

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
263921					7/5/2022		70		\$5.58
Medium	Work In Progress	P20			7/5/2022 11:38:42 AM				
Ambriz, Jose		Please uninstall and move the water fountain with filter from P20 to P16. Please see the secretary for placement.							
Melanie Beegle									
266391					8/9/2022		35		\$0.00
Medium	Work In Progress	P1			8/9/2022 2:47:05 PM				
Avila, Jesus		Fix or replace a loose deck board on the front steps.							
Melanie Beegle									
267172					8/19/2022		25		\$0.00
Medium	Work In Progress	P3 & P4			8/19/2022 4:05:44 PM				
Avila, Jesus		Please install security bars on the windows in P3 & P4.							
Melanie Beegle									
264893					7/26/2022		49		\$0.00
Medium	Work In Progress	P11			7/26/2022 2:10:31 PM				
Marquez, Gerardo		Please cut the lock (master lock) on a chemical closet so that the teacher can access it. Please see Dr. Acuna for the correct lock.							
Melanie Beegle									
265920					8/4/2022		40		\$0.00
Medium	Work In Progress	P11			8/4/2022 9:38:49 AM				
Marquez, Gerardo		Please create a key that will unlock the master lock on the chemical cabinet.							
Melanie Beegle									
267422					8/23/2022		21		\$0.00
Medium	Work In Progress				8/23/2022 4:56:34 PM				
Marquez, Gerardo		Please create spare substitute keys for P13, P14 & P20.							
Melanie Beegle									
267450					8/24/2022		20		\$0.00
Medium	Work In Progress	P17			8/24/2022 9:02:18 AM				
Marquez, Gerardo		Please install a panic bar type of closure on the restroom entrance. Also, please make 10 new keys for P17 so that the teachers can allow students access to the restroom.							
Melanie Beegle									

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Assigned To	Description		Action Taken						
Requester Name									
Location:		Alta Vista ECHS							
267903					8/31/2022		13		\$0.00
Medium	Work In Progress	P4			8/31/2022 12:01:06 PM				
Marquez, Gerardo	The door to P4 does not automatically close. Please adjust the door to close automatically for school safety.								
Melanie Beegle									
Count: 8 Work Orders		Avg. Age of WO's	34	Total for Alta Vista ECHS				0	\$5.58

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony - On Track Pre-K (Village)										
266980		Storage			8/17/2022		27		\$0.00	
Medium	Work In Progress				8/17/2022 2:14:38 PM					
Ambriz, Jose		Please maintenance the Bard Unit that is located on the storage shed.								
Angelic Ramos										
265976		Exterior			8/4/2022		40		\$0.00	
Medium	Work In Progress	pre-k turn-			8/4/2022 1:53:42 PM					
Vasquez, Jose		Please change time on sprinklers at the pre-k turnaround. They are starting late in the day, please set for 2 AM.								
Michelle Soto										
264377		Classroom			7/14/2022		61		\$36.56	
Medium	Work In Progress	110			7/14/2022 2:07:30 PM					
Tellez, Hector		Hello! Additional outlets are requested in room 110. Mr. David Soriano (custodian) can show where. Thank you!								
Angelic Ramos										
267406		Classroom			8/23/2022		21		\$0.00	
Medium	Work In Progress	105			8/23/2022 3:31:47 PM					
Tellez, Hector		Hello, classroom #105 needs an additional outlet. Please & Thank you!								
Angelic Ramos										
Count: 4 Work Orders			Avg. Age of WO's	37	Total for Anthony - On Track Pre-K (Village)			0	\$36.56	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
267120					8/19/2022		25		\$0.00
Medium	Work In Progress	245			8/19/2022 11:03:57 AM				
Tellez, Hector		The light in shared bathroom isn't turning on automatically please check Mr. Medina room # 245							
Jessica Lopez									
266108					8/5/2022		39		\$0.00
Medium	Work In Progress				8/5/2022 12:11:22 PM				
Tellez, Hector		Please replace/repair hand blower in the girl's and boy's lower grade restrooms thank you							
Jessica Lopez									
266662					8/12/2022		32		\$0.00
Medium	Work In Progress	girl's upper			8/12/2022 1:29:35 PM				
Appelzoller, Fred		Girl's upper grade restroom needs to be fixed thank you				reroute to plumber			
Jessica Lopez									
267836	Pump House				8/30/2022		14		\$202.13
Medium	Work In Progress				8/30/2022 3:37:13 PM				
Appelzoller, Fred		have roots in pipe need to run sew machine and treat line							
Fred Appelzoller									
266577					8/11/2022		33		\$0.00
Medium	Work In Progress	413			8/11/2022 1:38:08 PM				
Ambriz, Jose		Please replace A/C damper in room # 413 thank you				reroute to hvac			
Jessica Lopez									
266578					8/11/2022		33		\$0.00
Medium	Work In Progress				8/11/2022 1:40:39 PM				
Ambriz, Jose		Please fix ice machine in lounge next to the nurse's office thank you				re route to hvac			
Jessica Lopez									
266651					8/12/2022		32		\$0.00
Medium	Work In Progress				8/12/2022 11:01:38 AM				
Hernandez, Carlos		As per Ms. Lopez please trim/cut palm trees thank you							
Jessica Lopez									

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Anthony ES									
267908					8/31/2022		13		\$0.00
Medium	Work In Progress			8/31/2022 12:09:24 PM					
Hernandez, Carlos	As per Mrs. Lopez please cut all the weeds by pond area behind school see Ms. Lopez form more information) thank you								
Jessica Lopez									
265832					8/3/2022		41		\$65.60
Medium	Work In Progress			8/3/2022 10:25:29 AM					
Hernandez, Carlos	As per Ms. Lorena Lopez please provide 9 chains to block cars to drive around the school. thank you See Ms. Lopez (assistant principal for more information)								
Jessica Lopez									
267049					8/18/2022		26		\$0.00
Medium	Work In Progress			8/18/2022 11:57:17 AM					
Marquez, Gerardo	Please check the upper grade doors, they are not closing properly than you								
Jessica Lopez									
267050					8/18/2022		26		\$0.00
Medium	Work In Progress			8/18/2022 12:23:11 PM					
Marquez, Gerardo	Please make check all doors that they are closing properly, some doors remain open when it is windy. thank you								
Jessica Lopez									
267905					8/31/2022		13		\$0.00
Medium	Work In Progress			8/31/2022 12:07:13 PM					
Avila, Jesus	As per Mrs. Lopez please replace/repair fence by the apartments, they are 2 holes on the fence. (see Ms. Lopez for more information) thank you								
Jessica Lopez									
266529					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 8:53:16 AM					
Avila, Jesus	As per Ms. Lopez please provide 4 poles with chains around the school for student safety (see Ms. Lorena Lopez for more information) thank you								
Jessica Lopez									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Anthony ES							
267048					8/18/2022		26		\$0.00
Medium	Work In Progress	main office			8/18/2022 11:56:29 AM				
Hernandez, Guillermo		As pe Ms. Lopez please install Plexi glass to block the front office counter (see Ms. Lopez for more information) thank you				Routed to Memo			
Jessica Lopez									
Count: 14 Work Orders		Avg. Age of WO's	28			Total for Anthony ES	0	\$267.73	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
265638					8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 8:22:49 AM				
Marquez, Gerardo		need to request keys for the following classrooms for security reasons. The keys will be issued to the IA's. 125, 138, 113, 124, 134, 155, 137.							
Michelle Guerra									
267669	Main Building	Classroom			8/29/2022		15		\$0.00
Medium	Work In Progress	141			8/29/2022 7:50:18 AM				
Marquez, Gerardo		The restroom and closet door don't close							
Michelle Guerra									
267434	Main Building	Classroom			8/24/2022		20		\$0.00
Medium	Work In Progress	101			8/24/2022 8:11:57 AM				
Marquez, Gerardo		back door of classroom does not close need to be shut really hard							
Michelle Guerra									
267240	Main Building	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	136			8/22/2022 10:51:03 AM				
Marquez, Gerardo		Bathroom door in the classroom is too heavy for the students they are kinder students							
Michelle Guerra									
266046	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	144			8/5/2022 8:43:06 AM				
Ambriz, Jose		vent cover is broken being held by wire							
Michelle Guerra									
266123	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	134			8/5/2022 2:03:54 PM				
Ambriz, Jose		Heater turned on very hot in classroom							
Michelle Guerra									
266124	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	136			8/5/2022 2:04:29 PM				
Ambriz, Jose		Heater turned on classroom is very hot							
Michelle Guerra									
264427	Main Building				7/18/2022		57		\$0.00
Medium	Work In Progress				7/18/2022 7:24:03 AM				
Ambriz, Jose		Please do Maintenance on Ice Machine (PM)							
Aaron Solis									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
267636					8/26/2022		18		\$0.00
Medium	Work In Progress				8/26/2022 2:09:07 PM				
Vasquez, Jose		Crossing walk needs to be fixed needs to be filled with dirt has a big hole when it rains it makes it worse and very muddy							
Michelle Guerra									
266045	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	144			8/5/2022 8:41:16 AM				
Appelzoller, Fred		No hot water running in the sink							
Michelle Guerra									
265879					8/3/2022		41		\$0.00
Medium	Work In Progress				8/3/2022 3:42:19 PM				
Tellez, Hector		need to power up marquee							
Hector Tellez									
267698		Kitchen			8/29/2022		15		\$0.00
High	Work In Progress				8/29/2022 9:57:14 AM				
Ambriz, Jose		AC Unit down not woking in kitchen area (hot) need portable unit							
Dino Facio									
Count: 12 Work Orders			Avg. Age of WO's	32			Total for Berino ES	0	\$0.00

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
267726	Main Building	Classroom			8/29/2022		15		\$0.00
Medium	Work In Progress	213			8/29/2022 1:06:18 PM				
Ambriz, Jose		Room is to hot see Ms. B. Garcia							
Jennifer Corral									
266136	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	324			8/5/2022 3:00:51 PM				
Ambriz, Jose		I did a work order order because my classroom was super cold but now the classroom is really hot. See Mr. Munoz							
Jennifer Corral									
264730	Main Building	Athletic Field			7/25/2022		50		\$0.00
Medium	Work In Progress	exterior outside			7/25/2022 10:31:07 AM				
Vasquez, Jose		Check Sprinklers for rotation, there are a lot of dead spots on the field.							
Jennifer Corral									
264731	Main Building	Athletic Field			7/25/2022		50		\$0.00
Medium	Work In Progress	exterior outside			7/25/2022 10:32:12 AM				
Vasquez, Jose		Please Fill Sunken sprinklers this is the 4th request it's a safety Hazard for our students.							
Jennifer Corral									
267329	Main Building	Classroom			8/23/2022		21		\$0.00
Medium	Work In Progress	312			8/23/2022 8:26:13 AM				
Marquez, Gerardo		the handle is very loose and getting hard to open. See Ms. Link and Bustillos							
Jennifer Corral									
265675	Main Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	216			8/2/2022 9:50:48 AM				
Marquez, Gerardo		this room is not locking correctly. Key does not lock door or it is getting jammed see admin							
Jennifer Corral									
265159	Main Building	Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	331			7/29/2022 8:57:06 AM				
Marquez, Gerardo		file cabinet needs to be opened. See Ms. Sang							
Jennifer Corral									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

265148	Main Building	Hallway/Corridor			7/29/2022		46		\$0.00
Medium	Work In Progress	hallway			7/29/2022 8:20:03 AM				
Marquez, Gerardo		The north facing cafeteria door closest to the washing area in the cafeteria was not latched. I pressed on the door and it opened. I pushed the door wide open and allowed the full travel of the door to complete its path and it closed.							

Jennifer Corral

264506	Main Building	Classroom			7/19/2022		56		\$0.00
Medium	Work In Progress	212			7/19/2022 7:14:40 AM				
Marquez, Gerardo		I have the pending work order for my cabinets that don't lock or the lock is falling off. See Ms. Kluge. Teacher will be in today for a bit but will return on the 25th							

Jennifer Corral

264442	Main Building	Classroom			7/18/2022		57		\$0.00
Medium	Work In Progress	311			7/18/2022 10:04:36 AM				
Marquez, Gerardo		need cabinet key w408 teacher lost it and moved away							

Jennifer Corral

267034	Main Building	Restroom			8/18/2022		26		\$0.00
Medium	Work In Progress	121			8/18/2022 9:55:30 AM				
Marquez, Gerardo		Men's restroom does not lock. See admin							

Jennifer Corral

266423	Main Building	Classroom			8/10/2022		34		\$0.00
Medium	Work In Progress	207			8/10/2022 7:31:08 AM				
Marquez, Gerardo		Teacher needs key and I need for lock box see Jennifer							

Jennifer Corral

267013	Main Building	Classroom			8/18/2022		26		\$0.00
Medium	Work In Progress	205			8/18/2022 8:38:45 AM				
Marquez, Gerardo		can you please put an order to fix my doorknob asap. Mrs. White said it was loose. See Ms. Ledesma							

Jennifer Corral

267005	Main Building	Classroom			8/18/2022		26		\$0.00
Medium	Work In Progress	107			8/18/2022 7:40:57 AM				
Marquez, Gerardo		Need extra key for classroom. Teacher will be moving into this classroom with his aide and needs an extra key. See front office							

Jennifer Corral

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
266633	Main Building	Office			8/12/2022		32		\$0.00
Medium	Work In Progress	office			8/12/2022 7:55:57 AM				
Marquez, Gerardo		CP69 needed for lockbox. Keys were all given to I.As in the building							
Jennifer Corral									
266866	Main Building	Hallway/Corridor			8/16/2022		28		\$0.00
Medium	Work In Progress	hallway/corridor			8/16/2022 10:50:35 AM				
Marquez, Gerardo		Can you put in work order for them to check the doors at the 300 exit to the bookroom and the doors to the cafeteria entrance foyer facing parking lot. The custodians are telling me the doors on the left are getting stuck and aren't closing all the way at times. See admin							
Jennifer Corral									
Count: 16 Work Orders		Avg. Age of WO's 37			Total for Chaparral ES			0	\$0.00

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral High - Pre-K									
265551		Classroom			8/1/2022		43		\$0.00
Medium	Work In Progress	101, 102, 103,			8/1/2022 2:23:32 PM				
Marquez, Gerardo		Requesting keys for Instructional Assistance for classroom doors 101, 102, 103, 104. Requesting one set of each.							
Nathalie Urbina									
265869		Storage			8/3/2022		41		\$0.00
Medium	Work In Progress				8/3/2022 2:59:34 PM				
Marquez, Gerardo		Assign 4 sets of keys to padlock No 83IC/45 to utilize at Desert Trail Storage. Padlock is currently at Chaparral On Track Pre-k. I am also requesting the non-district issued lock that is currently on storage shed at DTE to be cut off. If you have any questions please contact me at Chaparral On Track office. Thank you.							
Nathalie Urbina									
267773					8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 7:38:58 AM				
Marquez, Gerardo		need door to electrical room open handle does not open with key							
Hector Tellez									
Count: 3 Work Orders			Avg. Age of WO's	33		Total for Chaparral High - Pre-K	0		\$0.00

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
267816	A-Wing	Classroom			8/30/2022		14		\$0.00
Medium	Work In Progress	A109			8/30/2022 12:20:43 PM				
Marquez, Gerardo Please make me 3 copies of key #126E. I have the original in my office. (Mireya Meza)									
Mireya Meza									
267296	F-Wing	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	F6			8/22/2022 4:38:19 PM				
Marquez, Gerardo We are missing the key to the teacher's desk. Please open. (Mireya Meza)									
Mireya Meza									
267592	A-Wing	Office			8/25/2022		19		\$0.00
Medium	Work In Progress	Front office			8/25/2022 3:45:36 PM				
Marquez, Gerardo Please make 2 copies of key W635. See Mireya (Mireya Meza)									
Mireya Meza									
267762	F-Wing	Classroom			8/29/2022		15		\$0.00
Medium	Work In Progress	F computer lab			8/29/2022 4:14:34 PM				
Marquez, Gerardo Please issue a new CH1 key. Mine was keyed incorrectly and works on only a few doors. Please see Mireya. (Mr. Ray, F comp lab)									
Mireya Meza									
267716	C-Wing	Classroom			8/29/2022		15		\$0.00
Medium	Work In Progress	C1			8/29/2022 12:32:17 PM				
Marquez, Gerardo The door closer -the part attached on the upper part of the door- is not working. Part of it is coming apart off the door. It is hard to open the door. (Ms. Jaime, C1)									
Mireya Meza									
267918	D-Wing	Office			8/31/2022		13		\$0.00
Medium	Work In Progress	D6			8/31/2022 2:34:01 PM				
Marquez, Gerardo Please make me 2 #115E keys. (Mireya Meza)									
Mireya Meza									
267920	A-Wing	Office			8/31/2022		13		\$0.00
Medium	Work In Progress	Front office			8/31/2022 2:56:01 PM				
Marquez, Gerardo Please make me 2 #113E keys. (Mireya Meza)									
Mireya Meza									

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267922	A-Wing	Library			8/31/2022		13		\$0.00
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Medium	Work In Progress	Library			8/31/2022 3:00:22 PM				
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Marquez, Gerardo Please make me 2 copies of key #CH13. (Mireya Meza)

Mireya Meza

267915	A-Wing	Office			8/31/2022		13		\$0.00
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Medium	Work In Progress	Attendance			8/31/2022 2:24:46 PM				
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Marquez, Gerardo Please make me 3 CH24 keys. (Mireya Meza)

Mireya Meza

265824	R-Wing	Exterior			8/3/2022		41		\$0.00
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Medium	Work In Progress	Main entrance			8/3/2022 9:48:54 AM				
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Marquez, Gerardo The right hand door does not close unless it is pushed. Please fix. (Mireya Meza, main entrance R wing)

Mireya Meza

265866	Field House	Athletic Field			8/3/2022		41		\$0.00
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Medium	Work In Progress	Football storage			8/3/2022 2:48:42 PM				
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Marquez, Gerardo The door that goes to the roof in the football storage room won't lock. See Gregg Martinez. (Mireya Meza)

Mireya Meza

265954	E-Wing	Foyer			8/4/2022		40		\$0.00
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Medium	Work In Progress	E wing			8/4/2022 12:07:39 PM				
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Marquez, Gerardo Emergency fire door in E-Hallway needs to be adjusted (Hard time unlocking it) (Mr. Martinez, AP)

Mireya Meza

265967	C-Wing	Foyer			8/4/2022		40		\$0.00
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Medium	Work In Progress	C wing			8/4/2022 12:44:03 PM				
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Marquez, Gerardo Emergency fire door in C hallway needs to be adjusted, will not remain closed. (Mr. Martinez, AP)

Mireya Meza

266337	F-Wing				8/9/2022		35		\$0.00
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Medium	Work In Progress	f wing back door			8/9/2022 9:12:39 AM				
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Marquez, Gerardo F wing back door facing G wing, The key entry just turns and is not unlocking the door.

Christina Nares

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

266341 R-Wing 8/9/2022 35 \$0.00

Medium Work In Progress 8/9/2022 9:15:56 AM

Marquez, Gerardo RBuilding Right hand side of the main building just swings open it will not close unless it is pushed to closed.

Christina Nares

267129 A-Wing 8/19/2022 25 \$0.00

Medium Work In Progress indoor 8/19/2022 12:10:46 PM

Marquez, Gerardo Roll-up door (gear mechanism) is broken, would need to replace gear system or complete roll up door, this is the roll up door in the concessions stand inside the main building servicing the Varsity Gym. Please see Mr. Martinez for further details. (Mr. Martinez, AP)

Mireya Meza

265172 H-Wing Classroom 7/29/2022 46 \$0.00

Medium Work In Progress Auxiliary Gym 7/29/2022 9:53:16 AM

Marquez, Gerardo Athletic training door will not lock through the inside, please see myself or Mr. Martinez. (Ms. Munoz, aux gym trainer room)

Mireya Meza

265561 E-Wing Classroom 8/1/2022 43 \$0.00

Medium Work In Progress E1 8/1/2022 3:15:50 PM

Marquez, Gerardo Door handle is bent. (Ms. Guerrero, E1)

Mireya Meza

266287 8/8/2022 36 \$0.00

Medium Work In Progress 8/8/2022 1:32:18 PM

Avila, Jesus Inspect weld quality (see email attached pic.) of Field goal post to uprights, attachment point at CHS North end zone.

Shane Smythe

263962 7/6/2022 69 \$0.00

Medium Work In Progress All exterior 7/6/2022 1:25:02 PM

Marquez, Gerardo Check exterior doors and adjust as needed

Vicky Lopez

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral HS							
265968	A-Wing	Exterior			8/4/2022		40		\$0.00
Medium	Work In Progress	Front		8/4/2022 12:46:20 PM					
Vasquez, Jose		Need grounds personnel to come cut weeds Infront of main school entrance (Entrance doors to building) May come see Mr. Martinez for more details. (Mr. Martinez, AP)							
Mireya Meza									
264363	Field House	Athletic Field			7/14/2022		61		\$0.00
Medium	Work In Progress	softball shed		7/14/2022 11:34:14 AM					
Vasquez, Jose		Paint old Softball Tuff Shed, sun has eaten up the original paint (prevent further damage) (Mr. Martinez, AP)							
Mireya Meza									
265113	Q-Wing	Classroom			7/28/2022		47		\$0.00
Medium	Work In Progress	Q2, Q4, Q6		7/28/2022 2:21:30 PM					
Vargas, Juan		Engineering/Welding/Automotive labs in building Q need the air couplers at end of system lines replacement. Leaking air, and lines not holding pressure. Also need system analyzed for potential leaks within the system itself from compressor to End of Line. Come see Mr. Ornelas in Q2 for more clarification. (Q building teachers)							
Mireya Meza									
267186		Football Field			8/20/2022		24		\$0.00
Medium	Work In Progress	North goal post		8/20/2022 11:13:45 AM					
Vargas, Juan		Northern Goal Post leans in toward the field, it is not sitting vertical.							
Vicky Lopez									
267178	G-Wing	Hallway/Corridor			8/20/2022		24		\$0.00
Medium	Work In Progress	main hallway		8/20/2022 10:56:21 AM					
Vargas, Juan		Replace 2 broken sideboard tiles. 1 is on pillar outside of G hall, and the 2nd is on the outer wall next to G hall doors							
Vicky Lopez									
266716		Office			8/14/2022		30		\$0.00
Medium	Work In Progress	Lobby front		8/14/2022 9:23:04 PM					
Vargas, Juan		Replace broken black tiles at front door.							
Vicky Lopez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267051	A-Wing				8/18/2022		26		\$0.00
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Medium	Work In Progress	indoor			8/18/2022 12:43:57 PM				
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Vargas, Juan
The sliding door on the concession is not working and does not go down. Please see if someone can be sent as we are currently having a 3 day tournament. (Victoria Lopez, principal)

Mireya Meza

267743	R-Wing	Classroom			8/29/2022		15		\$0.00
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Medium	Work In Progress	R3			8/29/2022 3:09:01 PM				
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Vargas, Juan
Water continues to drip from the air ducts above the old television. it is falling near electrical outlet. (Mr. Alvarado, R3)

Mireya Meza

267720	D-Wing	Classroom			8/29/2022		15		\$0.00
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Medium	Work In Progress	D4			8/29/2022 12:38:43 PM				
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Vargas, Juan
Air Conditioner is not working. Very Hot Room. (Mr. E. Ramos, D4)

Mireya Meza

267723	Q-Wing	Classroom			8/29/2022		15		\$0.00
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Medium	Work In Progress	Q2			8/29/2022 12:41:53 PM				
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Vargas, Juan
Extractor in Teacher's restroom in Q2 does not function. In boys restroom in Q2, entry lightbulb is burned out.

Mireya Meza

267724	Q-Wing	Classroom			8/29/2022		15		\$0.00
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Medium	Work In Progress	Q2			8/29/2022 12:50:07 PM				
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Vargas, Juan
Hand dryer in BOYs bathroom not working. Across room Q2. Come see Mr. Ornelas for instructions please. (Mr. Ornelas, Q2)

Mireya Meza

267183		Exterior			8/20/2022		24		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:06:05 AM				
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Vasquez, Jose
Cement sidewalk is pulling away from the cement planters creating a gap in the walkway area

Vicky Lopez

267184		Exterior			8/20/2022		24		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:07:17 AM				
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Vasquez, Jose
Shovel dirt from cement walkway

Vicky Lopez

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

266976	Field House	Athletic Field			8/17/2022		27		\$0.00
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Medium	Work In Progress	Concession			8/17/2022 1:35:04 PM				
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Ambriz, Jose
The compressor to the ice machine out in the concession is burnt out. I believe Mr. Jose Ambriz is aware of the situation but if you need more details please see Mr. Martinez at CHS. (Mr. Martinez, AP)

Mireya Meza

267253		Mechanical			8/22/2022		22		\$0.00
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Medium	Work In Progress				8/22/2022 11:25:30 AM				
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Ambriz, Jose
Need to replace 3 VFDs are burn out.

Jose Ambriz

267560	Q-Wing	Exterior			8/25/2022		19		\$0.00
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Medium	Work In Progress	Bus gates			8/25/2022 11:58:17 AM				
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Vasquez, Jose
Weeds need to be taken out from both bus gates and auto shop fence lines to avoid snakes hiding in the weeds. (security Quinones)

Mireya Meza

267179		Athletic Field			8/20/2022		24		\$0.00
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Medium	Work In Progress	softball field			8/20/2022 10:58:43 AM				
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Vasquez, Jose
Mow Grass, trim and spray weeds along all fence lines. This is an academic "classroom" year round.

Vicky Lopez

267181		Exterior			8/20/2022		24		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:02:13 AM				
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Vasquez, Jose
Pull/cut stickers, vines and other weeds in the planters from nurses office to the front office.

Vicky Lopez

267182		Exterior			8/20/2022		24		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:04:09 AM				
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Vasquez, Jose
Remove 5 mulberry bushes in the amphitheater

Vicky Lopez

265906	E-Wing	Classroom			8/4/2022		40		\$0.00
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Medium	Work In Progress	E4			8/4/2022 8:48:28 AM				
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Ambriz, Jose
Classroom is very hot. (Vicki Lopez) Rote to Jose ambriz

Mireya Meza

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral HS							
267462	E-Wing	Classroom			8/24/2022		20		\$0.00
Medium	Work In Progress	E4		8/24/2022 10:32:38 AM					
Vargas, Juan		My air conditioner is broken again. Can you help me with this? (Ms. Osborne, E4)							
Mireya Meza									
265762	Field House	Athletic Field			8/2/2022		42		\$0.00
Medium	Work In Progress	JOSE		8/2/2022 3:43:09 PM					
Vasquez, Jose		JOSE VASQUEZ - GROUNDS							
		I WILL BE SENDING OUT THE NETS W/CLIPS FOR CHAPARRAL HS BOYS & GIRLS SOCCER. CAN YOU PLEASE SET UP THE NETS BEFORE AUGUST 15TH. THE OLD NETS JUST PUT THOSE AWAY IN YOUR STORAGE. ANY QUESTIONS, PLEASE SEE ME.							
		THANKS, TERRY							
Terry Alvarado									
267336	C-Wing	Classroom			8/23/2022		21		\$0.00
Medium	Work In Progress	C6		8/23/2022 9:21:54 AM					
Ambriz, Jose		Yesterday when I sent foot in my class the room what hot. Which its never been since stepping foot in the class all last year. I thought may be it'll get better by this morning, however it feels even hotter and even my students noticed. (Mr. Jimenez, C6)							
Mireya Meza									
264362	A-Wing	Classroom			7/14/2022		61		\$0.00
Medium	Work In Progress	All computer		7/14/2022 11:31:04 AM					
Moreno, Mario		Replace all floor outlet covers as per Fire Marshall in the computer lab rooms at the end of each wing. (Mr. Martinez, AP)							
Mireya Meza									
264505	C-Wing	Restroom			7/19/2022		56		\$18.46
Medium	Work In Progress	c wing boys		7/19/2022 7:02:16 AM					
Ontiveros, Joe		C wing boys restroom a urinal needs to be replaced.							
Christina Nares									
266511		Kitchen			8/11/2022		33		\$269.00
High	Work In Progress			8/11/2022 6:50:56 AM					
Ontiveros, Joe		No hot water in kitchen area							
Dino Facio									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral HS							
267910		Kitchen			8/31/2022		13		\$0.00
High	Work In Progress				8/31/2022 1:02:40 PM				
Ontiveros, Joe		No hot water in the dish room							
Dino Facio									
Count: 47 Work Orders		Avg. Age of WO's		29	Total for Chaparral HS			0	\$287.46

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral MS							
267578	Main Building	Classroom			8/25/2022		7	3.5	\$135.23
Medium	Work In Progress	103		8/25/2022 2:39:37 PM	9/1/2022				
Moreno, Mario	Three out of the four electrical outlets on the wall shared by the hallway (east wall), do not work.								
Maria Garcia									
266291	Main Building	Gym			8/8/2022		36	4	\$100.00
Medium	Work In Progress	gym		8/8/2022 1:42:57 PM					
Moreno, Mario	Bleachers are not coming out. we have a game this weekend				Checked load breaker the bleacher and fix - 8/12/22				
Maria Garcia									
267634	Main Building	Classroom			8/26/2022		18		\$0.00
Medium	Work In Progress	105		8/26/2022 1:58:26 PM					
Ambriz, Jose	A/C not working								
Maria Garcia									
267579	Main Building	Portables			8/25/2022		19		\$0.00
Medium	Work In Progress	P-3		8/25/2022 2:56:39 PM					
Ambriz, Jose	Air conditioner is blowing out warm air. It is a refrigerated ac.								
Maria Garcia									
265709	Main Building	Exterior			8/2/2022		42		\$0.00
Medium	Work In Progress	parking lot		8/2/2022 11:52:34 AM					
Vasquez, Jose	clean and remove weeds in parking lot								
Maria Garcia									
266083	Main Building	Athletic Field			8/5/2022		39		\$19.95
Medium	Work In Progress	JOSE		8/5/2022 10:53:48 AM					
Vasquez, Jose	<p>JOE, CAN YOU PLEASE SEND SOMEONE TO MOW AND LINE UP THE FOOTBALL FIELD. WE WILL BE PLAYING FOOTBALL ON SEPT. 20TH AND KAREN WOULD LIKE TO MAKE SURE THE FIELDS ARE READY TO GO.</p> <p>ALSO IF YOU CAN PLEASE USE THE FLAGS TO SECTION OFF THE PLAYERS FROM THE PARENTS/FANS.</p> <p>THANK YOU, TERRY</p>								
Terry Alvarado									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral MS							
266292	Main Building	Football Field			8/8/2022		36		\$0.00
Medium	Work In Progress	football field			8/8/2022 1:45:19 PM				
Vasquez, Jose		line field for football games 8/20, 9/10, 9/24, 10/1							
Maria Garcia									
267568	Main Building	Exterior			8/25/2022		19		\$0.00
Medium	Work In Progress	courtyards			8/25/2022 1:01:48 PM				
Vasquez, Jose		clean and remove weeds from courtyards between 100 & 200 halls and 200& 300 halls. remove weeds from around campus							
Maria Garcia									
267569	Main Building	Exterior			8/25/2022		19		\$0.00
Medium	Work In Progress	front of school			8/25/2022 1:03:17 PM				
Vasquez, Jose		cut dead palms off of palm trees							
Maria Garcia									
266369		Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress	P-8,P-7, 206,			8/9/2022 12:05:04 PM				
Quezada, Jose		install mirror reflective tint in listed classrooms P-8,P-7, 206, 355							
Maria Garcia									
267395	Main Building	Classroom			8/23/2022		21		\$16.68
Medium	Work In Progress	208			8/23/2022 2:40:45 PM				
Vargas, Juan		Refrigerated AC broken				Forward to Maintenance			
Maria Garcia									
267522	Main Building	Portables			8/25/2022		19		\$456.66
Medium	Work In Progress	P-8			8/25/2022 7:58:58 AM				
Vargas, Juan		paint room							
Maria Garcia									
264854	Main Building	Classroom			7/26/2022		49		\$0.00
Medium	Work In Progress	406			7/26/2022 10:19:23 AM				
Marquez, Gerardo		Repair door knob							
Maria Garcia									
266744	Main Building	Gym			8/15/2022		29		\$0.00
Medium	Work In Progress	Boys Locker			8/15/2022 8:16:24 AM				
Marquez, Gerardo		Door to coaches office won't lock							
Maria Garcia									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
266477	Main Building	Foyer			8/10/2022		34		\$0.00
Medium	Work In Progress	front exit doors			8/10/2022 1:13:18 PM				
Marquez, Gerardo		key lock fell out of middle bar of exit doors							
Maria Garcia									
266403	Main Building	Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress	409			8/9/2022 3:40:33 PM				
Marquez, Gerardo		key broke inside of cabinet							
Maria Garcia									
266584	Main Building	Classroom			8/11/2022		33		\$0.00
Medium	Work In Progress	303			8/11/2022 1:52:27 PM				
Marquez, Gerardo		My door handle still sticks and is extremely difficult to open from the inside, please fix.							
Maria Garcia									
266347	Main Building	Office			8/9/2022		35		\$0.00
Medium	Work In Progress	front office			8/9/2022 9:23:18 AM				
Marquez, Gerardo		hard to open door							
Maria Garcia									
266275	Main Building	Office			8/8/2022		36		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:32:49 PM				
Marquez, Gerardo		Need keys made to several rooms.							
Maria Garcia									
266279	Main Building	Office			8/8/2022		36		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:47:38 PM				
Marquez, Gerardo		door slams							
Maria Garcia									
267396	Main Building	Classroom			8/23/2022		21		\$0.00
Medium	Work In Progress	406			8/23/2022 2:41:22 PM				
Marquez, Gerardo		Door lock gets stuck, is sometimes difficult to unlock. Door knob/handle gets stuck in an open position.							
Maria Garcia									
Count: 21 Work Orders			Avg. Age of WO's	29			Total for Chaparral MS	7.5	\$728.52

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
263924					7/5/2022		70		\$0.00
Medium	Work In Progress				7/5/2022 1:01:12 PM				
Hernandez, Carlos		Please create a work order to set out traps for these Farel Cats at DPA							
Shane Smythe									
265512		Kitchen			8/1/2022		43		\$0.00
High	Work In Progress				8/1/2022 11:08:30 AM				
Tellez, Hector		Two ceiling lights are out in kitchen area							
Dino Facio									
Count: 2 Work Orders		Avg. Age of WO's 57			Total for Desert Pride HS			0	\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Desert Trail ES							
265719		Parking Lot			8/2/2022		42		\$424.00
Medium	Work In Progress				8/2/2022 12:32:54 PM				
Moreno, Mario		La luz de afuera de la entrada a las oficinas esta fundida por favor de revisarla gracias							
Laura Sandoval									
266786	Main Building	Hallway/Corridor			8/15/2022		29		\$0.00
Medium	Work In Progress	2nd grade hall			8/15/2022 12:18:21 PM				
Ontiveros, Joe		Only hot water is coming out of the girls bathroom .							
Elizabeth Hernandez									
265019	Main Building	Classroom			7/27/2022		48		\$17.53
Medium	Work In Progress	107 & 109			7/27/2022 3:30:57 PM				
Ontiveros, Joe		the sink in these two classroom only hot water comes out and don't want kids to get burn when washing hands							
Elizabeth Hernandez									
265730		Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 1:08:07 PM				
Ontiveros, Joe		El agua de los zink de las clases de kinder esta saliendo muy caliente por favor de revisarla gracias							
Laura Sandoval									
266249	Main Building	Office			8/8/2022		36		\$0.00
Medium	Work In Progress	201			8/8/2022 10:00:31 AM				
Ontiveros, Joe		Nurse requests a sink in the main room to use while handling medicine, etc.							
Elizabeth Hernandez									
266129					8/5/2022		39		\$0.00
Medium	Work In Progress				8/5/2022 2:41:39 PM				
Ambriz, Jose		Principal Barajas is saying office is to hot.							
Elizabeth Hernandez									
267485	Main Building	Exterior			8/24/2022		20		\$0.00
Medium	Work In Progress				8/24/2022 2:47:57 PM				
Vargas, Juan		Please remove the trash form the back portable area (weeds removed but left in piles) Also, clear the walking path to the gate (cement) during an evacuation we do have children on walker and wheelchair. Can we lay cement blocks or something that will prevent the mud from sliding onto the cement unsafe If possible also clear the debris in the entrance of the school by the marquee							
Elizabeth Hernandez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
267496	Main Building	Classroom			8/24/2022		20		\$0.00
Medium	Work In Progress	108			8/24/2022 3:49:39 PM				
Vargas, Juan		In room 108 where the ceiling light is there is a water leak.							
Elizabeth Hernandez									
267279	Main Building	Portables			8/22/2022		22		\$0.00
Medium	Work In Progress	417			8/22/2022 2:43:05 PM				
Vargas, Juan		teacher requests students' desks be raised							
Elizabeth Hernandez									
267586	Main Building	Classroom			8/25/2022		19		\$0.00
Medium	Work In Progress	bus lobby			8/25/2022 3:37:44 PM				
Vargas, Juan		The exhaust fan in the boys bathroom located in the bus lobby is not working.							
Elizabeth Hernandez									
267458		Kitchen			8/24/2022		20		\$0.00
High	Work In Progress				8/24/2022 9:48:27 AM				
Vargas, Juan		Need two wall mop hangers in mop room							
Dino Facio									
267277	Main Building	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	417			8/22/2022 2:37:44 PM				
Marquez, Gerardo		Teacher indicates her key does not open the back door to the portable							
Elizabeth Hernandez									
266100	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	405			8/5/2022 12:00:29 PM				
Marquez, Gerardo		Their having trouble opening and locking door in portable 405.							
Elizabeth Hernandez									
266373	Main Building	Exterior			8/9/2022		35		\$0.00
Medium	Work In Progress				8/9/2022 12:50:28 PM				
Marquez, Gerardo		Cut the LOCK not the door as a previous EC teacher placed a personal lock for which we do not have a key							
Elizabeth Hernandez									
266329	Main Building	Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress	410			8/9/2022 8:50:22 AM				
Marquez, Gerardo		Teachers are having trouble opening the door to portable 410, even with the master key.							
Elizabeth Hernandez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:	Desert Trail ES								
265935	Main Building	Classroom			8/4/2022		40		\$0.00
Medium	Work In Progress	nurse office			8/4/2022 10:57:17 AM				
Marquez, Gerardo		We need 2(J-21) keys made.							
Elizabeth Hernandez									
266048	Main Building	Office			8/5/2022		39		\$0.00
Medium	Work In Progress	front office			8/5/2022 8:44:51 AM				
Marquez, Gerardo		Need a master j key.							
Elizabeth Hernandez									
265732		Portables			8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 1:12:38 PM				
Marquez, Gerardo		El portable num.415 esta teniendo problemas para abrirlo por favor de revisar el candado gracias							
Laura Sandoval									
267071	Main Building	Classroom			8/18/2022		26		\$0.00
Medium	Work In Progress	405			8/18/2022 2:45:40 PM				
Marquez, Gerardo		The door in portable 405 does not close properly and also difficult to open.							
Elizabeth Hernandez									
266453	Main Building	Classroom			8/10/2022		34		\$0.00
Medium	Work In Progress	403			8/10/2022 10:55:57 AM				
Marquez, Gerardo		We need 3 keys made J-64							
Elizabeth Hernandez									
266102	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	304			8/5/2022 12:03:44 PM				
Marquez, Gerardo		the door in room 304 its hard to open and lock, having trouble with key.							
Elizabeth Hernandez									
266248	Main Building	Office			8/8/2022		36		\$0.00
Medium	Work In Progress	201			8/8/2022 9:59:35 AM				
Marquez, Gerardo		Nurse Office: door does not lock at times and the key gets stuck room 201							
Elizabeth Hernandez									
267148	Main Building	Classroom			8/19/2022		25		\$0.00
Medium	Work In Progress	108			8/19/2022 1:57:19 PM				
Marquez, Gerardo		One of the keys to room 108 is not opening the door. Need 2 more keys J-100 made.							
Elizabeth Hernandez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
264826	Main Building	Classroom			7/26/2022		49		\$0.00
Medium	Work In Progress	405			7/26/2022 8:44:23 AM				
Marquez, Gerardo Ms. Ramos in portable 405 has a difficult time opening and locking door.									
Elizabeth Hernandez									
265079	Main Building	Classroom			7/28/2022		47		\$0.00
Medium	Work In Progress	417			7/28/2022 10:57:25 AM				
Marquez, Gerardo The doors to portable 417 are not opening. The custodian and teacher tried and neither of the doors open. Need class open.									
Elizabeth Hernandez									
265194	Main Building	Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	206			7/29/2022 11:28:31 AM				
Marquez, Gerardo The door in room 206 doesn't lock properly									
Elizabeth Hernandez									
263979		Portables			7/6/2022		69		\$0.00
Medium	Work In Progress				7/6/2022 4:04:34 PM				
Marquez, Gerardo Se necesita poner candado en el portable 402 y 403 en la puerta de enmedio gracias									
Laura Sandoval									
263985		Portables			7/6/2022		69		\$0.00
Medium	Work In Progress				7/6/2022 4:09:17 PM				
Marquez, Gerardo Se necesita poner candado en el portable 412 y 413 en la puerta de enmedio gracias									
Laura Sandoval									
263988		Portables			7/6/2022		69		\$0.00
Medium	Work In Progress				7/6/2022 4:16:00 PM				
Marquez, Gerardo Se nesecita poner candado en el portable 418 y 419 en la puerta de enmedio por favor gracias									
Laura Sandoval									
267356	Main Building	Classroom			8/23/2022		21		\$0.00
Medium	Work In Progress	204			8/23/2022 11:10:52 AM				
Quezada, Jose requesting blinds for room 204B privacy needed for diaper changing station EC SPED class 3y/4y									
Elizabeth Hernandez									
Count: 30 Work Orders		Avg. Age of WO's 37		Total for Desert Trail ES			0	\$441.53	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert View ES

266383 8/9/2022 35 \$0.00

Medium Work In Progress Front Office 8/9/2022 1:39:05 PM

Lara, Ralph Some staff & teachers can't get in the front office with their key. (L. Gonzalez)

Guadalupe Gonzalez

267893 8/31/2022 13 \$0.00

Medium Work In Progress Front Office 8/31/2022 10:05:25 AM

Lara, Ralph 2nd Request for Work Order #266383: Some staff and teachers can't get in through the main entrance to the school. (L. Gonzalez)

Guadalupe Gonzalez

266772 Main Building Restroom (Girls) 8/15/2022 29 \$0.00

Medium Work In Progress 8/15/2022 10:49:54 AM

Lara, Ralph The locking latches in the partitions in the girls restrooms in the Zuni hallway at the far end are broken and don't lock.

Israel Ortega

267540 Main Building Restroom (Girls) 8/25/2022 19 \$0.00

Medium Work In Progress 8/25/2022 9:52:26 AM

Lara, Ralph girls bathroom in the end of the Zuni hallway has some latches in the partition doors that need to be replaced because their broken.

Israel Ortega

267894 8/31/2022 13 \$0.00

Medium Work In Progress 8/31/2022 10:07:52 AM

Deveau, David Weeds need to be cut; the parents are complaining. (L. Gonzalez)

Guadalupe Gonzalez

266769 Main Building Hallway/Corridor 8/15/2022 29 \$0.00

Medium Work In Progress 8/15/2022 10:46:38 AM

Deveau, David Ceiling tiles must be replaced in hallway in front of the nurse's station. There was a leak in one of the AC units in the hallway which damaged the ceiling tile.

Israel Ortega

266376 8/9/2022 35 \$0.00

Medium Work In Progress Outside of the 8/9/2022 1:28:48 PM

Deveau, David There is alot of weeds that need to be pulled. (Gonzalez)

Guadalupe Gonzalez

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Desert View ES										
264020		Exterior			7/7/2022		68		\$0.00	
Medium	Work In Progress				7/7/2022 3:43:33 PM					
Deveau, David		There's a lot of weeds that have been growing on the landscape areas. They need to be sprayed with weed killer								
Israel Ortega										
266379					8/9/2022		35		\$0.00	
Medium	Work In Progress	Outside of the			8/9/2022 1:34:39 PM					
Deveau, David		Weeds need to be pulled from both playgrounds and soccer fields. (Gonzalez)								
Guadalupe Gonzalez										
264837		Exterior			7/26/2022		49		\$0.00	
Medium	Work In Progress				7/26/2022 9:14:33 AM					
Deveau, David		There's a lot of weeds in the campus that need to be removed								
Israel Ortega										
265444	Main Building	Office			8/1/2022		43		\$0.00	
Medium	Work In Progress				8/1/2022 6:11:02 AM					
Ambriz, Jose		Office are the AC is not ON								
Israel Ortega										
265633	Main Building	Classroom			8/2/2022		42		\$0.00	
Medium	Work In Progress				8/2/2022 8:10:23 AM					
Ambriz, Jose		Room 317 the AC is not ON								
Israel Ortega										
266381					8/9/2022		35		\$0.00	
Medium	Work In Progress	Soccer and			8/9/2022 1:35:46 PM					
Vasquez, Jose		The sprinklers aren't working right. Some are broken and others stay on. (Gonzalez)								
Guadalupe Gonzalez										
266382					8/9/2022		35		\$23.28	
Medium	Work In Progress	Throughout the			8/9/2022 1:37:07 PM					
Vasquez, Jose		Trees are dying don't get water. (Gonzalez)					Reroute to grounds - check watering system			
Guadalupe Gonzalez										

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
266527		Exterior			8/11/2022		33		\$0.00
Medium	Work In Progress				8/11/2022 8:40:18 AM				
Pacheco, Hector		There's a water leak by the pump house in one of the water outlets. We already closed it as tight as we could and it's still leaking							
Israel Ortega									
265918		Kitchen			8/4/2022		40		\$0.00
High	Work In Progress				8/4/2022 9:27:14 AM				
Pacheco, Hector		Drain on three compartment sink leaking along with drain pipe							
Dino Facio									
266377					8/9/2022		35		\$0.00
Medium	Work In Progress	Outside of the			8/9/2022 1:30:15 PM				
Deveau, David		Paint the playgrounds. (Gonzalez)							
Guadalupe Gonzalez									
Count: 17 Work Orders		Avg. Age of WO's		35	Total for Desert View ES			0	\$23.28

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
267630					8/26/2022		18		\$0.00
Medium	Work In Progress				8/26/2022 1:05:25 PM				
Villalobos, Jose		Need a walk behind mower for GAC lawn maintenance. Current walk behind mower is worn out.							
Jose Villalobos									
266121					8/5/2022		39		\$0.00
Medium	Work In Progress				8/5/2022 1:49:52 PM				
Deveau, David		En unas de las paredes de afuera de una de las oficinas en el area de C-Wing tiene un hoyo donde se metio una serpiente. Se solicita taparlo.							
Yolanda Martinez									
266780		Restroom			8/15/2022		29		\$0.00
Medium	Work In Progress				8/15/2022 11:38:14 AM				
Deveau, David		Solicito reparacion de una de las paredes de el baño de los hombres, tiene un hueco.							
Yolanda Martinez									
Count: 3 Work Orders			Avg. Age of WO's 29		Total for GAC			0	\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
265629					8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 8:03:55 AM				
Deveau, David		Please SPED Fire Safe File Cabinet from front office to back SPED room in cafeteria. Thank you! :)							
Viola Ramos									
264742					7/25/2022		50		\$0.00
Medium	Work In Progress				7/25/2022 11:05:30 AM				
Deveau, David		Please paint newly installed front doors of pre k							
Viola Ramos									
267139					8/19/2022		25		\$0.00
Medium	Work In Progress				8/19/2022 1:00:51 PM				
Lara, Ralph		The door to classroom 103 has dropped and is not closing correctly. Please have it looked at. Thank you!							
Viola Ramos									
265007					7/27/2022		48		\$0.00
Medium	Work In Progress				7/27/2022 1:24:22 PM				
Lara, Ralph		Could I please get a copy made of each classroom and outside door key for IA's and substitutes							
Viola Ramos									
264406					7/15/2022		60		\$0.00
Medium	Work In Progress				7/15/2022 8:26:30 AM				
Deveau, David		Please replace all light bulbs that are not working throughout Pre K (About 20) Thank you! :)							
Viola Ramos									
Count: 5 Work Orders		Avg. Age of WO's 45			Total for GAC - Pre-K			0	\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
264284					7/13/2022		62		\$0.00
Medium	Work In Progress				7/13/2022 10:23:32 AM				
Marquez, Gerardo		Exit door in room 103 Lincoln hall way hard to close.							
Federico Montoya									
266352		Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress	pamadrid@gisd.			8/9/2022 10:09:49 AM				
Marquez, Gerardo		Teacher Jacob Trujillo (GES) lost his classroom key and cabinet key. Room 203. Teacher is requesting new keys.							
Patty Madrid									
267238		Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	0			8/22/2022 10:49:11 AM				
Marquez, Gerardo		Requesting keys for Sped Portable once locks have been installed.							
Patty Madrid									
267266		Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	103			8/22/2022 12:55:53 PM				
Marquez, Gerardo		Patty, can you submit a work order for two cabinets that doesn't lock at all. The inside of each lock is broken and missing pieces							
Patty Madrid									
266071					8/5/2022		39		\$744.89
Medium	Work In Progress				8/5/2022 10:11:17 AM				
Tellez, Hector		Hand dryer in girls restroom in Jefferson hallway not working							
Federico Montoya									
267041		Kitchen			8/18/2022		26		\$0.00
High	Work In Progress				8/18/2022 10:45:15 AM				
Tellez, Hector		Door bell at back door to kitchen not working							
Dino Facio									
267239					8/22/2022		22		\$0.00
Medium	Work In Progress				8/22/2022 10:50:36 AM				
Tellez, Hector		LED light panel in room 201 Jefferson hallway flickering off and on constantly.							
Federico Montoya									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
267916		Kitchen			8/31/2022		13		\$0.00
High	Work In Progress				8/31/2022 2:25:00 PM				
Appelzoller, Fred		Shut off valve to washer not working wont shut off water cant remove hoses							
Dominique Esparza									
266125					8/5/2022		39		\$0.00
Medium	Work In Progress	pamadrid@gisd.			8/5/2022 2:16:11 PM				
Ambriz, Jose		Ice machine front cover broke off needs to be replaced.				reroute hvac			
Patty Madrid									
Count: 9 Work Orders			Avg. Age of WO's	31		Total for Gadsden ES	0	\$744.89	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

264977 7/27/2022 48 \$0.00

Medium Work In Progress 7/27/2022 10:07:05 AM

Ambriz, Jose Requested by Ms. Susana Arredondo Rm. 306 Academic Building-The a/c is not working, please check setting.

Velia Alarcon

266009 8/4/2022 40 \$0.00

Medium Work In Progress 8/4/2022 4:52:10 PM

Ambriz, Jose Requested by Ms. Shamay Romero Rm. 102 Main Building-The fridge in classroom # 102 is not cooling properly, please check. re route hvac

Velia Alarcon

266458 8/10/2022 34 \$18.91

Medium Work In Progress 8/10/2022 11:28:50 AM

Ambriz, Jose Requested by Chef Anthony Sapien Rm. 517 CTE Building-Freezer 2 M & D as labeled went out in June, food was thrown out. Please service to try and get up and running. reroute to hvac

Velia Alarcon

266459 8/10/2022 34 \$0.00

Medium Work In Progress 8/10/2022 11:32:59 AM

Ambriz, Jose Requested by Chef Anthony Sapien Rm. 517 CTE Building-Ice machine is broken and needs to be repaired.

Velia Alarcon

266517 Academic Bldg Classroom 8/11/2022 33 \$2,243.64

Medium Work In Progress 8/11/2022 7:37:07 AM

Ambriz, Jose Need to add chill pills for condensation to all pans.

Jose Ambriz

267453 8/24/2022 20 \$8.77

Medium Work In Progress 8/24/2022 9:20:33 AM

Vasquez, Jose Requested by Coach Peter Ruiz for Tennis Courts-The net/screen on the fence line has come off at certain sections. It needs to be replaced or repaired.

Velia Alarcon

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

266768	Football Stadium	Athletic Field			8/15/2022		29		\$0.00
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Medium	Work In Progress	JOSE			8/15/2022 10:37:00 AM				
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Vasquez, Jose
 JOSE, WE HAVE THE SOCCER NETS FOR GHS SOCCER FOR THE GRASS FIELD GOALS. CAN YOU PLEASE PICK THEM UP FROM THE WAREHOUSE SO THEY CAN BE INSTALLED.

THANK YOU SO MUCH!
 TERRY

Terry Alvarado

265753	Grounds Shop	Athletic Field			8/2/2022		42		\$0.00
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Medium	Work In Progress	JOSE			8/2/2022 3:06:44 PM				
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Vasquez, Jose
 JOE VASQUEZ - GROUNDS

I HAVE THE NEW NETS W/CLIPS FOR THE BOYS & GIRLS SOCCER TEAMS. CAN YOU PLEASE INSTALL THE NEW ONES BEFORE AUGUST 15TH. THEN PUT STORE AWAY THE OLD NETS IN YOUR STORAGE JUST IN CASE WE NEED THEM.

THANKS, TERRY

Terry Alvarado

265845	Grounds Shop	Football Field			8/3/2022		41		\$0.00
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Medium	Work In Progress				8/3/2022 11:43:18 AM				
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Vasquez, Jose
 GHS football field needs a least 6,000 pounds of crumb rubber

Jose Vasquez

264555	North Building	Mechanical			7/20/2022		55		\$995.00
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Medium	Work In Progress				7/20/2022 6:12:21 AM				
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Appelzoller, Fred
 boilers are not shutting off with aqua stat

Fred Appelzoller

266361					8/9/2022		35		\$0.00
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Medium	Work In Progress				8/9/2022 11:24:58 AM				
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Tellez, Hector
 Weight Room - Need to replace lights to LED.

Shane Smythe

266847					8/16/2022		28		\$0.00
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Medium	Work In Progress				8/16/2022 9:36:11 AM				
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Hernandez, Carlos
 Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Requesting cans of paint for all colors in the classroom to patch up any scratches or holes in the walls.

Velia Alarcon

9/13/2022 11:05:58 AM

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

267621 8/26/2022 18 \$0.00

Medium Work In Progress 8/26/2022 11:09:12 AM

Hernandez, Carlos Requested by Admin. Team for Interior Walls of Gym Area in the Panther Gym-Interior wall of Gym Area needs to be repainted. Students have began to peel paint and graffiti the underneath paint.

Velia Alarcon

266062 8/5/2022 39 \$0.00

Medium Work In Progress 8/5/2022 10:00:28 AM

Hernandez, Carlos Requested by Coach Frank Velez for Wrestling Room- Hang a banner on the wall by the medicine balls.

Velia Alarcon

266848 8/16/2022 28 \$0.00

Medium Work In Progress 8/16/2022 9:38:06 AM

Hernandez, Carlos Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Projector screen and flag mounts need to be installed in dinning room area.

Velia Alarcon

266850 8/16/2022 28 \$0.00

Medium Work In Progress 8/16/2022 9:45:30 AM

Hernandez, Carlos Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Tea machine is not dispensing hot water or brewing tea.

Velia Alarcon

264236 7/12/2022 63 \$0.00

Medium Work In Progress 7/12/2022 1:38:44 PM

Hernandez, Carlos Requested by Velia-Furniture needs to be put together and moved to classroom # 509 in the CTE Building. Boxes are currently being stored in the G.H.S. Cafeteria. PLEASE SEE FRANK MARIN FOR LOCATION OF BOXES.

Velia Alarcon

267613 8/26/2022 18 \$0.00

Medium Work In Progress 8/26/2022 9:30:17 AM

Hernandez, Carlos Requested by Ms. Amanda Holguin Rm. 206 North Building-Requesting to have bulletin board moved to cover the location of old smartboard on the wall. On the left hand side when entering the classroom. Bulletin board is the large maroon and gold board that is blank, currently being covered behind the touch screen. Center of the room when entering the classroom.

Velia Alarcon

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
264591		Gym			7/20/2022		55		\$0.00
Medium	Work In Progress				7/20/2022 12:25:14 PM				
Hernandez, Carlos		a/c leaking from condensation pan in girls gym office				Re-route to Maintenance. Maintenance will take care of this.			
Carlos Hernandez									
265589					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 5:09:27 PM				
Hernandez, Carlos		Requested by Ramon Quiroga for CTE Shop Roof-AC unit is leaking, the unit that is above one of the shops has a constant leak of standing water falling in the flower beds.				Re-route to Maintenance			
Velia Alarcon									
265590					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 5:11:48 PM				
Hernandez, Carlos		Requested by Mr. Ramon Quiroga for Banner Outside of Admin. Building-Banners outside of Admin. Building need to be changed on light polls. PLEASE SEE MR. QUIROGA FOR FURTHER CLARIFICATION.							
Velia Alarcon									
265591					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 5:34:56 PM				
Hernandez, Carlos		Requested by Coach Facio for Weight Room-The Weight Room ceiling tiles installed wees ago are now back on the floor broken, need to be replaced.							
Velia Alarcon									
264711		Exterior			7/25/2022		50		\$0.00
Medium	Work In Progress				7/25/2022 8:47:04 AM				
Vasquez, Jose		Need to spray round up all over the school							
Jose Vasquez									
264280					7/13/2022		62		\$5.97
Medium	Work In Progress				7/13/2022 10:13:43 AM				
Vasquez, Jose		Requested by the Admin. Team for the Front Area in Front of the Varsity Gym-Needs to be filled with rock.							
Velia Alarcon									
266571					8/11/2022		33		\$0.00
Medium	Work In Progress				8/11/2022 1:03:59 PM				
Lara, Ralph		Requested by the Admin. Team for Rm. 515 & 517 in the CTE Building-This classroom and kitchen lab need to be put on master.							
Velia Alarcon									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

266588 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:09:31 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom #'s 124 & 123 of the Main Building- These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

266589 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:11:16 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom # 114D in the Main Building-These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

266590 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:12:14 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom #'s 612 & 620 of the Science Building-These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

266591 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:14:46 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom # 200E of the North Building-These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

266592 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:15:49 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom #'s 218 & 219 of the North Building -These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

266593 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:16:28 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom # 221 of the North Building-These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

266594 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 2:19:08 PM

Lara, Ralph Requested by the Admin. Team for the Entrance/Exit Doors by Classroom #'s 805 & 806 of the Annex Building-These doors do not close properly and need to be repairs to ensure safety of staff and students.

Velia Alarcon

264841 7/26/2022 49 \$0.00

Medium Work In Progress 7/26/2022 9:44:19 AM

Lara, Ralph Requested by Mrs. Danielle Rodriguez for Her Office Rm. 507 in CTE Building-W.O. # 262331 WAS COMPLETED. However, she requested to have her office to be locked and unlocked with an HE1 key and now it unlocks with an HE2. She needs for her office to be locked and unlocked with and HE1.

Velia Alarcon

264860 7/26/2022 49 \$0.00

Medium Work In Progress 7/26/2022 11:58:13 AM

Lara, Ralph Requested by Rosa Gomez Rm. 701 Admin. Building-Desk lock is broken and came out. Needs to be replaced and repaired. Ms. Gomez has no place to secure and store her personal items.

Velia Alarcon

264888 7/26/2022 49 \$0.00

Medium Work In Progress 7/26/2022 2:02:49 PM

Lara, Ralph Requested by Velia for Rm. 106 in the Main Building-Need three (3) additional keys to classroom # 106.

Velia Alarcon

265622 8/2/2022 42 \$0.00

Medium Work In Progress 8/2/2022 7:52:34 AM

Lara, Ralph Need new core in one of the locks at the baseball field at the Musco panels at centerfield

Hector Tellez

266010 8/4/2022 40 \$0.00

Medium Work In Progress 8/4/2022 4:54:49 PM

Lara, Ralph Requested by Ms. Shamay Romero Rm. 102 Main Building-The doors to the bathroom and storage room are very heavy. They were hoping to have the part to allows the door to close by itself be removed. It is an issue with their students in wheelchairs.

Velia Alarcon

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
267073					8/18/2022		26		\$0.00
Medium	Work In Progress				8/18/2022 3:28:33 PM				
Lara, Ralph		Requested by The Admin. Team for Rm. 225 in the North Building-Need to change the lock on the bookroom door for ELA teachers classroom keys to be able to open and gain access to bookroom. In the same way they are able to open the staff restroom and the copy room.							
Velia Alarcon									
267546					8/25/2022		19		\$0.00
Medium	Work In Progress				8/25/2022 10:10:14 AM				
Lara, Ralph		Requested by Velia-Four (4) additional HK10 for the CTE Building Entrance doors.							
Velia Alarcon									
267549					8/25/2022		19		\$0.00
Medium	Work In Progress				8/25/2022 10:22:03 AM				
Lara, Ralph		Requested by Velia-Six (6) additional HE129 for Academic Building Entrance doors.							
Velia Alarcon									
267631					8/26/2022		18		\$0.00
Medium	Work In Progress				8/26/2022 1:19:19 PM				
Lara, Ralph		Requested by Velia-Three (3) HK13 keys are needed for Portables 13 and 14.							
Velia Alarcon									
265556					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 2:56:39 PM				
Lara, Ralph		Requested by Admin. Team for all Entrance Doors for Buildings on Campus-All entrance doors into buildings do not close as you exit, all entrance doors need to be checked to make sure they close properly.							
Velia Alarcon									
265593					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 5:39:05 PM				
Lara, Ralph		Requested by Ms. Miller Rm. 806 in Annex Building-The door handle to the storage room needs to be fixed.							
Velia Alarcon									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
266415					8/9/2022		35		\$0.00
Medium	Work In Progress			8/9/2022 4:29:09 PM					
Lara, Ralph	Requested by Velia-Three (3) additional HE139 keys are need for the I.A.'s in this DSC Classroom.								
Velia Alarcon									
265701					8/2/2022		42		\$0.00
Medium	Work In Progress			8/2/2022 11:33:48 AM					
Lara, Ralph	Please create work order for keys for room 106 Gadsden High School.								
Shane Smythe									
267152					8/19/2022		25		\$0.00
Medium	Work In Progress			8/19/2022 2:35:27 PM					
Lara, Ralph	Requested by Mrs. Danielle Rodriguez-Adoor handle on the Boy's East Side exterior door of the Panther Gym needs to be fixed.								
Velia Alarcon									
266692					8/12/2022		32		\$0.00
Medium	Work In Progress			8/12/2022 3:48:31 PM					
Lara, Ralph	Requested by Mr. Ramon Quiroga-Staff member has lost his set of keys. Keys are HE240, HE239, HK10, and HE1. He also had several other keys that have been lost that are not door keys. The are 31524, 217, BRINKS 2654, 122, D141NF, D142NR, CA415A, Y11, 12323, and mailbox # 90. COST OF RE-KEYING OR REPLACING KEYS NEED TO MADE TO MR. RAMON QUIROGA.								
Velia Alarcon									
266966					8/17/2022		27		\$0.00
Medium	Work In Progress			8/17/2022 12:34:26 PM					
Gonzalez, Salvador	fence needs replacing behind weight room poles broken								
Carlos Hernandez									
266579					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 1:42:54 PM					
Quezada, Jose	Requested by Mr. Chris Villa for Rm.'s 806 and 807 in the Annex Building-Blinds need to installed on the door windows for the Choir and Band rooms. This is for when our school has Lockdowns on our campus.								
Velia Alarcon									
Count: 49 Work Orders	Avg. Age of WO's 36		Total for Gadsden HS				0	\$3,272.29	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
265198		Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	RM 180- Tovar			7/29/2022 11:49:51 AM				
Marquez, Gerardo Door is not working properly, handle is broken. Please repair asap. thank you									
Hilda Adler									
265663		Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	RM 111			8/2/2022 9:31:27 AM				
Marquez, Gerardo Handle needs to be turned up to open door should be turned down to open.									
Hilda Adler									
265664		Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	RM 169 -			8/2/2022 9:32:36 AM				
Marquez, Gerardo Key gets stuck									
Hilda Adler									
265665		Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	Front office-			8/2/2022 9:33:43 AM				
Marquez, Gerardo Check key core, hard to open, key gets stuck									
Hilda Adler									
267889	Annex				8/31/2022		13		\$0.00
Medium	Work In Progress	Annex Entrance			8/31/2022 9:41:45 AM				
Marquez, Gerardo Door handle is broken in Annex building entrance. Mr. Carreon Security									
Hilda Adler									
267657	Vocational	Classroom			8/26/2022		18		\$0.00
Medium	Work In Progress	Home Ec 301 -			8/26/2022 4:12:40 PM				
Marquez, Gerardo Malfunctioning door lock mechanism. Door does not automatically shut close. The door stays propped open and must be forced shut. reroute locksmith									
Hilda Adler									
267551		Classroom			8/25/2022		19		\$0.00
Medium	Work In Progress	RM 408-			8/25/2022 10:30:18 AM				
Marquez, Gerardo Greenhouse door slams									
Hilda Adler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
264429	C-Wing	Exterior			7/18/2022		57		\$0.00
Medium	Work In Progress	Athletics			7/18/2022 8:06:03 AM				
Vasquez, Jose		WHEN YOU HAVE SOME TIME, CAN YOU PLEASE COME OVER TO "C" WING TO CUT THE WEEDS AND TRIM THE GRASS BEFORE THE WEEDS GET BIGGER AND HARDER TO CUT.							
		WE APPRECIATE EVERYTHING YOU DO FOR ATHLETICS.							
		THANK YOU VERY MUCH! TERRY							
Terry Alvarado									
267641		Classroom			8/26/2022		18		\$0.00
Medium	Work In Progress	M 111- Limones			8/26/2022 2:32:41 PM				
Vargas, Juan		Water is coming out of the AC unit onto the floor in my classroom.							
Hilda Adler									
267890	Gym	Gym			8/31/2022		13		\$0.00
Medium	Work In Progress	GYM			8/31/2022 9:46:10 AM				
Hernandez, Carlos		Banners in Gym are falling, need them hung properly. Need it done asap since we have volleyball games and other schools coming for games.							
Hilda Adler									
267891	Gym	Gym			8/31/2022		13		\$0.00
Medium	Work In Progress	GYM			8/31/2022 9:50:26 AM				
Hernandez, Carlos		Need to hang banners in gym. I requested this last year but was told the scissor lift was broken and was never done.							
Hilda Adler									
265684	Main Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	157			8/2/2022 10:21:33 AM				
Hernandez, Carlos		Leak in classroom 157, insulation is exposed as well.							
David Hinojosa									
265714	Annex	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	RM 408 - Long			8/2/2022 12:11:52 PM				
Hernandez, Carlos		Leaking sink creating puddles in classroom.							
Hilda Adler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden MS							
265573		Classroom			8/1/2022		43		\$0.00
Medium	Work In Progress	RM 157			8/1/2022 3:48:59 PM				
Hernandez, Carlos	There is some kind of leak in room 157 which broke ceiling tile and the pink isolation is hanging.								
Hilda Adler									
264568	Cafeteria				7/20/2022		55		\$0.00
Medium	Work In Progress				7/20/2022 8:17:21 AM				
Hernandez, Carlos	2 leaks in the Cafeteria								
David Hinojosa									
267390					8/23/2022		21		\$0.00
Medium	Work In Progress	RM 120 -			8/23/2022 2:27:18 PM				
Hernandez, Carlos	I need the bulletin board to be placed on my way behind my desk. My prep period is from 1:03 to 1:55 and Wednesdays from 10:38 to 11:15 or after 1:45 when students are dismissed for the day. Thank you								
Hilda Adler									
266990	Gym	Gym			8/17/2022		27		\$0.00
Medium	Work In Progress	Boys football			8/17/2022 3:17:10 PM				
Hernandez, Carlos	Water leak from ceiling. The drainage pipes were permanently sealed n there's no drainage for the water.								
Hilda Adler									
267044	Annex	Classroom			8/18/2022		26		\$0.00
Medium	Work In Progress				8/18/2022 10:59:27 AM				
Hernandez, Carlos	I have 3 leaks from rain in my classroom								
Hilda Adler									
266269	Main Building	Restroom (Girls)			8/8/2022		36		\$17.00
Medium	Work In Progress				8/8/2022 12:18:24 PM				
Hernandez, Carlos	Sink is clogged								
David Hinojosa									
266420	Main Building				8/10/2022		34		\$0.00
Medium	Work In Progress				8/10/2022 7:25:41 AM				
Hernandez, Carlos	leak in hallway near cafeteria and student restrooms in A wing (rain)								
David Hinojosa									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

266421	Cafeteria	Cafeteria			8/10/2022		34		\$0.00
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Medium	Work In Progress				8/10/2022 7:26:32 AM				
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Hernandez, Carlos		leaks in cafeteria (rain)							
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Hilda Hinojosa

266072		Portables			8/5/2022		39		\$0.00
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Medium	Work In Progress	Portable			8/5/2022 10:17:54 AM				
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Hernandez, Carlos		Roof on portable is caving in. the 1st portable you see as you walk out the double doors.							
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Hilda Adler

266041	Vocational	Classroom			8/5/2022		39		\$0.00
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Medium	Work In Progress	RM 301- Madrid			8/5/2022 8:28:44 AM				
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Hernandez, Carlos		Leaking roof in classroom - wet ceiling tiles. (rain)							
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Hilda Adler

267502		Athletic Field			8/24/2022		20		\$0.00
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Medium	Work In Progress	Outlet by			8/24/2022 5:03:31 PM				
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Tellez, Hector		We attempted to use the outlet behind the bleachers today for the scoreboard, and the outlet is not working.							
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Hilda Adler

266080					8/5/2022		39		\$0.00
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Medium	Work In Progress	court yard - Mrs.			8/5/2022 10:42:14 AM				
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Vasquez, Jose		Please remove rain water from courtyard by Volleyball court. Rain water always gets stuck here. Students use this area through out the day. Please remove asap.							
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Hilda Adler

267552					8/25/2022		19		\$0.00
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Medium	Work In Progress	Garden by			8/25/2022 10:32:05 AM				
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Vasquez, Jose		Cut grass and weeds from Garden by Annex						reroute to grounds	
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Hilda Adler

267830					8/30/2022		14	4	\$100.00
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Medium	Work In Progress	GMS Campus			8/30/2022 3:18:35 PM				
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Vasquez, Jose		Remove all weeds through out all GMS Campus, there's weeds everywhere. Please start by the bus turn tur-around and by the trashcans since that's the 1st thing our guests from other school teams see when they arrive at GMS for Games.							
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Hilda Adler

9/13/2022 11:05:58 AM

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

267709	Main Building	Office			8/29/2022		15	4.15	\$485.33
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Medium	Work In Progress	Julian Mora			8/29/2022 11:33:14 AM				
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Vasquez, Jose
 ATTN: GROUNDS - CAN YOU PLEASE LINE THE FOOTBALL FIELD AND ALSO PUT THE FLAGS FOR FOOTBALL GAME THIS WEEKEND - GAME ON SAT/SEPT. 3RD.

THANK YOU, TERRY

Terry Alvarado

Count: 28 Work Orders	Avg. Age of WO's 31	Total for Gadsden MS 8.15000	\$602.33
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536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: La Union ES									
267629					8/26/2022		18		\$0.00
Medium	Work In Progress				8/26/2022 1:02:04 PM				
Villalobos, Jose	Need walk behind mower for La Union Elementary courtyard. Riding mower will not fit thru concrete barriers.								
Jose Villalobos									
267236	Main Building	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	310			8/22/2022 10:38:22 AM				
Ambriz, Jose	SARAH DAMIAN, 310, IS FEELING SICK WHEN ENTERING CLASSROOM TEACHER WHO WAS IN CLASSROOM PRIOR ALSO FELT ILL PLEASE CHECK FOR MOLD.								
Joanne Munoz									
267874					8/31/2022		13		\$0.00
Medium	Work In Progress	OUTSIDE			8/31/2022 7:39:18 AM				
Deveau, David	JOANNE MUNOZ, RECPT., PLEASE MOW LAWN AROUND SCHOOL AND TAKE OF WEEDS AS WELL, PLEASE.								
Joanne Munoz									
266940	Main Building	Classroom			8/17/2022		27		\$0.00
Medium	Work In Progress				8/17/2022 9:37:54 AM				
Deveau, David	The roof at classroom 305 has a leak due to the rain.								
Joe Munoz									
265987	Annex Building A	Exterior			8/4/2022		40		\$0.00
Medium	Work In Progress	GUTTER ON			8/4/2022 3:18:58 PM				
Hernandez, Guillermo	VICENTE SANCHEZ, PRINCIPAL, NEED TO HAVE GUTTERS EXTENDED WATER IS PUDDLING ON THE SIDEWALK								
Joanne Munoz									
Count: 5 Work Orders			Avg. Age of WO's	24			Total for La Union ES	0	\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
267442					8/24/2022		20		\$0.00
Medium	Work In Progress			8/24/2022 8:32:17 AM					
Marquez, Gerardo	FAVOR DE AREGRAR LA CHAPA DE SALON #203 POR QUE ESTA BIEN DURO PARAABRIR GRACIAS								
Sol Suarez									
267443					8/24/2022		20		\$0.00
Medium	Work In Progress			8/24/2022 8:34:17 AM					
Marquez, Gerardo	FAVOR DE AREGRAR LA CHAPA DEL SALON #204 ESTA BIEN DURA PARAABRIR GRACIAS								
Sol Suarez									
266536					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 9:18:59 AM					
Hernandez, Carlos	Please blow Thiar the stone around the school mainly the main entrance and the one on the side of the parking lot thanks								
Sol Suarez									
266539					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 9:24:30 AM					
Hernandez, Carlos	Please trim the trees at the main entrance of the school and collect any leaves that fall from the tree. Thank you.								
Sol Suarez									
266540					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 9:30:06 AM					
Hernandez, Carlos	Please clean the area of ​​the seed that is behind the bookstore there is a lot of garbage and a lot of grass at the request of the principal, he wants it to be cleaned since the one of the seed already cleaned his area And everything else does not correspond to the one of the seed nor of grounds That they told me that it corresponded to you thanks								
Sol Suarez									
267151	Main Building	Classroom			8/19/2022		25		\$0.00
Medium	Work In Progress	classrooms		8/19/2022 2:25:38 PM					
Hernandez, Carlos	Mr. Cardona is requesting 10 backpack/jacket rack hangers.					ordered hangers on 8-24-22			
Crystalee Heredia									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
267505	Main Building	Exterior			8/25/2022		19		\$0.00
Medium	Work In Progress	Front of school			8/25/2022 7:28:43 AM				
Hernandez, Carlos		Mr. Cardona is requesting for weeds to be taken out of front of school landscape.							
Crystalee Heredia									
267734		Kitchen			8/29/2022		15		\$0.00
High	Work In Progress				8/29/2022 2:17:20 PM				
Tellez, Hector		Ceiling light in oven area							
Dino Facio									
Count: 8 Work Orders			Avg. Age of WO's	25		Total for Loma Linda ES	0		\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

266549	Main Building	Office			8/11/2022		33		\$0.00
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Medium	Work In Progress	Main Office			8/11/2022 10:11:05 AM				
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Hernandez, Carlos
As per Principal Ms. Silva Word we are needing our main off painted we removed our staff mail boxes and underneath is a different color can we have it painted ASAP please and thank you.

Sandra Mora

267259	Main Building	Restroom (Girls)			8/22/2022		22		\$0.00
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Medium	Work In Progress	Room # 404			8/22/2022 12:20:43 PM				
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Appelzoller, Fred
Bathroom in classroom fell and pipes bent need maint. to remove and fix issue with pipe please and thank you.

Sandra Mora

266028	Main Building	Classroom			8/5/2022		39		\$41.55
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Medium	Work In Progress	Portable # 611			8/5/2022 7:53:36 AM				
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Ambriz, Jose
Mr. Pettey/Music his classroom was hot all day on 8/4/22 can you please check it is hot today and blowing hot air also please and thank you.

Sandra Mora

267385	Main Building	Classroom			8/23/2022		21	2	\$1,307.16
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Medium	Work In Progress	Room #305			8/23/2022 1:26:58 PM				
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Ambriz, Jose
Romelia Andrews/Sped ASC K-4th her classroom is very hot please help and thank you.

Sandra Mora

266965	Main Building				8/17/2022		27		\$0.00
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Medium	Work In Progress	Room # 402			8/17/2022 12:30:08 PM				
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Ambriz, Jose
Heather Avelar/2nd Grade Teacher, her classroom is very hot and humid, was told by Branden that, unit wants it get full of water when it rains it stops working, all that hallway has that issue, please help and thank you.

Sandra Mora

267447					8/24/2022		20		\$3.80
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Medium	Work In Progress				8/24/2022 8:45:21 AM				
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Hernandez, Carlos
Could you please asses the cafeteria tables some are needing screws is my understanding if its something that the Head Custodian can do please let her know what she needs to do to repair the tables.

Jimmy Carbajal

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

266005	Main Building				8/4/2022		40		\$0.00
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Medium	Work In Progress	Room # 302			8/4/2022 3:49:39 PM				
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Hernandez, Carlos Ms. Laura Griego need a bulletin board please and thank you.

Sandra Mora

267117	Main Building	Office			8/19/2022		25		\$35.47
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Medium	Work In Progress	Outside by			8/19/2022 10:34:08 AM				
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Hernandez, Carlos We have a bee hive located in front of our PE room # 606 the hive is attached to portable please help and thank you.

Sandra Mora

266077	Main Building				8/5/2022		39		\$0.00
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Medium	Work In Progress	Entire Campus			8/5/2022 10:34:19 AM				
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Hernandez, Carlos Baseboard throughout school campus has areas where it is coming off some classroom don't have any and was never replace please help and thank you.

Sandra Mora

267790					8/30/2022		14		\$0.00
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Medium	Work In Progress				8/30/2022 9:49:02 AM				
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Hernandez, Carlos There ar 6 broken toilet seats throughout the school site could you please replace.

267528					8/25/2022		19		\$0.00
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Medium	Work In Progress				8/25/2022 8:24:49 AM				
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Marquez, Gerardo Need to replace the lock in room 401 in the staff restroom it is missing the lock.

267819					8/30/2022		14		\$0.00
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Medium	Work In Progress				8/30/2022 12:59:35 PM				
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Marquez, Gerardo Need to repair a few doors under the stage of the cafeteria they are just resting against the floor.

Jimmy Carbajal

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
267473	Main Building	Office			8/24/2022		20		\$0.00
Medium	Work In Progress	Entire Main			8/24/2022 12:29:24 PM				
Quezada, Jose		As per Principal Ms. Word we had every classroom remove there curtains and any paper covering window in all classrooms and offices orders of Fire Marshall but in case of any emergency any individual can see in classrooms.. for safety reasons we are asking for our window here at Mesquite Elem. to be tinted for that purpose.. please and thank you.							
Sandra Mora									
264460	Main Building	Office			7/18/2022		57		\$0.00
Medium	Work In Progress	School Grounds			7/18/2022 12:36:40 PM				
Hernandez, Guillermo		As per Principal Silvia Word she is requesting a Electronic Marque for our school campus please and thank you.							
Sandra Mora									
264024					7/7/2022		68		\$0.00
Medium	Work In Progress				7/7/2022 4:15:53 PM				
Marquez, Gerardo		Issue master keys to service master for mesquite elementary per Jessica Cadena							
Branden Jaquemai									
265537	Main Building	Office			8/1/2022		43		\$0.00
Medium	Work In Progress	office			8/1/2022 1:03:57 PM				
Marquez, Gerardo		We are needing two keys made for room # 403 please and thank you.							
Sandra Mora									
264457	Main Building	Office			7/18/2022		57		\$0.00
Medium	Work In Progress	Outside door			7/18/2022 12:17:53 PM				
Marquez, Gerardo		As per Principal Silva Word she is requesting that all outside locks of Mesquite Elem. School match the master key to unlock building please and thank you.							
Sandra Mora									
264453	Main Building				7/18/2022		57		\$0.00
Medium	Work In Progress	Main Office			7/18/2022 12:13:38 PM				
Marquez, Gerardo		as per Principal Silva Word she is requesting that all four office room lock on door match the master key that we have on hand .. please and thank you.							
Sandra Mora									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

264797	Main Building	Classroom			7/25/2022		50		\$0.00
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Medium	Work In Progress	Room # 304			7/25/2022 5:04:27 PM				
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Marquez, Gerardo
Lorraine Jaquemai/1st Grade Teacher, lock to door before going to bathroom in classroom needs to be changed please and thank you.

Sandra Mora

264798	Main Building	Classroom			7/25/2022		50		\$0.00
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Medium	Work In Progress	Room # 402			7/25/2022 5:07:30 PM				
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Marquez, Gerardo
Andra Alvarado/2nd Grade Teacher needs door in classroom that is going to bathroom changed please and thank you.

Sandra Mora

264856					7/26/2022		49		\$0.00
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Medium	Work In Progress				7/26/2022 11:09:25 AM				
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Marquez, Gerardo
We are needing the following key for our school box room # 114 key # is C-55. please and thank you.

Sandra Mora

266097	Main Building				8/5/2022		39		\$0.00
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Medium	Work In Progress	Entire Campus			8/5/2022 11:53:40 AM				
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Marquez, Gerardo
Our Assistant Principal Ms. Monica Nunez, is having problems with front door of building with her key, I was told if key hole can be sprayed with WD-40 its hard to turn key and open door please and thank you.

Sandra Mora

266098	Main Building				8/5/2022		39		\$0.00
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Medium	Work In Progress	Room # 104			8/5/2022 11:57:09 AM				
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Marquez, Gerardo
Ms. Diana Bonilla/Sped Teacher needs file cabinet to be re key for confidential files of students, please and thank you.

Sandra Mora

266101	Main Building				8/5/2022		39		\$0.00
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Medium	Work In Progress	Room # 111			8/5/2022 12:02:10 PM				
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Marquez, Gerardo
Ms. Ruby Gilliland/Sped Teacher, needs a file cabinet re key for confidential student files.. please and thank you.

Sandra Mora

266334	Main Building	Classroom			8/9/2022		35		\$0.00
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Medium	Work In Progress	Room # 305			8/9/2022 9:05:30 AM				
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Marquez, Gerardo
Door locks but the bolt stays in and door stays unlocked, when door is pulled please help and thank you.

Sandra Mora

9/13/2022 11:05:59 AM

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Mesquite ES							
266349	Main Building	Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress	Room # 402			8/9/2022 9:30:50 AM				
Marquez, Gerardo		Andra Alvarado/2nd Grade Teacher,, her front door not locking please help and thank you.							
Sandra Mora									
266351	Main Building				8/9/2022		35		\$0.00
Medium	Work In Progress	Room # 302			8/9/2022 9:40:27 AM				
Marquez, Gerardo		Laura Griego/Kinder, door locks but has to push or pull door in to close hard in order to lock.. please help and thank you.							
Sandra Mora									
265993	Main Building				8/4/2022		40		\$0.00
Medium	Work In Progress	Room # 404/405			8/4/2022 3:28:07 PM				
Marquez, Gerardo		Connecting rooms share student bathrooms issue with them sometime locking and other time not.. please help and thank you.							
Sandra Mora									
267125					8/19/2022		25		\$0.00
Medium	Work In Progress				8/19/2022 11:56:45 AM				
Marquez, Gerardo		Romelia Andrews inside door doesn't lock door part stuck inside wont release.. please help and thank you.							
Sandra Mora									
267116	Main Building	Office			8/19/2022		25		\$0.00
Medium	Work In Progress	Main Office			8/19/2022 10:30:39 AM				
Marquez, Gerardo		Mrs. Silva Word/Principal is requesting 4 c-masters keys for our key box please and thank you.							
Sandra Mora									
266814	Main Building	Classroom			8/15/2022		29		\$0.00
Medium	Work In Progress	Room # 403			8/15/2022 3:42:10 PM				
Marquez, Gerardo		Jocelyn Sluszka/Sped Teacher SCC Unit needs her fil cabinet re key for confidential documents please and thank you.							
Sandra Mora									
266771	Main Building	Custodial			8/15/2022		29		\$0.00
Medium	Work In Progress	Portable # 110			8/15/2022 10:49:50 AM				
Marquez, Gerardo		Our new Head Brisa Ovalle Custodian is requesting to new keys the 2 she has are bent KA-42 and C-Master please and thank you.							
Sandra Mora									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

266107	Main Building	Classroom			8/5/2022		39		\$0.00
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Medium	Work In Progress	Room # 108			8/5/2022 12:08:59 PM				
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Marquez, Gerardo
 Ms. Armida Nunez/Bil., Speech Th. needs a file cabinet re key, for student confidential files.. please and thank you.

Sandra Mora

266116	Main Building				8/5/2022		39		\$0.00
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Medium	Work In Progress	Staff Work			8/5/2022 12:59:14 PM				
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Marquez, Gerardo
 We are needing 5 cabinets re key in our Staff Work Room please and thank you.

Sandra Mora

Count: 34 Work Orders			Avg. Age of WO's	36			Total for Mesquite ES	2	\$1,387.98
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536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
267818		Hallway/Corridor			8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 12:41:51 PM				
Hernandez, Carlos		The ceiling tiles by the Teacher's Lounge needs replacement. It looks like it is wet.							
Gloria Reyes									
263927					7/5/2022		70		\$0.00
Medium	Work In Progress				7/5/2022 1:26:11 PM				
Vasquez, Jose		CARVER ELECTRIC - (575) 527-2127 Daniel Carver							
		Spot on the far south end of the center wing of North Valley Elementary School from the south end of the building out to the south 100'. Area is in existing playground.							
Guillermo Hernandez									
266264		Library			8/8/2022		36		\$0.00
Medium	Work In Progress	200			8/8/2022 11:49:08 AM				
Hernandez, Carlos		We need to have the Letters in the Library "Computers" taken down and put in the hallway by Room 102, our Computer Lab. Thank You							
Gloria Reyes									
266892					8/16/2022		28		\$639.86
Medium	Work In Progress				8/16/2022 3:05:58 PM				
Appelzoller, Fred		need to replace lav faucets in staff restrooms							
Fred Appelzoller									
Count: 4 Work Orders			Avg. Age of WO's	37		Total for North Valley ES	0	\$639.86	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
267846					8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 3:49:47 PM				
Quezada, Jose		Need label cartridge for brady label machine							
Santos Chavez									
266746					8/15/2022		29		\$0.00
Medium	Work In Progress				8/15/2022 8:36:52 AM				
Tellez, Hector		Please check/install electrical to new HVAC Shop A/C Unit.							
Aaron Solis									
267089					8/18/2022		26		\$1,670.65
Medium	Work In Progress	tools			8/18/2022 3:56:16 PM				
Ambriz, Jose		Need to order tools to Marin Herrera.							
Jose Ambriz									
267602	Purchasing	Football Field			8/26/2022		18		\$0.00
Medium	Work In Progress				8/26/2022 7:16:40 AM				
Vasquez, Jose		We need 6000 pounds of crumb rubber for STH, GHS, and CHS							
Jose Vasquez									
267431					8/24/2022		20		\$11.08
Medium	Work In Progress				8/24/2022 8:06:29 AM				
Vasquez, Jose		Need to apply weed herbicide killer around the grounds of wastewater plant at PPD and GHS.							
Mario Apodaca									
263956		Lift Station			7/6/2022		69		\$0.00
Medium	Work In Progress				7/6/2022 7:37:27 AM				
Vasquez, Jose		Need to spray for all weed at are all around the wastewater treatment plant facility ground. thank you.							
Mario Apodaca									
267011					8/18/2022		26		\$0.00
Medium	Work In Progress				8/18/2022 8:06:36 AM				
Marquez, Gerardo		AS PER RALPH GALLEGOS. GET WITH NANCY VELA AND COORDINATE DR. HARDWARE FOR NEW GISD COMMUNITY CENTER PORTABLE DESIGN.							
Gerardo Marquez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Physical Plant Complex										
266315					8/8/2022		36		\$0.00	
Medium	Work In Progress				8/8/2022 4:06:50 PM					
Marquez, Gerardo		NEED TO ORDER KEY MACHINE TO REPLACE OLD AND WORN KEY DUPLICATING MACHINE.								
Gerardo Marquez										
264100		Exterior			7/11/2022		64		\$0.00	
Medium	Work In Progress				7/11/2022 6:35:28 AM					
Marquez, Gerardo		Good morning Fernando Salcido will need a HE 163 key								
Jose Vasquez										
267506					8/25/2022		19		\$0.00	
Medium	Work In Progress				8/25/2022 7:32:57 AM					
Avila, Jesus		Requesting portable gasoline powered welder for access into football fields and other hard to reach areas, thank you.								
Jesus Avila										
267542					8/25/2022		19		\$0.00	
Medium	Work In Progress				8/25/2022 9:59:31 AM					
Marquez, Gerardo		Name plate								
Christine Acosta										
Count: 11 Work Orders			Avg. Age of WO's	31	Total for Physical Plant Complex			0	\$1,681.73	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
264749					7/25/2022		50		\$0.00
Medium	Work In Progress	Room 101			7/25/2022 11:26:20 AM				
Lara, Ralph		Please rekey the built in purple cabinet. (Ms. Marisol Solis)							
Norma Martinez									
265230					7/29/2022		46		\$0.00
Medium	Work In Progress	6th grade			7/29/2022 3:23:33 PM				
Lara, Ralph		I would like to report that the 6th-grade hallway outside door does not close properly at times. Please look at doors asap for student and staff safety. (Mrs. Martinez)							
Norma Martinez									
267876					8/31/2022		13		\$0.00
Medium	Work In Progress	Room 123			8/31/2022 7:51:44 AM				
Lara, Ralph		Having issues with the classroom doorknob, it doesn't open right. It doesn't unlock. Just turns the key so it's hard to come in every morning. (Ms. Molina)							
Norma Martinez									
267076					8/18/2022		26		\$0.00
Medium	Work In Progress	Room 148			8/18/2022 3:36:15 PM				
Lara, Ralph		I would like to let you know that the door to my class is not aligned correctly and I have difficulty opening and closing it. The door is tilted (Mrs. Esquivel)							
Norma Martinez									
267565	Main Building	Classroom			8/25/2022		19		\$0.00
Medium	Work In Progress				8/25/2022 12:41:27 PM				
Lara, Ralph		necesito que pongan chapa en un cuartito (shace) en el salon 24 no tienen forma de mcerrarlo lo mas pronto posible gracias.							
Norma Oate									
264663					7/21/2022		54		\$0.00
Medium	Work In Progress	PE Portable			7/21/2022 1:48:08 PM				
Deveau, David		PE portable has graffiti had needs to be removed on the door and on the portable. Custodians tried removing graffiti but its still visible and needs to be painted. (Mrs. Martinez)							
Norma Martinez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
264664					7/21/2022		54		\$0.00
Medium	Work In Progress	Parent Center			7/21/2022 1:49:03 PM				
Deveau, David		Parent Center portable has graffiti that needs to be removed on the door and on the portable. Custodians tried removing graffiti but its still visible and needs to be painted. (Mrs. Martinez)							
Norma Martinez									
264538					7/19/2022		56		\$13.99
High	Work In Progress	Main Entrance			7/19/2022 2:55:37 PM				
Gonzalez, Salvador		Main entrance porch walk walk continues to get dirty with pigeon droppings. Plastic mesh was installed to only two areas of the porch and pigeon are now seating in a new area and the walkway to the office main entrance is dirty daily with droppings. Mesh was installed last year by the welders if I am not mistaken. Please add mesh to the rest of the porch area. (Mrs. Martinez)							
Norma Martinez									
265983					8/4/2022		40		\$0.00
Medium	Work In Progress				8/4/2022 3:07:14 PM				
Gonzalez, Salvador		Missing swinging fence door in the drop-off/pick-up area on the corner of Mt. Cristo Rey and Rio Grande street. (Mrs. Flavia)							
Norma Martinez									
264606					7/20/2022		55		\$0.00
Medium	Work In Progress	Kinder and 1st			7/20/2022 3:17:57 PM				
Deveau, David		Please remove 2 heater boxes that are no longer needed and are accumulating a lot of spider webs. One box is located by the exit doors by the kinder hallway by room 101 and the other one is located by the 1st grade exit doors by room 123. Warning heater units have alot of spider webs. (Mrs. Martinez)							
Norma Martinez									
264590	New Wing 1/02				7/20/2022		55		\$0.00
Medium	Work In Progress				7/20/2022 12:02:49 PM				
Deveau, David		podar arboles en el patio (entre direccion y pasillo de las computadoras.)							
Norma Onate									
266969	Main Building	Hallway/Corridor			8/17/2022		27		\$0.00
Medium	Work In Progress				8/17/2022 12:53:31 PM				
Deveau, David		con las lluvias aparecieron unas goteras en el techo en el pasillo principal son 2 checar lo antes posible gracias							
Norma Onate									
9/13/2022 11:05:59 AM									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
266972	Main Building	Office			8/17/2022		27		\$0.00
Medium	Work In Progress				8/17/2022 1:01:13 PM				
Deveau, David		chechar o reparar gotera en oficina de diagnostic. gracias							
Norma Oate									
267809	New Wing 1/02	Office			8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 11:11:46 AM				
Deveau, David		nurse office the restroom exhaust fan not working.							
Norma Oate									
267055	Main Building	Portables			8/18/2022		26		\$0.00
Medium	Work In Progress				8/18/2022 1:00:20 PM				
Deveau, David		chechar y remplazar por favor en portable 507 y de l503 ceiling tile							
Norma Oate									
267056	Main Building	Exterior			8/18/2022		26		\$0.00
Medium	Work In Progress				8/18/2022 1:17:24 PM				
Deveau, David		chcar los bebederos de afuera son 2 No sale agua							
Norma Oate									
266784	Main Building	Exterior			8/15/2022		29		\$0.00
Medium	Work In Progress				8/15/2022 11:58:18 AM				
Deveau, David		por favor necesito quitar graffity de el piso al lado de las canchas ya tratamos de quitarlo pero no pudimos . solo quitamos de los pilares del tejaban.							
Norma Oate									
264748					7/25/2022		50		\$0.00
Medium	Work In Progress	Room 101			7/25/2022 11:24:57 AM				
Deveau, David		Need assistance to assemble a wood cabinet. (Ms. Marisol Solis)							
Norma Martinez									
264750	Main Building	Classroom			7/25/2022		50		\$0.00
Medium	Work In Progress				7/25/2022 11:30:33 AM				
Deveau, David		instalar pizarrones blancos en los salones #10,11,13							
Norma Oate									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Riverside ES

266375	Main Building	Restroom (Girls)			8/9/2022		35		\$0.00
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Medium	Work In Progress			8/9/2022 1:26:41 PM					
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Deveau, David good afternoon, I'm urgently requesting for a girl that special Led. Handicap bar ,toilet seat and handicap sing. ASAP. Thank you.

Norma Onate

264439					7/18/2022		57		\$0.00
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Medium	Work In Progress			7/18/2022 9:44:07 AM					
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Deveau, David Please cut and trim grass area by the main office entrance where the palm trees are located before August 1st. (Mrs. Martinez)

Norma Martinez

264440					7/18/2022		57		\$0.00
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Medium	Work In Progress	Soccer Field		7/18/2022 9:48:56 AM					
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Deveau, David Please maintenance soccer field before August 1st. Cut grass and fill any holes. (Mrs. Martinez)

Norma Martinez

265928					8/4/2022		40		\$136.40
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Medium	Work In Progress	Parking lots		8/4/2022 10:13:48 AM					
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Deveau, David Please install signs in the north and front parking lots that state the following.
NO STUDENT DROP OFF OR PICK UP. Need a total of 4 signs. (Mrs. Flavian)

Norma Martinez

265929					8/4/2022		40		\$0.00
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Medium	Work In Progress	soccer field		8/4/2022 10:16:25 AM					
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Deveau, David Please maintenance the soccer field and remove the thrones. Students will be using the field for recess until further notice due to the playground closed for reconstruction. (Mrs. Navarro)

Norma Martinez

265712					8/2/2022		42		\$0.00
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Medium	Work In Progress	Room 101		8/2/2022 12:00:59 PM					
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Deveau, David Please move the toilet seat and bar that is currently on the toilet in room 101 classroom bathroom, and moved to the last stall in the 5th, 6th-grade hallway bathroom to accommodate a student with a wheelchair. Please rush the work order (Mrs. Navarro)

Norma Martinez

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
265713					8/2/2022		42		\$0.00
Medium	Work In Progress	5th and 6th			8/2/2022 12:02:22 PM				
Deveau, David		Please install a handicap sign to the last stall in the 5th, 6th-grade hallway bathroom. (Mrs. Navarro)							
Norma Martinez									
265986					8/4/2022		40		\$0.00
Medium	Work In Progress				8/4/2022 3:17:22 PM				
Deveau, David		Please install 4 sign that states the following in the parking lot behind the school. Please see Mrs. Flavian for specifications. STUDENT DROP OFF AND PICK UP ONLY NO PARKING PLEASE REMAIN IN YOUR VEHICLE. (Mrs. Flavian)							
Norma Martinez									
265989					8/4/2022		40		\$0.00
Medium	Work In Progress				8/4/2022 3:20:36 PM				
Deveau, David		Please send contractor to repaint traffic arrows in the parking lot. (Mrs. Flavian)							
Norma Martinez									
265547					8/1/2022		43		\$0.00
Medium	Work In Progress	Lower Grades			8/1/2022 1:53:02 PM				
Deveau, David		Please maintenance the playground to remove large amount of stickers (espinas) for student safety. (Mrs. Navarro)							
Norma Martinez									
267145					8/19/2022		25		\$0.00
Medium	Work In Progress	Room 10			8/19/2022 1:19:57 PM				
Ambriz, Jose		The classroom AC turns off and starts feeling very hot. Please check the thermostat. (Mr. Guerrero)							
Norma Martinez									
264438					7/18/2022		57		\$443.90
High	Work In Progress	Room 30			7/18/2022 9:42:47 AM				
Ambriz, Jose		Huge water leak coming from the ceiling outside room 30. Please help (Mrs. Martinez)							
Norma Martinez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Riverside ES									
264589	Main Building	Custodial			7/20/2022		55		\$0.00
Medium	Work In Progress			7/20/2022 11:56:33 AM					
Ambriz, Jose	retirar calentones que estan en las paredes. No funcionan, son 5 en total 1 en cada cuarto de custodios, 2 en los Pasillos, y uno bano en la oficina de la principal.								
Norma Oate									
267767					8/29/2022		15		\$0.00
Medium	Work In Progress	Room 10		8/29/2022 5:20:24 PM					
Ambriz, Jose	AC unit not working it has have turned on at all and classroom is very hot. (Mr. Guerrero)								
Norma Martinez									
264944					7/26/2022		49		\$271.25
Medium	Work In Progress	PE Portable		7/26/2022 6:17:23 PM					
Chavez, Santos	Lights inside PE Portable need to be repair. (Mr. Lazcano)								
Norma Martinez									
266941					8/17/2022		27		\$0.00
Medium	Work In Progress			8/17/2022 9:48:33 AM					
Chavez, Santos	Need to replace outside GFI safety covers on the south side of the building it is a safety hazard for the kids.								
Norma Oate									
267814	Main Building	Restroom (Girls)			8/30/2022		14		\$0.00
Medium	Work In Progress			8/30/2022 11:36:01 AM					
Chavez, Santos	Para solicitar un Hand Dryer para el bano de ninos por favor lo antes posible								
Norma Oate									
267815	Main Building	Restroom			8/30/2022		14		\$0.00
Medium	Work In Progress			8/30/2022 11:43:55 AM					
Chavez, Santos	por favor solicito un Hand Dryer para bano de ninos .Gracias!!!								
Norma Oate									
266023	Main Building	Exterior			8/5/2022		39		\$0.00
Medium	Work In Progress			8/5/2022 7:39:21 AM					
Pacheco, Hector	Ineed to hose bibb remplace. thanks								
Norma Oate									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
265944	Main Building	Restroom			8/4/2022		40		\$0.00
Medium	Work In Progress				8/4/2022 11:16:43 AM				
Pacheco, Hector		tengo una fuga en el lavamanos del bano de los ninos.							
Norma Onate									
266944					8/17/2022		27		\$0.00
Medium	Work In Progress				8/17/2022 9:53:30 AM				
Pacheco, Hector		Room 101 the sink in the bathroom keeps filling up and not draining.							
Norma Onate									
Count: 40 Work Orders				Avg. Age of WO's	38		Total for Riverside ES	0	\$865.54

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: San Miguel Special Services										
266751					8/15/2022		29		\$0.00	
Medium	Work In Progress				8/15/2022 9:05:44 AM					
Vasquez, Jose		As per Mr. Rapanut requesting maintenance personnel to come help cut weeds, rake and dispose them and clean the pine trees area. Thank you								
Guadalupe Parada										
267471					8/24/2022		20		\$0.00	
Medium	Work In Progress				8/24/2022 12:17:44 PM					
Marquez, Gerardo		Please send a technician to check 2 doors one in Room 109 and Room 106 they are hard to open. It looks like they are warped with the humidity. Thank you.								
Susie Ramos Lara										
Count: 2 Work Orders		Avg. Age of WO's	25	Total for San Miguel Special Services				0	\$0.00	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

267619	Main Building	Classroom			8/26/2022		18		\$0.00
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Medium	Work In Progress	204			8/26/2022 10:22:15 AM				
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Lara, Ralph Room 204 cabinets need to be rekeyed. We don't have a key and the teacher needs to lock up documents.

Micaela Paniagua

267573	Main Building	Classroom			8/25/2022		19		\$0.00
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Medium	Work In Progress	101			8/25/2022 2:02:51 PM				
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Lara, Ralph URGENT!

The latch in room 101 is falling off. It is necessary for LSC/DSC

Micaela Paniagua

264654	Main Building	Classroom			7/21/2022		54		\$0.00
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Medium	Work In Progress	205			7/21/2022 12:12:47 PM				
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Lara, Ralph The cabinet keys work but the drum is crooked.

Thank you!

Micaela Paniagua

267481					8/24/2022		20		\$0.00
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Medium	Work In Progress				8/24/2022 1:37:23 PM				
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Lara, Ralph The keys (3) don't open the door in room 407.

The ART room

Micaela Paniagua

264655					7/21/2022		54		\$0.00
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Medium	Work In Progress				7/21/2022 12:14:53 PM				
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Deveau, David Please hang backpack hooks for the students.

Micaela Paniagua

265894	Main Building	Library			8/4/2022		40		\$0.00
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Medium	Work In Progress	library			8/4/2022 7:29:40 AM				
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Quezada, Jose Please put up mini blinds in the library. They are needed when testing is done.

Micaela Paniagua

265086	Main Building	Classroom			7/28/2022		47		\$0.00
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Medium	Work In Progress	301			7/28/2022 11:48:45 AM				
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Quezada, Jose Needs new blinds.

Micaela Paniagua

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
267871		Kitchen			8/31/2022		13		\$0.00
High	Work In Progress				8/31/2022 6:57:28 AM				
Chavez, Santos		Ceiling lights are flickering on and off (electrical issue)							
Dino Facio									
267618	Main Building	Classroom			8/26/2022		18		\$0.00
Medium	Work In Progress	107			8/26/2022 10:06:42 AM				
Ambriz, Jose		The exhaust in the bathroom isn't working.							
Micaela Paniagua									
265093	Main Building	Classroom			7/28/2022		47		\$0.00
Medium	Work In Progress	108			7/28/2022 12:22:22 PM				
Deveau, David		Please replace the bulletin board, it was removed when they painted the walls.							
Micaela Paniagua									
266065	Main Building	Classroom			8/5/2022		39		\$0.00
Medium	Work In Progress	101			8/5/2022 10:04:32 AM				
Deveau, David		Please replace or remove broken blinds							
Micaela Paniagua									
266635	Main Building	Exterior			8/12/2022		32		\$0.00
Medium	Work In Progress	Outside			8/12/2022 8:24:19 AM				
Deveau, David		We have 5 dead trees that need to be removed. Please see Mr. Smith							
Micaela Paniagua									
266643	Main Building	Cafeteria			8/12/2022		32		\$0.00
Medium	Work In Progress				8/12/2022 9:45:31 AM				
Deveau, David		Replace pads and anything else needed to keep our students cool.							
Micaela Paniagua									
Count: 13 Work Orders		Avg. Age of WO's		33	Total for Santa Teresa ES			0	\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
264304	Main Building	Classroom			7/13/2022		62		\$0.00
Medium	Work In Progress	Band Room			7/13/2022 2:25:57 PM				
Deveau, David		Need help placing a ceiling tiles.							
Raul Villagrana									
264305	Main Building	Office			7/13/2022		62		\$0.00
Medium	Work In Progress	Mail Room			7/13/2022 2:27:27 PM				
Deveau, David		Fire distinguisher has not had annual maintenance.							
Raul Villagrana									
264306	Main Building	Classroom			7/13/2022		62		\$0.00
Medium	Work In Progress	Weight Room			7/13/2022 2:42:45 PM				
Deveau, David		Fire extinguisher obstructed, it needs to be relocated.							
Raul Villagrana									
264359	Gymnasium	Gym			7/14/2022		61		\$0.00
Medium	Work In Progress				7/14/2022 11:16:43 AM				
Deveau, David		Need the cherry picker so that custodial can clean by the vents of the airconditioner and the back of the basketball courts.							
Gema Suggs									
264361	Main Building	Classroom			7/14/2022		61		\$0.00
Medium	Work In Progress				7/14/2022 11:23:32 AM				
Deveau, David		There is a kidney table that is missing screws on one leg of the table. Would it be possible to have connect with screws of heavy duty metal glue?							
Gema Suggs									
267312					8/22/2022		22		\$0.00
Medium	Work In Progress	306			8/22/2022 5:30:08 PM				
Deveau, David		there is a hole in the wall that is letting in insects specifically ants into my room in the back wall close to students desks.							
Aida Gentzler									
267310					8/22/2022		22		\$0.00
Medium	Work In Progress	210			8/22/2022 5:28:22 PM				
Deveau, David		Remove white boards and paint wall							
Aida Gentzler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
267026	Main Building				8/18/2022		26		\$0.00
Medium	Work In Progress	Counseling			8/18/2022 9:30:33 AM				
Deveau, David	The leaks continue, custodial replaced the ceiling tiles. The offices leaks are slowing destroying technology.								
Gema Suggs									
266007	GYM (2009)	Gym			8/4/2022		40		\$314.10
Medium	Work In Progress	AuxGym			8/4/2022 4:46:06 PM				
Deveau, David	Air is not cooling								
Raul Villagrana									
265891	Main Building	Classroom			8/3/2022		41		\$0.00
Medium	Work In Progress	Room 601			8/3/2022 5:34:18 PM				
Deveau, David	the sink draining boxes need to be clean								
Raul Villagrana									
265175					7/29/2022		46		\$0.00
Medium	Work In Progress	506			7/29/2022 10:00:03 AM				
Deveau, David	3 table tops are loose, need some glue to become sturdy. table tops are marked								
Aida Gentzler									
265176					7/29/2022		46		\$0.00
Medium	Work In Progress	504			7/29/2022 10:00:49 AM				
Deveau, David	Main door: Door stopper does not work to prop and keep door open -								
Aida Gentzler									
265177					7/29/2022		46		\$0.00
Medium	Work In Progress	210			7/29/2022 10:03:32 AM				
Deveau, David	Need the two front boards removed please. (left side of the classroom behind the smart board)								
Aida Gentzler									
265178					7/29/2022		46		\$0.00
Medium	Work In Progress	312			7/29/2022 10:05:04 AM				
Deveau, David	Water leak mark in ceiling (needs to be replaced)								
Aida Gentzler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
265180					7/29/2022		46		\$0.00
Medium	Work In Progress	309		7/29/2022 10:07:16 AM					
Deveau, David	Please, please come help me build my new desk because my old one is broken and there is no one here on campus to help me put this new desk together sitting in boxes in my room! I would be so grateful.								
Aida Gentzler									
265186					7/29/2022		46		\$0.00
Medium	Work In Progress	502		7/29/2022 10:12:42 AM					
Deveau, David	I am missing a bulletin board. I was told that there needs to be 2 in each room. I only have one.								
Aida Gentzler									
264032	Main Building	Office			7/8/2022		67		\$0.00
Medium	Work In Progress	Mail Room		7/8/2022 12:31:28 PM					
Deveau, David	Fire extinguisher has not had annual maintenance.								
Raul Villagrana									
267303					8/22/2022		22		\$0.00
Medium	Work In Progress	300		8/22/2022 5:21:16 PM					
Deveau, David	Need white board mounted on classroom wall.								
Aida Gentzler									
263933					7/5/2022		70		\$216.72
Medium	Work In Progress			7/5/2022 4:19:04 PM					
Tellez, Hector	irrigation timer master valve softball field								
Hector Tellez									
267309					8/22/2022		22		\$0.00
Medium	Work In Progress	409		8/22/2022 5:27:18 PM					
Chavez, Santos	Replace ceiling lights that are not illuminating.								
Aida Gentzler									
267808		Kitchen			8/30/2022		14		\$295.00
High	Work In Progress			8/30/2022 11:11:11 AM					
Chavez, Santos	Ceiling light out in the Italian Stand serving area								
Dino Facio									
265182					7/29/2022		46		\$0.00
Medium	Work In Progress	205		7/29/2022 10:09:03 AM					
Chavez, Santos	The two square lights in the section of my room with the dropped ceiling do not work/turn on.								
Aida Gentzler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

264112					7/11/2022		64	\$293.47	
Medium	Work In Progress				7/11/2022 7:56:18 AM				
Chavez, Santos		Replace disconnects for evaporative cooler STH aux gym.							
Santos Chavez									
267851	Main Building	Cafeteria			8/30/2022		14	\$21.91	
Medium	Work In Progress	Girls Restrooms			8/30/2022 8:13:28 PM				
Pacheco, Hector		Water does not stop running from one of the toilets.							
Raul Villagrana									
267306					8/22/2022		22	\$0.00	
Medium	Work In Progress	Girls Basketball			8/22/2022 5:24:35 PM				
Pacheco, Hector		Please fix the shower for the girls locker room office by the new gym (it does not have hot water.							
Aida Gentzler									
266631		Kitchen			8/12/2022		32	\$113.79	
High	Work In Progress				8/12/2022 6:49:23 AM				
Pacheco, Hector		Mop sink leaks water when in use							
Dino Facio									
266295					8/8/2022		36	\$0.00	
Medium	Work In Progress				8/8/2022 1:55:32 PM				
Vasquez, Jose		Pick up trash by Baseball Field and Bus Turnaround asp Memo assigned to Ramiro.							
Guillermo Hernandez									
265598	Storage (Tennis)	Exterior			8/1/2022		43	\$0.00	
Medium	Work In Progress	Baseball Field			8/1/2022 9:25:57 PM				
Vasquez, Jose		Remove all turf that is rolled up and cannot be used.							
Gema Suggs									
265550					8/1/2022		43	\$0.00	
Medium	Work In Progress				8/1/2022 2:18:52 PM				
Ambriz, Jose		A/C Units need to be replaced in the football concession stand prior to the start of the football season on August 18th.							
		Thank you so much!							
Aida Gentzler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
264909					7/26/2022		49		\$0.00
Medium	Work In Progress	Culinary 707			7/26/2022 2:41:38 PM				
Ambriz, Jose		Large industrial refrigerator needs refrigerant Refrigerator working but not getting cold.							
Gema Suggs									
264947					7/26/2022		49		\$0.00
Medium	Work In Progress	concession			7/26/2022 7:13:51 PM				
Ambriz, Jose		Please service 4 ice machines. The ones located inside and outside of the concession areas. The 2 located in the Athletic Training Room. These machines need to be serviced by possibly cleaning the harvesting trays and replacing the filters. Thank you!							
Aida Gentzler									
264034					7/8/2022		67		\$0.00
Medium	Work In Progress				7/8/2022 12:36:03 PM				
Hernandez, Guillermo		Entire Campus - Dirty sprinkler heads							
Raul Villagrana									
267311					8/22/2022		22		\$0.00
Medium	Work In Progress	505			8/22/2022 5:29:25 PM				
Lara, Ralph		Broken door holder/stopper. completely fell off the door. cannot hold door open when needed.							
Aida Gentzler									
267298					8/22/2022		22		\$0.00
Medium	Work In Progress	210			8/22/2022 5:13:52 PM				
Lara, Ralph		File Cabinet Lock							
Aida Gentzler									
267300					8/22/2022		22		\$0.00
Medium	Work In Progress	408			8/22/2022 5:16:50 PM				
Lara, Ralph		Cabinet in classroom will not lock. This is a grey double door cabinet. I would like for cabinet to lock. Thank you							
Aida Gentzler									
267307					8/22/2022		22		\$0.00
Medium	Work In Progress	Girls Basketball			8/22/2022 5:25:29 PM				
Lara, Ralph		Please fix the bathroom door in the girls locker room office by the new gym. "							
Aida Gentzler									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

267304 8/22/2022 22 \$0.00

Medium Work In Progress 600 8/22/2022 5:21:56 PM

Lara, Ralph The door to the class does not lock unless it is pushed.

Aida Gentzler

264611 Main Building Portables 7/20/2022 55 \$0.00

Medium Work In Progress Nurse's office 7/20/2022 3:53:34 PM

Lara, Ralph The main door only locks from outside, we need a double door knob to be able to lock the door from inside for safety issues.

Front door needs to be repair (top of door).

The door leading into the back room/office needs to be shaved on top (door does not close properly).

The door to back office needs a new lock (doesn't lock).

Back door (the one to go outside) doesn't close properly.

Raul Villagrana

265059 7/28/2022 47 \$0.00

Medium Work In Progress 314 7/28/2022 7:54:01 AM

Lara, Ralph install new locks for the cabinets in room #314. There are no keys for them. Thank you for all your help.

Aida Gentzler

264282 Main Building Classroom 7/13/2022 62 \$0.00

Medium Work In Progress Room 312 and 7/13/2022 10:17:31 AM

Lara, Ralph -Four white cabinets do not close or lock
-Kitchen cabinets are locked (no keys to open them)

Raul Villagrana

264452 7/18/2022 57 \$0.00

Medium Work In Progress 506 7/18/2022 12:13:12 PM

Lara, Ralph Locks for room 506 need to be re-keyed. Keys from rom 508 unlocks both doors of 506 as well.

Aida Gentzler

264454 7/18/2022 57 \$0.00

Medium Work In Progress 504 prep room 7/18/2022 12:14:18 PM

Lara, Ralph please swap the key holes to opposite side of each internal door for security. Only the internal doors opening to classrooms 506 and 502 need to have key holes swapping sides. thanks

Aida Gentzler

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

264456 7/18/2022 57 \$0.00

Medium Work In Progress 805 7/18/2022 12:15:58 PM

Lara, Ralph Bay doors will not open.

Aida Gentzler

265596 Library Storage 8/1/2022 43 \$0.00

Medium Work In Progress Supply Room 8/1/2022 9:18:57 PM

Lara, Ralph Change lock of supply room to match the testing room.
Please speak with Emma Hernandez

Gema Suggs

265597 Applied Science Classroom 8/1/2022 43 \$0.00

Medium Work In Progress 700/702 8/1/2022 9:24:44 PM

Lara, Ralph Put the classroom back on master key. Please see Ms Suggs on other areas that need to be put back on Master Key. The technology portable that will be used for Law Enforcement needs to be on Master too. Please see Ms. Suggs

Gema Suggs

265187 7/29/2022 46 \$0.00

Medium Work In Progress 601 7/29/2022 10:13:27 AM

Lara, Ralph door closer/top hinge is broken

Aida Gentzler

267027 Main Building Classroom 8/18/2022 26 \$0.00

Medium Work In Progress 300 8/18/2022 9:32:30 AM

Lara, Ralph Lock on Door is not working. Need to replace as soon as possible for student/teacher safety

Gema Suggs

267898 Vocational Classroom 8/31/2022 13 \$0.00

Medium Work In Progress 805 8/31/2022 10:26:10 AM

Lara, Ralph Room 805 needs to be on master key. Currently off master.

Gema Suggs

266526 8/11/2022 33 \$0.00

Medium Work In Progress 8/11/2022 8:33:11 AM

Lara, Ralph Mailbox Key # 40, 62
Room 500 (2KEYS)
Room 200 (2 KEYS)
115 key in front of attendance to be return to MASTER KEY

Aida Gentzler

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

Count: 49 Work Orders Avg. Age of WO's 42 Total for Santa Teresa HS 0 \$1,254.99

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
265555	North Building	Office			8/1/2022		43		\$0.00
Medium	Work In Progress	MS PARRA			8/1/2022 2:47:28 PM				
Lara, Ralph		NEED 4 WRENCH KEYS TO UNLOCK DOORS							
Laura Parra									
267216	North Building	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress	15 MEISTER			8/22/2022 8:38:49 AM				
Lara, Ralph		DOOR DOES NOT ALWAYS CLOSE ALL THE WAY TO LATCH AND LOCK, WOOD DOOR SWELLS AND STAYS OPEN							
Laura Parra									
264901	South Building	Classroom			7/26/2022		49		\$0.00
Medium	Work In Progress	46 & 54			7/26/2022 2:30:07 PM				
Deveau, David		PLEASE ASSEMBLE TABLES.							
Laura Parra									
265056	North Building	Classroom			7/28/2022		47		\$0.00
Medium	Work In Progress	23 ESCOBEDO			7/28/2022 7:48:01 AM				
Deveau, David		CEILING LEAK							
Laura Parra									
265763	South Building	Exterior			8/2/2022		42		\$0.00
Medium	Work In Progress	PARKING LOT			8/2/2022 3:43:28 PM				
Hernandez, Guillermo		LOOSE SPEED BUMP. CAR DRAGGED SPEED BUMP AND PUSHED IT TO THE SIDE OF THE SOUTH BUILDING. MIGHT HAVE CAUSED DAMAGES TO VEHICLE. LOOSE SCREWS ON SPEED BUMP HAD BEEN REPORTED.							
Laura Parra									
264256	South Building	Foyer			7/13/2022		62		\$740.78
Medium	Work In Progress				7/13/2022 6:54:44 AM				
Ambriz, Jose		Please check units in lobby area South Bldg.							
Aaron Solis									
267217	North Building	Cafeteria			8/22/2022		22		\$0.00
Medium	Work In Progress	AC UNITS			8/22/2022 8:40:27 AM				
Ambriz, Jose		CAFETERIA AC NOT WORKING PROPERLY. FILTERS HAVE BEEN CHANGED HOWEVER UNITS LEAK AND CURRENTLY NOT WORKING							
Laura Parra									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
267029	Gym (1997)	Gym			8/18/2022		26		\$0.00
Medium	Work In Progress	BOYS LOCKER			8/18/2022 9:44:38 AM				
Ambriz, Jose		WATER FOUNTAIN DOES NOT WORK.							
Laura Parra									
267497					8/24/2022		20	3	\$75.00
Medium	Work In Progress				8/24/2022 3:49:48 PM				
Ambriz, Jose		PORTABLE 3, AS NOT COOLING							
Cora Ramirez									
267797	South Building				8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 10:27:23 AM				
Pacheco, Hector		PORFAVOR DE REVISAR EL BOYS RESTROOM DE EL EDIFICIO SUR BAJANDO LA RAMPA SE TIRA AGUA DE UN TOILER ,GRACIAS							
Cristian Martinez									
266868	South Building				8/16/2022		28		\$0.00
Medium	Work In Progress				8/16/2022 10:56:54 AM				
Chavez, Santos		PORFAVOR , DE REVISAR LAS LUCES DE LA RAMPA Y TAMPCO HAY EN UNA FUENTE DE AGUA NI EL CUSTODIO CLOSET DEL EDIFICIO SUR , GRACIAS							
Cristian Martinez									
267801	North Building				8/30/2022		14		\$0.00
Medium	Work In Progress				8/30/2022 10:31:14 AM				
Ambriz, Jose		PORFAVOR , DE REVISAR EL AIRE CONDICIONADO DEL CLASSROOM NUMERO 2 ESTA HACIENDO MUCHO RUIDO , GRACIAS							
Cristian Martinez									
266759	North Building	Classroom			8/15/2022		29		\$0.00
Medium	Work In Progress	3 GRIEGO			8/15/2022 9:51:06 AM				
Deveau, David		EXHAUST FAN IN RESTROOM DOES NOT TURN ON							
Laura Parra									
264142					7/11/2022		64		\$0.00
Medium	Work In Progress				7/11/2022 11:09:43 AM				
Deveau, David		Boards, white boards and bulletin boards removed for painting need to be reinstalled in the South Building, upper and lower level.							
Brenda Mejia									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
264203	South Building	Parking Lot			7/12/2022		63		\$0.00
Medium	Work In Progress	BY ENTRANCE			7/12/2022 9:19:51 AM				
Deveau, David		SPEED BUMP AS YOU DRIVE IN ON THE LEFT SIDE HAS ONE OF THE BOLTS STICKING OUT. THIS POSES A HAZARD FOR SOMEONE GETTING A FLAT TIRE.							
Laura Parra									
264811	North Building	Restroom			7/26/2022		49		\$0.00
Medium	Work In Progress	OFFICE			7/26/2022 7:32:20 AM				
Deveau, David		EXHAUST FAN DOES NOT TURN ON - RESTROOM IN MS. GRIEGOS OFFICE				Forward to Maintenance			
Laura Parra									
264885	North Building	Classroom			7/26/2022		49		\$0.00
Medium	Work In Progress				7/26/2022 1:30:58 PM				
Deveau, David		PORFAVOR DE REVISAR UNA LEAK DEL TECHO DEL CLASSROOM NUMERO 23 ,URGENTE GRACIAS							
Cristian Martinez									
265619	South Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	35 A 35 B 36			8/2/2022 7:47:51 AM				
Deveau, David		CLASSROOM NUMBERS OUTSIDE THE DOORS ARE INCORRECT 35 A- SHOULD BE LABELED 35 35 B- SHOULD BE LABELED 36 A 36- SHOULD BE LABELED 36 B							
Laura Parra									
265213	South Building	Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	34 FOX			7/29/2022 1:06:23 PM				
Deveau, David		PLEASE ANCHOR THE BULLETIN BOARD BEHIND DESK. WALL HAS BEEN MARKED FOR PLACEMENT							
Laura Parra									
265214	South Building	Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	33- FELHABER			7/29/2022 1:07:55 PM				
Deveau, David		PLEASE MOVE AND ANCHOR THE LARGE WHITE BOARD IN FRONT OF THE CLASSROOM. WALL HAS BEEN MARKED FOR PLACEMENT							
Laura Parra									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

265216	South Building	Classroom			7/29/2022		46		\$0.00
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Medium	Work In Progress	38- VARELA			7/29/2022 1:11:25 PM				
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Deveau, David
PLEASE REMOVE ONE OLD WHITE BOARD AND
INSTALL ONE NEW WHITE BOARD. SEE MS VARELA
FOR LOCATION

Laura Parra

265217	South Building	Classroom			7/29/2022		46		\$0.00
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Medium	Work In Progress	38- VARELA			7/29/2022 1:13:02 PM				
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Deveau, David
1- REMOVE OLD SMART BOARD
2- INSTALL NEW BULLETIN BOARD
3- ASSEMBLE 3 NEW TABLES

Laura Parra

264522	Gym (1997)	Gym			7/19/2022		56		\$0.00
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Medium	Work In Progress	EXTERIOR			7/19/2022 10:05:40 AM				
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Deveau, David
STMS SIGN OUTSIDE GYM IS MISSING LAST "S".
PLEASE REPLACE

Laura Parra

265152	South Building	Classroom			7/29/2022		46		\$0.00
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Medium	Work In Progress	47 and 50			7/29/2022 8:34:38 AM				
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Deveau, David
PLEASE INSTALL A NEW WHITE BOARD IN ROOMS
47 AND 50

Laura Parra

265155	South Building	Office			7/29/2022		46		\$0.00
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Medium	Work In Progress	SOUTH OFFICE			7/29/2022 8:44:53 AM				
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Deveau, David
PLEASE INSTALL BLINDS- BLINDS WERE REMOVED
BY MAINTENANCE
Went to check office, blinds in there / need
screws, drill and small ladder to install.
Rerouting to Deveau as per Guillermo
Hernandez. 8-1-22 JQ

Laura Parra

265161	South Building	Classroom			7/29/2022		46		\$0.00
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Medium	Work In Progress	34 FOX			7/29/2022 8:58:41 AM				
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Deveau, David
PLEASE INSTALL ONE BULLETIN BOARD- SEE MS
FOX FOR LOCATION

Laura Parra

265725	South Building	Classroom			8/2/2022		42		\$0.00
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Medium	Work In Progress	41 SALCIDO			8/2/2022 12:50:11 PM				
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Deveau, David
INSTALL ONE BULLETIN BOARD

Laura Parra

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

265706	Gym (1997)	Gym			8/2/2022		42		\$0.00
Medium	Work In Progress	GYM AC			8/2/2022 11:49:58 AM				
Deveau, David		AC NOT WORKING- EXTREMELY HOT				Re-route to Maintenance.			

Laura Parra

265980	South Building	Classroom			8/4/2022		40		\$0.00
Medium	Work In Progress	ROOM 43			8/4/2022 2:41:08 PM				
Deveau, David		PLEASE INSTALL ADDITIONAL BULLETIN BOARD							

Laura Parra

264004	North Building	Exterior			7/7/2022		32	40	\$1,000.00
Medium	Work In Progress	ENTIRE			7/7/2022 7:27:41 AM	8/8/2022			
Vasquez, Jose		PLEASE CLEAN OUT WEEDS AND TRASH FROM ENTIRE CAMPUS- LAST WEEK OF JULY.				Cut weeds around campus and outside of fields.			

Laura Parra

267219	Gym (1997)	Foyer			8/22/2022		22		\$0.00
Medium	Work In Progress	BASKETBALL			8/22/2022 8:45:11 AM				
Deveau, David		SERVICE BASKETBALL GOALS- ANNUAL MAINTENANCE							

Laura Parra

267733	South Building	Classroom			8/29/2022		15		\$0.00
Medium	Work In Progress	38- VARELA			8/29/2022 2:02:26 PM				
Deveau, David		DOOR DOES CLOSE PROPERLY. NEEDS TO BE YANKED AND IT GETS STUCK.							

Laura Parra

266677	Gym (1997)	Gym			8/12/2022		32		\$0.00
Medium	Work In Progress	BASKETBALL			8/12/2022 2:53:15 PM				
Deveau, David		MAINTENANCE FOR BACKBOARDS LIFTS							

Laura Parra

266678	North Building	Classroom			8/12/2022		32		\$0.00
Medium	Work In Progress	46 MEDRANO			8/12/2022 2:53:53 PM				
Deveau, David		ASSEMBLE SCIENCE TABLES							

Laura Parra

266679	South Building	Classroom			8/12/2022		32		\$0.00
Medium	Work In Progress	53 MORA			8/12/2022 2:54:48 PM				
Deveau, David		ASSEMBLE LAB TABLES							

Laura Parra

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Santa Teresa MS							
266446	North Building	Classroom			8/10/2022		34		\$0.00
Medium	Work In Progress	NORTH AND			8/10/2022 9:44:34 AM				
Deveau, David		PLEASE INSTALL THE FOLLOWING WHITE BOARDS IN THE CLASSROOMS: NORTH: RM 7 SMITHSON- WHITE BOARD RM15 MEISTER- WHITE BOARD (REPLACE OLD- SEE TEACHER) RM 21 URIBE- 2 WHITE BOARDS (REPLACE OLD BOARDS) SOUTH: RM 32 MONTOYA- WHITE BOARD (REPLACE ONE BOARD) RM 38 VARELA- WHITE BOARD (REPLACE ONE BOARD) GYM- WHITE BOARD- SEE COACH BATISTA/SNYDER FOR LOCATION							
Laura Parra									
266471	North Building	Classroom			8/10/2022		34		\$0.00
Medium	Work In Progress	3 GRIEGO			8/10/2022 12:35:56 PM				
Deveau, David		PLEASE SET UP BULLETIN BOARD. BULLETIN BOARD IS ALREADY IN THE CLASSROOM.							
Laura Parra									
Count: 37 Work Orders		Avg. Age of WO's 38			Total for Santa Teresa MS			43	\$1,815.78

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
267841					8/30/2022		14		\$63.42
Medium	Work In Progress				8/30/2022 3:39:58 PM				
Chavez, Santos		Replace load center in PE portable							
Santos Chavez									
266887		Portables			8/16/2022		28		\$0.00
High	Work In Progress				8/16/2022 2:36:40 PM				
Ambriz, Jose		AC unit at coordinator's portable making loud noise							
Dino Facio									
267173					8/19/2022		25		\$0.00
Medium	Work In Progress				8/19/2022 4:08:19 PM				
Hernandez, Guillermo		Repair American Fence on Westside of SNP Complex located on Little rd. Hit and Run.							
David Diaz									
267668					8/29/2022		15		\$0.00
Medium	Work In Progress				8/29/2022 7:47:43 AM				
Hernandez, Guillermo		Fence Repair - demo existing damaged posts/fence and install new ones.							
Guillermo Hernandez									
Count: 4 Work Orders			Avg. Age of WO's	21		Total for SNP Complex	0		\$63.42

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunland Park ES							
266761	Main Building	Classroom			8/15/2022		29		\$0.00
Medium	Work In Progress	Room 31			8/15/2022 9:58:45 AM				
Marquez, Gerardo		We need 2 keys for room 31. One for Martha Torres , the Sped Social worker and a spare key.							
Lorena Herrera									
266878	Main Building	Classroom			8/16/2022		28		\$0.00
Medium	Work In Progress	Room 13			8/16/2022 12:33:59 PM				
Lara, Ralph		The keys that were made for room 13 are not opening the classroom door. We need 3 keys that can open the door please.							
Lorena Herrera									
266888		Classroom			8/16/2022		28		\$0.00
Medium	Work In Progress	Room 31			8/16/2022 2:45:53 PM				
Lara, Ralph		We need an additional key for room 31 for the Occupational Therapist Ms. Janet Alba							
Lorena Herrera									
265806	Main Building	Gym			8/3/2022		41		\$0.00
Medium	Work In Progress				8/3/2022 8:46:12 AM				
Ambriz, Jose		The two water fountains in the gym are not working. No water is coming out.							
Lorena Herrera									
267377	Main Building	Library			8/23/2022		21		\$0.00
Medium	Work In Progress				8/23/2022 12:53:23 PM				
Ambriz, Jose		The air conditioner in the library is blowing warm air.							
Lorena Herrera									
266634	Main Building	Exterior			8/12/2022		32		\$0.00
Medium	Work In Progress				8/12/2022 8:20:07 AM				
Deveau, David		Please remove weeds from the Kinder Garden playground and also from the area outside rooms 21, 23,25,and 24.							
Lorena Herrera									
267477	Main Building	Classroom			8/24/2022		20		\$0.00
Medium	Work In Progress	Room 27			8/24/2022 1:02:21 PM				
Deveau, David		Wall trim has fallen off. Please reinstall.							
Lorena Herrera									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
267066		Kitchen			8/18/2022		26		\$0.00
High	Work In Progress				8/18/2022 2:30:21 PM				
Deveau, David		Ceiling leaking causing water to go into the walk in walls onto to the kitchen floor							
Dino Facio									
267478	Main Building	Classroom			8/24/2022		20		\$0.00
Medium	Work In Progress	Room 41			8/24/2022 1:05:41 PM				
Deveau, David		Leak on roof. Please see custodian for area.							
Lorena Herrera									
265955	Main Building	Classroom			8/4/2022		40		\$0.00
Medium	Work In Progress	Room 40			8/4/2022 12:07:45 PM				
Deveau, David		Classroom needs shelves on restroom to put student's wipes, gloves and cleaning material.							
		Note from Ms. Barraza: This is a special education classroom with students with severe needs.							
Lorena Herrera									
265807	Main Building	Exterior			8/3/2022		41		\$0.00
Medium	Work In Progress				8/3/2022 8:50:17 AM				
Deveau, David		Weeds in the playground.							
Lorena Herrera									
Count: 11 Work Orders			Avg. Age of WO's	30		Total for Sunland Park ES	0		\$0.00

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
267155	Main Building	Cafeteria			8/19/2022		25		\$100.16
Medium	Work In Progress				8/19/2022 2:41:58 PM				
Ontiveros, Joe	FAUL SMELL THROUGHT THE WHOLE CAMPUS								
Joanna Rodriguez									
265821	Main Building	Classroom			8/3/2022		5	17	\$1,576.90
Medium	Work In Progress	307,306,207,Lu			8/3/2022 9:42:04 AM	8/8/2022			
Ambriz, Jose	307,306,207,Luna Work, Estrellita room are extremally hot				repair units and replace pump				
Joanna Rodriguez									
266889	Main Building	Exterior			8/16/2022		28		\$0.00
Medium	Work In Progress				8/16/2022 2:50:24 PM				
Vasquez, Jose	FOOTBALL FIELD NEEDS TO PAINTED PLEASE SEE COACH SCOTT FOR FURTHER INFO THANK YOU								
Joanna Rodriguez									
265813	Main Building	Classroom			8/3/2022		41		\$0.00
Medium	Work In Progress	102			8/3/2022 9:15:32 AM				
Lara, Ralph	I will need 2 keys for room 102 (1C83)								
Joanna Rodriguez									
267270	Main Building	Classroom			8/22/2022		22		\$0.00
Medium	Work In Progress				8/22/2022 1:35:05 PM				
Marquez, Gerardo	classroom 101 & 204 hard to turn key to open classroom								
Adrian Flores									
266554	Main Building	Classroom			8/11/2022		33		\$0.00
Medium	Work In Progress				8/11/2022 10:33:49 AM				
Marquez, Gerardo	room 305 classroom door cloce very slow								
Adrian Flores									
266556	Main Building	Hallway/Corridor			8/11/2022		33		\$0.00
Medium	Work In Progress				8/11/2022 10:35:42 AM				
Marquez, Gerardo	luna hallway back outside stay open								
Adrian Flores									
266242		Classroom			8/8/2022		36		\$0.00
Medium	Work In Progress	210			8/8/2022 9:30:29 AM				
Marquez, Gerardo	RM. 210, the backdoor is not closing properly								
Joanna Rodriguez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
266243		Classroom			8/8/2022		36		\$0.00
Medium	Work In Progress	202			8/8/2022 9:31:05 AM				
Marquez, Gerardo		Will need 2 keys for room 202							
Joanna Rodriguez									
265950	Main Building	Classroom			8/4/2022		40		\$0.00
Medium	Work In Progress	P-6			8/4/2022 11:33:31 AM				
Marquez, Gerardo		Need key for P-6							
Joanna Rodriguez									
265735	Main Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	Sol Work Room			8/2/2022 1:23:20 PM				
Marquez, Gerardo		Hello i will need a key to Sol Workroom							
Joanna Rodriguez									
265739	Main Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 1:58:14 PM				
Marquez, Gerardo		restroom in 102 & 104 door handle not working properly.							
Adrian Flores									
265690	Main Building	Office			8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 10:41:38 AM				
Marquez, Gerardo		Main Hallway to enter instructional area Push button open release please							
Joanna Rodriguez									
265692	Main Building	Exterior			8/2/2022		42		\$0.00
Medium	Work In Progress	Luna Exterior			8/2/2022 10:45:47 AM				
Marquez, Gerardo		As per Mrs. Williams she is requesting a key badge entry for Luna hall way exterior doors going to the portables							
Joanna Rodriguez									
265693					8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 10:47:48 AM				
Marquez, Gerardo		309 needs keys for drawer (108e) and filling cabinets (129e) and a rolling cart please see Ms. Sotelo							
Joanna Rodriguez									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location:		Sunrise ES							
264599	Main Building	Classroom			7/20/2022		55		\$0.00
Medium	Work In Progress	306		7/20/2022 1:34:37 PM					
Marquez, Gerardo		classroom 306 keys do not work on either of the adjoining classrooms doors. Key does not turn at all. But the classrooms next to 306 can open and close the adjoining doors with their keys.							
Joanna Rodriguez									
264601	Main Building				7/20/2022		55		\$0.00
Medium	Work In Progress			7/20/2022 1:45:33 PM					
Marquez, Gerardo		309 needs keys for drawers (108e) and the filing cabinet (129e) also a rolling cart to get it open. Thank you Mr. Jerry							
Joanna Rodriguez									
264660	Main Building	Custodial			7/21/2022		54		\$0.00
Medium	Work In Progress			7/21/2022 1:30:21 PM					
Marquez, Gerardo		Jerry need my office to go back on master key please							
Adrian Flores									
264647	Main Building	Portables			7/21/2022		54		\$0.00
Medium	Work In Progress	P-1 Restroom		7/21/2022 10:36:24 AM					
Marquez, Gerardo		Please remove lock on P-1 Hallway area to go to the restroom. Restroom door needs to be able to open with P1 key. Thank you!							
Joanna Rodriguez									
265196	Main Building	Classroom			7/29/2022		46		\$0.00
Medium	Work In Progress	101-102		7/29/2022 11:43:50 AM					
Marquez, Gerardo		can we please get a doorknob on the outside door of room (101) that locks from the outside. Can we also have the key to 101 and 102 be the same key so we can access each others rooms. Thank you 🙂.							
Joanna Rodriguez									
265680	Main Building	Classroom			8/2/2022		42		\$0.00
Medium	Work In Progress	308,309,Office		8/2/2022 10:10:41 AM					
Marquez, Gerardo		I need 5 Master keys, Also a key for my IA in room 308, 309							
Joanna Rodriguez									
Count: 21 Work Orders		Avg. Age of WO's		39	Total for Sunrise ES		17	\$1,677.06	

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
265467	Main Building	Classroom			8/1/2022		43		\$0.00
Medium	Work In Progress	Room# 104 Ms.			8/1/2022 8:51:36 AM				
Marquez, Gerardo		Need a new door knob lock. The doors between rooms (going to the students restrooms) #102 & #104 do not lock.							
Sylvia Cary									
265502					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 10:18:31 AM				
Marquez, Gerardo		Need to fix double doors at boiler room.							
Guillermo Hernandez									
266856	Main Building	Office			8/16/2022		28		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:00:18 AM				
Marquez, Gerardo		Ms. Coyle is requesting a copy of each classroom key for substitutes when are assigned to our school.							
Sylvia Cary									
266858	Main Building	Office			8/16/2022		28		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:09:26 AM				
Marquez, Gerardo		We need 6 master keys for POP's program							
Sylvia Cary									
266967	Main Building	Classroom			8/17/2022		27		\$0.00
Medium	Work In Progress				8/17/2022 12:36:30 PM				
Ambriz, Jose		Need to replace all circulating pumps from cast iron to stainless steel total of 42.							
Jose Ambriz									
265191		Kitchen			7/29/2022		46		\$1,500.20
High	Work In Progress				7/29/2022 11:13:17 AM				
Appelzoller, Fred		No hot water in kitchen area							
Dino Facio									
266147	Main Building	Exterior			8/5/2022		39		\$0.00
Medium	Work In Progress	Exterior Field			8/5/2022 3:40:00 PM				
Hernandez, Carlos		Bushes need to be trim on both of the court yards.							
Sylvia Cary									
267771	Main Building	Exterior			8/30/2022		14		\$0.00
Medium	Work In Progress	Exterior Field			8/30/2022 7:23:26 AM				
Vasquez, Jose		Goals need to be anchor to the ground (soccer field)							
Sylvia Cary									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
267697	Main Building	Computer Lab			8/29/2022		15		\$0.00
Medium	Work In Progress	computer lab			8/29/2022 9:51:15 AM				
Hernandez, Carlos		was going to put up bulletin board for computer lab but do not have the proper screws, teacher asking for it to be put up please.							
Christopher Garcia									
Count: 9 Work Orders		Avg. Age of WO's 31			Total for Vado ES			0	\$1,500.20

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Yucca Heights ES									
267557					8/25/2022		19		\$0.00
Medium	Work In Progress			8/25/2022 11:26:25 AM					
Hernandez, Guillemo	Can we get a school zone light installed on Salome street for traffic to be aware of school zone and speed limit								
Rocio Rodriguez									
267059		Classroom			8/18/2022		5	3	\$75.00
Medium	Work In Progress			8/18/2022 1:43:33 PM	8/23/2022				
Ambriz, Jose	Fountains are leaking from the bottom		Forward to HVAC 8/31/22						
Ernesto Diaz									
266797		Hallway/Corridor			8/15/2022		29		\$0.00
Medium	Work In Progress			8/15/2022 1:53:28 PM					
Marquez, Gerardo	All the exit doors need some adjustment, please. They are not closing correctly. Thank you!								
Ernesto Diaz									
266673					8/12/2022		32		\$0.00
Medium	Work In Progress			8/12/2022 2:35:59 PM					
Marquez, Gerardo	Need a 3 key for computer lab inside library								
Rocio Rodriguez									
266661					8/12/2022		32		\$0.00
Medium	Work In Progress			8/12/2022 1:24:22 PM					
Marquez, Gerardo	Upper grades middle door are not closing properly								
Rocio Rodriguez									
266597					8/11/2022		33		\$0.00
Medium	Work In Progress	116		8/11/2022 2:25:04 PM					
Marquez, Gerardo	Librarian needs a key that can open all rooms inside library								
Rocio Rodriguez									
266598					8/11/2022		33		\$0.00
Medium	Work In Progress			8/11/2022 2:26:17 PM					
Marquez, Gerardo	Teachers need classroom keys to open Room 222, 301, and 126								
Rocio Rodriguez									
266435		Hallway/Corridor			8/10/2022		34		\$0.00
Medium	Work In Progress			8/10/2022 8:34:28 AM					
Marquez, Gerardo	Double doors in hallway that lead to portables does not shut completely. Upper grade hall								
Ernesto Diaz									
9/13/2022 11:05:59 AM									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
265804					8/3/2022		41		\$0.00
Medium	Work In Progress				8/3/2022 8:32:03 AM				
Marquez, Gerardo		We need teachers keys to be able to open room 126							
Rocio Rodriguez									
266371		Classroom			8/9/2022		35		\$0.00
Medium	Work In Progress				8/9/2022 12:26:33 PM				
Marquez, Gerardo		Door handle in room #322 is jammed and only works when you turn the handle upwards.							
Ernesto Diaz									
265469		Office			8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 8:56:03 AM				
Marquez, Gerardo		Work# 264745- I had created a work order for card keys to our scanner. They are not working can we get them activated							
Rocio Rodriguez									
265478					8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 9:08:02 AM				
Marquez, Gerardo		Doors by the playground area in the 3rd grade hallway are not closing right.							
Rocio Rodriguez									
265466		Office			8/1/2022		43		\$0.00
Medium	Work In Progress				8/1/2022 8:43:34 AM				
Marquez, Gerardo		Need 10 keys that will open all classrooms. Only classrooms no entrance doors							
Rocio Rodriguez									
265637		Hallway/Corridor			8/2/2022		42		\$0.00
Medium	Work In Progress				8/2/2022 8:20:37 AM				
Marquez, Gerardo		Hallway exit doors between room #213 and #215 does not close properly.							
Ernesto Diaz									
264744					7/25/2022		50		\$0.00
Medium	Work In Progress				7/25/2022 11:10:51 AM				
Marquez, Gerardo		Room#309 (YH59) need 2 keys							
Rocio Rodriguez									
264718		Classroom			7/25/2022		50		\$0.00
Medium	Work In Progress	221			7/25/2022 9:11:43 AM				
Marquez, Gerardo		Need 2 keys for Room# 221							
Rocio Rodriguez									
9/13/2022 11:05:59 AM									

536 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 8/31/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Yucca Heights ES										
264993					7/27/2022		48		\$0.00	
Medium	Work In Progress				7/27/2022 11:41:38 AM					
Hernandez, Guillermo		Relocation of Portable from DT to YE								
Shane Smythe										
267620					8/26/2022		18		\$0.00	
Medium	Work In Progress				8/26/2022 10:56:37 AM					
Marquez, Gerardo		Needs teachers key to open the new workroom ROom# 132								
Rocio Rodriguez										
267628					8/26/2022		18		\$0.00	
Medium	Work In Progress				8/26/2022 12:50:39 PM					
Marquez, Gerardo		Bathroom door in room# 201 is getting stuck and is hard to open								
Rocio Rodriguez										
267820		Classroom			8/30/2022		14		\$0.00	
Medium	Work In Progress				8/30/2022 12:59:52 PM					
Marquez, Gerardo		Restroom door in classroom #201 is not closing, its rubbing on the door frame.								
Ernesto Diaz										
Count: 20 Work Orders		Avg. Age of WO's 33		Total for Yucca Heights ES			3	\$75.00		
Count: 536 Work Orders		Avg. Age of WO's 35		Grand Total			80.6500000	\$17,371.73		