference (one must be from current supervisor)</p> <p>ONLY COMPLETE APPLICATION PACKETS WILL BE CONSIDERED--THE APPLICANT IS RESPONSIBLE FOR SUBMITTING COMPLETE PACKET.</p> <p>PERSONS APPLYING FOR MULTIPLE POSITIONS MUST PROVIDE ONE PACKET PER POSITION.</p>

POSITIONS OPEN UNTIL FILLED UNLESS SPECIFIED

SUBMIT TO: **Barbara A. Browder**
 Associate Superintendent for Human Resources
 Gadsden Independent School District
 P.O. Drawer 70, Anthony, New Mexico 88021
 (505) 882-6205

JOB LINE NUMBER: www.gisd.k12.nm.us/DB/ (Certified Application Available Online)

WEB SITE: The NM State Department of Education, Professional Licensure Unit has implemented the new license process mandated by the New Mexico State Legislature, beginning April 1, 1998. This new process includes mandatory background checks on all new employees and the payment of fees by the applicant.

NOTE:

THE GADSDEN SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER
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Superintendent

RON HAUGEN

4950 McNutt Rd.
Santa Teresa, NM 88063P.O. Drawer 70
Anthony, NM 88021
Phone: (505)882-6200
Fax: (505) 882-6250

Classified Vacancies

Thursday, February 02, 2006.

Effective July 1, 2002 ALL DIRECT Instructional assistants hired require 48 credit hours from a nationally or regionally accredited college or university that includes at least 15 semester hours in non-remedial language arts, reading, writing and mathematics. To be eligible for an Instructional Assistant position, applicants must meet these requirements and provide an official evaluation of transcripts from an accredited college/ university OR successfully complete the District's Para-Pro exam. APPLICATIONS WITHOUT THESE REQUIREMENTS WILL NOT BE CONSIDERED.

Gadsden Administration Complex

NO	Position	Site	FTE_Base_Days	Closing_Date
102	Payroll Bookkeeper	Gadsden Administration Complex/Payroll Dept.	1.00 FTE (8 Hrs./Day) 260 Days	February 9, 2006 @ 3:00 p.m.

High Schools

NO	Position	Site	FTE_Base_Days	Closing_Date
131	Server-Student Nutrition Program	Gadsden High School	1.00 FTE (4 Hrs./Day) 176 Days	February 9, 2006 @ 3:00 p.m.
134	Security Officer	Gadsden High School	1.00 FTE (8 Hrs./Day) 182 Days	February 9, 2006 @ 3:00 p.m.

Middle Schools

NO	Position	Site	FTE_Base_Days	Closing_Date
101	Assistant Manager-Student Nutrition	Santa Teresa Middle School	1.00 FTE (8 Hrs./Day) 179 Days	February 9, 2006 @ 3:00 p.m.

	Program		
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Elementary Schools

NO	Position	Site	FTE_Base_Days	Closing_Date
141	Student Nutrition Program Cook	Desert Trail Elementary School	1.00 FTE (7 Hrs./Day) 176 Days	February 9, 2006 @ 3:00 p.m.
123	Custodian	Vado Elementary School	1.00 FTE (8 Hrs./Day) 260 Days	February 9, 2006 @ 3:00 p.m.
132	Kindergarten English Instructional Assistant	La Union Elementary School	1.00 FTE (7 Hrs./Day) 182 Days	February 9, 2006 @ 3:00 p.m.
100	Crossing Guard	Vado Elementary School	1.00 FTE (2 Hrs./Day) 179 Days	February 9, 2006 @ 3:00 p.m.

<p>APPLICATION PROCEDURE</p>	<p>1. Applicants who are not current district employees should submit:</p> <ul style="list-style-type: none"> • A completed "Classified Application for Classified Positions" application (available from Receptionist or download from web site), when initially applying for a vacant position. Thereafter, a letter of interest with updated resume will be accepted for vacant positions. Applications will remain on file for the current fiscal year. Afterwards, a new application will be submitted annually on July 1 of each new fiscal year. • Updated resume with complete name, current telephone number. COPIES WILL NO LONGER BE PROVIDED TO COMPLETE PACKETS. Original high school diploma/GED/unofficial transcripts along with a copy of the application packet must be presented. High school diploma waived for Crossing Guard positions. Official evaluation of transcripts reflecting 48 credit hours from a nationally or regionally accredited college or university that includes at least 15 semester hours in non-remedial language arts, reading, writing and mathematics or successful results of the Para Pro test are REQUIRED for all direct instructional assistant positions. Applications without these requirements will not be considered. • List of three (3) professional references, one being from the most current or previous employer along with addresses and telephone numbers
	<p>2. Current district employees must submit the following:</p>

	<ul style="list-style-type: none"> • A letter of interest • A current resume • List of three (3) professional references, one being from the immediate supervisor
	<p>3. Current district employees desiring "lateral" transfer must submit the following:</p> <ul style="list-style-type: none"> • Transfer Request Form, signed by supervisor, along with an updated resume.

CLOSING DATE:

POSITIONS OPEN UNTIL FILLED UNLESS SPECIFIED

Barbara A. Browder

Associate Superintendent for Human Resources

SUBMIT TO:

Gadsden Independent School District

P.O. Drawer 70, Anthony, New Mexico 88021

JOB LINE NUMBER:

(505) 882-6205

WEB SITE:

www.gisd.k12.nm.us/DB/ (Classified Application Available Online)

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NOTE:

THE INTERVIEW COMMITTEE WILL SCHEDULE THE MOST QUALIFIED CANDIDATES FOR AN INTERVIEW.

TESTING INFORMATION:

To register to take the Para Pro test, please call Bertha Ruiz, Secretary to Federal Programs at 882-6234

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