

EXHIBIT

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GADSDEN INDEPENDENT SCHOOL DISTRICT

High School Campus: \_\_\_\_\_

ABSENCE REVIEW CONFERENCE & RESULTING AGREEMENT

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Grade: \_\_\_\_\_

Please contact the Attendance Office at (575) \_\_\_\_\_ to make an appointment to meet with the school Attendance Committee/Administrator for an Absence Review Conference. The student named above has accumulated \_\_\_\_\_ absences (see attached Attendance Report) which are considered excessive.

Scheduled Appointment

Date	Time	Location

PRIOR to the scheduled meeting, the student is required to address the following questions. (Please use separate paper for the answers.)

- A. What were the circumstances that caused you to have excessive absences in your classes?
- B. Gadsden Independent School District students are expected to be in attendance 90% of the time. Therefore, any high school student missing more than 17 days of a course is in danger of losing credit in that course. In order to avoid loss of credit due to excessive absences, a student must meet certain criteria to be considered for credit recovery. Do you feel you should be given the opportunity to participate in credit recovery? If yes, why?
- C. What actions or consequences do you believe would be appropriate to make sure excessive absences do not happen again in the future?
- D. Please prepare any documentation regarding the absences you would like to present to the committee. (Documentation will not be returned, so please make copies as needed.)

Please bring this paper, the student answers to the questions above, and all other documentation to the scheduled Absence Review Conference with the School Attendance Committee.

ABSENCE REVIEW CONFERENCE

Date of Conference: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Present? Yes No

Student: \_\_\_\_\_ Present? Yes No

