

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Alta Vista ECHS							
272022					11/14/2022		16		\$0.00
Medium	Work In Progress	P6			11/14/2022 3:13:24 PM				
Tellez, Hector		Please install a solar light on the back of P6 so that it illuminates the walkway between AVECHS and DPA's cafeteria.							
Melanie Beegle									
Count: 1 Work Orders		Avg. Age of WO's		16	Total for Alta Vista ECHS			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony - On Track Pre-K (Village)										
270626		Classroom			10/19/2022		42	\$2,334.99		
Medium	Work In Progress	exterior			10/19/2022 7:43:19 AM					
Tellez, Hector										
Good Morning, with the recent break of one of our windows, we are requesting 8 exterior lights for outdoors to be located on each corner and center of the prek buildings.										
Angelic Ramos										
272406		Classroom			11/29/2022		1	\$0.00		
Medium	Work In Progress	111			11/29/2022 8:58:13 AM					
Ambriz, Jose										
Please check temperature in Rm. 111 Teacher is stating that room is cold										
Michelle Soto										
272285		Mechanical			11/18/2022		12	\$0.00		
Medium	Work In Progress				11/18/2022 3:51:24 PM					
Ambriz, Jose										
Need to check the timer for the pole lights.										
Jose Ambriz										
265976		Exterior			8/4/2022		118	\$0.00		
Medium	Work In Progress	pre-k turn-			8/4/2022 1:53:42 PM					
Vasquez, Jose										
Please change time on sprinklers at the pre-k turnaround. They are starting late in the day, please set for 2 AM.										
Michelle Soto										
271867		Exterior			11/9/2022		21	\$0.00		
Medium	Work In Progress	padlock on gate			11/9/2022 11:48:10 AM					
Marquez, Gerardo										
Please fix or replace padlock on gate near the outdoor bathrooms. It does not close										
Michelle Soto										
272120		Classroom			11/16/2022		14	\$0.00		
Medium	Work In Progress				11/16/2022 10:57:41					
Marquez, Gerardo										
Hello, I need 6 padlocks so I can lock the surrounding fences of the prek when we leave. Thank you!										
Angelic Ramos										
Count: 6 Work Orders		Avg. Age of WO's 35		Total for Anthony - On Track Pre-K (Village)				0	\$2,334.99	

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Anthony ES									
271411		Kitchen			11/3/2022		27		\$0.00
High	Work In Progress			11/3/2022 7:22:41 AM					
Marquez, Gerardo	Roll up gate in front of serving area hard to roll up and down getting stuck might fall								
Dino Facio									
271102					10/27/2022		34		\$0.00
Medium	Work In Progress			10/27/2022 1:43:15 PM					
Gonzalez, Salvador	Please repair/replace chain fence by playground (see Chemo for more information)								
Jessica Lopez									
266651					8/12/2022		110		\$0.00
Medium	Work In Progress			8/12/2022 11:01:38 AM					
Vasquez, Jose	As per Ms. Lopez please trim/cut palm trees thank you		reroute grounds						
Jessica Lopez									
270789					10/21/2022		40		\$0.00
Medium	Work In Progress			10/21/2022 3:03:55 PM					
Tellez, Hector	As per Ms. Lopez please replace lightbulbs around school campus. 34 perimeter and 7 in parking lot thank you								
Jessica Lopez									
266662					8/12/2022		110		\$0.00
Medium	Work In Progress	girl's upper		8/12/2022 1:29:35 PM					
Appelzoller, Fred	Girl's upper grade restroom needs to be fixed thank you		reroute to plumber						
Jessica Lopez									
270574	Cafeteria				10/18/2022		43		\$0.00
Medium	Work In Progress			10/18/2022 12:32:53					
Appelzoller, Fred	need new Mixing valve cartridge and new circulating pump								
Fred Appelzoller									
Count: 6 Work Orders			Avg. Age of WO's	61			Total for Anthony ES	0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
272212	Main Building	Classroom			11/17/2022		13		\$0.00
Medium	Work In Progress	129			11/17/2022 2:45:37 PM				
Tellez, Hector The outlets are not working									
Michelle Guerra									
271094	Main Building	Parking Lot			10/27/2022		34		\$0.00
Medium	Work In Progress	Outside of			10/27/2022 11:20:09				
Tellez, Hector Light bulb went out on light post coming into the cafeteria									
Dominique Lopez									
272429	Main Building	Classroom			11/29/2022		1		\$0.00
Medium	Work In Progress	107			11/29/2022 11:53:17				
Tellez, Hector Light Bulb replacement									
Michelle Guerra									
267636					8/26/2022		96		\$0.00
Medium	Work In Progress				8/26/2022 2:09:07 PM				
Vasquez, Jose Crossing walk needs to be fixed needs to be filled with dirt has a big hole when it rains it makes it worse and very muddy									
Michelle Guerra									
271506	Main Building	Classroom			11/4/2022		26		\$0.00
Medium	Work In Progress	136			11/4/2022 1:43:49 PM				
Marquez, Gerardo grease is coming out of door.									
Dominique Lopez									
265638					8/2/2022		120		\$0.00
Medium	Work In Progress				8/2/2022 8:22:49 AM				
Marquez, Gerardo need to request keys for the following classrooms for security reasons. The keys will be issued to the IA's. 125, 138, 113, 124, 134, 155, 137.									
Michelle Guerra									
270121	Main Building	Cafeteria			10/5/2022		56		\$0.00
Medium	Work In Progress	back door			10/5/2022 11:13:08 AM				
Marquez, Gerardo Per Fabian from ESA having trouble opening the mechanical door behind the cafeteria									
Michelle Guerra									
Count: 7 Work Orders			Avg. Age of WO's 49		Total for Berino ES			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
270114	Main Building	Classroom			10/5/2022		56		\$0.00
Medium	Work In Progress				10/5/2022 10:04:33 AM				
Marquez, Gerardo		sending an email for a work order for my room door, is not closing properly, the door just stays half way open I have to push it or students have to push it or pull it to close the door securely. See Mr. Gutierrez							
Jennifer Corral									
270115	Main Building	Foyer			10/5/2022		56		\$0.00
Medium	Work In Progress	foyer area			10/5/2022 10:06:11 AM				
Marquez, Gerardo		entrance door is getting stuck or is not latching. See front office							
Jennifer Corral									
269551	Main Building	Classroom			9/28/2022		63		\$0.00
Medium	Work In Progress	P-1 and P-2			9/28/2022 1:32:53 PM				
Marquez, Gerardo		Need another for this classroom district has sent another person for this classroom and don't have enough keys. See Office							
Jennifer Corral									
266423	Main Building	Classroom			8/10/2022		112		\$0.00
Medium	Work In Progress	207			8/10/2022 7:31:08 AM				
Marquez, Gerardo		Teacher needs key and I need for lock box see Jennifer							
Jennifer Corral									
266633	Main Building	Office			8/12/2022		110		\$0.00
Medium	Work In Progress	office			8/12/2022 7:55:57 AM				
Marquez, Gerardo		CP69 needed for lockbox. Keys were all given to I.As in the building							
Jennifer Corral									
268075	Main Building	Classroom			9/2/2022		89		\$0.00
Medium	Work In Progress	312			9/2/2022 2:01:15 PM				
Marquez, Gerardo		need someone to look at the cabinet lock it doesn't open and another is hanging off the drawer. See Ms. Hagar							
Jennifer Corral									
265675	Main Building	Classroom			8/2/2022		120		\$0.00
Medium	Work In Progress	216			8/2/2022 9:50:48 AM				
Marquez, Gerardo		this room is not locking correctly. Key does not lock door or it is getting jammed see admin							
Jennifer Corral									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
265159	Main Building	Classroom			7/29/2022		124		\$0.00
Medium	Work In Progress	331			7/29/2022 8:57:06 AM				
Marquez, Gerardo		file cabinet needs to be opened. See Ms. Sang							
Jennifer Corral									
264506	Main Building	Classroom			7/19/2022		134		\$0.00
Medium	Work In Progress	212			7/19/2022 7:14:40 AM				
Marquez, Gerardo		I have the pending work order for my cabinets that don't lock or the lock is falling off. See Ms. Kluge. Teacher will be in today for a bit but will return on the 25th							
Jennifer Corral									
264442	Main Building	Classroom			7/18/2022		135		\$0.00
Medium	Work In Progress	311			7/18/2022 10:04:36 AM				
Marquez, Gerardo		need cabinet key w408 teacher lost it and moved away							
Jennifer Corral									
267005	Main Building	Classroom			8/18/2022		104		\$0.00
Medium	Work In Progress	107			8/18/2022 7:40:57 AM				
Marquez, Gerardo		Need extra key for classroom. Teacher will be moving into this classroom with his aide and needs an extra key. See front office							
Jennifer Corral									
267329	Main Building	Classroom			8/23/2022		99		\$0.00
Medium	Work In Progress	312			8/23/2022 8:26:13 AM				
Marquez, Gerardo		the handle is very loose and getting hard to open. See Ms. Link and Bustillos							
Jennifer Corral									
271720	Main Building	Classroom			11/7/2022		23		\$0.00
Medium	Work In Progress	108			11/7/2022 9:59:07 AM				
Marquez, Gerardo		Please make an additional key for an instructional assistant that will be moving into this room. Thank you!							
Angelica Duque									
271915	Main Building	Foyer			11/10/2022		20		\$0.00
Medium	Work In Progress	foyer area			11/10/2022 8:05:24 AM				
Marquez, Gerardo		Door not latching again see front office.							
Jennifer Corral									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

270826	Main Building	Classroom			10/24/2022		37		\$289.14
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Medium	Work In Progress	outside back			10/24/2022 9:16:42 AM				
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Vargas, Juan
Good Morning, can we get a work order done for these gutters by room 403 please. Our students are getting wet. Pictures attached. See Coaches If pictures are needed please email Secretary she has pictures.

Jennifer Corral

271719	Main Building	Exterior			11/7/2022		23		\$0.00
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Medium	Work In Progress	Bus Loading			11/7/2022 9:58:02 AM				
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Vargas, Juan
Please paint School Bus Loading Zone only in bus loading area. Please see administration. Thank you!

Angelica Duque

271106		Kitchen			10/27/2022		34		\$0.00
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High	Work In Progress				10/27/2022 2:23:42 PM				
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Vargas, Juan
Exhaust fan in restroom not working strong sewer smell
Can you please re-route to Juan Vargas coming from there

Dino Facio

271790	Main Building	Office			11/8/2022		22		\$0.00
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Medium	Work In Progress	Office area			11/8/2022 10:08:07 AM				
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Ambriz, Jose
Other offices are now cold. See office

Jennifer Corral

270950					10/25/2022		36		\$0.00
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Medium	Work In Progress				10/25/2022 11:06:55				
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Vasquez, Jose
Need scraping on back the school area

Juan Vargas

272421	Main Building	Cafeteria			11/29/2022		1		\$0.00
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Medium	Work In Progress	Cafeteria			11/29/2022 10:19:27				
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Moreno, Mario
Do not know if this work order would go to Electrical but work order was done to change lights that were on stage to color and someone came out to see and said they would come back and do it and no one ever came back. Teacher is asking to please do before performance. See Ms. Rodriguez counselor or Ms. Gallegos teacher

Jennifer Corral

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Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral ES							
270494	Main Building	Auditorium			10/17/2022		44		\$3.59
Medium	Work In Progress	auditorium			10/17/2022 11:35:12				
Moreno, Mario		Box for lights and music doesn't work. We would like this fixed as we need to use the stage for performances. We only used this once and paid a lot for it and never again worked. Please see admin							
Jennifer Corral									
Count: 21 Work Orders		Avg. Age of WO's		69	Total for Chaparral ES			0	\$292.73

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral High - Pre-K									
267773					8/30/2022		92		\$0.00
Medium	Work In Progress				8/30/2022 7:38:58 AM				
Marquez, Gerardo		need door to electrical room open handle does not open with key							
Hector Tellez									
Count: 1 Work Orders			Avg. Age of WO's	92	Total for Chaparral High - Pre-K			0	\$0.00

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267592	A-Wing	Office			8/25/2022		97		\$0.00
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Medium	Work In Progress	Front office			8/25/2022 3:45:36 PM				
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Marquez, Gerardo
Please make 2 copies of key W635. See Mireya (Mireya Meza)

Mireya Meza

267716	C-Wing	Classroom			8/29/2022		93		\$0.00
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Medium	Work In Progress	C1			8/29/2022 12:32:17 PM				
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Marquez, Gerardo
The door closer -the part attached on the upper part of the door- is not working. Part of it is coming apart off the door. It is hard to open the door. (Ms. Jaime, C1)

Mireya Meza

267762	F-Wing	Classroom			8/29/2022		93		\$0.00
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Medium	Work In Progress	F computer lab			8/29/2022 4:14:34 PM				
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Marquez, Gerardo
Please issue a new CH1 key. Mine was keyed incorrectly and works on only a few doors. Please see Mireya. (Mr. Ray, F comp lab)

Mireya Meza

270683	A-Wing	Office			10/19/2022		42		\$0.00
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Medium	Work In Progress	Front office			10/19/2022 4:15:49 PM				
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Marquez, Gerardo
Please make 4 copies of key #D018. Mr. Martinez is the only one with a copy. (Mireya Meza)

Mireya Meza

269070	A-Wing	Office			9/19/2022		72		\$0.00
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Medium	Work In Progress	Registrar's office			9/19/2022 3:46:11 PM				
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Marquez, Gerardo
It is very hard to open a file cabinet that we have in the vault. Please see if it's the core that needs change or cleaning or the keys. (Rosie Ordaz, office)

Mireya Meza

268947					9/16/2022		75		\$0.00
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Medium	Work In Progress				9/16/2022 3:29:28 PM				
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Marquez, Gerardo
Need replace key core in fire pump filters room

Juan Vargas

268665	Q-Wing	Foyer			9/12/2022		79		\$0.00
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Medium	Work In Progress	Q building			9/12/2022 1:31:57 PM				
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Marquez, Gerardo
Q building east side door is not shutting. (security Quinones)

Mireya Meza

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

268027	E-Wing	Classroom			9/1/2022		90		\$0.00
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Medium	Work In Progress	E computer lab			9/1/2022 5:09:17 PM				
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Marquez, Gerardo
The right door in the E computer lab won't lock. it is important that we get this keyed as all technology equipment is in there. (Mireya Meza)

Mireya Meza

269236	Field House	Restroom (Girls)			9/21/2022		70		\$0.00
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Medium	Work In Progress	Girls restroom			9/21/2022 4:51:47 PM				
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Marquez, Gerardo
Unable to open Women's restroom in field house, Master key will not work. (Mr. Martinez, AP)

Mireya Meza

269237	R-Wing	Foyer			9/21/2022		70		\$0.00
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Medium	Work In Progress	Front area			9/21/2022 4:53:13 PM				
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Marquez, Gerardo
R wing door needs arm mechanism fixed. (Mr. Martinez, AP)

Mireya Meza

269238	F-Wing	Foyer			9/21/2022		70		\$0.00
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Medium	Work In Progress	Back of F wing			9/21/2022 4:55:57 PM				
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Marquez, Gerardo
F wing back rear door will not open with key. (Mr. Martinez, AP)

Mireya Meza

269478		Auditorium			9/27/2022		64		\$0.00
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Medium	Work In Progress	Auxiliary Gym			9/27/2022 1:01:59 PM				
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Marquez, Gerardo
main door doesn't lock from inside. (Ms. Munoz, trainer)

Mireya Meza

267296	F-Wing	Classroom			8/22/2022		100		\$0.00
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Medium	Work In Progress	F6			8/22/2022 4:38:19 PM				
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Marquez, Gerardo
We are missing the key to the teacher's desk. Please open. (Mireya Meza)

Mireya Meza

266337	F-Wing				8/9/2022		113		\$0.00
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Medium	Work In Progress	f wing back door			8/9/2022 9:12:39 AM				
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Marquez, Gerardo
F wing back door facing G wing, The key entry just turns and is not unlocking the door.

Christina Nares

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

266341 R-Wing 8/9/2022 113 \$0.00

Medium Work In Progress 8/9/2022 9:15:56 AM

Marquez, Gerardo RBuilding Right hand side of the main building just swings open it will not close unless it is pushed to closed.

Christina Nares

267129 A-Wing 8/19/2022 103 \$0.00

Medium Work In Progress indoor 8/19/2022 12:10:46 PM

Marquez, Gerardo Roll-up door (gear mechanism) is broken, would need to replace gear system or complete roll up door, this is the roll up door in the concessions stand inside the main building servicing the Varsity Gym. Please see Mr. Martinez for further details. (Mr. Martinez, AP)

Mireya Meza

265172 H-Wing Classroom 7/29/2022 124 \$0.00

Medium Work In Progress Auxiliary Gym 7/29/2022 9:53:16 AM

Marquez, Gerardo Athletic training door will not lock through the inside, please see myself or Mr. Martinez. (Ms. Munoz, aux gym trainer room)

Mireya Meza

265561 E-Wing Classroom 8/1/2022 121 \$0.00

Medium Work In Progress E1 8/1/2022 3:15:50 PM

Marquez, Gerardo Door handle is bent. (Ms. Guerrero, E1)

Mireya Meza

263962 7/6/2022 147 \$0.00

Medium Work In Progress All exterior 7/6/2022 1:25:02 PM

Marquez, Gerardo Check exterior doors and adjust as needed

Vicky Lopez

265824 R-Wing Exterior 8/3/2022 119 \$0.00

Medium Work In Progress Main entrance 8/3/2022 9:48:54 AM

Marquez, Gerardo The right hand door does not close unless it is pushed. Please fix. (Mireya Meza, main entrance R wing)

Mireya Meza

265866 Field House Athletic Field 8/3/2022 119 \$0.00

Medium Work In Progress Football storage 8/3/2022 2:48:42 PM

Marquez, Gerardo The door that goes to the roof in the football storage room won't lock. See Gregg Martinez. (Mireya Meza)

Mireya Meza

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Chaparral HS									
265954	E-Wing	Foyer			8/4/2022		118		\$0.00
Medium	Work In Progress	E wing		8/4/2022 12:07:39 PM					
Marquez, Gerardo Emergency fire door in E-Hallway needs to be adjusted (Hard time unlocking it) (Mr. Martinez, AP)									
Mireya Meza									
271862	A-Wing	Office			11/9/2022		21		\$0.00
Medium	Work In Progress	Front office		11/9/2022 10:23:28 AM					
Marquez, Gerardo Please make me copy of master key for custodian Omar Medina. His is bent and is having a hard time opening and locking doors. (Mireya Meza)									
Mireya Meza									
272139	F-Wing	Classroom			11/16/2022		14		\$0.00
Medium	Work In Progress	F computer lab		11/16/2022 12:59:20					
Marquez, Gerardo The classrooms at the end of each hall ways will no longer be computer labs. They will now be regular classrooms. Please change core to a regular key to each of these classrooms starting with F wing. And make me 2 copies per room. (Ms. Lopez)									
Mireya Meza									
272106	Q-Wing	Foyer			11/16/2022		14		\$0.00
Medium	Work In Progress	Main entrance		11/16/2022 7:57:00 AM					
Marquez, Gerardo Key will not go in completely into the core on the main door to Q building. (Christina Nares)									
Mireya Meza									
264362	A-Wing	Classroom			7/14/2022		139		\$55.57
Medium	Work In Progress	All computer		7/14/2022 11:31:04 AM					
Moreno, Mario Replace all floor outlet covers as per Fire Marshall in the computer lab rooms at the end of each wing. (Mr. Martinez, AP)									
Mireya Meza									
270174					10/6/2022		55		\$0.00
Medium	Work In Progress	Bus area		10/6/2022 11:22:40 AM					
Moreno, Mario 3 light poles are out in the bus lane behind the school. (Mario)									
Mireya Meza									
272182					11/17/2022		13		\$2,610.00
Medium	Work In Progress			11/17/2022 8:05:16 AM					
Moreno, Mario Install solar exterior light fixtures throughout campus.									
Mario Moreno									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
264363	Field House	Athletic Field			7/14/2022		139		\$222.68
Medium	Work In Progress	softball shed			7/14/2022 11:34:14 AM				
Vasquez, Jose Paint old Softball Tuff Shed, sun has eaten up the original paint (prevent further damage) (Mr. Martinez, AP)									
Mireya Meza									
265968	A-Wing	Exterior			8/4/2022		118		\$0.00
Medium	Work In Progress	Front			8/4/2022 12:46:20 PM				
Vasquez, Jose Need grounds personnel to come cut weeds Infront of main school entrance (Entrance doors to building) May come see Mr. Martinez for more details. (Mr. Martinez, AP)									
Mireya Meza									
272411	A-Wing	Classroom			11/29/2022		1		\$172.26
Medium	Work In Progress	A106			11/29/2022 9:44:44 AM				
Ambriz, Jose AC turns on threw out the day. Students complaining it is too cold. (Mr. Snider, A106)									
Mireya Meza									
267253		Mechanical			8/22/2022		100		\$2,986.00
Medium	Work In Progress				8/22/2022 11:25:30 AM				
Ambriz, Jose Need to replace 3 VFDs are burn out.									
Jose Ambriz									
271409	F-Wing	Restroom			11/3/2022		27		\$0.00
Medium	Work In Progress				11/3/2022 5:59:52 AM				
Vargas, Juan wings F, E, and C the exhaust for the boys restroom does not turn on. C wing girls restroom the exhaust makes a loud noise when turned on.									
Christina Nares									
271949	A-Wing				11/10/2022		20		\$0.00
Medium	Work In Progress	Amphitheater			11/10/2022 3:30:54 PM				
Vargas, Juan We have a part of concrete in the amphitheater that is lifted and is a trip hazard. (Mireya Meza)									
Mireya Meza									
272221	F-Wing	Restroom (Girls)			11/17/2022		13		\$0.00
Medium	Work In Progress	F wing girls			11/17/2022 3:40:01 PM				
Vargas, Juan The hand dryer is broken in the girls restroom in F wing. (Rosalba, custodian)									
Mireya Meza									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
272264	F-Wing	Classroom			11/18/2022		12		\$0.00
Medium	Work In Progress	F5			11/18/2022 11:34:41				
Vargas, Juan		Room F5 is very cold. (Mireya Meza)							
Mireya Meza									
272270	A-Wing	Library			11/18/2022		12		\$0.00
Medium	Work In Progress	Library			11/18/2022 12:40:42				
Vargas, Juan		Wand connector to vertical blind has broken off; middle window on third set of exterior windows (too high to reach) (Ms. Devine, librarian)							
Mireya Meza									
272416	A-Wing				11/29/2022		1		\$0.00
Medium	Work In Progress	Nurse area			11/29/2022 10:05:37				
Vargas, Juan		I was wondering if you know if maintenance has worked on the heaters. the nurse's office is still very cold 🙁 I didn't mention anything before the break hoping it would have been turned on when we returned, but I don't think it is. If they haven't come, could we put in a work order. (Victoria Torres)							
Mireya Meza									
270689	C-Wing	Restroom			10/20/2022		41		\$0.00
Medium	Work In Progress	e wing			10/20/2022 6:39:23 AM				
Vargas, Juan		E wing and C wing boys restrooms the Exhaust fans both are not working.							
Christina Nares									
270631	Q-Wing				10/19/2022		42		\$107.36
Medium	Work In Progress	Auto Shoop			10/19/2022 8:56:26 AM				
Vargas, Juan		Please refill fire extinguisher in the auto shop							
Vicky Lopez									
270790	Q-Wing	Exterior			10/21/2022		40		\$0.00
Medium	Work In Progress	Northwest			10/21/2022 3:06:11 PM				
Vargas, Juan		Remove 2 old/donated vehicles from Auto Shop yard and have them "junked"							
Vicky Lopez									
267181		Exterior			8/20/2022		102		\$0.00
Medium	Work In Progress	Amphitheater			8/20/2022 11:02:13 AM				
Vasquez, Jose		Pull/cut stickers, vines and other weeds in the planters from nurses office to the front office.							
Vicky Lopez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

267183		Exterior			8/20/2022		102		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:06:05 AM				
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Vasquez, Jose
Cement sidewalk is pulling away from the cement planters creating a gap in the walkway area

Vicky Lopez

267184		Exterior			8/20/2022		102		\$0.00
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Medium	Work In Progress	Amphitheater			8/20/2022 11:07:17 AM				
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Vasquez, Jose
Shovel dirt from cement walkway

Vicky Lopez

272072	Field House	Athletic Field			11/15/2022		15		\$0.00
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Medium	Work In Progress	Mens restroom			11/15/2022 12:21:40				
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Marquez, Gerardo
Jerry the key to the men's restroom broke (CH86 GNDS). Please make me a new key and see if the other part is stuck in the core. (Mireya Meza)

Mireya Meza

271776	A-Wing	Classroom			11/8/2022		22		\$0.00
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Medium	Work In Progress	A109			11/8/2022 8:34:14 AM				
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Marquez, Gerardo
Please make me two keys of #126E. (Mireya Meza)

Mireya Meza

271507	H-Wing	Auditorium			11/4/2022		26		\$0.00
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Medium	Work In Progress	Main gym			11/4/2022 2:07:44 PM				
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Marquez, Gerardo
Back door of locker room is getting stuck. Dead bolt lock. (coach Y.)

Mireya Meza

271038	A-Wing	Classroom			10/26/2022		35		\$0.00
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Medium	Work In Progress	A101			10/26/2022 3:12:33 PM				
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Marquez, Gerardo
I need a key to my file cabinet #W634. (Mr. Yanez, A101)

Mireya Meza

271179	H-Wing	Auditorium			10/30/2022		31		\$0.00
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Medium	Work In Progress	Auxiliary gym			10/30/2022 8:39:16 PM				
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Marquez, Gerardo
2nd request, Athletic Training room door doesn't lock from inside. (Ms. Munoz, trainer)

Mireya Meza

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Chaparral HS							
271075		Football Field			10/27/2022		34		\$0.00
Medium	Work In Progress	East double		10/27/2022 8:35:13 AM					
Marquez, Gerardo		We need to replace the lock on the east double drive through gate at the football stadium parking lot. Fire Dept. cut the lock to put out fire in the parking lot.							
Vicky Lopez									
271142					10/28/2022		33		\$49.75
Medium	Work In Progress			10/28/2022 11:18:07					
Avila, Jesus		Need gate holder 4x4 post nesx to dona Ana collage							
Juan Vargas									
271121					10/28/2022		33		\$13.98
Medium	Work In Progress			10/28/2022 7:38:20 AM					
Avila, Jesus		3 yellow gates next to tennis court and next to warter tank need holders for more details contact. Juan Carlos							
Juan Vargas									
266287					8/8/2022		114		\$0.00
Medium	Work In Progress			8/8/2022 1:32:18 PM					
Avila, Jesus		Inspect weld quality (see email attached pic.) of Field goal post to uprights, attachment point at CHS North end zone.				Welder had been ordered, it's on backorder - will complete job when it comes in - 10/11/22 - J. Avila			
Shane Smythe									
267051	A-Wing				8/18/2022		104		\$0.00
Medium	Work In Progress	indoor		8/18/2022 12:43:57 PM					
Hernandez, Guillermo		The sliding door on the concession is not working and does not go down. Please see if someone can be sent as we are currently having a 3 day tournament. (Victoria Lopez, principal)							
Mireya Meza									
Count: 54 Work Orders		Avg. Age of WO's 68			Total for Chaparral HS			0	\$6,217.60

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
272117	Main Building	Exterior			11/16/2022		14		\$0.00
Medium	Work In Progress	Field area			11/16/2022 9:38:35 AM				
Avila, Jesus Soccer goal needs welding see Mr. Owen									
Maria Garcia									
271388	Main Building	Restroom			11/2/2022		28		\$0.00
Medium	Work In Progress	Teachers men			11/2/2022 12:51:44 PM				
Marquez, Gerardo trouble with door handle									
Maria Garcia									
271149					10/28/2022		33		\$0.00
Medium	Work In Progress				10/28/2022 3:14:02 PM				
Marquez, Gerardo Dabble door to access. To roof lock not closed need fix									
Juan Vargas									
271748	Main Building	Classroom			11/7/2022		23		\$0.00
Medium	Work In Progress	105			11/7/2022 3:03:38 PM				
Marquez, Gerardo HARD TO OPEN CLASSROOM DOOR									
Maria Garcia									
271750	Main Building	Exterior			11/7/2022		23		\$0.00
Medium	Work In Progress	100 HALL EXIT			11/7/2022 3:05:09 PM				
Marquez, Gerardo CLOSURE UNIT ON EXIT DOOR FELL OFF AND THEREFORE DOOR SLAMS									
Maria Garcia									
272238	Main Building	Classroom			11/18/2022		12		\$0.00
Medium	Work In Progress	202			11/18/2022 9:00:53 AM				
Marquez, Gerardo Latch bolt on the door handle is staying stuck open.									
Maria Garcia									
268523					9/9/2022		82		\$26.84
Medium	Work In Progress				9/9/2022 8:57:49 AM				
Vargas, Juan replace ceiling tiles in band room									
Maria Garcia									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

266083	Main Building	Athletic Field			8/5/2022		117		\$19.95
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Medium	Work In Progress	JOSE			8/5/2022 10:53:48 AM				
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Vasquez, Jose
 JOE, CAN YOU PLEASE SEND SOMEONE TO MOW AND LINE UP THE FOOTBALL FIELD. WE WILL BE PLAYING FOOTBALL ON SEPT. 20TH AND KAREN WOULD LIKE TO MAKE SURE THE FIELDS ARE READY TO GO.

ALSO IF YOU CAN PLEASE USE THE FLAGS TO SECTION OFF THE PLAYERS FROM THE PARENTS/FANS.

THANK YOU, TERRY

Terry Alvarado

271847	Main Building	Exterior			11/9/2022		21		\$0.00
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Medium	Work In Progress	gates by football			11/9/2022 7:57:16 AM				
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Vasquez, Jose
 Fill washed out dirt by entrance gate to field

Maria Garcia

269460	Main Building	Football Field			9/27/2022		64		\$0.00
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Medium	Work In Progress	football field			9/27/2022 10:32:00 AM				
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Vasquez, Jose
 line field for soccer starting 10/3

FIELD WILL NEED TO BE LINED FOR GAMES EVERY WEEKEND BEGINNING 10/22 - 12/11

Maria Garcia

269461	Main Building	Football Field			9/27/2022		64		\$0.00
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Medium	Work In Progress	football field			9/27/2022 10:32:37 AM				
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Vasquez, Jose
 PUT UP SOCCER NETS ON 10/3

Maria Garcia

266369		Classroom			8/9/2022		113		\$0.00
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Medium	Work In Progress	P-8,P-7, 206,			8/9/2022 12:05:04 PM				
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Quezada, Jose
 install mirror reflective tint in listed classrooms P-8,P-7, 206, 355
 Will request quote, getting close to budget limit, Sun City prefers working Saturdays for these.

Maria Garcia

270728	Main Building	Exterior			10/20/2022		41		\$0.00
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Medium	Work In Progress	softball field			10/20/2022 11:55:24				
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Vasquez, Jose
 REMOVE GRAFFITI FROM SOFTBALL FIELD

Maria Garcia

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

272489	Main Building	Classroom			11/30/2022		0		\$0.00
Medium	Work In Progress	201			11/30/2022 8:32:43 AM				
Marquez, Gerardo		Unable to lock door							
Maria Garcia									
264854	Main Building	Classroom			7/26/2022		127		\$0.00
Medium	Work In Progress	406			7/26/2022 10:19:23 AM				
Marquez, Gerardo		Repair door knob							
Maria Garcia									
267396	Main Building	Classroom			8/23/2022		99		\$0.00
Medium	Work In Progress	406			8/23/2022 2:41:22 PM				
Marquez, Gerardo		Door lock gets stuck, is sometimes difficult to unlock. Door knob/handle gets stuck in an open position.							
Maria Garcia									
266347	Main Building	Office			8/9/2022		113		\$0.00
Medium	Work In Progress	front office			8/9/2022 9:23:18 AM				
Marquez, Gerardo		hard to open door							
Maria Garcia									
266584	Main Building	Classroom			8/11/2022		111		\$0.00
Medium	Work In Progress	303			8/11/2022 1:52:27 PM				
Marquez, Gerardo		My door handle still sticks and is extremely difficult to open from the inside, please fix.							
Maria Garcia									
266403	Main Building	Classroom			8/9/2022		113		\$0.00
Medium	Work In Progress	409			8/9/2022 3:40:33 PM				
Marquez, Gerardo		key broke inside of cabinet							
Maria Garcia									
266275	Main Building	Office			8/8/2022		114		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:32:49 PM				
Marquez, Gerardo		Need keys made to several rooms.							
Maria Garcia									
266279	Main Building	Office			8/8/2022		114		\$0.00
Medium	Work In Progress	front office			8/8/2022 12:47:38 PM				
Marquez, Gerardo		door slams							
Maria Garcia									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Chaparral MS										
266744	Main Building	Gym			8/15/2022		107		\$0.00	
Medium	Work In Progress	Boys Locker			8/15/2022 8:16:24 AM					
Marquez, Gerardo Door to coaches office won't lock										
Maria Garcia										
270030	Main Building	Restroom			10/3/2022		58		\$0.00	
Medium	Work In Progress	300 hall			10/3/2022 2:13:19 PM					
Marquez, Gerardo locks on restroom stall have fallen off please replace										
Maria Garcia										
270571	Main Building	Classroom			10/18/2022		43		\$0.00	
Medium	Work In Progress	312			10/18/2022 12:05:04					
Marquez, Gerardo hard time opening classroom door										
Maria Garcia										
270933	Main Building	Classroom			10/25/2022		36		\$0.00	
Medium	Work In Progress	103			10/25/2022 9:31:06 AM					
Marquez, Gerardo Classroom door gets stuck every time it is opened.										
Maria Garcia										
268830	Main Building	Classroom			9/14/2022		77		\$0.00	
Medium	Work In Progress	310			9/14/2022 12:39:06 PM					
Marquez, Gerardo door will not lock										
Maria Garcia										
268340	Main Building	Classroom			9/6/2022		85		\$0.00	
Medium	Work In Progress	206			9/6/2022 1:50:51 PM					
Marquez, Gerardo HAVING TROUBLE OPENING DOOR										
Maria Garcia										
268341	Main Building	Classroom			9/6/2022		85		\$0.00	
Medium	Work In Progress	library			9/6/2022 1:55:19 PM					
Marquez, Gerardo HAVING TROUBLE OPENING DOOR										
Maria Garcia										
268062	Main Building	Hallway/Corridor			9/2/2022		89		\$0.00	
Medium	Work In Progress	100 hall exit			9/2/2022 10:28:50 AM					
Marquez, Gerardo door top hinge cover fell off will not stay on see Maria for the part										
Maria Garcia										
Count: 29 Work Orders			Avg. Age of WO's 69			Total for Chaparral MS		0	\$46.79	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
265512		Kitchen			8/1/2022		121		\$0.00
High	Work In Progress				8/1/2022 11:08:30 AM				
Tellez, Hector		Two ceiling lights are out in kitchen area							
Dino Facio									
271941		Hallway/Corridor			11/10/2022		20		\$0.00
Medium	Work In Progress	Hallway/Corridor			11/10/2022 2:19:32 PM				
Marquez, Gerardo		Having trouble unlocking door with key cards. Double doors next to Student entrance.							
Maria Carbajal									
271942		Office			11/10/2022		20		\$0.00
Medium	Work In Progress	Admin			11/10/2022 2:21:47 PM				
Marquez, Gerardo		Need 10 key cards for Desert Pride							
Maria Carbajal									
Count: 3 Work Orders		Avg. Age of WO's		54	Total for Desert Pride HS			0	\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

271451	Main Building	Classroom			11/3/2022		27		\$0.00
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Medium	Work In Progress	304			11/3/2022 2:47:01 PM				
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Marquez, Gerardo In room 304 teacher keeps having trouble locking and unlocking door.

Elizabeth Hernandez

267356	Main Building	Classroom			8/23/2022		99		\$0.00
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Medium	Work In Progress	204			8/23/2022 11:10:52 AM				
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Quezada, Jose requesting blinds for room 204B privacy needed for diaper changing station EC SPED class 3y/4y Waiting PO for Lowe's

Elizabeth Hernandez

267458		Kitchen			8/24/2022		98		\$0.00
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High	Work In Progress				8/24/2022 9:48:27 AM				
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Vargas, Juan Need two wall mop hangers in mop room Memo will order parts. 11/30/22

Dino Facio

272267		Athletic Field			11/18/2022		12		\$0.00
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Medium	Work In Progress				11/18/2022 11:59:30				
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Vargas, Juan Por favor se necesita recoger las hojas del area de recreo y al rededor del edificio gracias

Laura Sandoval

268823					9/14/2022		77		\$0.00
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Medium	Work In Progress				9/14/2022 12:01:15 PM				
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Vasquez, Jose Need scринing 10 tons portables area

Juan Vargas

270948					10/25/2022		36		\$0.00
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Medium	Work In Progress				10/25/2022 11:05:30				
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Vasquez, Jose Need scraping font and back school

Juan Vargas

270273	Main Building	Restroom			10/7/2022		54		\$0.00
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Medium	Work In Progress	2nd grade hall			10/7/2022 3:30:59 PM				
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Vargas, Juan The tile in the 2nd grade boys bathroom tile needs to be replaced.

Elizabeth Hernandez

271014		Restroom (Girls)			10/26/2022		35		\$0.00
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Medium	Work In Progress				10/26/2022 10:10:08				
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Vargas, Juan Buenos dias el bano de la enfermeria el tile de piso se esta quebrando por favor de revisarlo gracias

Laura Sandoval

11/30/2022 12:23:47 PM

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

269376		Restroom			9/26/2022		65		\$0.00
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Medium	Work In Progress				9/26/2022 10:46:55 AM				
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Vargas, Juan
Buenos dias el bano de los ninos y las ninas del bus lobby esta quebrado el tile de la esquina de abajo y tambien en el bano de tercero de los ninos quebraron un tile por favor de revisalo gracias

Laura Sandoval

272418		Kitchen			11/29/2022		1		\$0.00
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High	Work In Progress				11/29/2022 10:07:34				
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Moreno, Mario
The electrical plug on the ceiling where the retractable elect. cord reel plugs into is tripping and sparks

Dino Facio

269281	Main Building	Parking Lot			9/22/2022		69		\$0.00
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Medium	Work In Progress	parking lot			9/22/2022 2:38:14 PM				
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Vargas, Juan
The entrance and exit arrows in the parking lot need to be painted.

Elizabeth Hernandez

272266		Restroom			11/18/2022		12		\$0.00
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Medium	Work In Progress				11/18/2022 11:54:04				
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Ontiveros, Joe
El Orinal de los ninos esta tapado por favor de revisarlo gracias

Laura Sandoval

266249	Main Building	Office			8/8/2022		114		\$0.00
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Medium	Work In Progress	201			8/8/2022 10:00:31 AM				
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Ontiveros, Joe
Nurse requests a sink in the main room to use while handling medicine, etc.

Elizabeth Hernandez

266786	Main Building	Hallway/Corridor			8/15/2022		107		\$0.00
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Medium	Work In Progress	2nd grade hall			8/15/2022 12:18:21 PM				
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Ontiveros, Joe
Only hot water is coming out of the girls bathroom.

Elizabeth Hernandez

269277	Main Building	Classroom			9/22/2022		69		\$0.00
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Medium	Work In Progress	404			9/22/2022 2:13:26 PM				
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Marquez, Gerardo
The key for portable keeps getting stuck in doorknob.

Elizabeth Hernandez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

271329	Main Building	Exterior			11/1/2022		29		\$0.00
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Medium	Work In Progress	playground area			11/1/2022 2:49:04 PM				
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EC teacher needs a lock and 2 keys for the EC storage outside.

Elizabeth Hernandez

271345	Main Building	Office			11/1/2022		29		\$0.00
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Medium	Work In Progress	front office			11/1/2022 4:03:49 PM				
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J key made for Barajas

Elizabeth Hernandez

268677	Main Building	Classroom			9/12/2022		79		\$0.00
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Medium	Work In Progress	409			9/12/2022 3:20:36 PM				
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Marquez, Gerardo
Teacher needs key made for her cabinet.

Elizabeth Hernandez

266329	Main Building	Classroom			8/9/2022		113		\$0.00
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Medium	Work In Progress	410			8/9/2022 8:50:22 AM				
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Marquez, Gerardo
Teachers are having trouble opening the door to portable 410, even with the master key.

Elizabeth Hernandez

263979		Portables			7/6/2022		147		\$0.00
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Medium	Work In Progress				7/6/2022 4:04:34 PM				
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Marquez, Gerardo
Se necesita poner candado en el portable 402 y 403 en la puerta de enmedio gracias

Laura Sandoval

263985		Portables			7/6/2022		147		\$0.00
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Medium	Work In Progress				7/6/2022 4:09:17 PM				
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Marquez, Gerardo
Se necesita poner candado en el portable 412 y 413 en la puerta de enmedio gracias

Laura Sandoval

263988		Portables			7/6/2022		147		\$0.00
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Medium	Work In Progress				7/6/2022 4:16:00 PM				
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Marquez, Gerardo
Se necesita poner candado en el portable 418 y 419 en la puerta de enmedio por favor gracias

Laura Sandoval

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Desert Trail ES										
265732		Portables			8/2/2022		120		\$0.00	
Medium	Work In Progress				8/2/2022 1:12:38 PM					
Marquez, Gerardo		El portable num.415 esta teniendo problemas para abrirlo por favor de revisar el candado gracias								
Laura Sandoval										
272009	Main Building	Office			11/14/2022		16		\$0.00	
Medium	Work In Progress	front office			11/14/2022 1:55:21 PM					
Marquez, Gerardo		Need keys made for money boxes as soon as possible.								
Elizabeth Hernandez										
272405	Main Building	Classroom			11/29/2022		1		\$0.00	
Medium	Work In Progress	206			11/29/2022 8:46:02 AM					
Marquez, Gerardo		In room 206 door won't lock or stick to the wall when locked.								
Elizabeth Hernandez										
Count: 25 Work Orders		Avg. Age of WO's 68		Total for Desert Trail ES				0	\$0.00	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert View ES									
266772	Main Building	Restroom (Girls)			8/15/2022		107		\$0.00
Medium	Work In Progress			8/15/2022 10:49:54 AM					
Lara, Ralph	The locking latches in the partitions in the girls restrooms in the Zuni hallway at the far end are broken and don't lock.								
Israel Ortega									
267540	Main Building	Restroom (Girls)			8/25/2022		97		\$0.00
Medium	Work In Progress			8/25/2022 9:52:26 AM					
Lara, Ralph	girls bathroom in the end of the Zuni hallway has some latches in the partition doors that need to be replaced because their broken.								
Israel Ortega									
272395		Classroom			11/29/2022		1		\$0.00
Medium	Work In Progress	224		11/29/2022 7:59:38 AM					
Lara, Ralph	Per Estrella Burciaga, we need a filing cabinet opened asap. We don't have the key. (L. Gonzalez)								
Guadalupe Gonzalez									
271452					11/3/2022		27		\$0.00
Medium	Work In Progress			11/3/2022 2:48:10 PM					
Chavez, Santos	Assist assurance fire protection with Southern region kitchens								
Santos Chavez									
272198					11/17/2022		13		\$0.00
Medium	Work In Progress			11/17/2022 11:12:04					
Chavez, Santos	need electrician to install an outlet for the intrusion alarm, currently plugged into surge protector, against fire code								
Cora Ramirez									
266377					8/9/2022		113		\$0.00
Medium	Work In Progress	Outside of the		8/9/2022 1:30:15 PM					
Deveau, David	Paint the playgrounds. (Gonzalez)								
Guadalupe Gonzalez									
272322	Main Building	Office			11/28/2022		2		\$0.00
Medium	Work In Progress			11/28/2022 9:09:04 AM					
Ambriz, Jose	Office are heater is not ON								
Israel Ortega									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
272323	Main Building	Classroom			11/28/2022		2		\$0.00
Medium	Work In Progress				11/28/2022 9:09:58 AM				
Ambriz, Jose		Classroom 224 the heater is not ON							
Israel Ortega									
272326	Main Building	Classroom			11/28/2022		2		\$0.00
Medium	Work In Progress				11/28/2022 9:16:24 AM				
Ambriz, Jose		Room 309 the heater is not ON							
Israel Ortega									
266381					8/9/2022		113		\$0.00
Medium	Work In Progress	Soccer and			8/9/2022 1:35:46 PM				
Vasquez, Jose		The sprinklers aren't working right. Some are broken and others stay on. (Gonzalez)							
Guadalupe Gonzalez									
271889		Choral			11/9/2022		21		\$0.00
Medium	Work In Progress	318			11/9/2022 3:21:02 PM				
Deveau, David		Assemble a table for Ms. Eylicio. (Eylicio)							
Guadalupe Gonzalez									
271427					11/3/2022		27		\$0.00
Safety	Work In Progress				11/3/2022 10:13:16 AM				
Deveau, David		As per PM Inspection 270326 1-Jungle Jim next to Morgan bldg., missing bolt by spiral. 2-Playground by shade brown/tan wall missing 6 bolt torx 3-Bar w/handles plastic worn out or missing							
Guillermo Hernandez									
Count: 12 Work Orders		Avg. Age of WO's 44		Total for Desert View ES				0	\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
271353					11/2/2022		28		\$0.00
Medium	Work In Progress				11/2/2022 8:09:03 AM				
Deveau, David		Remove sand from roof.							
Guillermo Hernandez									
266780		Restroom			8/15/2022		107		\$0.00
Medium	Work In Progress				8/15/2022 11:38:14 AM				
Deveau, David		Solicito reparacion de una de las paredes de el baño de los hombres, tiene un hueco.							
Yolanda Martinez									
272400		Exterior			11/29/2022		1		\$37.71
Medium	Work In Progress				11/29/2022 8:28:21 AM				
Vasquez, Jose		There's a leak by the hotbox next to the parking lot							
Jose Vasquez									
272313					11/28/2022		2		\$0.00
Medium	Work In Progress				11/28/2022 8:28:12 AM				
Ambriz, Jose		Mr. Snoddy office heater not working again							
Cora Ramirez									
271006					10/26/2022		35		\$0.00
Medium	Work In Progress				10/26/2022 9:40:17 AM				
Deveau, David		se solicita pintar la Oficina de la Srita. Liliana Ortiz y la oficina 304 de la Srita. Vanessa en HR							
Yolanda Martinez									
272407		Restroom			11/29/2022		1		\$0.00
Medium	Work In Progress	roof			11/29/2022 8:59:57 AM				
Ambriz, Jose		Need to replace 2 exhaust fans from restrooms.							
Jose Ambriz									
270233		Restroom			10/7/2022		54		\$2.59
Medium	Work In Progress				10/7/2022 11:34:05 AM				
Pacheco, Hector		water leak inside wall in men's restroom							
Yolanda Martinez									
270954	The Pointe	Restroom			10/25/2022		36		\$0.00
Medium	Work In Progress				10/25/2022 12:39:50				
Chavez, Santos		Please change all the lights in the single men's restroom close to the Board Room.							
Martha Ortega									
Count: 8 Work Orders			Avg. Age of WO's	33			Total for GAC	0	\$40.30

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GAC - Pre-K									
270878					10/24/2022		37		\$0.00
Medium	Work In Progress			10/24/2022 2:34:54 PM					
Chavez, Santos	Please replace the light bulb on the outside entrance of the pre K. It is very dark in the mornings when staff arrives. Thank you :)								
Viola Ramos									
271294		Restroom			11/1/2022		29		\$0.00
Medium	Work In Progress			11/1/2022 8:58:50 AM					
Chavez, Santos	Se callo la mica de la lampara de el baño de el Pre-K. Se quebro.								
Yolanda Martinez									
264742					7/25/2022		128		\$0.00
Medium	Work In Progress			7/25/2022 11:05:30 AM					
Deveau, David	Please paint newly installed front doors of pre k								
Viola Ramos									
265007					7/27/2022		126		\$0.00
Medium	Work In Progress			7/27/2022 1:24:22 PM					
Lara, Ralph	Could I please get a copy made of each classroom and outside door key for IA's and substitutes								
Viola Ramos									
270877					10/24/2022		37		\$0.00
Medium	Work In Progress			10/24/2022 2:32:09 PM					
Lara, Ralph	Please replace the door sweeps on the front entrance doors and on the exit door of RM 202. We are getting alot of cold air, sand and mice coming into the pre k from here. Thank you :)								
Viola Ramos									
Count: 5 Work Orders			Avg. Age of WO's 71				Total for GAC - Pre-K	0	\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden ES

272273		Classroom			11/18/2022		12		\$0.00
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Medium	Work In Progress	pamadrid@gisd.			11/18/2022 2:36:43 PM				
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Marquez, Gerardo
My key to the door that connects to room 204 is not working. I have been struggling to open the door in the mornings for the substitutes.
Thank you.

Patty Madrid

264284					7/13/2022		140		\$0.00
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Medium	Work In Progress				7/13/2022 10:23:32 AM				
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Marquez, Gerardo
Exit door in room 103 Lincoln hall way hard to close.

Federico Montoya

267238		Classroom			8/22/2022		100		\$0.00
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Medium	Work In Progress	0			8/22/2022 10:49:11 AM				
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Marquez, Gerardo
Requesting keys for Sped Portable once locks have been installed.

Patty Madrid

267266		Classroom			8/22/2022		100		\$0.00
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Medium	Work In Progress	103			8/22/2022 12:55:53 PM				
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Marquez, Gerardo
Patty, can you submit a work order for two cabinets that doesn't lock at all. The inside of each lock is broken and missing pieces

Patty Madrid

270052					10/4/2022		57		\$2.68
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Medium	Work In Progress				10/4/2022 7:47:25 AM				
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Marquez, Gerardo
Door in room 209 Jefferson hallway came loose from door closer. Door needs replacing along with door closer.

Federico Montoya

266352		Classroom			8/9/2022		113		\$0.00
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Medium	Work In Progress	pamadrid@gisd.			8/9/2022 10:09:49 AM				
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Marquez, Gerardo
Teacher Jacob Trujillo (GES) lost his classroom key and cabinet key.
Room 203. Teacher is requesting new keys.

Patty Madrid

270838		Classroom			10/24/2022		37		\$0.00
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Medium	Work In Progress	pamadrid@gisd.			10/24/2022 10:03:55				
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Marquez, Gerardo
Requesting keys for sensory room 100 and for the cabinets (TS 137)

Patty Madrid

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
267041		Kitchen			8/18/2022		104		\$0.00
High	Work In Progress				8/18/2022 10:45:15 AM				
Tellez, Hector		Door bell at back door to kitchen not working							
Dino Facio									
271943		Classroom			11/10/2022		20		\$0.00
Medium	Work In Progress	pamadrid@gisd.			11/10/2022 2:35:35 PM				
Ambriz, Jose		Exhaust fan in classroom 202 is not working.				reroute to hvac trouble shoot called for assistance (hvac joe ambriz)			
Patty Madrid									
271731		Hallway/Corridor			11/7/2022		23		\$13.99
Medium	Work In Progress	pamadrid@gisd.			11/7/2022 12:00:01 PM				
Hernandez, Carlos		Requesting for tile in front of the water fountain in the Jefferson wing to be replaced, tile is broken.							
		Thank you,							
Patty Madrid									
272241		Library			11/18/2022		12		\$0.00
Medium	Work In Progress	pamadrid@gisd.			11/18/2022 9:05:21 AM				
Marquez, Gerardo		Door cylinder from library to computer lab fell out.							
Patty Madrid									
Count: 11 Work Orders			Avg. Age of WO's	65			Total for Gadsden ES	0	\$16.67

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
272235					11/18/2022		12		\$0.00
Medium	Work In Progress			11/18/2022 8:32:23 AM					
Ruiz, Danny	Please change blinds for rm 706and rm 704		reroute to danny ruiz						
Karen Reyes									
271935					11/10/2022		20		\$0.00
Medium	Work In Progress			11/10/2022 12:42:16					
Hernandez, Guillermo	Need to repair south gate. Gate was damaged after got hit by the Band truck.								
Guillermo Hernandez									
271464	Grounds Shop	Athletic Field			11/4/2022		26		\$0.00
Medium	Work In Progress	JOSE		11/4/2022 8:04:11 AM					
Vasquez, Jose	<p>GROUNDS - PER KAREN NOUGUES, CAN YOU PLEASE PICK UP FROM THE WAREHOUSE (3) NETS THAT NEED TO BE INSTALLED AT THE BASEBALL FIELD BATTING CAGES.</p> <p>IF YOU HAVE ANY QUESTIONS, PLEASE SEE SERGIO QUINTERO _ HEAD BASEBALL COACH OR KAREN NOUGUES.</p> <p>THANK YOU, TERRY</p>								
Terry Alvarado									
271478					11/4/2022		26		\$0.00
Medium	Work In Progress			11/4/2022 9:11:55 AM					
Vasquez, Jose	Requested by Mr. Quiroga for CTE Flower Shop- Requesting to order 2 yards at soil for garden, to be placed in garden area.								
Velia Alarcon									
270120					10/5/2022		56		\$13.98
Medium	Work In Progress			10/5/2022 10:54:42 AM					
Vasquez, Jose	Requested by Coach Sergio Quintero-Add a mound to the visiting team's bullpen, next to the visitors dugout.								
Velia Alarcon									
269484					9/27/2022		64		\$0.00
Medium	Work In Progress			9/27/2022 1:37:24 PM					
Vasquez, Jose	Requested by Mr. Ramon Quiroga for Gadsden Ag. Farm-Needs herbicide, so he can spray the weeds around the perimeter of the Ag. Field.								
Velia Alarcon									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden HS

272428 11/29/2022 1 \$0.00

Medium Work In Progress 11/29/2022 11:49:46

Hernandez, Carlos Requested by Coach Ana Valtierra for Varsity Gym-The two main rims (North and South) in our Varsity Gym are not level. It looks like both are off by at least an inch. She is not sure if there are students that keep hanging on them. They seem to be slanted downward, so the front would have to be lifted up in order to level out. You may want to check the 4 side rims jus in case, but the North and South would be the ones used for home games.

Velia Alarcon

272438 11/29/2022 1 \$0.00

Medium Work In Progress 11/29/2022 1:31:52 PM

Hernandez, Carlos Requested by Ms. Victoria Perry for Auto Shop in CTE Building-The belt on the compressor is torn again, please repair as soon as possible.

Velia Alarcon

265845 Grounds Shop Football Field 8/3/2022 119 \$0.00

Medium Work In Progress 8/3/2022 11:43:18 AM

Vasquez, Jose GHS football field needs a least 6,000 pounds of crumb rubber

Jose Vasquez

271289 11/1/2022 0 7 \$184.33

Medium Work In Progress 11/1/2022 8:23:54 AM 11/1/2022

Ambriz, Jose Requested by Coach Ken Bailey for Weight Room-The heater will not turn on in the Weight Room, please check as soon as possible. troubleshoot #1 confirmed operation, #2 needs parts and will generate new wo for replacement

Velia Alarcon

272356 11/28/2022 2 \$0.00

Medium Work In Progress 11/28/2022 12:08:00

Ambriz, Jose Requested by Ms. Karen Escobedo Rm. 511 CTE Building-There is no heat and the classroom is very cold, please check settings.

Velia Alarcon

272107 Library Library 11/16/2022 14 \$99.64

Medium Work In Progress 11/16/2022 8:16:44 AM

Ambriz, Jose Need to check unit not heating.

Jose Ambriz

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

268507 9/9/2022 82 \$165.50

Medium Work In Progress 9/9/2022 7:27:29 AM

Tellez, Hector Need recessed lights in panther gym (blinking)

Hector Tellez

266361 8/9/2022 113 \$4,345.28

Medium Work In Progress 8/9/2022 11:24:58 AM

Tellez, Hector Weight Room - Need to replace lights to LED.

Shane Smythe

270961 10/25/2022 36 \$0.00

Medium Work In Progress 10/25/2022 2:18:21 PM

Tellez, Hector Requested by Velia for Women's Faculty Restroom in Admin. Building-WORK ORDER # 270589 WAS SENT TO OUR HEAD CUSTODIAN MR. FRANK MARIN- However, when the 1st work order I had submitted (WORK ORDER # 269421) the light bulb had been replaced and the light fixture was working. A couple of weeks later the light bulb went out again. Which is when I submitted the second work order asking to have the light fixture (ballast) looked at by a Building Mechanic or Electrician. Our Head Custodian does not have the equipment to check the ballast.

Velia Alarcon

266847 8/16/2022 106 \$0.00

Medium Work In Progress 8/16/2022 9:36:11 AM

Hernandez, Carlos Requested by Chef Anthony Sapien Rm. 515 & 517 CTE Building-Requesting cans of paint for all colors in the classroom to patch up any scratches or holes in the walls.

Velia Alarcon

272430 11/29/2022 1 \$0.00

Medium Work In Progress 11/29/2022 11:57:38

Ambriz, Jose Requested by Ms. Teresa Ortega Rm.'s 213 & 215 in the North Building-Both classrooms are very chilly, please check setting and warm both classrooms.

Velia Alarcon

271460 11/4/2022 0 1 \$57.64

Medium Work In Progress 11/4/2022 7:47:00 AM 11/4/2022

Tellez, Hector need camera powered up at GHS varsity gym 11/3/22

Hector Tellez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
272093					11/15/2022		15		\$0.00
Medium	Work In Progress			11/15/2022 3:44:14 PM					
Tellez, Hector	Wall pack needed for annex building NW of building								
Hector Tellez									
270575	North Building				10/18/2022		43		\$0.00
Medium	Work In Progress			10/18/2022 12:36:37					
Appelzoller, Fred	need a cartridge for the mixing valve in boiler room								
Fred Appelzoller									
270405					10/11/2022		50		\$0.00
Medium	Work In Progress			10/11/2022 12:31:11					
Lara, Ralph	Requested by Ms. Karen Escobedo Rm. 511 in CTE Building-New teacher assigned to this classroom needs a set of keys to the built-in closets in the classroom, key # is D144NR.								
Velia Alarcon									
270972					10/25/2022		36		\$0.00
Medium	Work In Progress			10/25/2022 3:44:22 PM					
Lara, Ralph	Requested by Velia-Six (6) additional 8025 keys are needed. This key brings down the basketball rims in the Varsity Gym. I need to issue on to Coach Chris O'Neil the New Boys Basketball Coach. I have none to issue. Coach Ana Valtierra has a key one is need to make the extra ones.								
Velia Alarcon									
268061					9/2/2022		89		\$0.00
Medium	Work In Progress			9/2/2022 10:15:31 AM					
Lara, Ralph	Requested by Coach Brian Gil-The exterior door cylinder entering the Panther Gym where the Boys Soccer Locker Room is located at, is sticking and the keys are getting stuck. Please clean cylinder or repair.								
Velia Alarcon									
268435					9/7/2022		84		\$0.00
Medium	Work In Progress			9/7/2022 3:55:03 PM					
Lara, Ralph	Requested by Velia-Need six (6) keys to the Men's Faculty Restroom in the North Building.								
Velia Alarcon									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

267961 9/1/2022 90 \$0.00

Medium Work In Progress 9/1/2022 9:26:45 AM

Lara, Ralph Requested by Ms. Nancy Gandara for Restroom in Portable #'s 13 & 14-Please install a locking door knob on the restroom door. People using the restroom have been caught using the restroom, since there is no way to lock the door from the inside.

Velia Alarcon

268745 9/13/2022 78 \$0.00

Medium Work In Progress 9/13/2022 11:44:27 AM

Lara, Ralph Requested by Mrs. Maria Legarreta for Ag. Farm-Three (3) pad locks and matching keys (three-3) are needed for the three gates to the Ag. Farm.

Velia Alarcon

264860 7/26/2022 127 \$3.59

Medium Work In Progress 7/26/2022 11:58:13 AM

Lara, Ralph Requested by Rosa Gomez Rm. 701 Admin. Building-Desk lock is broken and came out. Needs to be replaced and repaired. Ms. Gomez has no place to secure and store her personal items.

Velia Alarcon

264888 7/26/2022 127 \$0.00

Medium Work In Progress 7/26/2022 2:02:49 PM

Lara, Ralph Requested by Velia for Rm. 106 in the Main Building-Need three (3) additional keys to classroom # 106.

Velia Alarcon

269168 9/20/2022 71 \$0.00

Medium Work In Progress 9/20/2022 3:33:42 PM

Lara, Ralph Requested by Velia-Three (3) HE240 are need for the Greenhouse.

Velia Alarcon

267073 8/18/2022 104 \$0.00

Medium Work In Progress 8/18/2022 3:28:33 PM

Lara, Ralph Requested by The Admin. Team for Rm. 225 in the North Building-Need to change the lock on the bookroom door for ELA teachers classroom keys to be able to open and gain access to bookroom. In the same way they are able to open the staff restroom and the copy room.

Velia Alarcon

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden HS										
266415					8/9/2022		113		\$0.00	
Medium	Work In Progress				8/9/2022 4:29:09 PM					
Lara, Ralph		Requested by Velia-Three (3) additional HE139 keys are need for the I.A.'s in this DSC Classroom.								
Velia Alarcon										
266010					8/4/2022		118		\$0.00	
Medium	Work In Progress				8/4/2022 4:54:49 PM					
Lara, Ralph		Requested by Ms. Shamay Romero Rm. 102 Main Building-The doors to the bathroom and storage room are very heavy. They were hoping to have the part to allows the door to close by itself be removed. It is an issue with their students in wheelchairs.								
Velia Alarcon										
265593					8/1/2022		121		\$0.00	
Medium	Work In Progress				8/1/2022 5:39:05 PM					
Lara, Ralph		Requested by Ms. Miller Rm. 806 in Annex Building-The door handle to the storage room needs to be fixed.								
Velia Alarcon										
265701					8/2/2022		120		\$0.00	
Medium	Work In Progress				8/2/2022 11:33:48 AM					
Lara, Ralph		Please create work order for keys for room 106 Gadsden High School.								
Shane Smythe										
266571					8/11/2022		111		\$0.00	
Medium	Work In Progress				8/11/2022 1:03:59 PM					
Lara, Ralph		Requested by the Admin. Team for Rm. 515 & 517 in the CTE Building-This classroom and kitchen lab need to be put on master.								
Velia Alarcon										
Count: 35 Work Orders		Avg. Age of WO's 62		Total for Gadsden HS				8	\$4,869.96	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

270785	C-Wing	Office			10/21/2022		40		\$0.00
Medium	Work In Progress	Nursing			10/21/2022 2:39:48 PM				
Lara, Ralph		Need to have louvres installed on the doors of the La Clinica Pharmacy area at the Gadsden High School Campus, for ventilation. Thank you, Priscilla							
Priscilla Martinez									
267551		Classroom			8/25/2022		97		\$0.00
Medium	Work In Progress	RM 408-			8/25/2022 10:30:18 AM				
Marquez, Gerardo		Greenhouse door slams							
Hilda Adler									
269490	Annex				9/27/2022		64		\$7.89
Medium	Work In Progress	Annex doors			9/27/2022 2:48:49 PM				
Marquez, Gerardo		Main double doors to Annex, door handle from inside fell off the door.							
Hilda Adler									
265198		Classroom			7/29/2022		124		\$0.00
Medium	Work In Progress	RM 180- Tovar			7/29/2022 11:49:51 AM				
Marquez, Gerardo		Door is not working properly, handle is broken. Please repair asap. thank you							
Hilda Adler									
272396		Classroom			11/29/2022		1		\$0.00
Medium	Work In Progress	RM 415 -			11/29/2022 8:01:20 AM				
Marquez, Gerardo		The doorknob in room 415 is difficult to open. It only opens upward and it feels loose.							
Hilda Adler									
265663		Classroom			8/2/2022		120		\$0.00
Medium	Work In Progress	RM 111			8/2/2022 9:31:27 AM				
Marquez, Gerardo		Handle needs to be turned up to open door should be turned down to open.							
Hilda Adler									
265664		Classroom			8/2/2022		120		\$0.00
Medium	Work In Progress	RM 169 -			8/2/2022 9:32:36 AM				
Marquez, Gerardo		Key gets stuck							
Hilda Adler									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

265665 8/2/2022 120 \$0.00

Medium Work In Progress Front office- 8/2/2022 9:33:43 AM

Marquez, Gerardo Check key core, hard to open, key gets stuck

Hilda Adler

272441 Kitchen 11/29/2022 1 \$0.00

High Work In Progress 11/29/2022 1:55:37 PM

Appelzoller, Fred Water shut off valve to disposal is leaking

Dino Facio

272443 Kitchen 11/29/2022 1 \$10.96

High Work In Progress 11/29/2022 1:57:46 PM

Appelzoller, Fred Faucet to mop sink leaking wont close completely

Dino Facio

272383 C-Wing Office 11/28/2022 2 \$0.00

Medium Work In Progress Nursing 11/28/2022 4:21:14 PM

, Please check the toilet in the bathroom for the Athletics Dept and Nursing Dept, the water in the toilet keeps running.
Thank you,
Priscilla

Priscilla Martinez

271133 Main Building Restroom 10/28/2022 33 \$0.00

Medium Work In Progress 10/28/2022 10:36:53

Tellez, Hector Light fixtures in big staff restrooms, 1 in the womens restroom, 2 in the mens restroom

David Hinojosa

271428 Cafeteria Cafeteria 11/3/2022 27 \$0.00

Medium Work In Progress outside of 11/3/2022 10:43:37 AM

Tellez, Hector Replace light not working on the outside of the cafeteria, side facing parking closest to marque. We had an incident with a parent from the opposing team trip on their way to the parking lot. Please replace light asap that area is very dark. If any questions, contact Mr. Mora ext 3012 10:54 Informed H. Tellez - mkv

Hilda Adler

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

270784	C-Wing	Office			10/21/2022		40		\$0.00
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Medium	Work In Progress	Nursing			10/21/2022 2:38:23 PM				
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Ambriz, Jose
 Need to have louvres for ventilation installed on the door for the VFC storage room in the Nurses Department Storage room next to the Athletics building.
 Thank you,
 Priscilla

Priscilla Martinez

272368	C-Wing	Office			11/28/2022		2		\$0.00
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Medium	Work In Progress	Nursing			11/28/2022 1:54:38 PM				
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Tellez, Hector
 Replace fluorescent lighting with LED lighting and replace all lighting panels in addition to replacing the ceiling tiles in the Santa Teresa Middle School Nursing Office.
 Thank you,
 Priscilla

Priscilla Martinez

270851	Cafeteria	Cafeteria			10/24/2022		37		\$0.00
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Medium	Work In Progress	Cafeteria			10/24/2022 11:28:23				
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Tellez, Hector
 Please replace flickering light in the cafeteria.

Hilda Adler

267502		Athletic Field			8/24/2022		98		\$0.00
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Medium	Work In Progress	Outlet by			8/24/2022 5:03:31 PM				
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Tellez, Hector
 We attempted to use the outlet behind the bleachers today for the scoreboard, and the outlet is not working.

Hilda Adler

272360		Kitchen			11/28/2022		2		\$0.00
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High	Work In Progress				11/28/2022 12:10:24				
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Ambriz, Jose
 Need portable heater for kitchen restroom (cold)

Dino Facio

272332		Classroom			11/28/2022		2		\$0.00
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Medium	Work In Progress	RM 157			11/28/2022 10:25:36				
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Ambriz, Jose
 Cold air is coming out of the heater. Students and I are cold. Please fix

Hilda Adler

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

264429	C-Wing	Exterior			7/18/2022		135		\$0.00
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Medium	Work In Progress	Athletics			7/18/2022 8:06:03 AM				
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Vasquez, Jose
 WHEN YOU HAVE SOME TIME, CAN YOU PLEASE COME OVER TO "C" WING TO CUT THE WEEDS AND TRIM THE GRASS BEFORE THE WEEDS GET BIGGER AND HARDER TO CUT.

WE APPRECIATE EVERYTHING YOU DO FOR ATHLETICS.

THANK YOU VERY MUCH! TERRY

Terry Alvarado

270179					10/6/2022		55		\$0.00
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Medium	Work In Progress	Courtyard			10/6/2022 12:08:02 PM				
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Vasquez, Jose
 Need a long term solution for the rain water that accumulates in the courtyard. The standing water has been an issue since august, every time it rains we get huge puddles where the students are in the morning, during lunch and after school. We need the area leveled or something done else done to fix the problem. If any questions, contact Mrs. Quinonez. Thank you

Hilda Adler

272440	Vocational	Classroom			11/29/2022		1		\$0.00
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Medium	Work In Progress	300-301 Home			11/29/2022 1:40:15 PM				
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Hernandez, Carlos
 I've killed 3 bees and 2 wasps in my classroom. I'm thinking there might be a hive somewhere nearby. I've tried looking to see where they're coming from but can't find anything. I'm thinking maybe on the roof. Can you please send someone to look for the hive. This is a big concern. Thank you

Hilda Adler

271923					11/10/2022		20		\$0.00
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Medium	Work In Progress	Outside Bwing			11/10/2022 10:21:31				
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Vasquez, Jose
 Sink hole needs to be filled out. Its outside Bwing facing parent drop off/pick up parking lot. reroute grounds

Hilda Adler

271911		Athletic Field			11/10/2022		20		\$0.00
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Medium	Work In Progress				11/10/2022 7:27:52 AM				
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Vasquez, Jose
 There are 3 bornin anchors in the baseball field that need to be replace.

Jose Vasquez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
271912		Athletic Field			11/10/2022		20		\$0.00
Medium	Work In Progress				11/10/2022 7:34:28 AM				
Vasquez, Jose		Need to replace broken anchor in the baseball field							
Jose Vasquez									
266080					8/5/2022		117		\$0.00
Medium	Work In Progress	court yard - Mrs.			8/5/2022 10:42:14 AM				
Vasquez, Jose		Please remove rain water from courtyard by Volleyball court. Rain water always gets stuck here. Students use this area through out the day. Please remove asap.							
Hilda Adler									
268542	Main Building	Classroom			9/9/2022		82		\$0.00
Medium	Work In Progress	169			9/9/2022 11:32:35 AM				
Hernandez, Carlos		patch work needed under ac/heater rust starting to show and deteriorate							
David Hinojosa									
272252		Office			11/18/2022		12		\$0.00
Medium	Work In Progress	Office 133			11/18/2022 9:58:22 AM				
Marquez, Gerardo		Door is hard to unlock. Need to wiggle and push door knob. Gets harder to open everyday.							
Hilda Adler									
271339	C-Wing	Office			11/1/2022		29		\$0.00
Medium	Work In Progress	Nursing			11/1/2022 3:39:55 PM				
Marquez, Gerardo		Please send locksmith to change the locks on the STHS Nurses Office, so that the RN and HA can lock the door from the inside. Thank you, Priscilla							
Priscilla Martinez									
272057	Annex	Classroom			11/15/2022		15		\$0.00
Medium	Work In Progress	RM 414 - Bass			11/15/2022 8:18:25 AM				
Marquez, Gerardo		I am having problems locking my classroom door. Safety concern				reroute lock smith			
Hilda Adler									
Count: 30 Work Orders			Avg. Age of WO's	48			Total for Gadsden MS	0	\$18.85

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: La Union ES

272249	Main Building	Exterior			11/18/2022		12		\$0.00
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Medium	Work In Progress	BACK			11/18/2022 9:32:40 AM				
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Deveau, David
 JOANNE MUNOZ, RECPT., THERE IS AN AREA BETWEEN THE PORTABLE AND PLAYGROUND IN THE BACK, WHERE A TRENCH IS OPEN WITH EXPOSED WIRE. PLEASE COVER

Joanne Munoz

271444	Main Building	Cafeteria			11/3/2022		27		\$0.00
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Medium	Work In Progress	COACH			11/3/2022 1:28:23 PM				
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Ruiz, Danny
 RUBEN CARMONA, COACH CAFETERIA, OFFICE WINDOW SCREEN IS TORN AND NEEDS TO BE REPLACED

Joanne Munoz

271927	Main Building	Restroom			11/10/2022		20		\$0.00
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Medium	Work In Progress				11/10/2022 10:49:42				
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Deveau, David
 The mirrors at the boys restroom upper level are to old and needs to be replaced, as per Mr. Sanchez request.

Joe Munoz

271372	Main Building	Cafeteria			11/2/2022		28		\$0.00
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Medium	Work In Progress				11/2/2022 10:35:48 AM				
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Deveau, David
 sheet rock needs to be installed at the P.E. equipment storage in the cafeteria, there are exposed water pipes.

Joe Munoz

271311	Main Building	Restroom			11/1/2022		29		\$0.00
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Medium	Work In Progress				11/1/2022 12:47:19 PM				
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Deveau, David
 The stall door at the girls restroom was torn off due to vandalism, located at the lower level.

Joe Munoz

269043	Main Building	Hallway/Corridor			9/19/2022		72		\$0.00
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Medium	Work In Progress				9/19/2022 12:44:47 PM				
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Chavez, Santos
 The ballast at the hallway by computer lab #200 needs to be replaced.

Joe Munoz

269502					9/27/2022		64		\$0.00
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Medium	Work In Progress				9/27/2022 3:54:29 PM				
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Chavez, Santos
 REPLACE RECESSED LIGHTS IN KINDER CLASSROOM RESTROOMS

Santos Chavez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
271791		Kitchen			11/8/2022		22		\$14.00
High	Work In Progress				11/8/2022 10:08:23 AM				
Pacheco, Hector		PVC drain pipe on three compartment sink leaking							
Dino Facio									
271494	Main Building	Classroom			11/4/2022		26		\$0.00
Medium	Work In Progress				11/4/2022 12:18:13 PM				
Pacheco, Hector		The commode in music room #201 is clogged up.							
Joe Munoz									
270004	Annex Building	Classroom			10/3/2022		58		\$0.00
Medium	Work In Progress	210			10/3/2022 10:01:25 AM				
Lara, Ralph		EYEsENIA CASTRO, 210, THE DOOR IS NOT LATCHING AND IS HARD TO CLOSE.							
Joanne Munoz									
272081	Main Building	Classroom			11/15/2022		15		\$0.00
Medium	Work In Progress	104			11/15/2022 2:12:16 PM				
Lara, Ralph		ALEJANDRA RODRIGUEZ, 104, NEEDS TO HAVE CORE CHANGE AND 3 KEYS MADE							
Joanne Munoz									
Count: 11 Work Orders			Avg. Age of WO's	34		Total for La Union ES	0		\$14.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Loma Linda ES										
271744	Main Building	Classroom			11/7/2022		23		\$0.00	
Medium	Work In Progress	Music portable			11/7/2022 1:58:59 PM					
Hernandez, Carlos		Mr. Cardona is requesting for the portable to be painted.								
Crystalee Heredia										
267970	Main Building	Exterior			9/1/2022		90		\$0.00	
Medium	Work In Progress	Outside of main			9/1/2022 10:20:37 AM					
Vasquez, Jose		Mr. Cardona is requesting for two pine trees to be cut down that are dead.				reroute grounds				
Crystalee Heredia										
271073	Main Building	Classroom			10/27/2022		34		\$0.00	
Medium	Work In Progress	Music portable			10/27/2022 8:27:02 AM					
Ruiz, Danny		Classroom needs blinds.				Danny R, please check with Memo regarding work order requests for blinds.				
Crystalee Heredia										
271074	Main Building	Classroom			10/27/2022		34		\$0.00	
Medium	Work In Progress	P.E Portable			10/27/2022 8:27:33 AM					
Ruiz, Danny		Classroom needs blinds.								
Crystalee Heredia										
272047	Main Building	Office			11/15/2022		15		\$0.00	
Medium	Work In Progress	front office			11/15/2022 7:35:45 AM					
Marquez, Gerardo		Mr. Cardona is requesting a MASTER key								
Crystalee Heredia										
271036	Main Building	Classroom			10/26/2022		35		\$0.00	
Medium	Work In Progress	214/Coronado			10/26/2022 2:52:45 PM					
Marquez, Gerardo		Door does not shut close. It has to be pulled.								
Crystalee Heredia										
Count: 6 Work Orders		Avg. Age of WO's 39			Total for Loma Linda ES			0	\$0.00	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
271422	Main Building	Office			11/3/2022		27		\$0.00
Medium	Work In Progress	Room # 109			11/3/2022 9:41:04 AM				
Marquez, Gerardo		As per Mrs. Silvia Word Principal she is wanting room 109 re key 3 keys made for Head Custodian, Assistant Principal, and herself, please and thank you.							
Sandra Mora									
271510	Main Building				11/4/2022		26		\$0.00
Medium	Work In Progress	Adult restrooms			11/4/2022 3:32:26 PM				
Marquez, Gerardo		Door has a hinge that needs to be adjusted it's rubbing on door. please and thank you.							
Sandra Mora									
271496	Main Building				11/4/2022		26		\$0.00
Medium	Work In Progress	Cafeteria area			11/4/2022 12:50:18 PM				
Marquez, Gerardo		Our Cafeteria side door that the kids use to exit to buses is not locking properly need someone to check ASAP please and thank you.							
Sandra Mora									
271884	Main Building	Custodial			11/9/2022		21		\$0.00
Medium	Work In Progress	cuarto custodial			11/9/2022 2:57:49 PM				
Marquez, Gerardo		cerradura del cuarto custodial del pasillo principal, casi llegando a los salones 300, se batalla para abrir, gracias, bonito dia.							
Brissa Ovalle									
271854	Main Building	Office			11/9/2022		21		\$0.00
Medium	Work In Progress	Main Office			11/9/2022 9:18:02 AM				
Hernandez, Carlos		Our Assistant Principal needs her Glass Writing board put up on wall it is heavy may require a few hands please and thank you.							
Sandra Mora									
271246					10/31/2022		30		\$0.00
Medium	Work In Progress				10/31/2022 11:52:01				
Hernandez, Guillermo		Chain link fence repairs due to vandalism.							
Guillermo Hernandez									
270978		Portables			10/25/2022		36		\$6.16
Medium	Work In Progress	portable 611			10/25/2022 3:56:21 PM				
Tellez, Hector		Need to reconnect power supply to the new split system.							
Jose Ambriz									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

270884 10/24/2022 37 \$0.00

Medium Work In Progress 10/24/2022 3:42:00 PM

Tellez, Hector Awing hallway lights unable to turn them on please help and thank you.

Sandra Mora

271480 Portables 11/4/2022 26 \$0.00

Medium Work In Progress 612 11/4/2022 9:52:57 AM

Ambriz, Jose Need to replace 3 ton heating and cooling unit, rusted and not in operation.

Jose Ambriz

270042 10/3/2022 58 \$252.82

Medium Work In Progress 10/3/2022 3:39:54 PM

Appelzoller, Fred two faucets need replacing classroom and lounge

Fred Appelzoller

271743 Main Building 11/7/2022 23 \$0.00

Medium Work In Progress Auditorium 11/7/2022 1:58:14 PM

Tellez, Hector Our auditorium stage needs replacement of light we are needing the lifter to get up to reach the light sockets, we are needing them replaced before December 2nd, please and thank you,

Sandra Mora

265537 Main Building Office 8/1/2022 121 \$0.00

Medium Work In Progress office 8/1/2022 1:03:57 PM

Marquez, Gerardo We are needing two keys made for room # 403 please and thank you.

Sandra Mora

266097 Main Building 8/5/2022 117 \$0.00

Medium Work In Progress Entire Campus 8/5/2022 11:53:40 AM

Marquez, Gerardo Our Assistant Principal Ms. Monica Nunez, is having problems with front door of building with her key, I was told if key hole can be sprayed with WD-40 its hard to turn key and open door please and thank you.

Sandra Mora

266098 Main Building 8/5/2022 117 \$0.00

Medium Work In Progress Room # 104 8/5/2022 11:57:09 AM

Marquez, Gerardo Ms. Diana Bonilla/Sped Teacher needs file cabinet to be re key for confidential files of students, please and thank you.

Sandra Mora

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

266101	Main Building				8/5/2022		117		\$0.00
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Medium	Work In Progress	Room # 111			8/5/2022 12:02:10 PM				
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Marquez, Gerardo Ms. Ruby Gilliland/Sped Teacher, needs a file cabinet re key for confidential student files.. please and thank you.

Sandra Mora

266107	Main Building	Classroom			8/5/2022		117		\$0.00
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Medium	Work In Progress	Room # 108			8/5/2022 12:08:59 PM				
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Marquez, Gerardo Ms. Armida Nunez/Bil., Speech Th. needs a file cabinet re key, for student confidential files.. please and thank you.

Sandra Mora

266116	Main Building				8/5/2022		117		\$0.00
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Medium	Work In Progress	Staff Work			8/5/2022 12:59:14 PM				
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Marquez, Gerardo We are needing 5 cabinets re key in our Staff Work Room please and thank you.

Sandra Mora

264797	Main Building	Classroom			7/25/2022		128		\$0.00
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Medium	Work In Progress	Room # 304			7/25/2022 5:04:27 PM				
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Marquez, Gerardo Lorraine Jaquemai/1st Grade Teacher, lock to door before going to bathroom in classroom needs to be changed please and thank you.

Sandra Mora

264798	Main Building	Classroom			7/25/2022		128		\$0.00
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Medium	Work In Progress	Room # 402			7/25/2022 5:07:30 PM				
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Marquez, Gerardo Andra Alvarado/2nd Grade Teacher needs door in classroom that is going to bathroom changed please and thank you.

Sandra Mora

264856					7/26/2022		127		\$0.00
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Medium	Work In Progress				7/26/2022 11:09:25 AM				
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Marquez, Gerardo We are needing the following key for our school box room # 114 key # is C-55. please and thank you.

Sandra Mora

264457	Main Building	Office			7/18/2022		135		\$0.00
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Medium	Work In Progress	Outside door			7/18/2022 12:17:53 PM				
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Marquez, Gerardo As per Principal Silva Word she is requesting that all outside locks of Mesquite Elem. School match the master key to unlock building please and thank you.

Sandra Mora

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Mesquite ES

264024 7/7/2022 146 \$0.00

Medium Work In Progress 7/7/2022 4:15:53 PM

Marquez, Gerardo Issue master keys to service master for mesquite elementary per Jessica Cadena

Branden Jaquemai

267116 Main Building Office 8/19/2022 103 \$0.00

Medium Work In Progress Main Office 8/19/2022 10:30:39 AM

Marquez, Gerardo Mrs. Silva Word/Principal is requesting 4 c-masters keys for our key box please and thank you.

Sandra Mora

266814 Main Building Classroom 8/15/2022 107 \$0.00

Medium Work In Progress Room # 403 8/15/2022 3:42:10 PM

Marquez, Gerardo Jocelyn Sluszka/Sped Teacher SCC Unit needs her file cabinet re key for confidential documents please and thank you.

Sandra Mora

267528 8/25/2022 97 \$0.00

Medium Work In Progress 8/25/2022 8:24:49 AM

Marquez, Gerardo Need to replace the lock in room 401 in the staff restroom it is missing the lock.

264453 Main Building 7/18/2022 135 \$0.00

Medium Work In Progress Main Office 7/18/2022 12:13:38 PM

Marquez, Gerardo as per Principal Silva Word she is requesting that all four office room lock on door match the master key that we have on hand .. please and thank you.

Sandra Mora

267819 8/30/2022 92 \$0.00

Medium Work In Progress 8/30/2022 12:59:35 PM

Marquez, Gerardo Need to repair a few doors under the stage of the cafeteria they are just resting against the floor.

Jimmy Carbajal

270139 Main Building 10/5/2022 56 \$0.00

Medium Work In Progress Room 305 10/5/2022 3:32:49 PM

Marquez, Gerardo Romelia Andrews/Sped has 2 files that need to be re key please Jerry is working on it.

Sandra Mora

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Mesquite ES							
266351	Main Building				8/9/2022		113		\$0.00
Medium	Work In Progress	Room # 302			8/9/2022 9:40:27 AM				
Marquez, Gerardo		Laura Griego/Kinder, door locks but has to push or pull door in to close hard in order to lock.. please help and thank you.							
Sandra Mora									
Count: 29 Work Orders		Avg. Age of WO's		83	Total for Mesquite ES			0	\$258.98

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To		Description								
Requester Name										
Location: North Valley ES										
271456		Classroom			11/3/2022		27		\$0.00	
Medium	Work In Progress	202		11/3/2022 3:44:04 PM						
Tellez, Hector We need the ballest in Room 202 to be replaced. Thank you.										
Gloria Reyes										
270966					10/25/2022		36		\$0.00	
Medium	Work In Progress			10/25/2022 3:32:28 PM						
Appelzoller, Fred need new circulating pumps for 100 and 200 wings										
Fred Appelzoller										
270485		Exterior			10/17/2022		44		\$0.00	
Medium	Work In Progress			10/17/2022 11:01:48						
Vasquez, Jose We need some branches cut in the parent turn around by the gate leading to the cafeteria.										
Gloria Reyes										
271870		Cafeteria			11/9/2022		21		\$0.00	
Medium	Work In Progress			11/9/2022 12:31:49 PM						
Hernandez, Carlos We need some lines painted on the floor for Basketball										
Gloria Reyes										
271016		Classroom			10/26/2022		35		\$0.00	
Medium	Work In Progress	300		10/26/2022 10:40:12						
Marquez, Gerardo The door in the Conference Room is hitting the frame at the top left corner.										
Gloria Reyes										
263927					7/5/2022		148		\$0.00	
Medium	Work In Progress			7/5/2022 1:26:11 PM						
Vasquez, Jose CARVER ELECTRIC - (575) 527-2127 Daniel Carver										
Spot on the far south end of the center wing of North Valley Elementary School from the south end of the building out to the south 100'. Area is in existing playground.										
Guillermo Hernandez										
Count: 6 Work Orders		Avg. Age of WO's 52		Total for North Valley ES			0	\$0.00		

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Northern On-Track Pre-K (LM)										
270478					10/17/2022		44		\$0.00	
Medium	Work In Progress				10/17/2022 8:58:51 AM					
Marquez, Gerardo		Little Tumble Weed needs a gate key for security reason when students are outside playing. Also key for #108 does not open the door to the classroom. Need key redone. Thank you!								
Sandy Silvas										
270054					10/4/2022		57		\$0.00	
Medium	Work In Progress				10/4/2022 8:23:39 AM					
Marquez, Gerardo		Need someone to come look at main entrance door. It is not closing properly. Remains open.								
Sandy Silvas										
Count: 2 Work Orders			Avg. Age of WO's	51	Total for Northern On-Track Pre-K (LM)			0	\$0.00	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
266315					8/8/2022		114		\$0.00
Medium	Work In Progress				8/8/2022 4:06:50 PM				
Marquez, Gerardo		NEED TO ORDER KEY MACHINE TO REPLACE OLD AND WORN KEY DUPLICATING MACHINE.							
Gerardo Marquez									
267542					8/25/2022		97		\$0.00
Medium	Work In Progress				8/25/2022 9:59:31 AM				
Marquez, Gerardo		Name plate							
Christine Acosta									
267011					8/18/2022		104		\$0.00
Medium	Work In Progress				8/18/2022 8:06:36 AM				
Marquez, Gerardo		AS PER RALPH GALLEGOS. GET WITH NANCY VELA AND COORDINATE DR. HARDWARE FOR NEW GISD COMMUNITY CENTER PORTABLE DESIGN.							
Gerardo Marquez									
264100		Exterior			7/11/2022		142		\$0.00
Medium	Work In Progress				7/11/2022 6:35:28 AM				
Marquez, Gerardo		Good morning Fernando Salcido will need a HE 163 key							
Jose Vasquez									
272464					11/29/2022		1		\$0.00
Medium	Work In Progress				11/29/2022 3:58:34 PM				
Marquez, Gerardo		NED TO ISSUE KEYS TO FRED MONTOYA FOR DISTRICT WAREHOUSE.							
Gerardo Marquez									
270395					10/11/2022		50		\$0.00
Medium	Work In Progress				10/11/2022 8:00:58 AM				
Lara, Ralph		NEED TO ORDER A NEW VICE FOR DIST. VAN OLD VICE BROKE GIVE VICE TO DANNY AT WAREHOUSE. THANK YOU							
Ralph Lara									
268306					9/6/2022		85		\$0.00
Medium	Work In Progress				9/6/2022 8:03:50 AM				
Lara, Ralph		Need keys(15) for kitchen electrical panels GE, Square D two types, Eaton panels.							
Santos Chavez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Physical Plant Complex									
269244		Athletic Field			9/22/2022		69		\$0.00
Medium	Work In Progress			9/22/2022 7:49:44 AM					
Vasquez, Jose	Need at least 100 yards of Baseball turf for STM STH GH GM CM CH								
Jose Vasquez									
267602	Purchasing	Football Field			8/26/2022		96		\$0.00
Medium	Work In Progress			8/26/2022 7:16:40 AM					
Vasquez, Jose	We need 6000 pounds of crumb rubber for STH, GHS, and CHS								
Jose Vasquez									
272060		Athletic Field			11/15/2022		15		\$0.00
Medium	Work In Progress			11/15/2022 9:22:48 AM					
Vasquez, Jose	Need sprinklers 1-25s for STM, STH, GH, GM, CM, CH								
Jose Vasquez									
267506					8/25/2022		97		\$0.00
Medium	Work In Progress			8/25/2022 7:32:57 AM					
Avila, Jesus	Requesting portable gasoline powered welder for access into football fields and other hard to reach areas, thank you.					Welder is on backlog 10/11/22			
Jesus Avila									
272026	Main Warehouse				11/14/2022		16		\$0.00
Medium	Work In Progress			11/14/2022 3:27:36 PM					
Marquez, Gerardo	Need keys for new warehouse person to match the other warehouse staff.								
Enrique Briones									
271449					11/3/2022		27		\$0.00
High	Work In Progress			11/3/2022 2:30:37 PM					
Marquez, Gerardo	SNP Food WH the dry storage bay door needs outter weather strip								
Dominique Esparza									
271852		Office			11/9/2022		21		\$5,596.97
Medium	Work In Progress	Physical plant		11/9/2022 8:49:22 AM					
Ambriz, Jose	Need to installed NEW ductwork and a 5 ton split system.								
Jose Ambriz									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
271079					10/27/2022		34		\$834.00
Medium	Work In Progress				10/27/2022 9:13:02 AM				
Ambriz, Jose		Requesting New Ladders to Replace old Extension 24ft, 8Ft and 6ft ladders.							
Aaron Solis									
263956		Lift Station			7/6/2022		147		\$0.00
Medium	Work In Progress				7/6/2022 7:37:27 AM				
Vasquez, Jose		Need to spray for all weed at are all around the wastewater treatment plant facility ground. thank you.							
Mario Apodaca									
269081					9/20/2022		71		\$0.00
Medium	Work In Progress				9/20/2022 7:47:30 AM				
Quezada, Jose		tools for truck stock				Quote in Guillermo Hernandez Desk.			
Hector Tellez									
268736	Main Warehouse				9/13/2022		78		\$0.00
Medium	Work In Progress				9/13/2022 10:48:28 AM				
Carrasco, Danny		requesting new light bulbs to replace old ones at maintenance warehouse							
Danny Carrasco									
Count: 18 Work Orders			Avg. Age of WO's	70		Total for Physical Plant Complex	0	\$6,430.97	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
267814	Main Building	Restroom (Girls)			8/30/2022		92	\$513.42	
Medium	Work In Progress			8/30/2022 11:36:01 AM					
Chavez, Santos	Para solicitar un Hand Dryer para el bano de ninos por favor lo antes posible								
Norma Oate									
267815	Main Building	Restroom			8/30/2022		92	\$513.42	
Medium	Work In Progress			8/30/2022 11:43:55 AM					
Chavez, Santos	por favor solicito un Hand Dryer para bano de ninos .Gracias!!!								
Norma Oate									
270870					10/24/2022		37	\$0.00	
Medium	Work In Progress	Room 145		10/24/2022 1:28:03 PM					
Chavez, Santos	Classroom lights need to be repaired in room 145 by the electrician. (Mrs. N. Martinez)								
Norma Martinez									
270871					10/24/2022		37	\$0.00	
Medium	Work In Progress	Room 148		10/24/2022 1:28:27 PM					
Chavez, Santos	Classroom lights need to be repaired in room 148 by the electrician. (Mrs. N. Martinez)								
Norma Martinez									
266941					8/17/2022		105	\$0.00	
Medium	Work In Progress			8/17/2022 9:48:33 AM					
Chavez, Santos	Need to replace outside GFI safety covers on the south side of the building it is a safety hazard for the kids.								
Norma Oate									
271342					11/1/2022		29	\$5.47	
Medium	Work In Progress	Parent Center		11/1/2022 3:53:32 PM					
Pacheco, Hector	Please install the ice maker machine in the parent center portable. The ice machine is located in the parent center. (Mrs.N. Martinez)								
Norma Martinez									
272482					11/30/2022		0	\$33.85	
Medium	Work In Progress			11/30/2022 7:41:10 AM					
Chavez, Santos	Line locate for new pre k								
Santos Chavez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

272486 11/30/2022 0 \$0.00

Medium Work In Progress 11/30/2022 8:12:02 AM

Chavez, Santos Company: BOHANNAN HOUSTON
 Main Contact Phone: (505) 977-8180
 Address: 7500 JEFFERSON ST NE
 City, St, Zip: ALBUQUERQUE, NM 87109
 Main Contact Email: dgutierrez@bhinc.com
 Company Phone: (505) 823-1000
 Main Contact: DON GUTIERREZ
 Spotting Instructions
 FROM RIVERSIDE DR/MAIN ENTRANCE SPOT
 SOUTHEAST ROW ON MCNUTT 200 FT AND 300 FT
 WIDE PATH ON S ROW ; THEN ENTER SCHOOL
 SPOT 300 FT WIDE PATH INTO SCHOOL PROPERTY
 1,100 FT; TO INCLUDE ON OUTSIDE OF
 ELEMENTARY SCHOOL MOUNT CRISTO REY BLVD;
 SPOT FULL ROW ON MT CRISTO REY BLVD 700 FT
 AND LOCATE TO THE RIVERSIDE ELEMENTARY
 BLDGS APPR 400 FT FROM MT CRISTO REY;
 INCLUDE 50 FT RAD OF INTERSECTIONS; BRAZOS,
 RIO ROJO DR, TRINIDAD DR, AND CONT. NE ON
 TRINIDAD FULL ROW TO NUECES DR CONT ON
 NUECES DR 100 FT. SE // AREA MARKED IN WHITE
 Remarks
 HAZARDS: LIGHT TRAFFIC // ACCESS: OPEN ROW //
 CHECK IN AT OFFICE FOR ACCESS INTO SCHOOL //
 ANIMALS: UNKNOWN CONTACT DON FOR VISUAL
 MAP OF AREA TO BE LOCATED.
 TRSQ: [W8T29SR03ES01NW] [W8T29SR03ES01SW]
 [W8T29SR03ES02NE] [W8T29SR03ES02SE]

Dominique Esparza

272483 Main Building Restroom 11/30/2022 0 \$0.00

Medium Work In Progress 11/30/2022 7:49:29 AM

Pacheco, Hector en el bano de los ninos un urinal tira agua.

Norma Onate

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Riverside ES

272487 11/30/2022 0 \$0.00

Medium Work In Progress 11/30/2022 8:12:51 AM

Pacheco, Hector
 Company: BOHANNAN HOUSTON Main Contact
 Phone: (505) 977-8180 Address: 7500 JEFFERSON ST
 NE City, St, Zip: ALBUQUERQUE, NM 87109 Main
 Contact Email: dgutierrez@bhinc.com Company Phone:
 (505) 823-1000 Main Contact: DON GUTIERREZ
 Spotting Instructions FROM RIVERSIDE DR/MAIN
 ENTRANCE SPOT SOUTHEAST ROW ON MCNUTT
 200 FT AND 300 FT WIDE PATH ON S ROW ; THEN
 ENTER SCHOOL SPOT 300 FT WIDE PATH INTO
 SCHOOL PROPERTY 1,100 FT; TO INCLUDE ON
 OUTSIDE OF ELEMENTARY SCHOOL MOUNT
 CRISTO REY BLVD; SPOT FULL ROW ON MT CRISTO
 REY BLVD 700 FT AND LOCATE TO THE RIVERSIDE
 ELEMENTARY BLDGS APPR 400 FT FROM MT
 CRISTO REY; INCLUDE 50 FT RAD OF
 INTERSECTIONS; BRAZOS, RIO ROJO DR,
 TRINIDAD DR, AND CONT. NE ON TRINIDAD FULL
 ROW TO NUECES DR CONT ON NUECES DR 100 FT.
 SE // AREA MARKED IN WHITE Remarks HAZARDS:
 LIGHT TRAFFIC // ACCESS: OPEN ROW // CHECK IN
 AT OFFICE FOR ACCESS INTO SCHOOL // ANIMALS:
 UNKNOWN CONTACT DON FOR VISUAL MAP OF
 AREA TO BE LOCATED. TRSQ:
 [W8T29SR03ES01NW] [W8T29SR03ES01SW]
 [W8T29SR03ES02NE] [W8T29SR03ES02SE]

Dominique Esparza

271696 Main Building 11/7/2022 23 \$0.00

Medium Work In Progress 11/7/2022 7:30:25 AM

Ambriz, Jose hay un leak en el cuartito de Mechanic. enfrente del bano del staff'. por favor revisar.

Norma Oate

272493 11/30/2022 0 \$0.00

Medium Work In Progress 100s Hallway 11/30/2022 9:48:34 AM

Ambriz, Jose Please turn on heaters in the 100s hallway (Kinder & 1st). The hallway is very cold. (Mrs. Martine)

Norma Martinez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

271865					11/9/2022		21		\$0.00
Medium	Work In Progress	Office			11/9/2022 11:23:13 AM				
Gonzalez, Salvador		The main entrance porch walkway by the palm trees continues to get dirty with pigeon droppings. A plastic mesh was installed to only some areas of the porch and pigeons are now seating in a new area. The walkway on the opposite side of the office and in front of the double doors are missing the mesh. Please add mesh to all of the porch areas that don't have the mesh. (Mrs. Martinez)							
Norma Martinez									
269048					9/19/2022		72		\$0.00
Medium	Work In Progress	101			9/19/2022 1:31:53 PM				
Deveau, David		I need two hooks installed on the wall for my sensory activity. (Ms. hall)							
Norma Martinez									
272069	New Wing 1/02	Exterior			11/15/2022		15		\$0.00
Medium	Work In Progress				11/15/2022 11:49:21				
Vasquez, Jose		Por favor checar sprinklers.							
Norma Onate									
271819					11/8/2022		22		\$0.00
Medium	Work In Progress	rOOM 101			11/8/2022 3:00:45 PM				
Deveau, David		Please install a handicapped restroom bar in the student restroom in room 101. (Mrs. Martinez)							
Norma Martinez									
265713					8/2/2022		120		\$0.00
Medium	Work In Progress	5th and 6th			8/2/2022 12:02:22 PM				
Deveau, David		Please install a handicap sign to the last stall in the 5th, 6th-grade hallway bathroom. (Mrs. Navarro)							
Norma Martinez									
265989					8/4/2022		118		\$0.00
Medium	Work In Progress				8/4/2022 3:20:36 PM				
Deveau, David		Please send contractor to repaint traffic arrows in the parking lot. (Mrs. Flavian)							
Norma Martinez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Riverside ES									
271765					11/7/2022		23		\$0.00
Medium	Work In Progress			11/7/2022 3:54:32 PM					
Vasquez, Jose	Please remove all tall bushes by the fence by Trinidad street. A resident from 107 Trinidad called the school on 11/7 to report that her home cameras record daily when illegal immigrants are hiding inside the school campus under the PE portable and behind the tall bushes by the fence. (Mrs. Martinez)								
Norma Martinez									
267876					8/31/2022		91		\$0.00
Medium	Work In Progress	Room 123		8/31/2022 7:51:44 AM					
Lara, Ralph	Having issues with the classroom doorknob, it doesn't open right. It doesn't unlock. Just turns the key so it's hard to come in every morning. (Ms. Molina)								
Norma Martinez									
269546	Main Building	Hallway/Corridor			9/28/2022		63		\$0.00
Medium	Work In Progress			9/28/2022 12:30:38 PM					
Lara, Ralph	POR FAVOR TENGO DOS PUERTAS NO ABREN; LA LLAVE SE ATORA ESTAN ENFRETE DE LA OFICINA PRINCIPAL. DAN A EL PATIO, GRACIAS.								
Norma Onate									
270194					10/6/2022		55		\$0.00
Medium	Work In Progress			10/6/2022 3:31:12 PM					
Lara, Ralph	Please rekey 3 drawer filing cabinet in room 76. (Mrs. Little)								
Norma Martinez									
270666					10/19/2022		42		\$0.00
Medium	Work In Progress	Room 144		10/19/2022 2:23:06 PM					
Lara, Ralph	Please rekey classroom cabinets x2 (Mrs. De Los Santos)								
Norma Martinez									
270947					10/25/2022		36		\$0.00
Medium	Work In Progress	Room 76		10/25/2022 11:00:07					
Lara, Ralph	EMERGENCY - STUDENT SAFETY - Please install a key lock or latch guard high out of the reach of students in the behavioral unit. Students are running out of the classroom through the classroom back emergency door. (Mrs. Navarro)								
Norma Martinez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
272494					11/30/2022		0		\$0.00
Medium	Work In Progress	Room 104			11/30/2022 9:51:14 AM				
Lara, Ralph		Mrs. Christy and Mrs. Susie, are having trouble with trying to lock the exit of the double door by classroom 104. Please check the key and door cylinder. (Mrs. Martinez)							
Norma Martinez									
264749					7/25/2022		128		\$0.00
Medium	Work In Progress	Room 101			7/25/2022 11:26:20 AM				
Lara, Ralph		Please rekey the built in purple cabinet. (Ms. Marisol Solis)							
Norma Martinez									
265230					7/29/2022		124		\$0.00
Medium	Work In Progress	6th grade			7/29/2022 3:23:33 PM				
Lara, Ralph		I would like to report that the 6th-grade hallway outside door does not close properly at times. Please look at doors asap for student and staff safety. (Mrs. Martinez)							
Norma Martinez									
Count: 27 Work Orders		Avg. Age of WO's 50		Total for Riverside ES			0	\$1,066.16	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: San Miguel Special Services									
270941					10/25/2022		36		\$0.00
Medium	Work In Progress				10/25/2022 9:51:37 AM				
Marquez, Gerardo		Check the lock of the second main entrance, key gets stuck.							
Guadalupe Parada									
269388					9/26/2022		65		\$73.85
Medium	Work In Progress				9/26/2022 12:35:41 PM				
Vasquez, Jose		As per Mr. Rapanut requesting to come and prune some trees 4 in front of the building and 2 in the back.							
Guadalupe Parada									
266751					8/15/2022		107		\$0.00
Medium	Work In Progress				8/15/2022 9:05:44 AM				
Vasquez, Jose		As per Mr. Rapanut requesting maintenance personnel to come help cut weeds, rake and dispose them and clean the pine trees area. Thank you							
Guadalupe Parada									
270819					10/24/2022		37		\$285.88
Medium	Work In Progress				10/24/2022 8:01:39 AM				
Tellez, Hector		One of the lights in the lounge room is flickering. LED light				reroute to electrician.			
Guadalupe Parada									
271995					11/14/2022		16		\$0.00
Medium	Work In Progress				11/14/2022 9:00:27 AM				
Tellez, Hector		One of the lights in the main hallway is flickering needs to be checked. LED light							
Guadalupe Parada									
272312					11/28/2022		2		\$0.00
Medium	Work In Progress				11/28/2022 8:19:19 AM				
Tellez, Hector		One of the lights in the receptionist's office is flickering. LED light							
Guadalupe Parada									
Count: 6 Work Orders			Avg. Age of WO's	44		Total for San Miguel Special Services	0		\$359.73

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

271334	Main Building	Mechanical			11/1/2022		29		\$0.00
Medium	Work In Progress	100 hallway			11/1/2022 2:58:32 PM				
Moreno, Mario		Please check the boiler system gfci is tripping daily.							

Micaela Paniagua

269200	Main Building	Office			9/21/2022		70		\$0.00
Medium	Work In Progress	Office			9/21/2022 9:55:57 AM				
Chavez, Santos		Please upgrade Mr. Smith's lighting in his office.							

Micaela Paniagua

269201	Main Building	Office			9/21/2022		70		\$0.00
Medium	Work In Progress	office			9/21/2022 9:58:41 AM				
Chavez, Santos		please add light switches.							

Thank you!

Micaela

Micaela Paniagua

272345	Main Building	Custodial			11/28/2022		2		\$0.00
Medium	Work In Progress				11/28/2022 11:39:07				
Ambriz, Jose		Can somebody come and check the ice maker its not making any ice .. Thank you ...							

Maria Gabaldon

266635	Main Building	Exterior			8/12/2022		110		\$0.00
Medium	Work In Progress	Outside			8/12/2022 8:24:19 AM				
Deveau, David		We have 5 dead trees that need to be removed. Please see Mr. Smith							

Micaela Paniagua

264654	Main Building	Classroom			7/21/2022		132		\$0.00
Medium	Work In Progress	205			7/21/2022 12:12:47 PM				
Lara, Ralph		The cabinet keys work but the drum is crooked.							

Thank you!

Micaela Paniagua

271110	Main Building	Office			10/27/2022		34		\$0.00
Medium	Work In Progress				10/27/2022 3:33:25 PM				
Lara, Ralph		Red, white and blue outside doors can't unlock with both of my keys. Room 206 is having trouble with the key.							

Micaela Paniagua

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

272341	Main Building	Office			11/28/2022		2		\$0.00
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Medium	Work In Progress	office			11/28/2022 11:03:19				
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Lara, Ralph
The master keys in casa roja don't unlock the outside doors. Also, the outside door closer to the cafeteria don't unlock.

Micaela Paniagua

272342	Main Building	Classroom			11/28/2022		2		\$0.00
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Medium	Work In Progress	Portable C			11/28/2022 11:04:44				
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Lara, Ralph
Please add a latch up top due to special circumstances.

Thanks!

Micaela Paniagua

270669	Main Building	Classroom			10/19/2022		42		\$0.00
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Medium	Work In Progress	port			10/19/2022 3:32:17 PM				
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Lara, Ralph
Portables doors connecting don't lock. See Gaby or Micaela in the office

Micaela Paniagua

270645	Main Building	Classroom			10/19/2022		42		\$0.00
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Medium	Work In Progress	Port K			10/19/2022 11:38:10				
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Lara, Ralph
keys aren't opening the door.

Micaela Paniagua

270649	Main Building	Office			10/19/2022		42		\$0.00
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Medium	Work In Progress				10/19/2022 11:41:52				
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Lara, Ralph
The entire mailbox needs to be replaced. It no longer locks nor closes and our mail is exposed.

Micaela Paniagua

270556	Main Building	Exterior			10/18/2022		43		\$0.00
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Medium	Work In Progress	outside doors			10/18/2022 10:03:54				
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Lara, Ralph
Only left door opens for the exit.

Micaela Paniagua

271785	Main Building	Classroom			11/8/2022		22		\$0.00
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Medium	Work In Progress	Several doors			11/8/2022 9:24:32 AM				
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Lara, Ralph
Several outside doors and indoors won't open with our master keys, please help!

Micaela Paniagua

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
267619	Main Building	Classroom			8/26/2022		96		\$0.00
Medium	Work In Progress	204			8/26/2022 10:22:15 AM				
Lara, Ralph		Room 204 cabinets need to be rekeyed. We don't have a key and the teacher needs to lock up documents.							
Micaela Paniagua									
268003	Main Building	Office			9/1/2022		90		\$0.00
Medium	Work In Progress	vault			9/1/2022 3:31:20 PM				
Lara, Ralph		The filing cabinet drawer doesn't shut. Please repair.							
Micaela Paniagua									
Count: 16 Work Orders			Avg. Age of WO's	52		Total for Santa Teresa ES	0		\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
267311					8/22/2022		100		\$0.00
Medium	Work In Progress	505			8/22/2022 5:29:25 PM				
Lara, Ralph		Broken door holder/stopper. completely fell off the door. cannot hold door open when needed.							
Aida Gentzler									
268048					9/2/2022		89		\$0.00
Medium	Work In Progress	610			9/2/2022 9:31:24 AM				
Lara, Ralph		Locksmith needed. Some kitchen cabinets are locked. The office or myself do not have the keys.							
Aida Gentzler									
267898	Vocational	Classroom			8/31/2022		91		\$0.00
Medium	Work In Progress	805			8/31/2022 10:26:10 AM				
Lara, Ralph		Room 805 needs to be on master key. Currently off master.							
Gema Suggs									
269128					9/20/2022		71		\$0.00
Medium	Work In Progress	405			9/20/2022 10:45:46 AM				
Lara, Ralph		"2 cabinets need lock and key. Main door key needs adjusting "							
Aida Gentzler									
264454					7/18/2022		135		\$0.00
Medium	Work In Progress	504 prep room			7/18/2022 12:14:18 PM				
Lara, Ralph		please swap the key holes to opposite side of each internal door for security. Only the internal doors opening to classrooms 506 and 502 need to have key holes swapping sides. thanks							
Aida Gentzler									
264452					7/18/2022		135		\$0.00
Medium	Work In Progress	506			7/18/2022 12:13:12 PM				
Lara, Ralph		Locks for room 506 need to be re-keyed. Keys from rom 508 unlocks both doors of 506 as well.							
Aida Gentzler									
264282	Main Building	Classroom			7/13/2022		140		\$0.00
Medium	Work In Progress	Room 312 and			7/13/2022 10:17:31 AM				
Lara, Ralph		-Four white cabinets do not close or lock -Kitchen cabinets are locked (no keys to open them)							
Raul Villagrana									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

270500	Main Building	Hallway/Corridor			10/17/2022		44		\$0.00
Medium	Work In Progress	Fire Doors			10/17/2022 12:35:07				
Lara, Ralph		Push Bar in one of the fire doors in the 400 Hallway office							
Gema Suggs									
270668					10/19/2022		42		\$0.00
Medium	Work In Progress	512B			10/19/2022 2:26:43 PM				
Lara, Ralph		Re-key free standing cabinet in office 512B.							
Aida Gentzler									
267298					8/22/2022		100		\$0.00
Medium	Work In Progress	210			8/22/2022 5:13:52 PM				
Lara, Ralph		File Cabinet Lock							
Aida Gentzler									
267300					8/22/2022		100		\$0.00
Medium	Work In Progress	408			8/22/2022 5:16:50 PM				
Lara, Ralph		Cabinet in classroom will not lock. This is a grey double door cabinet. I would like for cabinet to lock. Thank you							
Aida Gentzler									
272130					11/16/2022		14		\$0.00
Medium	Work In Progress	309			11/16/2022 11:30:44				
Lara, Ralph		My room key does not work. I cannot unlock my door and therefore cannot close my door because it will not be possible to get back in when I return....							
Aida Gentzler									
268946		Kitchen			9/16/2022		75		\$0.00
High	Work In Progress				9/16/2022 1:26:39 PM				
Lara, Ralph		The roll up curtain (gate) at the Italian serving area is starting to fall on its own (hazardous)							
Dino Facio									
265059					7/28/2022		125		\$0.00
Medium	Work In Progress	314			7/28/2022 7:54:01 AM				
Lara, Ralph		install new locks for the cabinets in room #314. There are no keys for them. Thank you for all your help.							
Aida Gentzler									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
265596	Library	Storage			8/1/2022		121		\$0.00
Medium	Work In Progress	Supply Room			8/1/2022 9:18:57 PM				
Lara, Ralph		Change lock of supply room to match the testing room. Please speak with Emma Hernandez							
Gema Suggs									
265597	Applied Science	Classroom			8/1/2022		121		\$0.00
Medium	Work In Progress	700/702			8/1/2022 9:24:44 PM				
Lara, Ralph		Put the classroom back on master key. Please see Ms Suggs on other areas that need to be put back on Master Key. The technology portable that will be used for Law Enforcement needs to be on Master too. Please see Ms. Suggs							
Gema Suggs									
266526					8/11/2022		111		\$0.00
Medium	Work In Progress				8/11/2022 8:33:11 AM				
Lara, Ralph		Mailbox Key # 40, 62 Room 500 (2KEYS) Room 200 (2 KEYS) 115 key in front of attendance to be return to MASTER KEY							
Aida Gentzler									
272126					11/16/2022		14		\$0.00
Medium	Work In Progress	305			11/16/2022 11:18:04				
Lara, Ralph		Students locked cabinets when I was absent. I need access to them. I do not have a key to the cabinets and was never issued one.							
Aida Gentzler									
272127					11/16/2022		14		\$0.00
Medium	Work In Progress	311			11/16/2022 11:18:43				
Lara, Ralph		The keys for my classroom furniture do not work. I cannot lock my desk, filing cabinet, or storage unit.							
Aida Gentzler									
268044	Main Building	Hallway/Corridor			9/2/2022		89		\$0.00
Medium	Work In Progress	300 Hallway			9/2/2022 9:27:18 AM				
Deveau, David		Leaks from the ceiling , ceiling tiles need to be replaced.							
Raul Villagrana									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

264359	Gymnasium	Gym			7/14/2022		139		\$0.00
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Medium	Work In Progress				7/14/2022 11:16:43 AM				
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Deveau, David
Need the cherry picker so that custodial can clean by the vents of the airconditioner and the back of the basketball courts.

Gema Suggs

271071					10/27/2022		34		\$0.00
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Medium	Work In Progress				10/27/2022 8:04:07 AM				
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Vasquez, Jose
Soccer Field bleacher area and area between soccer field and baseball field need to be cleaned out (weeds). All trash to include fence posts and fencing be discarded. emailed pictures 10/27/22

Shane Smythe

272399		Athletic Field			11/29/2022		1		\$67.27
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Medium	Work In Progress				11/29/2022 8:26:29 AM				
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Vasquez, Jose
There's a leak in station #3 by the baseball field in the manifold.

Jose Vasquez

271312	Cafeteria (2005)	Cafeteria			11/1/2022		29		\$0.00
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Medium	Work In Progress	Cafeteria			11/1/2022 12:58:29 PM				
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Chavez, Santos
Light bulbs in Cafeteria need to be replaced, several are not working

Gema Suggs

272131					11/16/2022		14		\$0.00
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Medium	Work In Progress	Girls Basketball			11/16/2022 11:31:43				
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Lara, Ralph
The restroom door in our office does not close.

Aida Gentzler

271985					11/14/2022		16		\$0.00
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Medium	Work In Progress	Football Locker			11/14/2022 8:11:47 AM				
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Deveau, David
Broken bathroom stall door not attached. Needs to be reattached. Thank you!

Aida Gentzler

272129					11/16/2022		14		\$0.00
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Medium	Work In Progress	Nurse's Office			11/16/2022 11:23:11				
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Deveau, David
"Replace fluorescent lights. Replace entrance hallway light bulb. Remove and install hanging pamphlet boards to entrance hallway. Replace ceiling panels. Assemble office chair.

Aida Gentzler

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
272366	Main Building	Office			11/28/2022		2		\$0.00
Medium	Work In Progress	600's ,			11/28/2022 1:50:09 PM				
Ambriz, Jose Need to replace 3 coils from Trane units.									
Jose Ambriz									
272124					11/16/2022		14		\$105.65
Medium	Work In Progress	library			11/16/2022 11:15:46				
Ambriz, Jose Loud, annoying vent noise coming from the ceiling									
Aida Gentzler									
272331	Main Building	Classroom			11/28/2022		2		\$0.00
Medium	Work In Progress	408			11/28/2022 10:18:42				
Ambriz, Jose Room 408 is very warm									
Gema Suggs									
263933					7/5/2022		148		\$216.72
Medium	Work In Progress				7/5/2022 4:19:04 PM				
Tellez, Hector irrigation timer master valve softball field									
Hector Tellez									
272347	Main Building	Classroom			11/28/2022		2		\$0.00
Medium	Work In Progress	204			11/28/2022 11:43:39				
Deveau, David Please check on temperature, teacher reporting too warm.									
Gema Suggs									
272408	Main Building	Classroom			11/29/2022		1		\$218.00
Medium	Work In Progress	300 Hallway			11/29/2022 9:06:00 AM				
Ambriz, Jose Rooms are reported to be very warm									
Gema Suggs									
269031					9/19/2022		72		\$295.00
Medium	Work In Progress	405			9/19/2022 11:19:12 AM				
Chavez, Santos Lights are flickering when turned off.									
Aida Gentzler									
267309					8/22/2022		100		\$295.00
Medium	Work In Progress	409			8/22/2022 5:27:18 PM				
Chavez, Santos Replace ceiling lights that are not illuminating.									
Aida Gentzler									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
264112					7/11/2022		142		\$293.47
Medium	Work In Progress				7/11/2022 7:56:18 AM				
Chavez, Santos		Replace disconnects for evaporative cooler STH aux gym.							
Santos Chavez									
271724					11/7/2022		23		\$0.00
Medium	Work In Progress	807			11/7/2022 10:23:57 AM				
Pacheco, Hector		Sink in room 807 is clogged. Thank you!							
Aida Gentzler									
268304	Annex Building	Custodial			9/6/2022		85		\$0.00
Medium	Work In Progress				9/6/2022 7:52:29 AM				
Pacheco, Hector		As per Memo's Request to install sink and cabinet, counter top at custodial office.							
Hector Pacheco									
271801	Main Building	Gym			11/8/2022		22		\$0.00
Medium	Work In Progress	Black Hallway			11/8/2022 12:09:54 PM				
Chavez, Santos		Replace light cover. It was hanging down.							
Raul Villagrana									
271804	Main Building	Classroom			11/8/2022		22		\$0.00
Medium	Work In Progress	Warrior			11/8/2022 12:16:23 PM				
Chavez, Santos		Change the lights in the warrior and band room. Also to check the switches in the warrior room							
Raul Villagrana									
271991					11/14/2022		16		\$0.00
Medium	Work In Progress	511			11/14/2022 8:48:40 AM				
Chavez, Santos		No electricity in wall outlets. Thank you							
Aida Gentzler									
272125					11/16/2022		14		\$0.00
Medium	Work In Progress	608			11/16/2022 11:17:09				
Chavez, Santos		I only have 3 lights that turn on in my classroom.							
Aida Gentzler									
272132					11/16/2022		14		\$0.00
Medium	Work In Progress	506			11/16/2022 11:32:26				
Chavez, Santos		no power on wall with periodic table - all dead - need to be addressed							
Aida Gentzler									
Count: 43 Work Orders			Avg. Age of WO's 62			Total for Santa Teresa HS	0	\$1,491.11	

11/30/2022 12:23:47 PM

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

272084	Gym (1997)	Gym			11/15/2022		15		\$113.96
Medium	Work In Progress	CONCESSION			11/15/2022 3:11:15 PM				
Pacheco, Hector		NO RUNNING WATER IN THE CONCESSION AREA STAND.							

Laura Parra

272251	North Building	Restroom			11/18/2022		12		\$0.00
Medium	Work In Progress	UPPER LEVEL			11/18/2022 9:50:30 AM				
Pacheco, Hector		RESTROOMS CLOGGED							

Laura Parra

272208	Gym (1997)	Restroom			11/17/2022		13		\$27.15
Medium	Work In Progress	BOYS			11/17/2022 2:38:44 PM				
Pacheco, Hector		BLACK WATER COMING OUT OF THE SINK. UNABLE TO WASH HANDS							

Laura Parra

268765		Kitchen			9/13/2022		78		\$295.00
High	Work In Progress				9/13/2022 3:10:53 PM				
Chavez, Santos		Light in kitchen office out							

Dino Facio

266868	South Building				8/16/2022		106		\$3,575.32
Medium	Work In Progress				8/16/2022 10:56:54 AM				
Chavez, Santos		PORFAVOR , DE REVISAR LAS LUCES DE LA RAMPA Y TAMPCO HAY EN UNA FUENTE DE AGUA NI EL CUSTODIO CLOSET DEL EDIFICIO SUR , GRACIAS							

Cristian Martinez

269591					9/29/2022		62		\$2,900.00
Medium	Work In Progress				9/29/2022 7:49:30 AM				
Chavez, Santos		Replace wall packs with solar lights							

Santos Chavez

270592	Gym (1997)	Restroom			10/18/2022		43		\$0.00
Medium	Work In Progress	COACH			10/18/2022 2:33:34 PM				
Chavez, Santos		LED LIGHT IN THE RESTROOM KEEPS SHUTTING OFF ON ITS OWN.							

Laura Parra

269436	Gym (1997)	Gym			9/27/2022		64		\$0.00
Medium	Work In Progress	BOYS LOCKER			9/27/2022 7:27:38 AM				
Ambriz, Jose		WATER FOUNTAIN DOES NOT WORK							

Laura Parra

11/30/2022 12:23:48 PM

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
266759	North Building	Classroom			8/15/2022		107		\$0.00
Medium	Work In Progress	3 GRIEGO			8/15/2022 9:51:06 AM				
Deveau, David		EXHAUST FAN IN RESTROOM DOES NOT TURN ON							
Laura Parra									
272315	North Building	Classroom			11/28/2022		2		\$0.00
Medium	Work In Progress	17 MIHALICK			11/28/2022 8:34:35 AM				
Ambriz, Jose		HEATER DOES NOT TURN ON							
Laura Parra									
270489	North Building	Exterior			10/17/2022		44		\$0.00
Medium	Work In Progress	PLANTERS			10/17/2022 11:16:51				
Vasquez, Jose		PLANTERS OUTSIDE MAIN OFFICE- ROCK PLANTERS ARE BROKEN- ROCKS HAVE FALLEN OUT OF PLACE. SHARP EDGES							
Laura Parra									
272141	North Building	Hallway/Corridor			11/16/2022		14		\$0.00
Medium	Work In Progress	LOWER LEVEL			11/16/2022 1:13:01 PM				
Deveau, David		NEXT TO ROOM 2 - EXIT SIGN IS BROKEN PLEASE REPLACE BETWEEN ROOM 3 AND CUSTODIAL- EXIT SIGN NOT ON							
Laura Parra									
271227	North Building	Elevator			10/31/2022		30		\$0.00
Medium	Work In Progress	PARKING LOT			10/31/2022 8:40:17 AM				
Deveau, David		REQUESTING SAFETY SIGNS FOR SCHOOL - SPEED LIMIT 5 MILES (ONE ENTERING CAMPUS AND OTHER BY PARKING LOT) PLEASE SEE ADMIN FOR ACCURATE LOCATION - BIGGER EXIT SIGN FOR GATE. CARS ARE USING EXIT TO ENTER MIGHT CAUSE ACCIDENT.							
Laura Parra									
265155	South Building	Office			7/29/2022		124		\$0.00
Medium	Work In Progress	SOUTH OFFICE			7/29/2022 8:44:53 AM				
Deveau, David		PLEASE INSTALL BLINDS- BLINDS WERE REMOVED BY MAINTENANCE							
Laura Parra						Went to check office, blinds in there / need screws, drill and small ladder to install. Rerouting to Deveau as per Guillermo Hernandez. 8-1-22 JQ			

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

272447	North Building	Exterior			11/29/2022		1		\$0.00
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Medium	Work In Progress	OUTSIDE			11/29/2022 2:25:13 PM				
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Vasquez, Jose
 1- PLEASE CLEAR DIRT FROM STAIRS AND RAMPS
 2- PLEASE EMPTY OUT TRASH CAN AROUND CAMPUS

Laura Parra

264522	Gym (1997)	Gym			7/19/2022		134		\$0.00
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Medium	Work In Progress	EXTERIOR			7/19/2022 10:05:40 AM				
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Deveau, David
 STMS SIGN OUTSIDE GYM IS MISSING LAST "S".
 PLEASE REPLACE

Laura Parra

266678	North Building	Classroom			8/12/2022		110		\$0.00
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Medium	Work In Progress	46 MEDRANO			8/12/2022 2:53:53 PM				
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Deveau, David
 ASSEMBLE SCIENCE TABLES

Laura Parra

272457	North Building	Classroom			11/29/2022		1		\$0.00
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Medium	Work In Progress	15 MEISTER			11/29/2022 3:42:55 PM				
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Lara, Ralph
 DOORS DO NOT LATCH

Laura Parra

270908	South Building				10/25/2022		36		\$0.00
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Medium	Work In Progress	Brave Room			10/25/2022 4:36:03 AM				
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Lara, Ralph
 The door was removed from the small office and never put back up. If you have any questions please see Ms. Davis

Shannon Davis

Count: 19 Work Orders		Avg. Age of WO's 52			Total for Santa Teresa MS		0		\$6,911.43
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508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		SNP Complex							
272417					11/29/2022		1		\$0.00
High	Work In Progress				11/29/2022 10:05:52				
Ambriz, Jose		Heater unit in Maria Guerra's office blowing cold air							
Dino Facio									
Count: 1 Work Orders		Avg. Age of WO's		1	Total for SNP Complex			0	\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
272015	Main Building	Classroom			11/14/2022		16		\$29.99
Medium	Work In Progress	Rm #49			11/14/2022 2:23:01 PM				
Pacheco, Hector		As per conversation with one of the custodians to repair drain in lavatory in classroom restroom.							
Hector Pacheco									
272445					11/29/2022		1		\$0.00
Medium	Work In Progress				11/29/2022 2:10:37 PM				
Chavez, Santos		as per Fire Marshal							
		On the breaker boxes that goes to the fire panel must have a lock throughout the campus.							
Cora Ramirez									
266761	Main Building	Classroom			8/15/2022		107		\$0.00
Medium	Work In Progress	Room 31			8/15/2022 9:58:45 AM				
Marquez, Gerardo		We need 2 keys for room 31. One for Martha Torres , the Sped Social worker and a spare key.							
Lorena Herrera									
Count: 3 Work Orders			Avg. Age of WO's 41		Total for Sunland Park ES			0	\$29.99

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunrise ES

264601	Main Building				7/20/2022		133		\$0.00
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Medium	Work In Progress				7/20/2022 1:45:33 PM				
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Marquez, Gerardo
309 needs keys for drawers (108e) and the filing cabinet (129e) also a rolling cart to get it open.
Thank you Mr. Jerry

Joanna Rodriguez

266242		Classroom			8/8/2022		114		\$0.00
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Medium	Work In Progress	210			8/8/2022 9:30:29 AM				
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Marquez, Gerardo
RM. 210, the backdoor is not closing properly

Joanna Rodriguez

272334					11/28/2022		2		\$0.00
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Medium	Work In Progress	P-7/8			11/28/2022 10:47:43				
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Marquez, Gerardo
I will need 3 sets of keys for P7 and P8

Joanna Rodriguez

272335	Main Building	Cafeteria			11/28/2022		2		\$0.00
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Medium	Work In Progress				11/28/2022 10:50:13				
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Marquez, Gerardo
need key (2) 175E
3 (TS102)

Joanna Rodriguez

272336	Main Building	Classroom			11/28/2022		2		\$0.00
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Medium	Work In Progress				11/28/2022 10:51:48				
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Marquez, Gerardo
I will need a set of extra keys for each class room for safety purposes

Joanna Rodriguez

265950	Main Building	Classroom			8/4/2022		118		\$0.00
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Medium	Work In Progress	P-6			8/4/2022 11:33:31 AM				
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Marquez, Gerardo
Need key for P-6

Joanna Rodriguez

265680	Main Building	Classroom			8/2/2022		120		\$0.00
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Medium	Work In Progress	308,309,Office			8/2/2022 10:10:41 AM				
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Marquez, Gerardo
I need 5 Master keys, Also a key for my IA in room 308, 309

Joanna Rodriguez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunrise ES

265692	Main Building	Exterior			8/2/2022		120		\$0.00
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Medium	Work In Progress	Luna Exterior			8/2/2022 10:45:47 AM				
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Marquez, Gerardo
As per Mrs. Williams she is requesting a key badge entry for Luna hall way exterior doors going to the portables

Joanna Rodriguez

265693					8/2/2022		120		\$0.00
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Medium	Work In Progress				8/2/2022 10:47:48 AM				
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Marquez, Gerardo
309 needs keys for drawer (108e) and filling cabinets (129e) and a rolling cart please see Ms. Sotelo

Joanna Rodriguez

268469	Main Building	Classroom			9/8/2022		83		\$0.00
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Medium	Work In Progress				9/8/2022 11:10:11 AM				
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Marquez, Gerardo
classroom # 306 outside door hydraulic door adjuster very bad leak oil all over door .

Adrian Flores

267155	Main Building	Cafeteria			8/19/2022		103		\$100.16
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Medium	Work In Progress				8/19/2022 2:41:58 PM				
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Ontiveros, Joe
FAUL SMELL THROUGHT THE WHOLE CAMPUS

Joanna Rodriguez

270729	Main Building	Exterior			10/20/2022		41		\$0.00
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Medium	Work In Progress				10/20/2022 11:59:49				
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Vasquez, Jose
W/O 268448 is marked complete but never completed the w/o.
Can we please have the fields painted as we have a Football game this coming Saturday!

Joanna Rodriguez

271296	Main Building	Classroom			11/1/2022		29		\$0.00
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Medium	Work In Progress				11/1/2022 9:33:32 AM				
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Ruiz, Danny
Classroom 304 & 309 need window tint classroom don't have blinds

Adrian Flores

271137	Main Building	Classroom			10/28/2022		33		\$0.00
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Medium	Work In Progress	210			10/28/2022 10:55:49				
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Marquez, Gerardo
The door knob is not working properly. Can you please check it.
Thank you!!

Joanna Rodriguez

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
271108					10/27/2022		34		\$0.00
Medium	Work In Progress				10/27/2022 3:23:37 PM				
Marquez, Gerardo		Need fix door core in mechanical room not open							
Juan Vargas									
272284		Athletic Field			11/18/2022		12		\$0.00
Medium	Work In Progress				11/18/2022 3:47:55 PM				
Vasquez, Jose		The soccer nets need to be raplace							
Jose Vasquez									
Count: 16 Work Orders		Avg. Age of WO's 67		Total for Sunrise ES			0	\$100.16	

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Support Services							
268541					9/9/2022		82		\$0.00
Medium	Work In Progress	SUPPORT			9/9/2022 11:28:13 AM				
Tellez, Hector		WE WOULD LIKE TO REQUEST A DOOR BELL RINGER SIMILAR TO THE ONE CURRENTLY BEING USED. WE NEED TO LOCK THE BACK DOOR DUE TO PEOPLE FROM THE PUBLIC WALKING IN!							
Lisa Sanchez									
Count: 1 Work Orders		Avg. Age of WO's	82			Total for Support Services	0		\$0.00

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Vado ES

272321	Main Building	Classroom			11/28/2022		2		\$30.48
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Medium	Work In Progress	Room# 104 Ms.			11/28/2022 8:58:17 AM				
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Ambriz, Jose
Very cold in the classroom, Teacher said that thermostat reads 62 degrees

Sylvia Cary

272391	Main Building	Cafeteria			11/29/2022		1		\$0.00
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Medium	Work In Progress	Cafeteria/Gym			11/29/2022 7:49:12 AM				
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Ambriz, Jose
Cafeteria/Gym is very cold

Sylvia Cary

272303		Kitchen			11/28/2022		2		\$43.26
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High	Work In Progress				11/28/2022 7:24:44 AM				
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Appelzoller, Fred
No hot water in kitchen
reroute to plumber

Dino Facio

271077	Main Building	Exterior			10/27/2022		34		\$0.00
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Medium	Work In Progress	Exterior Field			10/27/2022 8:59:35 AM				
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Hernandez, Carlos
We purchased 4 benches for outside they will be place by playgrounds. We need somebody to come and installed them.

Sylvia Cary

271793	Main Building	Classroom			11/8/2022		22		\$0.00
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Medium	Work In Progress	Ms. Campos			11/8/2022 10:12:40 AM				
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Marquez, Gerardo
My back door is not closing. Mr. Garcia came in the classroom to try and fix it but is still does not want to latch so when we push it without turning the knob it still opens. I hope I'm being clear in my description. Room# 305

Sylvia Cary

269592	Main Building	Classroom			9/29/2022		62		\$0.00
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Medium	Work In Progress	Mr. Flores			9/29/2022 8:12:47 AM				
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Marquez, Gerardo
Key does not lock, unlock classroom doors between classrooms (room# 302 & #306) Key does not lock, unlock any doors exit doors at the end of the hallway. Key #19C4 Room#304

Sylvia Cary

269593	Main Building	Classroom			9/29/2022		62		\$0.00
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Medium	Work In Progress	Mr. Castillo			9/29/2022 8:19:16 AM				
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Marquez, Gerardo
Doors between classrooms, bottom deadbolt does not close, outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches.

Sylvia Cary

11/30/2022 12:23:48 PM

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
269594	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Mr. Santamaria			9/29/2022 8:22:55 AM				
Marquez, Gerardo		Doors between classroom, bottom deadbolt does not close. Key# 19C8 Room #308							
Sylvia Cary									
269595	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Ms. Coniglio			9/29/2022 8:32:27 AM				
Marquez, Gerardo		Doors between classroom, bottom deadbolt does not close. Key#19C6 Room#306							
Sylvia Cary									
269605	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Ms. Chavez			9/29/2022 9:15:48 AM				
Marquez, Gerardo		The key gets stuck if when locking the door connecting to room #203, the one to room #207 does not engage at the bottom. Key# 19A9 Rom# 205							
Sylvia Cary									
269606	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Ms. Ramos			9/29/2022 9:27:43 AM				
Marquez, Gerardo		Outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches. Key#19A1 Room#108							
Sylvia Cary									
269607	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Ms. Buenfil			9/29/2022 9:31:50 AM				
Marquez, Gerardo		The doors between room#104 & room# 102 lock is broken. Key# 19A14 room# 104							
Sylvia Cary									
269629	Main Building	Classroom			9/29/2022		62		\$0.00
Medium	Work In Progress	Room# 303			9/29/2022 1:18:11 PM				
Marquez, Gerardo		The outside door is not a secure door. The door does not automatically shut and latch when opened 6 inches. Room #303 Key# 19C3							
Sylvia Cary									
265502					8/1/2022		121		\$0.00
Medium	Work In Progress				8/1/2022 10:18:31 AM				
Marquez, Gerardo		Need to fix double doors at boiler room.							
Guillermo Hernandez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Vado ES							
265467	Main Building	Classroom			8/1/2022		121		\$0.00
Medium	Work In Progress	Room# 104 Ms.			8/1/2022 8:51:36 AM				
Marquez, Gerardo		Need a new door knob lock. The doors between rooms (going to the students restrooms) #102 & #104 do not lock.							
Sylvia Cary									
266856	Main Building	Office			8/16/2022		106		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:00:18 AM				
Marquez, Gerardo		Ms. Coyle is requesting a copy of each classroom key for substitutes when are assigned to our school.							
Sylvia Cary									
266858	Main Building	Office			8/16/2022		106		\$0.00
Medium	Work In Progress	Front Office			8/16/2022 10:09:26 AM				
Marquez, Gerardo		We need 6 master keys for POP's program							
Sylvia Cary									
Count: 17 Work Orders		Avg. Age of WO's		59	Total for Vado ES			0	\$73.74

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Yucca Heights ES									
266797		Hallway/Corridor			8/15/2022		107		\$0.00
Medium	Work In Progress			8/15/2022 1:53:28 PM					
Marquez, Gerardo	All the exit doors need some adjustment, please. They are not closing correctly. Thank you!								
Ernesto Diaz									
266673					8/12/2022		110		\$0.00
Medium	Work In Progress			8/12/2022 2:35:59 PM					
Marquez, Gerardo	Need a 3 key for computer lab inside library								
Rocio Rodriguez									
264718		Classroom			7/25/2022		128		\$0.00
Medium	Work In Progress	221		7/25/2022 9:11:43 AM					
Marquez, Gerardo	Need 2 keys for Room# 221								
Rocio Rodriguez									
264744					7/25/2022		128		\$0.00
Medium	Work In Progress			7/25/2022 11:10:51 AM					
Marquez, Gerardo	Room#309 (YH59) need 2 keys								
Rocio Rodriguez									
265637		Hallway/Corridor			8/2/2022		120		\$0.00
Medium	Work In Progress			8/2/2022 8:20:37 AM					
Marquez, Gerardo	Hallway exit doors between room #213 and #215 does not close properly.								
Ernesto Diaz									
265469		Office			8/1/2022		121		\$0.00
Medium	Work In Progress			8/1/2022 8:56:03 AM					
Marquez, Gerardo	Work# 264745- I had created a work order for card keys to our scanner. They are not working can we get them activated								
Rocio Rodriguez									
265478					8/1/2022		121		\$0.00
Medium	Work In Progress			8/1/2022 9:08:02 AM					
Marquez, Gerardo	Doors by the playground area in the 3rd grade hallway are not closing right.								
Rocio Rodriguez									
265466		Office			8/1/2022		121		\$0.00
Medium	Work In Progress			8/1/2022 8:43:34 AM					
Marquez, Gerardo	Need 10 keys that will open all classrooms. Only classrooms no entrance doors								
Rocio Rodriguez									
11/30/2022 12:23:48 PM									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Yucca Heights ES									
269632					9/29/2022		62		\$0.00
Medium	Work In Progress			9/29/2022 2:20:36 PM					
Marquez, Gerardo		Door in the middle of the upper hallway slam due to the pressure. The doors at end of the lower grade hallway are not closing							
Rocio Rodriguez									
269646					9/29/2022		62		\$0.00
Medium	Work In Progress			9/29/2022 3:43:39 PM					
Marquez, Gerardo		Door in room #322 is broken it only opens if you pull the handle up. It will not go down							
Rocio Rodriguez									
266371		Classroom			8/9/2022		113		\$0.00
Medium	Work In Progress			8/9/2022 12:26:33 PM					
Marquez, Gerardo		Door handle in room #322 is jammed and only works when you turn the handle upwards.							
Ernesto Diaz									
266661					8/12/2022		110		\$0.00
Medium	Work In Progress			8/12/2022 1:24:22 PM					
Marquez, Gerardo		Upper grades middle door are not closing properly							
Rocio Rodriguez									
266435		Hallway/Corridor			8/10/2022		112		\$0.00
Medium	Work In Progress			8/10/2022 8:34:28 AM					
Marquez, Gerardo		Double doors in hallway that lead to portables does not shut completely. Upper grade hall							
Ernesto Diaz									
266597					8/11/2022		111		\$0.00
Medium	Work In Progress	116		8/11/2022 2:25:04 PM					
Marquez, Gerardo		Librarian needs a key that can open all rooms inside library							
Rocio Rodriguez									
266598					8/11/2022		111		\$0.00
Medium	Work In Progress			8/11/2022 2:26:17 PM					
Marquez, Gerardo		Teachers need classroom keys to open Room 222, 301, and 126							
Rocio Rodriguez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
268513		Classroom			9/9/2022		82		\$0.00
Medium	Work In Progress				9/9/2022 8:06:17 AM				
Marquez, Gerardo		door is rubbing on door frame in room #210							
Ernesto Diaz									
268514		Library			9/9/2022		82		\$0.00
Medium	Work In Progress				9/9/2022 8:10:06 AM				
Marquez, Gerardo		Room #116B door rubbing on frame							
Ernesto Diaz									
268516		Classroom			9/9/2022		82		\$0.00
Medium	Work In Progress				9/9/2022 8:16:04 AM				
Marquez, Gerardo		Door knob in room #322 opens in one direction only. First work order #266371, place on 8-9-22							
Ernesto Diaz									
268384					9/7/2022		84		\$0.00
Medium	Work In Progress	210			9/7/2022 9:15:13 AM				
Marquez, Gerardo		Room#210- Door is not closing right							
Rocio Rodriguez									
268420					9/7/2022		84		\$0.00
Medium	Work In Progress				9/7/2022 2:34:39 PM				
Marquez, Gerardo		We had order key cards and they do not work. They gave us the incorrect ones. Could we get them replace with correct card keys.							
Rocio Rodriguez									
269018		Foyer			9/19/2022		72		\$0.00
Medium	Work In Progress				9/19/2022 9:53:22 AM				
Marquez, Gerardo		Door will not open a full 90 degree							
Ernesto Diaz									
269243		Kitchen			9/22/2022		69		\$0.00
High	Work In Progress				9/22/2022 7:46:12 AM				
Marquez, Gerardo		Roll up gate in serving area is starting make a grinding noise when it goes up and down might be coming off the track							
Dino Facio									
269258					9/22/2022		69		\$0.00
Medium	Work In Progress				9/22/2022 9:59:26 AM				
Marquez, Gerardo		Need 3 keys for Cums filing cabinets							
Rocio Rodriguez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
271435		Restroom (Girls)			11/3/2022		27		\$0.00
Medium	Work In Progress				11/3/2022 11:56:36 AM				
Marquez, Gerardo		There are two locks in the restroom (128R) partitions not working.							
Ernesto Diaz									
271711					11/7/2022		23		\$0.00
Medium	Work In Progress				11/7/2022 8:55:02 AM				
Marquez, Gerardo		Room#309 need 2 classroom keys							
Rocio Rodriguez									
271495					11/4/2022		26		\$0.00
Medium	Work In Progress				11/4/2022 12:25:06 PM				
Marquez, Gerardo		Library door knob to office is not working							
Rocio Rodriguez									
271230					10/31/2022		30		\$0.00
Medium	Work In Progress				10/31/2022 9:23:16 AM				
Marquez, Gerardo		Need 2 set of keys to cums filing cabinet							
Rocio Rodriguez									
264993					7/27/2022		126		\$0.00
Medium	Work In Progress				7/27/2022 11:41:38 AM				
Hernandez, Guillermo		Relocation of Portable from DT to YE							
Shane Smythe									
272268					11/18/2022		12		\$0.00
Medium	Work In Progress				11/18/2022 12:12:01				
Vargas, Juan		Room#102 in the office need a replacement light bulb its not turning on							
Rocio Rodriguez									
271127					10/28/2022		33		\$0.00
Medium	Work In Progress				10/28/2022 9:54:52 AM				
Vargas, Juan		Need a wall to get painted green in room#111 in the office							
Rocio Rodriguez									

508 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2022 - 11/30/2022 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
271749		Lift Station			11/7/2022		23		\$0.00
Medium	Work In Progress				11/7/2022 3:04:18 PM				
Vasquez, Jose		Sewage plant perimeter fencing has soil erosion from storm water run off. Needs soil replacement and build berm to divert storm water. Also need sand blown in from wind removed from perimeter wall on ET Bed. Please call Wastewater tech to meet at site for more details.							
Edward Schneider									
269207		Restroom			9/21/2022		70		\$359.80
Medium	Work In Progress				9/21/2022 11:36:53 AM				
Ontiveros, Joe		the handicap stall (boys restroom) in lower grade level does not flush. It has no water							Rute to plumber
Ernesto Diaz									
269687		Parking Lot			9/30/2022		61		\$0.00
Medium	Work In Progress				9/30/2022 7:30:29 AM				
Vasquez, Jose		There is a leak in the irrigation system in the front southeast side of the school building by the fire hydrant							
Ernesto Diaz									
Count: 33 Work Orders		Avg. Age of WO's 82		Total for Yucca Heights ES				0	\$359.80
Count: 508 Work Orders		Avg. Age of WO's 61		Grand Total				8	\$30,933.96