



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)

HANNA SKANDERA  
SECRETARY-DESIGNATE OF EDUCATION

SUSANA MARTINEZ  
GOVERNOR

April 3, 2013

Efren Yturralde, Superintendent  
Gadsden Independent Schools  
P.O. Drawer 70  
Anthony, NM 88021

Dear Mr. Yturralde:

Gadsden Independent Schools has been awarded an additional \$9,467.51 for the purpose of funding the Breakfast After the Bell in accordance with NMSA §22-13-13.2. The following school(s) has/have been awarded funding:

Elementary School	Amount
Desert View Elementary	\$158.34
Loma Linda Elementary	\$203.16
Riverside Elementary	\$198.78
Anthony Elementary	\$246.28
Gadsden Elementary	\$259.19
Berino Elementary	\$751.99
Sunland Elementary	\$537.63
Mesquite Elementary	\$619.23
Chaparral Elementary	\$1,265.99
North Valley Elementary (San Miguel)	\$800.47
Sunrise Elementary	\$1,090.11
Vado Elementary	\$1,178.05
Desert Trail Elementary	\$2,158.30

Funding under this award must be used as specified by statute, as well as, Public Education Department (PED) rule and approved through the PED's Student Nutrition Bureau.

Breakfast After the Bell program funds are issued on a request-for-reimbursement (RfR) basis. Reimbursement requests are to be submitted through PED Operating Budget Management

System (OBMS). Reimbursement amounts are based on a per-meal USDA reimbursement rate supported by a documented spreadsheet and a general ledger expenditure report generated from your accounting system. The spreadsheet and the expenditure report must be attached to the reimbursement request.

In order to budget these funds, please do the following:

1. Submit an electronic increase Budget Adjustment Request (BAR) utilizing the PED OBMS website. The BAR Process is located at [www.ped.state.nm.us](http://www.ped.state.nm.us). Please submit an electronic BAR in the amount of \$9,467.51 utilizing 27155 (Fund Code) and 43202 (Revenue Code).
2. Work with your school district finance person to submit the BAR.

New Mexico law requires that:

1. "An elementary school in which eighty-five percent or more of the enrolled students at the school are eligible for free or reduced-price lunch under the National School Lunch Act of 1946 during the prior school year *shall* establish a breakfast after the bell program *unless* the school is granted a waiver by the department." NMAC 6.12.9.8(B); and that
2. "Each school district and charter school that implements a breakfast after the bell program shall ensure that instruction occurs *simultaneously* when breakfast is served or consumed." [emphasis added] NMAC 6.12.9.8(F)

The Student Nutrition Bureau will closely monitor requests for reimbursement and program activity to ensure that each school district and charter school that is awarded State funds for the Breakfast After the Bell program is participating in the program unless a waiver has been granted.

If you have questions, please feel free to contact Krista Cibis, Budget Analyst, at [krista.cibis-youngm@state.nm.us](mailto:krista.cibis-youngm@state.nm.us) or (505) 827-1816. For questions about the BAR process or financial procedures contact Susan Lucero, Fiscal Grants Management, at [susan.lucero@state.nm.us](mailto:susan.lucero@state.nm.us) or (505) 827-3848.

Best regards,



Hipolito "Paul" Aguilar  
Deputy Secretary, Finance & Operations

HA/RAM/kc

cc: Awarded Elementary School(s), Principal(s)  
Gadsden Independent Schools, Food Service Director  
Gadsden Independent Schools, Director of Finance  
Hanna Skandera, Secretary-Designate of Education  
Regina A. Madrid, Director, Student Nutrition Bureau  
Susan Lucero, Bureau Chief, Fiscal Grants Management  
Krista Cibis, Budget Analyst, Student Nutrition Bureau