

FY24 Scope of Work

Lead Agency: Department of Health (DOH)

Lead Agency Division: DOH OSAH

Gadsden Independent Schools

State Fiscal Year: SFY24 (July 1, 2023-June 30, 2024)

Services: Non-Client Services

Billing Type: Encounters

Fund Source: WorkforceDev : Workforce Development (06102) (2009020000)

Project (1 per SOW): School Health Services

The Gadsden Independent School District shall perform the work outlined in this Scope of Work and, when applicable Appendices, which are hereby incorporated and made a part of the Agreement.

When applicable, all vendors that provide behavioral health services shall be enrolled as an approved Medicaid provider in order to receive funding. The Behavioral Health Collaborative (BHC) and/or Collaborating Agencies is the payor of last resort for behavioral health services for adults and adolescents covered by Medicaid. When a Medicaid covered service is provided to a Medicaid eligible client, those services shall be invoiced to Medicaid.

This does not mean that programs and services that require anonymity (e.g., domestic violence, sexual violence, shelters, etc.) shall be invoiced to Medicaid. This does not apply to vendors and agencies receiving funds under Prevention programs. There are no changes in invoicing for these vendors or agencies. The funding amount indicated in this SOW (if any) is not guaranteed and the state agency reserves the right to reassign funding at any time for any reason. Falling Colors is not responsible for State-approved allocations or payments paid over or under the initial SOW amount.

The CONTRACTOR shall perform the following work:

1. Expansion of Gadsden Independent School District's schools health services work force by hiring or contracting for New Mexico Public Education Department school nurse(s) and licensed health assistants to support services to operate a school based COVID-19 response program as follows:
 - a. implement a New Mexico school based Vaccine for Children (VFC) immunizations, influenza, and COVID-19 provider.
 - b. provide a school based communicable disease screening program which may include and not limited to COVID-19, influenza, and streptococcus.
 - c. reduce or to remove barriers by linking services and improving access to mental health care, primary healthcare, case management and care

- coordination.
2. Purchase, develop, and expand New Mexico Emergency Response Program to include:
 - a. Automatic External Defibrillators to provide safety net COVID-19 emergency response due to COVID vaccine administration, human distress symptoms, and community on campus for COVID-19 related testing that might need the New Mexico Emergency Response program initiated.
 - b. COVID-19 emergency response program to include stock Epinephrine and Albuterol
 - c. COVID-19 workforce emergency response training and skills training for emergency response
 - d. education, training and health promotion for students, families, and educational staff
 3. Submit a written evaluation results report to the New Mexico Department of Health, Office of School and Adolescent Health by June 30, 2024, addressing the following:
 - a. measurable outcomes of effectiveness of this program
 - b. measurable return on investment outcomes.
 - c. barriers identified.
 - d. recommendations

If you have any questions, please contact your Program/Project Manager.

BUDGET: Fiscal Year 24

Gadsden ISD Service or Product Scope of Work		Amount
Required Number	Service or Product Provided	
20	Registered Nursing Professional Services for COVID mitigation and related services 20 RN's X 7,000 per 2023-2024 School Year	\$ 140,000.00
18	Health Assistant Professional Services for COVID mitigation and related services 20 HAs X 4,000 per 2023-2024 School Year	\$ 72,000.00
25	School Based Emergency Medicine Class D Clinic Licenses to provided services related to COVID mitigation and related services 25 School Sites X \$ 30.00 Initial Application 25 School Sites X \$ 50.00 Initial Biennial Licensure Renewal \$ 80.00 Total per site 1 District Site to switch from Class D to Class C Pharmacy License	\$ 2,300.00
30	Stock Epi-Pens Adult or Auvi-Q for School Nursing Office @ \$ 349.73 related to COVID mitigation and related services	\$ 10,491.90
30	Stock Epi-Pens Jr. or Auvi-Q for School Nursing Office @ \$ 349.73 each related to COVID mitigation and related services	\$ 10,491.90
2	Stock Epi-Pens Adult for School Nursing Office @ 530.99 each related to COVID mitigation and related services	\$ 1,061.98
2	Stock Epi-Pen Jr. for School Nursing Office @ 528.89 each related to COVID mitigation and related services	\$ 1,057.98
38	Albuterol Inhalers @ 30.44 each related to COVID mitigation and related services	\$ 1,156.72
25	Room Thermometers @ 11.00 each related to COVID mitigation and related services	\$ 251.58
1	Contract Pharmacist per regulation @ \$160.00 per site for 25 individual school sites	\$ 4,000.00
1	Relocation of Nursing Office at STHS to provide (2) additional restrooms and isolation area related to COVID mitigation and related services and improve safety and security of nursing office for students and staff. Currently the Nursing Office is located in an older portable located outside the building perimeter. New location would be within the building perimeter providing greater security.	\$ 63,807.94
	TOTAL AMOUNT	\$ 306,620.00

The Gadsden ISD Service or Product Scope of Work has been agreed upon by:

Judith Bauer-Creogan, RN, Director of Nursing & Health Services GISD

5/3/24
Date

James Farmer
Digitally signed by James Farmer
Date: 2024.05.03 14:01:25 -08'00'

James Farmer, Director Office of School and Adolescent Health

Date

Annual Financial Reports

An annual program report and financial report is required for most vendors. The type of financial report is dependent on the amount of the fiscal year allocation.

Submitting a financial audit or report is a condition of this contract.

Please review Options 1 and 2 below to determine what type of financial audit is required for your organization.

The Vendor/Provider must add the report selection to the execution box.

1. A vendor that expends \$750,000 or more in Federal awards during the state fiscal year must have a single audit conducted in accordance with the Audit Requirements of the Federal Uniform Administrative Requirements. (Title 2, Subpart A, Chapter II Part 200, Subpart F, Subgroup 46, Section 200.501). This is due six months after the end of the vendor's fiscal year.

OR

2. A vendor that expends less than \$750,000 in Federal or State awards during the vendor's fiscal year must submit **ONE** of the following:
 - o A financial audit prepared by a CPA (if vendor is receiving \$750,000 or more from federal and/or state funding a financial audit prepared by a CPA is required and this is the only option), or
 - o Management letter prepared by a CPA expressing an opinion about financial soundness,
or
 - o Financial statement prepared by the vendor, or
 - o A balance sheet and profit/loss statement for the past 12 months.

Submitting a financial audit or report is a condition of this Scope of Work.

The most recent financial audit or report must be submitted no later than 30 days after the close of the state's fiscal year.

Submit the report to support@fallingcolors.com and your program manager.

Vendor records must be available for review or audit by appropriate officials of the Federal and/or state government as needed.