

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Alta Vista ECHS							
233356					7/15/2020		36	11	\$649.38
Medium	Work In Progress			7/15/2020 11:35:35 AM	8/20/2020				
Tellez, Hector	Replaced bulbs in girls restrooms and 2 fixtures did not work needs ballast		Light fixtures need to be replaced with modern fixtures. T-12 light bulbs are no longer ordered or carried by warehouse. Please forwarded to Electrician						
Maria Davila									
237631					10/27/2020		6		\$0.00
High	Work In Progress	15		10/27/2020 10:04:56					
Ambriz, Jose	The heater in Portable 15 is not working.								
Melanie Beegle									
233863					7/28/2020		97		\$0.00
Medium	Work In Progress	11 & 13		7/28/2020 2:05:26 PM					
Marquez, Gerardo	Classroom doors for portables 11 & 13 are hard to close.								
Melanie Beegle									
234001					7/30/2020		95		\$0.00
Medium	Work In Progress	13		7/30/2020 9:14:16 AM					
Romero, Joaquin	Replace 3 pink colored blinds with white or cream colored blinds.		Ordered on 8-7-20						
Melanie Beegle									
Count: 4 Work Orders		Avg. Age of WO's 59		Total for Alta Vista ECHS			11	\$649.38	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony - On Track Pre-K (Village)										
237179					10/9/2020		24		\$0.00	
Medium	Work In Progress				10/9/2020 9:17:47 AM					
Marquez, Gerardo		Please order door louver for Pump Rm at Anthony Pre-K. Village.								
Gerardo Marquez										
237633		Office			10/27/2020		6		\$0.00	
Medium	Work In Progress	104			10/27/2020 12:02:39					
Marquez, Gerardo		Entrance door is not closing properly.								
Michelle Soto										
237648		Office			10/28/2020		5		\$0.00	
High	Work In Progress	104			10/28/2020 2:22:13 PM					
Marquez, Gerardo		2nd request: main entrance door to the Anthony on Track prek will not closed. Needs to be repaired ASAP.								
Michelle Soto										
237649		Pump House			10/28/2020		5		\$0.00	
Medium	Work In Progress	outside pre-k			10/28/2020 2:24:40 PM					
Marquez, Gerardo		Pumps house needs to be locked. Custodians do not have key to lock or open								
Michelle Soto										
Count: 4 Work Orders			Avg. Age of WO's	10	Total for Anthony - On Track Pre-K (Village)			0	\$0.00	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
233082					7/7/2020		118		\$0.00
High	Work In Progress				7/7/2020 3:03:09 PM				
Ontiveros, Guadalupe		irrigation system needs to be rewire and replace control to be able to water soccer field.							
Guadalupe Ontiveros									
237615					10/26/2020		7		\$0.00
High	Work In Progress				10/26/2020 3:10:21 PM				
Ontiveros, Guadalupe		irrigation system needs to be rewire and electric valves replaced.							
Guadalupe Ontiveros									
234460					8/5/2020		89		\$4,950.00
Medium	Work In Progress				8/5/2020 3:51:19 PM				
Tellez, Hector		replace light fixtures with 2x4 flat panels in classrooms							
Hector Tellez									
235946		Kitchen			9/8/2020		55		\$0.00
High	Work In Progress				9/8/2020 9:20:29 AM				
Appelzoller, Fred		Need the three compartment sink faucet replaced (corroded)							
Dino Facio									
236271					9/15/2020		48		\$0.00
Medium	Work In Progress				9/15/2020 3:50:03 PM				
Appelzoller, Fred		need faucets to replace the last of the old office							
Fred Appelzoller									
Count: 5 Work Orders			Avg. Age of WO's	63			Total for Anthony ES	0	\$4,950.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Berino ES							
233539					7/21/2020		104		\$0.00
Medium	Work In Progress				7/21/2020 2:49:16 PM				
Marquez, Gerardo		LOCK SETS AT FACULTY RESTROOMS ARE LOOSE AND HARD TO OPEN. PLEASE FIX.							
Gerardo Marquez									
Count: 1 Work Orders		Avg. Age of WO's	104			Total for Berino ES	0		\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

233165	Main Building	Office			7/9/2020		116		\$0.00
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Medium	Work In Progress	Vault and extra			7/9/2020 3:41:05 PM				
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Marquez, Gerardo
Administration would like locks to be redone and keyed with different key for vault and extra utility room located in the front office. Please see Jennifer or Duque/Davis

Jennifer Corral

233526	Main Building	Office			7/21/2020		104		\$0.00
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Medium	Work In Progress	office			7/21/2020 1:13:12 PM				
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Marquez, Gerardo
need room across from vault to have same key as vault (rekey) See front office.

Jennifer Corral

237557	Main Building	Cafeteria			10/22/2020		11		\$0.00
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Medium	Work In Progress	cafeteria foyer			10/22/2020 10:27:33				
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Acuna, Johnny
There is tile work that has been started but is not finished in front of the restrooms.

Angelica Duque

237561	Main Building	Classroom			10/22/2020		11		\$0.00
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Medium	Work In Progress				10/22/2020 12:11:30				
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Acuna, Johnny
Conference table panels need to be installed. They have fallen off of table.

Angelica Duque

237014		Kitchen			10/5/2020		28		\$0.00
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High	Work In Progress				10/5/2020 8:36:53 AM				
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Ontiveros, Joe
Pot sink leaking wont hold water

Dino Facio

235319		Kitchen			8/25/2020		69		\$143.75
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High	Work In Progress				8/25/2020 9:40:53 AM				
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Chavez, Santos
Light out in bathroom

Dino Facio

235082					8/19/2020		75		\$0.00
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Medium	Work In Progress				8/19/2020 10:15:11 AM				
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Chavez, Santos
Need doorbells upgraded

Jimmy Carbajal

237081	Main Building	Classroom			10/6/2020		27		\$0.00
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Medium	Work In Progress	100E, 116, main			10/6/2020 12:28:15 PM				
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Ambriz, Jose
100E, 116 and main foyer are still very cold.

Angelica Duque

11/2/2020 4:43:44 PM

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
237497	Main Building	Library			10/19/2020		14		\$0.00
Medium	Work In Progress	123			10/19/2020 3:29:58 PM				
Ortiz, Alfredo		Library is very cold. We have subs teaching in there and it is too cold.							
Angelica Duque									
237452	Main Building	Office			10/16/2020		17		\$0.00
Medium	Work In Progress	vault			10/16/2020 10:49:22				
Marquez, Gerardo		cabinets for data clerk are jammed and do not want to open. See Susana needs asap to get cumulative folders out and send transcripts. See Susana							
Jennifer Corral									
234544	Main Building	Classroom			8/7/2020		87		\$0.00
Medium	Work In Progress				8/7/2020 9:25:14 AM				
Acuna, Johnny		Room #326 doesn't have window blinds				Reassign to Memo - 8/12/20			
Adrian Flores									
Count: 11 Work Orders		Avg. Age of WO's 51			Total for Chaparral ES			0	\$143.75

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

233093 7/7/2020 118 \$39.80

Medium Work In Progress AUX. GYM 7/7/2020 5:19:51 PM

Acuna, Johnny Need (8) Emergency light batteries for New Aux. Gym.
(Hubbell: Part #93012372)

Johnny Acuna

235128 Kitchen 8/20/2020 74 \$37.00

High Work In Progress 8/20/2020 11:46:46 AM

Acuna, Johnny Need to replace the mop holders in the mop room
broken dont hold the mops anymore

Dino Facio

237387 Field House Athletic Field 10/14/2020 19 \$0.00

Medium Work In Progress Practice Football 10/14/2020 11:48:39

Acuna, Johnny When we are ready to go back with students. May we
get the practice field painted for the band and pe
classes? We would only need a fifty yard field. This is for
when we are ready to go back. (Mr. Rios, band director)

Mireya Meza

235196 8/21/2020 73 \$2.25

Medium Work In Progress 8/21/2020 10:36:18 AM

Chavez, Santos Fluorescent light cover missing main hallway in front of
old gym.

Jesus Urquidi

233076 E-Wing Classroom 7/7/2020 118 \$0.00

Medium Work In Progress E4 7/7/2020 2:00:39 PM

Chavez, Santos Please fix outlets. Only the one by the front of class
works. All the others don't. This has been an on going
problem in my room. This is not the first time I ask for
them to be fixed. (Ms. Gonzalez, E4)

Mireya Meza

236473 9/21/2020 42 \$0.00

Medium Work In Progress 9/21/2020 4:22:48 PM

Acuna, Johnny Need to paint outer beam under roof to main building in
Front Courtyard.

Johnny Acuna

235131 Q-Wing Restroom 8/20/2020 74 \$14.97

Medium Work In Progress 8/20/2020 12:24:05 PM

Ontiveros, Joe 2nd urinal leaking from bottom.

Jesus Urquidi

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
236324	B-Wing	Classroom			9/17/2020		46		\$0.00
Medium	Work In Progress				9/17/2020 9:04:31 AM				
Ontiveros, Joe		B-wing eye wash shower part is leaking on top B-3 science room.							
Jesus Urquidi									
235931	B-Wing	Classroom			9/8/2020		55		\$6.99
Medium	Work In Progress				9/8/2020 7:57:40 AM				
Ontiveros, Joe		sink in B science classroom by the window shoots water from on top of water faucet.							
Jesus Urquidi									
236012	B-Wing	Restroom			9/9/2020		54		\$2.19
Medium	Work In Progress				9/9/2020 10:51:44 AM				
Ontiveros, Joe		staff restroom leaks down the shaft when flushed.							
Jesus Urquidi									
236043	G-Wing	Custodial			9/10/2020		53		\$0.00
Medium	Work In Progress				9/10/2020 7:58:27 AM				
Ontiveros, Joe		custodial closet sink faucet leaking.							
Jesus Urquidi									
236044		Gym			9/10/2020		53		\$0.00
Medium	Work In Progress				9/10/2020 7:59:56 AM				
Ontiveros, Joe		new gym custodial closet sink faucet leaking.							
Jesus Urquidi									
237679					10/29/2020		4		\$0.00
High	Work In Progress	Portable #417			10/29/2020 1:21:54 PM				
Ontiveros, Joe		Need assistance with busted waterline repair inside portable #417 outdoor closet. Main water valve to portable has been shut off (sinks and com mode) and water heater has been disconnected. For more info. and location Please contact Jimmie Juzdowski. Thank You....							
Johnny Acuna									
237676		Restroom			10/29/2020		4		\$0.00
Medium	Work In Progress				10/29/2020 11:54:11				
Ontiveros, Joe		boys restroom in main hallway next to concession stand east side sink 2nd to the last is leaking from drain pipe.							
Jesus Urquidi									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
237412	F-Wing	Restroom			10/15/2020		18		\$0.00
Medium	Work In Progress	Boys restroom			10/15/2020 9:59:10 AM				
Acuna, Johnny		There is a crack in the F wing boys restroom. It's the first restroom stall as you walk in. (custodial)							
Mireya Meza									
237451	Field House	Athletic Field			10/16/2020		17		\$0.00
Medium	Work In Progress	Softball field			10/16/2020 10:22:52				
Ontiveros, Guadalupe		ATHLETICS - Home plate on the softball field is cracked in half (the broken piece is literally removable). Is there any way we could get a new one? It is also raised and unlevel. (coach Soltero)							
Mireya Meza									
237206					10/9/2020		24		\$0.00
Medium	Work In Progress				10/9/2020 3:49:12 PM				
Acuna, Johnny		At the front entrance of Q building under the fire extinguisher there is a hole in the wall that need to be repaired. (Vicki Lopez)							
Mireya Meza									
237207	Q-Wing	Classroom			10/9/2020		24		\$0.00
Medium	Work In Progress	Q building			10/9/2020 3:50:33 PM				
Acuna, Johnny		Please install all ceiling tiles that are missing in Q building. (Vicki Lopez)							
Mireya Meza									
236459					9/21/2020		42		\$0.00
Medium	Work In Progress				9/21/2020 3:37:49 PM				
Carrasco, Danny		Need tools for Juan Carlos Vargas.							
Johnny Acuna									
233107					7/8/2020		117		\$0.00
Medium	Work In Progress				7/8/2020 10:15:04 AM				
Ontiveros, Joe		check water faucets in all restroom sinks alot of them are loose.							
Jesus Urquidi									
233275	G-Wing	Classroom			7/13/2020		112		\$0.00
Medium	Work In Progress	G1			7/13/2020 3:18:20 PM				
Marquez, Gerardo		Wall cabinet on the right side does not lock. (Ms. Montelongo, G1)							
Mireya Meza									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
233569	A-Wing	Office			7/22/2020		103		\$0.00
Medium	Work In Progress	Counselor area			7/22/2020 9:33:59 AM				
Marquez, Gerardo Please make me 2 copies of key CH21 & 1 of CH17. (Mireya Meza)									
Mireya Meza									
234391		Kitchen			8/4/2020		90		\$0.00
High	Work In Progress				8/4/2020 3:13:23 PM				
Marquez, Gerardo North side door that leads from the kitchen to the dining area will open with master key									
Dino Facio									
234549	A-Wing	Classroom			8/7/2020		87		\$0.00
Medium	Work In Progress	A110			8/7/2020 10:01:39 AM				
Marquez, Gerardo May I have 3 copies of key 194E. (Mireya Meza)									
Mireya Meza									
234672					8/10/2020		84		\$0.00
Medium	Work In Progress				8/10/2020 12:14:59 PM				
Marquez, Gerardo Please replace missing lock cylinder to lock on back of football bleachers gate.									
Johnny Acuna									
234505	B-Wing	Classroom			8/6/2020		88		\$0.00
Medium	Work In Progress	B3			8/6/2020 1:53:35 PM				
Marquez, Gerardo Door is off balance and will not close all the way. (custodian, B3)									
Mireya Meza									
234506	B-Wing	Restroom (Girls)			8/6/2020		88		\$0.00
Medium	Work In Progress	Girls restroom			8/6/2020 1:55:20 PM				
Marquez, Gerardo The 5th stall in the girls bathroom in B hall is missing part of the locking latch. (custodian, B wing girls bathroom)									
Mireya Meza									
233347	G-Wing	Classroom			7/15/2020		110		\$0.00
Medium	Work In Progress	G4			7/15/2020 10:23:27 AM				
Marquez, Gerardo Lock on this door is hard to open and close. When you insert key it turns several times and key gets stuck. (Mireya Meza0)									
Mireya Meza									

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Assigned To		Description				Action Taken				
Requester Name										
Location: Chaparral HS										
233348	F-Wing	Classroom			7/15/2020		110		\$0.00	
Medium	Work In Progress	F5			7/15/2020 10:26:19 AM					
Marquez, Gerardo		We do not have a key number for wall cabinet in F5. The core is blank. We don't know if it works. (Mireya Meza)								
Mireya Meza										
233504	A-Wing	Office			7/21/2020		104		\$0.00	
Medium	Work In Progress	Mireya's office			7/21/2020 11:04:37 AM					
Marquez, Gerardo		Need copy of key to Mireya's office. (Victoria Lopez, principal)								
Mireya Meza										
233512	B-Wing	Classroom			7/21/2020		104		\$0.00	
Medium	Work In Progress	B4			7/21/2020 11:40:34 AM					
Marquez, Gerardo		Please make me 2 copies of key CH37. (Mireya Meza)								
Mireya Meza										
233734					7/24/2020		101		\$0.00	
Medium	Work In Progress				7/27/2020 8:48:32 AM					
Flores, Pete		JD Gator # 0500 needs to be service.								
Guadalupe Ontiveros										
237377					10/14/2020		19		\$0.00	
Medium	Work In Progress				10/14/2020 9:40:50 AM					
Villalobos, Jose		weed eater will not start.								
Guadalupe Ontiveros										
Count: 33 Work Orders		Avg. Age of WO's 68		Total for Chaparral HS				0	\$103.20	

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Requester Name									

Location: Chaparral MS

233344	Main Building	Classroom			7/15/2020		110		\$0.00
Medium	Work In Progress	102			7/15/2020 9:04:07 AM				
Marquez, Gerardo		Door will not open							
Maria Garcia									

237191		Kitchen			10/9/2020		24		\$0.00
High	Work In Progress				10/9/2020 12:58:50 PM				
Marquez, Gerardo		Back door to kitchen hard to open and closed gets stuck need to pry open							
Dino Facio									

234364	Main Building	Classroom			8/4/2020		90		\$0.00
Medium	Work In Progress	203			8/4/2020 10:33:00 AM				
Ontiveros, Joe		sink clogged							
Maria Garcia									

237486	Main Building	Football Field			10/19/2020		14		\$1.69
Medium	Work In Progress	Baseball Field			10/19/2020 12:15:53				
Ontiveros, Guadalupe		Broken Sprinkler by 3rd base on baseball field							
Maria Garcia									

237344		Restroom			10/13/2020		20		\$0.00
Medium	Work In Progress				10/13/2020 12:47:55				
Acuna, Johnny		senesecita arreglar extractor de restroom de maestros de #200 hallway Gracias							
M. Carmen Perez									

237529		Kitchen			10/21/2020		12		\$245.32
High	Work In Progress				10/21/2020 11:17:56				
Ontiveros, Joe		Three compartment sink faucets leak wont close completely anymore							
Dino Facio									

234954					8/17/2020		77		\$30.98
Medium	Work In Progress				8/17/2020 10:20:31 AM				
Ontiveros, Joe		Need to replace leaking water supply valve on wall to ice -machine located inside the back Boy's Locker Room.							
Johnny Acuna									

235405	Main Building	Classroom			8/27/2020		67		\$0.00
Medium	Work In Progress	Entire building			8/27/2020 9:33:14 AM				
Acuna, Johnny		Need touch up of paint on all walls and door frames from inside classrooms and outside classrooms							
Maria Garcia									

						9/29/20 - Route back to Johnny asp Memo -mkv			

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

235667 9/2/2020 61 \$0.00

Medium Work In Progress 9/2/2020 4:15:24 PM

Chavez, Santos Need to replace burned out light ballasts to light fixtures in portable #6

Johnny Acuna

235034 8/18/2020 76 \$1,037.95

Medium Work In Progress 8/18/2020 1:12:12 PM

Chavez, Santos Need to repair Emergency lighting and Exit lighting. Please see Johnny Acuña for list. ThankYou.....

Johnny Acuna

235039 8/18/2020 76 \$0.00

Medium Work In Progress 8/18/2020 1:24:17 PM

Chavez, Santos Band Room Lobby: Need to replace missing light cover w/frame to light fixture.

Johnny Acuna

237551 10/22/2020 11 \$3.47

Medium Work In Progress 10/22/2020 7:04:09 AM

Chavez, Santos Need cement patch kit for wall holes.

Santos Chavez

236438 Main Building Foyer 9/21/2020 42 \$0.00

Medium Work In Progress Entrance Doors 9/21/2020 11:10:17 AM

Marquez, Gerardo Entrance Doors that lead to fields do not shut properly hinges and door frame are rusted out need to be replaced.

Maria Garcia

237125 Main Building 10/7/2020 26 \$0.00

Medium Work In Progress 10/7/2020 4:05:14 PM

Ambriz, Jose Need to replace blower assembly and motor to rooftop Sterling Heating Unit. Model #E2B-RT10C01A11A20B3A6H2H3 Serial #G98434410001

Johnny Acuna

237672 10/29/2020 4 \$0.00

Medium Work In Progress 10/29/2020 9:54:50 AM

Acuna, Johnny Light switch at west end of main hallway on the right side is broken needs to be replaced.

M. Carmen Perez

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral MS							
235004		Custodial			8/18/2020		76		\$0.00
Medium	Work In Progress				8/18/2020 9:16:20 AM				
Acuna, Johnny		I needs windo screens throughout the whoule school							
		Gracias							
M. Carmen Perez									
Count: 16 Work Orders		Avg. Age of WO's		49	Total for Chaparral MS			0	\$1,319.41

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
237417		Office			10/15/2020		18		\$0.00
Medium	Work In Progress	nurse's office			10/15/2020 10:40:07				
Marquez, Gerardo		Need two sets of keys made for two offices in nurse's area.							
Maria Carbajal									
236151		Kitchen			9/11/2020		52		\$0.00
High	Work In Progress				9/11/2020 2:27:27 PM				
Appelzoller, Fred		Hand sink at front serving line not reaching 100° temp as per Health Insp.							
Dino Facio									
234998					8/18/2020		76		\$0.00
Medium	Work In Progress				8/18/2020 8:10:21 AM				
Appelzoller, Fred		Need to replace circulating pump for new boiler at DP.							
Guillermo Hernandez									
Count: 3 Work Orders		Avg. Age of WO's		49	Total for Desert Pride HS			0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
236475		Kitchen			9/22/2020		41		\$6.44
High	Work In Progress				9/22/2020 7:03:30 AM				
Ontiveros, Joe		Three compartment sink drain clogged							
Dino Facio									
234470		Kitchen			8/6/2020		88		\$0.00
High	Work In Progress				8/6/2020 7:57:46 AM				
Ambriz, Jose		AC unit not working in kitchen area (hot)							
Dino Facio									
237687	Main Building	Classroom			10/29/2020		4		\$0.00
Medium	Work In Progress	417			10/29/2020 4:03:48 PM				
Hernandez, Guillermo		The portable that had the ramp recently painted is peeling already peeling. (Attn. Jessica)							
Elizabeth Hernandez									
236804		Portables			9/30/2020		33		\$0.00
Medium	Work In Progress				9/30/2020 9:45:42 AM				
Chavez, Santos		Buenos dias .La luz del portable 401 de afuera no prende por favor de revisarla gracias							
Laura Sandoval									
236628		Portables			9/24/2020		39		\$0.00
Medium	Work In Progress				9/24/2020 10:42:07 AM				
Chavez, Santos		Buenos dias el portable num .413 le puse focos nuevos y no prenden por favor de revisarlo gracias							
Laura Sandoval									
235741	Main Building	Classroom			9/4/2020		59		\$0.00
Medium	Work In Progress	308			9/4/2020 10:24:03 AM				
Chavez, Santos		there is a constant flashing\blinking of a ceiling light (emergency light) possibly under warranty Attention: Gallegos							
Elizabeth Hernandez									
236483	Main Building	Classroom			9/22/2020		41		\$0.00
Medium	Work In Progress				9/22/2020 9:04:34 AM				
Acuna, Johnny		Put up the white dry erase board in classrooms, see Ms. Barajas upon arrival							
Elizabeth Hernandez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
233009		Custodial			7/6/2020		119		\$0.00
Medium	Work In Progress				7/6/2020 11:30:33 AM				
		WALK IN GATE AT BUS TURN AROUND NEEDS TO BE FIXED.							
Laura Sandoval									
237485	Main Building	Parking Lot			10/19/2020		14		\$0.00
Medium	Work In Progress				10/19/2020 10:39:01				
Ontiveros, Guadalupe		Ms. Barajas needs a tree replaced in front of school where previous tree was at.							
Elizabeth Hernandez									
234106	Main Building	Office			7/31/2020		94		\$0.00
Medium	Work In Progress	front office			7/31/2020 2:48:55 PM				
Marquez, Gerardo		Secretary office door is hard to unlock and lock.							
Elizabeth Hernandez									
237646		Classroom			10/28/2020		5		\$0.00
Medium	Work In Progress				10/28/2020 11:16:59				
		Hola el cuarto num. 101 el marco de la puerta se mueve al cerrar por favor de revisarlo gracias							
Laura Sandoval									
Count: 11 Work Orders		Avg. Age of WO's 49		Total for Desert Trail ES		0		\$6.44	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
236247	Main Building	Hallway/Corridor			9/15/2020		48		\$0.00
Medium	Work In Progress				9/15/2020 1:16:34 PM				
Guardado, Sergio		The hallway wall by the Multi-Purpose room needs to be repainted because the paint that was used for touch-up did not match. I did the touch-up because there was a lot of staples that left a lot of white mark but the paint is off and didn't match.							
Israel Ortega									
237692	Main Building	Gym			10/30/2020		3		\$0.00
Medium	Work In Progress				10/30/2020 8:52:26 AM				
Guardado, Sergio		We need the scissor lift to do some cleaning in the Multi-Purpose room. If we can have it here after election day which November 3rd that would be awesome. Thank you							
Israel Ortega									
237148	Main Building	Hallway/Corridor			10/8/2020		25		\$0.00
Medium	Work In Progress				10/8/2020 1:14:45 PM				
Guardado, Sergio		As per the principal he wants a mobile safety barrier wall that will divide the SPED area from the rest of the hallway. There will be access to the exterior and to restrooms. It will be located at the far end of the hallway.							
Israel Ortega									
236383					9/18/2020		45		\$0.00
Medium	Work In Progress	Front of the			9/18/2020 10:20:20 AM				
Guardado, Sergio		Paint the blue rails from the front of the school.							
Guadalupe Gonzalez									
234756					8/11/2020		83		\$0.00
Medium	Work In Progress				8/11/2020 9:08:19 PM				
Gonzalez, Salvador		please need homemade drags							
Luis Saucedo									
Count: 5 Work Orders			Avg. Age of WO's	41	Total for Desert View ES			0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GAC									
236601					9/24/2020		39		\$0.00
Medium	Work In Progress			9/24/2020 7:04:51 AM					
Carbajal, Jimmy	Need the asphalt planner for today and friday. Ill go and get it. Thank u								
Sergio Guardado									
236764					9/29/2020		34		\$251.10
Medium	Work In Progress			9/29/2020 10:57:06 AM					
Solis, Aaron	Need a small snake to unclogged sink. Thank u								
Sergio Guardado									
236440					9/21/2020		42		\$230.00
Medium	Work In Progress			9/21/2020 11:31:32 AM					
Ambriz, Jose	Felipa, our head custodian, asked me to place this work order. Please place an extractor in the bathroom located close to the pre-k center (Finance area). There has been a terrible smell in recent days coming out from that room. Maybe the plumbing should be looked at also. Thank you.								
Anne De Los Santos									
236424					9/21/2020		42		\$0.00
Medium	Work In Progress			9/21/2020 10:29:31 AM					
Pacheco, Hector	Need to go check water line on the ceiling that is it leaking thru the ceiling tile see felipa for more info. Thank u								
Sergio Guardado									
237291					10/12/2020		21		\$0.00
Medium	Work In Progress			10/12/2020 9:12:06 AM					
Castillo, Carlos	Our little kitchen area has no electricity. The power probably needs to be reset. Thank you.								
Anne De Los Santos									
237175					10/9/2020		24		\$0.00
Medium	Work In Progress			10/9/2020 8:18:00 AM					
Castillo, Carlos	Felipa asked me to place a work order to have one of the ceiling lights in the little kitchen replaced because it does not light up. Thank you.								
Anne De Los Santos									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
236644					9/24/2020		39		\$0.00
Medium	Work In Progress				9/24/2020 12:24:20 PM				
Guardado, Sergio		AT GAC, MICHAEL VEGA OFFICE (TECHNOLOGY DEPT) VENT HAS NO COVERING. PLEASE CHECK AND FIX THANK YOU							
Cora Ramirez									
237705					10/30/2020		3		\$0.00
Medium	Work In Progress	bistro			10/30/2020 1:49:41 PM				
Lara, Ralph		Change bistro cylinder.							
Abby Oliva									
Count: 8 Work Orders		Avg. Age of WO's		31	Total for GAC			0	\$481.10

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC - Pre-K							
237173		Classroom			10/9/2020		24		\$0.00
Medium	Work In Progress	202			10/9/2020 7:53:42 AM				
Lara, Ralph		We need a key made for room 202.							
		Thank you!							
Micaela Paniagua									
Count: 1 Work Orders		Avg. Age of WO's		24	Total for GAC - Pre-K			0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden ES										
236439		Office			9/21/2020		42		\$0.00	
Medium	Work In Progress				9/21/2020 11:19:32 AM					
Ontiveros, Guadalupe		GES-Requesting for stepping stones to be placed in the front of the school, plus complete stepping stones in the back of the school. GES has purchased stepping stones and are on campus.								
Patty Madrid										
234329		Office			8/4/2020		90		\$0.00	
Medium	Work In Progress	402			8/4/2020 7:35:47 AM					
Romero, Joaquin		Good Morning Ms. Herrera per our conversation here is the work order for the following. Requesting blinds for the PTO, side office, counselors window for privacy.					waiting for blinds ordered on 8-4-20			
		Greatly Appreciated,								
Patty Madrid										
236683		Parking Lot			9/25/2020		38		\$0.00	
Medium	Work In Progress				9/25/2020 8:14:29 AM					
Tellez, Hector		GES-Requesting lightbulbs that have burnt out in the parking light and the perimeter of the school to be replaced. Thank you								
Patty Madrid										
237323					10/13/2020		20		\$175.21	
Medium	Work In Progress				10/13/2020 6:40:56 AM					
Tellez, Hector		Need power for equipment in custodial rooms hallway 100 and 200								
Hector Tellez										
235682		Restroom			9/3/2020		60		\$0.00	
Medium	Work In Progress				9/3/2020 9:22:57 AM					
Chavez, Santos		boys restroom emergency lights not working hallway Washington 100								
Jose Pinon										
234937		Custodial			8/17/2020		77		\$0.00	
Medium	Work In Progress				8/17/2020 7:10:05 AM					
Ambriz, Jose		Maine Communications room in front of computer lab 404 air conditioner not working real hot in there								
Jose Pinon										

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Gadsden ES							
237410		Cafeteria			10/15/2020		18		\$0.00
Medium	Work In Progress				10/15/2020 9:30:12 AM				
Romero, Joaquin		GES-Aseat of one of the cafeteria table is broken off needs to be fixed or replaced.							
Patty Madrid									
235523		Office			8/31/2020		63		\$0.00
Medium	Work In Progress	101			8/31/2020 7:55:10 AM				
,		GES-Classroom 101 Temperature in the classroom is very hot							
Patty Madrid									
Count: 8 Work Orders		Avg. Age of WO's		51	Total for Gadsden ES			0	\$175.21

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

237479 10/19/2020 14 \$0.00

Medium Work In Progress 10/19/2020 9:21:04 AM

Romero, Joaquin Requested by Mrs. Danielle Rodriguez for Rm. 504 CTE Building-Air compression in the shop is off or maybe broken. Please send someone to take a tool at it.

Velia Alarcon

237464 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 2:57:49 PM

Romero, Joaquin Requested by Mr. Ramon Quiroga for Old English Building-In the second floor of the Old English Building light in the hallway are out/not working. Also, clean all out all the dead bugs from inside the light fixtures.

Velia Alarcon

237620 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 3:34:37 PM

Romero, Joaquin Requested by Ms. Crystal Villar for Portable # 13 & 14- Replace damaged ceiling tiles and light panels. PLEASE CONTACT MS. VILLAR AT (915) 261-4739 or (915) 600-0073

Velia Alarcon

237621 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 3:35:17 PM

Romero, Joaquin Requested by Ms. Crystal Villar for Portable # 13 & 14- Replace restroom sink and light. PLEASE CONTACT MS. VILLAR AT (915) 261-4739 or (915) 600-0073

Velia Alarcon

237617 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 3:29:54 PM

Romero, Joaquin Requested by Ms. Crystal Villar for Portable # 13 & 14- Remove smartboard, please ask Campus Tech. Person where to store smartboard. PLEASE CONTACT MS. VILLAR AT (915) 261-4739 or (915) 600-0073 11/2/20 Please contact Ms. Villar at # above, to let you know which smartboard to remove - Thank you mkv

Velia Alarcon

237618 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 3:31:27 PM

Romero, Joaquin Requested by Ms. Crystal Villar for Portable # 13 & 14- Relocate white boards and bulletin boards. PLEASE CONTACT MS. VILLAR AT (915) 261-4739 or (915) 600-0073

Velia Alarcon

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

237466 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 3:14:36 PM

Romero, Joaquin Requested by Mr. Ramon Quiroga for Old English Building-Plaster on guard rails to entrance to the Old English Building is cracking and falling off. It's by entrance close to the parking lot.

Velia Alarcon

237468 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 3:16:09 PM

Romero, Joaquin Requested by Mr. Ramon Quiroga for CTE Building-Install storage shelves in outside shed.

Velia Alarcon

237622 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 3:36:30 PM

Hernandez, Guillermo Requested by Ms. Crystal Villar for Portable # 13 & 14- Install shelves in closets for additional storage space Pre-K teacher does not have shelves, but would like shelves to be created and installed. PLEASE CONTACT MS. VILLARAT (915) 261-4739 or (915) 600-0073

Velia Alarcon

235947 9/8/2020 55 \$0.00

Medium Work In Progress 9/8/2020 9:32:03 AM

Flores, Pete M-GHS-0436 mower needs blade bearing replaced and belt.this mower is being used at ghs-gms-.

Guadalupe Ontiveros

237639 10/27/2020 6 \$11.75

Medium Work In Progress 10/27/2020 3:52:50 PM

Ambriz, Jose please check Computer tech portable, one side heater not working

THANK YOU

Cora Ramirez

237469 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 3:18:54 PM

Romero, Joaquin Requested by Mr. Ramon Quiroga for CTE Building-Touch up pain by entrance to Mr. Quiroga classroom, please use the matching color.

Velia Alarcon

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

237475 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 3:52:15 PM

Romero, Joaquin Requested by Mrs. Danielle Rodriguez-The black line around Admin./Library needs to be touched up, paint is faded.

Velia Alarcon

236249 9/15/2020 48 \$558.37

Medium Work In Progress 9/15/2020 2:10:27 PM

Romero, Joaquin Requested by Mr. David Martinez for Rm. 715 in Admin. Building-Please paint one wall, opposite of the door inside the office # 715. PLEASE CONTACT MR. MARTINEZ ABOUT REQUEST BEFORE PAINTING BEGINS. Ordered paint on 10-7-20

Velia Alarcon

236250 9/15/2020 48 \$309.07

Medium Work In Progress 9/15/2020 2:13:41 PM

Romero, Joaquin Requested by Mr. David Martinez for Wall Outside of Office # 712 in Admin. Building-Please paint the wall outside of Mrs. Rodriguez's Office, closest to her door. PLEASE CONTACT MR. MARTINEZ AND/OR MRS. RODRIGUEZ ABOUT REQUEST BEFORE PAINTING BEGINS. Ordered paint on 10-7-20

Velia Alarcon

237408 Old English Bldg Roof 10/15/2020 18 \$0.00

Medium Work In Progress 10/15/2020 8:53:47 AM

Ambriz, Jose Old Main Building- LOUD BANGING noise coming from vents facing theatre building

Liliana Acosta

236231 9/15/2020 48 \$2,418.99

Medium Work In Progress 9/15/2020 8:20:00 AM

Escobar, David replace AC system at portable 10 GHS.

David Escobar

234773 8/12/2020 82 \$393.41

Medium Work In Progress 8/12/2020 12:14:04 PM

Escobar, David Portable 150 computer tech room unit is not working. trouble shoot unit and it might be the contractor need to order parts

Joaquin Romero

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

237465 10/16/2020 17 \$0.00

Medium Work In Progress 10/16/2020 3:11:36 PM

Tellez, Hector Requested by Mr. Ramon Quiroga for Old English Building-Outside light for entrance to stairs is not working. PLEASE SEE MR. QUIROGA FOR LOCATION OF LIGHT.

Velia Alarcon

237612 10/26/2020 7 \$0.00

Medium Work In Progress 10/26/2020 12:52:45

Tellez, Hector Requested by Chef Anthony Sapien-Installation of (8) ceiling pull down cord reels for the kitchen lab. He will mark placement for each cord reel in the kitchen for the maintenance worker. If he needs to be present for installation or concerns/questions about placement Please feel free to contact him at (575) 993-9195. Forward to electrician - J Romero

Velia Alarcon

234122 7/31/2020 94 \$82.81

Medium Work In Progress 7/31/2020 4:04:55 PM

Tellez, Hector Requested by Chef Anthony Sapien Rm. 515/517 CTE Building-Replace silver receptacles outlets located in the kitchen with purchases Electrical Rooftop Cord Reels (total of 3). FOR FURTHER INFORMATION OR INSTRUCTION PLEASE CHEF SAPIEN. HE HAS CHOSEN THE OPTION OF ONLY BEING ON THE SCHOOL CAMPUS ON MONDAYS AND TUESDAY, PLEASE SEE HIM THEN.

Velia Alarcon

233845 Academic Bldg 7/28/2020 97 \$0.00

Medium Work In Progress 7/28/2020 11:22:50 AM

Tellez, Hector 2 light fixtures in hallways Balast out in both. first light fixture outside classroom 330 the other by room 322

Liliana Acosta

234924 8/14/2020 80 \$0.00

Medium Work In Progress 8/14/2020 3:53:18 PM

Tellez, Hector Requested by Mr. Ramon Quiroga Rm. 516 CTE Building Flower Shop-Wants to see if an electrical outlet can be placed in the flower shop where teacher has no electricity. MR. QUIROGA IS ON CAMPUS ON MONDAY, TUESDAY, THURSDAY AND FRIDAY. IF MAINTENANCE HAVE ANY QUESTIONS. 8/19/20 - asp Joaquin, outlets need to be moved

Velia Alarcon

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
237664		Kitchen			10/29/2020		4		\$0.00
High	Work In Progress			10/29/2020 7:46:13 AM					
Pacheco, Hector	No hot water in kitchen area								
Dino Facio									
237026	New Admin Bldg				10/5/2020		28		\$0.00
Medium	Work In Progress			10/5/2020 9:55:57 AM					
Appelzoller, Fred	The sink by admin building is clogged.								
Karen Reyes									
237673	Varsity Gym				10/29/2020		4		\$0.00
Medium	Work In Progress			10/29/2020 10:14:23					
Romero, Joaquin	Lobby of varsity gym (facing academic building) please replace all the ceiling tiles with less textured ceiling tiles. Take down louvers so custodians can clean them. Thanks!								
237681		Kitchen			10/29/2020		4		\$0.00
High	Work In Progress			10/29/2020 2:23:38 PM					
Romero, Joaquin	Kitchen bathroom clogged								
Dino Facio									
235603		Restroom			9/1/2020		62		\$0.00
Medium	Work In Progress			9/1/2020 10:55:46 AM					
Hernandez, Guillermo	OLD MAIN BOYS RESTROOMS STALLS- restroom stalls need to be sanded they have GRAFFITI carved on all the stalls, they were not sanded during the summer								
Liliana Acosta									
237021		Kitchen			10/5/2020		28		\$0.00
High	Work In Progress			10/5/2020 9:28:32 AM					
Appelzoller, Fred	Install Chemsearch Smell Control System for the grease trap (plumbing/electrical)		Forwarded to memo 10-7-20						
Dino Facio									
237616					10/26/2020		7		\$0.00
High	Work In Progress			10/26/2020 3:13:59 PM					
Ontiveros, Guadalupe	irrigation system needs to be up graded.								
Guadalupe Ontiveros									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
237585					10/23/2020		10		\$0.00
Medium	Work In Progress			10/23/2020 10:10:38					
Lara, Ralph	Requested by Campus Security for Portable # 13- Portable # 13 door is uneven and difficult to open and close. You have to tug on door to open and push hard to remain closed and locked. CAMPUS SECURITY IS ON CAMPUS ON MONDAY, TUESDAY, THURSDAY, AND FRIDAYS.								
Velia Alarcon									
237619					10/26/2020		7		\$0.00
Medium	Work In Progress			10/26/2020 3:32:54 PM					
Lara, Ralph	Requested by Ms. Crystal Villar for Portable # 13 & 14- Replace door handle. PLEASE CONTACT MS. VILLAR AT (915) 261-4739 or (915) 600-0073								
Velia Alarcon									
235122					8/20/2020		74		\$0.00
Medium	Work In Progress			8/20/2020 11:07:00 AM					
Lara, Ralph	Requested by Mr. David Martinez-Please provide a key that will open the Varsity Gym entrance doors only, 8 keys will be needed.								
Velia Alarcon									
235359					8/25/2020		69		\$0.00
Medium	Work In Progress			8/25/2020 3:47:17 PM					
Lara, Ralph	Requested by Ms. Juana Santamaria Rm. 805 Annex Building-Need door knob to lock the door from inside of the classroom restroom.								
Velia Alarcon									
236695					9/25/2020		38		\$0.00
Medium	Work In Progress			9/25/2020 10:07:01 AM					
Lara, Ralph	Requested by Mr. David Martinez for Varsity Gym- Please check the Varsity Gym doors that lead to the basketball court. These doors are difficult to secure and appear to be out of alignment.								
Velia Alarcon									
233252					7/13/2020		112		\$0.00
Medium	Work In Progress			7/13/2020 8:05:02 AM					
Lara, Ralph	The boys gym is going to get the gym floor re-done and need to change the locks so no one may enter except the the company that is doing the gym floor.								

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

233493 7/21/2020 104 \$0.00

Medium Work In Progress 7/21/2020 9:10:58 AM

Lara, Ralph Requested by Frank Marin for Rm. 504 CTE Building- Bay door is not working and needs to be re-set, bay door does not go up.

Velia Alarcon

233708 7/24/2020 101 \$0.00

Medium Work In Progress 7/24/2020 11:09:30 AM

Lara, Ralph Requested by the Admin. Team-Three keys are need to open the storage room # 208S in the North Building.

Velia Alarcon

236484 9/22/2020 41 \$0.00

Medium Work In Progress 9/22/2020 9:08:04 AM

Lara, Ralph Requested by Velia for New Panther Gym (Boys Gym)- Six (6) additional HE200 keys are needed for the entrance doors into the New Panther Gym (Boys Gym).

Velia Alarcon

237378 10/14/2020 19 \$0.00

Medium Work In Progress 10/14/2020 9:42:41 AM

Villalobos, Jose blowers will start. no power

Guadalupe Ontiveros

233070 7/7/2020 118 \$0.00

Medium Work In Progress 7/7/2020 1:24:36 PM

Ontiveros, Guadalupe Requested by Mrs. Danielle Rodriguez for Landscape Outside of the Science Building on the South Side-Rock needs to be added to the landscape outside of the Science Building on the south side.

Velia Alarcon

233071 7/7/2020 118 \$0.00

Medium Work In Progress 7/7/2020 1:26:06 PM

Ontiveros, Guadalupe Requested by Mrs. Danielle Rodriguez Landscape Outside of the Cafeteria-Rock needs to be added to the landscape outside of the Cafeteria.

Velia Alarcon

233590 Cafeteria (1998) 7/22/2020 103 \$0.00

Medium Work In Progress 7/22/2020 2:06:53 PM

Ontiveros, Guadalupe Requested by the G.H.S. Admin. Team-Leaves in front of the Cafeteria and on the rocks need to be swept up and picked up.

Velia Alarcon

11/2/2020 4:43:45 PM

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
233600					7/22/2020		103		\$0.00
Medium	Work In Progress				7/22/2020 2:40:05 PM				
Ontiveros, Guadalupe	Requested by the G.H.S. Admin. Team-Rocks needs to be filled on the north side of the Theater Building.								
Velia Alarcon									
233602					7/22/2020		103		\$0.00
Medium	Work In Progress				7/22/2020 2:42:23 PM				
Ontiveros, Guadalupe	Requested by the G.H.S. Admin. Team-Rock needs to be filled on the south side of the North Building between the North Building and Theater.								
Velia Alarcon									
233603					7/22/2020		103		\$0.00
Medium	Work In Progress				7/22/2020 2:44:14 PM				
Ontiveros, Guadalupe	Requested by the G.H.S. Admin. Team-Sweep rocks off the sidewalk on the north side of the North Building by ROTC.								
Velia Alarcon									
237623					10/26/2020		7		\$0.00
Medium	Work In Progress				10/26/2020 3:41:49 PM				
Lara, Ralph	Requested by Ms. Villar for Portable #'s 13 & 14-Re-key closet door cylinders to match portable door, key # J32.								
Velia Alarcon									
235711					9/3/2020		60		\$0.00
Medium	Work In Progress				9/3/2020 2:27:51 PM				
Lara, Ralph	Requested by Mr. David Martinez for Varsity Gym-The Varsity Gym doors that lead to the basketball court need to be repaired or replaced because they are not working properly when trying to secure the Varsity Gym.								
Velia Alarcon									
Count: 48 Work Orders		Avg. Age of WO's 45			Total for Gadsden HS			0 \$3,774.40	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

237698	Vocational	Classroom			10/30/2020		3		\$0.00
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Medium	Work In Progress	vocational &			10/30/2020 11:36:47				
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Marquez, Gerardo
Try to figure out correct key # for Room 306 in vocational bldg. and figure out key # for new doors for the staff restrooms in Bwing.

Hilda Adler

237678		Classroom			10/29/2020		4		\$0.00
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Medium	Work In Progress	RM#169 / Sped			10/29/2020 1:11:32 PM				
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Marquez, Gerardo
Re-key storage cabinet behind teachers desk. Contact Connie in the front office if you have any questions. Thank you

Hilda Adler

237134		Library			10/8/2020		25		\$0.00
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Medium	Work In Progress	Library			10/8/2020 9:40:27 AM				
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Marquez, Gerardo
Library exit door alarm needs to be checked. (Not working properly) Thank you

Hilda Adler

233006					7/6/2020		119		\$0.00
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Medium	Work In Progress	Garden by			7/6/2020 10:41:01 AM				
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Ontiveros, Guadalupe
Please remove weeds from garden ground as per Mrs. Quinonez. Thank you

Hilda Adler

237709	Main Building				10/30/2020		3		\$0.00
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Medium	Work In Progress	A-wing hall way			10/30/2020 3:17:47 PM				
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Romero, Joaquin
There's a sewer smell in the A wing hall ways, by admin, front office and cafeteria. Please check on this. Thank you Mrs. Quinonez

Hilda Adler

237019					10/5/2020		28		\$0.00
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Medium	Work In Progress	Front office/ Mr.			10/5/2020 9:21:15 AM				
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Romero, Joaquin
Please mount 2 tvs on stands. See Mr. mora for location of Tvs and stands. Thank you
Assigned to C. Hernandez

Hilda Adler

236641	Main Building	Restroom			9/24/2020		39		\$54.51
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Medium	Work In Progress				9/24/2020 12:07:50 PM				
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Appelzoller, Fred
Clogged urinal in the boys restroom. on the mid corridor. Thank you

Martin Soria

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
237690					10/30/2020		3		\$9.98
Medium	Work In Progress				10/30/2020 8:08:42 AM				
Escobar, David		start up of boilers at GMS site. Replace Hi/Low gas pressure switches at east boiler.							
David Escobar									
234594	Cafeteria	Cafeteria			8/7/2020		87		\$4.68
Medium	Work In Progress	Cafeteria / Mr.			8/7/2020 3:41:35 PM				
Escobar, David		One AC unit in the cafeteria is not working.							
Hilda Adler									
237100		Classroom			10/6/2020		27		\$0.00
Medium	Work In Progress	RM#169/ Sped			10/6/2020 3:52:21 PM				
Marquez, Gerardo		* Fix main door to classroom - alarm-push bar is not working properly. (Safety issue). * Check key lock on push bar.							
Hilda Adler									
237556		Storage			10/22/2020		11		\$0.00
Medium	Work In Progress	Storage RM162			10/22/2020 9:55:42 AM				
Marquez, Gerardo		Storage room across from room 161. Please Re-key and take off from Master key. (Need 2 keys for it). If any questions please contact Connie or Hilda. Thank you							
Hilda Adler									
237641	C-Wing	Office			10/28/2020		5		\$0.00
Medium	Work In Progress	Nursing			10/28/2020 9:55:53 AM				
Ambriz, Jose		Heater is not turning on on one side of the Nurses Adm Office. Please send help, it is cold. Thank you, Priscilla							
Priscilla Martinez									
233184					7/10/2020		115		\$0.00
Medium	Work In Progress	Mrs. Quinonez			7/10/2020 1:29:55 PM				
Villalobos, Jose		Please fix Pallet Jack, we need it. Its not working, leaking hydraulic oil. Thank you Mrs. Quinonez				Please forward to Joe - J. Romero 8/4/20			
Hilda Adler									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Gadsden MS							
237020					10/5/2020		0		\$0.00
Medium	Work In Progress	entire campus /			10/5/2020 9:27:53 AM	10/5/2020			
Villalobos, Margret		Spiders on the outside, upper areas of the buildings. This has been added to the log.				PC will check issue on next monthly service - mkv			
Hilda Adler									
Count: 14 Work Orders		Avg. Age of WO's	34			Total for Gadsden MS	0		\$69.17

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: La Union ES									
237667					10/29/2020		4		\$0.00
Medium	Work In Progress			10/29/2020 8:19:30 AM					
Pacheco, Hector	In the woman's staff restroom next to the main office one of the toilets seems to be leaking.								
Guadalupe Parada									
237007		Kitchen			10/5/2020		28		\$0.00
High	Work In Progress			10/5/2020 7:31:31 AM					
Pacheco, Hector	Three compartment sink still leaking wont hold water								
Dino Facio									
235190	Main Building	Athletic Field			8/21/2020		73		\$0.00
Medium	Work In Progress			8/21/2020 9:33:50 AM					
Ontiveros, Guadalupe	Poor drainage near PreK playground. Rain water flows toward building instead of drain. Need to re-slope area so that water will run towards drain. Discussed with Mr. Ontiveros last school year. Also, look into installing gutters on middle wing roof that will empty into drain.								
Arthur Moreno									
236498					9/22/2020		41		\$0.00
Medium	Work In Progress			9/22/2020 9:59:41 AM					
Lara, Ralph	As per Mr. Sanchez requesting door stoppers to be installed in all classrooms doors including offices and library.								
Guadalupe Parada									
236323					9/17/2020		46		\$0.00
Medium	Work In Progress			9/17/2020 8:44:21 AM					
Lara, Ralph	As per Mr. Sanchez to installed door sweeps in all the inside school doors.				This work order was reroute to locksmith. Thank u				
Guadalupe Parada									
Count: 5 Work Orders			Avg. Age of WO's	38			Total for La Union ES	0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
237149		Portables			10/8/2020		25		\$0.00
Medium	Work In Progress			10/8/2020 1:37:11 PM					
Romero, Joaquin	chechar el aire de los portables . esta tirando puro aire caliente								
Joe Munoz									
236150		Kitchen			9/11/2020		52		\$262.00
High	Work In Progress			9/11/2020 2:07:29 PM					
Romero, Joaquin	Exhaust fan in kitchen restroom not working		duplicate						
Dino Facio									
235446					8/28/2020		66		\$0.00
Medium	Work In Progress			8/28/2020 6:13:57 AM					
Carrasco, Danny	need plasti-coat paint that turns into a rubber to repair broken cafeteria tables the rubber on the sides of the seats are being peeled off.		8/28/20 - as per Danny, this needs to be routed to maintenance.						
236509		Kitchen			9/22/2020		41		\$0.00
High	Work In Progress			9/22/2020 12:05:26 PM					
Ontiveros, Joe	Need water source to Skillet open no water comes out from sprayer								
Dino Facio									
237327		Kitchen			10/13/2020		20		\$0.00
High	Work In Progress			10/13/2020 10:00:27					
Tellez, Hector	Door bell on back door not functioning properly not loud enough								
Dino Facio									
235182	Main Building	Restroom			8/21/2020		73		\$0.00
Medium	Work In Progress	All boy/girl		8/21/2020 8:43:34 AM					
Romero, Joaquin	Mr. Cardona is requesting for all bathroom partitions to be painted.		Ordered paint on 9-20-20						
Crystalee Heredia									
237601					10/26/2020		7		\$0.00
Medium	Work In Progress			10/26/2020 10:32:45					
Marquez, Gerardo	AS PER RALPH GALLEGOS, NEED MASTER, AND CAFET. PREP. AREA KEYS FOR HVAC TEST AND BALANCE.								
Gerardo Marquez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
237514		Electrical Room			10/20/2020		13		\$5.79
Medium	Work In Progress			10/20/2020 12:41:14					
Ortiz, Alfredo	Exhaust fan for Electrical room not working.								
Alfredo Ortiz									
237515		Kitchen			10/20/2020		13		\$0.00
Medium	Work In Progress			10/20/2020 12:44:51					
Ortiz, Alfredo	Exhaust fan in Kitchen restroom not working.								
Alfredo Ortiz									
236486		Kitchen			9/22/2020		41		\$0.00
High	Work In Progress			9/22/2020 9:21:34 AM					
Romero, Joaquin	Exhaust fan not working in kitchen restroom				Ordered exhaust fan on 9-24-20				
Dino Facio									
237395					10/14/2020		19		\$6.50
Medium	Work In Progress			10/14/2020 3:20:23 PM					
Romero, Joaquin	weeds need round up around portables and front of school building and by round about by trash cans								
Sol Suarez									
Count: 11 Work Orders		Avg. Age of WO's		34	Total for Loma Linda ES			0	\$274.29

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
234967	Main Building	Office			8/17/2020		77		\$0.00
Medium	Work In Progress	Room # 203/205			8/17/2020 12:44:01 PM				
Escobar, David		In room 203/205 A/C not working please fix. Thank you.							
Sandra Mora									
233763	Army Building	Portables			7/27/2020		98	0.5	\$43.10
Medium	Work In Progress	Portable # 505			7/27/2020 1:36:14 PM				
Escobar, David		Portable A/C is not working we have staff in it please make it cool thank you.				Troubleshoot unit. Compressor did not start Forward to Hvac 7-28-20			
Sandra Mora									
233715		Kitchen			7/24/2020		101		\$0.00
High	Work In Progress				7/24/2020 1:34:13 PM				
Tellez, Hector		Need new electrical plug for new cutter/mixture							
Dino Facio									
235330	Main Building				8/25/2020		69		\$0.00
Medium	Work In Progress	Room # 107			8/25/2020 11:33:33 AM				
Tellez, Hector		Lina Flores requesting electrical work done in book room plugs installed please and thank you.							
Sandra Mora									
236089	Main Building	Office			9/10/2020		53		\$0.00
Medium	Work In Progress	Lobby			9/10/2020 2:30:25 PM				
Tellez, Hector		Noise in main office due to light fixture ballast.. please help and thank you.							
Sandra Mora									
Count: 5 Work Orders			Avg. Age of WO's	80		Total for Mesquite ES	0.5	\$43.10	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: North Valley ES									
237652		Custodial			10/28/2020		5		\$0.00
Medium	Work In Progress			10/28/2020 3:25:59 PM					
Pacheco, Hector	The outside faucet is liken water it has a crack in the line. is on the west side of the building .								
Marco Fattorini									
233648		Kitchen			7/23/2020		102		\$913.23
High	Work In Progress			7/23/2020 8:59:27 AM					
Appelzoller, Fred	No hot water in kitchen area								
Dino Facio									
237607		Custodial			10/26/2020		7		\$0.00
Medium	Work In Progress			10/26/2020 12:31:42					
Marquez, Gerardo	need to fix the door knob it is lose room 205								
Marco Fattorini									
237611		Custodial			10/26/2020		7		\$0.00
Medium	Work In Progress			10/26/2020 12:42:12					
Marquez, Gerardo	room 304 need to be fix it will not close took a plate								
Marco Fattorini									
237405		Custodial			10/15/2020		18		\$0.00
Medium	Work In Progress			10/15/2020 8:01:01 AM					
Marquez, Gerardo	the 105 room is lock from the outside and the inside it is stock.								
Marco Fattorini									
236716					9/25/2020		-372		\$0.00
Medium	Work In Progress			9/25/2020 1:36:45 PM		9/19/2019			
Romero, Joaquin	The playground at North valley was Damaged. One of the platforms needs to be replaced and there are several cracks throughout the structure. Can we contract this out?								
Guillermo Hernandez									
Count: 6 Work Orders			Avg. Age of WO's -39				Total for North Valley ES	0	\$913.23

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Northern On-Track Pre-K (LM)

235450					8/28/2020		66		\$0.00
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Medium	Work In Progress				8/28/2020 8:05:26 AM				
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The door handle in classroom 108 is loose and not locking correctly. Please check it out. Thanks!

Viola Ramos

237583					10/23/2020		10		\$0.00
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Medium	Work In Progress				10/23/2020 9:17:20 AM				
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Ontiveros, Guadalupe
Please fix sprinklers in the front yard of school. They were damaged after the landscaping crew came in yesterday.

Viola Ramos

Count: 2 Work Orders			Avg. Age of WO's	38		Total for Northern On-Track Pre-K (LM)	0		\$0.00
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331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
236739					9/28/2020		35		\$0.00
Medium	Work In Progress			9/28/2020 10:42:25 AM					
Guardado, Sergio	Need to order material and order a pre hung solid wood door with window for the Hvac office/shop. Thank you								
Sergio Guardado									
236713	Main Warehouse				9/25/2020		38		\$0.00
Medium	Work In Progress			9/25/2020 1:22:29 PM					
Carrasco, Danny	REQUESTING 2" STRAPS FOR TRUCK # 64								
Danny Carrasco									
237588	Main Warehouse				10/23/2020		10		\$0.00
Medium	Work In Progress			10/23/2020 1:59:16 PM					
Carrasco, Danny	Requesting 18 x 24 sign USE OF FACE MASK IN WAREHOUSE REQUIRED.								
Danny Carrasco									
236651					9/24/2020		39		\$0.00
Medium	Work In Progress			9/24/2020 12:49:23 PM					
Appelzoller, Fred	needing bay drains cleaned out please								
Pete Flores									
233310					7/14/2020		111		\$0.00
Medium	Work In Progress			7/14/2020 11:54:17 AM					
Marquez, Gerardo	Needed inthe construction office preferably by Friday afternoon or Monday Morning at the lastest one (1) GM #6 and one (1) GM #7. Keys will be check out to Aliene O'Bryne. Should you have any questions please seemr. Gallegos inthe Construction Office.								
Dominique Esparza									
237181					10/9/2020		24		\$0.00
Medium	Work In Progress			10/9/2020 9:30:14 AM					
Marquez, Gerardo	AS PER MEMO, NEED TO ORDER DOOR, FRAME, AND HARDWARE FOR NEW HVAC OFFICE.								
Gerardo Marquez									
236126					9/11/2020		52		\$0.00
Medium	Work In Progress			9/11/2020 9:35:37 AM					
Marquez, Gerardo	PLEASE ORDER UNIVERSAL PINNING KITS AND NEEDED LOCKSMITHING TOOLS AND SUPPLIES FROM CLK COMPANY.								
Gerardo Marquez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Physical Plant Complex

237587 10/23/2020 10 10/23/2020 12:01:30 \$0.00

High Work In Progress 10/23/2020 12:01:30

Marquez, Gerardo Please install new door kick downs/door stops on both the men's & women's rest room doors located in the Physical Plant Building (where Physical Plant, Custodial, & Construction offices are located) Should you have any questions please see Mr. Gallegos or Ms. Jessica. Thank You

Dominique Esparza

236737 9/28/2020 35 9/28/2020 10:10:22 AM \$0.00

Medium Work In Progress Instructional 9/28/2020 10:10:22 AM

Marquez, Gerardo Install small window on door to Instructional Materials main entrance.

Ray Lara

237645 10/28/2020 5 10/28/2020 11:09:59 \$0.00

Medium Work In Progress 10/28/2020 11:09:59

Carrasco, Danny requesting a box on latex gloves, can of sanitizer spray, hand sanitizer, and deposable masks for truck #194.

Danny Carrasco

237392 10/14/2020 19 10/14/2020 1:09:18 PM \$0.00

Medium Work In Progress Instructional 10/14/2020 1:09:18 PM

Ambriz, Jose Please check air conditioning unit not cooling at office of IM warehouse.

Rosa Gamon

237135 Maintenance 10/8/2020 25 10/8/2020 9:50:23 AM \$1,223.37

Medium Work In Progress 10/8/2020 9:50:23 AM

Solis, Aaron Doors, frames, and Canopy in Physical Plant need to be painted.

237642 10/28/2020 5 10/28/2020 10:15:48 \$0.00

Medium Work In Progress 10/28/2020 10:15:48

Ambriz, Jose PLEASE CHECK HVAC IN LOCKSMITH/WASTEWATER TREATMENT AREA. OFFICES GET EXTREMELY HOT, YET LOBBY IS COLD. THANKS.

Gerardo Marquez

237043 10/5/2020 28 10/5/2020 3:39:30 PM \$101.20

Medium Work In Progress 10/5/2020 3:39:30 PM

Tellez, Hector Need new tool belt for work

Hector Tellez

11/2/2020 4:43:45 PM

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
236566		Electrical Room			9/23/2020		40		\$0.00
Medium	Work In Progress				9/23/2020 1:29:25 PM				
Castillo, Carlos		Check ,service,clean,lubricate all S.District electrical equipment							
Carlos Castillo									
236608					9/24/2020		39		\$0.00
Medium	Work In Progress				9/24/2020 8:19:22 AM				
Avila, Jesus		we need to be replaced damaged ac motor in welding shop, not working properly.							
Jesus Avila									
236448					9/21/2020		42		\$0.00
Medium	Work In Progress				9/21/2020 1:45:06 PM				
Avila, Jesus		Requesting tools for welding shop.							
Jesus Avila									
237167					10/8/2020		25		\$0.00
Medium	Work In Progress				10/8/2020 4:11:12 PM				
Flores, Pete		Silver is requesting the Bucket Truck to rich into the marquee radio tomorrow(Friday) or Monday. He will need it all day							
		Please let him know.							
Cora Ramirez									
236229					9/15/2020		48		\$0.00
Medium	Work In Progress	Truck #246			9/15/2020 8:00:36 AM				
Gonzalez, Salvador		As per conversation with Pete and Memo in need to weld side hooks on truck rack for ladders..							
Hector Pacheco									
Count: 19 Work Orders			Avg. Age of WO's 33			Total for Physical Plant Complex	0	\$1,324.57	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
234757					8/11/2020		83		\$0.00
Medium	Work In Progress				8/11/2020 9:11:09 PM				
Gonzalez, Salvador		please need homemade drags							
Luis Saucedo									
237398	Main Building	Exterior			10/14/2020		19		\$0.00
Medium	Work In Progress				10/14/2020 3:48:49 PM				
Avila, Jesus		water pump box needs to be secured to avoid vandalism.							
Jesus Avila									
234035					7/30/2020		95		\$0.00
Medium	Work In Progress				7/30/2020 2:48:42 PM				
Hernandez, Guillermo		Re-stencil parking lot located behind the school. Principal, Assistant Principal, Secretary, Nurse, and SNP Manager. (Mrs. Martinez)							
Norma Martinez									
237566					10/22/2020		11		\$43.72
Medium	Work In Progress				10/22/2020 2:28:39 PM				
Chavez, Santos		Need to paint over graffiti in electrical room equipment							
Santos Chavez									
235707					9/3/2020		60		\$0.00
Medium	Work In Progress	Main Hallway			9/3/2020 2:01:26 PM				
Ambriz, Jose		Main hallway is very hot please adjust temperature. ((Mrs. Martinez)							
Norma Martinez									
233704					7/24/2020		101		\$140.57
Medium	Work In Progress	Exit doors			7/24/2020 10:26:52 AM				
Guardado, Sergio		Bird spikes need to be re-secure. Pigeons moved bird spikes. (Mrs. Martinez)				Asp report 8/3/20 - pending supplies have been ordered - R. Ortiz			
Norma Martinez									
236121					9/11/2020		52		\$1,073.02
Medium	Work In Progress	Outside			9/11/2020 8:54:39 AM				
Guardado, Sergio		Please paint all three portables to remove the turquoise color. Paint portable trim and ramp brown to match the trim color of the school building. (Mrs. Martinez)							
Norma Martinez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
235708					9/3/2020		60		\$1,205.77
Medium	Work In Progress				9/3/2020 2:02:30 PM				
Guardado, Sergio		Please paint playground canopy's poles brown to match school building. (Mr. Damian)							
Norma Martinez									
235942					9/8/2020		55	56	\$1,502.96
High	Work In Progress				9/8/2020 9:07:23 AM				
Vasquez, Jose		need to check irrigation . replace broken sprinklers and fix leaks around school site.							
Guadalupe Ontiveros									
Count: 9 Work Orders			Avg. Age of WO's	60		Total for Riverside ES	56	56	\$3,966.04

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: RTC - Alliance									
237196					10/9/2020		24		\$0.00
Medium	Work In Progress				10/9/2020 1:53:38 PM				
Alvarado, Julio		need the campus cleaned there is a lot of trash under ramps/need Yucca/tree/ both pyres trimmed							
Gloria Delgado									
236605		Portables			9/24/2020		39		\$0.00
Medium	Work In Progress				9/24/2020 8:01:32 AM				
Guardado, Sergio		If possible need window rails and doors painted. Haven't been painted since about 10 yrs.							
Gloria Delgado									
237489		Portables			10/19/2020		14		\$0.00
Medium	Work In Progress				10/19/2020 2:30:44 PM				
Hernandez, Guillermo		We have curtains in the portables, if I'm mistaken it is a fire hazard. If possible could we have all windows including the office measured for tinting or blinds. I bought some for the office but they are short. Please let me if it is possible. Would prefer tinting to cover the whole window. Thank you							
Gloria Delgado									
Count: 3 Work Orders			Avg. Age of WO's	26	Total for RTC - Alliance		0		\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: San Miguel ES									
236526					9/22/2020		2	4.5	\$112.50
Medium	Work In Progress				9/22/2020 3:33:35 PM	9/24/2020			
Appelzoller, Fred		shut off gas for the whole school and disconnect gas line from kitchen				undid gas line, went back to close all the gas at school			
Fred Appelzoller									
237688					10/29/2020		4		\$0.00
Medium	Work In Progress				10/29/2020 4:33:15 PM				
Romero, Joaquin		As Per Memo, move selected art pieces from SM to NV.							
Guillermo Hernandez									
Count: 2 Work Orders					Avg. Age of WO's 3			Total for San Miguel ES	4.5 \$112.50

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

236360	Main Building	Exterior			9/17/2020		46		\$0.00
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Medium	Work In Progress	Area under the			9/17/2020 3:41:20 PM				
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Ontiveros, Guadalupe
The area under the marquee needs landscape rock and stepping stones. This would eliminate the abundance of thorny weeds in that area. Also, we need to walk under the marquee to input information manually in the marquee. Thank you.

Rita Mendez

237512	Main Building	Classroom			10/20/2020		13		\$107.88
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Medium	Work In Progress	All Classrooms			10/20/2020 11:40:33				
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Guardado, Sergio
Please install door sweeps to classroom doors and other doors leading to the exterior of school to prevent bugs from entering building. Thank you.

Rita Mendez

236630	Main Building	Custodial			9/24/2020		39		\$97.58
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Medium	Work In Progress				9/24/2020 11:02:58 AM				
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Pacheco, Hector
Can you replace broken faucet from restroom sink on portable (K).

thank you ..

Maria Gabaldon

237386		Kitchen			10/14/2020		19		\$0.00
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High	Work In Progress				10/14/2020 11:04:25				
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Castillo, Carlos
light bulbs in freezer keep burning out electrical issues of sort

Dino Facio

237345	Main Building	Foyer			10/13/2020		20		\$0.00
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Medium	Work In Progress	Please see Rita-			10/13/2020 12:59:54				
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Castillo, Carlos
As soon as you enter the front of the school, there is a buzzing sound on the ceiling. Not sure where it is coming from-could be electrical or lighting. It needs to be checked-Please. Thank you.

Rita Mendez

236161					9/11/2020		52		\$27.60
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Medium	Work In Progress				9/11/2020 4:06:07 PM				
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Castillo, Carlos
Need to change light bulbs on two light poles. First is west pole located in the student pick up area. Second is the north west pole furthest in the parking lot. Should you have any questions please see Mr. Gallegos in the Construction office. Thank You

Dominique Esparza

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa ES							
237199	Main Building	Portables			10/9/2020		24		\$0.00
Medium	Work In Progress	Portables J and			10/9/2020 3:05:22 PM				
Guardado, Sergio		The doors to portables J and K need painting. Thank you							
Rita Mendez									
237200	Main Building	Portables			10/9/2020		24		\$0.00
Medium	Work In Progress	Portables A and			10/9/2020 3:07:18 PM				
Guardado, Sergio		Doors, ramps and skirting need painting in portables A and B. Thank you.							
Rita Mendez									
237202	Main Building	Portables			10/9/2020		24		\$0.00
Medium	Work In Progress	Portables J, K, A			10/9/2020 3:38:53 PM				
Guardado, Sergio		Please paint hand rails in portables J, K, A and B. Thank you.							
Rita Mendez									
237138	Main Building	Portables			10/8/2020		25		\$0.00
Medium	Work In Progress	Portables J and			10/8/2020 10:33:40 AM				
Guardado, Sergio		The stairs and ramp need to be painted. Thank you.							
Rita Mendez									
236722	Main Building	Portables			9/25/2020		38		\$557.57
Medium	Work In Progress	Portable J - Art			9/25/2020 3:36:55 PM				
Guardado, Sergio		Please paint the interior of Portable J. Thank you.							
Rita Mendez									
Count: 11 Work Orders			Avg. Age of WO's	29	Total for Santa Teresa ES			0	\$790.63

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
234642					8/10/2020		84		\$573.26
Medium	Work In Progress				8/10/2020 7:30:21 AM				
Ambriz, Jose		Unit in culinary kitchen not cooling.							
Jose Ambriz									
237680	Main Building	Office			10/29/2020		4		\$0.00
Medium	Work In Progress	Tech office			10/29/2020 1:25:04 PM				
Flores, Federico		Heater is not functioning							
Lorraine Dominguez									
237627		Custodial			10/27/2020		6		\$0.00
Medium	Work In Progress				10/27/2020 8:56:03 AM				
Flores, Federico		BUENOS DIAS NECESITO QUE POR FAVOR ME PRENDAN LA CALEFACCION DE LA OFICINA, DE LOS CUSTODIAN. GRACIAS.							
Maria E Ruiz									
233350	Vocational				7/15/2020		110		\$0.00
Medium	Work In Progress				7/15/2020 10:36:26 AM				
Escobar, David		In the Culinary Arts Kitchen, roof top unit showing alarm. Tempature is showing 90.4°. No other information is showing on diagnostic. Please have HVAC look into this. Thank You							
Dominique Esparza									
237693					10/30/2020		3		\$13.27
Medium	Work In Progress				10/30/2020 8:58:03 AM				
Escobar, David		cover new screens at STHS chillers							
David Escobar									
236349	Main Building	Classroom			9/17/2020		46		\$0.00
Medium	Work In Progress	Workroom/printe			9/17/2020 2:23:22 PM				
Castillo, Carlos		If a power strip can be added to room in order to have the ability to plug in all copiers (please see Margie Computer Tech)							
Lorraine Dominguez									
236350	Main Building	Office			9/17/2020		46		\$0.00
Medium	Work In Progress	Technician office			9/17/2020 2:24:52 PM				
Castillo, Carlos		An power strip is needed for Margie to use in her office (please see Margie for further direction)							
Lorraine Dominguez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
237707					10/30/2020		3		\$0.00
High	Work In Progress				10/30/2020 3:04:34 PM				
Chavez, Santos		Locates needed at STHS in the fenced area of the old day care play area. Locates are needed Monday November 2, 2020. Please see e-mail for map of area. Should you have any questions please see Mr. Gallegos in the Construction Office. Thank You							
Dominique Esparza									
236655		Electrical Room			9/24/2020		39		\$0.00
Medium	Work In Progress				9/24/2020 1:12:31 PM				
Castillo, Carlos		Install power logger.							
Carlos Castillo									
235606	Main Building	Gym			9/1/2020		62		\$0.00
Medium	Work In Progress	hallway by gym			9/1/2020 12:29:28 PM				
Castillo, Carlos		Broken light fixture in hallway in gym area. Please see Maria for further direction							
Lorraine Dominguez									
235612	Main Building	Hallway/Corridor			9/1/2020		62		\$0.00
Medium	Work In Progress				9/1/2020 2:13:35 PM				
Castillo, Carlos		As per blog.mech. need assistance w/500 hallway lighting							
Carlos Castillo									
235613	Main Building	Dressing Room			9/1/2020		62		\$0.00
Medium	Work In Progress	locker room			9/1/2020 2:36:12 PM				
Castillo, Carlos		Light fixture in locker room is broken							
Lorraine Dominguez									
235614	Main Building	Dressing Room			9/1/2020		62		\$0.00
Medium	Work In Progress	girls loccker			9/1/2020 2:37:37 PM				
Castillo, Carlos		Light fixtures in girls locker room needs to be replaced							
Lorraine Dominguez									
237350	Main Building	Office			10/13/2020		20		\$0.00
Medium	Work In Progress	printer room			10/13/2020 2:27:03 PM				
Castillo, Carlos		please install proper printer outlets in room							
Lorraine Dominguez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

233305	Main Building	Hallway/Corridor			7/14/2020		111		\$143.91
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Medium	Work In Progress	main hallway			7/14/2020 10:52:37 AM				
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Pacheco, Hector
 Issue with restroom in main hallway please see below
 En el baño de los hombres, de el pasillo principal,
 (enfrente de la oficina de Emma) uno de los uriniales no
 flachea.

10/6/20m - Reroute to H. Pacheco
 waiting on sensors asp report 8/3/20 - R.
 Ramos

Lorraine Dominguez

233335	Concession	Restroom			7/14/2020		72	15	\$961.16
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Medium	Work In Progress				7/14/2020 3:49:47 PM	9/24/2020			
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Pacheco, Hector
 s per conversation with Head Custodian to replace 4
 toilet flush valves and also 3 urinal flush valves.

troubleshoot main water shut off to replace
 3 urinal flush valves and 3 toilet flush
 valves

Hector Pacheco

237604	Main Building	Portables			10/26/2020		7		\$0.00
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Medium	Work In Progress	NURSING			10/26/2020 12:05:53				
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Pacheco, Hector
 Sink is clogged

Gema Suggs

237440		Custodial			10/16/2020		17		\$0.00
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Medium	Work In Progress				10/16/2020 8:17:10 AM				
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Pacheco, Hector
 BUEN DIA:
 EL ALIMETADOR DE EL PRIMER LAVAMANOS, EN EL
 BAÑO DE LAS MUJERES, (AREA 803) ESTA TIRANDO
 AGUA.
 GRACIAS.

Maria E Ruiz

237708					10/30/2020		3		\$20.48
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High	Work In Progress				10/30/2020 3:05:03 PM				
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Appelzoller, Fred
 Locates needed at STHS in the fenced area of the old
 day care play area. Locates are needed Monday
 November 2, 2020. Please see e-mail for map of area.
 Should you have any questions please see Mr. Gallegos
 in the Construction Office. Thank You

Dominique Esparza

237659		Custodial			10/28/2020		5		\$0.00
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Medium	Work In Progress				10/28/2020 3:49:24 PM				
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Pacheco, Hector
 BUENAS TARDES, EL BAÑO DE AREA 800 DE LA
 MUJERES UN LAVAMANOS TIRA AGUA DE EL
 ALIMENTADOR.
 GRACIAS.

Maria E Ruiz

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
235596		Kitchen			9/1/2020		62		\$180.72
High	Work In Progress				9/1/2020 10:00:54 AM				
Ontiveros, Joe		Need water pressure regulator valve on water inlet to dish machine							
Dino Facio									
236102	Vocational	Classroom			9/10/2020		53		\$0.00
Medium	Work In Progress	803			9/10/2020 3:48:11 PM				
Guardado, Sergio		Remove all equipment and desks from top storage area of the classroom							
Lorraine Dominguez									
237035	Main Building	Storage			10/5/2020		28		\$0.00
Medium	Work In Progress	ticket booth			10/5/2020 12:21:45 PM				
Guardado, Sergio		Ticket booth needs painting, please paint the booth brown the color used on school building with black trim. Please see me for further direction							
Lorraine Dominguez									
237608	Main Building	Athletic Field			10/26/2020		7		\$0.00
Medium	Work In Progress	baseball/softball			10/26/2020 12:32:06				
Ontiveros, Guadalupe		Please clean all area of fields of weeds and debris							
Lorraine Dominguez									
237610	Main Building	Athletic Field			10/26/2020		7		\$0.00
Medium	Work In Progress	football area			10/26/2020 12:34:20				
Ontiveros, Guadalupe		Please put all track equipment away on the football field							
Lorraine Dominguez									
237606	Main Building	Football Field			10/26/2020		7		\$0.00
Medium	Work In Progress	football area			10/26/2020 12:30:51				
Ontiveros, Guadalupe		Area needs to be cleared of weeds and any debris in the area							
Lorraine Dominguez									
237348	Main Building	Library			10/13/2020		20		\$0.00
Medium	Work In Progress	library			10/13/2020 2:20:53 PM				
Guardado, Sergio		please remove and relocate door in Ms Allen area please see Claudia for direction							
Lorraine Dominguez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

237349	Main Building	Office			10/13/2020		20		\$0.00
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Medium	Work In Progress	office			10/13/2020 2:21:46 PM				
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Guardado, Sergio Need to assemble storage cabinets please see Claudia for further direction

Lorraine Dominguez

237712	Main Building	Office			10/30/2020		3		\$0.00
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Medium	Work In Progress	Nurses office			10/30/2020 3:39:24 PM				
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Guardado, Sergio Nurse's office needs some ceiling tiles replaced

Lorraine Dominguez

237703					10/30/2020		3		\$0.00
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Medium	Work In Progress				10/30/2020 1:04:08 PM				
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Guardado, Sergio Need transitions on the entry doorways where the new custodial offices are it has new flooring and it will lift up if no transitions are installed

Maria E Ruiz

237696	Main Building	Exterior			10/30/2020		3		\$0.00
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Medium	Work In Progress	Exterior area			10/30/2020 10:38:48				
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Guardado, Sergio Please install signs outside the nurse area, art studio, 800's, preschool classroom, and room 700/702. Please see Claudia for further directions

Lorraine Dominguez

232735					7/1/2020		124		\$0.00
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Medium	Work In Progress	Tech Portable			7/1/2020 10:03:00 AM				
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, AC not working. Please check and service ASAP.

Nicholas Wohlgemuth

234814	Main Building	Portables			8/13/2020		81		\$0.00
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Medium	Work In Progress	Nurse Portable			8/13/2020 9:32:13 AM				
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Ramos, Rudy Nurse has reported that both AC's in her portable are not working. 8/13/2020 at 9:31am

Gema Suggs

235615	Main Building	Hallway/Corridor			9/1/2020		62		\$0.00
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Medium	Work In Progress	Hallway by			9/1/2020 2:38:53 PM				
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Ramos, Rudy Ceiling tile in hallway needs to be replaced

Lorraine Dominguez

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
235044	Main Building	Classroom			8/18/2020		76		\$0.00
Medium	Work In Progress	801			8/18/2020 1:28:06 PM				
Ramos, Rudy		Ceiling tiles need replacement							
Lorraine Dominguez									
235046	Vocational	Classroom			8/18/2020		76		\$0.00
Medium	Work In Progress	803			8/18/2020 1:28:50 PM				
Ramos, Rudy		Ceiling tiles need replacing							
Lorraine Dominguez									
235047	Vocational	Classroom			8/18/2020		76		\$0.00
Medium	Work In Progress	805			8/18/2020 1:29:27 PM				
Ramos, Rudy		Ceiling tiles need replacing							
Lorraine Dominguez									
235048	Vocational	Restroom			8/18/2020		76		\$0.00
Medium	Work In Progress	restroom			8/18/2020 1:30:19 PM				
Ramos, Rudy		Lights need to be looked at not sure if its light bulbs or not functioning							
Lorraine Dominguez									
235051	Main Building	Hallway/Corridor			8/18/2020		76		\$0.00
Medium	Work In Progress	500 hallway			8/18/2020 1:32:58 PM				
Ramos, Rudy		Need lights in the hallway replaced as there is about 6 out.							
Lorraine Dominguez									
237701					10/30/2020		3		\$0.00
Medium	Work In Progress				10/30/2020 12:45:56				
Lara, Ralph		Need door for new custodial office it doesn't have one							
Maria E Ruiz									
233985	Annex Building	Classroom			7/30/2020		95		\$0.00
Medium	Work In Progress	Dinning Room			7/30/2020 7:56:52 AM				
Lara, Ralph		Install Door Top on Dinning rooms door							
Gema Suggs									
234664	Main Building	Classroom			8/10/2020		84		\$0.00
Medium	Work In Progress	509			8/10/2020 10:55:25 AM				
Lara, Ralph		Teacher classroom is accessible to all teachers, please make her key for classroom only for her key.							
Lorraine Dominguez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
235032					8/18/2020		76		\$0.00
Medium	Work In Progress				8/18/2020 1:08:17 PM				
Ontiveros, Guadalupe		enclosed courtyard area - remove trash including pieces of walk mats blown of roof							
Alfredo Holguin									
234735	Main Building	Hallway/Corridor			8/11/2020		83		\$0.00
Medium	Work In Progress	corridor in			8/11/2020 2:15:31 PM				
Ontiveros, Guadalupe		Please clear up all weeds, grass and debris from corridors right outside admin offices							
Lorraine Dominguez									
234422	Main Building	Athletic Field			8/5/2020		89		\$0.00
Medium	Work In Progress	all outdoor			8/5/2020 9:53:02 AM				
Ontiveros, Guadalupe		Need more round up to clear up weeds around all athletic fields Round up sprayer one on campus broke In need a Kubota tractor with scraper							
Lorraine Dominguez									
233109	Main Building	Athletic Field			7/8/2020		117		\$130.00
Medium	Work In Progress	Outdoor fields			7/8/2020 11:07:23 AM				
Ontiveros, Guadalupe		Grounds is in need of tractor with scraper as well as round up for weeds							
Lorraine Dominguez									
237634	Main Building	Parking Lot			10/27/2020		6		\$0.00
Medium	Work In Progress	parking lot			10/27/2020 12:20:09				
Ontiveros, Guadalupe		Cut dead trees from parking area (pointed out the trees to Lauro for further clarification)							
Lorraine Dominguez									
237695	Main Building	Exterior			10/30/2020		3		\$0.00
Medium	Work In Progress	Exterior area			10/30/2020 10:36:26				
Ontiveros, Guadalupe		Grounds is in need of black and white trash bags as well as a rake.							
Lorraine Dominguez									
235148	Main Building	Gym			8/20/2020		74		\$0.00
Medium	Work In Progress	Varsity gym area			8/20/2020 3:06:51 PM				
Lara, Ralph		Door is missing screws							
Lorraine Dominguez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Santa Teresa HS										
235149	Main Building	Classroom			8/20/2020		74		\$0.00	
Medium	Work In Progress	610			8/20/2020 3:07:46 PM					
Lara, Ralph		Classroom door does not open with master key								
Lorraine Dominguez										
236234					9/15/2020		48		\$0.00	
Medium	Work In Progress				9/15/2020 8:34:48 AM					
Lara, Ralph		Need to do spare keys of each bldg mechanic trucks. Juan Ambris # 138, Luis Saucedo # 153, Manuel Prospero # 191, Ruben Ortiz # 107. Thank u								
Sergio Guardado										
236200	Main Building	Classroom			9/14/2020		49		\$3.59	
Medium	Work In Progress				9/14/2020 10:55:35 AM					
Lara, Ralph		Teacher in C2 misplaced her key, can we have another key for teacher								
Lorraine Dominguez										
235383					8/26/2020		68		\$13.98	
Medium	Work In Progress				8/26/2020 3:23:54 PM					
Gonzalez, Salvador		Need to fabricate ladders for culinary building in STHS								
Salvador Gonzalez										
Count: 53 Work Orders		Avg. Age of WO's 48		Total for Santa Teresa HS				15	\$2,040.37	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
234449		Hallway/Corridor			8/5/2020		89	\$1,072.80	
Medium	Work In Progress				8/5/2020 3:22:18 PM				
Guardado, Sergio		I NEED to change the ceiling tiles (not lights) in rooms 13,14,16,23,22,21,20,18,17, and teacher lounge 19, and hallways of the north building please				8/28/20 - work order will be re-routed to maintenance; this is for ceiling tiles to be replaced not lights. Danny will be picking up bulbs from STM and adjusting them back into inventory.			
Cristian Martinez									
237146	Gym (1997)	Gym			10/8/2020		25	\$0.00	
Medium	Work In Progress				10/8/2020 1:08:25 PM				
Guardado, Sergio		gym girls locker room toilet valve leaking							
Cristian Martinez									
237394		Kitchen			10/14/2020		19	\$0.00	
High	Work In Progress				10/14/2020 2:36:40 PM				
Guardado, Sergio		Several broken floor tiles in the kitchen, storage, walk in areas need replacing							
Dino Facio									
235524	North Building				8/31/2020		63	\$0.00	
Medium	Work In Progress				8/31/2020 7:59:05 AM				
Guardado, Sergio		Need ceiling tiles in rooms #13-14-16-23-22-21-20-18-17 and in hallways on the north building as well.							
Cristian Martinez									
237455	North Building	Restroom (Girls)			10/16/2020		17	\$108.21	
Medium	Work In Progress				10/16/2020 1:47:27 PM				
Ontiveros, Joe		BAD SMELL COMES OUT OF THE WOMEN'S TOILETS IN THE NORTH BUILDING DOWN FLOOR							
Cristian Martinez									
237369		Kitchen			10/14/2020		19	\$11.88	
High	Work In Progress				10/14/2020 7:09:42 AM				
Pacheco, Hector		Three compartment sink leaking							
Dino Facio									
237454		Classroom			10/16/2020		17	\$36.34	
Medium	Work In Progress				10/16/2020 1:36:16 PM				
Pacheco, Hector		IN ROOM NUMBER 10 THE KITCHEN SINC IS THE SLOW DRAINAGE PLEASE CHECK							
Cristian Martinez									

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa MS							
235415	North Building	Office			8/27/2020		67		\$23.33
Medium	Work In Progress	SECURITY			8/27/2020 10:33:51 AM				
Ambriz, Jose		HEATING/COOLING NEEDS TO BE REPAIRED. AS PER BUILDING MECHANIC OFFICE NEEDS NEW DUCT WORK							
Laura Parra									
Count: 8 Work Orders		Avg. Age of WO's		40	Total for Santa Teresa MS			0	\$1,252.56

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		SNP Complex							
237675		Portables			10/29/2020		4		\$0.00
High	Work In Progress				10/29/2020 11:40:38				
Ambriz, Jose		Coordinator office (Adele) the heat went out only blows cold air							
Dino Facio									
Count: 1 Work Orders		Avg. Age of WO's	4			Total for SNP Complex	0		\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
233588					7/22/2020		103		\$75.52
Medium	Work In Progress	76			7/22/2020 2:03:23 PM				
Guardado, Sergio		computer lab to painted the doors and wall that has a brown stain on it by the blue cabinet. doors also need to be painted.				Pending asp report 8/3/20 - waiting on supplies have been ordered			
Ivette Rios									
233309		Kitchen			7/14/2020		111		\$0.00
High	Work In Progress				7/14/2020 11:44:02 AM				
Escobar, David		AC Unit not cooling in kitchen (Hot)							
Dino Facio									
236691					9/25/2020		38		\$0.00
Medium	Work In Progress				9/25/2020 9:54:50 AM				
Castillo, Carlos		NO LIGHTING IN THE OFFICE LOUNGE RESTROOM							
Ivette Rios									
237030	Main Building	Restroom			10/5/2020		28		\$191.80
Medium	Work In Progress	office LOUNGE			10/5/2020 10:18:08 AM				
Guardado, Sergio		BLUE STRIP IN OFFICE LOUNGE NEEDS TO BE GLUED BACK.							
Ivette Rios									
237589	Main Building	Office			10/23/2020		10		\$0.00
Medium	Work In Progress	office LOUNGE			10/23/2020 2:21:07 PM				
Lara, Ralph		Lock in back of office lounge							
Ivette Rios									
234676					8/10/2020		84		\$0.00
Medium	Work In Progress				8/10/2020 12:40:48 PM				
Gonzalez, Salvador		please need homemade drags please ask luis							
Luis Saucedo									
Count: 6 Work Orders		Avg. Age of WO's 62		Total for Sunland Park ES		0		\$267.32	

331 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
233826	Main Building	Classroom			7/28/2020		97		\$0.00
Medium	Work In Progress			7/28/2020 8:53:37 AM					
Acuna, Johnny	Rocio Nieto, Classroom 103, Needs blinds on her windows and side window.								
Monica Narez									
233288					7/13/2020		112		\$0.00
Medium	Work In Progress	playground		7/13/2020 5:24:35 PM					
Ontiveros, Guadalupe	please repair stuck irrigation valve solenoid to grass irrigation sprinkler system. water is constantly on. Thank You...								
Johnny Acuna									
236046	Main Building	Office			9/10/2020		53		\$0.00
Medium	Work In Progress			9/10/2020 8:14:15 AM					
Marquez, Gerardo	Cathie Williams, Office, Need 7 dogging keys (L & Wrenches?								
Monica Narez									
235270	Main Building				8/24/2020		70		\$0.00
Medium	Work In Progress			8/24/2020 2:06:20 PM					
Marquez, Gerardo	Need new pad lock west bus turn around gate.								
Monica Narez									
236436	Main Building	Office			9/21/2020		42		\$0.00
Medium	Work In Progress			9/21/2020 11:03:08 AM					
Acuna, Johnny	As per Mrs. Williams, Office, The bats moved to the front entrance of the office and bats came back to nest. Will need to put covering in the front and through the back right side corner by the cafeteria.								
Monica Narez									
237023		Kitchen			10/5/2020		28		\$0.00
High	Work In Progress			10/5/2020 9:31:42 AM					
Acuna, Johnny	Install Chemsearch Smell Control System for grease trap								
Dino Facio									
237084	Main Building	Classroom			10/6/2020		27		\$0.00
Medium	Work In Progress			10/6/2020 12:53:26 PM					
Acuna, Johnny	Angelica Palma, Classroom 102, Need a white board installed.								
Monica Narez									

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Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
236762					9/29/2020		34	\$2,616.07	
Medium	Work In Progress				9/29/2020 10:36:38 AM				
Chavez, Santos		Install two 40A 3 pole circuits for two new 12 ton refrigeration units for multi purpose room.							
Santos Chavez									
237156					10/8/2020		25	\$0.00	
Medium	Work In Progress				10/8/2020 2:35:06 PM				
Chavez, Santos		Cathie Williams, Office, Light Dimmer Switches for the front office to include, main office area, principal, AP, Data clerk office, and conference room							
Monica Narez									
237670	Main Building	Classroom			10/29/2020		4	\$0.00	
Medium	Work In Progress				10/29/2020 9:17:27 AM				
Ambriz, Jose		As per Mrs. Williams, Office, Her office is very hot.							
Monica Narez									
233266					7/13/2020		112	\$0.00	
Medium	Work In Progress				7/13/2020 1:45:19 PM				
Chavez, Santos		Entrada de escuela 2 balastras estan descompuestas y necesitan focos gracias buen dia.							
Maritxa Vasquez									
Count: 11 Work Orders			Avg. Age of WO's	55		Total for Sunrise ES	0	\$2,616.07	

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Support Services							
237674		Office			10/29/2020		4		\$0.00
Medium	Work In Progress				10/29/2020 11:23:27				
Marquez, Gerardo		Need for both storage doors to please be opened... thank you greatly...							
Loraine Gandara									
Count: 1 Work Orders		Avg. Age of WO's		4	Total for Support Services			0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
235671		Gym			9/3/2020		60		\$0.00
Medium	Work In Progress	Cafeteria/Gym			9/3/2020 7:40:20 AM				
Escobar, David		Gymnasium is very hot. Mr. Armando Diaz (Head Custodian) already tried to change temperature manually and it didn't work.							
Sylvia Cary									
235661					9/2/2020		61		\$0.00
Medium	Work In Progress				9/2/2020 3:42:11 PM				
Escobar, David		trouble at Vado kitchen.							
David Escobar									
234333		Kitchen			8/4/2020		90		\$0.00
High	Work In Progress				8/4/2020 7:58:13 AM				
Escobar, David		AC units not working very hot in kitchen area							
Dino Facio									
Count: 3 Work Orders		Avg. Age of WO's		70	Total for Vado ES			0	\$0.00

331 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2020 - 10/31/2020 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
237032		Custodial			10/5/2020		28		\$5.97
Medium	Work In Progress				10/5/2020 11:31:08 AM				
Ontiveros, Joe		We have no hot water in the lounge, restrooms or custodial closet							
Ernesto Diaz									
236198					9/14/2020		49		\$0.00
Medium	Work In Progress				9/14/2020 9:58:59 AM				
Ontiveros, Guadalupe		Put rock under fence to avoid coyotes coming in. They have been digging.							
Rocio Rodriguez									
236411					9/21/2020		42		\$0.00
Medium	Work In Progress	Playground area			9/21/2020 8:40:06 AM				
Hernandez, Guillermo		Circle area needs to be filled with concrete.							
Rocio Rodriguez									
Count: 3 Work Orders			Avg. Age of WO's	40	Total for Yucca Heights ES		0	\$5.97	
Count: 331 Work Orders			Avg. Age of WO's	45	Grand Total		87	\$25,278.71	