



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)

DR. VERONICA C. GARCÍA  
SECRETARY OF EDUCATION

BILL RICHARDSON  
Governor

April 22, 2008

Ms. Cynthia Nava, Interim Superintendent  
Gadsden Independent Schools  
Drawer 70  
Anthony, NM 88021

Dear Ms. Nava:

On January 16, 2008, President Bush signed the FY 2008 Omnibus Appropriation Act, which provides additional funding to expand the Fresh Fruit and Vegetable Program (FFVP).

The recent federal legislation authorizes funds from March 2008 to September 30, 2009 for the Fresh Fruit and Vegetable Program. The grant period will end September 30, 2009. Program funds must be expended by participating schools by September 30, 2009.

In order to budget these funds, please submit an electronic Budget Adjustment Request (BAR) utilizing the PED OBMS (Operating Budget Management System) website. The Flowthrough BAR process is located on the PED website at [www.ped.state.nm.us](http://www.ped.state.nm.us). I also encourage you to work with your school district finance person that has been notified of this new process for submission.

Please submit electronic Budget Adjustment Request (BAR) in the amount of \$ 30,552.00 utilizing **Fund Code**

~~21000~~ and Revenue Code: ~~43500~~

24118

44500

The program is an important catalyst for change in efforts to combat childhood obesity by helping children learn more healthful eating habits. The FFVP introduces school children to a variety of produce that they otherwise may not have the opportunity to sample. The program is used primarily to purchase unique fresh fruits and vegetables, and must be made available at no charge to all students.

#### Use of Funds

Funds are to be used primarily to purchase fresh fruits and vegetables and to be available at no charge to students three days out of the school week. A school may use up to 10% of the funds for administrative costs. Please note that labor costs associated with preparing and distributing the fruits and vegetables are not considered administrative costs and should be shown as general operating costs, which must be reasonable and necessary.

Per Gloria  
@PED  
4/30/08  
9:43AM

The program should be structured so that the maximum benefits go to children. Information is provided in the Fresh Fruit and Vegetables Program Handbook, Appendix A and on the FFVP Partner website at <https://www.fnspartner.usda.gov/>.

**Expectations of Participating Schools**

Participating schools are required to publicize the availability of free fresh fruits and vegetables to the student body at least three days out of the week. Schools must make free fruits and fresh vegetables available to students throughout the school day in one or more areas designated by the school. Schools must provide nutrition education related to benefits of having fresh fruits and vegetables as snacks. The following resources will assist your school with ways to implement nutrition education and activities to promote the free fresh fruits and vegetables program. For your convenience, we are providing a list of resources that will assist you with identifying partners.

<b>Program:</b>	<b>Contact Information:</b>
Team Nutrition Fruits and Vegetables Galore	USDA Team Nutrition – Phone: (703) 305-1624 <a href="http://www.teamnutrition.usda.gov/">http://www.teamnutrition.usda.gov/</a>
5- A - Day	Tempa Tate, RD Nutrition Coordinator Phone: (505) 222-8611 <a href="mailto:Tempa.Tate@state.nm.us">Tempa.Tate@state.nm.us</a>
CATCH	Linda Wells, BS, MA Phone: 1 (505) 646-1283 <a href="mailto:liwells@nmsu.edu">liwells@nmsu.edu</a>
I CAN	K'Dawn Jackson, BS Phone: 1 (505) 646-5087 <a href="mailto:kjackson@nmsu.edu">kjackson@nmsu.edu</a>

Please complete and return Addendum with Signature on or before **April 28, 2008** to the following address:

**Student Nutrition Bureau  
120 S. Federal Pl. Rm. 105  
Santa Fe, NM 87501  
Attn: FFVP**

Should you have any questions, please contact Leonard Mirabal or Gloria Kozeliski of the Student Nutrition Bureau at (505) 827-1821. We congratulate you in taking part in free, fresh fruits and vegetables as another way to help your students develop lifelong, healthful eating habits.

Truly,



Veronica C. Garcia,  
Secretary of Education

CC: Mr. Demetrius Thomas, Food Service Director

Enclosures

LM:ag

Addendum

**New Mexico Public Education Department/Student Nutrition Bureau (PED/SNB)  
and Local Education Agency Agreement  
Fresh Fruit and Vegetables Program**

This agreement is between the Public Education Department/Student Nutrition Bureau and Local Education Agency-Gadsden Independent Schools and covers the period from March 1, 2008, to June 30, 2009. The grant period will end September 30, 2009.

The undersigned has the authority to enter this Agreement to participate in the Fresh Fruit and Vegetables Program as authorized under Public Law 109-97, and Section 120 of the Child Nutrition and WIC Reauthorization Act 2005 (Public Law 108-265).

A. It is mutually agreed between the State Agency and Local Education Agency that:

1. The Local Education Agency agrees that the funds will only be used for the Fresh Fruit and Vegetables Program as stipulated in Public Law 109-97, FY 2006 Expanded Fresh Fruit and Vegetables Program Grant.
2. Participating schools are required to publicize the availability of free fresh fruits and vegetables to the student body at least three days out of the week. The snacks will be at no cost to students.
3. Schools must make free fruits and fresh vegetables available to student throughout the school day in one or more areas designated by the school.
4. Funds are to be used primarily to purchase fresh fruits and vegetables and to be available at no charge to students three days out of the week.
5. The Grantee/Cooperator hereby assures and certifies that the LEA will comply with regulations, policies, guidelines and requirements as they relate to the application, acceptance and use of federal funds for this federally assisted project. OMB circulars No A-21, A-87, A-110, A-122 and A-133; 41 Circular 1-25.2' and any other USDA regulations implementing OMB Circulars, such as 7 CFR 3015, 3016, 3017, 3018, and 3019, 3021, as amended.

B. General Conditions

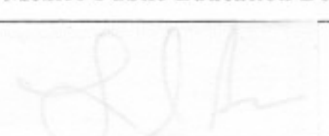
1. This Agreement is non-transferable. No schools will be substituted.
2. Neither the State Agency nor the Local Education Agency has an obligation to renew this agreement.

C. Amount of Funding:

The Local Education Agency agrees that the school identified below will have a Fresh Fruit and Vegetables Program.

Local Education Agencies (LEAs)	School	Total Allocation
Gadsden Independent Schools	Berino Elementary	\$30,552.00

D. Signature of State Agency official and Local Education Agency Official:

New Mexico Public Education Department	Local Education Agency
 Leonard Mirabal, Director Student Nutrition Bureau Date: 4/23/08	_____ Print Name of Superintendent _____ Signature of Superintendent Date:

 This message was sent with high importance.

**DEMETRIOUS GIOVAS**

**From:** Kozeliski, Gloria, PED [Gloria.Kozeliski@state.nm.us] **Sent:** Wed 4/30/2008 9:49 AM  
**To:** Andres Carrillo; Betty Drebber; Bobby Spinelli; Candy Loomis; Cathy Ventura; Cindy Kendrick; Claudia Montoya; Darlene Yocham; Debra Trujillo; DEMETRIOUS GIOVAS; Evelyn Barry; Gayle Reeves; Hilda Candelaria; James Barfoot; Janet Sanchez; Jennifer Montoya; Jim Ford; Jim Nesbitt; Joy Montoya; Judi Jaquez; Lisa Angel; Lyman Graham; Lyman Graham; Mary Ann McCann; Mary Swift; Nancy Cathey; Pat Baca; Patricia Miller; Pauline A. Barker; Sharon Garcia; Sharon Graham; Susana Gibbs; Virginia Maes  
**Cc:** Abeyta, Henry, PED; Archuleta- Maes, Antoinette; DePaula, Daniel; Gurule, Angelica, PED; Kitay, Barbara, PED; Mirabal, Leonard, PED; Mohammed, Karishma, PED; Mullings, Lisa, PED; Ummadi, Vijay  
**Subject:** FFVP Fund and Revenue Codes!!!!  
**Attachments:**

The letter that was sent out last week with the Fund Code: 21000 and Revenue Code: 43500 IS INCORRECT. The CORRECT Fund Code is: 24118 and the correct Revenue Code is 44.500. Should you have any questions please call me before submitting your budget/bar.

Thank you,

*Gloria*

Gloria S. Kozeliski

Health Educator

Student Nutrition Bureau

Public Education Department - State of New Mexico

120 S. Federal Place, Rm 105

Santa Fe, NM 87501

(505) 827-1821 main; (505) 827-1448 direct

[Gloria.Kozeliski@state.nm.us](mailto:Gloria.Kozeliski@state.nm.us)

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