

REGULATION

REGULATION

PERSONAL PROTECTIVE EQUIPMENT

Purpose

To establish procedures for the use of Personal Protective Equipment (PPE) that designed to protect all employees from workplace injuries or other workplace hazards.

Definition

Personal Protective Equipment – Protective equipment or clothing for protection against health and safety hazards.

School Principal and/or Supervisor shall:

Ensure that all employees comply with the PPE procedures.

Ensure that Gadsden Independent School District (GISD) selects, purchases and assigns the PPE identified in the hazard assessment and as required for the employee to perform his/her job responsibilities.

Ensure that each employee required to use PPE, as well as their School Principal and/or Supervisor knows:

- When PPE is necessary;
- What PPE is necessary;
- How to properly use and wear PPE;
- The limitations of the PPE;
- The proper care, maintenance, useful life and disposal of PPE.

Maintain a record of each PPE training in the school or office safety training file. These records shall be maintained for a period of five (5) years. (how often will training be held, annually, NEO etc..)

Monitor his/her employees to ensure the proper use of PPE.

Employees

Employees are responsible for maintaining and wearing PPE provided by GISD to ensure their personal safety while performing their job responsibilities

Each employee is responsible for inspecting his/her PPE to ensure it is in proper working order. When replacement PPE is necessary, employees must direct such requests to his/her immediate supervisor.

Each employee shall perform his/her job in conformance with established safety standards, including the use of required PPE. Failure to do so will result in additional training and/or disciplinary action.

Employees are responsible for the reasonable and prudent care of all GISD issued PPE. When negligence or deliberate action has caused loss or damage to PPE, employee may be subject to disciplinary action, up to and including termination.

PPE is the property of GISD. As such, employees shall return all non-disposable PPE upon request or upon separation from employment.

EXHIBIT

EXHIBIT

ACKNOWLEDGMENT OF RECEIPT
Gadsden Independent School District
Training
2020-2021 School Year

Pursuant to Regulation (Insert Policy), all District employees will be provided training for the use and maintenance of Personal Protective Equipment (PPE)

The District requires PPE in-service training, within the employee's first day of employment and annually. The DISTRICT or School Principal and/or Supervisor will be responsible for the above-cited training.

I, _____ acknowledge that **I have received in service training and**
(Name---Please Print)

Personal Protective Equipment Regulation (insert Policy) (Gadsden Independent School District)

Signature

School/Site

Assignment/Position

Date Training Received

Training provided by the Gadsden Independent School District or School Principal and/or Supervisor.

Presenter

Date