



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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HANNA SKANDERA
SECRETARY-DESIGNATE OF EDUCATION

SUSANA MARTINEZ
Governor

December 5, 2012

Mr. Efren Yturralde
Superintendent
Gadsden Independent Schools
PO Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

Congratulations on your participation in the state's Autism Spectrum Disorder Project. As a result of your agreement to participate in this research-based model program, the Special Education Bureau (SEB) of the New Mexico Public Education Department (PED) is issuing you a subgrant award. The award's purpose is to support your district's implementation of the project. The project's details are outlined in the attached scope of work and budget. The total amount allowed must not exceed \$5,000.00 for the 2012–2013 school year. All funds must be encumbered by June 30, 2013, and expended no later than September 30, 2013.

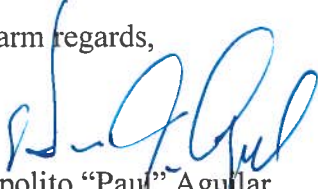
Please be sure to regularly send your invoices for payment directly to:

Kaylock Sellers
Business Operations Specialist
Special Education Bureau
120 S. Federal Place, Room 206
Santa Fe, New Mexico 87501

I hope that your district's participation is both useful and beneficial for your staff and students. I appreciate your commitment to the project and your efforts to make a difference in the lives of students with autism spectrum disorders.

If you have any additional questions, please contact Amy Lane, Director of Special Education, at (505) 827-1458 or via email: amy.lane@state.nm.us.

Warm regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/AL/bd

Enclosures (2): Autism Statement of Work
Exhibit B (Statement of Award)

cc: Hanna Skandera, Secretary-Designate of Education
Leighann Lenti, Director of Policy
Denise Koscielniak, Director, Federal Programs
Amy Lane, Director, Special Education Bureau
Kristen Fedesco, Deputy Director, Special Education Bureau

Exhibit A
Scope of Work
New Mexico Public Education Department
Special Education Bureau
New Mexico Autism Project

By June 30, 2013, the scope of work outlined below must be completed.		
Scope of Work	Deliverables	Measurable Outcomes
A. The Local Education Agency (LEA) will send districts to participate in a technical assistance team in the area of Autism Spectrum Disorder (ASD).	I. The district will establish a technical assistance team of a minimum of four members. II. Participants will attend meetings and trainings held by the consultants, and will meet as a team without consultants. III. Participants must present a PowerPoint and complete an evaluation at the end of year meeting.	Improve services for students with Autism.
B. The technical assistance team will develop a five-year plan, including goals and objectives, to help maintain and sustain their autism program. Include how the district will build capacity and track progress.	I. The district will develop a five-year plan to maintain and sustain the autism program. II. The plan will include goals and objectives to track progress over time.	Improve services for students with Autism.
C. The technical assistance team members will attend professional development, at the district site, in the area of Autism Spectrum Disorder on assessment strategies presented by Dr. Egel and Dr. Haughness.	I. The district will register participants with the SEB at least one week prior to the training. II. Participants will complete an evaluation at the end-of-year meeting.	Improve services for students with Autism.

Scope of Work	Deliverables	Measurable Outcomes
<p>D. The technical assistance team will assist in coordinating site visits and conference calls by Dr. Egel and Dr. Haughness to gather data and information, and to provide feedback to the technical assistance team through school observations and interviews with staff, parents, and students.</p>	<p>I. Provide schedules and agendas to the SEB, Dr. Egel, and Dr. Haughness at least one week prior to the visit.</p>	<p>Improve services for students with Autism.</p>
<p>E. The technical assistance team will assist in coordinating presentations on Autism Spectrum Disorder for parents and families of students with Autism Spectrum Disorder.</p>	<p>I. Provide an agenda. II. Include an evaluation instrument.</p>	<p>Improve services for students with Autism.</p>
<p>F. The technical assistance team will participate in the project's end-of-year presentations and evaluation process to determine progress and satisfaction with the overall project.</p>	<p>I. The district will register participants at least two weeks prior to the meeting. II. Team members will present a PowerPoint at the end-of-year meeting. III. Provide feedback to the SEB, Dr. Egel, and Dr. Haughness on a timely basis.</p>	<p>Improve services for students with Autism.</p>

EXHIBIT B
Financial Information Sheet
Statement of Award

Travel/Per Diem/Stipends
The project requires districts to send team members to trainings and to present at SEB sponsored trainings and meetings

Amount Determined by District

Supplies
Printing cost for onsite trainings and meetings to include agendas, evaluations, and training materials.

Amount Determined by District

Project Total not to exceed \$5,000

Fund: 24107

Revenue Code: 44500

Object Codes: All related expenditures for this project should be reported using Object Code 53330 for Professional Development with the exception of Stipends which you would report using 51300 for Additional Compensation.