

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
AVECHS	275572	Work In Progress	Please create an extra room key to P12 for DACC instructors. Please also create an extra key to the chemical cabinets.		2/6/2023	Medium	Melanie Beegle	Lara, Ralph	Locksmith
AVECHS	278165	Work In Progress	The Chemical Fume Hood used in our science labs is not working properly. The teacher states that when the blower is turned on to evacuate fumes from the room that it vibrates and makes loud noises. Also she reports that it does not seal when it is shut.		3/30/2023	Medium	Melanie Beegle	Ambriz, Jose	HVAC
Anthony On Track Pre-K	270626	Work In Progress	Good Morning, with the recent break of one of our windows, we are requesting 8 exterior lights for outdoors to be located on each corner and center of the prek buildings.		10/19/2022	Medium	Angelic Ramos	Tellez, Hector	Electrical
Anthony On Track Pre-K	273289	Work In Progress	Please install outlet in office Rm.104		12/14/2022	Medium	Michelle Soto	Tellez, Hector	Electrical
AE	270574	Work In Progress	need new Mixing valve cartridge and new circulating pump	Pending parts - asp report 2/7/23	10/18/2022	Medium	Fred Appelzoller	Appelzoller, Fred	Plumbing
AE	271411	Work In Progress	Roll up gate in front of serving area hard to roll up and down getting stuck might fall		11/3/2022	High	Dino Facio	Marquez, Gerardo	Locksmith
AE	274502	Work In Progress	Please replace master key. The master key doesn't open all of the doors please check thank you		1/17/2023	Medium	Jessica Lopez	Marquez, Gerardo	Locksmith
AE	276718	Work In Progress	replace tile in the upper grade hallway		3/1/2023	Medium	Anselmo Varela	Carbajal, Jimmy	Carpet Repair

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BE	271506	Work In Progress	grease is coming out of door.		11/4/2022	Medium	Dominique Lopez	Marquez, Gerardo	Locksmith
BE	275537	Work In Progress	Classroom door is slamming very fast and also leaking oil again front the top of the door		2/6/2023	Medium	Michelle Guerra	Lara, Ralph	Locksmith
BE	275573	Work In Progress	the light does not work in the restroom they changed the light bulbs and still wont turn on		2/6/2023	Medium	Michelle Guerra	Tellez, Hector	Electrical
BE	276134	Work In Progress	Paint lines on the basketball courts		2/17/2023	Medium	Michelle Guerra	Hernandez, Guillermo	Painting
BE	276314	Work In Progress	the hand dryer is not working		2/22/2023	Medium	Dominique Lopez	Tellez, Hector	Electrical
BE	277692	Work In Progress	Door is hard to unlock		3/21/2023	Medium	Dominique Lopez	Lara, Ralph	Locksmith
BE	277943	Work In Progress	Back door to kitchen hard to open and close		3/27/2023	High	Dino Facio	Lara, Ralph	Locksmith
BE	278032	Work In Progress	need to request key		3/28/2023	Medium	Michelle Guerra	Lara, Ralph	Locksmith
BE	278287	Work In Progress	Faucet on small hand sink leaking		3/31/2023	High	Dino Facio	Appelzoller, Fred	Plumbing
CE	265675	Work In Progress	this room is not locking correctly. Key does not lock door or it is getting jammed see admin		8/2/2022	Medium	Jennifer Corral	Marquez, Gerardo	Locksmith
CE	267329	Work In Progress	the handle is very loose and getting hard to open. See Ms. Link and Bustillos		8/23/2022	Medium	Jennifer Corral	Marquez, Gerardo	Locksmith
CE	270114	Work In Progress	sending an email for a work order for my room door, is not closing properly, the door just stays half way open I have to push it or students have to push it or pull it to close the door securely. See Mr. Gutierrez		10/5/2022	Medium	Jennifer Corral	Marquez, Gerardo	Locksmith
CE	270115	Work In Progress	entrance door is getting stuck or is not latching. See front office		10/5/2022	Medium	Jennifer Corral	Marquez, Gerardo	Locksmith
CE	271915	Work In Progress	Door not latching again see front office.		11/10/2022	Medium	Jennifer Corral	Marquez, Gerardo	Locksmith

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CE	274351	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	1/23/23 Routed to Santos attached report	1/13/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical
CE	276280	Work In Progress	el restroom de la oficina y de la enfermeria estan tapados		2/22/2023	Medium	Valeria Maynez		Plumbing
CE	276299	Work In Progress	Could I please put in a work order for the cabinets in my classroom? Some are missing the locks and others need adjustments. See Nicole Burciaga		2/22/2023	Medium	Jennifer Corral	Lara, Ralph	Locksmith
CE	277199	Work In Progress	leak under the art sink. See Ms. Guillen	Checked tightin fittings drain flow dampers need to be replaced repair fowerad to plumber	3/7/2023	Medium	Jennifer Corral	Ontiveros, Joe	Plumbing
CE	277289	Work In Progress	Would you please place a work order for someone to come check on my door. When trying to open my door my key doesn't want to go through and when it does, sometimes it is hard to take it out. It gets stuck. See Ms. De La Fuente		3/9/2023	Medium	Jennifer Corral	Lara, Ralph	Locksmith
CE	278247	Work In Progress	Need to repair leaking pumps from boilers.		3/31/2023	Medium	Jose Ambriz		HVAC
CE	278248	Work In Progress	Need to replace a burn out VFD controller.		3/31/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
Chaparral Pre-K	274041	Work In Progress	Key entry in Electrical and Mechanical Rooms need to be cleaned out. Thank you.		1/9/2023	Medium	Nathalie Urbina	Marquez, Gerardo	Locksmith

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Chaparral Pre-K	276687	Work In Progress	power log the Pre K panel DP line side	2/28/23	2/28/2023	Medium	Hector Tellez	Flores, Antonio	Electrical
Chaparral Pre-K	278283	Work In Progress	Replace cafeteria bulbs at pre k center that are out.		3/31/2023	Medium	Nathalie Urbina	Flores, Antonio	Electrical
CHS	265561	Work In Progress	Door handle is bent. (Ms. Guerrero, E1)		8/1/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	265824	Work In Progress	The right hand door does not close unless it is pushed. Please fix. (Mireya Meza, main entrance R wing)		8/3/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	265866	Work In Progress	The door that goes to the roof in the football storage room won't lock. See Gregg Martinez. (Mireya Meza)		8/3/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	265954	Work In Progress	Emergency fire door in E-Hallway needs to be adjusted (Hard time unlocking it) (Mr. Martinez, AP)		8/4/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	266337	Work In Progress	F wing back door facing G wing, The key entry just turns and is not unlocking the door.		8/9/2022	Medium	Christina Nares	Marquez, Gerardo	Locksmith
CHS	267129	Work In Progress	Roll-up door (gear mechanism) is broken, would need to replace gear system or complete roll up door, this is the roll up door in the concessions stand inside the main building servicing the Varsity Gym. Please see Mr. Martinez for further details. (Mr. Martinez, AP)		8/19/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	267762	Work In Progress	Please issue a new CH1 key. Mine was keyed incorrectly and works on only a few doors. Please see Mireya. (Mr. Ray, F comp lab)		8/29/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	268665	Work In Progress	Q building east side door is not shutting. (security Quinones)		9/12/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	268947	Work In Progress	Need replace key core in fire pump filters room		9/16/2022	Medium	Juan Vargas	Marquez, Gerardo	Locksmith

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CHS	269236	Work In Progress	Unable to open Women's restroom in field house, Master key will not work. (Mr. Martinez, AP)		9/21/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	269238	Work In Progress	F wing back rear door will not open with key. (Mr. Martinez, AP)		9/21/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	269478	Work In Progress	main door doesn't lock from inside. (Ms. Munoz, trainer)		9/27/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	270553	Work In Progress	I will like to request two locks one for each gate. The county line and prescott. one of the locks was stolen and the one We replaced it with is really hard to open and close.		10/18/2022	Medium	Christina Nares	Marquez, Gerardo	Locksmith
CHS	272072	Work In Progress	Jerry the key to the men's restroom broke (CH86 GNDS). Please make me a new key and see if the other part is stuck in the core. (Mireya Meza)		11/15/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	272106	Work In Progress	Key will not go in completely into the core on the main door to Q building. (Christina Nares)		11/16/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	272182	Work In Progress	Install solar exterior light fixtures throughout campus.	1/23/23 Routed to Santos	11/17/2022	Medium	Mario Moreno	Flores, Antonio	Electrical
CHS	272556	Work In Progress	Please install core back on to the attendance clerk's desk. We now have the key. (Mireya Meza)		12/1/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	272558	Work In Progress	Please install core to Mary Chavez desk after two keys have been made. (Mireya Meza)		12/1/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	272600	Work In Progress	A key got stuck and broke in the cylinder. need to be removed.		12/1/2022	Medium	Alfredo Ortiz	Marquez, Gerardo	Locksmith
CHS	272917	Work In Progress	The men's restroom in the field house has a part of a key that is stuck in the core. Please remove so that we can open and lock restrooms. (Mr. Mata, AP)		12/6/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith

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CHS	272923	Work In Progress	The two doors between the basketball and volleyball locker rooms need to be fixed. They don't close/lock. (Coach Dial)		12/6/2022	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	272981	Work In Progress	There is what seems to be a leak from the ceiling above my demo table / desk, right above my newline board. (Ms. Gallegos, R4)	12/13/22 - Pinhole leak in pipe, route to HVAC- JV	12/7/2022	Medium	Mireya Meza	Ambriz, Jose	HVAC
CHS	273891	Work In Progress	My office door does not lock, I wanted to put a work order in to fix it. (Ms. Venegas, library)		1/6/2023	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	273892	Work In Progress	Can't open D4 with key. Custodian Vicenta Zuniga. Please check door if not check custodian's key. (Christina Nares)		1/6/2023	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	274265	Work In Progress	I need the gas turned on to do Labs with the bunsen burners.		1/12/2023	Medium	Mary Chavez	Ontiveros, Joe	Plumbing
CHS	274268	Work In Progress	The door in the amphitheater by A107 can't be locked and remained open over night. This is a hazard to our students/staff. Please have Jerry come by to fix as soon as possible. (Victoria Lopez)		1/12/2023	Medium	Mireya Meza	Marquez, Gerardo	Locksmith
CHS	274779	Work In Progress	Please refer to repairs needed as per POM & Assoc report.		1/23/2023	Medium	Guillermo Hernandez	Marquez, Gerardo	Locksmith
CHS	275054	Work In Progress	Requesting to repair leaky faucets in the boys and girls showers in the main gym as well as in the field house. they are causing major lime build up.	Forward. To plumber 2/15/23	1/27/2023	Medium		Ontiveros, Joe	Plumbing
CHS	275148	Work In Progress	The exit door by room A107 doesn't lock. The Security Guards tried to lock it, but were unable to do it. (Jose Salcido, Security Guard)		1/31/2023	Medium	Mary Chavez		Locksmith
CHS	276117	Work In Progress	Light in Foyer in girls bathroom not turning on. (Eduardo Ornelas, Q2)		2/16/2023	Medium	Mary Chavez	Flores, Antonio	Electrical

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CHS	276332	Work In Progress	We have a water leak in between F and G Wing. Please send someone ASAP. (Victoria Lopez, Principal)	Informed Juan -mkv	2/22/2023	Medium	Mary Chavez	Vargas, Juan	General Maintenance
CHS	276345	Work In Progress	Refinishing the gym floor on May 26 through June 9 2023 could you please change out the door cores to DX for the contractor before the date mentioned.		2/22/2023	Medium		Lara, Ralph	Locksmith
CHS	276422	Work In Progress	Need to replace single water fountain with bottle filler.		2/23/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
CHS	276649	Work In Progress	Need to replace a bad compressor.		2/28/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
CHS	276695	Work In Progress	Need keys and locks for 11 student desks brought over from GHS. Some need new locks in their entirety, and others just need to be rekeyed. See Mr. Ornelas for details of the job. (Eduardo Ornelas, Q2)		2/28/2023	Medium	Mary Chavez	Lara, Ralph	Locksmith
CHS	276696	Work In Progress	Need keys for CAGE Storage room in Q2. Also need rekeying of teachers desks (2X) and file cabinets (2X). (Eduardo Ornelas, Q2)		2/28/2023	Medium	Mary Chavez	Lara, Ralph	Locksmith
CHS	276802	Work In Progress	Please send Plumber to the CHS to install mixing valves in the School Based Health Center office. Thank you, Priscilla		3/3/2023	Medium	Priscilla Martinez	Ontiveros, Joe	Plumbing
CHS	277093	Work In Progress	We need to have the lock set up on our desks, we also need keys. (Mary Chavez and Jailyn Garcia, Attendance Office)		3/6/2023	Medium	Mary Chavez	Lara, Ralph	Locksmith
CHS	277521	Work In Progress	Need to repair damaged chain link fence. Fence damaged by student and reported by principal.		3/15/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Fence Repair
CHS	277777	Work In Progress	need new expanded metal on tail gate of trailer #tr-chs-0790		3/23/2023	Medium	Carlos Hernandez	Gonzalez, Salvador	Welding

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CHS	277852	Work In Progress	My heater was fixed recently and now it is getting too hot. Would you please adjust. (Stacey Fernandez, G3)		3/23/2023	Medium	Mary Chavez	Ambriz, Jose	HVAC
CHS	278028	Work In Progress	Maintenance came into the room during Spring Break and worked on the air conditioners but left one exposed and have not returned to finish fixing or cover the unit. Please fix/cover it. (Sara Duran-Campbell, Q3)		3/28/2023	Medium	Mary Chavez	Ambriz, Jose	HVAC
CHS	278254	Work In Progress	F wing Boiler Feels very hot, I believe the relief valve needs to be checked, or replaced.		3/31/2023	Medium	Christina Nares	Ontiveros, Joe	Plumbing
CHS	278266	Work In Progress	Need new cooler/ freezer keys made. (Veronica Garcia, R5)		3/31/2023	Medium	Mary Chavez	Lara, Ralph	Locksmith
CMS	264854	Work In Progress	Repair door knob		7/26/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	266744	Work In Progress	Door to coaches office won't lock		8/15/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	268062	Work In Progress	door top hinge cover fell off will not stay on see Maria for the part		9/2/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	269461	Work In Progress	PUT UP SOCCER NETS ON 10/3	Pending - asp report 2/7/23	9/27/2022	Medium	Maria Garcia	Vasquez, Jose	Grounds
CMS	270030	Work In Progress	locks on restroom stall have fallen off please replace		10/3/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	270571	Work In Progress	hard time opening classroom door		10/18/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	270933	Work In Progress	Classroom door gets stuck every time it is opened.		10/25/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	271149	Work In Progress	Dabble door to access. To roof lock not closed need fix		10/28/2022	Medium	Juan Vargas	Marquez, Gerardo	Locksmith
CMS	271388	Work In Progress	trouble with door handle		11/2/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith

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CMS	271750	Work In Progress	CLOSURE UNIT ON EXIT DOOR FELL OFF AND THEREFORE DOOR SLAMS		11/7/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	272489	Work In Progress	Unable to lock door		11/30/2022	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	272555	Work In Progress	Check walk in door wont lock with key		12/1/2022	High	Dino Facio	Marquez, Gerardo	Locksmith
CMS	274114	Work In Progress	hard to unlock door		1/10/2023	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	274454	Work In Progress	Key is getting stuck in the door having a hard time opening it, custodian is having trouble with her key as well.		1/17/2023	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	274459	Work In Progress	Get the two-way mirror tint on the main entrance window of the library.		1/17/2023	Medium	Maria Garcia	Ruiz, Danny	GlassWindow Repairs
CMS	274461	Work In Progress	My door handle is not working well from the inside.		1/17/2023	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	274463	Work In Progress	Unable to lock classroom door.		1/17/2023	Medium	Maria Garcia	Marquez, Gerardo	Locksmith
CMS	276344	Work In Progress	Refinishing the gym floor at CHM from June 19 through June 30 could you please change out the door cores to DX for the contractor to before the dates mentioned.		2/22/2023	Medium		Lara, Ralph	Locksmith
CMS	277324	Work In Progress	several parts on this door need to be repaired open bar is falling apart parts that keep door from slamming have been off for months work order had been entered.		3/9/2023	Medium	Maria Garcia	Lara, Ralph	Locksmith
CMS	277796	Work In Progress	please pick up canopy for art show and transport to Santa Teresa Middle on 5/4/2023 take down and return display on 5/8/2023		3/23/2023	Medium	Maria Garcia	Vargas, Juan	General Maintenance
CMS	278050	Work In Progress	remove carpet and replace with tile	Forward. To Jimmy Carbajal	3/28/2023	Medium	Maria Garcia	Vargas, Juan	General Maintenance

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CMS	278051	Work In Progress	remove tile and replace with tile	Forward. To jimmy carbajal	3/28/2023	Medium	Maria Garcia	Vargas, Juan	General Maintenance
CMS	278205	Work In Progress	The storage tank is leaking in the boiler room. Joe has informed Memo.	Re-routed to Edward.	3/30/2023	Medium	Guillermo Hernandez	Schneider, Edward	Plumbing
DPHS	264348	Work In Progress	The edges of carpet in the library need a wider transition. The carpet has come undone from a thinner transition and is now creating a trip hazard in the library for students and staff.		7/14/2022	Medium	Maria Carbajal	Carbajal, Jimmy	Carpet Repair
DPHS	274707	Work In Progress	Door latch stays stuck making the outer door stay opened. Administration entrance right door from exterior.		1/20/2023	Medium	Maria Carbajal	Marquez, Gerardo	Locksmith
DTE	265082	Work In Progress	Need legs on two tables welded secured		7/28/2022	High	Dino Facio	Quinones, Paul	Welding
DTE	265732	Work In Progress	El portable num.415 esta teniendo problemas para abrirlo por favor de revisar el candado gracias		8/2/2022	Medium	Laura Sandoval	Marquez, Gerardo	Locksmith
DTE	266249	Work In Progress	Nurse requests a sink in the main room to use while handling medicine, etc.	Pending Contractor asp report 2/7/23	8/8/2022	Medium	Elizabeth Hernandez	Ontiveros, Joe	Plumbing
DTE	266329	Work In Progress	Teachers are having trouble opening the door to portable 410, even with the master key.		8/9/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	269277	Work In Progress	The key for portable keeps getting stuck in doorknob.		9/22/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	271329	Work In Progress	EC teacher needs a lock and 2 keys for the EC storage outside.		11/1/2022	Medium	Elizabeth Hernandez		Locksmith
DTE	271345	Work In Progress	J key made for Barajas		11/1/2022	Medium	Elizabeth Hernandez		Locksmith
DTE	271451	Work In Progress	In room 304 teacher keeps having trouble locking and unlocking door.		11/3/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith

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DTE	272405	Work In Progress	In room 206 door won't lock or stick to the wall when locked.		11/29/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	272914	Work In Progress	The door in room 206 really hard to unlock/open or lock door.		12/6/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	273325	Work In Progress	The door for room 113 gets stuck and does not close properly.		12/15/2022	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	273842	Work In Progress	the door hinge in room 313 came off.		1/5/2023	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	274221	Work In Progress	La luz de la puerta de la salida de la cosina no prende por favor de revisarla gracias	1/23/23 Routed to Santos	1/11/2023	Medium	Laura Sandoval	Chavez, Santos	Electrical
DTE	274512	Work In Progress	The main exit front door keeps getting stuck and we need to go pull it to close, if not it stays opened.		1/17/2023	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	274514	Work In Progress	The door to room 302 stays open unless it's pulled from the inside and pushed from the outside. It does not close on its own.		1/17/2023	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	274553	Work In Progress	The teacher and students are having trouble closing the door in portable 405. They need to pull on door very hard and teacher is afraid they might get hurt.		1/18/2023	Medium	Elizabeth Hernandez	Marquez, Gerardo	Locksmith
DTE	274776	Work In Progress	R&R old three compartment sink and install new three compartment sink		1/23/2023	High	Dino Facio	Ontiveros, Joe	Plumbing
DTE	274781	Work In Progress	Please refer to repairs needed as per POM & Assoc report.		1/23/2023	Medium	Guillermo Hernandez	Ontiveros, Joe	Plumbing
DTE	275603	Work In Progress	El bano del portable 417 esta tirando agua por favor de revisarlo gracias		2/7/2023	Medium	Laura Sandoval	Ontiveros, Joe	Plumbing
DTE	276187	Work In Progress	Buenos dias por favor se necesita Touch up la cafeteria gracias		2/20/2023	Medium	Laura Sandoval	Vargas, Juan	General Maintenance
DTE	276397	Work In Progress	El bano del bus lobby de las mujeres el toilet esta quebrado de la parte de abajo por favor de revisarlo gracias		2/23/2023	Medium	Laura Sandoval	Ontiveros, Joe	Plumbing

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DTE	277283	Work In Progress	As per Tom(security guard) we need these electronic keys installed on this doors that are kept open because of PE (Northside) and door(West side). These doors are kept unlocked because students come in from portables to use restrooms and EC teachers also come in with students throughout the day.		3/9/2023	Medium	Elizabeth Hernandez	Lara, Ralph	Locksmith
DTE	277965	Work In Progress	Coach Ocho needs soccer goal posts to be staked down to the ground.	Forward. To grounds department	3/27/2023	Medium	Elizabeth Hernandez	Vasquez, Jose	Grounds
DTE	277968	Work In Progress	Coach Ocho needs boundary lines painted on the field.	Forward to grounds. Department	3/27/2023	Medium	Elizabeth Hernandez	Vasquez, Jose	Grounds
DVE	273096	Work In Progress	There's some broken VCT tiles in the hallway in front of the library.		12/9/2022	Medium	Israel Ortega	Deveau, David	General Maintenance
DVE	273220	Work In Progress	Trane will repair a expansion tank to chiller.		12/13/2022	Medium	Jose Ambriz		HVAC
DVE	274440	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Lara, Ralph	Locksmith
DVE	275777	Work In Progress	Room 317 the hot water from the faucet only drips when fully opened	Ordered new faucet with Danny on 2/17/23	2/10/2023	Medium	Israel Ortega	Herrera, Marin	General Maintenance
DVE	276083	Work In Progress	One of the pole parking lights is OFF. It needs to be replaced be we have 3 district cars that stay in the parking lot all night.		2/16/2023	Medium	Israel Ortega	Chavez, Santos	Electrical
DVE	276774	Work In Progress	Need to replace faulty valves, rusted water shutoff and gauges in boiler room.		3/2/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Plumbing

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
DVE	277593	Work In Progress	There's a lot of weeds growing around the campus. We are doing our best spraying weed killer and cutting them. But there is still a lot		3/20/2023	Medium	Israel Ortega	Herrera, Marin	General Maintenance
DVE	277825	Work In Progress	LED lights outside near hood area burnt out		3/23/2023	High	Dino Facio	Chavez, Santos	Electrical
DVE	277956	Work In Progress	Room 317 has no hot water		3/27/2023	Medium	Israel Ortega	Pacheco, Hector	Plumbing
DVE	277957	Work In Progress	Room 320 no hot water		3/27/2023	Medium	Israel Ortega	Pacheco, Hector	Plumbing
GAC	265073	Work In Progress	Install carpet in a storage room inside Kitchen/Bistro any questions please call Yolanda Martinez		7/28/2022	Medium	Martha Ortega	Carbajal, Jimmy	Carpet Repair
GAC	274115	Work In Progress	The front of the GAC needs to be clear out and level out the dirt next to the parking lot. There is a receptacle by the hot box.		1/10/2023	Medium	Jose Vasquez	Vasquez, Jose	Electrical
GAC	274443	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Lara, Ralph	Locksmith
GAC	276724	Work In Progress	En la oficina 303 uno de los enchufes electricos esta expuesto no tiene tapa.		3/1/2023	Medium	Yolanda Martinez	Chavez, Santos	Electrical
GAC	276767	Work In Progress	Buenos dias Solicito un candado para la caja metalica para guardar el tanque de gas. Gracias		3/2/2023	Medium	Yolanda Martinez	Lara, Ralph	Locksmith
GAC	276813	Work In Progress	We need walls to be painted on the hallways where all pictures that were taken off. We need Javier Villalva. Any questions please talk to Marylou Delgado.	3/6/23 will be a summer project	3/3/2023	Medium	Martha Ortega	Herrera, Marin	General Maintenance
GAC	277219	Work In Progress	Technology storage portable the latch and lock need to be replace...please see Cora or Jesus		3/8/2023	Medium	Cora Ramirez	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GAC	277511	Work In Progress	The two offices in Room #309, Finance Dept., have lost electricity in one of the walls. Please have Santos come by and see if he can restore electricity there. Thank you.		3/14/2023	Medium	Anne De Los Santos	Chavez, Santos	Electrical
GAC	277897	Work In Progress	Please measure the windows in room #312. We will be purchasing window blinds. Thank you.		3/24/2023	Medium	Anne De Los Santos	Ruiz, Danny	GlassWindow Repairs
GAC	278095	Work In Progress	Need to demo swimming pool building and fill the swimming pool. Also, need to remove debris (3 acres)		3/29/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Grounds
GAC	278166	Work In Progress	Replacement of playground equipment.		3/30/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Playground
GAC Pre-K	264742	Work In Progress	Please paint newly installed front doors of pre k		7/25/2022	Medium	Viola Ramos	Deveau, David	Painting
GAC Pre-K	270878	Work In Progress	Please replace the light bulb on the outside entrance of the pre K. It is very dark in the mornings when staff arrives. Thank you :)	Pending - asp report 2/7/23	10/24/2022	Medium	Viola Ramos	Chavez, Santos	Electrical
GAC Pre-K	277213	Work In Progress	2nd Request-Please paint newly installed front doors to Pre K		3/8/2023	Medium	Viola Ramos	Herrera, Marin	General Maintenance
GE	270052	Work In Progress	Door in room 209 Jefferson hallway came loose from door closer. Door needs replacing along with door closer.		10/4/2022	Medium	Federico Montoya	Marquez, Gerardo	Locksmith
GE	272859	Work In Progress	Boys bathroom closet door in Lincoln hallway is missing the door knob		12/5/2022	Medium	Patty Madrid	Marquez, Gerardo	Locksmith
GE	272919	Work In Progress	I have replaced several T-8 bulbs in room 107 and they still don't work please advise.		12/6/2022	Medium	Maria Davila	Tellez, Hector	Electrical
GE	274135	Work In Progress	NEED TO HAVE A CORE INSTALLED ON MULLION TO STORAGE/CUSTODIAL OFFICE.		1/10/2023	Medium	Maria Davila	Marquez, Gerardo	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GE	274232	Work In Progress	As discussed, please re-key the 2 exterior doors to newly moved SPED portable. Master key needs to open the doors and the interior keys will need open the exterior doors. Also, please check the interior doors to make sure all are working as planned. When finished please give keys to administration and bring copy of transmittal to Mrs. Nancy in the Construction Department. Should you have any questions please call Mr. Gallegos at (575)650-9095 or Mrs. Nancy at (575) 882-6921. Thank You		1/11/2023	Medium	Dominique Esparza	Marquez, Gerardo	Locksmith
GE	275083	Work In Progress	buenas tardes, en el cuerto 106 y el pasillo enfrente de la enfermeria eh cambiado las lamparas y se funden por favor de rebisar lo mas pronto posible,gracias.		1/30/2023	Medium	Maria Davila	Tellez, Hector	Electrical
GE	275524	Work In Progress	On Friday the light in room 101 was fixed but it is not working at all. (restroom light) Need assistance please, Thank you!	reroute to electrician	2/6/2023	Medium	Patty Madrid	Tellez, Hector	Electrical
GE	275720	Work In Progress	Good morning! We have a light out in our classroom, can you put a work order please? 107		2/9/2023	Medium	Patty Madrid	Tellez, Hector	Electrical
GE	276602	Work In Progress	order 120 volt door bells and install in kitchen		2/27/2023	Medium	Hector Tellez	Tellez, Hector	Electrical
GE	277714	Work In Progress	Please submit work order ; Requesting for the watering system to be checked in front of the school. There are already six Indian Hawthorn plants that need to be replaced. I am requesting the plants to be fertilized.		3/22/2023	Medium	Patty Madrid	Vasquez, Jose	Grounds

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GE	277918	Work In Progress	Custodian cannot open the door to the SPED portable, she tried both doors and cannot open either one.		3/27/2023	Medium	Patty Madrid	Lara, Ralph	Locksmith
GE	278168	Work In Progress	Replacement of playground equipment.		3/30/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Playground
GHS	266571	Work In Progress	Requested by the Admin. Team for Rm. 515 & 517 in the CTE Building-This classroom and kitchen lab need to be put on master.	Pending asp report 2/7/23	8/11/2022	Medium	Velia Alarcon	Lara, Ralph	Locksmith
GHS	267073	Work In Progress	Requested by The Admin. Team for Rm. 225 in the North Building-Need to change the lock on the bookroom door for ELA teachers classroom keys to be able to open and gain access to bookroom. In the same way they are able to open the staff restroom and the copy room.	Pending asp report 2/7/23	8/18/2022	Medium	Velia Alarcon	Lara, Ralph	Locksmith
GHS	268507	Work In Progress	Need recessed lights in panther gym (blinking)		9/9/2022	Medium	Hector Tellez	Tellez, Hector	Electrical
GHS	268745	Work In Progress	Requested by Mrs. Maria Legarreta for Ag. Farm-Three (1) pad locks and matching keys (three-3) are needed for the three gates to the Ag. Farm.	Pending - asp report 2/7/23 Asp Director, changed from 3 to 1 padlock	9/13/2022	Medium	Velia Alarcon	Lara, Ralph	Locksmith
GHS	270122	Work In Progress	Varsity Gym girls locker room 252 lights out above restroom	reroute to electrician.	10/5/2022	Medium	Frank Marin	Tellez, Hector	Electrical
GHS	270658	Work In Progress	Varsity gym girls locker room volleyball light out under rest rooms		10/19/2022	Medium	Frank Marin	Tellez, Hector	Electrical

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GHS	273166	Work In Progress	Requested by Mr. Matt Grubaugh for Library-There are several lights in the Library flicker when they are turned on in the morning and then blink out. He believes it is a wiring issue. On cloudy day, it is very dark in the Library.		12/12/2022	Medium	Velia Alarcon	Tellez, Hector	Electrical
GHS	273676	Work In Progress	Varsity gym boys basketball locker room 2 lights out		1/3/2023	Medium	Frank Marin	Tellez, Hector	Electrical
GHS	273684	Work In Progress	Requested by Mr. Carlos Enriquez Rm. 504 CTE Building-Chemical bin needs to be installed.	reroute to memo	1/3/2023	Medium	Velia Alarcon	Hernandez, Guillermo	General Maintenance
GHS	274222	Work In Progress	varsity gym boy restroom in the lobby LED light are out	reroute electrician	1/11/2023	Medium	Frank Marin	Tellez, Hector	Electrical
GHS	274227	Work In Progress	Varsity Gym girls rest room in lobby Led lights out	reroute to electrician	1/11/2023	Medium	Frank Marin	Tellez, Hector	Electrical
GHS	274228	Work In Progress	Varsity Gym bleachers GHS scrapping the wall when you extend them or retract them	reroute to memo	1/11/2023	Medium	Frank Marin	Hernandez, Guillermo	General Maintenance
GHS	274945	Work In Progress	Requested by Coach Natasha Villegas Acosta for Soccer Field-Next to Discus Ring near goal post a Javelin Runway, 30 feet for the runway. Javelin area to be measured and lined in increments of 10 feet starting from scratch line of runway, 50 ft- 170ft.	reroute to grounds	1/26/2023	Medium	Velia Alarcon	Vasquez, Jose	Grounds
GHS	275016	Work In Progress	Requested by Chef Sapien for Rm. 515/517 CTE Building-Freezer "H" is not freezing items and is throwing hot air, please check.	reroute hvac	1/27/2023	Medium	Velia Alarcon	Ambriz, Jose	HVAC
GHS	275329	Work In Progress	Requested by Mrs. Legarreta for North Building-North main entrance to North Building the plaster above hallway entrance needs to be fixed, it is cracked and peeling.		2/3/2023	Medium	Velia Alarcon	Hernandez, Carlos	General Maintenance

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GHS	275337	Work In Progress	Requested by Mrs. Maria Legarreta for Varsity Gym-Outside canopy in front of Varsity Gym needs to be painted, paint is peeling.		2/3/2023	Medium	Velia Alarcon	Hernandez, Carlos	General Maintenance
GHS	275342	Work In Progress	Requested by Mrs. Maria Legarreta for Tennis Court Area-Tennis has one part of their fence with new fence shade screens, but they would like to see replacements on the rest of the screens that are torn and worn out.	Removed 3 windscreens sections tied up 3 others. Prepared courts for tennis match	2/3/2023	Medium	Velia Alarcon	Vasquez, Jose	Grounds
GHS	276340	Work In Progress	Refinishing the gym floors at GHS from June 12, through June 26 , 2023 could you please change the door cores to DX for the contractor before the dates mentioned.		2/22/2023	Medium		Lara, Ralph	Locksmith
GHS	276578	Work In Progress	Office Main - South principal door rubbing on top.		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276580	Work In Progress	Portables 1 - striker rubbing		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276581	Work In Progress	Portables 2 - door rubbing		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276582	Work In Progress	Portables 13 - door closer broken		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276583	Work In Progress	Annex Bldg East Main - rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276584	Work In Progress	Annex Bldg East Sped- rubbing on top/Hinge screws missing/Door closer missing screws		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276585	Work In Progress	Annex Bldg West Main - rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276586	Work In Progress	Library- alarm not working		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276587	Work In Progress	Weight Room North Door- Rubbing on top/frame rusted		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276588	Work In Progress	Weight Room South Door- Rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276589	Work In Progress	Techs Portable Left Door - Striker getting stuck		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276590	Work In Progress	Techs Portable Right Door - Striker getting stuck		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GHS	276591	Work In Progress	Cafeteria South Kitchen - weather strip damaged/rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276592	Work In Progress	Cafeteria North Door - rubbing on top/door closer broken		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276593	Work In Progress	Cafeteria East Door - rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276594	Work In Progress	Panther Gym Southeast Door - core adjustment/rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276595	Work In Progress	Panther Gym Northeast Door - rubbing on top		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276596	Work In Progress	Panther Gym Northeast Visible Door - rubbing on bottom/Frame damaged		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276597	Work In Progress	Panther Gym Northwest Door - core not functioning (door is locked)		2/27/2023	Medium	Shane Smythe	Lara, Ralph	Locksmith
GHS	276697	Work In Progress	Requested by Mrs. Elizabeth Aragon Rm. 208S in the North Building-Our school had Shelter In-Place Drill today. Mrs. Aragon accidently locked her keys in the store room during the drill, please come to the campus and unlock the storage room so she can retrieve her classroom keys.		2/28/2023	Medium	Velia Alarcon	Lara, Ralph	Locksmith
GHS	277576	Work In Progress	Room 206 north building tile needs to be replaced, a few of the tiles are loose. Thank you		3/20/2023	Medium	Frank Marin	Hernandez, Carlos	Carpet Repair
GHS	277657	Work In Progress	Requested by Ms. Vicky Aranda for Old English Building-A year ago the Department ordered bulleting boards from a catalog and they have received them. They need to be put up in the hallways of the Old English Building.		3/21/2023	Medium	Velia Alarcon	Hernandez, Carlos	General Maintenance
GHS	277754	Work In Progress	Fridge "B" is frozen over. Needs to be checked.		3/22/2023	Medium	Aaron Solis	Ambriz, Jose	HVAC

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GHS	277864	Work In Progress	Need to replace 90 on the Pugh pole. Need to secure transformer and install concrete base to level transformer asp Memo's email		3/24/2023	Medium	Guillermo Hernandez	Tellez, Hector	Electrical
GHS	278019	Work In Progress	Tech Building Exterior door bye room #517 panic bar coming loose and hard to open door to get in the building key getting stuck needs to be fixed soon as possible thank you		3/28/2023	Medium	Frank Marin	Lara, Ralph	Locksmith
GHS	278023	Work In Progress	Softball Field - Fence slats for west fence by dugout		3/28/2023	Medium	Shane Smythe	Vasquez, Jose	Grounds
GHS	278049	Work In Progress	Requested by Mrs. Maria Legarreta for Softball Field-Coach Licht (Softball Head Coach) would like to have some of the windbreak on both sides of the field. Probably green would be better as it is the color for the field on the parts that have it installed.		3/28/2023	Medium	Velia Alarcon	Vasquez, Jose	Grounds
GHS	278082	Work In Progress	Requested by Ms. Margarita Miller for Entrance Doors to Annex Building-Even when both doors are locked, in order for the doors to properly close, one has to use force to get the doors shut. Security Mr. Griego let me know that Mr. Duggan had done a walk-through at the beginning of the year and put a work order in for this door frame issue; however, it hasn't been addressed yet. These doors might be a safety issue during a lockdown or shelter-in-place.		3/28/2023	Medium	Velia Alarcon	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GHS	278087	Work In Progress	Requested by Ms. Margarita Miller for Entrance Doors to Annex Building- There is a doorstop on each door. The door stops leave the doors open, even when they aren't activated (they just fall)-maybe an easy fix, but needs looking into, please.		3/28/2023	Medium	Velia Alarcon	Lara, Ralph	Locksmith
GHS	278122	Work In Progress	Please plan to have North crew flood irrigate the GHS practice fields, starting tomorrow 03/30/2023.		3/29/2023	Medium	Shane Smythe	Vasquez, Jose	Grounds
GHS	278273	Work In Progress	The roll up curtain in serving fall		3/31/2023	High	Dino Facio	Lara, Ralph	Locksmith
GMS	272057	Work In Progress	I am having problems locking my classroom door. Safety concern	reroute lock smith	11/15/2022	Medium	Hilda Adler	Marquez, Gerardo	Locksmith
GMS	272252	Work In Progress	Door is hard to unlock. Need to wiggle and push door knob. Gets harder to open everyday.		11/18/2022	Medium	Hilda Adler	Marquez, Gerardo	Locksmith
GMS	272383	Work In Progress	Please check the toilet in the bathroom for the Athletics Dept and Nursing Dept, the water in the toilet keeps running. Thank you, Priscilla		11/28/2022	Medium	Priscilla Martinez		Plumbing
GMS	274427	Work In Progress	GOOD MORNING, THE FRONT DOOR LOCK LATCH IN THE ATHLETICS OFFICE IS NOT HOLDING CORRECTLY. IF POSSIBLE CAN YOU CHECK THE DOOR LATCH TODAY. WANT TO MAKE SURE THAT WE WILL BE ABLE TO CLOSE DOOR WHEN WE LEAVE TODAY. THANK YOU, TERRY		1/17/2023	Medium	Terry Alvarado	Marquez, Gerardo	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
GMS	274767	Work In Progress	2nd request, send Electrician to fix the lighting switches in the Nursing Adm Office storage area. Thank you,		1/23/2023	Medium	Priscilla Martinez	Tellez, Hector	Electrical
GMS	275731	Work In Progress	light fixtures entering boys and girls restroom in the New Annex not functioning		2/9/2023	Medium	David Hinojosa	Tellez, Hector	Electrical
GMS	276338	Work In Progress	Refinishing the gym floor at GMS from June 5 through June 12, 2023 could you please change out the door cores to DX for the contractor only.		2/22/2023	Medium		Lara, Ralph	Locksmith
GMS	276736	Work In Progress	Requesting to paint all the gang restroom partitions throughout the school during the summer break please.	As per Shane touch up.	3/1/2023	Medium	Jimmy Carbajal	Hernandez, Carlos	Painting
GMS	276741	Work In Progress	3rd request, please send Electrician to fix electrical switches in the Nursing Department storage room. Thank you, Priscilla		3/1/2023	Medium	Priscilla Martinez	Tellez, Hector	Electrical
GMS	277451	Work In Progress	Mr. Moras Request - Outside Basketball rims have no nets (need nets) Mr. Mora spoke to Joe Vazquez about this. Thank you		3/13/2023	Medium	Hilda Adler	Vasquez, Jose	Grounds
GMS	277597	Work In Progress	Reception Office window lock not securing properly on the window lock. Safety concern.		3/20/2023	Medium	Hilda Adler	Lara, Ralph	Locksmith
GMS	277598	Work In Progress	key core lock is not working. Key will not lock. Safety concern		3/20/2023	Medium	Hilda Adler	Lara, Ralph	Locksmith
GMS	278036	Work In Progress	2 restrooms in girls restroom across from the cafeteria are leaking water, one from the pipe when flushed, the other is leaking water from the wall somewhere		3/28/2023	Medium	David Hinojosa	Appelzoller, Fred	Plumbing

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
LUE	269043	Work In Progress	The ballast at the hallway by computer lab #200 needs to be replaced.	Pending - asp report 2/7/23	9/19/2022	Medium	Joe Munoz	Chavez, Santos	Electrical
LUE	274337	Work In Progress	VICENTE SANCHEZ, PRINC., NEED TO HAVE 6 ELECTRICAL RECEPTICALS PLACED IN CLASSROOM 109.		1/13/2023	Medium	Joanne Munoz	Chavez, Santos	Electrical
LUE	274338	Work In Progress	VICENTE SANCHEZ, PRINCIPAL, NEEDS BALASTERS CHANGED IN OFFICE PLEASE		1/13/2023	Medium	Joanne Munoz	Chavez, Santos	Electrical
LUE	275967	Work In Progress	AS PER MR. SANCHEZ, NEED PADLOCK WITH AN OFF MASTER KEY FOR PROPANE TANK CAGE.		2/14/2023	Medium	Virginia Galindo	Lara, Ralph	Locksmith
LUE	277151	Work In Progress	Having problems unlocking/locking classroom door with teacher's key. Also having problems with the second key. Door handle is loose. Key #L44.		3/7/2023	Medium	Virginia Galindo	Lara, Ralph	Locksmith
LUE	277154	Work In Progress	Restroom has no lock on door handle.		3/7/2023	Medium	Virginia Galindo	Lara, Ralph	Locksmith
LLE	266566	Work In Progress	Librarian is requesting for carpet approved by Mr. Cardona.		8/11/2022	Medium	Crystalee Heredia	Carbajal, Jimmy	Carpent Repair
LLE	274466	Work In Progress	key is not turning and getting stuck.		1/17/2023	Medium	Crystalee Heredia	Marquez, Gerardo	Locksmith
LLE	276085	Work In Progress	Handle to door is broken		2/16/2023	Medium	Crystalee Heredia	Lara, Ralph	Locksmith
LLE	276239	Work In Progress	Cabinet lock fell off.		2/21/2023	Medium	Crystalee Heredia	Lara, Ralph	Locksmith
LLE	277937	Work In Progress	VARELAS CABLE (915) 401-2071 MARTIN CORONA SPOT W, AND N SIDES OF PROPERTY. AREA MARKED IN WHITE		3/27/2023	Medium	Shane Smythe	Ontiveros, Joe	Plumbing
LLE	278256	Work In Progress	Favor de aregrar la chapa del lado de adentro del salon #105 gracias		3/31/2023	Medium	Sol Suarez	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
LLE	278258	Work In Progress	favor de aregrar la puerta de la cafeteria no sierra se queda abierta gracias		3/31/2023	Medium	Sol Suarez	Lara, Ralph	Locksmith
LLE	278259	Work In Progress	favor de revisar la llave de la custodia Julia Parada por que esta teniendo problemas para abrir unos salones		3/31/2023	Medium	Sol Suarez	Lara, Ralph	Locksmith
LLE	278260	Work In Progress	favor dearreglar los candados que sierran los sercos de afuera por que estan batallando mucho para serrarlos		3/31/2023	Medium	Sol Suarez	Lara, Ralph	Locksmith
ME	264002	Work In Progress	Carpet in computer lab A in D wing has rips in it and needs repaired.		7/7/2022	Medium	Branden Jaquemai	Carbajal, Jimmy	Carpet Repair
ME	272508	Work In Progress	We are having trouble opening right hand side of front door of school building key tends to get stuck and will not turn properly, we are also needing two keys made for one for secretary and the other for our key box... please and thank you.		11/30/2022	Medium	Sandra Mora	Marquez, Gerardo	Locksmith
ME	272511	Work In Progress	Our Head Custodian Brisa Ovale, is needing a medal cabinet re keyed to lock her tools.. please and thank you.		11/30/2022	Medium	Sandra Mora	Marquez, Gerardo	Locksmith
ME	274028	Work In Progress	Doors that enter cafeteria are not locking please check thank you.		1/9/2023	Medium	Sandra Mora	Marquez, Gerardo	Locksmith
ME	274123	Work In Progress	We are needing 1 key made for room # 305 for key box in office, please and thank you.		1/10/2023	Medium	Sandra Mora	Marquez, Gerardo	Locksmith
ME	274686	Work In Progress	Buenos dias, para pedir de su ayuda para sacar copia de 3 llaves de un mueble para guardar herramienta para los custodios, muchas gracias por su atencion.		1/20/2023	Medium	Brissa Ovalle	Marquez, Gerardo	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
ME	275557	Work In Progress	As of Mid September we have requested that the following classroom have a filing cabinet in their classroom re-key for confidential paper work and it has not been done.. need assistance asap please and thank you.		2/6/2023	Medium	Sandra Mora	Lara, Ralph	Locksmith
ME	276519	Work In Progress	There is a tree by the fence that need to be remove.		2/27/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
ME	277344	Work In Progress	BUENOS DIAS PARA PEDIR AYUDA, NO PRENDE UN FOCO DEL PASILLO DEL BANO DEL SALON 302, YA CAMBIE LOS FOCOS Y NO ES ESO, GRACIAS POR SU ATENCION		3/10/2023	Medium	Brissa Ovalle	Tellez, Hector	Electrical
ME	277524	Work In Progress	BUENAS TARDES PARA PEDIRLES AYUDA CAMBIE UNOS FOCOS DEL BANO DE LAS NINAS Y NINOS Y HAY UNOS QUE NO PRENDEN, OTRO QUE HACE CORTO CUANDO PUSE EL FOCO, ESTAN EN EL PASILLO E WING, MIL GRACIAS		3/15/2023	Medium	Brissa Ovalle	Tellez, Hector	Electrical
ME	277698	Work In Progress	BUENOS DIAS PARA PEDIR AYUDA, PARA ARREGLAR UNOS FOCOS QUE TIENEN EL CABLEADO SUELTO, Y OTRO FOCO DEL PASILLO DEL BANO QUE NO FUNCIONA, EN EL SALON DE MIS GRIEGO 302, MIL GRACIAS		3/22/2023	Medium	Brissa Ovalle	Tellez, Hector	Electrical
ME	277706	Work In Progress	Heather Avelar/2nd Grade Teacher, her back door of classroom is not closing or locking properly please help and thank you.		3/22/2023	Medium	Sandra Mora	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
ME	277970	Work In Progress	BUENOS DIAS PARA PEDIRLES AYUDA PARA SACAR UNA COPIA DE LLAVE DE UNA BODEGA DONDE GUARDAMOS MOVILIARIO DE OFICINA, ES PARA LA TRABAJADORA SOCIAL QUE ESTA EN LOS PORTABLES DE AFUERA, MIL GRACIAS		3/27/2023	Medium	Brissa Ovalle	Lara, Ralph	Locksmith
ME	277975	Work In Progress	Bathroom sink fell and pipe on wall broken needs to be repair and sink up please and thank you.		3/27/2023	Medium	Sandra Mora	Appelzoller, Fred	Plumbing
ME	278062	Work In Progress	BUENOS DIAS PARA PEDIR DE SU AYUDA PARA CHECAR EL FOCO DE EL BANO DE ENFERMERIA, SOLO PRENDE UNO, CUANDO PUSE EL OTRO SE APAGA EL OTRO, MIL GRACIAS POR SU GRAN TRABAJO		3/28/2023	Medium	Brissa Ovalle	Tellez, Hector	Electrical
ME	278063	Work In Progress	BUENAS TARDES , PARA PEDILES SU AYUDA UNA VENTANA DEL SALON 101 NO TIENE PEGAMENTO Y ESTA ENTRANDO AIRE POR AHI, MUCHAS GRACIAS		3/28/2023	Medium	Brissa Ovalle	Ruiz, Danny	GlassWindow Repairs
NVE	271870	Work In Progress	We need some lines painted on the floor for Basketball		11/9/2022	Medium	Gloria Reyes	Hernandez, Carlos	Painting
NVE	275995	Work In Progress	Removal and installation of new playgrounds 1 & 2.		2/15/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Playground
NVE	276071	Work In Progress	We would like a Large Storage Shed to be able to store our extra desks and other classroom supplies, due to the merging of Mesquite and North Valley Elementary schools.		2/16/2023	Medium	Gloria Reyes	Hernandez, Guillermo	General Maintenance
La Mesa Pre-K	276468	Work In Progress	Need to replace a temporary gas valve in boiler supply gas valve.		2/24/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
La Mesa Pre-K	277166	Work In Progress	Need to prune trees. Safety concern trees to tall and touching power line.		3/7/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Grounds
La Mesa Pre-K	277590	Work In Progress	Big root coming out of the ground from a tree. Several students have tripped over it. Please come look at it to see what can be done.		3/20/2023	Medium	Sandy Silvas	Vasquez, Jose	Grounds
La Mesa Pre-K	278159	Work In Progress	Need painting for eaves of the building. I hope that is correct.		3/30/2023	Medium	Sandy Silvas	Hernandez, Carlos	Painting
La Mesa Pre-K	278167	Work In Progress	Replacement of playground equipment.		3/30/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Playground
PPD	269081	Work In Progress	tools for truck stock	Quote in Guillermo Hernandez Desk.	9/20/2022	Medium	Hector Tellez	Quezada, Jose	Electrical
PPD	273690	Work In Progress	Requesting a (1) mirrored glass door for Supervisor office (door facing auto shop) and add (1) window mirrored to door facing the hallway.		1/3/2023	Medium	Jose Villalobos	Hernandez, Guillermo	Locksmith
PPD	274544	Work In Progress	Please change doorknob handle for door at Rosa's office		1/18/2023	Medium	Rosa Gamon	Lara, Ralph	Locksmith
PPD	274652	Work In Progress	Please install 2 electrical outlets at Rosa's office		1/19/2023	Medium	Rosa Gamon	Flores, Antonio	Electrical
PPD	276281	Work In Progress	requesting tools list for truck #181.		2/22/2023	Medium	David Escobar	Ambriz, Jose	HVAC
PPD	276472	Work In Progress	Custodial Office - need an electrical outlet panel like the one ordered for Margret. If you have any questions, please see Christy.		2/24/2023	Medium	Christine Acosta	Tellez, Hector	Electrical
PPD	277162	Work In Progress	Please change door knob to a handle, like the one on Memo's Office door - Thank you!		3/7/2023	Medium	Margret Villalobos	Lara, Ralph	Locksmith
PPD	277220	Work In Progress	Federico Flores tools		3/8/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
PPD	277221	Work In Progress	Alfredo Ortiz tools		3/8/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
PPD	277223	Work In Progress	Need tools for Jaime Alvarez		3/8/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
PPD	277253	Work In Progress	Need tools for Danny Valdez.		3/8/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC
PPD	277307	Work In Progress	Need to remove and replace the two windows facing west of the building.		3/9/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	General Maintenance

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
PPD	277345	Work In Progress	Need fertilizer for STM, STH, GH, GM, CM, and CH		3/10/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
PPD	277662	Work In Progress	Need paint for STM, STH, GH, GM, CH, CM		3/21/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
PPD	278076	Work In Progress	Need round up for STM, STH, GH, GM, CM, CH	re-route to grounds (Jose Vasquez)	3/28/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
PPD	278106	Work In Progress	We need lime for STM, STH, GH, GM, CM, CH		3/29/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
PPD	278195	Work In Progress	PPD warehouse metal awning above main roll up deliver doors		3/30/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	General Maintenance
PPD	278242	Work In Progress	requesting propane tanks for maintenance warehouse forklift.		3/31/2023	Medium	Danny Carrasco	Carrasco, Danny	General Maintenance
RE	265989	Work In Progress	Please send contractor to repaint traffic arrows in the parking lot. (Mrs. Flavian)		8/4/2022	Medium	Norma Martinez	Deveau, David	General Maintenance
RE	270870	Work In Progress	Classroom lights need to be repaired in room 145 by the electrician. (Mrs. N. Martinez)	Pending - asp report 2/7/23	10/24/2022	Medium	Norma Martinez	Chavez, Santos	Electrical
RE	270871	Work In Progress	Classroom lights need to be repaired in room 148 by the electrician. (Mrs. N. Martinez)	Pending - asp report 2/7/23	10/24/2022	Medium	Norma Martinez	Chavez, Santos	Electrical
RE	271865	Work In Progress	The main entrance porch walkway by the palm trees continues to get dirty with pigeon droppings. A plastic mesh was installed to only some areas of the porch and pigeons are now seating in a new area. The walkway on the opposite side of the office and in front of the double doors are missing the mesh. Please add mesh to all of the porch areas that don't have the mesh. (Mrs. Martinez)	Pending - asp report 2/7/23	11/9/2022	Medium	Norma Martinez	Gonzalez, Salvador	Welding

**427 - Work Orders in Progress (Fiscal Year)
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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
RE	272688	Work In Progress	Electric outlet plate needs to be resecure to the wall. (Mrs. Arguelles)	Pending - asp report 2/7/23	12/3/2022	Medium	Norma Martinez	Chavez, Santos	Electrical
RE	273365	Work In Progress	Portable 1 & 2 need window blinds. Both portables do not have blinds at all. (Mrs. Martinez)		12/16/2022	Medium	Norma Martinez	Ruiz, Danny	GlassWindow Repairs
RE	273799	Work In Progress	Good Afternoon during the winter break there was a window broken in the dining area at RSE on Dec. 27th 2022 it was fixed by Sun City Glass I'm creating this work order to attach to Invoice		1/5/2023	Medium	Marin Herrera		GlassWindow Repairs
RE	274099	Work In Progress	Three compartment sink leaking wont hold water		1/10/2023	High	Dino Facio		Plumbing
RE	274356	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	attached report	1/13/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical
RE	274358	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	attached report	1/13/2023	Medium	Guillermo Hernandez	Herrera, Marin	General Maintenance
RE	274434	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Lara, Ralph	Locksmith
RE	274651	Work In Progress	EN EL SALON 141 NO SIRVE LA BALASTRA (SE CAMBIARON FOCOS Y NO PRENDE).		1/19/2023	Medium	Norma Onate	Chavez, Santos	Electrical
RE	274802	Work In Progress	Checar UNA Balastra en el salon 148 es I SEGUNDA VEZ QUE CAMBIAMOS TODOS LOS FOCOS EN ESTA SEMANA . GRACIAS	273287	1/23/2023	Medium	Norma Onate	Chavez, Santos	Electrical
RE	275005	Work In Progress	reemplazar mica de el cuarto custodios en pasillo de 3th. {mica para los focos)		1/27/2023	Medium	Norma Onate	Chavez, Santos	Electrical
RE	275605	Work In Progress	Install front block wall and chain link fence - Sandoval Const.		2/7/2023	Medium	Shane Smythe	Smythe, Shane	Fence Repair
RE	275607	Work In Progress	Rockwall repair and privacy gates - Sandoval Const.		2/7/2023	Medium	Shane Smythe	Smythe, Shane	Fence Repair
RE	275611	Work In Progress	Main Parking and drop-offs, crack seal, seal coat and striping - Sandoval Const.		2/7/2023	Medium	Shane Smythe	Smythe, Shane	General Maintenance

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7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
RE	275940	Work In Progress	Por favor colocar Pigeon Spikes atras de cafeteria.	ordered spikes on 2/28/23	2/14/2023	Medium	Norma Onate	Herrera, Marin	General Maintenance
RE	275994	Work In Progress	Removal and installation of new playgrounds 1 & 2.		2/15/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	Playground
RE	276567	Work In Progress	Please remove the carpet in portables 1, 2, 3, and 5 and install vinyl floors. (Mrs. Martinez)		2/27/2023	Medium	Norma Martinez	Carbajal, Jimmy	Carpet Repair
RE	277066	Work In Progress	chechar el pasillo de segundo grado la mitad de las luces no preendio.		3/6/2023	Medium	Norma Onate	Chavez, Santos	Electrical
RE	277167	Work In Progress	Student Safety ❗ Please cover the exposed electrical box located on the R side of the classroom by the emergency exit door. Please check the electrical boxes on the L side of the classroom under the intercom due to one student getting shocked while plugging in the Chromebook charger. (Mrs. Martinez/Mrs. S. Perez)		3/7/2023	Safety	Norma Martinez	Chavez, Santos	Electrical
RE	277210	Work In Progress	reemplazar o reparar tapa de un toma corriente en el piso de la biblioteca .	Ordered on 4/6/23	3/8/2023	Medium	Norma Onate	Herrera, Marin	General Maintenance
RE	277667	Work In Progress	Checar el lavamanos del banio tira agua salon 121 .		3/21/2023	Medium	Norma Onate	Pacheco, Hector	Plumbing
RE	277677	Work In Progress	Rockwalls along the black gate located in front of the school need to be maintenance and replaster. (Mrs. Martinez)		3/21/2023	Medium	Norma Martinez	Hernandez, Guillermo	Concrete
RE	277678	Work In Progress	The work walls along the walkway towards the school entrance need to be maintaince and replaster with concrete.		3/21/2023	Medium	Norma Martinez	Hernandez, Guillermo	Concrete
RE	277802	Work In Progress	La llave del lavamanos de el Bano de oficinas (staff) TIRA AGUA .		3/23/2023	Medium	Norma Onate	Pacheco, Hector	Plumbing

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
RE	278069	Work In Progress	Need new power supply for cameras monitor located in the main office. As per Sound and Signal having the monitor in the same power supply as the fire panel is a safety hazard. (Mrs. Martinez)		3/28/2023	Medium	Norma Martinez	Chavez, Santos	Electrical
STE	269200	Work In Progress	Please upgrade Mr. Smith's lighting in his office.	Pending - asp report 2/7/23	9/21/2022	Medium	Micaela Paniagua	Chavez, Santos	Electrical
STE	273788	Work In Progress	The outside lights are missing light bulbs. We need approximately 6 replaced. Thank you!	Pending - asp report 2/7/23	1/5/2023	Medium	Micaela Paniagua	Chavez, Santos	Electrical
STE	274353	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	attached report	1/13/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical
STE	274361	Work In Progress	Please refer to repairs needed as per POM & Assoc report.		1/13/2023	Medium	Guillermo Hernandez	Herrera, Marin	General Maintenance
STE	274376	Work In Progress	The fence located on Comerciantes is not attached to the poles.		1/13/2023	Medium	Micaela Paniagua	Herrera, Marin	General Maintenance
STE	275320	Work In Progress	Need to remove the tree stumps by the building, and plant new trees.		2/3/2023	Medium	Jose Vasquez	Vasquez, Jose	Grounds
STE	275822	Work In Progress	Please make a key for room 308. It was lost by substitute.		2/10/2023	Medium	Micaela Paniagua	Lara, Ralph	Locksmith
STE	276175	Work In Progress	We need to removed tree stumps by the playground close to the parking lot		2/20/2023	Medium	Jose Vasquez	Vasquez, Jose	Electrical
STE	277817	Work In Progress	Please install an outlet for a tv on the wall.		3/23/2023	Medium	Micaela Paniagua	Chavez, Santos	Electrical
STE	277818	Work In Progress	The bathroom door doesn't lock.		3/23/2023	Medium	Micaela Paniagua	Lara, Ralph	Locksmith
STE	277890	Work In Progress	Room 303's exit door has water damage on door and floor.	3/30/23 Re route to Memo	3/24/2023	Medium	Micaela Paniagua	Hernandez, Guillermo	General Maintenance
STE	278091	Work In Progress	Need to replace air vents to geothermal systems.		3/29/2023	Medium	Jose Ambriz	Ambriz, Jose	HVAC

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STHS	264359	Work In Progress	Need the cherry picker so that custodial can clean by the vents of the airconditioner and the back of the basketball courts.		7/14/2022	Medium	Gema Suggs	Deveau, David	General Maintenance
STHS	266089	Work In Progress	BUEN DIA: SE NECESITA REPARAR EL FOCO DE EL SALON 600 LE ENVIO,EL NUMERO DE FOCO (FS032/735/6 GRACIAS.	Asp Memo, route to Marin - 2/28/23	8/5/2022	Medium	Maria E Ruiz	Herrera, Marin	General Maintenance
STHS	273357	Work In Progress	Electrical outlets from the ceiling need to be converted from 220 volt to 110 volts in order for them to be usable and in compliance with fire code.	Pending - asp report 2/7/23	12/15/2022	Medium	Aida Gentzler	Chavez, Santos	Electrical
STHS	274263	Work In Progress	Flickering light fixture	Asp Memo, route to Marin - 2/28/23 Re-route to Santo Chavez checked lights on 3/6/23 found to be new LED emergency light panels that are flickering in room and storage room	1/12/2023	Medium	Aida Gentzler	Chavez, Santos	Electrical
STHS	274269	Work In Progress	Need outlets according to Fire Marshal. There is not enough outlets for all pcs in the classroom.		1/12/2023	Medium	Aida Gentzler	Chavez, Santos	Electrical
STHS	274355	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	attached report	1/13/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical

**427 - Work Orders in Progress (Fiscal Year)
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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STHS	274359	Work In Progress	Please refer to repairs needed as per POM & Assoc report.		1/13/2023	Medium	Guillermo Hernandez	Herrera, Marin	General Maintenance
STHS	274937	Work In Progress	Need an outdoor bicycle rack installed.		1/26/2023	Medium	Aida Gentzler	Herrera, Marin	General Maintenance
STHS	274999	Work In Progress	Requesting to have mini-split system with heat pump in Maintenance shop installed. Heater is old and barely works also cooling is a master cool and does not cool properly. I will help out in any way with installation. Thank you		1/27/2023	Medium	Marin Herrera	Ambriz, Jose	HVAC
STHS	275191	Work In Progress	Lights need to be replaced in the following rooms: -Lady's faculty restroom -Warrior Room -Flag Room -All the extra rooms and passageway in the band room.	Asp Memo, route to Marin - 2/28/23	1/31/2023	Medium	Raul Villagrana	Herrera, Marin	General Maintenance
STHS	275520	Work In Progress	Backboard keys for the varsity gym basketball baskets needed.		2/6/2023	Medium	Aida Gentzler	Lara, Ralph	Locksmith
STHS	275751	Work In Progress	Door to armory has a hole on the bottom of the door that you can stick your hand through.	Re route to Rafa L	2/9/2023	Medium	Aida Gentzler	Lara, Ralph	Locksmith
STHS	275752	Work In Progress	Field needs to be overseeded and even out the field, some holes.		2/9/2023	Medium	Aida Gentzler	Vasquez, Jose	Grounds
STHS	275807	Work In Progress	2nd or 3rd request: Cabinet needs rekeying.		2/10/2023	Medium	Aida Gentzler	Lara, Ralph	Locksmith
STHS	276070	Work In Progress	Keying of Cabinets		2/16/2023	Medium	Gema Suggs	Lara, Ralph	Locksmith
STHS	276261	Work In Progress	Weather box over electrical outlet behind scoreboard has been broken off and needs to be replaced. Thank you		2/21/2023	Medium	Aida Gentzler	Chavez, Santos	Electrical
STHS	276310	Work In Progress	BUEN DIA SE NECESITA REVISAR UNA DE LAS PUERTAS PRINCIPALES,QUE NO FUNCIONA ,GRACIAS.		2/22/2023	Medium	Maria E Ruiz	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STHS	276342	Work In Progress	Refinishing the Gym floors at STH on May 29 through June 6 could you please replace the door cores to DX for the contractor before the dates mentioned.		2/22/2023	Medium		Lara, Ralph	Locksmith
STHS	276378	Work In Progress	Interior lock of library front door is broken.		2/23/2023	Medium	Aida Gentzler	Lara, Ralph	Locksmith
STHS	276533	Work In Progress	Light Protector shield missing		2/27/2023	Medium	Raul Villagrana	Chavez, Santos	Electrical
STHS	276608	Work In Progress	Tennis courts are cracked and in need of repair before an athlete gets injured.		2/27/2023	Medium	Aida Gentzler	Vasquez, Jose	Grounds
STHS	276751	Work In Progress	Need tennis screening for fencing replaced. Several sections of fencing do not have screens.		3/1/2023	Medium	Aida Gentzler	Vasquez, Jose	Grounds
STHS	276804	Work In Progress	Please send Plumber to STH to install mixing valves in the School Based Health Center office. Thank you, Priscilla		3/3/2023	Medium	Priscilla Martinez	Pacheco, Hector	Plumbing
STHS	277174	Work In Progress	Need key for a cabinet, several request have been placed, no work has been initiated yet.		3/7/2023	Medium	Aida Gentzler	Lara, Ralph	Locksmith
STHS	277255	Work In Progress	Lights in classroom flicker when turned on. One of the switches seems to glitch and causes a couple of lights not to turn on.	Forward to Crew, these are not LED lights - 3/10/23 SC	3/8/2023	Medium	Aida Gentzler	Herrera, Marin	General Maintenance
STHS	277257	Work In Progress	Light is continues flashing. It stays flashing when I turn off both light switches. Please fix quickly. I can't hold class in this condition.		3/8/2023	Medium	Aida Gentzler	Chavez, Santos	Electrical
STHS	277513	Work In Progress	Its very dark in main gym, lights need to be replaced		3/14/2023	Medium	Gema Suggs	Chavez, Santos	Electrical
STHS	277763	Work In Progress	Light won't stop flashing		3/22/2023	Medium	Raul Villagrana	Chavez, Santos	Electrical
STHS	277764	Work In Progress	Locks on drawers not working		3/22/2023	Medium	Raul Villagrana	Lara, Ralph	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STHS	277766	Work In Progress	The light won't stop flashing.		3/22/2023	Medium	Raul Villagrana	Chavez, Santos	Electrical
STHS	277829	Work In Progress	Replace a light bulb (Long one)		3/23/2023	Medium	Raul Villagrana	Chavez, Santos	Electrical
STHS	277950	Work In Progress	The lock is not functioning correctly, the door cannot be locked.		3/27/2023	Medium	Gema Suggs	Lara, Ralph	Locksmith
STHS	277985	Work In Progress	BUENAS TARDES LA FUENTE DE AGUA QUE ESTA EN EL PASILLO 300 ESTA TAPADA.GRACIAS.		3/27/2023	Medium	Maria E Ruiz	Herrera, Marin	General Maintenance
STHS	278056	Work In Progress	BUENAS TARDES SE NECESITA LA INSTALACION DE UN BOILER CHICO,AL LADO DE LA OFICINA DE CUSTODIOS.GRACIAS.	Re route to Hector P.	3/28/2023	Medium	Maria E Ruiz	Pacheco, Hector	Plumbing
STHS	278186	Work In Progress	united fixed mullion door		3/30/2023	Medium	Raul Villagrana	Lara, Ralph	Locksmith
STMS	264522	Work In Progress	STMS SIGN OUTSIDE GYM IS MISSING LAST "S". PLEASE REPLACE		7/19/2022	Medium	Laura Parra	Deveau, David	General Maintenance
STMS	266868	Work In Progress	PORFAVOR , DE REVISAR LAS LUCES DE LA RAMPA Y TAMPCO HAY EN UNA FUENTE DE AGUA NI EL CUSTODIO CLOSET DEL EDIFICIO SUR , GRACIAS		8/16/2022	Medium	Cristian Martinez	Chavez, Santos	Electrical
STMS	269591	Work In Progress	Replace wall packs with solar lights	Pending - asp report 2/7/23	9/29/2022	Medium	Santos Chavez	Chavez, Santos	Electrical
STMS	274335	Work In Progress	Change Emer light (high Voltage) in Gym ask Luis S. for location		1/13/2023	Medium	Marin Herrera	Chavez, Santos	Electrical
STMS	274354	Work In Progress	Please refer to repairs needed as per POM & Assoc report.	attached report	1/13/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical
STMS	274360	Work In Progress	Please refer to repairs needed as per POM & Assoc report.		1/13/2023	Medium	Guillermo Hernandez	Herrera, Marin	General Maintenance
STMS	274476	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Lara, Ralph	Locksmith
STMS	274477	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Chavez, Santos	Electrical

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STMS	275174	Work In Progress	Flooring going in to the storage and in the storage is breaking up into pieces hazardous		1/31/2023	High	Dino Facio	Herrera, Marin	General Maintenance
STMS	275176	Work In Progress	WATER FOUNTAIN SPOUT BROKEN		1/31/2023	Medium	Laura Parra	Ambriz, Jose	HVAC
STMS	275333	Work In Progress	NEED TO INSTALL A ONE WAY GATE OR MECHANISM ON EXISTING DOOR OR KEEP EMERGENCY EXIT ACCESIBLE.		2/3/2023	Medium	Laura Parra	Gonzalez, Salvador	Welding
STMS	275347	Work In Progress	LOWER LEVEL MECHANICAL ROOMS NEEDS SIGNAGE "STORAGE"	Ordered signs with Danny on 2/7/23	2/3/2023	Medium	Laura Parra	Herrera, Marin	General Maintenance
STMS	275676	Work In Progress	buen dia la lampara de las oficinas del south esta fumdida, la del gym de los vestidos de ninos tampoco funciona gracias		2/8/2023	Medium	Matilde Gonzalez	Chavez, Santos	Electrical
STMS	276063	Work In Progress	DOORS GOING INTO THE GYM FROM THE BOYS LOCKER ROOM DO NOT LOCK.		2/16/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	276065	Work In Progress	PLEASE REKEY OFFICE OFF THE ATHLETIC COACHES KEY. SEE MR BATISTA IF YOU HAVE ANY QUESTIONS		2/16/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	276327	Work In Progress	FLAG POLE ROPE IS TOO TIGHT. UNABLE TO BRING THE FLAGS DOWN.		2/22/2023	Medium	Laura Parra	Herrera, Marin	General Maintenance
STMS	276343	Work In Progress	Refinishing the gym floors at STM on May 29 through June 9 2023 could you please change the door cores to DX for the contractors before the dates mentioned		2/22/2023	Medium		Lara, Ralph	Locksmith
STMS	276400	Work In Progress	Light sensor switch in storage room not working properly		2/23/2023	High	Dino Facio	Chavez, Santos	Electrical
STMS	276570	Work In Progress	llave del cuarto de custodial en la oficina esta tirando agua	Re-route to Hector P. Thank you	2/27/2023	Medium	Matilde Gonzalez	Pacheco, Hector	Plumbing

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STMS	276782	Work In Progress	PLEASE INSTALL DOOR FOR SECURITY OFFICE SECURITY OFFICE- DOOR WAS REMOVED AND HAS NOT BEING REINSTALLED		3/3/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	277178	Work In Progress	STORAGE ROOMS IN THE BACK FURTHEST ONE TO THE RIGHT- DOES NOT OPEN CYLINDER TURNS BUT DOES NOT UNLOCK		3/7/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	277179	Work In Progress	DOORS ONLY LOCK WHEN DEADBOLT KNOW IS TURNED. CAN LOCKS BE CHANGED SO THE DOOR REMAINS LOCKED WHEN DOOR CLOSES? IF NOT CAN DOORS BE CHANGED?		3/7/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	277227	Work In Progress	The office in the library has been closed off due to mold since October. Will there be any remediation completed prior to the end of the school year?	Can you re-route to Memo, thank you	3/8/2023	Medium	Shannon Davis	Hernandez, Guillermo	General Maintenance
STMS	277290	Work In Progress	solicityo reparacion o remplaso de llave de lavamanos en baño de niños en el edificio sur en planta alta.		3/9/2023	Medium	Matilde Gonzalez	Pacheco, Hector	Plumbing
STMS	277577	Work In Progress	electricians install power to the top of the projector bracket so that we don't need to use a power strip to connect the projector. Now that it is up they can go and run power to the projector" North Building Room #2 Art Room (if questions please see computer tech Miguel Solis)		3/20/2023	Medium	Cora Ramirez	Chavez, Santos	Electrical

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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
STMS	277737	Work In Progress	GYM LOBBY- LOWER WATER FOUNTAIN IS LEAKING A SLOW STEADY STREAM	3/27/23 - forward to HVAC asp H. Pacheco fountain is very old needs to be replaced	3/22/2023	Medium	Laura Parra	Ambriz, Jose	HVAC
STMS	277878	Work In Progress	CYLINDER CAME OFF DOOR. PLEASE SEE MR. TURNER ROOM 18 FOR CYLINDER		3/24/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	277879	Work In Progress	KEY PROVIDED FOR ROOM 12 DOES NOT UNLOCK DOOR. PLEASE REPLACE KEY		3/24/2023	Medium	Laura Parra	Lara, Ralph	Locksmith
STMS	277990	Work In Progress	contacto de luz de la fuente de agua edificio sur parte alta junto a la rampa esta asiendo mal contacto		3/27/2023	Medium	Matilde Gonzalez	Chavez, Santos	Electrical
STMS	277991	Work In Progress	llave del lavamanos baño de hombres esta tirando agua		3/27/2023	Medium	Matilde Gonzalez	Pacheco, Hector	Plumbing
SNP	270250	Work In Progress	Need a four way electrical plug installed on the hallway wall in the main SNP Admin Office. Resubmitted work order request as per Guillermo Hernandez PPD	Pending - asp report 2/7/23	10/7/2022	High	Dino Facio	Chavez, Santos	Electrical
SNP	277136	Work In Progress	Main door to Supervisor portable not closing all the way		3/7/2023	High	Dino Facio	Lara, Ralph	Locksmith
SPE	274451	Work In Progress	As per Fire Marshal, please correct all deficiencies (see report).		1/17/2023	Medium	Guillermo Hernandez	Lara, Ralph	Locksmith
SPE	277827	Work In Progress	LED lights in hood out		3/23/2023	High	Dino Facio	Chavez, Santos	Electrical
SPE	278240	Work In Progress	Clean all ceiling vents and replace filters as per Health Insp.		3/31/2023	High	Dino Facio	Herrera, Marin	General Maintenance

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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
SRE	268469	Work In Progress	classroom # 306 outside door hydraulic door adjuster very bad leak oil all over door .		9/8/2022	Medium	Adrian Flores	Marquez, Gerardo	Locksmith
SRE	271108	Work In Progress	Need fix door core in mechanical room not open		10/27/2022	Medium	Juan Vargas	Marquez, Gerardo	Locksmith
SRE	271237	Work In Progress	Parking lot exit lock needs cleaning hard to open please	Forward. To lock Smith	10/31/2022	Medium	Adrian Flores	Marquez, Gerardo	Locksmith
SRE	271238	Work In Progress	needs two long shackle padlocks & chain just in case of emergency please	Forward. To lock Smith	10/31/2022	Medium	Adrian Flores	Marquez, Gerardo	Locksmith
SRE	274130	Work In Progress	Custodian closet in Luna or 300 Hallway need to replace facet leak when turn on when in used.		1/10/2023	Medium	Adrian Flores	Ontiveros, Joe	Plumbing
SRE	274532	Work In Progress	farm gates		1/18/2023	Medium	Joanna Rodriguez		Grounds
SRE	275344	Work In Progress	We need more wood chips in playground please		2/3/2023	Medium	Joanna Rodriguez	Vasquez, Jose	Grounds
SRE	275534	Work In Progress	AK Sales & Consulting Inc (575) 623-1488 Kristina Orns Spot play area in front of the school on the NE corner next to the bus lanes. Installing new play structures in NE playground area in front of the school		2/6/2023	Medium	Jessica Cadena	Ontiveros, Joe	Plumbing
SRE	275536	Work In Progress	AK Sales & Consulting Inc (575) 623-1488 Kristina Orns Spot play area in front of the school on the NE corner next to the bus lanes. Installing new play structures in NE playground area in front of the school		2/6/2023	Medium	Jessica Cadena	Vasquez, Jose	Grounds
SRE	276540	Work In Progress	Need 10 tons wood chips		2/27/2023	Medium	Juan Vargas	Vasquez, Jose	Grounds
SRE	276654	Work In Progress	For the Safety of our students Please tint doors and windows in the foyer and cafeteria. Thank you!		2/28/2023	Medium	Joanna Rodriguez	Vargas, Juan	General Maintenance

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
SRE	277967	Work In Progress	handle custodian closet next to cafeteria hard to open with key		3/27/2023	Medium	Adrian Flores	Lara, Ralph	Locksmith
VE	265502	Work In Progress	Need to fix double doors at boiler room.		8/1/2022	Medium	Guillermo Hernandez	Marquez, Gerardo	Locksmith
VE	277804	Work In Progress	Installation of a 4-foot chain link fence in the area outlined in email photo. Thank you.		3/23/2023	Medium	Shane Smythe	Hernandez, Guillermo	Fence Repair
VE	278196	Work In Progress	Demo existing damage concrete and disposal.		3/30/2023	Medium	Guillermo Hernandez	Hernandez, Guillermo	General Maintenance
YHE	264993	Work In Progress	Relocation of Portable from DT to YE		7/27/2022	Medium	Shane Smythe	Hernandez, Guillermo	General Maintenance
YHE	266371	Work In Progress	Door handle in room #322 is jammed and only works when you turn the handle upwards.		8/9/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	266435	Work In Progress	Double doors in hallway that lead to portables does not shut completely. Upper grade hall		8/10/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	266661	Work In Progress	Upper grades middle door are not closing properly		8/12/2022	Medium	Rocio Rodriguez	Marquez, Gerardo	Locksmith
YHE	268384	Work In Progress	Room#210- Door is not closing right		9/7/2022	Medium	Rocio Rodriguez	Marquez, Gerardo	Locksmith
YHE	268516	Work In Progress	Door knob in room #322 opens in one direction only. First work order #266371, place on 8-9-22		9/9/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	269018	Work In Progress	Door will not open a full 90 degree		9/19/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	269243	Work In Progress	Roll up gate in serving area is starting make a grinding noise when it goes up and down might be coming off the track		9/22/2022	High	Dino Facio	Marquez, Gerardo	Locksmith
YHE	269632	Work In Progress	Door in the middle of the upper hallway slam due to the pressure. The doors at end of the lower grade hallway are not closing		9/29/2022	Medium	Rocio Rodriguez	Marquez, Gerardo	Locksmith

**427 - Work Orders in Progress (Fiscal Year)
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Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
YHE	271435	Work In Progress	There are two locks in the restroom (128R) partitions not working.		11/3/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	271495	Work In Progress	Library door knob to office is not working		11/4/2022	Medium	Rocio Rodriguez	Marquez, Gerardo	Locksmith
YHE	271749	Work In Progress	Sewage plant perimeter fencing has soil erosion from storm water run off. Needs soil replacement and build berm to divert storm water. Also need sand blown in from wind removed from perimeter wall on ET Bed. Please call Wastewater tech to meet at site for more details.	Pending- asp report 2/7/23	11/7/2022	Medium	Edward Schneider	Vasquez, Jose	Grounds
YHE	272640	Work In Progress	Need to replace custodial key please		12/2/2022	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	273816	Work In Progress	Need a lock for outside storage, please!		1/5/2023	Medium	Ernesto Diaz	Marquez, Gerardo	Locksmith
YHE	274234	Work In Progress	As discussed, please re-key the 2 exterior doors to newly moved SPED portable. Master key needs to open the doors and the interior keys will need open the exterior doors. Also, please check the interior doors to make sure all are working as planned. When finished please give keys to administration and bring copy of transmittal to Mrs. Nancy in the Construction Department. Should you have any questions please call Mr. Gallegos at (575)650-9095 or Mrs. Nancy at (575) 882-6921. Thank You		1/11/2023	Medium	Dominique Esparza	Marquez, Gerardo	Locksmith
YHE	274730	Work In Progress	Front entrance door is not closing right.		1/20/2023	Medium	Rocio Rodriguez	Marquez, Gerardo	Locksmith
YHE	275251	Work In Progress	Three wall packs are out on the south wall outside in the playground area.	Forward. To electrical depament	2/2/2023	Medium	Ernesto Diaz	Flores, Antonio	Electrical

**427 - Work Orders in Progress (Fiscal Year)
7/1/2023 thru 3/31/2023**

Location	WOID	Status	Descriptions	ActionTaken	Request Date	Priority	Requester	Assigned To	Craft
YHE	276427	Work In Progress	There are several lights out through out the school	route to Electrical	2/24/2023	Medium	Ernesto Diaz	Hernandez, Guillermo	Electrical
YHE	276541	Work In Progress	Need 10 tons wood chips		2/27/2023	Medium	Juan Vargas	Vasquez, Jose	Grounds
YHE	277887	Work In Progress	Need line on drop off and pick up driveway.		3/24/2023	Medium	Rocio Rodriguez	Vargas, Juan	General Maintenance
YHE	277889	Work In Progress	Light in the library and computer room are not turning on		3/24/2023	Medium	Rocio Rodriguez	Vargas, Juan	General Maintenance