

STUDENT ATTENDANCE

Supplemental for REMOTE LEARNING (Remote Learning Daily Attendance)

Student attendance and daily participation remains a critical component of learning. This is particularly important in a remote learning environment. Parents should continue to call in to the school's attendance line to report absences.

Student attendance will be captured in the following ways:

Remote Learning Attendance – High School

Attendance for high school classes during Remote Learning will be addressed as follows:

- Attendance will be completed each school day via the PowerSchool reporting platform.
- Student attendance will be reported for each class period each day of the week.
- Attendance will be taken in classes “synchronously” (i.e., the students and teacher are interacting in real time)
 - Mondays and Thursdays: Periods 1, 2, 3, and 4
 - Tuesdays and Fridays: Periods 5, 6, 7
 - Students will be considered present by responding either by voice or by attending face-to-face online at the time attendance is taken by the teacher in addition to engaging in the content for the entire period. In addition, real-time participation in a video conference or responding in some manner in real time may also be considered present.
- Attendance will be taken for classes for which the assigned learning activity is completed “asynchronously” (i.e., there is no real time interaction between students and teacher)
 - Wednesdays: All periods
 - Mondays and Thursdays: Periods 5, 6, 7
 - Tuesdays and Fridays: Periods 1, 2, 3, 4
 - A student will be marked ASY (present) if the student can show that he or she completed the material assigned during synchronous learning time. The material assigned may include, but is not limited to, participation in an interactive tutorial, text messaging with study groups or teachers, submission of assigned work, or engagement in a video-conference or phone call with teacher or classmates.

Extenuating circumstances involving individual students’ school attendance will be addressed on a case-by-case basis by the school principal.

Remote Learning Attendance – Middle School (Grades 7– 8)

Attendance for middle school classes during Remote Learning will be addressed as follows:

- Attendance will be completed each school day via the PowerSchool reporting platform.
- Attendance will be recorded for each period, each day of the week, during synchronous (real time interaction between teacher and students) learning time.
- Students will be either present or recorded as absent each class period that is in a session that day.
- Students will be considered present by:
 - Responding verbally to roll call;
 - Responding in writing through a virtual platform’s chat feature;
 - Attending face-to-face online at the time attendance is taken; or
 - Participating during instruction delivered by the teacher.
- A student will also be considered present regardless of the number of times the student experiences a loss of connection and re-enters a meeting, or when a student is unable to connect due to connectivity issues. (Confirming connectivity issues can include a student emailing or messaging a teacher, and/or a parent calling/emailing the teacher or attendance office.)
- A student will also be marked present if the student can show that he or she completed the material assigned during synchronous learning time. The material assigned may include, but is not limited to, an assignment, attending a Google Meet session for any amount of time within the class period, or engagement in any of the following forms of communication (phone call, message, and/or videoconference) with the teacher and/or, counselor, admin.

Extenuating circumstances involving individual students’ school attendance will be addressed on a case-by-case basis by the school principal.

Remote Learning Attendance – Kindergarten through Grade 6

Attendance for elementary grades during Remote Learning will be addressed as follows:

- Attendance will be completed each school day via the PowerSchool reporting platform.
- Students will be either present or recorded as absent twice during the school day – once in the a.m., and once in the p.m.

- Students will be considered present by responding either by voice or by attending face-to-face online at the time attendance is taken by the teacher. Special consideration will be given to students experiencing connectivity or other technological issues.
- Student absences will be reported for a half-day or a full-day, as applicable.

Extenuating circumstances involving individual students' school attendance will be addressed on a case-by-case basis by the school principal.

Remote Learning Attendance – Pre-Kindergarten

Attendance in PreK (3Y and 4Y) will be based on weekly participation and completion of tasks.

Extenuating circumstances involving individual students' school attendance will be addressed on a case-by-case basis by the school principal.