

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Alta Vista ECHS							
267450					8/24/2022		44	\$0.00	
Medium	Work In Progress	P17			8/24/2022 9:02:18 AM				
Marquez, Gerardo		Please install a panic bar type of closure on the restroom entrance. Also, please make 10 new keys for P17 so that the teachers can allow students access to the restroom.							
Melanie Beegle									
Count: 1 Work Orders		Avg. Age of WO's		44	Total for Alta Vista ECHS			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
267406		Classroom			8/23/2022		45		\$0.00
Medium	Work In Progress	105			8/23/2022 3:31:47 PM				
Tellez, Hector		Hello, classroom #105 needs an additional outlet. Please & Thank you!							
Angelic Ramos									
269724		Athletic Field			9/30/2022		7		\$0.00
Medium	Work In Progress	playground			9/30/2022 3:52:04 PM				
Vasquez, Jose		Hello, I need the dirt tilled around one of our playground trees. The roots are sticking out of the ground and the students are tripping over them and getting hurt. Hopefully, it can be done during fall break. Thank you!							
Angelic Ramos									
265976		Exterior			8/4/2022		64		\$0.00
Medium	Work In Progress	pre-k turn-			8/4/2022 1:53:42 PM				
Vasquez, Jose		Please change time on sprinklers at the pre-k turnaround. They are starting late in the day, please set for 2 AM.							
Michelle Soto									
Count: 3 Work Orders		Avg. Age of WO's		39	Total for Anthony - On Track Pre-K (Village)			0	\$0.00

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Assigned To		Description				Action Taken			
Requester Name									

Location: Anthony ES

268715 9/13/2022 24 \$0.00

Medium Work In Progress 413 9/13/2022 8:48:31 AM

Ambriz, Jose A/C unit is not cooling please check room #413

Jessica Lopez

266577 8/11/2022 57 \$0.00

Medium Work In Progress 413 8/11/2022 1:38:08 PM

Ambriz, Jose Please replace A/C damper in room # 413 reroute to hvac
thank you

Jessica Lopez

266578 8/11/2022 57 \$0.00

Medium Work In Progress 8/11/2022 1:40:39 PM

Ambriz, Jose Please fix ice machine in lounge next to the nurse's re route to hvac
office
thank you

Jessica Lopez

267120 8/19/2022 49 \$0.00

Medium Work In Progress 245 8/19/2022 11:03:57 AM

Tellez, Hector The light in shared bathroom isn't turning on
automatically please check
Mr. Medina room # 245

Jessica Lopez

268707 9/13/2022 24 \$0.00

Medium Work In Progress 245 9/13/2022 8:35:55 AM

Tellez, Hector Please replace light switch in classroom restroom safety
issue
thank you
Mr. Medina 245

Jessica Lopez

266662 8/12/2022 56 \$0.00

Medium Work In Progress girl's upper 8/12/2022 1:29:35 PM

Appelzoller, Fred Girl's upper grade restroom needs to be fixed reroute to plumber
thank you

Jessica Lopez

266651 8/12/2022 56 \$0.00

Medium Work In Progress 8/12/2022 11:01:38 AM

Hernandez, Carlos As per Ms. Lopez please trim/cut palm trees
thank you

Jessica Lopez

Count: 7 Work Orders Avg. Age of WO's 46 Total for Anthony ES 0 \$0.00

10/7/2022 12:14:17 PM

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
266045	Main Building	Classroom			8/5/2022		63	\$1,031.17	
Medium	Work In Progress	144			8/5/2022 8:41:16 AM				
Appelzoller, Fred		No hot water running in the sink							
Michelle Guerra									
264427	Main Building				7/18/2022		81	\$0.00	
Medium	Work In Progress				7/18/2022 7:24:03 AM				
Ambriz, Jose		Please do Maintenance on Ice Machine (PM)							
Aaron Solis									
267636					8/26/2022		42	\$0.00	
Medium	Work In Progress				8/26/2022 2:09:07 PM				
Vasquez, Jose		Crossing walk needs to be fixed needs to be filled with dirt has a big hole when it rains it makes it worse and very muddy							
Michelle Guerra									
265638					8/2/2022		66	\$0.00	
Medium	Work In Progress				8/2/2022 8:22:49 AM				
Marquez, Gerardo		need to request keys for the following classrooms for security reasons. The keys will be issued to the IA's. 125, 138, 113, 124, 134, 155, 137.							
Michelle Guerra									
Count: 4 Work Orders				Avg. Age of WO's	63		Total for Berino ES	0	\$1,031.17

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Chaparral ES									
265675	Main Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	216		8/2/2022 9:50:48 AM					
Marquez, Gerardo this room is not locking correctly. Key does not lock door or it is getting jammed see admin									
Jennifer Corral									
264506	Main Building	Classroom			7/19/2022		80		\$0.00
Medium	Work In Progress	212		7/19/2022 7:14:40 AM					
Marquez, Gerardo I have the pending work order for my cabinets that don't lock or the lock is falling off. See Ms. Kluge. Teacher will be in today for a bit but will return on the 25th									
Jennifer Corral									
264442	Main Building	Classroom			7/18/2022		81		\$0.00
Medium	Work In Progress	311		7/18/2022 10:04:36 AM					
Marquez, Gerardo need cabinet key w408 teacher lost it and moved away									
Jennifer Corral									
267329	Main Building	Classroom			8/23/2022		45		\$0.00
Medium	Work In Progress	312		8/23/2022 8:26:13 AM					
Marquez, Gerardo the handle is very loose and getting hard to open. See Ms. Link and Bustillos									
Jennifer Corral									
265159	Main Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	331		7/29/2022 8:57:06 AM					
Marquez, Gerardo file cabinet needs to be opened. See Ms. Sang									
Jennifer Corral									
265148	Main Building	Hallway/Corridor			7/29/2022		70		\$0.00
Medium	Work In Progress	hallway		7/29/2022 8:20:03 AM					
Marquez, Gerardo The north facing cafeteria door closest to the washing area in the cafeteria was not latched. I pressed on the door and it opened. I pushed the door wide open and allowed the full travel of the door to complete its path and it closed.									
Jennifer Corral									
266633	Main Building	Office			8/12/2022		56		\$0.00
Medium	Work In Progress	office		8/12/2022 7:55:57 AM					
Marquez, Gerardo CP69 needed for lockbox. Keys were all given to I.As in the building									
Jennifer Corral									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

266423	Main Building	Classroom			8/10/2022		58		\$0.00
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Medium	Work In Progress	207			8/10/2022 7:31:08 AM				
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Marquez, Gerardo Teacher needs key and I need for lock box see Jennifer

Jennifer Corral

267034	Main Building	Restroom			8/18/2022		50		\$0.00
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Medium	Work In Progress	121			8/18/2022 9:55:30 AM				
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Marquez, Gerardo Men's restroom does not lock. See admin

Jennifer Corral

266866	Main Building	Hallway/Corridor			8/16/2022		52		\$0.00
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Medium	Work In Progress	hallway/corridor			8/16/2022 10:50:35 AM				
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Marquez, Gerardo Can you put in work order for them to check the doors at the 300 exit to the bookroom and the doors to the cafeteria entrance foyer facing parking lot. The custodians are telling me the doors on the left are getting stuck and aren't closing all the way at times. See admin

Jennifer Corral

267005	Main Building	Classroom			8/18/2022		50		\$0.00
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Medium	Work In Progress	107			8/18/2022 7:40:57 AM				
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Marquez, Gerardo Need extra key for classroom. Teacher will be moving into this classroom with his aide and needs an extra key. See front office

Jennifer Corral

267013	Main Building	Classroom			8/18/2022		50		\$0.00
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Medium	Work In Progress	205			8/18/2022 8:38:45 AM				
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Marquez, Gerardo can you please put an order to fix my doorknob asap. Mrs. White said it was loose. See Ms. Ledesma

Jennifer Corral

269551	Main Building	Classroom			9/28/2022		9		\$0.00
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Medium	Work In Progress	P-1 and P-2			9/28/2022 1:32:53 PM				
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Marquez, Gerardo Need another for this classroom district has sent another person for this classroom and don't have enough keys. See Office

Jennifer Corral

269164	Main Building	Hallway/Corridor			9/20/2022		17		\$0.00
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Medium	Work In Progress	2nd grade			9/20/2022 3:01:04 PM				
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Marquez, Gerardo Doors to 2nd grade hallway near nurse do not close. See De La Fuente.

Jennifer Corral

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Assigned To		Description				Action Taken				
Requester Name										
Location: Chaparral ES										
268075	Main Building	Classroom			9/2/2022		35		\$0.00	
Medium	Work In Progress	312			9/2/2022 2:01:15 PM					
Marquez, Gerardo need someone to look at the cabinet lock it doesn't open and another is hanging off the drawer. See Ms. Hagar										
Jennifer Corral										
269349	Main Building	Office			9/26/2022		11		\$0.00	
Medium	Work In Progress	Office area			9/26/2022 7:16:54 AM					
Vargas, Juan Can you put in work order for maintenance to move one of the calendars in office #117 to Ms. White's in office #115? see admin										
Jennifer Corral										
269444	Main Building	Computer Lab			9/27/2022		10		\$0.00	
Medium	Work In Progress	comp lab			9/27/2022 8:28:53 AM					
Vargas, Juan Could you please put in a work order for the computer lab, I have a bulletin board that is falling down. See Ms. Morales										
Jennifer Corral										
Count: 17 Work Orders		Avg. Age of WO's 48		Total for Chaparral ES				0	\$0.00	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral High - Pre-K									
269473					9/27/2022		6	1	\$93.00
Medium	Work In Progress				9/27/2022 12:49:25 PM	10/3/2022			
Chavez, Santos		Prek light post next to flag pole is not working.				revised lights, and working			
Nathalie Urbina									
267773					8/30/2022		38		\$0.00
Medium	Work In Progress				8/30/2022 7:38:58 AM				
Marquez, Gerardo		need door to electrical room open handle does not open with key							
Hector Tellez									
265551		Classroom			8/1/2022		67		\$0.00
Medium	Work In Progress	101, 102, 103,			8/1/2022 2:23:32 PM				
Marquez, Gerardo		Requesting keys for Instructional Assistance for classroom doors 101, 102, 103, 104. Requesting one set of each.							
Nathalie Urbina									
Count: 3 Work Orders			Avg. Age of WO's	37		Total for Chaparral High - Pre-K	1	1	\$93.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
265561	E-Wing	Classroom			8/1/2022		67		\$0.00
Medium	Work In Progress	E1			8/1/2022 3:15:50 PM				
Marquez, Gerardo Door handle is bent. (Ms. Guerrero, E1)									
Mireya Meza									
265824	R-Wing	Exterior			8/3/2022		65		\$0.00
Medium	Work In Progress	Main entrance			8/3/2022 9:48:54 AM				
Marquez, Gerardo The right hand door does not close unless it is pushed. Please fix. (Mireya Meza, main entrance R wing)									
Mireya Meza									
265954	E-Wing	Foyer			8/4/2022		64		\$0.00
Medium	Work In Progress	E wing			8/4/2022 12:07:39 PM				
Marquez, Gerardo Emergency fire door in E-Hallway needs to be adjusted (Hard time unlocking it) (Mr. Martinez, AP)									
Mireya Meza									
265967	C-Wing	Foyer			8/4/2022		64		\$0.00
Medium	Work In Progress	C wing			8/4/2022 12:44:03 PM				
Marquez, Gerardo Emergency fire door in C hallway needs to be adjusted, will not remain closed. (Mr. Martinez, AP)									
Mireya Meza									
266337	F-Wing				8/9/2022		59		\$0.00
Medium	Work In Progress	f wing back door			8/9/2022 9:12:39 AM				
Marquez, Gerardo F wing back door facing G wing, The key entry just turns and is not unlocking the door.									
Christina Nares									
266341	R-Wing				8/9/2022		59		\$0.00
Medium	Work In Progress				8/9/2022 9:15:56 AM				
Marquez, Gerardo RBuilding Right hand side of the main building just swings open it will not close unless it is pushed to closed.									
Christina Nares									
267816	A-Wing	Classroom			8/30/2022		38		\$0.00
Medium	Work In Progress	A109			8/30/2022 12:20:43 PM				
Marquez, Gerardo Please make me 3 copies of key #126E. I have the original in my office. (Mireya Meza)									
Mireya Meza									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
267915	A-Wing	Office			8/31/2022		37		\$0.00
Medium	Work In Progress	Attendance			8/31/2022 2:24:46 PM				
Marquez, Gerardo Please make me 3 CH24 keys. (Mireya Meza)									
Mireya Meza									
267918	D-Wing	Office			8/31/2022		37		\$0.00
Medium	Work In Progress	D6			8/31/2022 2:34:01 PM				
Marquez, Gerardo Please make me 2 #115E keys. (Mireya Meza)									
Mireya Meza									
267920	A-Wing	Office			8/31/2022		37		\$0.00
Medium	Work In Progress	Front office			8/31/2022 2:56:01 PM				
Marquez, Gerardo Please make me 2 #113E keys. (Mireya Meza)									
Mireya Meza									
267922	A-Wing	Library			8/31/2022		37		\$0.00
Medium	Work In Progress	Library			8/31/2022 3:00:22 PM				
Marquez, Gerardo Please make me 2 copies of key #CH13. (Mireya Meza)									
Mireya Meza									
267296	F-Wing	Classroom			8/22/2022		46		\$0.00
Medium	Work In Progress	F6			8/22/2022 4:38:19 PM				
Marquez, Gerardo We are missing the key to the teacher's desk. Please open. (Mireya Meza)									
Mireya Meza									
265866	Field House	Athletic Field			8/3/2022		65		\$0.00
Medium	Work In Progress	Football storage			8/3/2022 2:48:42 PM				
Marquez, Gerardo The door that goes to the roof in the football storage room won't lock. See Gregg Martinez. (Mireya Meza)									
Mireya Meza									
267716	C-Wing	Classroom			8/29/2022		39		\$0.00
Medium	Work In Progress	C1			8/29/2022 12:32:17 PM				
Marquez, Gerardo The door closer -the part attached on the upper part of the door- is not working. Part of it is coming apart off the door. It is hard to open the door. (Ms. Jaime, C1)									
Mireya Meza									
267592	A-Wing	Office			8/25/2022		43		\$0.00
Medium	Work In Progress	Front office			8/25/2022 3:45:36 PM				
Marquez, Gerardo Please make 2 copies of key W635. See Mireya (Mireya Meza)									
Mireya Meza									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267762	F-Wing	Classroom			8/29/2022		39		\$0.00
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Medium	Work In Progress	F computer lab			8/29/2022 4:14:34 PM				
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Marquez, Gerardo
Please issue a new CH1 key. Mine was keyed incorrectly and works on only a few doors. Please see Mireya. (Mr. Ray, F comp lab)

Mireya Meza

265172	H-Wing	Classroom			7/29/2022		70		\$0.00
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Medium	Work In Progress	Auxiliary Gym			7/29/2022 9:53:16 AM				
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Marquez, Gerardo
Athletic training door will not lock through the inside, please see myself or Mr. Martinez. (Ms. Munoz, aux gym trainer room)

Mireya Meza

263962					7/6/2022		93		\$0.00
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Medium	Work In Progress	All exterior			7/6/2022 1:25:02 PM				
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Marquez, Gerardo
Check exterior doors and adjust as needed

Vicky Lopez

268334	E-Wing	Classroom			9/6/2022		31		\$0.00
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Medium	Work In Progress	E4			9/6/2022 12:34:27 PM				
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Marquez, Gerardo
The key broke off in my cabinet door. First cabinet next to the room door. Key # 217, brass key. (Ms. Osborne, E4)

Mireya Meza

268665	Q-Wing	Foyer			9/12/2022		25		\$0.00
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Medium	Work In Progress	Q building			9/12/2022 1:31:57 PM				
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Marquez, Gerardo
Q building east side door is not shutting. (security Quinones)

Mireya Meza

268947					9/16/2022		21		\$0.00
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Medium	Work In Progress				9/16/2022 3:29:28 PM				
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Marquez, Gerardo
Need replace key core in fire pomp filters room

Juan Vargas

269070	A-Wing	Office			9/19/2022		18		\$0.00
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Medium	Work In Progress	Registrar's office			9/19/2022 3:46:11 PM				
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Marquez, Gerardo
It is very hard to open a file cabinet that we have in the vault. Please see if it's the core that needs change or cleaning or the keys. (Rosie Ordaz, office)

Mireya Meza

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Requester Name									

Location: Chaparral HS

268027	E-Wing	Classroom			9/1/2022		36		\$0.00
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Medium	Work In Progress	E computer lab			9/1/2022 5:09:17 PM				
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Marquez, Gerardo
The right door in the E computer lab won't lock. it is important that we get this keyed as all technology equipment is in there. (Mireya Meza)

Mireya Meza

269604	A-Wing	Cafeteria			9/29/2022		8		\$0.00
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Medium	Work In Progress	Doors in			9/29/2022 9:15:40 AM				
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Marquez, Gerardo
The box at the top of the door is completely off it's hinges. This is the door between the cafeteria and the auxiliary gym. (custodian, Nares)

Mireya Meza

269236	Field House	Restroom (Girls)			9/21/2022		16		\$0.00
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Medium	Work In Progress	Girls restroom			9/21/2022 4:51:47 PM				
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Marquez, Gerardo
Unable to open Women's restroom in field house, Master key will not work. (Mr. Martinez, AP)

Mireya Meza

269237	R-Wing	Foyer			9/21/2022		16		\$0.00
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Medium	Work In Progress	Front area			9/21/2022 4:53:13 PM				
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Marquez, Gerardo
R wing door needs arm mechanism fixed. (Mr. Martinez, AP)

Mireya Meza

269238	F-Wing	Foyer			9/21/2022		16		\$0.00
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Medium	Work In Progress	Back of F wing			9/21/2022 4:55:57 PM				
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Marquez, Gerardo
F wing back rear door will not open with key. (Mr. Martinez, AP)

Mireya Meza

269478		Auditorium			9/27/2022		10		\$0.00
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Medium	Work In Progress	Auxiliary Gym			9/27/2022 1:01:59 PM				
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Marquez, Gerardo
main door doesn't lock from inside. (Ms. Munoz, trainer)

Mireya Meza

267129	A-Wing				8/19/2022		49		\$0.00
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Medium	Work In Progress	indoor			8/19/2022 12:10:46 PM				
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Marquez, Gerardo
Roll-up door (gear mechanism) is broken, would need to replace gear system or complete roll up door, this is the roll up door in the concessions stand inside the main building servicing the Varsity Gym. Please see Mr. Martinez for further details. (Mr. Martinez, AP)

Mireya Meza

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
264362	A-Wing	Classroom			7/14/2022		85		\$55.57
Medium	Work In Progress	All computer			7/14/2022 11:31:04 AM				
Moreno, Mario		Replace all floor outlet covers as per Fire Marshall in the computer lab rooms at the end of each wing. (Mr. Martinez, AP)							
Mireya Meza									
267560	Q-Wing	Exterior			8/25/2022		43		\$0.00
Medium	Work In Progress	Bus gates			8/25/2022 11:58:17 AM				
Vasquez, Jose		Weeds need to be taken out from both bus gates and auto shop fence lines to avoid snakes hiding in the weeds. (security Quinones)							
Mireya Meza									
265968	A-Wing	Exterior			8/4/2022		64		\$0.00
Medium	Work In Progress	Front			8/4/2022 12:46:20 PM				
Vasquez, Jose		Need grounds personnel to come cut weeds Infront of main school entrance (Entrance doors to building) May come see Mr. Martinez for more details. (Mr. Martinez, AP)							
Mireya Meza									
267181		Exterior			8/20/2022		48		\$0.00
Medium	Work In Progress	Amphitheater			8/20/2022 11:02:13 AM				
Vasquez, Jose		Pull/cut stickers, vines and other weeds in the planters from nurses office to the front office.							
Vicky Lopez									
264363	Field House	Athletic Field			7/14/2022		85		\$0.00
Medium	Work In Progress	softball shed			7/14/2022 11:34:14 AM				
Vasquez, Jose		Paint old Softball Tuff Shed, sun has eaten up the original paint (prevent further damage) (Mr. Martinez, AP)							
Mireya Meza									
269176	I-Wing	Classroom			9/20/2022		17		\$43.19
Medium	Work In Progress	Band room			9/20/2022 3:43:01 PM				
Vasquez, Jose		May the weeds be cut around the band room? (Mr. Rios)							
Mireya Meza									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

269308 A-Wing 9/23/2022 14 \$0.00

Medium Work In Progress Amphitheater 9/23/2022 10:34:09 AM

Vasquez, Jose
We will be having our homecoming dance on October 7.
We would like the amphitheater cleaned by means of removing weeds, cutting over grown bushes and clean trashcans. I believe one of the trash cans is coming apart from the bottom. Please replace if needed. (Ms. Lopez, principal)

Mireya Meza

269112 Field House Athletic Field 9/20/2022 17 \$0.00

Medium Work In Progress 9/20/2022 9:46:27 AM

Vasquez, Jose
I wanted to request 5 more 55 gallon trash cans for the outside. The ones here are rotten on the bottom.

Christina Nares

267253 Mechanical 8/22/2022 46 \$2,986.00

Medium Work In Progress 8/22/2022 11:25:30 AM

Ambriz, Jose
Need to replace 3 VFDs are burn out.

Jose Ambriz

266976 Field House Athletic Field 8/17/2022 51 \$0.00

Medium Work In Progress Concession 8/17/2022 1:35:04 PM

Ambriz, Jose
The compressor to the ice machine out in the concession is burnt out. I believe Mr. Jose Ambriz is aware of the situation but if you need more details please see Mr. Martinez at CHS. (Mr. Martinez, AP)

Mireya Meza

269479 Auditorium 9/27/2022 10 \$0.00

Medium Work In Progress Auxiliary Gym 9/27/2022 1:03:35 PM

Vargas, Juan
need a couple of racks hung/moved. (Ms. Munoz, trainer)

Mireya Meza

269470 Pre-K Parking Lot 9/27/2022 10 \$0.00

Medium Work In Progress Pre-k parking lot 9/27/2022 11:52:19 AM

Vargas, Juan
Much needed lighting at pre-k parking lot. Custodians say that it's too dark out there when they leave at night. On Friday 9/23 there was a guy walking his dog and they got scared because they did not see the man out there. (security Quinones)

Mireya Meza

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
269134	I-Wing	Classroom			9/20/2022		17		\$0.00
Medium	Work In Progress	Band room			9/20/2022 11:40:11 AM				
Vargas, Juan		The left sink faucet in the girls restroom will not shut off if it is not pulled or twisted up. (Mr. Rios, band room)				Rote to plumber			
Mireya Meza									
269318	C-Wing	Classroom			9/23/2022		14		\$0.00
Medium	Work In Progress	C4			9/23/2022 12:00:11 PM				
Vargas, Juan		Sorry to bother you again. The air conditioning stopped working again. (Ms. Aranda, C4)							
Mireya Meza									
269545	A-Wing	Classroom			9/28/2022		9		\$0.00
Medium	Work In Progress	A101			9/28/2022 12:26:31 PM				
Vargas, Juan		My air conditioner is not on. (Mr. Yanez, A101)							
Mireya Meza									
265113	Q-Wing	Classroom			7/28/2022		71		\$0.00
Medium	Work In Progress	Q2, Q4, Q6			7/28/2022 2:21:30 PM				
Vargas, Juan		Engineering/Welding/Automotive labs in building Q need the air couplers at end of system lines replacement. Leaking air, and lines not holding pressure. Also need system analyzed for potential leaks within the system itself from compressor to End of Line. Come see Mr. Ornelas in Q2 for more clarification. (Q building teachers)							
Mireya Meza									
267051	A-Wing				8/18/2022		50		\$0.00
Medium	Work In Progress	indoor			8/18/2022 12:43:57 PM				
Vargas, Juan		The sliding door on the concession is not working and does not go down. Please see if someone can be sent as we are currently having a 3 day tournament. (Victoria Lopez, principal)							
Mireya Meza									
267186		Football Field			8/20/2022		48		\$0.00
Medium	Work In Progress	North goal post			8/20/2022 11:13:45 AM				
Vargas, Juan		Northern Goal Post leans in toward the field, it is not sitting vertical.				Rote to welder			
Vicky Lopez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267743	R-Wing	Classroom			8/29/2022		39		\$0.00
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Medium	Work In Progress	R3			8/29/2022 3:09:01 PM				
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Vargas, Juan
Water continues to drip from the air ducts above the old television. it is falling near electrical outlet. (Mr. Alvarado, R3)

Mireya Meza

267723	Q-Wing	Classroom			8/29/2022		39		\$3,243.07
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Medium	Work In Progress	Q2			8/29/2022 12:41:53 PM				
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Vargas, Juan
Extractor in Teacher's restroom in Q2 does not function. In boys restroom in Q2, entry lightbulb is burned out.

Mireya Meza

267724	Q-Wing	Classroom			8/29/2022		39		\$0.00
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Medium	Work In Progress	Q2			8/29/2022 12:50:07 PM				
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Vargas, Juan
Hand dryer in BOYs bathroom not working. Across room Q2. Come see Mr. Ornelas for instructions please. (Mr. Ornelas, Q2)

Mireya Meza

269711	A-Wing	Classroom			9/30/2022		7		\$0.00
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Medium	Work In Progress	A104			9/30/2022 2:43:36 PM				
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Vargas, Juan
the spotlights in the class room don't work and the AC doesn't work either. (A104)

Mireya Meza

269636		Auditorium			9/29/2022		8		\$0.00
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Medium	Work In Progress	Main gym			9/29/2022 3:03:49 PM				
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Vargas, Juan
Please put new volleyball banners up. Do not make new holes. Please use same as last year. (coach Dial, main gym)

Mireya Meza

269382	A-Wing	Foyer			9/26/2022		11		\$0.00
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Medium	Work In Progress	Exit door			9/26/2022 11:39:38 AM				
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Vargas, Juan
The exit sign in the A wing exit door is dangling along with electrical wires. (Mireya Meza)

Mireya Meza

269384	R-Wing	Foyer			9/26/2022		11		\$0.00
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Medium	Work In Progress	Foyer			9/26/2022 11:51:04 AM				
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Vargas, Juan
One of the ceiling tiles is not set correctly in R building close to room R1. (Mireya Meza)

Mireya Meza

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral HS							
269246	E-Wing	Classroom			9/22/2022		15		\$0.00
Medium	Work In Progress	E4		9/22/2022 8:35:26 AM					
Vargas, Juan	Could the temperature in my rom be raised to about 72 degrees? It is very cold throughout the day. (Ms. Osborne, E4)								
Mireya Meza									
269256	A-Wing	Office			9/22/2022		15		\$0.00
Medium	Work In Progress	office		9/22/2022 9:48:03 AM					
Vargas, Juan	I need a wall file hung up in my office. (Mrs. Prieto, counselor)								
Mireya Meza									
266287					8/8/2022		60		\$0.00
Medium	Work In Progress			8/8/2022 1:32:18 PM					
Avila, Jesus	Inspect weld quality (see email attached pic.) of Field goal post to uprights, attachment point at CHS North end zone.								
Shane Smythe									
269378	C-Wing	Classroom			9/26/2022		11		\$0.00
Medium	Work In Progress	C4		9/26/2022 11:13:17 AM					
Vargas, Juan	It is extremely hot in my classroom since last week. I have had to leave my door open to get some relief although it is now against school policy to leave doors open. Please help. (Ms. Aranda, C4)								
Mireya Meza									
267183		Exterior			8/20/2022		48		\$0.00
Medium	Work In Progress	Amphitheater		8/20/2022 11:06:05 AM					
Vasquez, Jose	Cement sidewalk is pulling away from the cement planters creating a gap in the walkway area								
Vicky Lopez									
267184		Exterior			8/20/2022		48		\$0.00
Medium	Work In Progress	Amphitheater		8/20/2022 11:07:17 AM					
Vasquez, Jose	Shovel dirt from cement walkway								
Vicky Lopez									
Count: 60 Work Orders		Avg. Age of WO's 38		Total for Chaparral HS			0	\$6,327.83	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
268523					9/9/2022		28		\$0.00
Medium	Work In Progress				9/9/2022 8:57:49 AM				
Vargas, Juan		replace ceiling tiles in band room							
Maria Garcia									
269623	Main Building	Office			9/29/2022		8		\$0.00
Medium	Work In Progress	teachers lounge			9/29/2022 10:54:56 AM				
Vargas, Juan		REPAIR BACKING IN LOUNGE SEE MARIA							
Maria Garcia									
269619	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	107			9/29/2022 10:48:32 AM				
Vargas, Juan		PUT TOGETHER STATIONARY BIKES FOR SPED CLASS							
Maria Garcia									
269620	Main Building	Gym			9/29/2022		8		\$0.00
Medium	Work In Progress	gym			9/29/2022 10:48:57 AM				
Vargas, Juan		PUT UP BANNER IN GYM							
Maria Garcia									
266369		Classroom			8/9/2022		59		\$0.00
Medium	Work In Progress	P-8,P-7, 206,			8/9/2022 12:05:04 PM				
Quezada, Jose		install mirror reflective tint in listed classrooms P-8,P-7, 206, 355				Will request quote, getting close to budget limit, Sun City prefers working Saturdays for these.			
Maria Garcia									
269098					9/20/2022		17		\$9.76
Medium	Work In Progress				9/20/2022 9:12:44 AM				
Vargas, Juan		A/C broke down a couple of weeks ago it has not been repaired yet there are no windows to open in that room temp. is not conducive to learning				Re-route to Juan Vargas thank you			
Maria Garcia									
269190					9/21/2022		16		\$59.26
Medium	Work In Progress				9/21/2022 7:53:00 AM				
Vargas, Juan		Need replace toilet set in boy restroom							
Juan Vargas									
269396	Main Building	Gym			9/26/2022		11		\$0.00
Medium	Work In Progress	GYM			9/26/2022 2:15:12 PM				
Vargas, Juan		MISSING NET IN GYM ON NORTH RIM							
Maria Garcia									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral MS							
268829	Main Building	Office			9/14/2022		23		\$0.00
Medium	Work In Progress	front office		9/14/2022 12:37:35 PM					
Ambriz, Jose		As per Jerry District Locksmith please check HVAC creating pressure in building and against the doors							
Maria Garcia									
269460	Main Building	Football Field			9/27/2022		10		\$0.00
Medium	Work In Progress	football field		9/27/2022 10:32:00 AM					
Vasquez, Jose		line field for soccer starting 10/3							
		FIELD WILL NEED TO BE LINED FOR GAMES EVERY WEEKEND BEGINNING 10/22 - 12/11							
Maria Garcia									
269461	Main Building	Football Field			9/27/2022		10		\$0.00
Medium	Work In Progress	football field		9/27/2022 10:32:37 AM					
Vasquez, Jose		PUT UP SOCCER NETS ON 10/3							
Maria Garcia									
266083	Main Building	Athletic Field			8/5/2022		63		\$19.95
Medium	Work In Progress	JOSE		8/5/2022 10:53:48 AM					
Vasquez, Jose		JOE, CAN YOU PLEASE SEND SOMEONE TO MOW AND LINE UP THE FOOTBALL FIELD. WE WILL BE PLAYING FOOTBALL ON SEPT. 20TH AND KAREN WOULD LIKE TO MAKE SURE THE FIELDS ARE READY TO GO.							
		ALSO IF YOU CAN PLEASE USE THE FLAGS TO SECTION OFF THE PLAYERS FROM THE PARENTS/FANS.							
		THANK YOU, TERRY							
Terry Alvarado									
269313		Kitchen			9/23/2022		14		\$0.00
High	Work In Progress			9/23/2022 11:09:51 AM					
Moreno, Mario		Need a solar light on the sidewalk in front of bus turn around as per Guillermo's (PPD) request							
Dino Facio									
269097	Main Building	Classroom			9/20/2022		17		\$251.69
Medium	Work In Progress	208		9/20/2022 9:11:35 AM					
Vargas, Juan		paint room							
Maria Garcia									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

266403	Main Building	Classroom			8/9/2022		59		\$0.00
Medium	Work In Progress	409			8/9/2022 3:40:33 PM				
Marquez, Gerardo		key broke inside of cabinet							

Maria Garcia

266744	Main Building	Gym			8/15/2022		53		\$0.00
Medium	Work In Progress	Boys Locker			8/15/2022 8:16:24 AM				
Marquez, Gerardo		Door to coaches office won't lock							

Maria Garcia

266584	Main Building	Classroom			8/11/2022		57		\$0.00
Medium	Work In Progress	303			8/11/2022 1:52:27 PM				
Marquez, Gerardo		My door handle still sticks and is extremely difficult to open from the inside, please fix.							

Maria Garcia

268340	Main Building	Classroom			9/6/2022		31		\$0.00
Medium	Work In Progress	206			9/6/2022 1:50:51 PM				
Marquez, Gerardo		HAVING TROUBLE OPENING DOOR							

Maria Garcia

268341	Main Building	Classroom			9/6/2022		31		\$0.00
Medium	Work In Progress	library			9/6/2022 1:55:19 PM				
Marquez, Gerardo		HAVING TROUBLE OPENING DOOR							

Maria Garcia

268062	Main Building	Hallway/Corridor			9/2/2022		35		\$0.00
Medium	Work In Progress	100 hall exit			9/2/2022 10:28:50 AM				
Marquez, Gerardo		door top hinge cover fell off will not stay on see Maria for the part							

Maria Garcia

268830	Main Building	Classroom			9/14/2022		23		\$0.00
Medium	Work In Progress	310			9/14/2022 12:39:06 PM				
Marquez, Gerardo		door will not lock							

Maria Garcia

264854	Main Building	Classroom			7/26/2022		73		\$0.00
Medium	Work In Progress	406			7/26/2022 10:19:23 AM				
Marquez, Gerardo		Repair door knob							

Maria Garcia

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
267396	Main Building	Classroom			8/23/2022		45		\$0.00
Medium	Work In Progress	406			8/23/2022 2:41:22 PM				
Marquez, Gerardo		Door lock gets stuck, is sometimes difficult to unlock. Door knob/handle gets stuck in an open position.							
Maria Garcia									
266347	Main Building	Office			8/9/2022		59		\$0.00
Medium	Work In Progress	front office			8/9/2022 9:23:18 AM				
Marquez, Gerardo		hard to open door							
Maria Garcia									
266275	Main Building	Office			8/8/2022		60		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:32:49 PM				
Marquez, Gerardo		Need keys made to several rooms.							
Maria Garcia									
266279	Main Building	Office			8/8/2022		60		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:47:38 PM				
Marquez, Gerardo		door slams							
Maria Garcia									
Count: 26 Work Orders		Avg. Age of WO's		34	Total for Chaparral MS			0	\$340.66

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
265512		Kitchen			8/1/2022		67		\$0.00
High	Work In Progress				8/1/2022 11:08:30 AM				
Tellez, Hector		Two ceiling lights are out in kitchen area							
Dino Facio									
Count: 1 Work Orders		Avg. Age of WO's		67	Total for Desert Pride HS			0	\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Trail ES							
269280	Main Building	Exterior			9/22/2022		15		\$0.00
Medium	Work In Progress	Outside bus			9/22/2022 2:34:14 PM				
Vargas, Juan		The stripes on the pick up and drop bus area need to be painted.							
Elizabeth Hernandez									
269281	Main Building	Parking Lot			9/22/2022		15		\$0.00
Medium	Work In Progress	parking lot			9/22/2022 2:38:14 PM				
Vargas, Juan		The entrance and exit arrows in the parking lot need to be painted.							
Elizabeth Hernandez									
265019	Main Building	Classroom			7/27/2022		72		\$17.53
Medium	Work In Progress	107 & 109			7/27/2022 3:30:57 PM				
Ontiveros, Joe		the sink in these two classroom only hot water comes out and don't want kids to get burn when washing hands							
Elizabeth Hernandez									
265730		Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 1:08:07 PM				
Ontiveros, Joe		El agua de los zink de las clases de kinder esta saliendo muy caliente por favor de revisarla gracias							
Laura Sandoval									
266249	Main Building	Office			8/8/2022		60		\$0.00
Medium	Work In Progress	201			8/8/2022 10:00:31 AM				
Ontiveros, Joe		Nurse requests a sink in the main room to use while handling medicine, etc.							
Elizabeth Hernandez									
266786	Main Building	Hallway/Corridor			8/15/2022		53		\$0.00
Medium	Work In Progress	2nd grade hall			8/15/2022 12:18:21 PM				
Ontiveros, Joe		Only hot water is coming out of the girls bathroom.							
Elizabeth Hernandez									
268823					9/14/2022		23		\$0.00
Medium	Work In Progress				9/14/2022 12:01:15 PM				
Vasquez, Jose		Need scring 10 tons portables area							
Juan Vargas									
267586	Main Building	Classroom			8/25/2022		43		\$0.00
Medium	Work In Progress	bus lobby			8/25/2022 3:37:44 PM				
Vargas, Juan		The exhaust fan in the boys bathroom located in the bus lobby is not working.							
Elizabeth Hernandez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location:		Desert Trail ES							
269376		Restroom			9/26/2022		11		\$0.00
Medium	Work In Progress			9/26/2022 10:46:55 AM					
Vargas, Juan	Buenos dias el bano de los ninos y las ninas del bus lobby esta quebrado el tile de la esquina de abajo y tambien en el bano de tercero de los ninos quebraron un tile por favor de revisalo gracias								
Laura Sandoval									
267458		Kitchen			8/24/2022		44		\$0.00
High	Work In Progress			8/24/2022 9:48:27 AM					
Vargas, Juan	Need two wall mop hangers in mop room								
Dino Facio									
267496	Main Building	Classroom			8/24/2022		44		\$0.00
Medium	Work In Progress	108		8/24/2022 3:49:39 PM					
Vargas, Juan	In room 108 where the ceiling light is there is a water leak.								
Elizabeth Hernandez									
268041	Main Building	Office			9/2/2022		35		\$780.00
Medium	Work In Progress	front office		9/2/2022 9:09:35 AM					
Vargas, Juan	The exhaust fan is not working in the front office.								
Elizabeth Hernandez									
268036					9/2/2022		35		\$0.00
Medium	Work In Progress			9/2/2022 8:48:11 AM					
Vargas, Juan	Need doorbell installed outside nurse door to ensure nurse knows someone is outside even if she is away from door.								
Elizabeth Hernandez									
269570	Main Building	Cafeteria			9/28/2022		9		\$0.00
Medium	Work In Progress	cafeteria		9/28/2022 3:52:50 PM					
Vargas, Juan	Need 6 bicycles assembled.								
Elizabeth Hernandez									
269381	Main Building	Classroom			9/26/2022		11		\$0.00
Medium	Work In Progress	107		9/26/2022 11:34:25 AM					
Vargas, Juan	adjust the height of the tables for first grade students, Ms.Castillo								
Elizabeth Hernandez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
269278	Main Building	Classroom			9/22/2022		15		\$0.00
Medium	Work In Progress	107			9/22/2022 2:29:40 PM				
Vargas, Juan Bathroom wall in room 107 needs to be patched and painted. Student took piece off.									
Elizabeth Hernandez									
267356	Main Building	Classroom			8/23/2022		45		\$0.00
Medium	Work In Progress	204			8/23/2022 11:10:52 AM				
Quezada, Jose requesting blinds for room 204B privacy needed for Waiting PO for Lowe's diaper changing station EC SPED class 3y/4y									
Elizabeth Hernandez									
266329	Main Building	Classroom			8/9/2022		59		\$0.00
Medium	Work In Progress	410			8/9/2022 8:50:22 AM				
Marquez, Gerardo Teachers are having trouble opening the door to portable 410, even with the master key.									
Elizabeth Hernandez									
265732		Portables			8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 1:12:38 PM				
Marquez, Gerardo El portable num.415 esta teniendo problemas para abrirlo por favor de revisar el candado gracias									
Laura Sandoval									
266248	Main Building	Office			8/8/2022		60		\$0.00
Medium	Work In Progress	201			8/8/2022 9:59:35 AM				
Marquez, Gerardo Nurse Office: door does not lock at times and the key gets stuck room 201									
Elizabeth Hernandez									
266102	Main Building	Classroom			8/5/2022		63		\$0.00
Medium	Work In Progress	304			8/5/2022 12:03:44 PM				
Marquez, Gerardo the door in room 304 its hard to open and lock, having trouble with key.									
Elizabeth Hernandez									
265194	Main Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	206			7/29/2022 11:28:31 AM				
Marquez, Gerardo The door in room 206 doesn't lock properly									
Elizabeth Hernandez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
263979		Portables			7/6/2022		93		\$0.00
Medium	Work In Progress				7/6/2022 4:04:34 PM				
Marquez, Gerardo		Se necesita poner candado en el portable 402 y 403 en la puerta de enmedio gracias							
Laura Sandoval									
263985		Portables			7/6/2022		93		\$0.00
Medium	Work In Progress				7/6/2022 4:09:17 PM				
Marquez, Gerardo		Se necesita poner candado en el portable 412 y 413 en la puerta de enmedio gracias							
Laura Sandoval									
263988		Portables			7/6/2022		93		\$0.00
Medium	Work In Progress				7/6/2022 4:16:00 PM				
Marquez, Gerardo		Se nesecita poner candado en el portable 418 y 419 en la puerta de enmedio por favor gracias							
Laura Sandoval									
267985	Main Building	Classroom			9/1/2022		36		\$0.00
Medium	Work In Progress				9/1/2022 12:46:31 PM				
Marquez, Gerardo		I need 2 keys made for each of the following rooms: RM 111,J-41, RM 113,J-68, RM 302,J-26, RM 309,J-70, RM 313,J-36 , RM 402,J-65, RM 403, J-64, RM 404,J-2, RM 406,J-63, RM 410,J-256							
Elizabeth Hernandez									
268677	Main Building	Classroom			9/12/2022		25		\$0.00
Medium	Work In Progress	409			9/12/2022 3:20:36 PM				
Marquez, Gerardo		Teacher needs key made for her cabinet.							
Elizabeth Hernandez									
269277	Main Building	Classroom			9/22/2022		15		\$0.00
Medium	Work In Progress	404			9/22/2022 2:13:26 PM				
Marquez, Gerardo		The key for portable keeps getting stuck in doorknob.							
Elizabeth Hernandez									
269390	Main Building	Classroom			9/26/2022		11		\$0.00
Medium	Work In Progress	106			9/26/2022 12:38:50 PM				
Marquez, Gerardo		Change the door know to have outside lock to ensure students in the behavior unit do not lock themselves in the restroom SAFETY CONCERN							
Elizabeth Hernandez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
266453	Main Building	Classroom			8/10/2022		58		\$0.00
Medium	Work In Progress	403			8/10/2022 10:55:57 AM				
Marquez, Gerardo		We need 3 keys made J-64							
Elizabeth Hernandez									
267148	Main Building	Classroom			8/19/2022		49		\$0.00
Medium	Work In Progress	108			8/19/2022 1:57:19 PM				
Marquez, Gerardo		One of the keys to room 108 is not opening the door. Need 2 more keys J-100 made.							
Elizabeth Hernandez									
Count: 31 Work Orders		Avg. Age of WO's		45	Total for Desert Trail ES			0	\$797.53

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
267540	Main Building	Restroom (Girls)			8/25/2022		43		\$0.00
Medium	Work In Progress				8/25/2022 9:52:26 AM				
Lara, Ralph		girls bathroom in the end of the Zuni hallway has some latches in the partition doors that need to be replaced because their broken.							
Israel Ortega									
266383					8/9/2022		59		\$0.00
Medium	Work In Progress	Front Office			8/9/2022 1:39:05 PM				
Lara, Ralph		Some staff & teachers can't get in the front office with their key. (L. Gonzalez)							
Guadalupe Gonzalez									
266772	Main Building	Restroom (Girls)			8/15/2022		53		\$0.00
Medium	Work In Progress				8/15/2022 10:49:54 AM				
Lara, Ralph		The locking latches in the partitions in the girls restrooms in the Zuni hallway at the far end are broken and don't lock.							
Israel Ortega									
267893					8/31/2022		37		\$0.00
Medium	Work In Progress	Front Office			8/31/2022 10:05:25 AM				
Lara, Ralph		2nd Request for Work Order #266383: Some staff and teachers can't get in through the main entrance to the school. (L. Gonzalez)							
Guadalupe Gonzalez									
268831					9/14/2022		23		\$0.00
Medium	Work In Progress				9/14/2022 12:54:48 PM				
Carrasco, Danny		requesting sling shackles for D.V. & S.R. Elementaries							
Danny Carrasco									
269440					9/27/2022		10		\$0.00
Medium	Work In Progress				9/27/2022 7:35:18 AM				
Deveau, David		Assemble the vestibulator. It's in the room. (V. Chacon)							
Guadalupe Gonzalez									
266377					8/9/2022		59		\$0.00
Medium	Work In Progress	Outside of the			8/9/2022 1:30:15 PM				
Deveau, David		Paint the playgrounds. (Gonzalez)							
Guadalupe Gonzalez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
266381					8/9/2022		59		\$0.00
Medium	Work In Progress	Soccer and			8/9/2022 1:35:46 PM				
Vasquez, Jose		The sprinklers aren't working right. Some are broken and others stay on. (Gonzalez)							
Guadalupe Gonzalez									
268533	Main Building	Classroom			9/9/2022		28		\$328.67
Medium	Work In Progress				9/9/2022 10:31:37 AM				
Pacheco, Hector		Room 307 smells really bad like sewer the kids had to be pulled out because the smell is really bad.							
Israel Ortega									
266527		Exterior			8/11/2022		57		\$0.00
Medium	Work In Progress				8/11/2022 8:40:18 AM				
Pacheco, Hector		There's a water leak by the pump house in one of the water outlets. We already closed it as tight as we could and it's still leaking							
Israel Ortega									
Count: 10 Work Orders			Avg. Age of WO's 43		Total for Desert View ES			0	\$328.67

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
269631	Pre-K	Restroom			9/29/2022		8		\$0.00
Medium	Work In Progress				9/29/2022 1:28:42 PM				
Pacheco, Hector		El baño de las maestras en el Pre-K esta tapado.							
Yolanda Martinez									
268805					9/14/2022		23		\$0.00
Medium	Work In Progress				9/14/2022 10:15:38 AM				
Chavez, Santos		Office #108 (Sam De La Rosa) needs to have one of the lights removed. Too bright							
		Santos already knows about this request							
Cora Ramirez									
267630					8/26/2022		42		\$0.00
Medium	Work In Progress				8/26/2022 1:05:25 PM				
Villalobos, Jose		Need a walk behind mower for GAC lawn maintenance. Current walk behind mower is worn out.							
Jose Villalobos									
266780		Restroom			8/15/2022		53		\$0.00
Medium	Work In Progress				8/15/2022 11:38:14 AM				
Deveau, David		Solicito reparacion de una de las paredes de el baño de los hombres, tiene un hueco.							
Yolanda Martinez									
Count: 4 Work Orders		Avg. Age of WO's		32	Total for GAC			0	\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
269301					9/23/2022		14	\$107.36	
Medium	Work In Progress				9/23/2022 9:29:03 AM				
Deveau, David		Requesting a fire extinguisher for cafeteria area. Thank you!							
Viola Ramos									
269145					9/20/2022		17	\$0.00	
Medium	Work In Progress				9/20/2022 1:41:44 PM				
Deveau, David		A whiteboard in RM 203 fell off the wall. Please remount. Thank you ! :)							
Viola Ramos									
264742					7/25/2022		74	\$0.00	
Medium	Work In Progress				7/25/2022 11:05:30 AM				
Deveau, David		Please paint newly installed front doors of pre k							
Viola Ramos									
265007					7/27/2022		72	\$0.00	
Medium	Work In Progress				7/27/2022 1:24:22 PM				
Lara, Ralph		Could I please get a copy made of each classroom and outside door key for IA's and substitutes							
Viola Ramos									
Count: 4 Work Orders			Avg. Age of WO's	44		Total for GAC - Pre-K	0	\$107.36	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Gadsden ES								
266352		Classroom			8/9/2022		59	\$0.00		
Medium	Work In Progress	pamadrid@gisd.			8/9/2022 10:09:49 AM					
Marquez, Gerardo		Teacher Jacob Trujillo (GES) lost his classroom key and cabinet key. Room 203. Teacher is requesting new keys.								
Patty Madrid										
267238		Classroom			8/22/2022		46	\$0.00		
Medium	Work In Progress	0			8/22/2022 10:49:11 AM					
Marquez, Gerardo		Requesting keys for Sped Portable once locks have been installed.								
Patty Madrid										
267266		Classroom			8/22/2022		46	\$0.00		
Medium	Work In Progress	103			8/22/2022 12:55:53 PM					
Marquez, Gerardo		Patty, can you submit a work order for two cabinets that doesn't lock at all. The inside of each lock is broken and missing pieces								
Patty Madrid										
264284					7/13/2022		86	\$0.00		
Medium	Work In Progress				7/13/2022 10:23:32 AM					
Marquez, Gerardo		Exit door in room 103 Lincoln hall way hard to close.								
Federico Montoya										
267239					8/22/2022		46	\$0.00		
Medium	Work In Progress				8/22/2022 10:50:36 AM					
Tellez, Hector		LED light panel in room 201 Jefferson hallway flickering off and on constantly.								
Federico Montoya										
267041		Kitchen			8/18/2022		50	\$0.00		
High	Work In Progress				8/18/2022 10:45:15 AM					
Tellez, Hector		Door bell at back door to kitchen not working								
Dino Facio										
Count: 6 Work Orders		Avg. Age of WO's		56	Total for Gadsden ES			0	\$0.00	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden HS

269471	Varsity Gym	Hallway/Corridor			9/27/2022		10	\$58.27
Medium	Work In Progress			9/27/2022 12:08:03 PM				

Tellez, Hector
 Light in the hallway outside the restrooms of the Varsity Gym is not working properly. Please see e-mail for picture of the the problem. Should you have any questions please see Mrs. Nancy in the Construction office (575)882-6921. Thank You

Dominique Esparza

266361					8/9/2022		59	\$4,626.51
Medium	Work In Progress			8/9/2022 11:24:58 AM				

Tellez, Hector
 Weight Room - Need to replace lights to LED.

Shane Smythe

268507					9/9/2022		28	\$165.50
Medium	Work In Progress			9/9/2022 7:27:29 AM				

Tellez, Hector
 Need recessed lights in panther gym (blinking)

Hector Tellez

266847					8/16/2022		52	\$0.00
Medium	Work In Progress			8/16/2022 9:36:11 AM				

Hernandez, Carlos
 Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Requesting cans of paint for all colors in the classroom to patch up any scratches or holes in the walls.

Velia Alarcon

267621					8/26/2022		42	\$0.00
Medium	Work In Progress			8/26/2022 11:09:12 AM				

Hernandez, Carlos
 Requested by Admin. Team for Interior Walls of Gym Area in the Panther Gym-Interior wall of Gym Area needs to be repainted. Students have began to peel paint and graffiti the underneath paint.

Velia Alarcon

264555	North Building	Mechanical			7/20/2022		79	\$1,047.00
Medium	Work In Progress			7/20/2022 6:12:21 AM				

Appelzoller, Fred
 boilers are not shutting off with aqua stat

Fred Appelzoller

269482					9/27/2022		10	\$2.58
Medium	Work In Progress			9/27/2022 1:26:54 PM				

Appelzoller, Fred
 Requested by Mr. Ramon Quiroga for Gadsden Ag. Farm-Water for water hose needs to be turned back on (re-connected).

Velia Alarcon

10/7/2022 12:14:17 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
268379	Panther Gym	Office			9/7/2022		30		\$4,416.00
Medium	Work In Progress	trainers room			9/7/2022 9:00:25 AM				
Ambriz, Jose		Need to replace a 4 ton package unit.							
Jose Ambriz									
268837					9/14/2022		23		\$399.95
Medium	Work In Progress				9/14/2022 2:16:49 PM				
Ambriz, Jose		Requested by Velia-The ice machine in the Admin. Building needs to be serviced. It is making a loud noise.				reroute to hvac			
Velia Alarcon									
269484					9/27/2022		10		\$0.00
Medium	Work In Progress				9/27/2022 1:37:24 PM				
Vasquez, Jose		Requested by Mr. Ramon Quiroga for Gadsden Ag. Farm-Needs herbicide, so he can spray the weeds around the perimeter of the Ag. Field.							
Velia Alarcon									
264280					7/13/2022		86		\$5.97
Medium	Work In Progress				7/13/2022 10:13:43 AM				
Vasquez, Jose		Requested by the Admin. Team for the Front Area in Front of the Varsity Gym-Needs to be filled with rock.							
Velia Alarcon									
264711		Exterior			7/25/2022		74		\$0.00
Medium	Work In Progress				7/25/2022 8:47:04 AM				
Vasquez, Jose		Need to spray round up all over the school							
Jose Vasquez									
267453					8/24/2022		44		\$12.70
Medium	Work In Progress				8/24/2022 9:20:33 AM				
Vasquez, Jose		Requested by Coach Peter Ruiz for Tennis Courts-The net/screen on the fence line has come off at certain sections. It needs to be replaced or repaired.							
Velia Alarcon									
265845	Grounds Shop	Football Field			8/3/2022		65		\$0.00
Medium	Work In Progress				8/3/2022 11:43:18 AM				
Vasquez, Jose		GHS football field needs a least 6,000 pounds of crumb rubber							
Jose Vasquez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

267955 9/1/2022 36 \$0.00

Medium Work In Progress 9/1/2022 9:04:43 AM

Hernandez, Carlos Requested by Ms. Keeley Muncrief-There are two (2) portable fume hoods that need to be assembled. They are currently in the foyer of the Cafeteria and they need to be put together and placed into classroom 307, Teacher's Laboratory,

Velia Alarcon

266850 8/16/2022 52 \$0.00

Medium Work In Progress 8/16/2022 9:45:30 AM

Hernandez, Carlos Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Tea machine is not dispensing hot water or brewing tea.

Velia Alarcon

264236 7/12/2022 87 \$0.00

Medium Work In Progress 7/12/2022 1:38:44 PM

Hernandez, Carlos Requested by Velia-Furniture needs to be put together and moved to classroom # 509 in the CTE Building. Boxes are currently being stored in the G.H.S. Cafeteria. PLEASE SEE FRANK MARIN FOR LOCATION OF BOXES.

Velia Alarcon

265591 8/1/2022 67 \$0.00

Medium Work In Progress 8/1/2022 5:34:56 PM

Hernandez, Carlos Requested by Coach Facio for Weight Room-The Weight Room ceiling tiles installed wees ago are now back on the floor broken, need to be replaced.

Velia Alarcon

268396 9/7/2022 30 \$0.00

Medium Work In Progress 9/7/2022 11:07:15 AM

Hernandez, Carlos Requested by Mrs. Elizabeth Aragon Rm. 208 & 209 North Building-There are several leaks form the ceiling. Eight (8) in total in kitchen lab # 208 and there are two (2) in the classroom # 209.

Velia Alarcon

266579 8/11/2022 57 \$0.00

Medium Work In Progress 8/11/2022 1:42:54 PM

Quezada, Jose Requested by Mr. Chris Villa for Rm.'s 806 and 807 in the Annex Building-Blinds need to installed on the door windows for the Choir and Band rooms. This is for when our school has Lockdowns on our campus. Waiting PO for Elegar blinds

Velia Alarcon

10/7/2022 12:14:17 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
269168					9/20/2022		17		\$0.00
Medium	Work In Progress				9/20/2022 3:33:42 PM				
Lara, Ralph		Requested by Velia-Three (3) HE240 are need for the Greenhouse.							
Velia Alarcon									
269126					9/20/2022		17		\$0.00
Medium	Work In Progress				9/20/2022 10:36:13 AM				
Lara, Ralph		Requested by Ms. Nancy Gandara for Portables # 13-Door does not want to lock at all.							
Velia Alarcon									
268061					9/2/2022		35		\$0.00
Medium	Work In Progress				9/2/2022 10:15:31 AM				
Lara, Ralph		Requested by Coach Brian Gil-The exterior door cylinder entering the Panther Gym where the Boys Soccer Locker Room is located at, is sticking and the keys are getting stuck. Please clean cylinder or repair.							
Velia Alarcon									
268086					9/2/2022		35		\$0.00
Medium	Work In Progress				9/2/2022 3:52:03 PM				
Lara, Ralph		Requested by Velia for Elevator Door in the Science Building-The elevator door does not want to open when the key card is used. Our school's Technology Tech. tried to find any technology issues, but no errors or issued could be found and doors still would not open. Please check on elevator so that it is working correctly.							
Velia Alarcon									
268481					9/8/2022		29		\$0.00
Medium	Work In Progress				9/8/2022 2:26:11 PM				
Lara, Ralph		Requested by Maria Grubaugh Rm. 709 Admin. Building -Her office key is getting stuck in your office cylinder, please check cylinder.							
Velia Alarcon									
268432					9/7/2022		30		\$0.00
Medium	Work In Progress				9/7/2022 3:51:14 PM				
Lara, Ralph		Requested by Velia-Six (6) additional HE65 for North Building Entrance doors.							
Velia Alarcon									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
268435					9/7/2022		30		\$0.00
Medium	Work In Progress			9/7/2022 3:55:03 PM					
Lara, Ralph	Requested by Velia-Need six (6) keys to the Men's Faculty Restroom in the North Building.								
Velia Alarcon									
264860					7/26/2022		73		\$0.00
Medium	Work In Progress			7/26/2022 11:58:13 AM					
Lara, Ralph	Requested by Rosa Gomez Rm. 701 Admin. Building-Desk lock is broken and came out. Needs to be replaced and repaired. Ms. Gomez has no place to secure and store her personal items.								
Velia Alarcon									
264888					7/26/2022		73		\$0.00
Medium	Work In Progress			7/26/2022 2:02:49 PM					
Lara, Ralph	Requested by Velia for Rm. 106 in the Main Building-Need three (3) additional keys to classroom # 106.								
Velia Alarcon									
264841					7/26/2022		73		\$0.00
Medium	Work In Progress			7/26/2022 9:44:19 AM					
Lara, Ralph	Requested by Mrs. Danielle Rodriguez for Her Office Rm. 507 in CTE Building-W.O. # 262331 WAS COMPLETED. However, she requested to have her office to be locked and unlocked with an HE1 key and now it unlocks with an HE2. She needs for her office to be locked and unlocked with and HE1.								
Velia Alarcon									
266010					8/4/2022		64		\$0.00
Medium	Work In Progress			8/4/2022 4:54:49 PM					
Lara, Ralph	Requested by Ms. Shamay Romero Rm. 102 Main Building-The doors to the bathroom and storage room are very heavy. They were hoping to have the part to allows the door to close by itself be removed. It is an issue with their students in wheelchairs.								
Velia Alarcon									
265622					8/2/2022		66		\$0.00
Medium	Work In Progress			8/2/2022 7:52:34 AM					
Lara, Ralph	Need new core in one of the locks at the baseball field at the Musco panels at centerfield								
Hector Tellez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
267546					8/25/2022		43		\$0.00
Medium	Work In Progress				8/25/2022 10:10:14 AM				
Lara, Ralph		Requested by Velia-Four (4) additional HK10 for the CTE Building Entrance doors.							
Velia Alarcon									
267549					8/25/2022		43		\$0.00
Medium	Work In Progress				8/25/2022 10:22:03 AM				
Lara, Ralph		Requested by Velia-Six (6) additional HE129 for Academic Building Entrance doors.							
Velia Alarcon									
265593					8/1/2022		67		\$0.00
Medium	Work In Progress				8/1/2022 5:39:05 PM				
Lara, Ralph		Requested by Ms. Miller Rm. 806 in Annex Building-The door handle to the storage room needs to be fixed.							
Velia Alarcon									
265701					8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 11:33:48 AM				
Lara, Ralph		Please create work order for keys for room 106 Gadsden High School.							
Shane Smythe									
267631					8/26/2022		42		\$0.00
Medium	Work In Progress				8/26/2022 1:19:19 PM				
Lara, Ralph		Requested by Velia-Three (3) HK13 keys are needed for Portables 13 and 14.							
Velia Alarcon									
268745					9/13/2022		24		\$0.00
Medium	Work In Progress				9/13/2022 11:44:27 AM				
Lara, Ralph		Requested by Mrs. Maria Legarreta for Ag. Farm-Three (3) pad locks and matching keys (three-3) are needed for the three gates to the Ag. Farm.							
Velia Alarcon									
269485					9/27/2022		10		\$0.00
Medium	Work In Progress				9/27/2022 1:43:30 PM				
Lara, Ralph		Requested by Mr. Carlos Enriquez Rm. 504 CTE Building-Shop door lock does not turn with key.							
Velia Alarcon									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
266415					8/9/2022		59		\$0.00
Medium	Work In Progress			8/9/2022 4:29:09 PM					
Lara, Ralph	Requested by Velia-Three (3) additional HE139 keys are need for the I.A.'s in this DSC Classroom.								
Velia Alarcon									
266588					8/11/2022		57		\$0.00
Medium	Work In Progress			8/11/2022 2:09:31 PM					
Lara, Ralph	Requested by the Admin. Team for the Entrance/Exit Doors by Classroom #'s 124 & 123 of the Main Building- These doors do not close properly and need to be repairs to ensure safety of staff and students.								
Velia Alarcon									
266571					8/11/2022		57		\$0.00
Medium	Work In Progress			8/11/2022 1:03:59 PM					
Lara, Ralph	Requested by the Admin. Team for Rm. 515 & 517 in the CTE Building-This classroom and kitchen lab need to be put on master.								
Velia Alarcon									
267961					9/1/2022		36		\$0.00
Medium	Work In Progress			9/1/2022 9:26:45 AM					
Lara, Ralph	Requested by Ms. Nancy Gandara for Restroom in Portable #'s 13 & 14-Please install a locking door knob on the restroom door. People using the restroom have been caught using the restroom, since there is no way to lock the door from the inside.								
Velia Alarcon									
267152					8/19/2022		49		\$0.00
Medium	Work In Progress			8/19/2022 2:35:27 PM					
Lara, Ralph	Requested by Mrs. Danielle Rodriguez-A door handle on the Boy's East Side exterior door of the Panther Gym needs to be fixed.								
Velia Alarcon									
267073					8/18/2022		50		\$0.00
Medium	Work In Progress			8/18/2022 3:28:33 PM					
Lara, Ralph	Requested by The Admin. Team for Rm. 225 in the North Building-Need to change the lock on the bookroom door for ELA teachers classroom keys to be able to open and gain access to bookroom. In the same way they are able to open the staff restroom and the copy room.								
Velia Alarcon									
Count: 45 Work Orders		Avg. Age of WO's 46		Total for Gadsden HS			0 \$10,734.4		

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Gadsden MS							
265198		Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	RM 180- Tovar			7/29/2022 11:49:51 AM				
Marquez, Gerardo		Door is not working properly, handle is broken. Please repair asap. thank you							
Hilda Adler									
265663		Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	RM 111			8/2/2022 9:31:27 AM				
Marquez, Gerardo		Handle needs to be turned up to open door should be turned down to open.							
Hilda Adler									
265664		Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	RM 169 -			8/2/2022 9:32:36 AM				
Marquez, Gerardo		Key gets stuck							
Hilda Adler									
265665		Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	Front office-			8/2/2022 9:33:43 AM				
Marquez, Gerardo		Check key core, hard to open, key gets stuck							
Hilda Adler									
267889	Annex				8/31/2022		37		\$0.00
Medium	Work In Progress	Annex Entrance			8/31/2022 9:41:45 AM				
Marquez, Gerardo		Door handle is broken in Annex building entrance. Mr. Carreon Security							
Hilda Adler									
267657	Vocational	Classroom			8/26/2022		42		\$0.00
Medium	Work In Progress	Home Ec 301 -			8/26/2022 4:12:40 PM				
Marquez, Gerardo		Malfunctioning door lock mechanism. Door does not automatically shut close.				reroute locksmith			
Hilda Adler		The door stays propped open and must be forced shut.							
Hilda Adler									
269490	Annex				9/27/2022		10		\$7.89
Medium	Work In Progress	Annex doors			9/27/2022 2:48:49 PM				
Marquez, Gerardo		Main double doors to Annex, door handle from inside fell off the door.							
Hilda Adler									
267551		Classroom			8/25/2022		43		\$0.00
Medium	Work In Progress	RM 408-			8/25/2022 10:30:18 AM				
Marquez, Gerardo		Greenhouse door slams							
Hilda Adler									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
268631		Classroom			9/12/2022		25		\$0.00
Medium	Work In Progress	RM 406- Tuthill			9/12/2022 8:30:48 AM				
Marquez, Gerardo Door keeps getting stuck , very hard to open.									
Hilda Adler									
268644	Main Building				9/12/2022		25		\$0.00
Medium	Work In Progress	Exit doors to			9/12/2022 10:05:01 AM				
Marquez, Gerardo Exit doors in B-wing to student pick up / drop off parking area. Door latch gets stuck and doesn't close properly.									
Hilda Adler									
267997	Annex	Classroom			9/1/2022		36		\$0.00
Medium	Work In Progress	RM 413- Perez			9/1/2022 3:14:47 PM				
Lara, Ralph Hydraulic mechanism from top of door fell off. We have it in the front office									
Hilda Adler									
267641		Classroom			8/26/2022		42		\$0.00
Medium	Work In Progress	M 111- Limones			8/26/2022 2:32:41 PM				
Vargas, Juan Water is coming out of the AC unit onto the floor in my classroom.									
Hilda Adler									
269609	Vocational	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	300/301 Home			9/29/2022 9:38:35 AM				
Hernandez, Carlos AC low mode is not working, please fix.									
Hilda Adler									
268542	Main Building	Classroom			9/9/2022		28		\$0.00
Medium	Work In Progress	169			9/9/2022 11:32:35 AM				
Hernandez, Carlos patch work needed under ac/heater rust starting to show and deteriorate									
David Hinojosa									
266990	Gym	Gym			8/17/2022		51		\$0.00
Medium	Work In Progress	Boys football			8/17/2022 3:17:10 PM				
Hernandez, Carlos Water leak from ceiling. The drainage pipes were permanently sealed n there's no drainage for the water.									
Hilda Adler									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
264429	C-Wing	Exterior			7/18/2022		81		\$0.00
Medium	Work In Progress	Athletics			7/18/2022 8:06:03 AM				
Vasquez, Jose		WHEN YOU HAVE SOME TIME, CAN YOU PLEASE COME OVER TO "C" WING TO CUT THE WEEDS AND TRIM THE GRASS BEFORE THE WEEDS GET BIGGER AND HARDER TO CUT.							
		WE APPRECIATE EVERYTHING YOU DO FOR ATHLETICS.							
		THANK YOU VERY MUCH! TERRY							
Terry Alvarado									
266080					8/5/2022		63		\$0.00
Medium	Work In Progress	court yard - Mrs.			8/5/2022 10:42:14 AM				
Vasquez, Jose		Please remove rain water from courtyard by Volleyball court. Rain water always gets stuck here. Students use this area through out the day. Please remove asap.							
Hilda Adler									
267552					8/25/2022		43		\$0.00
Medium	Work In Progress	Garden by			8/25/2022 10:32:05 AM				
Vasquez, Jose		Cut grass and weeds from Garden by Annex				reroute to grounds			
Hilda Adler									
269110	Annex	Classroom			9/20/2022		17		\$0.00
Medium	Work In Progress	RM 416 -			9/20/2022 9:45:10 AM				
Ambriz, Jose		AC in classroom is not working, classroom is extremely hot. Please check asap. Thank you							
Hilda Adler									
267502		Athletic Field			8/24/2022		44		\$0.00
Medium	Work In Progress	Outlet by			8/24/2022 5:03:31 PM				
Tellez, Hector		We attempted to use the outlet behind the bleachers today for the scoreboard, and the outlet is not working.							
Hilda Adler									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Gadsden MS							
269535		Classroom			9/28/2022		9		\$0.00
Medium	Work In Progress	RM 113 - Leyva			9/28/2022 11:17:42 AM				
Tellez, Hector		Light in the doorway is out and does not work. work order 265009 was submitted on 7/27 which shows complete but per Ms. Leyva it was never done.							
		Complete 265009 Classroom RM113- Leyva Building General Maintenance/Repair Gadsden MS							
		One of the lights in my classroom is out, please relpace. replaced lamps							
		7/27/2022 Electrical 8/8/2022							
Hilda Adler									
Count: 21 Work Orders		Avg. Age of WO's 42			Total for Gadsden MS			0	\$7.89

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
268053	Main Building	Classroom			9/2/2022		35		\$295.00
Medium	Work In Progress				9/2/2022 9:47:15 AM				
Chavez, Santos		Classroom # 103, has 3 ballasts that need replacement.							
Joe Munoz									
269502					9/27/2022		10		\$0.00
Medium	Work In Progress				9/27/2022 3:54:29 PM				
Chavez, Santos		REPLACE RECESSED LIGHTS IN KINDER CLASSROOM RESTROOMS							
Santos Chavez									
269043	Main Building	Hallway/Corridor			9/19/2022		18		\$0.00
Medium	Work In Progress				9/19/2022 12:44:47 PM				
Chavez, Santos		The ballast at the hallway by computer lab #200 needs to be replaced.							
Joe Munoz									
269197	Main Building	Hallway/Corridor			9/21/2022		16		\$38.76
Medium	Work In Progress				9/21/2022 9:18:14 AM				
Deveau, David		3 entrance to building doors need to replace weather strips.							
Joe Munoz									
266940	Main Building	Classroom			8/17/2022		51		\$0.00
Medium	Work In Progress				8/17/2022 9:37:54 AM				
Deveau, David		The roof at classroom 305 has a leak due to the rain.							
Joe Munoz									
265987	Annex Building A	Exterior			8/4/2022		64		\$0.00
Medium	Work In Progress	GUTTER ON			8/4/2022 3:18:58 PM				
Hernandez, Guillermo		VICENTE SANCHEZ, PRINCIPAL, NEED TO HAVE GUTTERS EXTENDED WATER IS PUDDLING ON THE SIDEWALK							
Joanne Munoz									
268812					9/14/2022		23		\$0.00
Medium	Work In Progress				9/14/2022 11:01:29 AM				
Lara, Ralph		Room 204 @ La Union needs to have a drawer opened. Keys are lost. Call if you have any questions 915-252-4254							
Hector Moreno									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: La Union ES										
268878	Main Building	Classroom			9/15/2022		22		\$0.00	
Medium	Work In Progress	102			9/15/2022 10:14:12 AM					
Lara, Ralph		GINA GALINDO, SEC., NEED 2 KEYS #L45 FOR ROOM 102.								
Joanne Munoz										
269694	Main Building	Classroom			9/30/2022		7		\$0.00	
Medium	Work In Progress				9/30/2022 9:06:54 AM					
Lara, Ralph		At classroom # 100, the swing arm at the door broke off.								
Joe Munoz										
Count: 9 Work Orders		Avg. Age of WO's 27			Total for La Union ES			0	\$333.76	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
267442					8/24/2022		44		\$0.00
Medium	Work In Progress			8/24/2022 8:32:17 AM					
Marquez, Gerardo	FAVOR DE AREGRAR LA CHAPA DE SALON #203 POR QUE ESTA BIEN DURO PARAABRIR GRACIAS								
Sol Suarez									
267443					8/24/2022		44		\$0.00
Medium	Work In Progress			8/24/2022 8:34:17 AM					
Marquez, Gerardo	FAVOR DE AREGRAR LA CHAPA DEL SALON #204 ESTA BIEN DURA PARAABRIR GRACIAS								
Sol Suarez									
269689	Main Building	Classroom			9/30/2022		7		\$0.00
Medium	Work In Progress	Nurses Office		9/30/2022 8:16:12 AM					
Marquez, Gerardo	Lock for medicine cabinet gets stuck.								
Crystalee Heredia									
269702	Main Building	Classroom			9/30/2022		7		\$0.00
Medium	Work In Progress	103/Reyes		9/30/2022 12:49:12 PM					
Marquez, Gerardo	door handle fell off								
Crystalee Heredia									
269704	Main Building	Exterior			9/30/2022		7		\$0.00
Medium	Work In Progress	eastside doors		9/30/2022 1:00:10 PM					
Marquez, Gerardo	Master key does not open eastside double doors. As per Mr. Cardona need this fixed ASAP for POPS.								
Crystalee Heredia									
269622	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	107/Ruiz		9/29/2022 10:54:35 AM					
Ontiveros, Joe	The sink in the restroom is leaking.								
Crystalee Heredia									
269703	Main Building	Classroom			9/30/2022		7		\$0.00
Medium	Work In Progress	103/Reyes		9/30/2022 12:51:11 PM					
Ontiveros, Joe	Second work order, first wo was 8/1/22, wo#265471, The faucet in the sink is lose. It is either off or all the way open.								
Crystalee Heredia									
269214	Main Building	Exterior			9/21/2022		16		\$0.00
Medium	Work In Progress	Outside of main		9/21/2022 12:07:36 PM					
Vasquez, Jose	The water on the pine trees is just running. Please check it.		reroute to grounds						
Crystalee Heredia									
10/7/2022 12:14:18 PM									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
268037		Kitchen			9/2/2022		35		\$0.00
High	Work In Progress				9/2/2022 8:59:26 AM				
Hernandez, Carlos		Exhaust fan in hood leaking water and debris is also falling out							
Dino Facio									
267970	Main Building	Exterior			9/1/2022		36		\$0.00
Medium	Work In Progress	Outside of main			9/1/2022 10:20:37 AM				
Vasquez, Jose		Mr. Cardona is requesting for two pine trees to be cut down that are dead.				reroute grounds			
Crystalee Heredia									
Count: 10 Work Orders			Avg. Age of WO's	21	Total for Loma Linda ES			0	\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
266028	Main Building	Classroom			8/5/2022		63		\$41.55
Medium	Work In Progress	Portable # 611			8/5/2022 7:53:36 AM				
Ambriz, Jose		Mr. Pettey/Music his classroom was hot all day on 8/4/22 can you please check it is hot today and blowing hot air also please and thank you.							
Sandra Mora									
268660	Main Building	Hallway/Corridor			9/12/2022		25		\$0.00
Medium	Work In Progress	E Wing			9/12/2022 12:58:16 PM				
Tellez, Hector		Las hallway to the left light switch is not working to turn on lights when key is put in to socket please help and thank you.				reroute to electrician.			
Sandra Mora									
266549	Main Building	Office			8/11/2022		57		\$0.00
Medium	Work In Progress	Main Office			8/11/2022 10:11:05 AM				
Hernandez, Carlos		As per Principal Ms. Silva Word we are needing our main off painted we removed our staff mail boxes and underneath is a different color can we have it painted ASAP please and thank you.							
Sandra Mora									
269547					9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 12:37:54 PM				
Gonzalez, Salvador		need 6 brackets made for cafe tables							
Carlos Hernandez									
266077	Main Building				8/5/2022		63		\$0.00
Medium	Work In Progress	Entire Campus			8/5/2022 10:34:19 AM				
Hernandez, Carlos		Baseboard throughout school campus has areas where it is coming off some classroom don't have any and was never replace please help and thank you.							
Sandra Mora									
267528					8/25/2022		43		\$0.00
Medium	Work In Progress				8/25/2022 8:24:49 AM				
Marquez, Gerardo		Need to replace the lock in room 401 in the staff restroom it is missing the lock.							
Sandra Mora									
266771	Main Building	Custodial			8/15/2022		53		\$0.00
Medium	Work In Progress	Portable # 110			8/15/2022 10:49:50 AM				
Marquez, Gerardo		Our new Head Brisa Ovalle Custodian is requesting to new keys the 2 she has are bent KA-42 and C-Master please and thank you.							
Sandra Mora									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

267116	Main Building	Office			8/19/2022		49		\$0.00
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Medium	Work In Progress	Main Office			8/19/2022 10:30:39 AM				
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Marquez, Gerardo Mrs. Silva Word/Principal is requesting 4 c-masters keys for our key box please and thank you.

Sandra Mora

267125					8/19/2022		49		\$0.00
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Medium	Work In Progress				8/19/2022 11:56:45 AM				
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Marquez, Gerardo Romelia Andrews inside door doesn't lock door part stuck inside wont release.. please help and thank you.

Sandra Mora

266814	Main Building	Classroom			8/15/2022		53		\$0.00
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Medium	Work In Progress	Room # 403			8/15/2022 3:42:10 PM				
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Marquez, Gerardo Jocelyn Sluszka/Sped Teacher SCC Unit needs her fil cabinet re key for confidential documents please and thank you.

Sandra Mora

267819					8/30/2022		38		\$0.00
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Medium	Work In Progress				8/30/2022 12:59:35 PM				
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Marquez, Gerardo Need to repair a few doors under the stage of the cafeteria they are just resting against the floor.

Jimmy Carbajal

267945	Main Building	Office			9/1/2022		36		\$0.00
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Medium	Work In Progress	Main Office			9/1/2022 7:55:21 AM				
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Marquez, Gerardo Our Access companion is not working to open front lobby door for receptionist when door bell rings please help and thank you. reroute locksmith

Sandra Mora

265993	Main Building				8/4/2022		64		\$0.00
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Medium	Work In Progress	Room # 404/405			8/4/2022 3:28:07 PM				
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Marquez, Gerardo Connecting rooms share student bathrooms issue with them sometime locking and other time not.. please help and thank you.

Sandra Mora

265537	Main Building	Office			8/1/2022		67		\$0.00
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Medium	Work In Progress	office			8/1/2022 1:03:57 PM				
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Marquez, Gerardo We are needing two keys made for room # 403 please and thank you.

Sandra Mora

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

266107	Main Building	Classroom			8/5/2022		63		\$0.00
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Medium	Work In Progress	Room # 108			8/5/2022 12:08:59 PM				
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Marquez, Gerardo Ms. Armida Nunez/Bil., Speech Th. needs a file cabinet re key, for student confidential files.. please and thank you.

Sandra Mora

266116	Main Building				8/5/2022		63		\$0.00
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Medium	Work In Progress	Staff Work			8/5/2022 12:59:14 PM				
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Marquez, Gerardo We are needing 5 cabinets re key in our Staff Work Room please and thank you.

Sandra Mora

266097	Main Building				8/5/2022		63		\$0.00
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Medium	Work In Progress	Entire Campus			8/5/2022 11:53:40 AM				
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Marquez, Gerardo Our Assistant Principal Ms. Monica Nunez, is having problems with front door of building with her key, I was told if key hole can be sprayed with WD-40 its hard to turn key and open door please and thank you.

Sandra Mora

266098	Main Building				8/5/2022		63		\$0.00
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Medium	Work In Progress	Room # 104			8/5/2022 11:57:09 AM				
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Marquez, Gerardo Ms. Diana Bonilla/Sped Teacher needs file cabinet to be re key for confidential files of students, please and thank you.

Sandra Mora

266101	Main Building				8/5/2022		63		\$0.00
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Medium	Work In Progress	Room # 111			8/5/2022 12:02:10 PM				
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Marquez, Gerardo Ms. Ruby Gilliland/Sped Teacher, needs a file cabinet re key for confidential student files.. please and thank you.

Sandra Mora

266334	Main Building	Classroom			8/9/2022		59		\$0.00
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Medium	Work In Progress	Room # 305			8/9/2022 9:05:30 AM				
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Marquez, Gerardo Door locks but the bolt stays in and door stays unlocked, when door is pulled please help and thank you.

Sandra Mora

266349	Main Building	Classroom			8/9/2022		59		\$0.00
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Medium	Work In Progress	Room # 402			8/9/2022 9:30:50 AM				
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Marquez, Gerardo Andra Alvarado/2nd Grade Teacher,, her front door not locking please help and thank you.

Sandra Mora

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
266351	Main Building				8/9/2022		59		\$0.00
Medium	Work In Progress	Room # 302			8/9/2022 9:40:27 AM				
Marquez, Gerardo		Laura Griego/Kinder, door locks but has to push or pull door in to close hard in order to lock.. please help and thank you.							
Sandra Mora									
264453	Main Building				7/18/2022		81		\$0.00
Medium	Work In Progress	Main Office			7/18/2022 12:13:38 PM				
Marquez, Gerardo		as per Principal Silva Word she is requesting that all four office room lock on door match the master key that we have on hand .. please and thank you.							
Sandra Mora									
264457	Main Building	Office			7/18/2022		81		\$0.00
Medium	Work In Progress	Outside door			7/18/2022 12:17:53 PM				
Marquez, Gerardo		As per Principal Silva Word she is requesting that all outside locks of Mesquite Elem. School match the master key to unlock building please and thank you.							
Sandra Mora									
264856					7/26/2022		73		\$0.00
Medium	Work In Progress				7/26/2022 11:09:25 AM				
Marquez, Gerardo		We are needing the following key for our school box room # 114 key # is C-55. please and thank you.							
Sandra Mora									
264024					7/7/2022		92		\$0.00
Medium	Work In Progress				7/7/2022 4:15:53 PM				
Marquez, Gerardo		Issue master keys to service master for mesquite elementary per Jessica Cadena							
Branden Jaquemai									
264797	Main Building	Classroom			7/25/2022		74		\$0.00
Medium	Work In Progress	Room # 304			7/25/2022 5:04:27 PM				
Marquez, Gerardo		Lorraine Jaquemai/1st Grade Teacher, lock to door before going to bathroom in classroom needs to be changed please and thank you.							
Sandra Mora									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Mesquite ES							
264798	Main Building	Classroom			7/25/2022		74		\$0.00
Medium	Work In Progress	Room # 402			7/25/2022 5:07:30 PM				
Marquez, Gerardo		Andra Alvarado/2nd Grade Teacher needs door in classroom that is going to bathroom changed please and thank you.							
Sandra Mora									
Count: 28 Work Orders		Avg. Age of WO's		58	Total for Mesquite ES			0	\$41.55

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
269701					9/30/2022		7		\$0.00
Medium	Work In Progress				9/30/2022 12:37:56 PM				
Vasquez, Jose		We need for the sprinklers to be checked by the bleachers. Water is accumulating by there and we had an accident with a student, he slipped and hit his head on 9/30/22.							
Gloria Reyes									
263927					7/5/2022		94		\$0.00
Medium	Work In Progress				7/5/2022 1:26:11 PM				
Vasquez, Jose		CARVER ELECTRIC - (575) 527-2127 Daniel Carver							
		Spot on the far south end of the center wing of North Valley Elementary School from the south end of the building out to the south 100'. Area is in existing playground.							
Guillermo Hernandez									
Count: 2 Work Orders		Avg. Age of WO's 51			Total for North Valley ES			0	\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Northern On-Track Pre-K (LM)									
269533					9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 11:06:36 AM				
Marquez, Gerardo		Little Tumbleweed Daycare is requesting an additional F16 key and an F1 key. I am waiting on an # 108 key for La Mesa On Track Prek							
Sandy Silvas									
268743					9/13/2022		24		\$0.00
Medium	Work In Progress				9/13/2022 11:28:55 AM				
Marquez, Gerardo		Need an extra F key and extra #108 key for new staff.							
Sandy Silvas									
Count: 2 Work Orders			Avg. Age of WO's	17		Total for Northern On-Track Pre-K (LM)	0		\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
267011					8/18/2022		50		\$0.00
Medium	Work In Progress				8/18/2022 8:06:36 AM				
Marquez, Gerardo		AS PER RALPH GALLEGOS. GET WITH NANCY VELAAND COORDINATE DR. HARDWARE FOR NEW GISD COMMUNITY CENTER PORTABLE DESIGN.							
Gerardo Marquez									
264100		Exterior			7/11/2022		88		\$0.00
Medium	Work In Progress				7/11/2022 6:35:28 AM				
Marquez, Gerardo		Good morning Fernando Salcido will need a HE 163 key							
Jose Vasquez									
268034					9/2/2022		35		\$0.00
Medium	Work In Progress				9/2/2022 8:41:35 AM				
Lara, Ralph		NEED TO ORDER SUPPLIES FOR SOUTH DIST. SCHOOL-D.V.E.-S.P.E-R.S.E-S.T.M.S.-S.T.H.S.-S.T.E.-L.U.E-G.H.S. THANK YOU.							
Ralph Lara									
268306					9/6/2022		31		\$0.00
Medium	Work In Progress				9/6/2022 8:03:50 AM				
Lara, Ralph		Need keyes(15) for kitchen electrical panels GE, Square D two types, Eaton panels.							
Santos Chavez									
266315					8/8/2022		60		\$0.00
Medium	Work In Progress				8/8/2022 4:06:50 PM				
Marquez, Gerardo		NEED TO ORDER KEY MACHINE TO REPLACE OLD AND WORN KEY DUPLICATING MACHINE.							
Gerardo Marquez									
267542					8/25/2022		43		\$0.00
Medium	Work In Progress				8/25/2022 9:59:31 AM				
Marquez, Gerardo		Name plate							
Christine Acosta									
263956		Lift Station			7/6/2022		93		\$0.00
Medium	Work In Progress				7/6/2022 7:37:27 AM				
Vasquez, Jose		Need to spray for all weed at are all around the wastewater treatment plant facility ground. thank you.							
Mario Apodaca									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
267602	Purchasing	Football Field			8/26/2022		42		\$0.00
Medium	Work In Progress			8/26/2022 7:16:40 AM					
Vasquez, Jose	We need 6000 pounds of crumb rubber for STH, GHS, and CHS								
Jose Vasquez									
268729		Exterior			9/13/2022		24		\$0.00
Medium	Work In Progress			9/13/2022 9:59:52 AM					
Vasquez, Jose	We need 50 gallons of round up and 50 gallons of Li 700 for STM STH GH GM CM CH.								
Jose Vasquez									
269244		Athletic Field			9/22/2022		15		\$0.00
Medium	Work In Progress			9/22/2022 7:49:44 AM					
Vasquez, Jose	Need at least 100 yards of Baseball turf for STM STH GH GM CM CH								
Jose Vasquez									
267089					8/18/2022		50		\$1,747.10
Medium	Work In Progress	tools		8/18/2022 3:56:16 PM					
Ambriz, Jose	Need to order tools for Marin Herrera.								
Jose Ambriz									
268919					9/16/2022		21		\$0.00
Medium	Work In Progress			9/16/2022 7:44:43 AM					
Tellez, Hector	Installation of lights in warehouse								
Hector Tellez									
268736	Main Warehouse				9/13/2022		24		\$0.00
Medium	Work In Progress			9/13/2022 10:48:28 AM					
Carrasco, Danny	requesting new light bulbs to replace old ones at maintenance warehouse								
Danny Carrasco									
269081					9/20/2022		17		\$0.00
Medium	Work In Progress			9/20/2022 7:47:30 AM					
Quezada, Jose		tools for truck stock				Quote in Guillermo Hernandez Desk.			
Hector Tellez									
269552					9/28/2022		9		\$12.98
Medium	Work In Progress	Warehouse -		9/28/2022 1:48:56 PM					
Hernandez, Carlos	Please install a water hose hanger at warehouse. (please see Lorena, Custodial)					ordered hose hanger 9-29-22			
Lorena Loya									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Physical Plant Complex										
267506					8/25/2022		43		\$0.00	
Medium	Work In Progress				8/25/2022 7:32:57 AM					
Avila, Jesus		Requesting portable gasoline powered welder for access into football fields and other hard to reach areas, thank you.								
Jesus Avila										
269492					9/27/2022		10		\$0.00	
Medium	Work In Progress				9/27/2022 2:57:13 PM					
Avila, Jesus		Requesting materials to replace one used on WO 266529.								
Jesus Avila										
Count: 17 Work Orders		Avg. Age of WO's 39		Total for Physical Plant Complex				0	\$1,760.08	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

265983					8/4/2022		64		\$0.00
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Medium	Work In Progress				8/4/2022 3:07:14 PM				
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Gonzalez, Salvador Missing swinging fence door in the drop-off/pick-up area on the corner of Mt. Cristo Rey and Rio Grande street. (Mrs. Flavia)

Norma Martinez

264538					7/19/2022		80		\$159.52
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High	Work In Progress	Main Entrance			7/19/2022 2:55:37 PM				
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Gonzalez, Salvador Main entrance porch walk walk continues to get dirty with pigeon droppings. Plastic mesh was installed to only two areas of the porch and pigeon are now seating in a new area and the walkway to the office main entrance is dirty daily with droppings. Mesh was installed last year by the welders if I am not mistaken. Please add mesh to the rest of the porch area. (Mrs. Martinez)

Norma Martinez

266784	Main Building	Exterior			8/15/2022		53		\$0.00
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Medium	Work In Progress				8/15/2022 11:58:18 AM				
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Deveau, David por favor necesito quitar graffiti de el piso al lado de las canchas ya tratamos de quitarlo pero no pudimos . solo quitamos de los pilares del tejaban.

Norma Onate

264606					7/20/2022		79		\$0.00
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Medium	Work In Progress	Kinder and 1st			7/20/2022 3:17:57 PM				
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Deveau, David Please remove 2 heater boxes that are no longer needed and are accumulating a lot of spider webs. One box is located by the exit doors by the kinder hallway by room 101 and the other one is located by the 1st grade exit doors by room 123. Warning heater units have alot of spider webs. (Mrs. Martinez)

Norma Martinez

265713					8/2/2022		66		\$0.00
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Medium	Work In Progress	5th and 6th			8/2/2022 12:02:22 PM				
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Deveau, David Please install a handicap sign to the last stall in the 5th, 6th-grade hallway bathroom. (Mrs. Navarro)

Norma Martinez

265989					8/4/2022		64		\$0.00
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Medium	Work In Progress				8/4/2022 3:20:36 PM				
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Deveau, David Please send contractor to repaint traffic arrows in the parking lot. (Mrs. Flavian)

Norma Martinez

10/7/2022 12:14:18 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
269276					9/22/2022		15		\$2.65
Medium	Work In Progress	Portables			9/22/2022 2:06:18 PM				
Deveau, David		Please label our four portable doors with numbers 1 - 6 for parents and staff to be able to identify and find the portables. (Mrs. Martinez)							
Norma Martinez									
266969	Main Building	Hallway/Corridor			8/17/2022		51		\$0.00
Medium	Work In Progress				8/17/2022 12:53:31 PM				
Deveau, David		con las lluvias aparecieron unas goteras en el techo en el pasillo principal son 2 checar lo antes posible gracias							
Norma Oate									
268659		Hallway/Corridor			9/12/2022		25		\$0.00
Medium	Work In Progress				9/12/2022 12:55:14 PM				
Deveau, David		UNO DE LOS BEBEDEROS{ WATER FOUNTAIN} NO SE VA EL AGUA '							
Norma Oate									
268661		Portables			9/12/2022		25		\$0.00
Medium	Work In Progress				9/12/2022 12:59:14 PM				
Deveau, David		LOS CEILING TAILE ESTAN EN MUY MALAS CONDICIONES REPLAZAR.							
Norma Oate									
268337	Main Building	Portables			9/6/2022		31		\$0.00
Medium	Work In Progress				9/6/2022 12:59:47 PM				
Deveau, David		cambiar 3 cieiling tiaile .del portable de PTO.							
Norma Oate									
267055	Main Building	Portables			8/18/2022		50		\$0.00
Medium	Work In Progress				8/18/2022 1:00:20 PM				
Deveau, David		checar y remplazar por favor en portable 507 y de l503 ceiling tile							
Norma Oate									
267056	Main Building	Exterior			8/18/2022		50		\$0.00
Medium	Work In Progress				8/18/2022 1:17:24 PM				
Deveau, David		chcar los bebederos de afuera son 2 No sale agua							
Norma Oate									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

269048 9/19/2022 18 \$0.00

Medium Work In Progress 101 9/19/2022 1:31:53 PM

Deveau, David I need two hooks installed on the wall for my sensory activity. (Ms. hall)

Norma Martinez

269050 9/19/2022 18 \$0.00

Medium Work In Progress Parent Center 9/19/2022 1:34:46 PM

Deveau, David Please install a sign outside the parent center portable that states the following for parents to be able to locate the portable. (Mrs. Martinez)

PARENT CENTER
CENTRO DE PADRES

Norma Martinez

269645 9/29/2022 8 \$0.00

Medium Work In Progress Room 141 9/29/2022 3:42:20 PM

Deveau, David Please install 10x12 whiteboard. The teacher will let you know exactly where the board needs to be installed. (Mrs. Canfield)

Norma Martinez

267809 New Wing 1/02 Office 8/30/2022 38 \$0.00

Medium Work In Progress 8/30/2022 11:11:46 AM

Deveau, David nurse office the restroom exhaust fan not working.

Norma Oate

267814 Main Building Restroom (Girls) 8/30/2022 38 \$513.42

Medium Work In Progress 8/30/2022 11:36:01 AM

Chavez, Santos Para solicitar un Hand Dryer para el bano de ninos por favor lo antes posible

Norma Oate

267815 Main Building Restroom 8/30/2022 38 \$0.00

Medium Work In Progress 8/30/2022 11:43:55 AM

Chavez, Santos por favor solicito un Hand Dryer para bano de ninos .Gracias!!!

Norma Oate

268068 9/2/2022 35 \$0.00

Medium Work In Progress Room 101 9/2/2022 11:48:27 AM

Chavez, Santos One classroom light needs new ballasts. Custodian tried replacing the light bulbs and the light did not turn on. (Ms. Hall)

Norma Martinez

10/7/2022 12:14:18 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
266941					8/17/2022		51		\$0.00
Medium	Work In Progress				8/17/2022 9:48:33 AM				
Chavez, Santos		Need to replace outside GFI safety covers on the south side of the building it is a safety hazard for the kids.							
Norma Oate									
269537					9/28/2022		9		\$0.00
Medium	Work In Progress	Room 101			9/28/2022 11:33:33 AM				
Pacheco, Hector		The plumber put acid in the sink last week and I asked him to turn off the water in case that the students accidentally forget and go to that sink. Is there any way he can be sent here to turn it back on and check the sink? (Ms. Hall)							
Norma Martinez									
269696	Main Building	Hallway/Corridor			9/30/2022		7		\$0.00
Medium	Work In Progress				9/30/2022 10:10:25 AM				
Pacheco, Hector		Por favor checar la water Fountain. esta tapado[y no pudimos destaparla]				Can you please re-route to plumbing - J. Ambriz			
Norma Oate									
266023	Main Building	Exterior			8/5/2022		63		\$0.00
Medium	Work In Progress				8/5/2022 7:39:21 AM				
Pacheco, Hector		I need to hose bibb remplace. thanks							
Norma Oate									
268672					9/12/2022		25		\$161.31
Medium	Work In Progress	PE Portable			9/12/2022 1:49:14 PM				
Ambriz, Jose		PE Portable AC unit not working. Technician David worked on the unit last week and replaced the condenser but the unit is not cooling. (Mrs. Martinez)							
Norma Martinez									
266972	Main Building	Office			8/17/2022		51		\$0.00
Medium	Work In Progress				8/17/2022 1:01:13 PM				
Deveau, David		chechar o reparar gotera en oficina de diagnostic. gracias							
Norma Oate									
269546	Main Building	Hallway/Corridor			9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 12:30:38 PM				
Lara, Ralph		POR FAVOR TENGO DOS PUERTAS NO ABREN; LA LLAVE SE ATORA ESTAN ENFRENTE DE LA OFICINA PRINCIPAL. DAN A EL PATIO, GRACIAS.							
Norma Oate									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
269480	Main Building	Classroom			9/27/2022		10		\$0.00
Medium	Work In Progress			9/27/2022 1:05:11 PM					
Lara, Ralph	Checar la chapa de la puerta tengo problemas para abrir								
Norma Onate									
267876					8/31/2022		37		\$0.00
Medium	Work In Progress	Room 123		8/31/2022 7:51:44 AM					
Lara, Ralph	Having issues with the classroom doorknob, it doesn't open right. It doesn't unlock. Just turns the key so it's hard to come in every morning. (Ms. Molina)								
Norma Martinez									
265230					7/29/2022		70		\$0.00
Medium	Work In Progress	6th grade		7/29/2022 3:23:33 PM					
Lara, Ralph	I would like to report that the 6th-grade hallway outside door does not close properly at times. Please look at doors asap for student and staff safety. (Mrs. Martinez)								
Norma Martinez									
264749					7/25/2022		74		\$0.00
Medium	Work In Progress	Room 101		7/25/2022 11:26:20 AM					
Lara, Ralph	Please rekey the built in purple cabinet. (Ms. Marisol Solis)								
Norma Martinez									
267565	Main Building	Classroom			8/25/2022		43		\$0.00
Medium	Work In Progress			8/25/2022 12:41:27 PM					
Lara, Ralph	necesito que pongan chapa en un cuartito (shace) en el salon 24 no tienen forma de mcerrarlo lo mas pronto posible gracias.								
Norma Onate									
Count: 32 Work Orders		Avg. Age of WO's 40		Total for Riverside ES			0	\$836.90	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: San Miguel Special Services									
267471					8/24/2022		44		\$0.00
Medium	Work In Progress				8/24/2022 12:17:44 PM				
Marquez, Gerardo		Please send a technician to check 2 doors one in Room 109 and Room 106 they are hard to open. It looks like they are warped with the humidity. Thank you.							
Susie Ramos Lara									
266751					8/15/2022		53		\$0.00
Medium	Work In Progress				8/15/2022 9:05:44 AM				
Vasquez, Jose		As per Mr. Rapanut requesting maintenance personnel to come help cut weeds, rake and dispose them and clean the pine trees area. Thank you							
Guadalupe Parada									
269388					9/26/2022		11		\$0.00
Medium	Work In Progress				9/26/2022 12:35:41 PM				
Vasquez, Jose		As per Mr. Rapanut requesting to come and prune some trees 4 in front of the building and 2 in the back.							
Guadalupe Parada									
269709					9/30/2022		7		\$0.00
Medium	Work In Progress				9/30/2022 2:30:41 PM				
Tellez, Hector		Please send a technician to disconnect the sensor in office 107, the light does not stay on so they are requesting the sensor to be disconnected. Thank you.							
Susie Ramos Lara									
268512					9/9/2022		28		\$0.00
Medium	Work In Progress				9/9/2022 7:59:34 AM				
Tellez, Hector		One of the lights in room 116 is flickering its an LED light							
Guadalupe Parada									
Count: 5 Work Orders			Avg. Age of WO's	29		Total for San Miguel Special Services	0		\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

269200	Main Building	Office			9/21/2022		16		\$0.00
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Medium	Work In Progress	Office			9/21/2022 9:55:57 AM				
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Chavez, Santos Please upgrade Mr. Smith's lighting in his office.

Micaela Paniagua

269201	Main Building	Office			9/21/2022		16		\$0.00
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Medium	Work In Progress	office			9/21/2022 9:58:41 AM				
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Chavez, Santos please add light switches.

Thank you!

Micaela

Micaela Paniagua

269015	Main Building	Classroom			9/19/2022		18		\$0.00
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Medium	Work In Progress	201			9/19/2022 9:45:55 AM				
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Deveau, David Please remove hooks for jackets/backpacks from room 201 & put them on Portable C's wall.

Thanks!

Micaela Paniagua

269327	Main Building	Classroom			9/23/2022		14		\$0.00
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Medium	Work In Progress	210			9/23/2022 3:18:02 PM				
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Deveau, David Please replace ceiling tiles in classroom that were wet

Micaela Paniagua

269367		Kitchen			9/26/2022		11		\$0.00
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High	Work In Progress				9/26/2022 9:56:48 AM				
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Deveau, David Exhaust fan in kitchen restroom does not work wont turn on Forward to Maintenance

Dino Facio

269379	Main Building	Hallway/Corridor			9/26/2022		11		\$0.00
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Medium	Work In Progress				9/26/2022 11:15:34 AM				
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Deveau, David The water fountains in all the school aren't turned out.

Please help!

Micaela

Micaela Paniagua

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa ES							
269199	Main Building	Classroom			9/21/2022		16		\$0.00
Medium	Work In Progress	204		9/21/2022 9:54:35 AM					
Deveau, David		Please replace broken ceiling tiles. Also, the wall has a crack-please seal it.							
Micaela Paniagua									
269213	Main Building	Classroom			9/21/2022		16		\$0.00
Medium	Work In Progress	Computer lab		9/21/2022 12:06:16 PM					
Deveau, David		Computer room - replace burnt out lamps see "Action Taken".				9/21/22 Exit signs are not required in this room wo#268886. Forward to BM to replace burnt out lamps. I will fix lights after lamp replacement - S. Chavez			
Micaela Paniagua									
266635	Main Building	Exterior			8/12/2022		56		\$0.00
Medium	Work In Progress	Outside		8/12/2022 8:24:19 AM					
Deveau, David		We have 5 dead trees that need to be removed. Please see Mr. Smith							
Micaela Paniagua									
265086	Main Building	Classroom			7/28/2022		71		\$0.00
Medium	Work In Progress	301		7/28/2022 11:48:45 AM					
Quezada, Jose		Needs new blinds.				Waiting PO for Elegar Blinds			
Micaela Paniagua									
268003	Main Building	Office			9/1/2022		36		\$0.00
Medium	Work In Progress	vault		9/1/2022 3:31:20 PM					
Lara, Ralph		The filing cabinet drawer doesn't shut. Please repair.							
Micaela Paniagua									
269356	Main Building	Office			9/26/2022		11		\$0.00
Medium	Work In Progress			9/26/2022 8:29:20 AM					
Lara, Ralph		The handle for the mail box key needs to be replaced. It gets stuck often and after Rafa oils it it only works temporarily. We can't lock it.							
		Thank you!							
Micaela Paniagua									
269361	Main Building	Office			9/26/2022		11		\$0.00
Medium	Work In Progress			9/26/2022 9:08:46 AM					
Lara, Ralph		The front door isn't unlocking with the switch in the office.							
Micaela Paniagua									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
267619	Main Building	Classroom			8/26/2022		42		\$0.00
Medium	Work In Progress	204			8/26/2022 10:22:15 AM				
Lara, Ralph		Room 204 cabinets need to be rekeyed. We don't have a key and the teacher needs to lock up documents.							
Micaela Paniagua									
264654	Main Building	Classroom			7/21/2022		78		\$0.00
Medium	Work In Progress	205			7/21/2022 12:12:47 PM				
Lara, Ralph		The cabinet keys work but the drum is crooked.							
		Thank you!							
Micaela Paniagua									
Count: 15 Work Orders			Avg. Age of WO's	28		Total for Santa Teresa ES	0		\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

265059 7/28/2022 71 \$0.00

Medium Work In Progress 314 7/28/2022 7:54:01 AM

Lara, Ralph install new locks for the cabinets in room #314. There are no keys for them. Thank you for all your help.

Aida Gentzler

264282 Main Building Classroom 7/13/2022 86 \$0.00

Medium Work In Progress Room 312 and 7/13/2022 10:17:31 AM

Lara, Ralph -Four white cabinets do not close or lock
-Kitchen cabinets are locked (no keys to open them)

Raul Villagrana

264454 7/18/2022 81 \$0.00

Medium Work In Progress 504 prep room 7/18/2022 12:14:18 PM

Lara, Ralph please swap the key holes to opposite side of each internal door for security. Only the internal doors opening to classrooms 506 and 502 need to have key holes swapping sides. thanks

Aida Gentzler

264452 7/18/2022 81 \$0.00

Medium Work In Progress 506 7/18/2022 12:13:12 PM

Lara, Ralph Locks for room 506 need to be re-keyed. Keys from rom 508 unlocks both doors of 506 as well.

Aida Gentzler

265596 Library Storage 8/1/2022 67 \$0.00

Medium Work In Progress Supply Room 8/1/2022 9:18:57 PM

Lara, Ralph Change lock of supply room to match the testing room. Please speak with Emma Hernandez

Gema Suggs

265597 Applied Science Classroom 8/1/2022 67 \$0.00

Medium Work In Progress 700/702 8/1/2022 9:24:44 PM

Lara, Ralph Put the classroom back on master key. Please see Ms Suggs on other areas that need to be put back on Master Key. The technology portable that will be used for Law Enforcement needs to be on Master too. Please see Ms. Suggs

Gema Suggs

267898 Vocational Classroom 8/31/2022 37 \$0.00

Medium Work In Progress 805 8/31/2022 10:26:10 AM

Lara, Ralph Room 805 needs to be on master key. Currently off master.

Gema Suggs

10/7/2022 12:14:18 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
267311					8/22/2022		46		\$0.00
Medium	Work In Progress	505			8/22/2022 5:29:25 PM				
Lara, Ralph		Broken door holder/stopper. completely fell off the door. cannot hold door open when needed.							
Aida Gentzler									
265187					7/29/2022		70		\$0.00
Medium	Work In Progress	601			7/29/2022 10:13:27 AM				
Lara, Ralph		door closer/top hinge is broken							
Aida Gentzler									
267298					8/22/2022		46		\$0.00
Medium	Work In Progress	210			8/22/2022 5:13:52 PM				
Lara, Ralph		File Cabinet Lock							
Aida Gentzler									
267300					8/22/2022		46		\$0.00
Medium	Work In Progress	408			8/22/2022 5:16:50 PM				
Lara, Ralph		Cabinet in classroom will not lock. This is a grey double door cabinet. I would like for cabinet to lock. Thank you							
Aida Gentzler									
267027	Main Building	Classroom			8/18/2022		50		\$0.00
Medium	Work In Progress	300			8/18/2022 9:32:30 AM				
Lara, Ralph		Lock on Door is not working. Need to replace as soon as possible for student/teacher safety							
Gema Suggs									
266526					8/11/2022		57		\$0.00
Medium	Work In Progress				8/11/2022 8:33:11 AM				
Lara, Ralph		Mailbox Key # 40, 62 Room 500 (2KEYS) Room 200 (2 KEYS) 115 key in front of attendance to be return to MASTER KEY							
Aida Gentzler									
269128					9/20/2022		17		\$0.00
Medium	Work In Progress	405			9/20/2022 10:45:46 AM				
Lara, Ralph		"2 cabinets need lock and key. Main door key needs adjusting "							
Aida Gentzler									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa HS							
268946		Kitchen			9/16/2022		21		\$0.00
High	Work In Progress			9/16/2022 1:26:39 PM					
Lara, Ralph	The roll up curtain (gate) at the Italian serving area is starting to fall on its own (hazardous)								
Dino Facio									
269030					9/19/2022		18		\$0.00
Medium	Work In Progress	Varsity Gym		9/19/2022 11:17:28 AM					
Lara, Ralph	Key broken in the box that pulls the basketball hoops up. Need fixed as soon as possible. Thank you!								
Aida Gentzler									
268067					9/2/2022		35		\$0.00
Medium	Work In Progress	e		9/2/2022 11:02:06 AM					
Lara, Ralph	Exterior Door located south of the 200 hallway is not unlocking. Needs a new cylinder.								
Aida Gentzler									
268048					9/2/2022		35		\$0.00
Medium	Work In Progress	610		9/2/2022 9:31:24 AM					
Lara, Ralph	Locksmith needed. Some kitchen cabinets are locked. The office or myself do not have the keys.								
Aida Gentzler									
264034					7/8/2022		91		\$0.00
Medium	Work In Progress			7/8/2022 12:36:03 PM					
Hernandez, Guillermo	Entire Campus - Dirty sprinkler heads								
Raul Villagrana									
265175					7/29/2022		70		\$0.00
Medium	Work In Progress	506		7/29/2022 10:00:03 AM					
Deveau, David	3 table tops are loose, need some glue to become sturdy. table tops are marked								
Aida Gentzler									
265176					7/29/2022		70		\$0.00
Medium	Work In Progress	504		7/29/2022 10:00:49 AM					
Deveau, David	Main door: Door stopper does not work to prop and keep door open -								
Aida Gentzler									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
265177					7/29/2022		70		\$0.00
Medium	Work In Progress	210			7/29/2022 10:03:32 AM				
Deveau, David		Need the two front boards removed please. (left side of the classroom behind the smart board)							
Aida Gentzler									
265178					7/29/2022		70		\$0.00
Medium	Work In Progress	312			7/29/2022 10:05:04 AM				
Deveau, David		Water leak mark in ceiling (needs to be replaced)							
Aida Gentzler									
265180					7/29/2022		70		\$0.00
Medium	Work In Progress	309			7/29/2022 10:07:16 AM				
Deveau, David		Please, please come help me build my new desk because my old one is broken and there is no one here on campus to help me put this new desk together sitting in boxes in my room! I would be so grateful.							
Aida Gentzler									
265186					7/29/2022		70		\$0.00
Medium	Work In Progress	502			7/29/2022 10:12:42 AM				
Deveau, David		I am missing a bulletin board. I was told that there needs to be 2 in each room. I only have one.							
Aida Gentzler									
266007	GYM (2009)	Gym			8/4/2022		64		\$314.10
Medium	Work In Progress	AuxGym			8/4/2022 4:46:06 PM				
Deveau, David		Air is not cooling							
Raul Villagrana									
265891	Main Building	Classroom			8/3/2022		65		\$0.00
Medium	Work In Progress	Room 601			8/3/2022 5:34:18 PM				
Deveau, David		the sink draining boxes need to be clean							
Raul Villagrana									
264304	Main Building	Classroom			7/13/2022		86		\$0.00
Medium	Work In Progress	Band Room			7/13/2022 2:25:57 PM				
Deveau, David		Need help placing a ceiling tiles.							
Raul Villagrana									
264305	Main Building	Office			7/13/2022		86		\$0.00
Medium	Work In Progress	Mail Room			7/13/2022 2:27:27 PM				
Deveau, David		Fire distinguisher has not had annual maintenance.							
Raul Villagrana									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

264306 Main Building Classroom 7/13/2022 86 \$0.00

Medium Work In Progress Weight Room 7/13/2022 2:42:45 PM

Deveau, David Fire extinguisher obstructed, it needs to be relocated.

Raul Villagrana

264359 Gymnasium Gym 7/14/2022 85 \$0.00

Medium Work In Progress 7/14/2022 11:16:43 AM

Deveau, David Need the cherry picker so that custodial can clean by the vents of the airconditioner and the back of the basketball courts.

Gema Suggs

269196 9/21/2022 16 \$0.00

Medium Work In Progress Varsity Gym 9/21/2022 9:15:27 AM

Deveau, David We need a poster hung in the varsity gym. Please see Mrs. Gentzler or Mrs. Soriano. Thank you!

Aida Gentzler

268813 9/14/2022 23 \$0.00

Medium Work In Progress Football 9/14/2022 11:05:05 AM

Deveau, David The flag pole in Dream Catcher Stadium is missing it's rope. We have not been able to fly the American flag during games and activities due to the rope missing. The rope needs to be replaced, as well as the clips that'll hold the flag in place. Thank you.

Aida Gentzler

268818 9/14/2022 23 \$0.00

Medium Work In Progress Front of School 9/14/2022 11:09:29 AM

Deveau, David The US and NM flag poles in the front of the school need new rope and clips for the flags. Pulley on top of both poles needs to be lubricated.

Aida Gentzler

269034 9/19/2022 18 \$0.00

Medium Work In Progress 605 9/19/2022 11:22:31 AM

Deveau, David WATER LEAK STAIN ON CEILING TILE ON EAST SIDE

Aida Gentzler

268044 Main Building Hallway/Corridor 9/2/2022 35 \$0.00

Medium Work In Progress 300 Hallway 9/2/2022 9:27:18 AM

Deveau, David Leaks from the ceiling , ceiling tiles need to be replaced.

Raul Villagrana

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

268049 9/2/2022 35 \$0.00

Medium Work In Progress 312 9/2/2022 9:31:56 AM

Deveau, David Leak in ceiling. Tile needs to be replaced. has a big water mark

Aida Gentzler

266295 8/8/2022 60 \$0.00

Medium Work In Progress 8/8/2022 1:55:32 PM

Vasquez, Jose Pick up trash by Baseball Field and Bus Turnaround asp
Memo assigned to Ramiro.

Guillermo Hernandez

265598 Storage (Tennis) Exterior 8/1/2022 67 \$0.00

Medium Work In Progress Baseball Field 8/1/2022 9:25:57 PM

Vasquez, Jose Remove all turf that is rolled up and cannot be used.

Gema Suggs

264112 7/11/2022 88 \$293.47

Medium Work In Progress 7/11/2022 7:56:18 AM

Chavez, Santos Replace disconnects for evaporative cooler STH aux gym.

Santos Chavez

269306 Main Building Restroom 9/23/2022 14 \$0.00

Medium Work In Progress Across library 9/23/2022 10:27:12 AM

Pacheco, Hector Two bathroom toilets are not working

Raul Villagrana

269719 9/30/2022 7 \$0.00

Medium Work In Progress 9/30/2022 3:44:37 PM

Pacheco, Hector As per conversation with Memo to trouble shoot 2 inch ball valve at main water line shut off to be replaced.

Hector Pacheco

268304 Annex Building Custodial 9/6/2022 31 \$0.00

Medium Work In Progress 9/6/2022 7:52:29 AM

Pacheco, Hector As per Memo's Request to install sink and cabinet, counter top at custodial office.

Hector Pacheco

269026 Main Building Restroom 9/19/2022 18 \$0.00

Medium Work In Progress Front 9/19/2022 10:42:59 AM

Pacheco, Hector Toilet clogged

Raul Villagrana

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Santa Teresa HS										
263933					7/5/2022		94	\$216.72		
Medium	Work In Progress				7/5/2022 4:19:04 PM					
Tellez, Hector		irrigation timer master valve softball field								
Hector Tellez										
267309					8/22/2022		46	\$295.00		
Medium	Work In Progress	409			8/22/2022 5:27:18 PM					
Chavez, Santos		Replace ceiling lights that are not illuminating.								
Aida Gentzler										
269031					9/19/2022		18	\$295.00		
Medium	Work In Progress	405			9/19/2022 11:19:12 AM					
Chavez, Santos		Lights are flickering when turned off.								
Aida Gentzler										
Count: 47 Work Orders		Avg. Age of WO's 53		Total for Santa Teresa HS				0	\$1,414.29	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa MS							
266759	North Building	Classroom			8/15/2022		53		\$0.00
Medium	Work In Progress	3 GRIEGO			8/15/2022 9:51:06 AM				
Deveau, David		EXHAUST FAN IN RESTROOM DOES NOT TURN ON							
Laura Parra									
268941	South Building				9/16/2022		21		\$141.63
Medium	Work In Progress				9/16/2022 12:33:49 PM				
Pacheco, Hector		PORFAVOR CHECAR UN TOILER DE EL GIRL RESTROOM , TIRAAGUA . ESTA SUBIENDO LA RAMP A DEL EDIFICIO SUR GRACIAAS							
Cristian Martinez									
267797	South Building				8/30/2022		38		\$3.55
Medium	Work In Progress				8/30/2022 10:27:23 AM				
Pacheco, Hector		PORFAVOR DE REVISAR EL BOYS RESTROOM DE EL EDIFICIO SUR BAJANDO LA RAMP A SE TIRA AGUA DE UN TOILER ,GRACIAS							
Cristian Martinez									
266868	South Building				8/16/2022		52		\$3,359.72
Medium	Work In Progress				8/16/2022 10:56:54 AM				
Chavez, Santos		PORFAVOR , DE REVISAR LAS LUCES DE LA RAMP A Y TAMPCO HAY EN UNA FUENTE DE AGUA NI EL CUSTODIO CLOSET DEL EDIFICIO SUR , GRACIAS							
Cristian Martinez									
268316	North Building	Classroom			9/6/2022		31		\$0.00
Medium	Work In Progress	12 SPIVEY			9/6/2022 9:29:38 AM				
Chavez, Santos		ROOM SEEM KIND OF DIM. PLEASE CHECK FOR BURNT OUT OR MISSING BULBS AND REPLACE.							
Laura Parra									
269591					9/29/2022		8		\$0.00
Medium	Work In Progress				9/29/2022 7:49:30 AM				
Chavez, Santos		Replace wall packs with solar lights							
Santos Chavez									
269616	North Building	Restroom			9/29/2022		8		\$0.00
Medium	Work In Progress				9/29/2022 10:31:27 AM				
Chavez, Santos		PORFAVOR DE , ARREGLAR UN TOMA CORRIENTES QUE TIENE LA TAPA DESPEGADA Y LOS CABLES VISIBLES , EN EL BOYS RESTROOM DE EL EDIFICIO NORTE LOWER LEVEL GRACIAS							
Cristian Martinez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

268765 Kitchen 9/13/2022 24 \$295.00

High Work In Progress 9/13/2022 3:10:53 PM

Chavez, Santos Light in kitchen office out

Dino Facio

267995 South Building Classroom 9/1/2022 36 \$0.00

Medium Work In Progress 38- VARELA 9/1/2022 2:20:47 PM

Deveau, David 1- REMOVE OLD INTERACTIVE BOARD
3- REPLACE ALL WHITE BOARDS.

Laura Parra

269436 Gym (1997) Gym 9/27/2022 10 \$0.00

Medium Work In Progress BOYS LOCKER 9/27/2022 7:27:38 AM

Ambriz, Jose WATER FOUNTAIN DOES NOT WORK

Laura Parra

267029 Gym (1997) Gym 8/18/2022 50 \$0.00

Medium Work In Progress BOYS LOCKER 8/18/2022 9:44:38 AM

Ambriz, Jose WATER FOUNTAIN DOES NOT WORK.

Laura Parra

266678 North Building Classroom 8/12/2022 56 \$0.00

Medium Work In Progress 46 MEDRANO 8/12/2022 2:53:53 PM

Deveau, David ASSEMBLE SCIENCE TABLES

Laura Parra

266679 South Building Classroom 8/12/2022 56 \$0.00

Medium Work In Progress 53 MORA 8/12/2022 2:54:48 PM

Deveau, David ASSEMBLE LAB TABLES

Laura Parra

268841 North Building Storage 9/14/2022 23 \$0.00

Medium Work In Progress 5- PARRA 9/14/2022 2:41:06 PM

Deveau, David LEAK IN THE BACK OF THE ROOM- ONLY WHEN IT
RAINS.

Laura Parra

267733 South Building Classroom 8/29/2022 39 \$0.00

Medium Work In Progress 38- VARELA 8/29/2022 2:02:26 PM

Deveau, David DOOR DOES CLOSE PROPERLY. NEEDS TO BE
YANKED AND IT GETS STUCK.

Laura Parra

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

264522	Gym (1997)	Gym			7/19/2022		80		\$0.00
Medium	Work In Progress	EXTERIOR			7/19/2022 10:05:40 AM				
Deveau, David		STMS SIGN OUTSIDE GYM IS MISSING LAST "S". PLEASE REPLACE							

Laura Parra

264203	South Building	Parking Lot			7/12/2022		87		\$0.00
Medium	Work In Progress	BY ENTRANCE			7/12/2022 9:19:51 AM				
Deveau, David		SPEED BUMP AS YOU DRIVE IN ON THE LEFT SIDE HAS ONE OF THE BOLTS STICKING OUT. THIS POSES A HAZARD FOR SOMEONE GETTING A FLAT TIRE.							

Laura Parra

265619	South Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	35 A 35 B 36			8/2/2022 7:47:51 AM				
Deveau, David		CLASSROOM NUMBERS OUTSIDE THE DOORS ARE INCORRECT 35 A- SHOULD BE LABELED 35 35 B- SHOULD BE LABELED 36 A 36- SHOULD BE LABELED 36 B							

Laura Parra

265725	South Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	41 SALCIDO			8/2/2022 12:50:11 PM				
Deveau, David		INSTALL ONE BULLETIN BOARD							

Laura Parra

265161	South Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	34 FOX			7/29/2022 8:58:41 AM				
Deveau, David		PLEASE INSTALL ONE BULLETIN BOARD- SEE MS FOX FOR LOCATION							

Laura Parra

265213	South Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	34 FOX			7/29/2022 1:06:23 PM				
Deveau, David		PLEASE ANCHOR THE BULLETIN BOARD BEHIND DESK. WALL HAS BEEN MARKED FOR PLACEMENT							

Laura Parra

265214	South Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	33- FELHABER			7/29/2022 1:07:55 PM				
Deveau, David		PLEASE MOVE AND ANCHOR THE LARGE WHITE BOARD IN FRONT OF THE CLASSROOM. WALL HAS BEEN MARKED FOR PLACEMENT							

Laura Parra

10/7/2022 12:14:18 PM

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Santa Teresa MS									
265216	South Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	38- VARELA		7/29/2022 1:11:25 PM					
Deveau, David		PLEASE REMOVE ONE OLD WHITE BOARD AND INSTALL ONE NEW WHITE BOARD. SEE MS VARELA FOR LOCATION							
Laura Parra									
265217	South Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	38- VARELA		7/29/2022 1:13:02 PM					
Deveau, David		1- REMOVE OLD SMART BOARD 2- INSTALL NEW BULLETIN BOARD 3- ASSEMBLE 3 NEW TABLES							
Laura Parra									
264901	South Building	Classroom			7/26/2022		73		\$0.00
Medium	Work In Progress	46 & 54		7/26/2022 2:30:07 PM					
Deveau, David		PLEASE ASSEMBLE TABLES.							
Laura Parra									
265056	North Building	Classroom			7/28/2022		71		\$0.00
Medium	Work In Progress	23 ESCOBEDO		7/28/2022 7:48:01 AM					
Deveau, David		CEILING LEAK							
Laura Parra									
265155	South Building	Office			7/29/2022		70		\$0.00
Medium	Work In Progress	SOUTH OFFICE		7/29/2022 8:44:53 AM					
Deveau, David		PLEASE INSTALL BLINDS- BLINDS WERE REMOVED BY MAINTENANCE				Went to check office, blinds in there / need screws, drill and small ladder to install. Rerouting to Deveau as per Guillermo Hernandez. 8-1-22 JQ			
Laura Parra									
269458	Gym (1997)	Custodial			9/27/2022		10		\$0.00
Medium	Work In Progress			9/27/2022 10:16:50 AM					
Lara, Ralph		PARA REPORTAR , UNA BARRA DE PUERTA DEL CUSTOADIO CLOSET , DEL GYM , QUE SE ATORA Y NO DEJA CERRAR , GRACIAS							
Cristian Martinez									
269434	North Building	Restroom (Girls)			9/27/2022		10		\$0.00
Medium	Work In Progress	LOWER LEVEL		9/27/2022 7:24:31 AM					
Lara, Ralph		DOOR SLAMS							
Laura Parra									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Santa Teresa MS										
265763	South Building	Exterior			8/2/2022		66		\$0.00	
Medium	Work In Progress	PARKING LOT			8/2/2022 3:43:28 PM					
Hernandez, Guillermo		LOOSE SPEED BUMP. CAR DRAGGED SPEED BUMP AND PUSHED IT TO THE SIDE OF THE SOUTH BUILDING. MIGHT HAVE CAUSED DAMAGES TO VEHICLE. LOOSE SCREWS ON SPEED BUMP HAD BEEN REPORTED.								
Laura Parra										
269690	South Building	Classroom			9/30/2022		7		\$0.00	
Medium	Work In Progress	49 CASAS			9/30/2022 8:31:13 AM					
Lara, Ralph		DOOR DOES NOT LOCK								
Laura Parra										
269691	South Building	Classroom			9/30/2022		7		\$0.00	
Medium	Work In Progress	38- VARELA			9/30/2022 8:32:39 AM					
Lara, Ralph		DOOR DOES NOT CLOSE PROPERLY								
Laura Parra										
269692	North Building	Classroom			9/30/2022		7		\$0.00	
Medium	Work In Progress	5- PARRA			9/30/2022 8:33:34 AM					
Lara, Ralph		TOP HINGE IS LOOSE. DOOR IS NOT CLOSING PROPERLY								
Laura Parra										
Count: 33 Work Orders		Avg. Age of WO's		45	Total for Santa Teresa MS			0	\$3,799.90	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
267668					8/29/2022		39		\$0.00
Medium	Work In Progress				8/29/2022 7:47:43 AM				
Hernandez, Guillermo		Fence Repair - demo existing damaged posts/fence and install new ones.							
Guillermo Hernandez									
266887		Portables			8/16/2022		52		\$0.00
High	Work In Progress				8/16/2022 2:36:40 PM				
Ambriz, Jose		AC unit at coordinator's portable making loud noise							
Dino Facio									
267841					8/30/2022		38		\$63.42
Medium	Work In Progress				8/30/2022 3:39:58 PM				
Chavez, Santos		Replace load center in PE portable							
Santos Chavez									
Count: 3 Work Orders			Avg. Age of WO's	43		Total for SNP Complex	0		\$63.42

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunland Park ES							
268810		Exterior			9/14/2022		23		\$71.86
Medium	Work In Progress				9/14/2022 10:40:55 AM				
Vasquez, Jose		Need to break asphalt in the parking lot behind the building in order to run water to La Samiya program.							
Jose Vasquez									
268881	Main Building	Restroom (Girls)			9/15/2022		22		\$0.00
Medium	Work In Progress				9/15/2022 11:27:27 AM				
Deveau, David		Two doors in the girls restroom are not closing.							
Lorena Herrera									
268883		Classroom			9/15/2022		22		\$0.00
Medium	Work In Progress	Room 39			9/15/2022 12:35:42 PM				
Deveau, David		The sink in the classroom is loose. It needs to be adjusted.							
Lorena Herrera									
268884	Main Building	Classroom			9/15/2022		22		\$0.00
Medium	Work In Progress	Room 11			9/15/2022 12:38:20 PM				
Deveau, David		The trim/molding around the room has become unglued. Part of it is now missing. It needs to be replaced.							
Lorena Herrera									
267066		Kitchen			8/18/2022		50		\$0.00
High	Work In Progress				8/18/2022 2:30:21 PM				
Deveau, David		Ceiling leaking causing water to go into the walk in walls onto to the kitchen floor							
Dino Facio									
267975	Main Building	Hallway/Corridor			9/1/2022		36		\$0.00
Medium	Work In Progress	Hallway rooms			9/1/2022 10:40:05 AM				
Deveau, David		The hallway in rooms 10-25 has broken tiles on the roof and possible leaks. Certain areas in the hallway feel and smell humid. Please see myself Lorena Herrera or Ms. Barraza so we can show you the problem areas.							
Lorena Herrera									
267478	Main Building	Classroom			8/24/2022		44		\$0.00
Medium	Work In Progress	Room 41			8/24/2022 1:05:41 PM				
Deveau, David		Leak on roof. Please see custodian for area.							
Lorena Herrera									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
269386	Main Building	Classroom			9/26/2022		11		\$0.00
Medium	Work In Progress	Room 37			9/26/2022 12:05:44 PM				
Lara, Ralph		Teacher is not able to open the doors with her key. She was unable to open one but now she can't open neither one. The doors were serviced on Thursday by Mr. Lara							
Lorena Herrera									
267477	Main Building	Classroom			8/24/2022		44		\$0.00
Medium	Work In Progress	Room 27			8/24/2022 1:02:21 PM				
Deveau, David		Wall trim has fallen off. Please reinstall.							
Lorena Herrera									
269198	Main Building	Exterior			9/21/2022		16		\$0.00
Medium	Work In Progress				9/21/2022 9:52:45 AM				
Deveau, David		The flagpole needs chains. We are unable to put up the flags.							
Lorena Herrera									
266878	Main Building	Classroom			8/16/2022		52		\$0.00
Medium	Work In Progress	Room 13			8/16/2022 12:33:59 PM				
Lara, Ralph		The keys that were made for room 13 are not opening the classroom door. We need 3 keys that can open the door please.							
Lorena Herrera									
266888		Classroom			8/16/2022		52		\$0.00
Medium	Work In Progress	Room 31			8/16/2022 2:45:53 PM				
Lara, Ralph		We need an additional key for room 31 for the Occupational Therapist Ms. Janet Alba							
Lorena Herrera									
266761	Main Building	Classroom			8/15/2022		53		\$0.00
Medium	Work In Progress	Room 31			8/15/2022 9:58:45 AM				
Marquez, Gerardo		We need 2 keys for room 31. One for Martha Torres , the Sped Social worker and a spare key.							
Lorena Herrera									
Count: 13 Work Orders			Avg. Age of WO's	34		Total for Sunland Park ES	0		\$71.86

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunrise ES							
269052	Main Building	Classroom			9/19/2022		18		\$0.00
Medium	Work In Progress	201,102,202			9/19/2022 1:41:48 PM				
Marquez, Gerardo		We need keys for las room 102 (2) 201 just 1 202 just 1							
Joanna Rodriguez									
268469	Main Building	Classroom			9/8/2022		29		\$0.00
Medium	Work In Progress				9/8/2022 11:10:11 AM				
Marquez, Gerardo		classroom # 306 outside door hydraulic door adjuster very bad leak oil all over door .							
Adrian Flores									
265196	Main Building	Classroom			7/29/2022		70		\$0.00
Medium	Work In Progress	101-102			7/29/2022 11:43:50 AM				
Marquez, Gerardo		can we please get a doorknob on the outside door of room (101) that locks from the outside. Can we also have the key to 101 and 102 be the same key so we can access each others rooms. Thank you 🙂.							
Joanna Rodriguez									
264599	Main Building	Classroom			7/20/2022		79		\$0.00
Medium	Work In Progress	306			7/20/2022 1:34:37 PM				
Marquez, Gerardo		classroom 306 keys do not work on either of the adjoining classrooms doors. Key does not turn at all. But the classrooms next to 306 can open and close the adjoining doors with their keys.							
Joanna Rodriguez									
264601	Main Building				7/20/2022		79		\$0.00
Medium	Work In Progress				7/20/2022 1:45:33 PM				
Marquez, Gerardo		309 needs keys for drawers (108e) and the filing cabinet (129e) also a rolling cart to get it open. Thank you Mr. Jerry							
Joanna Rodriguez									
264647	Main Building	Portables			7/21/2022		78		\$0.00
Medium	Work In Progress	P-1 Restroom			7/21/2022 10:36:24 AM				
Marquez, Gerardo		Please remove lock on P-1 Hallway area to go to the restroom. Restroom door needs to be able to open with P1 key. Thank you!							
Joanna Rodriguez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunrise ES							
265813	Main Building	Classroom			8/3/2022		65		\$0.00
Medium	Work In Progress	102			8/3/2022 9:15:32 AM				
Lara, Ralph		I will need 2 keys for room 102 (1C83)							
Joanna Rodriguez									
267270	Main Building	Classroom			8/22/2022		46		\$0.00
Medium	Work In Progress				8/22/2022 1:35:05 PM				
Marquez, Gerardo		classroom 101 & 204 hard to turn key to open classroom							
Adrian Flores									
266242		Classroom			8/8/2022		60		\$0.00
Medium	Work In Progress	210			8/8/2022 9:30:29 AM				
Marquez, Gerardo		RM. 210, the backdoor is not closing properly							
Joanna Rodriguez									
266243		Classroom			8/8/2022		60		\$0.00
Medium	Work In Progress	202			8/8/2022 9:31:05 AM				
Marquez, Gerardo		Will need 2 keys for room 202							
Joanna Rodriguez									
265680	Main Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	308,309,Office			8/2/2022 10:10:41 AM				
Marquez, Gerardo		I need 5 Master keys, Also a key for my IA in room 308, 309							
Joanna Rodriguez									
265692	Main Building	Exterior			8/2/2022		66		\$0.00
Medium	Work In Progress	Luna Exterior			8/2/2022 10:45:47 AM				
Marquez, Gerardo		As per Mrs. Williams she is requesting a key badge entry for Luna hall way exterior doors going to the portables							
Joanna Rodriguez									
265693					8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 10:47:48 AM				
Marquez, Gerardo		309 needs keys for drawer (108e) and filling cabinets (129e) and a rolling cart please see Ms. Sotelo							
Joanna Rodriguez									
265735	Main Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress	Sol Work Room			8/2/2022 1:23:20 PM				
Marquez, Gerardo		Hello i will need a key to Sol Workroom							
Joanna Rodriguez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
265739	Main Building	Classroom			8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 1:58:14 PM				
Marquez, Gerardo	restroom in 102 & 104 door handle not working properly.								
Adrian Flores									
265950	Main Building	Classroom			8/4/2022		64		\$0.00
Medium	Work In Progress	P-6			8/4/2022 11:33:31 AM				
Marquez, Gerardo	Need key for P-6								
Joanna Rodriguez									
267257	Main Building	Classroom			8/22/2022		46		\$0.00
Medium	Work In Progress	102			8/22/2022 11:39:13 AM				
Hernandez, Guillermo	please see Ms. Shanahan , Swing update (Cut thru steel)					Talk to memo installed	to talk	contractors	has
Joanna Rodriguez									
268683	Main Building	Classroom			9/12/2022		25		\$0.00
Medium	Work In Progress				9/12/2022 3:48:25 PM				
Vargas, Juan	Mrs. Briones needs her white board to be moved. Please see Ms. Briones (305) for further questions.								
Joanna Rodriguez									
269517	Main Building	Exterior			9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 8:10:46 AM				
Vargas, Juan	Sprinklers are still on since Monday. They wont turn off.								
Joanna Rodriguez									
269572	Main Building	Football Field			9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 3:55:12 PM				
Vasquez, Jose	Water station valve #2 will not shut off. Valve #4 short circuiting. Unknown valve diaphragm leaking marked with black paint.								
Juan Vargas									
267155	Main Building	Cafeteria			8/19/2022		49		\$100.16
Medium	Work In Progress				8/19/2022 2:41:58 PM				
Ontiveros, Joe	FAUL SMELL THROUGHT THE WHOLE CAMPUS								
Joanna Rodriguez									
Count: 21 Work Orders		Avg. Age of WO's 53		Total for Sunrise ES			0	\$100.16	

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Support Services									
268541					9/9/2022		28		\$0.00
Medium	Work In Progress	SUPPORT			9/9/2022 11:28:13 AM				
Tellez, Hector		WE WOULD LIKE TO REQUEST A DOOR BELL RINGER SIMILAR TO THE ONE CURRENTLY BEING USED. WE NEED TO LOCK THE BACK DOOR DUE TO PEOPLE FROM THE PUBLIC WALKING IN!							
Lisa Sanchez									
Count: 1 Work Orders			Avg. Age of WO's	28		Total for Support Services	0		\$0.00

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Vado ES

266967 Main Building Classroom 8/17/2022 51 \$20,290.57

Medium Work In Progress 8/17/2022 12:36:30 PM

Ambriz, Jose Need to replace all circulating pumps from cast iron to stainless steel total of 42.

Jose Ambriz

268417 Main Building Hallway/Corridor 9/7/2022 30 \$0.00

Medium Work In Progress Front Office 9/7/2022 2:12:10 PM

Hernandez, Carlos Ms. Coyle is requesting to install cork on the wall outside the library and around. Please stop by the office first. ordered cork on 9-12-22

Sylvia Cary

265467 Main Building Classroom 8/1/2022 67 \$0.00

Medium Work In Progress Room# 104 Ms. 8/1/2022 8:51:36 AM

Marquez, Gerardo Need a new door knob lock. The doors between rooms (going to the students restrooms) #102 & #104 do not lock.

Sylvia Cary

265502 8/1/2022 67 \$0.00

Medium Work In Progress 8/1/2022 10:18:31 AM

Marquez, Gerardo Need to fix double doors at boiler room.

Guillermo Hernandez

269629 Main Building Classroom 9/29/2022 8 \$0.00

Medium Work In Progress Room# 303 9/29/2022 1:18:11 PM

Marquez, Gerardo The outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches. Room #303 Key# 19C3

Sylvia Cary

269605 Main Building Classroom 9/29/2022 8 \$0.00

Medium Work In Progress Ms. Chavez 9/29/2022 9:15:48 AM

Marquez, Gerardo The key gets stuck if when locking the door connecting to room #203, the one to room #207 does not engage at the bottom. Key# 19A9 Rom# 205

Sylvia Cary

269606 Main Building Classroom 9/29/2022 8 \$0.00

Medium Work In Progress Ms. Ramos 9/29/2022 9:27:43 AM

Marquez, Gerardo Outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches. Key#19A1 Room#108

Sylvia Cary

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
269607	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	Ms. Buenfil			9/29/2022 9:31:50 AM				
Marquez, Gerardo		The doors between room#104 & room# 102 lock is broken. Key# 19A14 room# 104							
Sylvia Cary									
266856	Main Building	Office			8/16/2022		52		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:00:18 AM				
Marquez, Gerardo		Ms. Coyle is requesting a copy of each classroom key for substitutes when are assigned to our school.							
Sylvia Cary									
266858	Main Building	Office			8/16/2022		52		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:09:26 AM				
Marquez, Gerardo		We need 6 master keys for POP's program							
Sylvia Cary									
269592	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	Mr. Flores			9/29/2022 8:12:47 AM				
Marquez, Gerardo		Key does not lock, unlock classroom doors between classrooms (room# 302 & #306) Key does not lock, unlock any doors exit doors at the end of the hallway. Key #19C4 Room#304							
Sylvia Cary									
269593	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	Mr. Castillo			9/29/2022 8:19:16 AM				
Marquez, Gerardo		Doors between classrooms, bottom deadbolt does not close, outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches.							
Sylvia Cary									
269594	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	Mr. Santamaria			9/29/2022 8:22:55 AM				
Marquez, Gerardo		Doors between classroom, bottom deadbolt does not close. Key# 19C8 Room #308							
Sylvia Cary									
269595	Main Building	Classroom			9/29/2022		8		\$0.00
Medium	Work In Progress	Ms. Coniglio			9/29/2022 8:32:27 AM				
Marquez, Gerardo		Doors between classroom, bottom deadbolt does not close. Key#19C6 Room#306							
Sylvia Cary									
Count: 14 Work Orders		Avg. Age of WO's		27	Total for Vado ES			0	\$20,290.5

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
266797		Hallway/Corridor			8/15/2022		53		\$0.00
Medium	Work In Progress				8/15/2022 1:53:28 PM				
Marquez, Gerardo		All the exit doors need some adjustment, please. They are not closing correctly. Thank you!							
Ernesto Diaz									
266371		Classroom			8/9/2022		59		\$0.00
Medium	Work In Progress				8/9/2022 12:26:33 PM				
Marquez, Gerardo		Door handle in room #322 is jammed and only works when you turn the handle upwards.							
Ernesto Diaz									
266435		Hallway/Corridor			8/10/2022		58		\$0.00
Medium	Work In Progress				8/10/2022 8:34:28 AM				
Marquez, Gerardo		Double doors in hallway that lead to portables does not shut completely. Upper grade hall							
Ernesto Diaz									
266673					8/12/2022		56		\$0.00
Medium	Work In Progress				8/12/2022 2:35:59 PM				
Marquez, Gerardo		Need a 3 key for computer lab inside library							
Rocio Rodriguez									
266661					8/12/2022		56		\$0.00
Medium	Work In Progress				8/12/2022 1:24:22 PM				
Marquez, Gerardo		Upper grades middle door are not closing properly							
Rocio Rodriguez									
266597					8/11/2022		57		\$0.00
Medium	Work In Progress	116			8/11/2022 2:25:04 PM				
Marquez, Gerardo		Librarian needs a key that can open all rooms inside library							
Rocio Rodriguez									
266598					8/11/2022		57		\$0.00
Medium	Work In Progress				8/11/2022 2:26:17 PM				
Marquez, Gerardo		Teachers need classroom keys to open Room 222, 301, and 126							
Rocio Rodriguez									
269646					9/29/2022		8		\$0.00
Medium	Work In Progress				9/29/2022 3:43:39 PM				
Marquez, Gerardo		Door in room#322 is broken it only opens if you pull the handle up. It will not go down							
Rocio Rodriguez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
269632					9/29/2022		8		\$0.00
Medium	Work In Progress				9/29/2022 2:20:36 PM				
Marquez, Gerardo		Door in the middle of the upper hallway slam due to the pressure. The doors at end of the lower grade hallway are not closing							
Rocio Rodriguez									
269258					9/22/2022		15		\$0.00
Medium	Work In Progress				9/22/2022 9:59:26 AM				
Marquez, Gerardo		Need 3 keys for Cums filing cabinets							
Rocio Rodriguez									
269243		Kitchen			9/22/2022		15		\$0.00
High	Work In Progress				9/22/2022 7:46:12 AM				
Marquez, Gerardo		Roll up gate in serving area is starting make a grinding noise when it goes up and down might be coming off the track							
Dino Facio									
269018		Foyer			9/19/2022		18		\$0.00
Medium	Work In Progress				9/19/2022 9:53:22 AM				
Marquez, Gerardo		Door will not open a full 90 degree							
Ernesto Diaz									
268513		Classroom			9/9/2022		28		\$0.00
Medium	Work In Progress				9/9/2022 8:06:17 AM				
Marquez, Gerardo		door is rubbing on door frame in room #210							
Ernesto Diaz									
268514		Library			9/9/2022		28		\$0.00
Medium	Work In Progress				9/9/2022 8:10:06 AM				
Marquez, Gerardo		Room #116B door rubbing on frame							
Ernesto Diaz									
268516		Classroom			9/9/2022		28		\$0.00
Medium	Work In Progress				9/9/2022 8:16:04 AM				
Marquez, Gerardo		Door knob in room #322 opens in one direction only. First work order #266371, place on 8-9-22							
Ernesto Diaz									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
268384					9/7/2022		30		\$0.00
Medium	Work In Progress	210			9/7/2022 9:15:13 AM				
Marquez, Gerardo		Room#210- Door is not closing right							
Rocio Rodriguez									
268420					9/7/2022		30		\$0.00
Medium	Work In Progress				9/7/2022 2:34:39 PM				
Marquez, Gerardo		We had order key cards and they do not work. They gave us the incorrect ones. Could we get them replace with correct card keys.							
Rocio Rodriguez									
265637		Hallway/Corridor			8/2/2022		66		\$0.00
Medium	Work In Progress				8/2/2022 8:20:37 AM				
Marquez, Gerardo		Hallway exit doors between room #213 and #215 does not close properly.							
Ernesto Diaz									
265469		Office			8/1/2022		67		\$0.00
Medium	Work In Progress				8/1/2022 8:56:03 AM				
Marquez, Gerardo		Work# 264745- I had created a work order for card keys to our scanner. They are not working can we get them activated							
Rocio Rodriguez									
265478					8/1/2022		67		\$0.00
Medium	Work In Progress				8/1/2022 9:08:02 AM				
Marquez, Gerardo		Doors by the playground area in the 3rd grade hallway are not closing right.							
Rocio Rodriguez									
265466		Office			8/1/2022		67		\$0.00
Medium	Work In Progress				8/1/2022 8:43:34 AM				
Marquez, Gerardo		Need 10 keys that will open all classrooms. Only classrooms no entrance doors							
Rocio Rodriguez									
264744					7/25/2022		74		\$0.00
Medium	Work In Progress				7/25/2022 11:10:51 AM				
Marquez, Gerardo		Room#309 (YH59) need 2 keys							
Rocio Rodriguez									

523 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 9/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
264718		Classroom			7/25/2022		74		\$0.00
Medium	Work In Progress	221			7/25/2022 9:11:43 AM				
Marquez, Gerardo		Need 2 keys for Room# 221							
Rocio Rodriguez									
264993					7/27/2022		72		\$0.00
Medium	Work In Progress				7/27/2022 11:41:38 AM				
Hernandez, Guillermo		Relocation of Portable from DT to YE							
Shane Smythe									
269448					9/27/2022		10		\$0.00
Medium	Work In Progress				9/27/2022 8:35:51 AM				
Vargas, Juan		Need some cabinets to be moved from room#132 to the office area and in room#132 some cabinets to me moved from one place to another.							
Rocio Rodriguez									
269207		Restroom			9/21/2022		16		\$0.00
Medium	Work In Progress				9/21/2022 11:36:53 AM				
Vargas, Juan		the handicap stall (boys restroom) in lower grade level does not flush. It has no water				Rute to plumer			
Ernesto Diaz									
269548		Restroom			9/28/2022		9		\$0.00
Medium	Work In Progress				9/28/2022 12:46:06 PM				
Vargas, Juan		Toilet in room #204 is not working (flushing) properly							
Ernesto Diaz									
269687		Parking Lot			9/30/2022		7		\$0.00
Medium	Work In Progress				9/30/2022 7:30:29 AM				
Vasquez, Jose		There is a leak in the irrigation system in the front southeast side of the school building by the fire hydrant							
Ernesto Diaz									
Count: 28 Work Orders		Avg. Age of WO's 40		Total for Yucca Heights ES			0	\$0.00	
Count: 523 Work Orders		Avg. Age of WO's 42		Grand Total			1	\$48,481.08	