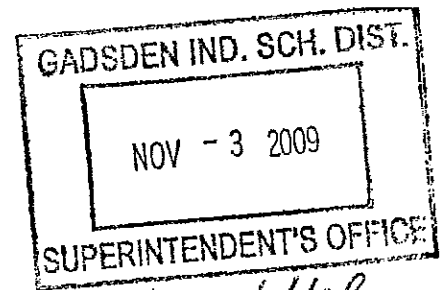




STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us



Copied by Lazano
[Signature]
S. Suggs

BILL RICHARDSON
Governor

DR. VERONICA C. GARCÍA
SECRETARY OF EDUCATION

October 26, 2009

Ms. Cynthia Nava, Superintendent
Gadsden Independent Schools
PO Box 70
Anthony, NM 88021

Re: 2009 Dual Credit Instructional Materials/ HB2

Dear Ms. Cynthia Nava, Superintendent:

The New Mexico Public Education Department (PED) is pleased to announce that reimbursement for dual credit instructional materials is available for New Mexico public, charter, and state-supported schools for the 2009-2010 school year. Please note: this is a one time allocation, only, for school year 2009-2010.

House Bill 2, 2009 (page 226 line 12-19) makes an appropriation for Dual Credit Instructional materials. Estimated funds are based on the amount each school requested in the annual Program Budget Questionnaire. Reimbursements may be requested between October 1 and December 1, 2009 for first semester and between February 1 and April 1, 2010 for second semester. **Your district Allocation is \$60,000.00.**

To receive reimbursement, the dual credit instructional materials must be for a course approved by Higher Education Department (HED) and through a college/university for which the district has an approved agreement. Therefore, when requesting reimbursement, please note the cost of the materials, as well as which courses and which college/university taught the course. **The code number for this fund is 27103.**

Eligibility: All public, charter, and state-supported schools.

Use of Funds: Reimbursement for approved dual credit course materials.

Fund Distribution: Each district will receive up to the estimated amount entered in the Program Budget Questionnaire. Your district estimated [mail merge the amount]. Final request for reimbursement must be submitted no later than April 1, 2010. The expenditure of Fund Code

27103, 2009 Dual Credit Instructional Materials/ HB2, will now be managed electronically through the OBMS system, with a new Certification Page (posted on the PED Website A to Z under D, Dual Credit Instructional Materials).

Required documents to be submitted electronically:

- Draw Request Form (DFA required)
- Detailed Purchase Transaction Activity Report
- Dual Credit Instructional Materials Certification Form with signatures.

If you need additional information regarding the use of these funds, please contact Anya Dozier Enos at 505-827-6810, or via email at anya.dozierenos@state.nm.us.

^v
Veronica C. García, Ed.D.
Secretary of Education

VCG/ade

cc: Catherine Cross Maple, Ph.D., Deputy Education Secretary for Learning and Accountability, Public Education Department
Anya Dozier Enos, High School Redesign Coordinator, Public Education Department
Carolann Gutierrez, Program Manager for Humanities, Public Education Department
Ann Lucero, Fund Analyst, Public Education Department
Ally Hudson, P-20 Analyst, Higher Education Department