

MEMORANDUM OF UNDERSTANDING

for

A Principal Preparation Program

between

The Gadsden Independent School District

and

The Regents of New Mexico State University

Center for Border & Indigenous Educational Leadership

The Gadsden Independent School District (GISD) agrees along with the Regents of New Mexico State University (NMSU) on behalf of the Center for Border & Indigenous Educational Leadership (CeBIEL) in the College of Education to collaboratively develop and implement a customized program for administrator preparation during academic year 2008-2009. The *Preparing Leaders Together Initiative* will be a joint venture capitalizing upon the expertise of both organizations.

CeBIEL will be responsible for the continuation of the leadership coursework. The design of all courses will be informed by evaluation findings from prior year CeBIEL efforts. All courses will balance theory and practice; integrate research-based practice; reflect the needs of the GISD; and include problem-based learning, current research, simulation activities, and reflective practices. The GISD will review and have the right to suggest modifications to all developed courses.

Course instruction will include public school leaders who will assist CeBIEL in identifying promising and innovative administrative preparation activities. Each semester will include a formal field-based experience through shadowing, practica and internships at the elementary, middle, and high school levels.

The NMSU College of Education will provide formal briefings on progress of the program and student participation at the end of each semester (December 2008; June 2009; and August 2009).

GISD and CeBIEL will continue to include GISD employees as project participants. These employees will demonstrate their willingness to participate in the program and meet all requirements. GISD agrees to pay tuition costs, graduation costs, books, specialized course activities, course materials, mentors, and coaches in the amount of \$37,800 (thirty-seven thousand eight hundred dollars). In addition GISD agrees to provide \$32,200 (thirty-two thousand two hundred dollars) for administrative costs to include specialized course development, administrative support, operational expenses, and travel to GISD school sites. CeBIEL will provide quarterly reports to GISD that specify function in the operation of this program. Attachment A provides budget and payment details for this project for performance period specified above. Any revisions to the scope of work will require prior approval of the GISD Superintendent or his designee.

For the Regents of
New Mexico State University

For the Board of Education of the
Gadsden Independent School District

Signature: _____

Signature: _____

Name: Neta Fernandez

Name: _____

Title: Director, Office of Grants & Contracts

Title: _____

Date: _____

Date: _____

ATTACHMENT A – BUDGET SHEET

The following professional/technical services will be provided to Gadsden Independent School District by the Center for Border & Indigenous Educational Leadership (CeBIEL), New Mexico State University, Las Cruces, New Mexico.

Services to be rendered for 10 GISD employees:	Course Dates:
Administer and facilitate six 3-credit education courses during Fall 2008, Spring 2009, and Summer 2009 for a total of 15 credit hours per employee (student).	Fall 2008 Semester
Fall 2008 (six credit hours)	Spring 2009 Semester
Spring 2009 (six credit hours)	
Summer 2009 (six credit hours)	Summer 2009 Semester

Administrative Costs to include specialized course development, administrative support, operational expenses, orientation, and travel costs for GISD school visits.	
Ten equal payments will be made by the GISD in the amount of \$3,220.00 (Three thousand, two hundred twenty dollars) on the first day of each month beginning August 1, 2008 through May 1, 2009.	\$32,200

Student Costs to include all tuition costs, books, specialized course activities, course materials, mentors, and coaches.	\$37,800
Three payments will be made by the GISD: first payment in the amount of \$12,600 (twelve thousand dollars six hundred dollars and no cents), August 1, 2008, prior to the beginning of Fall 2008 semester; second payment in the amount of \$12,600 (twelve thousand dollars six hundred dollars and no cents), January 10, 2009, prior to Spring 2009 semester, and third payment in the amount of \$12,600 (twelve thousand dollars six hundred dollars and no cents), prior to Summer 2009 Session.	

TOTAL COSTS	\$70,000
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Payment will be made to: Sponsored Projects Accounting, New Mexico State University, PO Box 30001, MSC SPA. Las Cruces, NM 88003-8001. Educational Leadership will perform and assist in the services stipulated above for the purpose of instruction and provide quarterly feedback to the GISD Superintendent on the progress of the program and incorporate suggestions for improvement, as appropriate.

_____	Date
Dean or Associate Dean (College of Education)	
_____	Date
Authorized Signature	