



Northeast Regional Education Cooperative
Dr. Jim Abreu, Executive Director

PO Box 927 ~ Las Vegas, NM 87701 ~ 505-426-2262 ~ fax 505-454-1473 ~ rec4@nmhu.edu ~ www.rec4.com

August 19, 2015

Rosa Lovelace, Principal
Santa Teresa Middle School
4800 McNutt Road
Santa Teresa, NM 88008

Dear Ms. Lovelace:

Santa Teresa Middle School has been allocated \$5,000.00 for SY 15-16 as part of Year 3 of the *Academic Language for All in New Mexico* (ALD4ALL) project, directed by PED's Bilingual Multicultural Education Bureau (BMEB) and supported by the W.K. Kellogg Foundation.

These funds can only be used towards reimbursement of ALD4ALL team travel-related expenses, teacher substitutes, and/or teacher stipends (which are only for those teachers participating in after-hours ALD4ALL professional learning). All expenses must be related to the ALD4ALL project during SY 15-16. This award must be expended by June 1, 2016. The final date for requests for reimbursements to be submitted to NEREC is June 5, 2016.

These funds are disbursed on a reimbursement basis and must be requested by emailing Mary Sanchez, Business Manager, Northeast Regional Education Cooperative (NEREC) at msanch@cybermesa.com with supporting documentation as per the attached guidelines.

If you have any questions please contact Mary Sanchez, Business Manager, Northeast Regional Education Cooperative (NEREC) at (505) 426-2085 or at msanch@cybermesa.com. If you have any questions about allowable expenses please contact Gina Sanchez, Program Support Specialist (BMEB) at (505) 827-6594 or at gina.sanchez@state.nm.us.

Best Regards,

Jim Abreu, Ph.D.
Executive Director

Attachments (5): Guidelines

- NEREC Request for Payment
- Travel Reimbursement Directions
- NEREC Travel Reimbursement Request
- W-9 Request for Taxpayer Identification Number and Certification

cc: Icela Pelayo, Ph.D., BMEB Director
Susan Yturralde, Title III Director, Gadsden Independent School District
Steve Suggs, Business Manager, Gadsden Independent School District
Efren Yturralde, Superintendent, Gadsden Independent School District

Serving: Las Vegas City Public, Mora Independent, Pecos Independent, Santa Rosa Consolidated, Wagon Mound Public and West Las Vegas Public School Districts
Office is located on NMHU Campus, 302A/B STEC Building, Las Vegas, NM