

JUL 11 2016

SUPERINTENDENT'S OFFICE

July 1, 2016

VIA FIRST CLASS MAIL

Mr. Efren Yturralde
Superintendent
Gadsden ISD
4950 McNutt Road
Sunland Park, NM 88063

RE: Renewal of Membership in New Mexico Legal Services Retainer Program

Dear Mr. Yturralde:

It is our privilege to serve Gadsden ISD through the Walsh Gallegos Retainer Program. It is time to renew your membership and so enclosed with your monthly statement you will find our Legal Services Retainer Agreement and our invoice for \$1,000 per year plus applicable gross receipts tax. This program includes the following benefits:

- No-charge telephone consultation with any of our attorneys,
- A free subscription to our bi-monthly newsletter "School Law with Walsh Gallegos New Mexico", and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description.

It is an honor to be of service to Gadsden ISD. Please note that the enclosed New Mexico Legal Services Retainer Agreement must be signed by an authorized Council Member or employee. Consult your local policies to see if they specify who is authorized to approve and sign an agreement retaining legal counsel for the district.

We look forward to receiving your signed contract and updated email alert list. In the meantime, please remember that you can call our office toll-free to speak with a Walsh Gallegos attorney to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. As always, please call me with any

questions, comments, or suggestions about how we can better serve the district. Our toll-free number is (800) 771-6864.

Sincerely,

A handwritten signature in black ink, appearing to read "Evelyn Howard-Hand". The signature is written in a cursive style with some stylized flourishes.

Evelyn Howard-Hand

EHH/glo
Enclosures

cc: Ms. Maria Saenz, Board President
Mr. Randall Rapanut, Special Education Director
(w/o billing statement or E-mail Update Form)