

State of New Mexico  
Public School Capital Outlay Council

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Paula Tackett, LCS



Robert Gorrell, Director

**Vice-chair**  
Kurt Steinhaus, Governor's Office

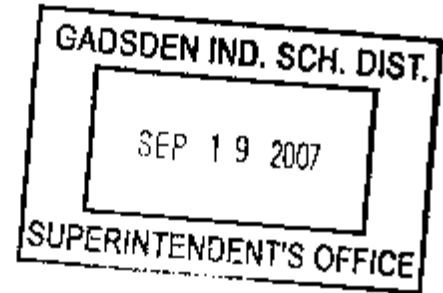
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**Members:**  
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Vicki Smith, NMSBA  
Pauline Rindone, LESC

2019 Gallisteo, Suite B-1  
Santa Fe, NM 87505  
(505) 988-5989 Fax: (505) 988-5933

September 13, 2007

Cynthia Nava, Superintendent  
Gadsden Independent Schools  
PO Drawer 70  
Anthony, NM 88021



Dear Superintendent Nava,

We are pleased to inform you that the Public School Capital Outlay Council (PSCOC) in cooperation with Governor Richardson's High Performance Schools Advisory Group has approved an award of \$100,000 from the 2007-2008 High Performance Schools Appropriation to Gadsden Independent Schools for the following project. The awarded projects are to be included in a pilot program to establish and measure the effectiveness of various sustainable energy efficiency improvement programs. This award amount is for the design of the project and is in addition to the 2007-2008 PSCOC Standards-based Award.

**School:**

**Short Description:**

Berino Elementary (new)

Planning, Design and Construction for New Elementary School

**Detail:**

This award supplements the 2007-2008 Capital Outlay Award for named project, and is earmarked to the design of the new ES. These additional funds are to be used to ensure that the new facility incorporates sustainable building systems that will provide for long-term energy efficiency and reduced operating costs. The district is to use these funds to ensure that a comprehensive life cycle cost analysis is conducted to provide for the most effective long-term use of the facility.

Please note that the award can be used *only* for the project(s) and purpose(s) specified.

These funds are allocated from the High Performance Appropriations, pursuant to Laws 2007, Chapter 2, Section 27, Subsection 2, and Laws 2007, Chapter 42, Section 25, Subsection 2 to plan, design, construct and renovate schools using energy efficient, effective and high performance sustainable building standards.

Prior to the expenditure or draw down of any state awarded funds, the district must submit building plans and a Request for Approval of School Construction Form (beginning with the program statement) to the Public School Facilities Authority for approval, as well as meet all other contingencies for the project. The PSCOC directs the districts to involve the PSFA staff early on in the planning process in order to resolve issues well in advance of the completion of construction drawings.

Before the design process is completed and bid documents are finalized, the district will be required to submit for PSFA approval a comprehensive life cycle cost analysis addressing the selection of all major building systems. The PSFA will soon be forwarding to all recipients standard language and guidelines for design professional contracts in order to affect these awarded funds. The district will also be required to track utility consumption and cost in the New Mexico Facility Information Management System (FIMS) and participate with the PSFA in pre and post facility performance measurement and analysis that includes occupant satisfaction.

All projects shall utilize standard contracts, procedures, and reporting requirements as defined by the PSFA. The details of the project must be agreed to mutually in writing between the District and the PSFA through MOUs, which shall be drafted following acceptance of the award by the District. The signed MOC shall be returned to your PSFA Regional Manager no later than November 9, 2007.

Please submit this letter accepting the award by signature of both the Board of Education and the Superintendent to: Mr. Robert Gorrell, Director, Public School Facilities Authority, 2019 Galisteo, Suite B-1, Santa Fe, New Mexico 87505. **Deadline for the acceptance of this grant is October 19, 2007.**

All districts are advised to expend these awarded funds, as well as past award balances, in a timely manner. If you have questions concerning the award, please contact Mr. Tim Berry at 505-988-5989 x2109.

Once more, we would like to extend our congratulations. We look forward to working with you in our common purpose of providing better school facilities for the children of New Mexico.

Sincerely,



Paula Tackett, Chair  
Public School Capital Outlay Council

cc: Robert Gorrell, Director, PSFA  
Gloria Martinez, PSFA Regional Manager

#### **DECLARATION OF AWARD ACCEPTANCE**

The undersigned below hereby certifies that the 2007-2008 High Performance Schools Appropriation Award to the Gadsden Independent Schools district for the project at Berino Elementary (new) is accepted by the district and all project specific contingencies that were adopted by the PSCOC at the meeting on July 25, 2007 are understood and accepted. The awarded funds will be expended only for the stated uses and all contingencies will be met.

#### **ACCEPTED BY:**

\_\_\_\_\_  
School Board President  
Gadsden Independent Schools

DATE: \_\_\_\_\_

\_\_\_\_\_  
Cynthia Nava  
Superintendent, Gadsden Independent Schools

DATE: \_\_\_\_\_