



Gadsden Independent School District
P.O. Drawer 70
Anthony, New Mexico 88021

Date: June 13, 2024

School Board Agenda Items

Title of Agenda Item: Revision Policy KI, "Visitors" and KI-R
"Visitors"

- Consent Agenda
- Action
- Discussion Items

Board Meeting Date: June 13, 2024

Submitted By: Originator-Estrella Burciaga, Associate Superintendent –HR

Department –Human Resources
Date – June 13, 2024

To Be Presented By: Estrella Burciaga, Associate Superintendent—HR

Approved By: Travis Dempsey, Superintendent Date – June 13, 2024

Background and Summary:

Attached please find the revised district school board Policy KI , "Visitors" and KI-R "Visitors," outlines visitor and visitor regulation procedures to ensure the safety and security of all students, staff, and faculty members on school premises. The policy requires all visitors to register at the main office, provide valid identification, and obtain a visitor's badge by utilizing a computerized database. Additionally, the policy emphasizes the importance of proper supervision of all visitors and prohibits unauthorized individuals from entering school grounds. These regulations are designed to create a secure and welcoming environment, enabling schools to provide optimal learning experiences for all students.

Assigned to Board Agenda for Meeting of (Date): June 13, 2024

REGULATION**REGULATION****VISITORS**

All visitors to any District facility may be required to display a valid driver's license or other valid form of government issued photo identification. Refusal or failure to provide such identification, upon request, may result in the visitor being ejected from District property.

The district may use a computerized database for visitor management. Such database assists in determining, if any visitor is a registered sex offender. No adult, including but not limited to a parent, volunteer, contractor, or vender, who is registered sex offender is required to register as a sex offender may enter or be present on District property except as set out below:

- If the sex offender is a lawfully registered and qualified voter, and the individual's polling place is on District property, he or she may enter such property for early voting or on election day, during polling hours, solely for the purpose of casting his or her vote.
- Where the sex offender is a student's parent, guardian, or other person having lawful control of the student under a valid court order, and such person's parental rights have not been terminated and no court order or probation conditions prohibit such presence, the parent, guardian, or other person having lawful control of the student under a valid court order may enter on District property under the following limited circumstances:
 - To attend a scheduled conference with school personnel, outside of school hours, to discuss a student's academic or social progress, attendance, participation in school related activities or discipline.
 - To attend, outside of school hours, an IEP meeting or other conference where evaluation or placement decision may be made regarding the student's special education services.
 - To pick up assignments from the campus main office.
 - To transport the student to or from school.
 - To attend the student's high school graduation, or
 - To attend a meeting requested by the campus administration.

Under these limited circumstances, the sex offender must be supervised and accompanied by school personnel at all times and shall sign out at the campus main office upon departure. If the sex offender is on District property for any other purpose and without permission, or if the Superintendent determines that the individual poses a unique threat to student safety, he or she shall be subject to removal or arrest, and any necessary communication regarding the student shall be conducted by telephone, mail, or electronic communication.

For those who wish to visit a classroom during the school day, the teacher and the principal should be contacted in advance to arrange a day and time for such visit so as to avoid any conflicts with the school schedule.

When visiting a classroom, parents must remain aware that the teacher's first responsibility is to the class as a whole, and the teacher will be unable to converse at any length with the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parent either before or after school hours. Classroom visits will not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the classroom environment.

No person may enter onto school premises, including visits or audits to a classroom or other school activity, without approval by the principal. Neither will any person be allowed to conduct or attempt to conduct any activity on school premises that has not had prior approval by the principal.

Anyone who is not a student or staff member of the District schools, and is in violation of this policy, may be asked to leave the property of the District. Failure to comply with the lawful directions of District officials or of District security officers or any other law enforcement officers acting in performance of their duties, and failure to identify oneself to such officials or officers when lawfully requested to do so, will be against District regulations. Failure to obey such instructions may subject the person to criminal proceedings applicable under law.

VISITORS TO SCHOOLS

School patrons and parents are encouraged to visit the school system.

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter District premises. Such procedures shall permit full use of all legal means to ensure that students, employees and District property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds.

The district may require those who enter District property or buildings to display a valid driver's license or other valid form of government issued photo identification. Any person who refuses or fails to provide identification, upon request, may be ejected from District property.

The district may use computerized database for visitor management and to determine if any visitor is a registered sex offender. The Superintendent shall include in school visit procedures rules governing the presence of registered sex offenders on District property.

Adopted:

LEGAL REF.: NMAC 6.11.2.9

CROSS REF.: AD – Educational Philosophy/School District Mission
KFA – Public Conduct on School Property