

MEMORANDUM OF UNDERSTANDING (MOU)
between
Three Rivers Education Foundation, Inc.
and
Gadsden Independent School District

This is an agreement between “Three Rivers Education Foundation, Inc.” of 501 Airport Dr., Ste. 209, Farmington, NM 87401, hereinafter called TREF or “the Foundation” and Gadsden Independent School District, 4950 McNutt Road, Sunland Park, NM 88063, hereinafter called “GISD” or “the District”.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the implementation of the *Borderland High School Equivalency Program* among students and schools within the District.

In particular, this MOU is intended to:

- Ensure implementation of BHEP within the Gadsden Independent School District;
- Establish a process for the identification and provision of appropriate professional development needs within GISD based on project objectives and scope;
- Ensure dissemination of BHEP information among the GISD personnel and among stakeholders within the District.

II. BACKGROUND

The Foundation has received a 5-year project entitled *Borderland High School Equivalency Program*, or BHEP. The goals of the project are to improve GED preparation coursework; enable participants to receive a general education development (HSCE) diploma; equip participants to enter post-secondary education or training programs, upgraded employment or the military; connect participants with social services; and provide bi-monthly coaching and mentorship. BHEP also includes a comprehensive, hands-on STEM curriculum that will improve career-readiness and connect participants with potential employers. The funding was awarded on July 1, 2015, and implementation of activities are intended to begin in the fall of 2015.

III. DISTRICT RESPONSIBILITIES UNDER THIS MOU

Gadsden Independent School District shall undertake the following activities:

1. Assist in the recruitment and identification of BHEP program participants;
2. Permit and provide use of appropriate facilities for BHEP project activities during the hours in which facilities are already being staffed;
3. Disseminate project information to personnel, parents, and community members as provided by BHEP staff.

IV. THREE RIVERS EDUCATION FOUNDATION, INC., RESPONSIBILITIES UNDER THIS MOU

The Three Rivers Education Foundation, Inc., shall undertake the following activities:

1. Implement and fund the project activities as described within the approved BHEP project proposal;

2. Hire and pay for the BHEP Instructors and necessary instructional resources;
3. Provide project information and materials for dissemination to District personnel and community members.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU will cease to be in effect should BHEP project funding be discontinued;
2. Both parties will support the implementation of, and participation in, BHEP for the duration of the BHEP funding period; and
3. This MOU may be amended by written and signed agreement by both parties.

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of both parties' authorized officials. It shall be in force from the latest date of signature by both parties through the end of the funding period unless otherwise amended in writing.

The Foundation and the District agree to enact the terms of this MOU as declared by their signatures below.

THREE RIVERS EDUCATION FOUNDATION

Sign: _____ Date: _____
David Bowman
Executive Director, Three Rivers Education Foundation

Gadsden Independent School District

Sign: _____ Date: _____
Print name: _____
Print Title: _____