



# Table of Contents

General District Information.....	2
Application Details: .....	2
Facilities Master Plan: .....	4
District Maintenance Program .....	5
Requested Projects.....	7
Requested Project Priority 1 .....	7
Master Plan Priority .....	7
Educational Specifications .....	7
Summary of Need: .....	8
Charter School: .....	9
Requested Project Priority 2 .....	<b>Error! Bookmark not defined.</b>
Master Plan Priority .....	10
Educational Specifications .....	10
Summary of Need: .....	11
Charter School: .....	12
Requested Project Priority 3 .....	<b>Error! Bookmark not defined.</b>
Master Plan Priority .....	<b>Error! Bookmark not defined.</b>
Educational Specifications .....	<b>Error! Bookmark not defined.</b>
Summary of Need: .....	<b>Error! Bookmark not defined.</b>
Charter School: .....	<b>Error! Bookmark not defined.</b>
Requested Project Priority 4 .....	<b>Error! Bookmark not defined.</b>
Master Plan Priority .....	<b>Error! Bookmark not defined.</b>
Educational Specifications .....	<b>Error! Bookmark not defined.</b>
Summary of Need: .....	<b>Error! Bookmark not defined.</b>
Charter School: .....	<b>Error! Bookmark not defined.</b>
Requested Project Priority 5 .....	<b>Error! Bookmark not defined.</b>
Master Plan Priority .....	<b>Error! Bookmark not defined.</b>
Educational Specifications .....	<b>Error! Bookmark not defined.</b>
Summary of Need: .....	<b>Error! Bookmark not defined.</b>
Charter School: .....	<b>Error! Bookmark not defined.</b>
Roof Initiative.....	14
Roof Priority 1 .....	14
Roof Priority 2 .....	14
Roof Priority 3 .....	<b>Error! Bookmark not defined.</b>
Roof Priority 4 .....	<b>Error! Bookmark not defined.</b>
Roof Priority 5 .....	<b>Error! Bookmark not defined.</b>

## General District Information

### Application Details:

The purpose of the Public School Capital Outlay Act is to ensure that, through a standards-based process for all school districts, the physical condition and capacity, educational suitability and

technology infrastructure of all public school facilities in New Mexico meet an adequate level statewide and the design, construction and maintenance of school sites and facilities encourage, promote and maximize safe, functional and durable learning environments in order for the state to meet its educational responsibilities and for New Mexico's students to have the opportunity to achieve success.

New Mexico state law provides that the Public School Capital Outlay Council (PSCOC) may approve applications for the capital expenditure of funds deemed by the council necessary for an adequate educational program. Such applications shall demonstrate that:

- a need exists based upon Public School Adequacy Standards and is included in the district's five-year facilities plan among its top priorities;
- the residents of the district have provided or are willing to authorize available resources to meet the district's or charter's capital outlay match requirements;
- the district has used its resources in a prudent manner;
- the school district has provided insurance for buildings of the school district in accordance with the provisions of Section 13-5-3 NMSA 1978;
- the application includes the capital needs of any locally-chartered school(s) located in the school district, or the school district has shown that the capital needs of the charter schools are not as great as the capital needs requested in the application;
- the application includes the capital needs to maintain a full day kindergarten program;
- the school district has submitted a "five year" facilities master plan that includes each school (including locally-chartered schools) in the district, each school's facilities utilization and enrollment projections, and all capital projects prioritized and that consider NMCI ranking;
- the school district or charter has a current preventive maintenance plan approved by the PSCOC. The preventive maintenance plan must be in use at each public school facility in the district.

## **Facilities Master Plan:**

1. Does the district have a current long-range (5-year) Facilities Master Plan? **Yes**
  - 1.1. Start date of Facilities Master Plan is **06/10/2010**
  - 1.2. End date of Facilities Master Plan is **06/10/2015**
2. Does the Public School Facilities Authority have a copy on file? **Yes**
  - 2.1. Note: If you answered no (above), you must submit one complete copy with your application.
3. Does the Facilities Master Plan contain renewal projects identified in your Preventive Maintenance Plan? **Yes**
4. Does your Facilities Master Plan and Priority List include the needs of locally-chartered charter schools in the district? **Yes**
5. Does your FMP identify capital dollars for the charter school(s) in the District? **Yes**
  - 5.1. If yes, please provide a brief project description and dollars for each charter school  
**Currently Anthony Charter School is located in GISD buildings adjacent to Gadsden Middle School. Approximately \$14,387.79 has been spent on improvements to these facilities to include new PTAC's to improve Indoor Air Quality.**
6. Date of most recent HB-33 election? **N/A**
  - 6.1. If most recent HB-33 election held after July 1, 2007, did the resolution contain capital improvement funding for locally or state chartered charter schools in the district?
7. Date of most recent Public School Capital Improvements Act (SB-9) election? **N/A**
  - 7.1. If most recent SB-9 election held after July 1, 2009, did the resolution contain capital improvement funding for locally or state chartered charter schools in the district?

## District Maintenance Program

1. Has your (PSCOC approved) PM Plan been updated in the past year for added facilities, new equipment, revised maintenance goals, adjusted PM schedules, etc.? **Yes**

1.1. What is the current date of the last update? **10/18/2012**

2. Is the Inspection & Preventive Maintenance Schedule of your district's PM plan being executed? **Yes**

2.1. If yes, please explain how:

**We are using PSFA Facilities Information Management System to complete PM's throughout the district.**

2.2. If not, please explain the barriers to implementation:

3. Has your district's equipment data been linked to your preventive maintenance schedules in FIMS? **Yes**

3.1. If not, please explain?

3.2. Has your district's equipment data been updated for the addition of newly installed or replaced equipment? **Yes**

4. Describe how your district has used FIMS (School Dude) to assist in managing maintenance operations and utility use?

**On the maintenance side we review reports monthly to track cost per location and ensure equitable distribution of resources. At this time the district is using Utility Direct to track kwhs used by each site to implement plans to lower kwhs use by sites.**

4.1. Has your district prepared reports and analyzed FIMS maintenance data for the purposes of improved resource utilization and process improvement? **Yes**

4.1.1. If yes, please explain results to date.

**In our monthly meetings we identify areas in need of improvement, such as PM's not completed at location.**

4.2. Has your district prepared reports and analyzed FIMS utility data to identify opportunities for utility use reduction and cost savings? **Yes**

4.2.1. If yes, please explain some identified opportunities for cost savings.

**Have implemented C.A.S.H as a behavioral plan for energy savings at 26 sites. Currently GISD has 7 sites using geothermal systems for heating and cooling which will have a great impact on energy consumption.**

4.3. Does your district have an established energy management policy? **Yes**

5. Does your district have a formal safety program for maintenance personnel? **Yes**

6. Does your district have a professional development program for maintenance personnel? **Yes**

6.1. Are SB-9 funds used for maintenance training? **No**

7. Does your district have an established policy for monitoring all maintenance work performed by contractors? **Yes**

8. Please summarize how SB-9 funds have been used by your district in the past year to improve facilities and/or maintenance operations (list specific projects, programs, equipment purchases, etc.).

**SB-9 funds are used for all supplies and materials and some services utilized in the maintenance of school facilities and systems.**

**Project Examples:**

- **Gym floor refinishing**
- **Floor covering replacement (Carpet,VCT) at all school sites**
- **Fencing repair and new fencing at all school sites**
- **CHS-Gymnasium electrical panel upgrade**
- **Replace HVAC equipment district wide**

Requested Projects

**Requested Project Priority 1**

NMCI Rank: 78

Facility Name: Chaparral Elementary School

**Project Title: Chaparral Elementary School Remodel and Addition or Replacement**

**Brief Project Description: Remodel and addition or replacement of existing school to comply with state adequacy standards. This application is to request the update of the GISD Elementary educational specifications and design services funds in the amount of \$1,700,000.**

City and street address or nearest cross-streets:

**300 E Lisa Drive**

**Chaparral, NM 88081**

Project Type: **Remodel and addition or replacement**

Estimated Total Project Cost: **\$17,000,000**

Estimated Cost for Phase I Planning and Design: **\$1,700,000**

**Master Plan Priority**

1. Is this project included in the District's Facility Master Plan? **Yes**

1.1. If Yes, where is it ranked on the District's Priority List? **4**

1.2. If No, please explain why and when it will be included in the Facility Master Plan.

**Educational Specifications**

1. Are the Educational Specifications (Ed Spec) complete for the specific project request?

**GISD has a general elementary Ed Specs which was completed in March 20, 2013. This Ed Spec will be updated to fit the Chaparral Elementary needs.**

1.1. If No, provide status of Ed Spec or explain why one is not needed for the project:

2. Who is preparing the Ed Spec? **The Elementary Ed Spec was prepared by Architectural Research Consultants, Inc.**

2.1. If the Ed Spec is being prepared by a contractor, please indicate the company name: **N/A**

2.2. If developed "In House" please provide justification: **N/A**

**Summary of Need:**

1. This application for public school capital outlay funds indicates that the facilities adequacy needs required action. Please check all that apply and provide an explanation of the need. **THIS SECTION-- DO NOT LIST MEM - USE 40 DAY STUDENT COUNT**

1.1. Increased enrollments at this school [can be planned new (school)] **Yes**

1.1.1. Do not use MEM count, use 40 day student count. Include past 5 years, current year, and project 5 years into the future for a total of 11 years

1.1.1.1.	5 years ago	<b>695</b>
1.1.1.2.	4 years ago	<b>705</b>
1.1.1.3.	3 years ago	<b>709</b>
1.1.1.4.	2 years ago	<b>729</b>
1.1.1.5.	1 year ago	<b>723</b>
1.1.1.6.	Current Year	<b>721</b>
1.1.1.7.	1 year from now	<b>757</b>
1.1.1.8.	2 years from now	<b>795</b>
1.1.1.9.	3 years from now	<b>835</b>
1.1.1.10.	4 years from now	<b>877</b>
1.1.1.11.	5 years from now	<b>921</b>

1.1.2. If there is growth, please explain

**The Chaparral area continues to grow. Currently there are approximately 2136 students (per 2012-2013, 40 day counts) housed in three existing elementary schools. Based on gross square footage requirements for elementary schools as listed in the Adequacy Planning Guide these existing facilities can support approx. 1,681 students based on permanent square footage. This illustrates a current over population at the three existing schools of a minimum of 400 students. A new elementary school for 550 students is required to accommodate current and future students.**

1.2. Are your facilities inadequate? **Yes**

1.2.1. If Yes, please explain

**The district is proposing to bring the existing Chaparral Elementary up to adequacy standard by demolishing World War II barracks, and by removing 5 portables. A site visit by the PSFA staff is encouraged.**

1.3. Increased programs that are supported by the Public Education Standards and Benchmarks of Excellence: (To be verified by PED to PSFA)

1.3.1. If Yes, please explain



1.4. Other

1.4.1. If Yes, please explain

**Charter School:**

If this is a charter school, please answer the following questions: N/A

1. What is the initial approval date of the charter?
2. What is the renewal date or anticipated renewal date for charter school?
  - 2.1. Explain:
3. Who is the principal or director of the charter?
  - 3.1.1. Address
  - 3.1.2. Phone
  - 3.1.3. FAX
  - 3.1.4. E-Mail
4. What is the charter emphasis?
5. Is the school housed in a public or private facility?
6. Name of the facility's owner?
7. Is the land/property public or privately owned?
8. Name of the land owner?
9. What is the approved charter capacity?
10. What is the district's or school's plan to be in a public facility by 2015?
11. Was the charter included in the most recent Public School Buildings Act (HB33) election?
  - 11.1. Please explain and provide estimated annual distribution (if applicable):
12. Was the charter included in the most recent Public School Capital Improvements Act (SB9) election?
  - 12.1. Please explain and provide estimated annual distribution of local and state match funds (if applicable):
  - 12.2. Was the charter included in the most recent bond issue?
    - 12.2.1. Please explain and provide estimated amount included:
13. How will the local match be funded?

## **Requested Project Priority 2**

NMCI Rank: **78**

Facility Name: **Chaparral Elementary School**

Project Title: **New Elementary School**

Brief Project Description: **Build a new Elementary Facility in the Chaparral Area to accommodate 550 students.**

City and street address or nearest cross-streets:

**To be determined.**

Project Type: **New Construction**

Estimated Total Project Cost: **\$19,000,000**

Estimated Cost for Phase I Planning and Design: **\$1,900,000**

### **Master Plan Priority**

1. Is this project included in the District's Facility Master Plan? **Yes**

1.1. If Yes, where is it ranked on the District's Priority List? **3**

1.2. If No, please explain why and when it will be included in the Facility Master Plan.

### **Educational Specifications**

1. Are the Educational Specifications (Ed Spec) complete for the specific project request?

**GISD has a general elementary Ed Specs which was completed in March 20, 2013. This Ed Spec will be updated to fit the Chaparral area needs.**

1.1. If No, provide status of Ed Spec or explain why one is not needed for the project:

2. Who is preparing the Ed Spec? **The Elementary Ed Spec was prepared by Architectural Research Consultants, Inc.**

2.1. If the Ed Spec is being prepared by a contractor, please indicate the company name: **N/A**

2.2. If developed "In House" please provide justification: **N/A**

**Summary of Need:**

1. This application for public school capital outlay funds indicates that the facilities adequacy needs required action. Please check all that apply and provide an explanation of the need. **THIS SECTION-- DO NOT LIST MEM - USE 40 DAY STUDENT COUNT**

1.1. Increased enrollments at this school [can be planned new (school)] **Yes**

1.1.1. Do not use MEM count, use 40 day student count. Include past 5 years, current year, and project 5 years into the future for a total of 11 years

1.1.1.1.	5 years ago	695
1.1.1.2.	4 years ago	705
1.1.1.3.	3 years ago	709
1.1.1.4.	2 years ago	729
1.1.1.5.	1 year ago	723
1.1.1.6.	Current Year	721
1.1.1.7.	1 year from now	757
1.1.1.8.	2 years from now	795
1.1.1.9.	3 years from now	835
1.1.1.10.	4 years from now	877
1.1.1.11.	5 years from now	921

1.1.2. If there is growth, please explain

**The Chaparral area continues to grow. Currently there are approximately 2136 students (per 2012-2013, 40 day counts) housed in three existing elementary schools. Based on gross square footage requirements for elementary schools as listed in the Adequacy Planning Guide these existing facilities can support approx. 1,681 students based on permanent square footage. This illustrates a current over population at the three existing schools of a minimum of 400 students. A new elementary school for 550 students is required to accommodate current and future students.**

1.2. Are your facilities inadequate? **Yes**

1.2.1. If Yes, please explain

**The district is proposing to bring the existing Chaparral Elementary Schools up to adequacy standards and district standards of 550 students per elementary. By adding a new school the district could bring down the numbers at the 3 current elementaries to 550 students per site. A site visit by the PSFA staff is encouraged.**

1.3. Increased programs that are supported by the Public Education Standards and Benchmarks of Excellence: (To be verified by PED to PSFA)

1.3.1.If Yes, please explain

1.4.Other

1.4.1.If Yes, please explain

**Charter School:**

If this is a charter school, please answer the following questions: N/A

1. What is the initial approval date of the charter?
2. What is the renewal date or anticipated renewal date for charter school?
  - 2.1. Explain:
3. Who is the principal or director of the charter?
  - 3.1.1. Address
  - 3.1.2. Phone
  - 3.1.3. FAX
  - 3.1.4. E-Mail
4. What is the charter emphasis?
5. Is the school housed in a public or private facility?
6. Name of the facility's owner?
7. Is the land/property public or privately owned?
8. Name of the land owner?
9. What is the approved charter capacity?
10. What is the district's or school's plan to be in a public facility by 2015?
11. Was the charter included in the most recent Public School Buildings Act (HB33) election?
  - 11.1. Please explain and provide estimated annual distribution (if applicable):
12. Was the charter included in the most recent Public School Capital Improvements Act (SB9) election?
  - 12.1. Please explain and provide estimated annual distribution of local and state match funds (if applicable):
  - 12.2. Was the charter included in the most recent bond issue?
    - 12.2.1. Please explain and provide estimated amount included:

**13. How will the local match be funded?**

**Roof Initiative**

**Roof Priority 1**

NMCI Rank: **392**

School Name: **Santa Teresa High School**

Building Name: **STHS Vocational Building**

Section of Building: **All Roof**

Square Feet: **14296**

Estimated Total Project Cost (Include cost of design, construction, roof observation, and other costs):  
**\$357,400**

1. Is this school roof included in School District Facility Master Plan? **Yes**

1.1. If not in the Facility Master Plan, provide brief explanation for reason.

2. Impact to school district if roof repairs are not completed in eighteen months from the award.

**Santa Teresa High School Vocational Building will continue to have problems when it rains.**

**The district will have to make a decision on shifting allocated funds from another project to the Santa Teresa High School Vocational Building project.**

3. Required Stipulations: The district must stipulate that if a PSCOC roof award is approved (*Note: An answer of "No" to either stipulation may preclude the district from receiving a roof award*)

3.1. District will have funds available to cover local match before roofing project is advertised for construction? **Yes**

3.1.1. If no, please explain:

3.2. District will proceed expeditiously to allow for completion of work within eighteen months of award? **Yes**

3.2.1. If no, please explain:

**Roof Priority 2**

NMCI Rank: **241**

School Name: **Mesquite Elementary School**

**Building Name: Library Building, Cafeteria and hallways connecting the two**

**Section of Building: Library Building, Cafeteria and hallways connecting the two**

**Square Feet: 11550**

**Estimated Total Project Cost (Include cost of design, construction, roof observation, and other costs):  
\$288,750**

**1. Is this school roof included in School District Facility Master Plan? Yes**

**1.1. If not in the Facility Master Plan, provide brief explanation for reason.**

**2. Impact to school district if roof repairs are not completed in eighteen months from the award.**

**Mesquite Elementary School will continue to have problems when it rains. The district will have to make a decision on shifting allocated funds from another project to the Mesquite Elementary School Library Building, Cafeteria and hallways connecting the two buildings, project.**

**3. Required Stipulations: The district must stipulate that if a PSCOC roof award is approved**

*(Note: An answer of "No" to either stipulation may preclude the district from receiving a roof award)*

**3.1. District will have funds available to cover local match before roofing project is advertised for construction? Yes**

**3.1.1. If no, please explain:**

**3.2. District will proceed expeditiously to allow for completion of work within eighteen months of award? Yes**

**3.2.1. If no, please explain:**