



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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KARA BOBROFF
INTERIM SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

August 2, 2019

MEMORANDUM

TO: Superintendents/Directors

FROM: Adán Delgado, Deputy Secretary, Finance and Operations

RE: New Mexico Grown Local Produce Grant

A handwritten signature in black ink, appearing to read "Adán Delgado".

Thank you for expressing interest in providing students in your district with fresh fruits and vegetables grown right here in New Mexico. Congratulations, your application was successful and your district will receive a state appropriation to fund the New Mexico Grown Local Produce Grant (NMGLPG). The purpose of this funding is to purchase only New Mexico grown fresh produce to be used in your district's school meal and snack programs.

School districts may procure New Mexico grown produce in the following manner:

1. buy directly from New Mexico farmers or farm organizations under the rules that govern other School Food Authority food purchases;
2. buy through established contracts with broad line distributors or primary produce vendors that sell New Mexico grown fresh fruits and vegetables; or
3. piggy back on another school food price agreement, if available.

In all cases, the produce must be guaranteed to be grown in New Mexico and must be accompanied by documentation with the proof of origin including location of farm.

The awarded funding is solely for the purchase of New Mexico grown fresh vegetables and fruits. All locally grown produce that meets USDA's standards for inclusion in school meals, including late season purchases such as pinto beans, hominy and processed chile, is approved for purchase in this category. Transportation costs are an allowable expenditure and should be included in the final price per unit agreed to by your school district and applicable vendors.

The attached allocation table indicates your FY20 state appropriation for NMGLPG. Please submit a Budget Adjustment Request (BAR) for this amount using **fund code 27183** and **revenue object code 43202, expenditure code 56116** within the Operating Budget Management System (OBMS) <https://webnew.ped.state.nm.us/bureaus/administrativeservices/awards-and-carryover/> by **September 30, 2019**. The school district must purchase the produce and then seek reimbursement from PED.

Please adhere to the following timelines and requirements for budgeting, expending and submission of your Request for Reimbursements (RfR):


- **Submit a BAR and a copy of this letter through OBMS by September 30, 2019.** All funds not budgeted by October 31, 2019 are available for reallocation to other SFAs to ensure maximum utilization of this appropriation. No extension requests permitted.
- Include documentation certifying that the produce was grown in New Mexico and the purchase was made after the date of PED budget approval.
- Funding for this award amount must be fully expended by June 30, 2020 and the deadline to enter an RfR in OBMS is **July 7, 2020**.
- **Purchases utilizing these funds can begin on July 1, 2019.**

Additional resources, including promotional materials, will be sent to your district prior to the start of the 2019-20 school year. If you have programmatic questions, please contact Kendal Chavez, Nutritionist/Farm to School Specialist at (505) 827-1807 or email kendal.chavez@state.nm.us. If you have fiscal related questions, please contact your designated fiscal analyst within the Fiscal Grants Management Bureau, who will refer your question to the appropriate level.

KS/dk/mc/fg

Enc: (1) New Mexico Grown Local Produce Grant

cc: Michael A. Chavez, Deputy Director, Student Success & Wellness
District Business Manager
Food Service Director



NEW MEXICO

Public Education Department

New Mexico Grown Local Produce Grant, Fund 27183 Final Award FY19-20

District/SFA Name	Amount
ALBUQUERQUE PUBLIC SCHOOLS	\$ 70,987.50
ALDO LEOPOLD HIGH SCHOOL	\$ 1,500.00
AZTEC MUNICIPAL SCHOOLS	\$ 12,000.00
BELEN CONSOLIDATED SCHOOLS	\$ 13,000.00
BERNALILLO PUBLIC SCHOOLS	\$ 13,000.00
BLOOMFIELD SCHOOLS	\$ 10,000.00
CAPITAN MUNICIPAL SCHOOLS	\$ 6,000.00
CARLSBAD MUNICIPAL SCHOOLS	\$ 12,000.00
CENTRAL CONSOLIDATED SCHOOLS	\$ 6,500.00
CHRISTINE DUNCAN HERITAGE ACADEMY	\$ 6,000.00
CIEN AGUAS INTERNATIONAL SCHOOL	\$ 3,000.00
CLOVIS MUNICIPAL SCHOOLS	\$ 13,250.00
CORONA PUBLIC SCHOOLS	\$ 1,000.00
DEXTER CONSOLIDATED SCHOOLS	\$ 6,000.00
ELIDA MUNICIPAL SCHOOLS	\$ 750.00
ESTANCIA MUNICIPAL SCHOOLS	\$ 3,000.00
FARMINGTON MUNICIPAL SCHOOLS	\$ 15,000.00
FLOYD MUNICIPAL SCHOOLS	\$ 750.00
FORT SUMNER MUNICIPAL SCHOOLS	\$ 3,000.00
GADSDEN INDEPENDENT SCHOOLS	\$ 22,500.00
GRADY MUNICIPAL SCHOOLS	\$ 750.00
GUADALUPE MONTESSORI SCHOOL	\$ 1,500.00
HATCH VALLEY PUBLIC SCHOOLS	\$ 6,000.00
HOBBS MUNICIPAL SCHOOLS	\$ 22,500.00
HOUSE MUNICIPAL SCHOOLS	\$ 750.00
JEMEZ VALLEY PUBLIC SCHOOLS	\$ 6,000.00
LAS CRUCES PUBLIC SCHOOLS	\$ 22,500.00
LAS VEGAS CITY PUBLIC SCHOOLS	\$ 4,600.00
LORDSBURG MUNICIPAL SCHOOLS	\$ 6,000.00
LOS LUNAS PUBLIC SCHOOLS	\$ 22,500.00
MAGDALENA MUNICIPAL SCHOOLS	\$ 6,000.00
MAXWELL MUNICIPAL SCHOOLS	\$ 750.00
MELROSE MUNICIPAL SCHOOLS	\$ 1,500.00
MESA VISTA CONSOLIDATED SCHOOLS	\$ 1,500.00
MISSION ACHIEVEMENT AND SUCCESS CHARTER SCHOOL	\$ 6,000.00

District/SFA Name	Amount
MONTE DEL SOL CHARTER SCHOOL	\$ 6,000.00
MORA INDEPENDENT SCHOOLS	\$ 5,000.00
MORIARTY-EDGEWOOD SCHOOL DISTRICT	\$ 1,612.50
MOUNTAINAIR PUBLIC SCHOOLS	\$ 1,000.00
PECOS INDEPENDENT SCHOOL DISTRICT	\$ 6,000.00
PENASCO INDEPENDENT SCHOOLS	\$ 500.00
POJOAQUE VALLEY PUBLIC SCHOOLS	\$ 800.00
PORTALES MUNICIPAL SCHOOLS	\$ 7,500.00
QUESTA INDEPENDENT SCHOOLS	\$ 3,000.00
RATON PUBLIC SCHOOLS	\$ 3,000.00
RED RIVER VALLEY CHARTER SCHOOL	\$ 750.00
RIO RANCHO PUBLIC SCHOOLS	\$ 7,500.00
ROSWELL INDEPENDENT SCHOOLS	\$ 22,500.00
ROY MUNICIPAL SCHOOLS	\$ 500.00
SAN FELIPE DE NERI SCHOOL	\$ 500.00
SANTA FE PUBLIC SCHOOLS	\$ 22,500.00
SOCORRO CONSOLIDATED SCHOOLS	\$ 1,750.00
SOUTH VALLEY PREPARATORY SCHOOL	\$ 1,500.00
TAOS INTEGRATED SCHOOL OF THE ARTS	\$ 1,000.00
TAOS MUNICIPAL SCHOOLS	\$ 13,000.00
TRUTH OR CONSEQUENCES MUNICIPAL SCHOOLS	\$ 3,000.00
WEST LAS VEGAS PUBLIC SCHOOLS	\$ 10,000.00
ZUNI PUBLIC SCHOOL DISTRICT	\$ 3,000.00
Total	\$ 450,000.00