

**Travis Dempsey**  
Superintendent



Gadsden I.S.D.  
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**Sam Snoddy**  
Executive Director of Technology

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TO: Georgina Galvan, Purchasing Agent


FROM: Sam Snoddy, Executive Director of Technology

DATE: June 2, 2022

SUBJECT: Certification Letter -- Bid 21-22-86 Surplus Property Disposition

As per the requirements detailed in Section 13-6-1, NMSA, 1978, Disposition of Obsolete, Worn-Out and Unusable Personal Property and the processes described within the PSAB Supplement 12: Capital Assets, this department certifies that all computers marked for disposal have all district programs and personal information erased from each device.

Sincerely



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