



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
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HANNA SKANDERA  
SECRETARY OF EDUCATION

SUSANA MARTINEZ  
GOVERNOR

June 16, 2015

Mr. Efren Yturralde  
Superintendent  
Gadsden Independent Schools  
P.O. Drawer 70  
Anthony, NM 88021

Dear Superintendent Yturralde:

Gadsden Independent Schools is eligible for reimbursement from the Public Education Department for infrastructure upgrades related to PARCC Readiness. Based upon supporting materials you have already submitted and the completion of network mapping and performance assessments, your reimbursement is:

Gadsden Independent Schools has 4 affected schools, qualifying for \$126,597.79.

In order to budget these funds, please submit an electronic FY15 Budget Adjustment Request (BAR) through the Operating Business Management System (OBMS) for **\$126,597.79** no later than **June 30, 2015**. Use **Fund Code 27108 and Revenue Code 43202**. The flow-through BAR process is located on the PED website at:

<http://ped.state.nm.us/PED/Fiscal/GrantsMgmntIndex.html>.

The funding for this award was appropriated through the State of New Mexico legislature, laws of 2014, HB55, Chapter 66, Section 47, Item no. 3 as a capital project. Therefore, it is required for each school district and charter school to request prior approval of the IT Director of the PED for all non-construction projects and only construction projects  $\leq$  \$200,000. This shall occur prior to requesting disbursement and/or reimbursement from the Public Education Department. A Request to Obligate Funds Form is to be completed and emailed to Ferdi Serim at [Ferdi.serim@state.nm.us](mailto:Ferdi.serim@state.nm.us). The specific instructions and form for this procedure were emailed to district/charter designees on June 11, 2015.

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Date June 12, 2015  
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These funds are provided on a reimbursement basis only using OBMS Requests for Reimbursement (RfR) and must be accompanied by an expenditure report with supporting documentation which supports the claim. All RfRs must be submitted on or before **July 7, 2015**.

If you have questions regarding your PARCC Infrastructure Readiness award, please contact Ferdi Serim, Program Manager, at (505) 827-6529 or [ferdi.serim@state.nm.us](mailto:ferdi.serim@state.nm.us). To reach the Fiscal Grants Management Bureau, please contact Susan Lucero at (505) 827-3848 or [susan.lucero@state.nm.us](mailto:susan.lucero@state.nm.us).

Best regards,



Hipolito "Paul" Aguilar  
Deputy Secretary, Finance and Operations