



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)

HANNA SKANDERA  
SECRETARY OF EDUCATION

SUSANA MARTINEZ  
Governor

April 15, 2013

Mr. Efren Yturralde  
Superintendent  
Gadsden Independent School District  
PO Drawer 70  
Sunland Park, New Mexico 88063

Dear Superintendent Yturralde:

The Public Education Department (PED) has reviewed and approved your application for the K-3 Plus extended school year program for June 2013. Based on the FY 13 funding formula your award is \$351,686.51 for the schools listed below:

School	Number of Students Funded
Chaparral Elementary	54
Desert Trail Elementary	100
Desert View Elementary	90
Gadsden Elementary	53
Mesquite Elementary	65
Santa Teresa Elementary	155
Sunland Park Elementary	108
Vado Elementary	170
<b>Total</b>	<b>795</b>

This awarded amount is based on the District/Charter Budget cover sheet submitted as part of the application less the unencumbered portion of the previously awarded FY 13 K-3 Plus funding to implement the June program at these schools. According to the Operating Business Management System (OBMS) the remaining balance is \$85,190.49. The district is expected to use the unencumbered portion of the previously awarded FY13 K-3 Plus funding to implement the June program at these schools. Funding under this award must be used as specified by legislation and allowable under the application submitted and approved through the Literacy and Early Childhood Bureau of the Public Education Department.

These funds are on a reimbursement basis and must be requested using the OBMS. The Request for Reimbursement must be accompanied by an expenditure report which supports the claim. This award must be expended by **June 30, 2013**. Carryover is not allowed. Therefore, it is critical that the district liquidate their program funds by June 30, 2013. All Requests for Reimbursements must be received by the PED on or before **July 5, 2013**.

In order to budget these funds, please submit an electronic FY13 Budget Adjustment Request (BAR) for the increase of **\$351,686.51** as soon as possible; no later than **June 1, 2013**. Use Fund Code 27166 and Revenue Code 43202. The Flow-through BAR process is located on the PED website at [www.ped.state.nm.us](http://www.ped.state.nm.us).

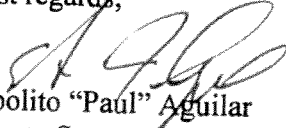
The Program Cover Sheet and the School Budget Worksheet for each school must be resubmitted by May 3, 2013 through Web EPSS to align with the District/Charter Budget Cover sheet. Web EPSS may be accessed at:

<http://web-epss.ped.state.nm.us/Security/Login.aspx?ReturnUrl=%2fDefault.aspx>.

The K-3 Plus program provides funding for additional educational time for students in kindergarten through third grade with at least 25 instructional days, beginning up to two months earlier than the regular school year. K-3 Plus programming for students with disabilities should be paid for by K-3 Plus funds. Additional services as required by the Individual Education Plan (IEP) can be paid for by the district special education budget. It is important to note that school districts must meet the Maintenance of Effort (MOE) requirements at 34 CFR § 300.203, of the Individuals with Disabilities Education Act (IDEA) regulations. The expenditure levels for special education and related services must be maintained or must exceed the previous year, unless a district has allowable exceptions under 34 CFR § 300.204. School districts can only use IDEA funds for the excess cost of providing special education and related services for students with disabilities.

If you have questions regarding your K-3 Plus grant award, please contact Bernadette Maes, K-3 Plus Program Manager, at (505) 827-6534 or at [Bernadette.maes@state.nm.us](mailto:Bernadette.maes@state.nm.us). To reach the Fiscal Grants Management Bureau, please contact Susan Lucero at (505) 827-3848 or [susan.lucero@state.nm.us](mailto:susan.lucero@state.nm.us).

Best regards,

  
Hipolito "Paul" Aguilar  
Deputy Secretary, Finance and Operations

HA/MW/bm

cc: Hanna Skandera, Secretary of Education  
Leighann Lenti, Director of Policy  
Melinda Webster, Director, Literacy and Early Childhood Bureau  
Susan Lucero, Bureau Chief, Fiscal Grants Management  
Bernadette Maes, K-3 Plus Program Manager, Literacy and Early Childhood Bureau