Must submit backup for all BARs, except transfers of funds for SEG or direct grants

## STATE OF NEW MEXICO

## **PUBLIC EDUCATION DEPARTMENT**

300 Don Gaspar Santa Fe, NM 87501-2786

## **Budget Adjustment Request**

Doc. ID: 019-000-1112-0056-I
Fund Type: General Fund / Capital

Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2011-2012 Entity Name: Gadsden
Adjustment Changes Intent/Scope of Program Yes or No?: No Contact: Erica Villarreal

Total Approved Budget (Flowthrough): Phone: 575-882-6244

Email: evillarreal@gisd.k12.nm.us

FLOWTHROUGH ONLY

Budget Period: Jul 1 2011 12:00AM

**To:** Jun 30 2012 12:00AM

A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 23000.0000.11111

\$7,223

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non- Instructio nal Support	1000 Instruction	56118 General Supplies and Materials	9000 Co- Curricular and Extra-Curricular Activities	0000 No Job Class	\$632,295	\$7,223	\$639,518	
					Sub Total	\$7,223		
					Indirect Cost			
					DOC. TOTAL	\$7,223		

## Justification:

Decrease BAR to adjust cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.